



Council Chambers
200 H Street
Antioch, CA 94509

Closed Session - 5:30 P.M.
Regular Meeting - 7:00 P.M.

ANNOTATED AGENDA

for

OCTOBER 22, 2013

Antioch City Council
Including the Antioch City Council
acting as Successor Agency/
Housing Successor to the
Antioch Development Agency

Wade Harper, Mayor
Mary Helen Rocha, Mayor Pro Tem
Gary Agopian, Council Member
Monica E. Wilson, Council Member
Tony Tiscareno, Council Member
Arne Simonsen, City Clerk
Donna Conley, City Treasurer
Jim Jakel, City Manager
Lynn Tracy Nerland, City Attorney

Electronic Agenda Packet viewing at: <http://www.ci.antioch.ca.us/CityGov/agendas/FindAgenda.asp>

With Project Plans at: <http://ci.antioch.ca.us/CityGov/CommDev/PlanningDivision/docs/Project-Pipeline.pdf>

Hard Copy viewing at: Antioch Public Library, 501 W 18th St, Antioch, CA

Online Viewing: <http://www.ci.antioch.ca.us/CityGov/citycouncilmeetings.asp>

Council meetings are televised live on Comcast Channel 24

Notice of Availability of Reports

This agenda is a summary of the actions proposed to be taken by the City Council. For almost every agenda item, materials have been prepared by the City staff for the Council's consideration. These materials include staff reports which explain in detail the item before the Council and the reason for the recommendation. The materials may also include resolutions or ordinances which are proposed to be adopted. Other materials, such as maps and diagrams, may also be included. All of these materials are available at the City Clerk's Office, located on the 3rd Floor of City Hall, 200 H Street, Antioch, CA 94509, during normal business hours for inspection and (for a fee) copying. Copies are also made available at the Antioch Public Library for inspection. Questions on these materials may be directed to the staff member who prepared them, or to the City Clerk's Office, who will refer you to the appropriate person.

Notice of Opportunity to Address Council

The public has the opportunity to address the Council on each agenda item. To address the Council, fill out a yellow Speaker Request form, available on each side of the entrance doors, and place in the Speaker Card Tray. See the Speakers' Rules on the inside cover of this Agenda. Comments regarding matters not on this Agenda may be addressed during the "Public Comments" section.

5:34 P.M. ROLL CALL for Closed Sessions – ***Council Members Rocha, Tiscareno, Agopian and Mayor Harper (Council Member Wilson arrived at 5:50 p.m.)***

PUBLIC COMMENTS for Closed Sessions – ***None***

CLOSED SESSIONS:

- 1) **CONFERENCE WITH LABOR NEGOTIATORS** – This Closed Section is authorized by California Government Code Section 54957.6. City designated representatives: Denise Haskett, and Glenn Berkheimer; Employee organizations: Management and Confidential Units
Labor Negotiator was absent/No action taken
- 2) **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION** – Initiation of Litigation pursuant to California Government Code Section 54956.9(d)(4): 1 potential case
Direction given to City Attorney
- 3) **PUBLIC EMPLOYEE APPOINTMENT** pursuant to Government Code section 54957: Title: City Manager
No reportable action

URGENCY ITEM – CLOSED SESSION: ***The City Attorney reported that an item had come to the City's attention since the posting of the agenda regarding the lawsuit that the City filed regarding filters for the water treatment plant. Specifically, insurance carrier Cincinnati Specialty Underwriters Insurance Company filed a lawsuit in Indiana against F.D. Deskins Company and the City of Antioch regarding insurance coverage, and there is newly discovered existence of an additional insurance carrier that Deskins Co. had not disclosed. The City needs to decide how to handle this new information before the next Council meeting because of court deadlines and litigation strategy. Therefore, pursuant to Government Code section 54954.2(b)(2) requiring a 2/3 vote, the City Council added the following item to the closed session agenda as an urgency item:***
Approved, 4/0

- 4) **URGENCY ITEM:** **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**—Pursuant to Government Code section 54956.9(d)(1): **City of Antioch vs. Black & Veatch Corporation, F.D. Deskins Company, Inc., TW Associates dba MISCOWater, Contra Costa Superior Court Case No. 00227; The Cincinnati Specialty Underwriters Insurance Company v. F.D. Deskins Company Inc. and City of Antioch, Hamilton Circuit Court, Indiana, Cause No. 29C01 1306 CT511.**
Direction given to the City Attorney

7:03 P.M.

ROLL CALL for Council Members/City Council Members acting as Successor Agency/ Housing Successor to the Antioch Development Agency – **All Present**

PLEDGE OF ALLEGIANCE

PROCLAMATIONS – 45th Anniversary of Eden Housing.

Domestic Violence Awareness Month, October 2013

*Freedom from Workplace Bullies Week, October 20 – 26, 2013**

*Extra Mile Day, November 1, 2013**

National Animal Shelter (and Rescue) Appreciation Week, Nov. 3 – 9, 2013

Approved, 5/0

ANNOUNCEMENTS OF CIVIC AND COMMUNITY EVENTS

ANNOUNCEMENTS OF BOARD AND COMMISSION OPENINGS

➤ **Planning Commission (1) – 1 vac., 4-yr full term (Deadline date to apply 10/31/13)**

➤ **Board of Administrative Appeals (2) – 1 partial vac., expiring March 2016 and 1 Alternate vacancy, 2-year term (Deadline date to apply 11/21/13)**

PUBLIC COMMENTS—*Only unagendized issues will be discussed during this time*

CITY COUNCIL SUBCOMMITTEE REPORTS

MAYOR’S COMMENTS

PRESENTATION – *Mark A. Peterson, Contra Costa County District Attorney*

PRESENTATION

1. CONSENT CALENDAR

A. APPROVAL OF COUNCIL MINUTES FOR OCTOBER 8, 2013

Recommended Action: Motion to approve the minutes

Approved, 5/0

MINUTES

B. APPROVAL OF COUNCIL WARRANTS

Recommended Action: Motion to approve the warrants

Approved, 5/0

STAFF REPORT

C. APPROVAL OF TREASURER’S REPORT FOR SEPTEMBER 2013

Recommended Action: Motion to approve the report

Approved, 5/0

STAFF REPORT

D. EXCLUSIVE PARKING DISTRICT

Recommended Action: Motion to adopt the ordinance

Ord No. 2072-C-S, 5/0

STAFF REPORT

CONSENT CALENDAR — Continued

- E. AMENDMENT TO THE WATER TREATMENT PLANT SOLIDS MANAGEMENT EQUIPMENT RENTAL AGREEMENT WITH KARL NEEDHAM ENTERPRISES**

Approved, 5/0

Recommended Action: Motion to approve the Second Amendment to the Solids Management Equipment Rental Agreement with Karl Needham Enterprises, Inc. extending the existing contract for three years with the option to renew two additional years for \$400,000 per fiscal year

STAFF REPORT

City of Antioch Acting as Successor Agency/Housing Successor to the Antioch Development Agency

- F. APPROVAL OF SUCCESSOR AGENCY WARRANTS**

Approved, 5/0

Recommended Action: Motion to approve the warrants

STAFF REPORT

- G. APPROVAL OF HOUSING SUCCESSOR WARRANTS**

Approved, 5/0

Recommended Action: Motion to approve the warrants

STAFF REPORT

END OF CONSENT CALENDAR

REGULAR COUNCIL / CITY OF ANTIOCH AS SUCCESSOR AGENCY TO THE ANTIOCH DEVELOPMENT AGENCY AGENDA

- 2. DEMAND FROM STATE DEPARTMENT OF FINANCE: REMITTANCE OF BALANCE OF OTHER FUNDS AND ACCOUNTS FROM DUE DILIGENCE REVIEW FOR CITY AS SUCCESSOR AGENCY TO THE ANTIOCH DEVELOPMENT AGENCY**

Approved, 5/0

Recommended Action: Motion to authorize the Finance Director to send a letter to the State Department of Finance's (DOF) October 9, 2013 letter ordering the remittance of funds and authorize the following balances be remitted under protest to the Contra Costa County Auditor-Controller's office

STAFF REPORT

COUNCIL REGULAR AGENDA

- 3. APPOINTMENTS TO THE ANTIOCH POLICE CRIME PREVENTION COMMISSION – THREE FULL-TERM VACANCIES**

Appointed James Davis, Audrey Taylor, and Karen Williams, Full term (4-years), 5/0

Recommended Action: Motion to receive and file applications; Mayor to make appointments and City Council to approve

STAFF REPORT

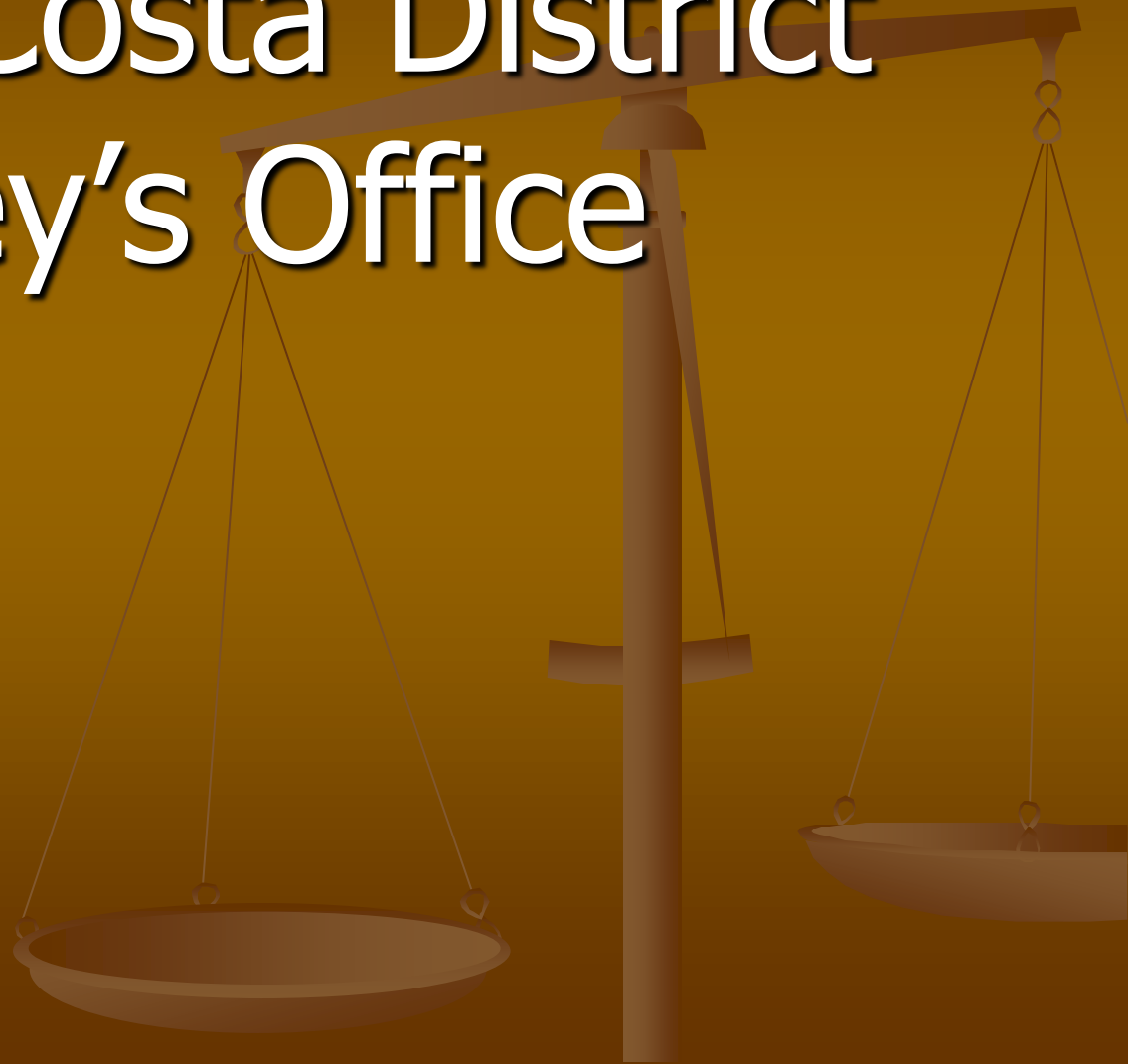
PUBLIC COMMENT

STAFF COMMUNICATIONS

COUNCIL COMMUNICATIONS

ADJOURNMENT – 8:26 *p.m.*

Contra Costa District Attorney's Office



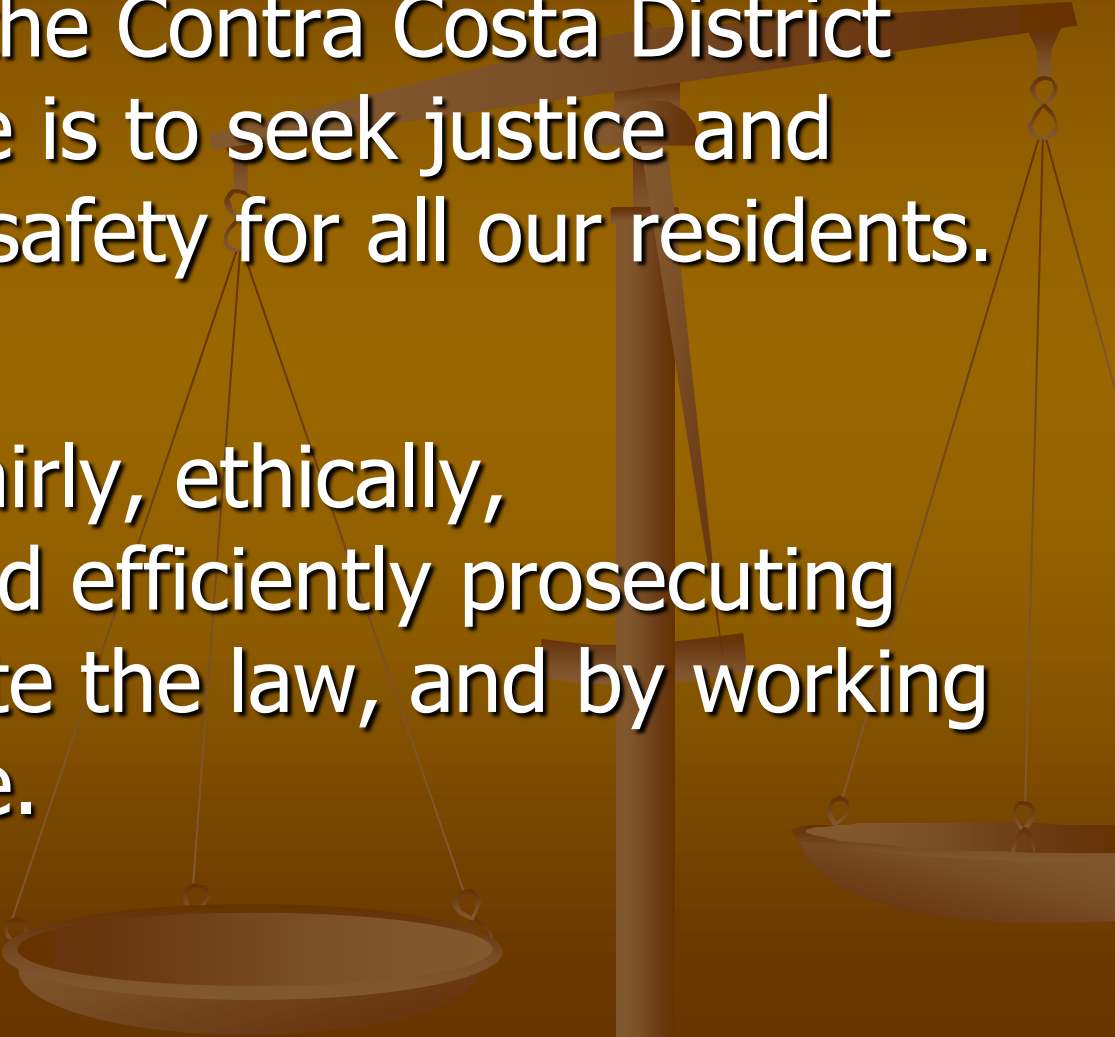
Mark Peterson

- 28 years
- 110 Jury Trials
- 27 Murder Trials
- 5 Death Penalty Trials

- 15 years Concord City Council
 - 3 time Mayor
 - 150 million budget
 - 500 employees
 - 7 Departments



Mission Statement

- The mission of the Contra Costa District Attorney's Office is to seek justice and enhance public safety for all our residents.
 - We do this by fairly, ethically, aggressively, and efficiently prosecuting those who violate the law, and by working to prevent crime.
- 

Seek Justice
Serve Justice
Do Justice





Sheriff's Office

Antioch PD

Brentwood PD

Clayton PD

Concord PD

El Cerrito PD

Walnut Creek PD

Danville PD

SUPERIOR COURT

PUBLIC DEFENDER

CONFLICT DEFENDERS

PROBATION

JAIL

Hercules PD

Fish and Game

Community College PD

Lafayette PD

Martinez PD

Moraga PD

Oakley PD

Orinda PD

Pinole PD

Pittsburg PD

Pleasant Hill PD

Richmond PD

East Bay Regional Park

B.A.R.T. PD

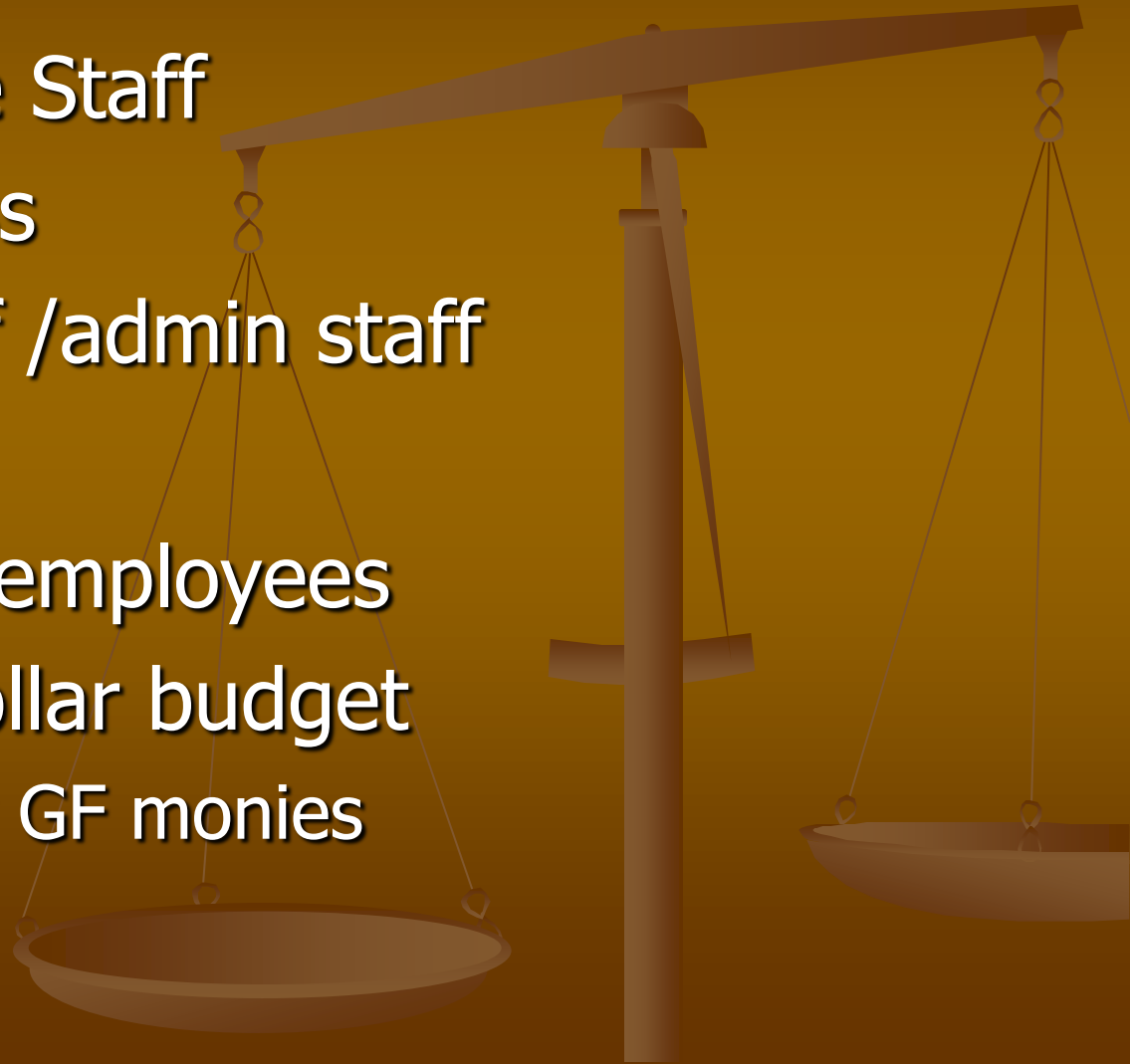
San Ramon PD

San Pablo PD

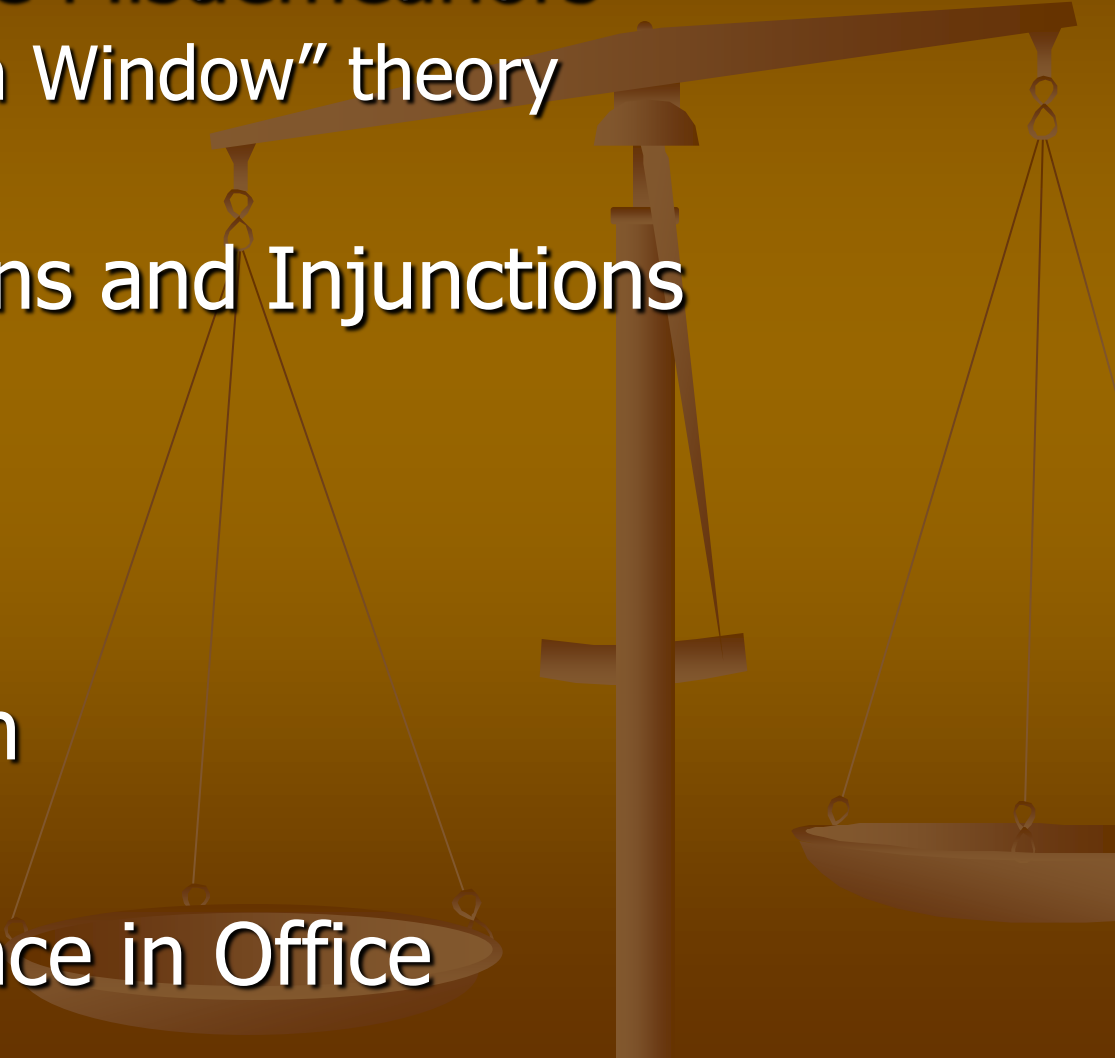
District Attorney's Office

- 97 attorneys
- 30 Investigative Staff
- 7 victim/witness
- 45 support staff /admin staff

- 179 authorized employees
- \$30.7 million dollar budget
 - 4.5% of county GF monies



Office Priorities

- Always Prosecute Misdemeanors
 - Wilson's "Broken Window" theory
 - Gang Prosecutions and Injunctions
 - **Realignment**
 - Crime Prevention
 - Restore confidence in Office
- 

Misdemeanors

- “Quality of life” crimes
- Vandalism, graffiti, drunk in public, petty theft, etc..
- Driving under the influence cases
- Domestic violence
- Misdemeanors filed 2011 – 11,000
- Felonies filed 2011 – 4,000

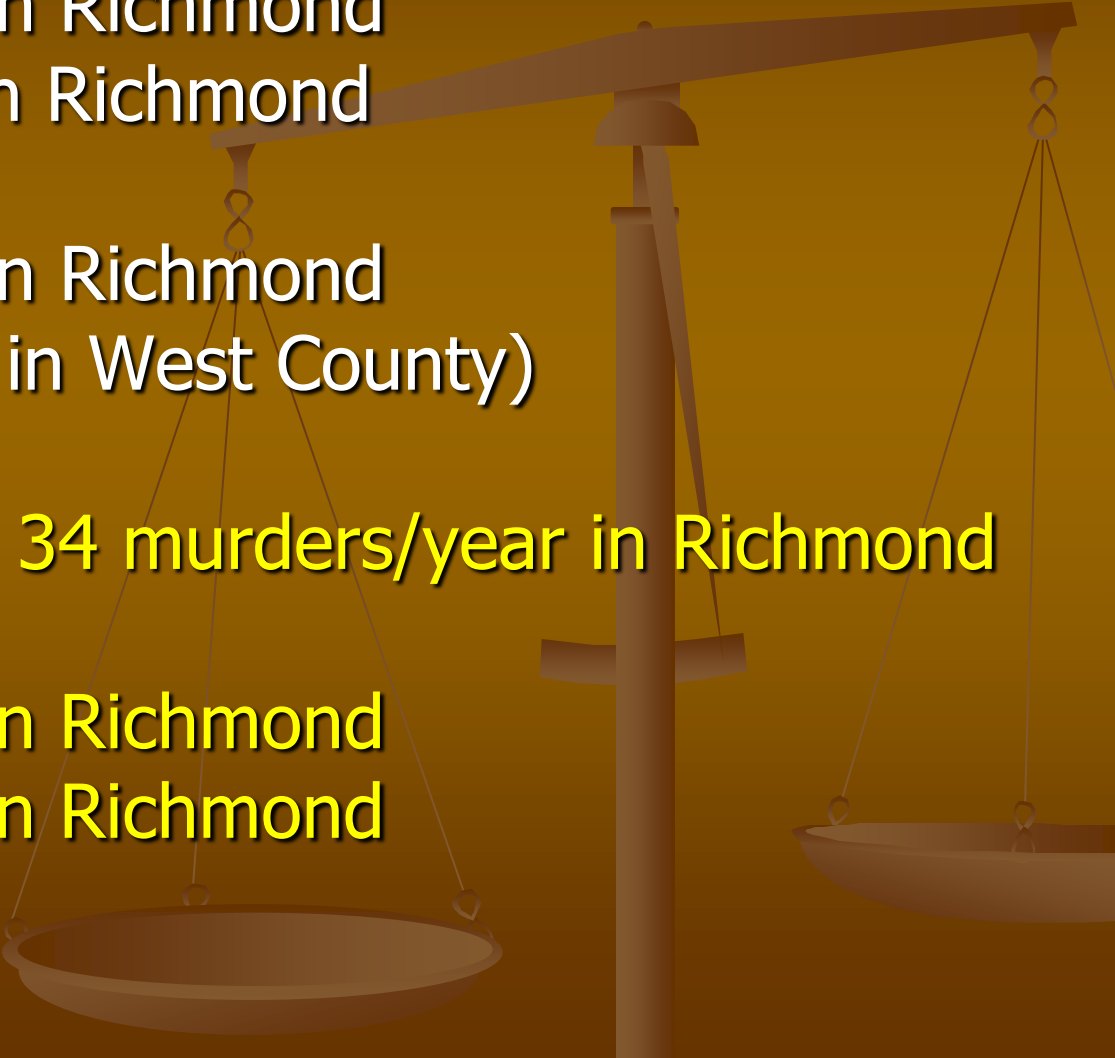


Gang Prosecution

- 2006 – 42 murders in Richmond
 - 2007 – 47 murders in Richmond
 - 2008 – 27 murders in Richmond
 - 2009 - 47 murders in Richmond

 - 2010 – 21 murders in Richmond
 - (2010 – 32 murders in West County)

 - Last 25 years – avg. 34 murders/year in Richmond

 - 2011 – 27 murders in Richmond
 - 2012 – 18 murders in Richmond
 - CeaseFire
 - Injunctions
- 









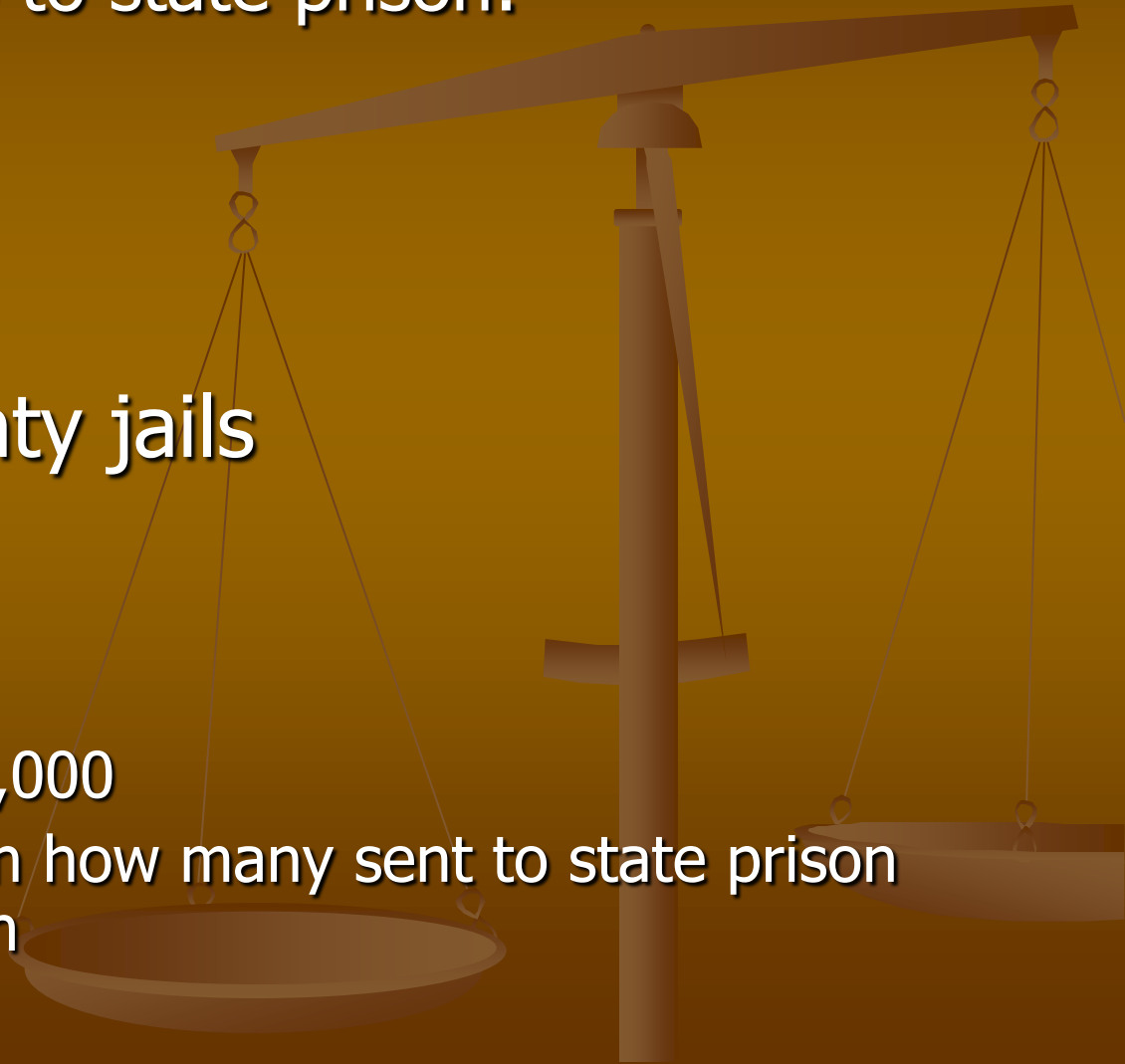


CIRCUIT CITY
BARNES & NOBLE
ROSS
PYROMART



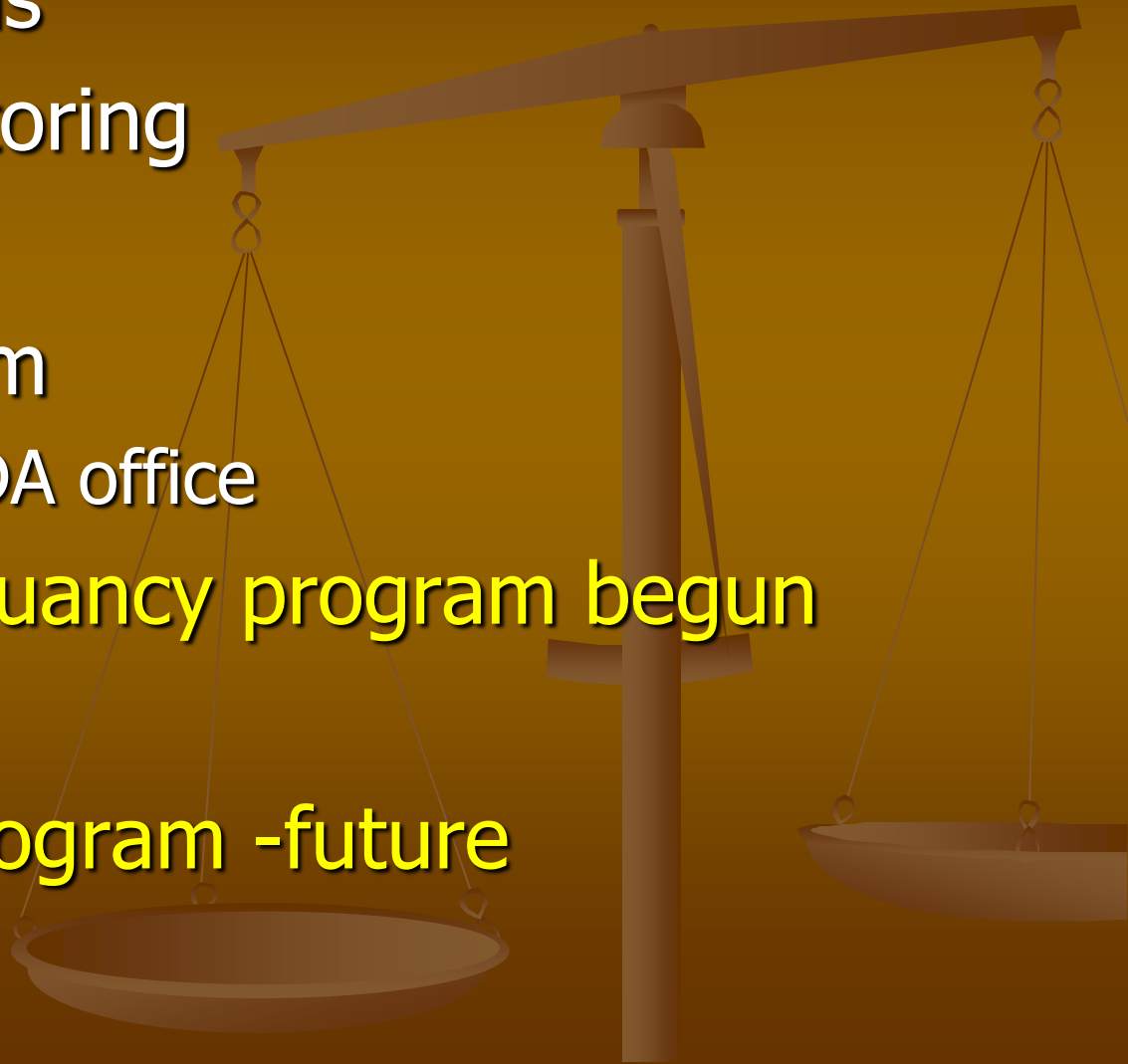
Realignment – Assembly Bill 109

- Changes where convicted felons are housed
- Persons that still go to state prison:
 - Serious Felony
 - Violent Felony
 - Sex Felony
- All others to county jails
 - Space issue
 - Housing issue
 - **Cost issue**
 - \$49,000 vs. \$24,000
 - Formula based on how many sent to state prison before/Population

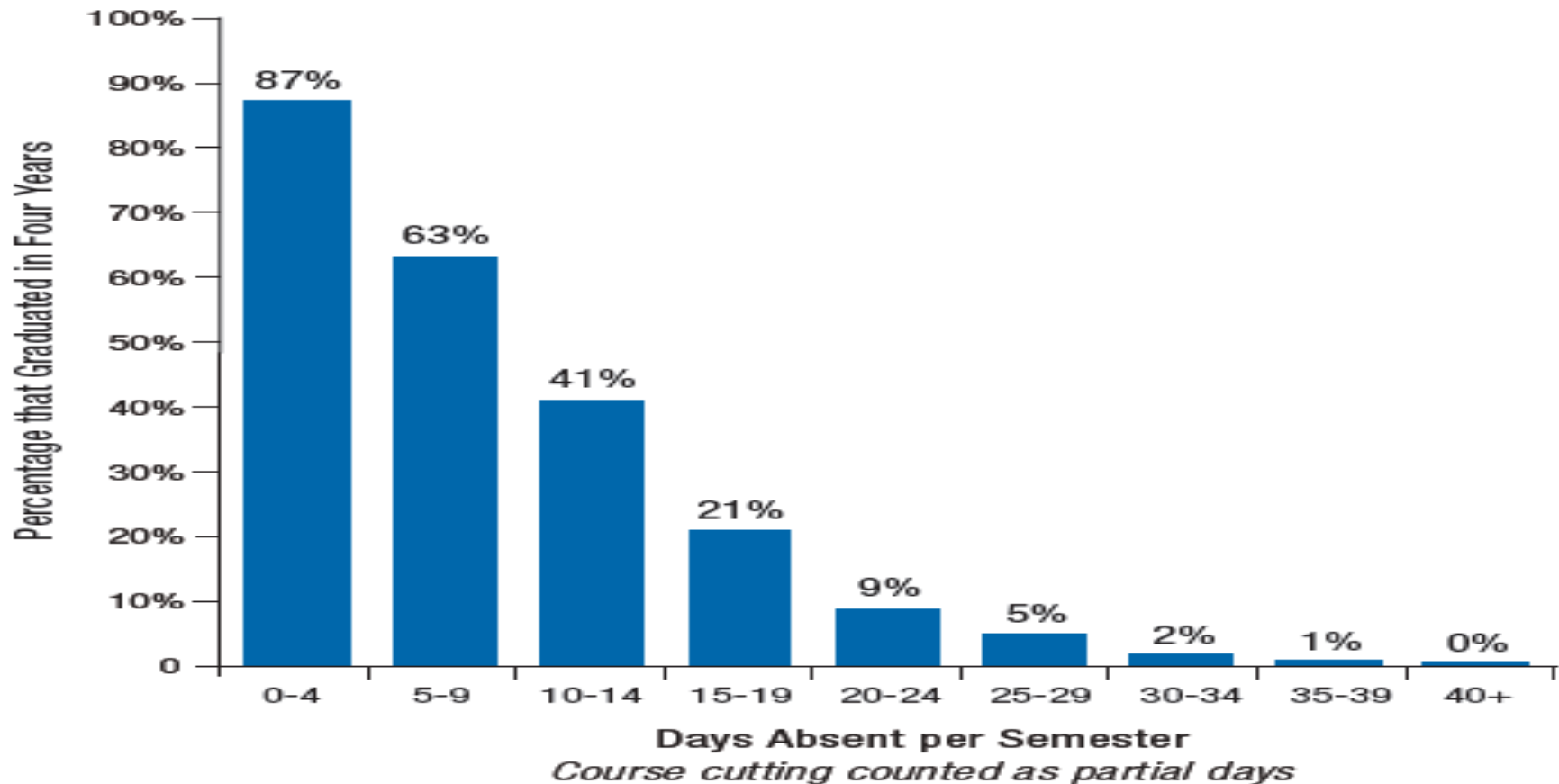


Crime Prevention

- Gang Injunctions
- Electronic Monitoring
- Truancy Program
 - San Francisco DA office
- Contra Costa Truancy program begun
- At-risk youth program -future

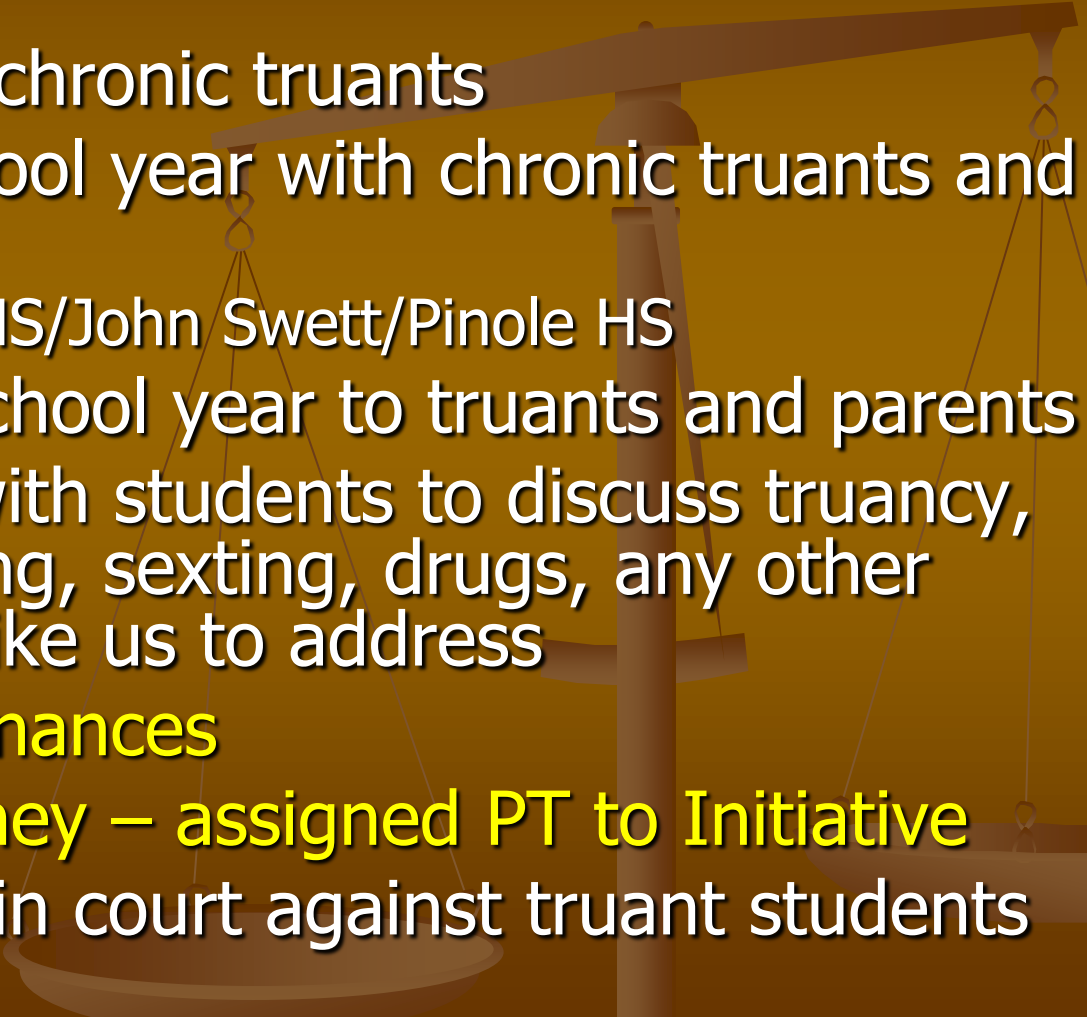


9th Grade Attendance Predicts Graduation for Students of All Economic Backgrounds



Note: This Chicago study found attendance was a stronger graduation predictor than 8th grade test scores.

Contra Costa DA Truancy Program

- Monthly meetings with school truancy officers
 - Meeting with all school superintendents
 - Program:
 - **Letters** to parents of chronic truants
 - **Meetings** prior to school year with chronic truants and parents
 - Liberty HS/Pittsburg HS/John Swett/Pinole HS
 - Letters sent during school year to truants and parents
 - **Assembly meetings** with students to discuss truancy, bullying, cyber-bullying, sexting, drugs, any other issues school would like us to address
 - **Day-time curfew ordinances**
 - **Deputy District Attorney** – assigned PT to Initiative
 - **Prosecution** of cases in court against truant students and/or parents
- 

RODEO SCHOOLS

Parents face charges over kids' truancy

By Karl Fischer

kfischer@bayareanewsgroup.com

Two parents of students attending Rodeo Hills Elementary School must appear in criminal court next month because their children were absent from too many classes this year.

The Contra Costa County District Attorney's Office made a public statement announcing the case, the first time in county history parents are facing charges for not ensuring their children attend school.

The two parents each have at least one student at the school, District Attorney Mark Peterson said. Both face a misdemeanor charge for "failing to encourage their truant children's attendance

Continued from Page 1

in school," referencing a new law dealing with child neglect.

One student, a fifth-grader, missed more than half of the current school year with unexcused absences. The other, a third-grader, missed more than one-third of the school year unexcused.

"Our goal is to get these kids back in school and to get parents to take responsibility for making that happen," Peterson said.

Peterson works closely with school districts around Contra Costa County regarding truancy. Prosecutors filed these two cases Friday be-

cause they were particularly egregious and because the John Swett Unified School District devoted a lot of time and effort to resolving the problem with the parents, without success. Bay Area News Group is not identifying the defendants to protect the identity of their children.

The new law took effect in January 2011. It applies to parents of truant children in kindergarten through eighth grade.

Each parent will receive mailed notices instructing them to appear in court next month, Peterson said.

If convicted, they could face as much as a year in county jail and a \$2,000 fine.

The superintendent of the John Swett district could not be reached for comment.

See **TRUANCY**.

One parent late, one a no-show to truancy arraignment

Two women face prosecution under new state law

By Tom Lochner

tlochner@bayareanewsgroup.com

The first two Contra Costa parents charged under a tough new state truancy law were supposed to be arraigned last week, but one was late and the other did not show

up at all.

Contra Costa Superior Court Judge Christopher Bowen issued a \$5,000 bench warrant for each of the two but rescinded one when the defendant showed up, albeit more than an hour and a half late,

during an afternoon court session in Richmond on Thursday. Bowen set the next court date for March 23.

The two parents, a Crockett woman and a Rodeo woman, are being prosecuted under a state law effective January 2011 that criminalizes chronic truancy, sub-

jecting parents to a misdemeanor court punishable by up to \$2,000 and a year in jail upon conviction. This newspaper is not publishing the parents' names to protect their children's privacy.

One parent has a fifth-grader

See **TRUANCY**, Page 2

Truancy

Continued from Page 1

at Rodeo Hills Elementary School who missed more than half the school year; the other has a third-grader at the school who missed a significant number of days, according to Contra Costa County District Attorney Mark Peterson.

The Legislature labels truants chronic if they are absent without excuse more than 10 percent of school days during a school year or portion thereof.

The state education code provides for various interventions by school and other civil authorities and lesser penalties starting at \$100 before truancy becomes a criminal matter.

The part of the law that the two parents are being prosecuted under applies to children in kindergarten through eighth grade. Older truants undergo truancy mediation and can be ordered to do court-approved community service, fined \$100 and face suspension of driving privileges.

A state Department of Education fact sheet on the new truancy law is available at www.cde.ca.gov/ls/ai/tr/.

Peterson has championed the law as a crime-prevention tool, on the theory that kids who are in school are less likely to get in trouble, a notion embraced by truant officers such as John Angell.

"If kids are in school, it reduces crime," said Angell, truancy coordinator for the John Swett school district, which includes Crockett and Rodeo as well as Port Costa, Tormey and parts of Hercules and Franklin Canyon.

The California Department of Education defines truancy as a student missing more than 30 minutes of instruction without an excuse three times or more during the school year.

Rodeo Hills had a 40.32 percent truancy rate in the 2009-2010 school year, the latest year with available data, which are compiled by school districts and reported to the state.

The rate for the entire John Swett school district was 50.6 percent that year, compared with the county-

wide rate of 34.95 percent and the statewide rate of 28.15 percent.

Criminal prosecution, such as of the two parents in the John Swett district, is a last resort, said schools Superintendent Mike McLaughlin.

"We're not here to punish parents," McLaughlin said. "We're trying to tell them, 'It's your responsibility, and we want to help you. But if you ignore us at every step, we need to do something.'"

Angell said Peterson spoke to the two mothers during a meeting with about 100 parents in September during which he explained the new law.

Angell later met twice with the two mothers one-on-one, each time after filing official notices of truancy followed by letters, he said. He spoke to them again and summoned them to a district School Attendance Review Board hearing, where a

panel including three attendance secretaries, a mental health specialist and, if available, a law enforcement officer, would talk to them.

But neither mother showed up, Angell said. When they disregarded a second summons, he referred their cases to the District Attorney's Office.

Angell said he goes the extra mile to help out truancy-troubled parents, for example by getting them bus passes, helping them find a relative to take the children to school, or sometimes an out-of-the-box solution.

"One lady one time said she couldn't send her kids to school because they didn't have any clean clothes," he remembered. "So I got them a washer and dryer. I got it donated by the community."

"I went on my day off and hooked it up for her."

Staff writer Malaika Fraley contributed to this report.

Restoring Confidence in DA Office

- New Leadership – New District Attorney
- New Management Team
- Priorities
 - Prosecution
 - Prevention
 - Innovation
- Communication
 - Regular meetings with stakeholders
 - Listen



Sheriff's Office

Antioch PD

Brentwood PD

Clayton PD

Concord PD

El Cerrito PD

Walnut Creek PD

Danville PD

SUPERIOR COURT

PUBLIC DEFENDER

CONFLICT DEFENDERS

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CONFLICT DEFENDERS

PROBATION

JAIL

Hercules PD

Fish and Game

Community College PD

Clayton PD

Danville PD

SUPERIOR COURT

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CONFLICT DEFENDERS

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Concord PD

Danville PD

SUPERIOR COURT

PUBLIC DEFENDER

CONFLICT DEFENDERS

PROBATION

JAIL

Hercules PD

Fish and Game

Community College PD

Lafayette PD

Martinez PD

Moraga PD

Oakley PD

Orinda PD

Pinole PD

Pittsburg PD

Pleasant Hill PD

Richmond PD



Hercules PD

Fish and Game

Community College PD

Hercules PD

Fish and Game

Community College PD

Hercules PD

Fish and Game

Community College PD

Hercules PD

Fish and Game

Community College PD

Lafayette PD

Martinez PD

Moraga PD

Oakley PD

Orinda PD

Pinole PD

Pittsburg PD

Pleasant Hill PD

Richmond PD

East Bay Regional Park

B.A.R.T. PD

San Ramon PD

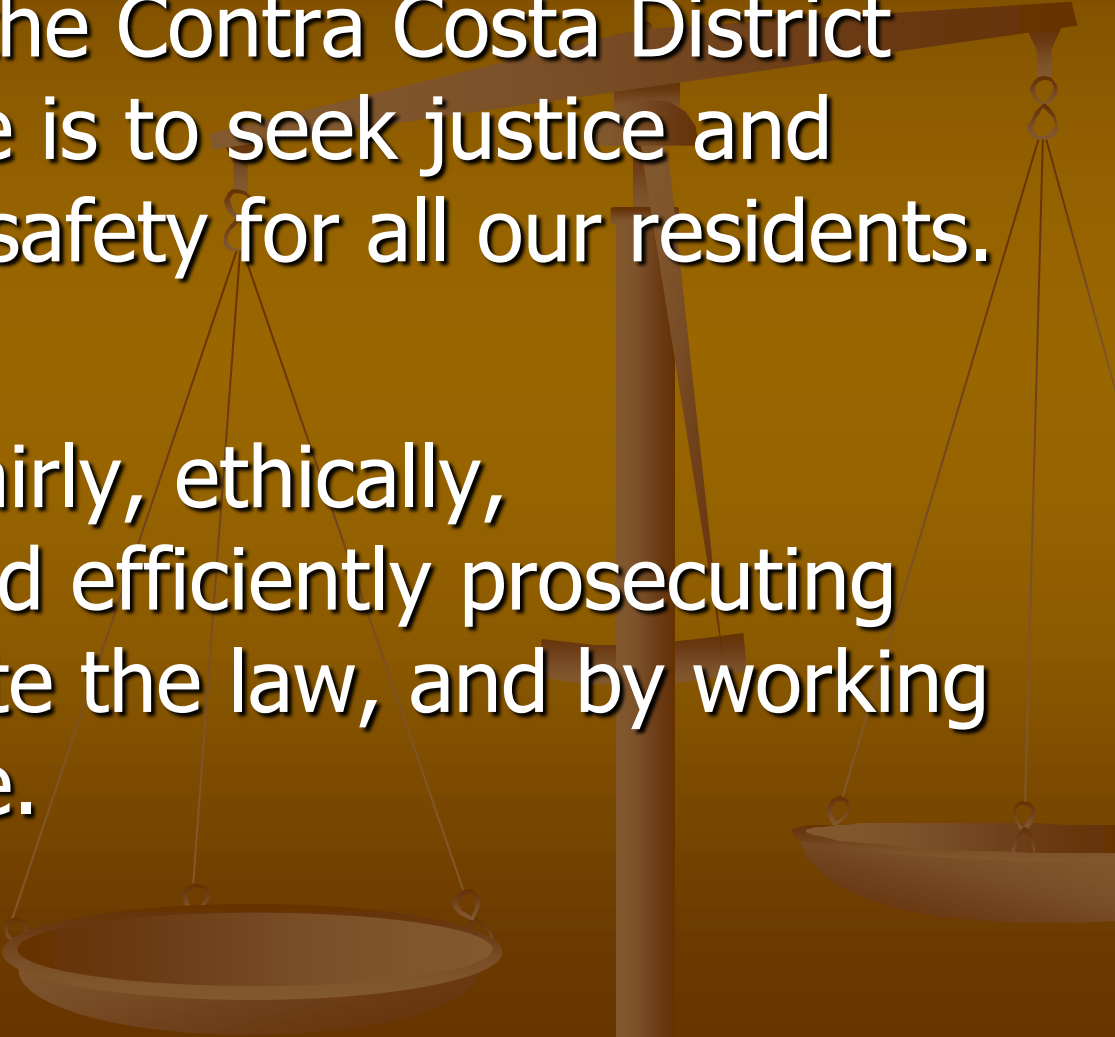
San Pablo PD

Richmond PD

2012 HIGHLIGHTS:

- 97 Jury Trials/1341 Trial days
 - Felony Trial Team – 38 jury trials
 - Homicides – 10 jury trials
 - Sexual Assault Team – 21 jury trials
 - Gang Unit – 188 Trial Days
 - Domestic Violence Team
 - 92% Felony Conviction Rate
 - **Overall Felony Conviction Rate: 96.7 %**
 - No. 1 in the Bay Area
 - No. 3 in the State (2010 stats)
 - No. 6 in the State in Felony Jury trials (2010 stats)
- 

Mission Statement

- The mission of the Contra Costa District Attorney's Office is to seek justice and enhance public safety for all our residents.
 - We do this by fairly, ethically, aggressively, and efficiently prosecuting those who violate the law, and by working to prevent crime.
- 

Questions?



CITY COUNCIL MEETING

Regular Meeting
7:00 P.M.

October 8, 2013
Council Chambers

6:30 P.M. - CLOSED SESSION

1. **CONFERENCE WITH LABOR NEGOTIATORS** – This Closed Section is authorized by California Government Code Section 54957.6. City designated representatives: Michelle Fitzer, Denise Haskett, and Glenn Berkheimer; Employee organizations: Management and Confidential Units
2. **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION** – Initiation of Litigation pursuant to California Government Code Section 54956.9(d)(4): 1 potential case
3. **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION** – Significant Exposure to litigation pursuant to California Government Code Section 54956.9(d)(2)/Liability Claim pursuant to California Government Code section 54956.95 against the City of Antioch; Claimant: Christopher and Julie Young

City Attorney Nerland reported the City Council had been in Closed Session and gave the following report: **#1 CONFERENCE WITH LABOR NEGOTIATORS**, Direction was given to the Labor Negotiator; **#2 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**, No action was taken; and, **#3 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**, Direction was given to Legal Counsel.

Mayor Harper called the meeting to order at 7:00 P.M., and City Clerk Simonsen called the roll.

Present: Council Members Wilson, Tiscareno, Agopian and Mayor Harper
Absent: Council Member Rocha

PLEDGE OF ALLEGIANCE

Boy Scout Troop #151 led the Council and audience in the Pledge of Allegiance.

PROCLAMATION

Help People with Intellectual Disabilities Days, October 18 – 20, 2013

Councilmember Wilson presented the proclamation proclaiming October 18-20, 2013 as *Help People with Intellectual Disabilities Days* to Mike Filogrosso, representing the Knights of Columbus, who thanked the City Council for the proclamation and the community for supporting their fundraising efforts.

A

10/22/13

ANNOUNCEMENTS OF CIVIC AND COMMUNITY EVENTS

Chief Cantando introduced four (4) newly hired Antioch Police Officers. Officers Shaun Bias, Daniel Hopwood, Kevan Lopez, and John Ramirez gave introductory comments and stated they looked forward to serving the citizens of Antioch.

The City Council congratulated and welcomed the new officers to the Antioch Police Department.

Sean Wright, Antioch Chamber of Commerce, announced a community event would be held from 9:00 A.M – 5:00 P.M. on November 2, 2013, at the Somersville Towne Center.

ANNOUNCEMENT OF BOARDS AND COMMISSION OPENINGS

City Clerk Simonsen announced the following Board and Commission openings:

- Board of Administrative Appeals – One (1) partial term expiring March 2016 and one (1) alternate for a two (2) year term, Deadline for applications 5:00 P.M. on November 21, 2013.
- Planning Commission – One (1) four-year term, Deadline for applications 5:00 P.M. on October 31, 2013.

He stated applications were available in Council Chambers, at the Clerk's Office, and on the City's website.

PUBLIC COMMENTS

Fred Hoskins, Antioch resident, stated he believed signage referencing Measure C, was posted illegally and requested the City remove them, as soon as possible. He questioned why the City's consultant had failed to provide information on how to implement the items in the plan he had developed for the City.

Raymond Richardson, representing the Kidney Education Association, announced a Celebration of Life Dinner and Gospel Concert Fundraiser would be held from 6:00 P.M. – 10:00 P.M. on March 29, 2014, at the Lone Tree Event Center. He requested the City support the event by sponsorship and advertising the brochure.

Jeff Belle, Antioch resident, acknowledged a student from Los Medanos College in attendance and spoke to the inclusion of students in the public process.

COUNCIL SUBCOMMITTEE REPORTS - None

MAYOR'S COMMENTS

Mayor Harper reported on the City Council's attendance at the grand openings of the Multi-Use Sports Complex and the new location for Grace Bible Fellowship Church. He noted he would be attending a Delta Diablo Sanitation meeting this week.

PRESENTATION

John Kopchik, Executive Director of the East Contra Costa County Habitat Conservancy, gave a brief overhead presentation of the East Contra Costa County Habitat Conservation Plan.

Following discussion, Mayor Harper thanked Mr. Kopchik for the presentation and requested staff to provide a cost benefit analysis and come back with a recommendation regarding Antioch joining the process.

1. **COUNCIL CONSENT CALENDAR**
 - A. **APPROVAL OF COUNCIL MINUTES FOR AUGUST 13, 2013, SEPTEMBER 10, 2013 AND SEPTEMBER 24, 2013**
 - B. **APPROVAL OF COUNCIL WARRANTS**
 - C. **REJECTION OF CLAIMS**
 1. **Marcus A. Duron, Jr. 13/14-2117 (personal injury)**
 2. **Jonathan M. Hernandez 13/14-2125 (due process)**
 - D. **SETTLEMENT AGREEMENT AND RELEASE WITH CONTRA COSTA COUNTY REGARDING THE PROPERTY TAX ADMINISTRATION FEES**
 - E. **RESOLUTION NO. 2013/60 APPROVING THE REIMBURSEMENT AGREEMENT WITH BUCHANAN CROSSINGS, LLC FOR DESIGN AND CONSTRUCTION OF A DEDICATED RIGHT TURN LANE AT THE INTERSECTION OF SOMERSVILLE ROAD AND BUCHANAN ROAD AND AN AMENDMENT TO THE 2013-2014 MEASURE "J" BUDGET (PD-04-2 & UP-04-4)**
 - F. **WATER TREATMENT PLANT - REMOVE/INSTALL GRANULAR ACTIVATED CARBON (BID NO. 968-0918-13C)**
 - G. **AMENDMENT TO THE CONSULTANT SERVICES AGREEMENT FOR PROFESSIONAL SERVICES WITH ANN B. SPAULDING**
 - H. **CONSIDERATION OF BIDS FOR THE WATER MAIN REPLACEMENT AT VARIOUS LOCATIONS (P.W. 503-14)**

On motion by Councilmember Agopian, seconded by Councilmember Tiscareno, the City Council unanimously approved the Council Consent Calendar with the exception of Item G, which was removed for further discussion.

Item G – Marty Hernandez, Antioch resident, stated he was opposed to giving the consultant a raise. He questioned how much the consultant made yearly, how many hours a week she worked and who else she represents and had the City tried to get someone else.

Public Works Director/City Engineer Bernal explained the consultant was hired by the City on an hourly basis, established in 2012 and she was utilized on an as-needed basis to address issues related to Antioch's water rights. He noted this item was brought back to the Council when funds were used to determine if the contract should be amended. He further noted she also represented NBK Engineering which provided an economy of scale, for the City. He commented that since 2008, she had attended meetings on behalf of the City, reviewed documents, provided comments and organized meetings.

In response to Council, Public Works Director/City Engineer Bernal clarified the hourly rate remained the same and the recommendation was to increase compensation on the existing contract.

Councilmember Agopian reported the State of California was actively pursuing the Bay Delta Conservation Plan, which could negatively impact Antioch's water rights and it was critical that the City was well represented.

Mayor Harper stated he appreciated the community asking questions regarding the expenditure of funds. He noted the consultant attended meetings approved by the City and provided the level of expertise Antioch needed.

On motion by Councilmember Agopian, seconded by Councilmember Wilson, the Council unanimously approved Item G.

PUBLIC HEARING

2. EXCLUSIVE PARKING DISTRICT

Senior Planner Gentry presented the staff reports dated October 3 and 8, 2013 recommending the City Council: 1) Motion to read the ordinance by title only, 2) Motion to introduce the ordinance creating the Exclusive Parking District Zoning Designation and amending the Zoning Map to designate specified parcels as Exclusive Parking (P). This action is exempt from CEQA under the exemption contained in CEQA Guidelines Section 15061(b)(3). The Planning Commission recommended approval of the ordinance by a 5-0 vote with two absences on September 18, 2013.

City Attorney Nerland reported there was a supplemental report dated October 8, 2013 on the dais and in Council Chambers for the public.

Mayor Harper opened and closed the Public Hearing with no speakers requesting to speak.

On motion by Councilmember Agopian, seconded by Councilmember Tiscareno, the Council unanimously 1) Read the ordinance by title only, 2) Introduced the ordinance creating the Exclusive Parking District Zoning Designation and amending the Zoning Map to designate specified parcels as Exclusive Parking (P). This action is exempt from CEQA under the exemption contained in CEQA Guidelines Section 15061(b)(3). The Planning Commission

recommended approval of the ordinance by a 5-0 vote with two absences on September 18, 2013.

COUNCIL REGULAR AGENDA

3. APPROPRIATION OF EXPENDITURES FOR ENCUMBRANCES AND PROJECT BUDGETS OUTSTANDING AS OF JUNE 30, 2013 TO THE 2013/14 FISCAL YEAR BUDGET AND OTHER BUDGET AMENDMENTS

Finance Director Merchant presented the staff report dated September 17, 2013 recommending the City Council adopt the resolution.

Councilmember Agopian expressed concern regarding the City's large structural deficit and proposed that after the election in November, the City Council immediately engage on a 2-year balanced budget plan.

Mayor Harper agreed that the City Council needed to commit to balancing the budget.

RESOLUTION NO. 2013/61

On motion by Councilmember Tiscareno, seconded by Councilmember Wilson, the Council unanimously adopted the resolution.

4. PLANNING COMMISSION APPOINTMENTS

Mayor Harper recommended the Council appoint Greg Baatrup and Noel Pinto to fill the vacant positions on the Planning Commission.

On motion by Councilmember Agopian, seconded by Councilmember Tiscareno, the Council unanimously approved the appointments of Greg Baatrup and Noel Pinto to the Planning Commission.

Noel Pinto thanked the City Council for the appointment and stated he looked forward to working with the Council and Planning Commission.

Greg Baatrup thanked the City Council for re-appointing him to the Planning Commission and stated he looked forward to continuing to serve the community.

PUBLIC COMMENTS - None

STAFF COMMUNICATIONS

City Manager Jakel announced the next City Council meeting would be held on October 22, 2013. He reported the recruitment application deadline closed for the City Manager position and there were fifty-one (51) applicants.

COUNCIL COMMUNICATIONS

Councilmember Tiscareno reported he had started a Neighborhood Watch group for his area and thanked Police Crime Prevention Commissioners Cook and Augusta for their assistance in starting his group.

Councilmember Wilson reported on her attendance at the grand opening of the multi-use sports field.

ADJOURNMENT

With no further business, Mayor Harper adjourned the meeting at 8:28 P.M. to the next regular Council meeting on October 22, 2013.

Respectfully submitted:

Kitty Eiden

KITTY EIDEN, Minutes Clerk

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100 General Fund

Non Departmental

347636	BLACK DOT WIRELESS LLC	DEPOSIT REFUND	1,131.50
347640	BURKE WILLIAMS AND SORENSEN LLP	LEGAL SERVICES	5,351.75
347642	CALIFORNIA CASTING INC	MEMORIAL TREE	1,315.22
347648	CONTRA COSTA WATER DISTRICT	TREATED WATER CAPACITY FEE	56,069.00
347649	CONTRA COSTA WATER DISTRICT	FACILITY RESERVE FEE	244,202.00
347655	DELTA DENTAL	PAYROLL DEDUCTIONS	303.28
347662	ECC REG FEE AND FIN AUTH	ECCRFFA-RTDIM	426,870.00
347724	BURKE WILLIAMS AND SORENSEN LLP	LEGAL SERVICES	708.00
347740	CONTRA COSTA WATER DISTRICT	TREATED WATER CAPACITY FEE	5,606.90
347741	CONTRA COSTA WATER DISTRICT	FACILITY RESERVE FEES	24,420.00
347747	DELTA FENCE CO	KENNELS	2,258.97
347749	DIVISION OF STATE ARCHITECT	SB 1186 REMITTANCE	226.50
347752	ECC REG FEE AND FIN AUTH	ECCRFFA-RTDIM	47,430.00
920516	ZUMWALT ENGINEERING GROUP INC	ENGINEERING SERVICES	2,728.00

City Council

347716	BANK OF AMERICA	LODGING-MCLAUGHLIN	184.92
347717	BANK OF AMERICA	BUSINESS EXPENSE	55.11

City Attorney

347727	COLANTUONO AND LEVIN PC	LEGAL SERVICES	4,066.00
347731	CONTINUING EDUCATION OF THE BAR	AUTOMATIC UPDATES	351.02
347773	JARVIS FAY AND DOPORTO LLP	LEGAL SERVICES	3,266.78
347778	LEXISNEXIS	ONLINE LEGAL RESEARCH	76.50
347791	NERLAND, LYNN T	EXPENSE REIMBURSEMENT	35.00
347809	ROBBINS, JUDITH A	LEGAL SERVICES	2,247.50
347834	WENDEL ROSEN BLACK AND DEAN	LEGAL SERVICES	990.25

City Manager

347635	BAY AREA NEWS GROUP	LEGAL AD	672.00
347716	BANK OF AMERICA	MEETING EXPENSE	98.04
347725	CA SHOPPING CART RETRIEVAL CORP	SHOPPING CART RETRIEVAL	345.00
347797	PECKHAM AND MCKENNEY	RECRUITMENT OF CITY MANAGER	1,509.27

City Clerk

347635	BAY AREA NEWS GROUP	LEGAL AD	234.54
347664	EIDEN, KITTY J	MINUTES CLERK	196.00
347753	EIDEN, KITTY J	MINUTES CLERK	56.00

City Treasurer

347762	GARDA CL WEST INC	ARMORED CAR PICK UP	210.12
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Human Resources

347717	BANK OF AMERICA	BUSINESS EXPENSE	1,028.00
347771	IEDA INC	PROFESSIONAL SERVICES	3,217.74
347802	PSYCHOLOGICAL RESOURCES INC	PROFESSIONAL SERVICES	450.00

Economic Development

347643	CARLSON BARBEE AND GIBSON INC	CONSULTANT SERVICES	1,384.62
347644	CIRCLEPOINT	CONSULTANT SERVICES	1,946.71
347689	MUNICIPAL RESOURCE GROUP LLC	CONSULTANT SERVICES	4,608.00

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 Finance Accounting

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347719 BAY AREA NEWS GROUP	LEGAL AD	135.51
347794 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	615.85
920503 BERNICK, MICHAEL	PROFESSIONAL SERVICES	3,300.00
920515 UNLIMITED GRAPHIC & SIGN NETWORK	NAME PLATE CHANGE	21.70
Finance Administration		
347633 BANK OF AMERICA	SUPPLIES	319.00
Finance Accounting		
347633 BANK OF AMERICA	REGISTRATION-ABEJUELA	150.00
347696 PROGRESSIVE SOLUTIONS INC	CONFERENCE-RAYMUNDO	349.00
347714 AT AND T MCI	BITECH PHONE LINE	480.74
347786 MNS CORP	APROVAL STAMPS	111.37
Finance Operations		
347702 UNITED PARCEL SERVICE	WEEKLY PRINTER SERVICE FEE	23.00
347827 UNITED PARCEL SERVICE	WEEKLY PRINTER SERVICE FEE	13.00
Non Departmental		
203174 FAR WEST SANITATION & STORAGE	BUS LIC APP FEE REFUND	30.00
347676 JACK DOHENY COMPANIES INC	BUS LIC OVERPAYMENT REFUND	200.00
347789 MUNICIPAL POOLING AUTHORITY	UNMET LIABILITY DEDUCTIBLE	22,252.13
347831 RECIPIENT	LIABILITY CLAIM	200.00
Public Works Street Maintenance		
347628 ANTIOCH BUILDING MATERIALS	ASPHALT MATERIALS	20,409.29
347657 DELTA FENCE CO	FENCE REPAIR SERVICE	1,345.00
347683 M & L SERPA TRUCKING INC	TRUCK RENTAL	3,460.40
347702 UNITED PARCEL SERVICE	SHIPPING	49.38
347713 ANTIOCH BUILDING MATERIALS	ASPHALT MATERIALS	65,262.54
347722 BODEAN	SUPPLIES	1,796.99
347783 M & L SERPA TRUCKING INC	TRUCK RENTAL	6,732.20
347808 RED WING SHOE STORE	SAFETY SHOES-YOAKUM	212.35
347829 UNIVERSAL BUILDING SERVICES INC	STREET SWEEPING SERVICES	625.00
920508 GRAINGER INC	SUPPLIES	191.06
920533 TELFER OIL COMPANY	PAVING MATERIAL	9,100.00
Public Works-Signal/Street Lights		
347714 AT AND T MCI	PHONE	571.66
347794 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	5,230.02
Public Works-Striping/Signing		
347756 FASTLANE TEK INC	CONSULTANT SERVICES	2,015.00
Public Works-Facilities Maintenance		
347708 AMERICAN PLUMBING INC	PLUMBING SERVICES	125.00
347714 AT AND T MCI	PHONE	48.07
347750 DREAM RIDE ELEVATOR	ELEVATOR SERVICE	240.00
347794 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	11,671.28
347807 REAL PROTECTION INC	FIRE ALARM SYSTEM TEST	427.82
Public Works-Parks Maint		
347675 IRRIGATION SYSTEM SERVICE	REPAIR SERVICE	200.00
347707 ACE HARDWARE, ANTIOCH	TOOLS & SUPPLIES	18.04
347714 AT AND T MCI	PHONE	83.32

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 Finance Accounting

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347747 DELTA FENCE CO	FENCE REPAIR	1,086.00
347794 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	841.71
920511 ICR ELECTRICAL CONTRACTORS	ELECTRICAL SERVICES	101.07
920528 JOHN DEERE LANDSCAPES PACHECO	IRRIGATION CONTROLLER PARTS	2,488.93
Public Works-Median/General Land		
347672 HORIZON	SUPPLIES	1,025.80
347691 ODYSSEY LANDSCAPE CO INC	LANDSCAPE SERVICES	384.00
347707 ACE HARDWARE, ANTIOCH	PVC FITTINGS	8.35
347714 AT AND T MCI	PHONE	153.54
347794 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	1,704.58
920528 JOHN DEERE LANDSCAPES PACHECO	IRRIGATION CONTROLLER PARTS	3,706.53
Police Administration		
347629 ARROWHEAD 24 HOUR TOWING INC	TOWING SERVICES	925.00
347647 CONTRA COSTA COUNTY	RANGE USE FEES	565.00
347653 CRIME SCENE CLEANERS INC	CRIME SCENE CLEANUP	365.00
347726 CALIFORNIA POLICE CHIEFS ASSOC	MEMBER FEES-CANTANDO	1,400.00
347730 COMCAST	CABLE	27.40
347742 COPWARE INC	LEGAL CODES APP	387.50
347743 COSTCO	BUSINESS EXPENSES	180.12
347746 CSI FORENSIC SUPPLY	OPERATING SUPPLIES-EVIDENCE	438.61
347776 KIRBY POLYGRAPH & INVESTIGATIVE	POLYGRAPH EXAMS	3,000.00
347801 PRO FORCE LAW ENFORCEMENT	TASER CARTRIDGES	1,150.05
347803 PSYCHOLOGICAL SERVICES GROUP	PROFESSIONAL SERVICES	350.00
347812 SHRED IT INC	SHRED SERVICE	723.20
347814 STATE OF CALIFORNIA	FINGERPRINTING	64.00
347822 T MOBILE USA INC	PHONE RECORDS	100.00
920510 HUNTINGTON COURT REPORTERS INC	TRANSCRIPTION SERVICES	2,042.92
920512 KARSTE CONSULTING INC	CONSULTANT SERVICES	900.00
920513 MOBILE MINI LLC	PORTABLE STORAGE CONTAINER	142.86
920526 HUNTINGTON COURT REPORTERS INC	TRANSCRIPTION SERVICES	351.80
920527 IMAGE SALES INC	ID CARDS	16.96
920529 MOBILE MINI LLC	PORTABLE STORAGE CONTAINER	213.96
Police Community Policing		
203000 CITY OF ANTIOCH	EXPENSE REIMBURSEMENT	54.01
347673 HUNT AND SONS INC	FUEL	117.91
347770 HUNT AND SONS INC	FUEL	78.89
347836 EMPLOYEE	PENSION PAYMENT	3,999.00
Police Investigations		
347652 COURT SERVICES INC	PRISONER TRANSPORTATION	250.00
347736 CONTRA COSTA COUNTY	SART EXAMS	4,000.00
347737 CONTRA COSTA COUNTY	LAB TESTING	12,000.00
347738 CONTRA COSTA COUNTY	LAB TESTING	17,620.00
347824 THOMSON WEST	ONLINE DATABASE	310.91
Police Special Operations Unit		
347700 TOYOTA FINANCIAL SERVICES	VEHICLES LEASE	1,543.90

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Police Communications

347631 AT AND T MOBILITY	HIGH SPEED WIRELESS	2,711.16
347709 AMERICAN TOWER CORPORATION	TOWER RENTAL	219.17
347714 AT AND T MCI	PHONE	1,180.73
347732 CONTRA COSTA COUNTY	RADIO REPAIR	360.00
347765 GLOBALSTAR	SATELLITE PHONE	87.10
347795 PACIFIC TELEMANAGEMENT SVCS	LOBBY PAY PHONE	78.00

Office Of Emergency Management

347714 AT AND T MCI	PHONE	318.10
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Police Facilities Maintenance

347714 AT AND T MCI	PHONE	290.55
347750 DREAM RIDE ELEVATOR	ELEVATOR SERVICE	80.00
347794 PACIFIC GAS AND ELECTRIC CO	GAS	17,382.14
347807 REAL PROTECTION INC	FIRE ALARM SYSTEM TEST	311.38
347828 UNITED SITE SERVICES OF CALIF	PORTABLE RESTROOMS	520.79

Community Development Land Planning Services

203181 UNITED STATES POSTAL SERVICE	POSTAGE	7.25
347658 DYETT AND BHATIA	CONSULTANT SERVICES	3,497.50
347680 LEACH, TAMARA L	EXPENSE REIMBURSEMENT	50.00
347719 BAY AREA NEWS GROUP	LEGAL AD	1,554.66
347806 RANEY PLANNING & MANAGEMENT	CONSULTANT SERVICES	972.50

Community Development Neighborhood Improvement

347701 TURNAGE II, KEN	ABATEMENT SERVICES	1,453.14
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PW Engineer Land Development

347679 KIMLEY HORN AND ASSOCIATES INC	PROFESSIONAL SERVICES	2,952.50
347714 AT AND T MCI	PHONE	31.62
920534 TESTING ENGINEERS INC	ENGINEERING SERVICES	3,891.00

Community Development Building Inspection

347654 CRW SYSTEMS INC	STANDARD LEVEL ANNUAL	12,000.00
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Community Development Engineering Services

347792 OFFICE MAX INC	OFFICE SUPPLIES	42.94
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212 CDBG Fund

CDBG

920509 HOUSE, TERI	CONSULTING SERVICES	6,305.00
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213 Gas Tax Fund

Streets

347684 MARK THOMAS AND CO INC	PROFESSIONAL SERVICES	7,257.00
347719 BAY AREA NEWS GROUP	LEGAL AD	331.86
347775 KIMLEY HORN AND ASSOCIATES INC	PROFESSIONAL SERVICES	92.50
347794 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	23,131.82
347832 VSS INTERNATIONAL INC	PAVEMENT PROJECT RETENTION	23,474.75

214 Animal Control Fund

Animal Control

347661 EAST HILLS VETERINARY HOSPITAL	VETERINARY SERVICES	1,590.44
347671 HILLS PET NUTRITION	ANIMAL FOOD	395.98
347790 MWI VETERINARY SUPPLY CO	VETERINARY PHARMACEUTICALS	777.88

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347794 PACIFIC GAS AND ELECTRIC CO	GAS	914.85
347805 PWS INC	EQUIPMENT REPAIR	213.00
920525 HLP INC	SOFTWARE MAINTENANCE	1,345.40
215 Civic Arts Fund		
Civic Arts		
347739 CCC TAX COLLECTOR	PROPERTY TAXES	658.20
216 Park-In-Lieu Fund		
Parks & Open Space		
347670 H AND H CONSTRUCTION	PLAYGROUND REPLACEMENT	9,975.00
347681 LEATHERS AND ASSOCIATES	CONSULTANT SERVICES	771.24
347682 LEATHERS AND ASSOCIATES	CONSULTANT SERVICES	7,000.00
347694 PARK PACIFIC	TURF PROJECT	1,009.93
219 Recreation Fund		
Non Departmental		
347665 EL CAMPANIL THEATRE PRESERVATION	DEPOSIT REFUND	500.00
347667 GARCIA, CHRISTIAN	DEPOSIT REFUND	1,000.00
347759 FILIPINO CURSILLO COMMUNITY	DEPOSIT REFUND	500.00
347769 HUB INTERNATIONAL OF CA INSURANCE	INSURANCE PREMIUM	251.96
347780 LOPEZ, HUGO	DEPOSIT REFUND	1,000.00
Recreation Admin		
347807 REAL PROTECTION INC	FIRE ALARM SYSTEM TEST	94.64
Senior Programs		
347623 AAA FIRE PROTECTION SVCS	FIRE SYSTEM SERVICE	173.87
347714 AT AND T MCI	PHONE	96.33
347794 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	1,760.91
Recreation Classes/Prog		
203151 HOBBY LOBBY	SUPPLIES	79.36
347651 COSTCO	SUPPLIES	240.50
Recreation Sports Programs		
347638 BSN SPORTS	SUPPLIES	299.93
347646 CONCORD SOFTBALL UMPIRES	UMPIRE FEES	2,080.00
347794 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	2,648.49
347800 PIONEER MANUFACTURING COMPANY	SUPPLIES	532.99
347821 STUBBS, GENY	CLASS REFUND	147.00
Recreation Concessions		
347651 COSTCO	SUPPLIES	230.95
347714 AT AND T MCI	PHONE	16.38
Recreation-New Comm Cntr		
347645 COLE SUPPLY CO INC	SUPPLIES	302.98
347651 COSTCO	SUPPLIES	17.13
347685 MARLIES CLEANING SERVICE	CLEANING SERVICE	270.00
347692 PACHECO BROTHERS GARDENING INC	LANDSCAPE SERVICES	5,636.68
347714 AT AND T MCI	PHONE	18.04
347720 BAY BUILDING MAINTENANCE INC	JANITORIAL SERVICES	1,990.00
347794 PACIFIC GAS AND ELECTRIC CO	GAS	11,068.49
347807 REAL PROTECTION INC	FIRE ALARM SYSTEM TEST	405.00

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222 Measure C Fund

Streets

347719 BAY AREA NEWS GROUP	LEGAL AD	301.20
347757 FEDERAL ADVOCATES INC	ADVOCACY SERVICES	5,000.00

229 Pollution Elimination Fund

Channel Maintenance Operation

347663 ECORP CONSULTING INC	PROFESSIONAL SERVICES	6,804.65
347669 GUARDAIN SECURITY	SECURITY SERVICES	1,600.00
347686 MJH EXCAVATING INC	EQUIPMENT RENTAL	7,720.00
347697 RMC WATER AND ENVIRONMENT	PROFESSIONAL SERVICES	33,360.32
347711 ANKA BEHAVIORAL HEALTH INC	LANDSCAPE SERVICES	7,567.00
347785 MJH EXCAVATING INC	EQUIPMENT RENTAL	8,739.11

238 PEG Franchise Fee Fund

Non Departmental

920519 COMPUTERLAND	KEYBOARD	50.45
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251 Lone Tree SLLMD Fund

Lonetree Maintenance Zone 1

347691 ODYSSEY LANDSCAPE CO INC	LANDSCAPE SERVICES	192.00
347693 PACIFIC COAST LANDSCAPE MGMT INC	LANDSCAPE SERVICES	4,134.00
347714 AT AND T MCI	PHONE	65.80
347794 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	866.85

Lonetree Maintenance Zone 2

347693 PACIFIC COAST LANDSCAPE MGMT INC	LANDSCAPE SERVICES	1,797.00
347714 AT AND T MCI	PHONE	127.52
347794 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	749.29

Lonetree Maintenance Zone 3

347714 AT AND T MCI	PHONE	48.73
347794 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	1,261.67

Lonetree Maintenance Zone 4

347691 ODYSSEY LANDSCAPE CO INC	LANDSCAPE SERVICES	873.00
347794 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	306.06

252 Downtown SLLMD Fund

Downtown Maintenance

347691 ODYSSEY LANDSCAPE CO INC	LANDSCAPE SERVICES	384.00
347794 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	401.66

253 Almondridge SLLMD Fund

Almondridge Maintenance

347691 ODYSSEY LANDSCAPE CO INC	LANDSCAPE SERVICES	1,223.00
347794 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	216.41

254 Hillcrest SLLMD Fund

Hillcrest Maintenance Zone 1

347691 ODYSSEY LANDSCAPE CO INC	LANDSCAPE SERVICES	460.80
347714 AT AND T MCI	PHONE	32.90
347794 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	897.69

Hillcrest Maintenance Zone 2

347691 ODYSSEY LANDSCAPE CO INC	LANDSCAPE SERVICES	960.00
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347714 AT AND T MCI	PHONE	113.92
347794 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	761.62
347818 STEWARTS TREE SERVICE	TREE SERVICE	800.00
920528 JOHN DEERE LANDSCAPES PACHECO	IRRIGATION CONTROLLER PARTS	1,195.00
Hillcrest Maintenance Zone 4		
347691 ODYSSEY LANDSCAPE CO INC	LANDSCAPE SERVICES	307.20
347693 PACIFIC COAST LANDSCAPE MGMT INC	LANDSCAPE SERVICES	1,714.00
347714 AT AND T MCI	PHONE	96.19
347747 DELTA FENCE CO	BOLLARD INSTALLATION	385.00
347794 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	633.92
255 Park 1A Maintenance District Fund		
Park 1A Maintenance District		
347691 ODYSSEY LANDSCAPE CO INC	LANDSCAPE SERVICES	460.80
347714 AT AND T MCI	PHONE	16.52
347794 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	245.24
256 Citywide 2A Maintenance District Fund		
Citywide 2A Maintenance Zone 3		
347794 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	79.05
Citywide 2A Maintenance Zone 4		
347794 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	311.86
Citywide 2A Maintenance Zone 5		
347794 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	443.62
Citywide 2A Maintenance Zone 6		
347691 ODYSSEY LANDSCAPE CO INC	LANDSCAPE SERVICES	384.00
347794 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	223.63
Citywide 2A Maintenance Zone 8		
347794 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	316.10
Citywide 2A Maintenance Zone 9		
347691 ODYSSEY LANDSCAPE CO INC	LANDSCAPE SERVICES	307.20
347693 PACIFIC COAST LANDSCAPE MGMT INC	LANDSCAPE SERVICES	1,048.25
347714 AT AND T MCI	PHONE	65.80
347794 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	491.70
Citywide 2A Maintenance Zone10		
347691 ODYSSEY LANDSCAPE CO INC	LANDSCAPE SERVICES	793.00
347794 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	133.67
920528 JOHN DEERE LANDSCAPES PACHECO	IRRIGATION CONTROLLER PARTS	1,428.45
259 East Lone Tree SLLMD Fund		
Zone 1-District 10		
347691 ODYSSEY LANDSCAPE CO INC	LANDSCAPE SERVICES	1,248.00
347794 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	78.01
311 Capital Improvement Fund		
Measure WW		
347690 ODIN SYSTEMS INC	SURVEILLANCE CAMERAS	9,884.01
920511 ICR ELECTRICAL CONTRACTORS	ELECTRICAL SERVICES	7,967.20
920512 KARSTE CONSULTING INC	CONSULTANT SERVICES	1,560.00

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Public Buildings & Facilities

347782 LSA ASSOCIATES INC	CONSULTANT SERVICES	324.70
347820 STRATEGIC THREAT MANAGEMENT INC	SECURITY SERVICES	14,280.00
920512 KARSTE CONSULTING INC	CONSULTANT SERVICES	1,680.00

312 Prewett Family Park Fund

Non Departmental

347699 SOFTCHOICE CORPORATION	LICENSE FEE	1,959.00
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Parks & Open Space

347651 COSTCO	SUPPLIES	273.82
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376 Lone Diamond Fund

Assessment District

347663 Ecorp CONSULTING INC	PROFESSIONAL SERVICES	5,185.00
347695 PARSONS BRINCKERHOFF INC	PROFESSIONAL SERVICES	26,946.46
347697 RMC WATER AND ENVIRONMENT	PROFESSIONAL SERVICES	40,733.03
347775 KIMLEY HORN AND ASSOCIATES INC	PROFESSIONAL SERVICES	1,118.00

416 Honeywell Capital Lease Fund

Non Departmental

347632 BANK OF AMERICA	LOAN PAYMENT	43,050.08
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570 Equipment Maintenance Fund

Non Departmental

347673 HUNT AND SONS INC	FUEL	19,241.29
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Equipment Maintenance

347627 ANTIOCH AUTO PARTS	AUTO PARTS STOCK	952.91
347639 BULLET TRANSPORT INC	TRANSPORT SERVICE	800.00
347659 EAST BAY TIRE CO	TIRE SERVICE	521.86
347687 MUNICIPAL MAINT EQUIPMENT INC	SEAL KITS	2,679.85
347712 ANTIOCH AUTO PARTS	AUTO PARTS STOCK	564.89
347721 BILL BRANDT FORD	SHIFT CABLE	54.04
347758 FERRIS HOIST AND REPAIR INC	INSPECTION SERVICE	2,003.77
347761 FURBER SAW INC	SUPPLIES	115.03
347767 HARLEY DAVIDSON	EXHAUST REPAIR	124.52
347784 MICHAEL STEAD WALNUT CREEK	COOLING FAN CLUTCH	202.75
347787 MSI FUEL MANAGEMENT INC	FUEL NOZZLES	154.97
347794 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	676.27
347799 PETERSON	SPRAY NOZZLE	38.40
347811 SCOTTOS AUTO BODY INC	VEHICLE PAINT	2,900.00
347826 TUTTS TRUCK OUTFITTERS	VEHICLE EQUIPMENT	2,444.00
347833 WALNUT CREEK FORD	AUTO PARTS STOCK	541.09
920523 GRAINGER INC	SUPPLIES	1,936.40
920535 UNLIMITED GRAPHIC & SIGN NETWORK	DECALS	68.36

573 Information Services Fund

Information Services

347714 AT AND T MCI	PHONE	60.73
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Network Support & PCs

347630 AT AND T MCI	PHONE	357.32
347714 AT AND T MCI	PHONE	93.14

Prepared by: Georgina Meek
 Finance Accounting

10/17/2013

CITY OF ANTIOCH
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Telephone System

347702 UNITED PARCEL SERVICE	SHIPPING	46.94
347714 AT AND T MCI	PHONE	2,375.89

Office Equipment Replacement

347768 HEWLETT PACKARD COMPANY	COMPUTER EQUIPMENT	731.50
920504 COMPUTERLAND	COMPUTER EQUIPMENT	284.91

577 Post Retirement Medical-Police Fund

Non Departmental

920518 RETIREE	MEDICAL AFTER RETIREMENT	890.82
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580 Loss Control Fund

Human Resources

347688 MUNICIPAL POOLING AUTHORITY	WORKERS COMP PREMIUM	318,578.00
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611 Water Fund

Non Departmental

347634 BAY AREA BARRICADE	SUPPLIES	668.36
347645 COLE SUPPLY CO INC	SUPPLIES	2,283.51
347755 ESCANER, LALAINE D	CHECK REPLACEMENT	26.79
347774 JAUGAN, ELAINE	CHECK REPLACEMENT	36.26
347835 WESCO RECEIVABLES CORP	SUPPLIES	85.82
920523 GRAINGER INC	SUPPLIES	1,164.12
920524 HAMMONS SUPPLY COMPANY	SUPPLIES	490.94

Water Supervision

202894 CDPH OCP	RENEWAL-SARTI	55.00
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Water Production

202893 STAPLES	SUPPLIES	14.73
347626 ALLIED CRANE INC	HOIST INSPECTION	159.00
347627 ANTIOCH AUTO PARTS	BATTERIES	384.66
347650 CONTRA COSTA WATER DISTRICT	RAW WATER	817,228.01
347666 FLOW SCIENCE INCORPORATED	PROFESSIONAL SERVICES	756.00
347668 GRAPHIC CONTROLS LLC	CHARTS	289.17
347677 KARL NEEDHAM ENTERPRISES INC	EQUIPMENT RENTAL	26,500.88
347693 PACIFIC COAST LANDSCAPE MGMT INC	LANDSCAPE SERVICES	857.00
347702 UNITED PARCEL SERVICE	SHIPPING	55.59
347707 ACE HARDWARE, ANTIOCH	FASTENERS	68.13
347710 ANIMAL DAMAGE MANAGEMENT	ANIMAL CONTROL SERVICE	125.00
347714 AT AND T MCI	PHONE	822.70
347715 AUTOMATED VALVE SERVICES	EQUIPMENT	2,859.19
347729 COLEY, TIMOTHY P	EXPENSE REIMBURSEMENT	40.00
347748 DEPT OF PUBLIC HEALTH	WATER SYSTEM FEES	10,876.87
347754 ENVIRONMENTAL RESOURCE ASSOC	PROFICIENCY STUDY	1,282.29
347763 GAUNT MACHINE AND IRON WORKS	CRANE SERVICE	642.00
347777 LAW OFFICE OF MATTHEW EMRICK	LEGAL SERVICES	4,606.50
347792 OFFICE MAX INC	OFFICE SUPPLIES	384.98
347794 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	170,461.43
347813 SHUTE MIHALY AND WEINBERGER LLP	LEGAL SERVICES	2,551.50
920505 CONSOLIDATED ELECTRICAL DIST INC	SUPPLIES	136.71

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CITY OF ANTIOCH
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920506	EUROFINS EATON ANALYTICAL INC	SAMPLE TESTING	100.00
920507	GENERAL CHEMICAL CORP	ALUM	12,285.41
920511	ICR ELECTRICAL CONTRACTORS	ELECTRICAL SERVICES	453.21
920512	KARSTE CONSULTING INC	CONSULTANT SERVICES	960.00
920514	OLIN CHLOR ALKALI PRODUCTS	CAUSTIC	11,958.13
920520	CONSOLIDATED ELECTRICAL DIST INC	SUPPLIES	96.57
920521	EUROFINS EATON ANALYTICAL INC	SAMPLE TESTING	935.00
920522	GENERAL CHEMICAL CORP	ALUM	6,088.54
920531	OLIN CHLOR ALKALI PRODUCTS	CAUSTIC	11,814.46
920532	SIERRA CHEMICAL CO	CHLORINE	8,825.88
Water Distribution			
347624	ACE HARDWARE, ANTIOCH	SUPPLIES	23.37
347656	DELTA DIABLO SANITATION DISTRICT	RECYCLED WATER	9,499.62
347674	INFOSEND INC	PRINTING/MAILING SERVICE	1,630.22
347678	KEN KELLER SALES	MUFFLER	170.13
347698	ROYAL BRASS INC	PIPE PARTS	12.81
347702	UNITED PARCEL SERVICE	SHIPPING	266.67
347706	SAFETY ACADEMY	TRAINING	530.00
347714	AT AND T MCI	PHONE	16.45
347744	COUNTY ASPHALT	ASPHALT	700.58
347756	FASTLANE TEK INC	CONSULTANT SERVICES	1,138.27
347772	INFOSEND INC	PRINTING/MAILING SERVICE	4,267.40
347788	MUNICIPAL MAINT EQUIPMENT INC	NOZZLE	231.68
347810	ROYAL BRASS INC	HOSE	120.82
920508	GRAINGER INC	SUPPLIES	191.07
920512	KARSTE CONSULTING INC	CONSULTANT SERVICES	900.00
920523	GRAINGER INC	SUPPLIES	794.35
Water Meter Reading			
920517	BADGER METER INC	REGISTERS	3,558.89
Public Buildings & Facilities			
347641	BURLINGAME ENGINEERS INC	CHEMICAL TANK	24,920.50
347697	RMC WATER AND ENVIRONMENT	PROFESSIONAL SERVICES	13,375.37
347702	UNITED PARCEL SERVICE	SHIPPING	48.01
347723	PLEWS SHADLEY RACHER & BRAWN	LEGAL SERVICES	786.58
347781	LOZANO SMITH LLP	LEGAL SERVICES	12,623.77
Warehouse & Central Stores			
347702	UNITED PARCEL SERVICE	WEEKLY PRINTER SERVICE FEE	19.00
347827	UNITED PARCEL SERVICE	WEEKLY PRINTER SERVICE FEE	13.00
621 Sewer Fund			
Sewer-Wastewater Collection			
347674	INFOSEND INC	PRINTING/MAILING SERVICE	1,630.21
347714	AT AND T MCI	PHONE	64.70
347744	COUNTY ASPHALT	ASPHALT	700.58
347751	DUKES ROOT CONTROL INC	SEWER ROOT CONTROL	22,227.40
347756	FASTLANE TEK INC	CONSULTANT SERVICES	6,363.28
347772	INFOSEND INC	PRINTING/MAILING SERVICE	4,267.40

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CITY OF ANTIOCH
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347788 MUNICIPAL MAINT EQUIPMENT INC	SUPPLIES	2,154.87
347819 STOUT, ROBERT R	EXPENSE REIMBURSEMENT	285.00
631 Marina Fund		
Marina Administration		
347714 AT AND T MCI	PHONE	75.04
347794 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	3,186.38
347807 REAL PROTECTION INC	FIRE ALARM SYSTEM TEST	65.63
Marina Maintenance		
202907 WMW	FITTING	92.52
347691 ODYSSEY LANDSCAPE CO INC	LANDSCAPE SERVICES	938.00
347718 BAY AREA AIR QUALITY MGMT DIST	FUEL PERMIT	176.00
920508 GRAINGER INC	SUPPLIES	34.19
920523 GRAINGER INC	SUPPLIES	675.22
641 Prewett Water Park Fund		
Non Departmental		
347764 GEISLINGER, JULITA	DEPOSIT REFUND	1,000.00
347769 HUB INTERNATIONAL OF CA	INSURANCE PREMIUM	125.98
Recreation Water Park		
347660 EAST BAY WELDING SUPPLY	HELIUM	219.82
347692 PACHECO BROTHERS GARDENING INC	LANDSCAPE SERVICES	3,758.32
347703 UNIVAR USA INC	CHEMICALS	581.17
347705 WATER SAFETY PRODUCTS INC	SUPPLIES	112.43
347714 AT AND T MCI	PHONE	48.57
347720 BAY BUILDING MAINTENANCE INC	JANITORIAL SERVICES	2,845.00
347728 COLE SUPPLY CO INC	SUPPLIES	233.60
347779 LINCOLN EQUIPMENT INC	SUPPLIES	4,918.35
347794 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	12,597.58
347807 REAL PROTECTION INC	FIRE ALARM SYSTEM TEST	196.87
Recreation Community Cnter		
347645 COLE SUPPLY CO INC	SUPPLIES	245.08
Rec Prewett Concessions		
347704 US FOODSERVICE INC	CONCESSION SUPPLIES	1,254.81
347714 AT AND T MCI	PHONE	47.76
721 Employee Benefits Fund		
Non Departmental		
347625 AFLAC	PAYROLL DEDUCTIONS	7,719.78
347637 BLUE SHIELD LIFE	PAYROLL DEDUCTIONS	2,015.32
347655 DELTA DENTAL	PAYROLL DEDUCTIONS	26,273.14
347734 CONTRA COSTA COUNTY	PAYROLL DEDUCTIONS	400.00
347735 CONTRA COSTA COUNTY	PAYROLL DEDUCTIONS	50.00
347745 CSAC EXCESS INSURANCE AUTHORITY	PAYROLL DEDUCTIONS	2,736.00
347793 OPERATING ENGINEERS TRUST FUND	PAYROLL DEDUCTIONS	1,311.06
347796 PARS	PAYROLL DEDUCTIONS	2,385.03
347798 PERS LONG TERM CARE	PAYROLL DEDUCTIONS	56.90
347804 PERS	PAYROLL DEDUCTIONS	299,602.73
347815 STATE OF CALIFORNIA	PAYROLL DEDUCTIONS	214.00


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CITY OF ANTIOCH
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347816 STATE OF CALIFORNIA	PAYROLL DEDUCTIONS	200.00
347817 STATE OF FLORIDA DISBURSE UNIT	PAYROLL DEDUCTIONS	150.00
347823 TEXAS CHILD SUPPORT DISBURSE UNIT	PAYROLL DEDUCTIONS	422.77
347825 RECIPIENT	PAYROLL DEDUCTIONS	112.15
347830 US DEPT OF EDUCATION	PAYROLL DEDUCTIONS	329.64
920530 NATIONWIDE RETIREMENT SOLUTIONS	PAYROLL DEDUCTIONS	21,661.02
920536 VANTAGEPOINT TRANSFER AGENTS	PAYROLL DEDUCTIONS	1,934.13
752 Storm Drain Deposits Fund		
<i>Non Departmental</i>		
347733 CONTRA COSTA COUNTY	DRAINAGE FEES APN#071102028	386.40




STAFF REPORT TO THE CITY COUNCIL
FOR CONSIDERATION AT THE COUNCIL MEETING OF OCTOBER 22, 2013

SUBMITTED BY: Donna Conley, City Treasurer 
DATE: October 16, 2013
SUBJECT: Treasurer's Report: SEPTEMBER 2013

:

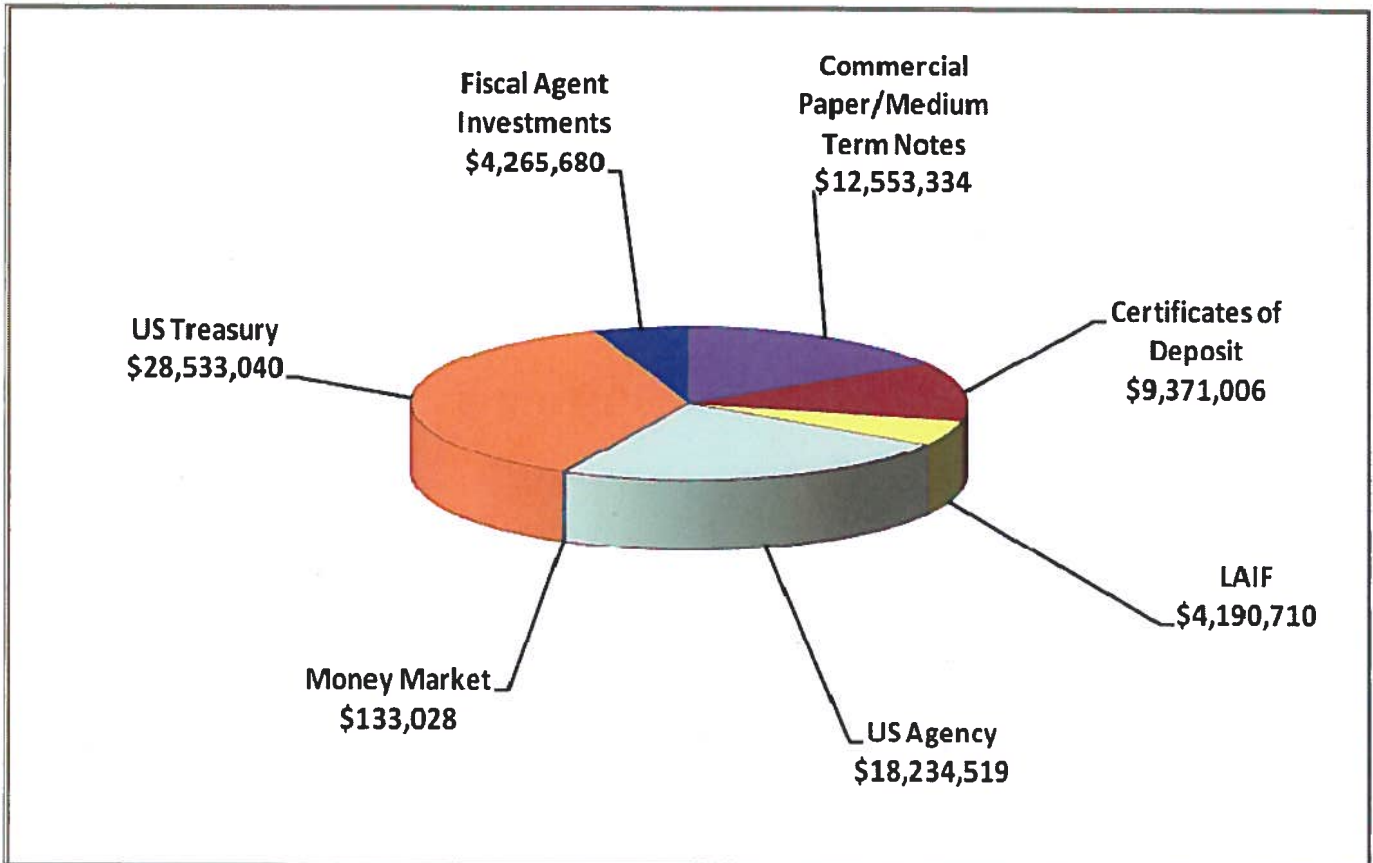
RECOMMENDATION: Review and file.

BACKGROUND: City of Antioch's portfolio as of September 2013 is in Compliance with The City's current Investment Policy. Based on the Portfolio as of September 2013 the City of Antioch is able to meet its expenditure requirements for the next six months.


10-22-2013

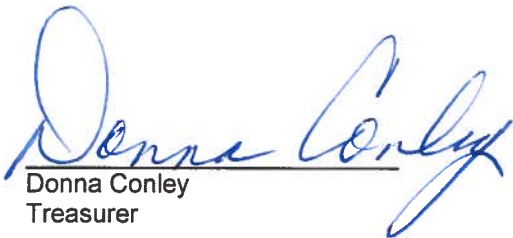
CITY OF ANTIOCH
SUMMARY REPORT ON THE CITY'S INVESTMENTS

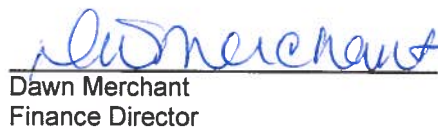
SEPTEMBER 30, 2013



Total of City and Fiscal Agent Investments = \$77,281,317

All City investments are shown above and conform to the City Investment Policy. All investment transactions during this period are included in this report. As Treasurer of the City of Antioch and Finance Director of the City of Antioch, we hereby certify that sufficient investment liquidity and anticipated revenue are available to meet the next six (6) months' estimated expenditures.


Donna Conley
Treasurer


Dawn Merchant
Finance Director

**Summary of Fiscal Agent Balances by
Debt Issue**

	<u>Amount</u>
Antioch Public Financing Authority 2003 Water Revenue Bonds	1
Antioch Public Financing Authority 2002 Lease Revenue Bonds	285,533
Antioch Public Financing Authority 1998 Reassessment Revenue Bonds	3,318,475
Antioch Development Agency 2009 Tax Allocation Bonds	146,049
Antioch Development Agency 2000 Tax Allocation Bonds	83,031
ABAG Lease Revenue Bonds	<u>432,591</u>
	<u><u>\$4,265,680</u></u>



Managed Account Issuer Summary

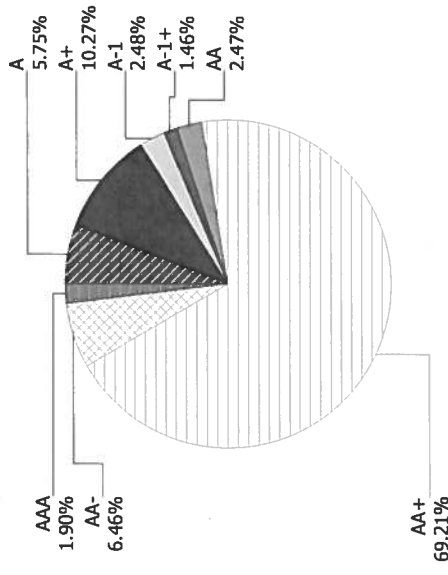
For the Month Ending September 30, 2013

CITY OF ANTIOCH, CA - 04380500

Issuer Summary

Issuer	Market Value of Holdings	Percent
APPLE INC	635,522.56	0.93
BANK OF NEW YORK	1,442,182.16	2.10
BANK OF NOVA SCOTIA	1,351,150.20	1.97
BERKSHIRE HATHAWAY INC	931,209.93	1.36
CA ST DEPT OF WATER REV BONDS	500,105.00	0.73
CATERPILLAR INC	252,036.50	0.37
CREDIT SUISSE GROUP	1,700,006.80	2.48
DEERE & COMPANY	452,917.80	0.66
FANNIE MAE	6,179,215.15	9.01
FEDERAL HOME LOAN BANKS	3,023,775.00	4.41
FREDDIE MAC	6,850,645.48	9.99
GENERAL ELECTRIC CO	2,217,694.72	3.23
IBM CORP	305,388.57	0.45
JP MORGAN CHASE & CO	2,690,819.07	3.92
MET WATER DISTRICT OF SOUTHERN CA	800,870.00	1.17
RABOBANK NEDERLAND	1,693,883.40	2.47
SKANDINAVISKA ENSKILDA BANKEN SA	1,704,471.00	2.49
STANDARD CHARTERED BANK	1,000,380.00	1.46
STATE OF CALIFORNIA	549,873.50	0.80
SVENSKA HANDELSBANKEN	1,702,568.70	2.48
TOYOTA MOTOR CORP	724,364.18	1.06
UNITED STATES TREASURY	28,547,183.07	41.64
UNIVERSITY OF CALIFORNIA	364,328.45	0.53
WAL-MART STORES INC	398,366.00	0.58
WELLS FARGO & COMPANY	2,544,261.48	3.71
Total	\$68,563,218.72	100.00%

Credit Quality (S&P Ratings)





For the Month Ending September 30, 2013

Managed Account Detail of Securities Held

CITY OF ANTIOCH, CA - 04380500

Security Type/Description	Dated Date/Coupon/Maturity	CUSIP	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value	
U.S. Treasury Bond / Note												
US TREASURY NOTES	DTD 12/15/2011 0.250% 12/15/2014	912828RV4	AA+	Aaa	01/05/12	01/06/12	1,195,312.50	0.38	885.25	1,198,072.68	1,201,312.80	
US TREASURY NOTES	DTD 02/15/2012 0.250% 02/15/2015	912828SE1	AA+	Aaa	02/22/12	02/27/12	1,492,207.03	0.43	478.94	1,496,383.76	1,501,113.00	
US TREASURY NOTES	DTD 03/01/2010 2.375% 02/28/2015	912828MR8	AA+	Aaa	06/20/12	06/21/12	1,578,457.03	0.42	3,050.76	1,541,317.22	1,545,820.31	
US TREASURY NOTES	DTD 03/01/2010 2.375% 02/28/2015	912828MR8	AA+	Aaa	04/30/12	05/01/12	2,639,453.13	0.39	5,084.60	2,569,850.93	2,576,367.19	
US TREASURY NOTES	DTD 03/15/2012 0.375% 03/15/2015	912828SK7	AA+	Aaa	03/13/12	03/15/12	169,428.91	0.49	28.18	169,721.83	170,405.11	
US TREASURY NOTES	DTD 03/15/2012 0.375% 03/15/2015	912828SK7	AA+	Aaa	06/27/12	06/28/12	824,355.47	0.40	136.74	824,653.70	826,965.98	
US TREASURY NOTES	DTD 08/02/2010 1.750% 07/31/2015	912828NP1	AA+	Aaa	10/23/12	10/26/12	337,098.63	0.39	958.22	333,032.86	333,594.63	
US TREASURY NOTES	DTD 08/02/2010 1.750% 07/31/2015	912828NP1	AA+	Aaa	08/22/12	08/23/12	483,418.36	0.39	1,370.99	476,508.26	477,296.93	
US TREASURY NOTES	DTD 08/02/2010 1.750% 07/31/2015	912828NP1	AA+	Aaa	09/06/12	09/10/12	3,772,832.03	0.33	10,687.84	3,718,895.15	3,720,863.13	
US TREASURY NOTES	DTD 11/30/2010 1.375% 11/30/2015	912828PJ3	AA+	Aaa	11/01/12	11/05/12	911,204.30	0.40	4,089.50	903,513.86	903,944.31	
US TREASURY NOTES	DTD 11/30/2010 1.375% 11/30/2015	912828PJ3	AA+	Aaa	11/29/12	12/05/12	2,627,595.70	0.35	11,783.30	2,606,306.65	2,604,585.30	
US TREASURY NOTES	DTD 05/02/2011 2.000% 04/30/2016	912828OF0	AA+	Aaa	03/27/13	03/28/13	997,277.34	0.38	7,951.09	989,520.93	986,738.28	
US TREASURY NOTES	DTD 06/30/2009 3.250% 06/30/2016	912828KZ2	AA+	Aaa	05/10/13	05/15/13	2,394,218.75	0.41	18,069.29	2,370,759.89	2,361,563.60	
US TREASURY NOTES	DTD 06/30/2009 3.250% 06/30/2016	912828KZ2	AA+	Aaa	05/22/13	05/24/13	3,204,783.20	0.44	24,229.28	3,175,806.60	3,166,642.10	





Managed Account Detail of Securities Held

For the Month Ending September 30, 2013

CITY OF ANTIOCH, CA - 04380500

Security Type/Description	Dated Date/Coupon/Maturity	CUSIP	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value	
U.S. Treasury Bond / Note												
US TREASURY NOTES	06/30/2009 3.250%	912828KZZ	AA+	Aaa	05/24/13	05/31/13	3,574,570.31	0.53	27,103.94	3,544,890.79	3,542,345.40	
DTD 06/30/2009 3.250%	06/30/2016											
US TREASURY NOTES		912828RF9	AA+	Aaa	08/29/13	08/30/13	2,614,218.75	0.82	2,226.52	2,613,804.78	2,627,625.00	
DTD 08/31/2011 1.000%	08/31/2016											
Security Type Sub-Total							28,816,431.44	0.45	118,134.44	28,533,039.89	28,547,183.07	
Municipal Bond / Note												
METRO WTR DIST AUTH, CA TXBL REV BONDS		59266THP9	AAA	Aa1	06/21/12	06/28/12	575,000.00	0.62	885.50	575,000.00	575,793.50	
DTD 06/28/2012 0.616%	07/01/2014											
UNIV OF CAL TXBL REV BONDS		91412GSWG6	AA	Aa1	09/26/13	10/02/13	230,000.00	0.53	0.00	230,000.00	229,599.80	
DTD 10/02/2013 0.528%	05/15/2015											
METRO WTR DIST AUTH, CA TXBL REV BONDS		59266THO7	AAA	Aa1	06/21/12	06/28/12	225,000.00	0.94	530.44	225,000.00	225,076.50	
DTD 06/28/2012 0.943%	07/01/2015											
CA ST DEPT OF WATER TXBL REV BONDS		13066KX87	AAA	Aa1	09/19/12	09/27/12	500,000.00	0.65	1,083.33	500,000.00	500,105.00	
DTD 09/27/2012 0.650%	12/01/2015											
CA ST TXBL GO BONDS		13063BN73	A	A1	03/13/13	03/27/13	551,859.00	0.93	962.50	551,527.22	549,873.50	
DTD 03/27/2013 1.050%	02/01/2016											
UNIV OF CAL TXBL REV BONDS		91412GSX4	AA	Aa1	09/26/13	10/02/13	135,000.00	0.91	0.00	135,000.00	134,728.65	
DTD 10/02/2013 0.907%	05/15/2016											
Security Type Sub-Total							2,215,000.00	0.74	3,461.77	2,216,527.22	2,215,176.95	
Federal Agency Bond / Note												
FHLMC NOTES		3134G2YJ5	AA+	Aaa	09/20/11	09/21/11	1,398,130.72	0.55	233.33	1,399,393.27	1,404,510.80	
DTD 08/12/2011 0.500%	09/19/2014											
FREDDIE MAC GLOBAL NOTES		3134G2WG3	AA+	Aaa	09/28/11	09/30/11	911,820.00	0.68	170.63	910,600.04	915,163.34	
DTD 08/05/2011 0.750%	09/22/2014											





Managed Account Detail of Securities Held

For the Month Ending September 30, 2013

CITY OF ANTIOCH, CA - 04380500

Security Type / Description	Dated Date / Coupon / Maturity	CUSIP	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value	
Federal Agency Bond / Note												
FREDDIE MAC GLOBAL NOTES	08/05/2011 0.750% 09/22/2014	3134G2WG3	AA+	Aaa	08/30/11	08/31/11	2,462,838.00	0.58	459.38	2,454,116.91	2,463,901.30	
DTD 08/05/2011 0.750% 09/22/2014												
FHNB NOTES		313371PC4	AA+	Aaa	01/19/12	01/19/12	3,028,170.00	0.55	7,947.92	3,011,694.51	3,023,775.00	
DTD 11/08/2010 0.875% 12/12/2014												
FANNIE MAE GLOBAL NOTES		3135G0KM4	AA+	Aaa	04/17/12	04/19/12	1,027,023.30	0.59	1,773.89	1,028,406.13	1,033,059.10	
DTD 04/19/2012 0.500% 05/27/2015												
FNMA NOTES (CALLABLE)		3135G0NG4	AA+	Aaa	08/02/12	08/07/12	3,399,660.00	0.50	2,550.00	3,399,789.74	3,400,625.60	
DTD 08/07/2012 0.500% 08/07/2015												
FREDDIE MAC GLOBAL NOTES		3134G3ZA1	AA+	Aaa	07/30/12	07/31/12	1,827,129.78	0.46	836.46	1,826,324.91	1,827,691.88	
DTD 07/11/2012 0.500% 08/28/2015												
FANNIE MAE GLOBAL NOTES		3135G0S80	AA+	Aaa	11/14/12	11/16/12	947,786.50	0.45	989.58	948,408.59	947,487.25	
DTD 11/16/2012 0.375% 12/21/2015												
FANNIE MAE GLOBAL NOTES		3135G0VA8	AA+	Aaa	02/14/13	02/15/13	799,088.00	0.54	11.11	799,269.58	798,043.20	
DTD 02/15/2013 0.500% 03/30/2016												
FREDDIE MAC GLOBAL NOTES		3137EAD09	AA+	Aaa	03/06/13	03/07/13	239,985.60	0.50	460.00	239,988.00	239,378.16	
DTD 03/07/2013 0.500% 05/13/2016												
Security Type Sub-Total							16,041,631.90	0.54	15,432.30	16,017,991.68	16,053,635.63	
Corporate Note												
JP MORGAN CHASE & CO NOTES		46625HHN3	A	A2	12/19/11	12/22/11	1,062,853.30	2.43	15,655.00	1,024,730.89	1,037,660.87	
DTD 05/18/2009 4.650% 06/01/2014												
GENERAL ELEC CAP CORP GLOBAL NOTES		36962G5M2	AA+	A1	05/23/12	05/29/12	874,419.85	1.72	4,236.10	869,643.82	882,945.29	
DTD 01/09/2012 2.150% 01/09/2015												
IBM CORP GLOBAL NOTES		459200H80	AA-	Aa3	02/01/12	02/06/12	303,508.55	0.72	256.28	304,326.37	305,388.57	
DTD 02/06/2012 0.550% 02/06/2015												
BANK OF NEW YORK MELLON (CALLABLE) NOTES		06406HCC1	A+	Aa3	02/13/12	02/21/12	374,658.75	1.23	512.50	374,840.64	378,367.50	
DTD 02/21/2012 1.200% 02/20/2015												





For the Month Ending September 30, 2013

Managed Account Detail of Securities Held

CITY OF ANTIOCH, CA - 04380500

Security Type/Description	CUSIP	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Corporate Note										
CATERPILLAR FIN CORP NOTES DTD 05/30/2012 1.100% 05/29/2015	14912L5D9	A	A2	05/22/12	05/30/12	249,920.00	1.11	931.94	249,955.33	252,036.50
JOHN DEERE CAPITAL CORP GLOBAL NOTES DTD 06/29/2012 0.950% 06/29/2015	24422ERS0	A	A2	06/26/12	06/29/12	449,878.50	0.96	1,092.50	449,928.94	452,917.80
WELLS FARGO & COMPANY DTD 06/27/2012 1.500% 07/01/2015	94974BFE5	A+	A2	03/26/13	03/28/13	762,978.08	0.73	2,812.50	760,075.99	759,405.75
WELLS FARGO & COMPANY DTD 06/27/2012 1.500% 07/01/2015	94974BFE5	A+	A2	03/27/13	03/28/13	762,757.50	0.74	2,812.50	759,905.11	759,405.75
JPMORGAN CHASE & CO GLOBAL NOTES DTD 10/18/2012 1.100% 10/15/2015	46623EJR1	A	A2	10/15/12	10/18/12	1,649,323.50	1.11	8,369.17	1,649,536.25	1,653,158.20
BANK OF NEW YORK MELLON (CALLABLE) DTD 10/25/2012 0.700% 10/23/2015	06406HCD9	A+	Aa3	10/18/12	10/25/12	424,562.25	0.73	1,305.69	424,697.66	424,526.98
BANK OF NEW YORK MELLON (CALLABLE) DTD 10/25/2012 0.700% 10/23/2015	06406HCD9	A+	Aa3	12/17/12	12/20/12	638,067.20	0.81	1,966.22	638,594.44	639,287.68
WAL-MART STORES INC GLOBAL NOTES DTD 04/11/2013 0.600% 04/11/2016	931142DE0	AA	Aa2	04/04/13	04/11/13	399,716.00	0.62	1,133.33	399,760.36	398,366.00
APPLE INC GLOBAL NOTES DTD 05/03/2013 0.450% 05/03/2016	037833AH3	AA+	Aa1	04/30/13	05/03/13	638,841.60	0.51	1,184.00	638,999.33	635,522.56
TOYOTA MOTOR CREDIT CORP DTD 05/17/2013 0.800% 05/17/2016	89236TAL9	AA-	Aa3	05/14/13	05/17/13	724,702.75	0.81	2,158.89	724,739.26	724,364.18
GENERAL ELEC CAP CORP (FLOATING) DTD 07/12/2013 0.919% 07/12/2016	36962G7A6	AA+	A1	07/09/13	07/12/13	1,330,000.00	0.93	2,750.41	1,330,000.00	1,334,749.43
WELLS FARGO & COMPANY DTD 07/29/2013 1.250% 07/20/2016	94974BFL9	A+	A2	07/22/13	07/29/13	1,024,016.00	1.28	2,206.60	1,024,071.76	1,025,449.98
BERKSHIRE HATHAWAY FIN GLOBAL NOTES DTD 08/15/2013 0.950% 08/15/2016	084664BX8	AA	Aa2	08/06/13	08/15/13	929,507.10	0.97	1,128.92	929,527.84	931,209.93
Security Type Sub-Total						12,520,000.00	1.10	50,512.55	12,553,333.99	12,594,762.97





For the Month Ending September 30, 2013

Managed Account Detail of Securities Held

CITY OF ANTIOCH, CA - 04380500

Security Type/Description	Dated Date/Coupon/Maturity	CUSIP	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Certificate of Deposit											
STANDARD CHARTERED BK NY LT CD (FLOAT)	03/18/2013 0.339%	85325BV50	A-1+	P-1	03/18/13	03/18/13	1,000,000.00	0.37	122.51	1,000,000.00	1,000,380.00
DTD 03/18/2013 0.339%	03/18/2014										
SVENSKA HANDELSBANKEN NY FLOATING LT CD	04/03/2013 0.423%	86958CVF8	AA-	Aa3	04/03/13	04/05/13	1,699,741.11	0.48	1,831.64	1,699,781.67	1,702,568.70
DTD 04/05/2013 0.423%	10/06/2014										
CREDIT SUISSE NEW YORK CERT DEPOS (FLOAT)	07/11/2013 0.668%	22549TDK1	A-1	P-1	07/11/13	07/15/13	1,700,000.00	0.68	2,460.84	1,700,000.00	1,700,006.80
DTD 07/15/2013 0.668%	01/15/2015										
BANK OF NOVA SCOTIA HOUS CERT DEPOS (FLT)	03/04/2013 0.500%	06417FPL8	A+	Aa2	03/04/13	03/06/13	1,350,000.00	0.59	470.62	1,350,000.00	1,351,150.20
DTD 03/06/2013 0.500%	03/06/2015										
SKANDINAVISKA ENSKILDA NY CERT DEPOS(FLT)	04/11/2013 0.643%	83051HJH0	A+	A1	04/11/13	04/16/13	1,700,000.00	0.66	2,336.57	1,700,000.00	1,704,471.00
DTD 04/16/2013 0.643%	04/16/2015										
RABOBANK NEDERLAND NV NY CD	04/29/2013 0.600%	21684BEP5	AA-	Aa2	04/25/13	04/29/13	1,700,000.00	0.61	4,391.67	1,700,000.00	1,693,883.40
DTD 04/29/2013 0.600%	04/29/2015										
Security Type Sub-Total							9,149,741.11	0.58	11,613.85	9,149,781.67	9,152,460.10
Managed Account Sub-Total							67,435,000.00	0.61	199,154.91	68,470,674.45	68,563,218.72
Securities Sub-Total							\$68,824,374.38	0.61%	\$199,154.91	\$68,470,674.45	\$68,563,218.72
Accrued Interest											\$199,154.91
Total Investments											\$68,762,373.63

Bolded items are forward settling trades.





Managed Account Security Transactions & Interest

For the Month Ending September 30, 2013

CITY OF ANTIOCH, CA - 04380500

Transaction Type	Trade	Settle	Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L Cost	Realized G/L Amort Cost	Sale Method
BUY											
09/26/13	10/02/13		UNIV OF CAL TXBL REV BONDS DTD 10/02/2013 0.528% 05/15/2015	91412GSW6	230,000.00	(230,000.00)	0.00	(230,000.00)			
09/26/13	10/02/13		UNIV OF CAL TXBL REV BONDS DTD 10/02/2013 0.907% 05/15/2016	91412GSX4	135,000.00	(135,000.00)	0.00	(135,000.00)			
Transaction Type Sub-Total											
						(365,000.00)	0.00	(365,000.00)			
INTEREST											
09/03/13	09/03/13		MONEY MARKET FUND	MONEY0002	0.00	0.00	0.88	0.88			
09/06/13	09/06/13		BANK OF NOVA SCOTIA HOUS CERT DEPOS (FLT)	06417FPL8	1,350,000.00	0.00	1,758.00	1,758.00			
09/15/13	09/15/13		DTD 03/06/2013 0.500% 03/06/2015 US TREASURY NOTES	912828SK7	170,000.00	0.00	318.75	318.75			
09/15/13	09/15/13		DTD 03/15/2012 0.375% 03/15/2015 US TREASURY NOTES	912828SK7	825,000.00	0.00	1,546.88	1,546.88			
09/18/13	09/18/13		DTD 03/15/2012 0.375% 03/15/2015 STANDARD CHARTERED BK NY LT CD (FLOAT)	85325BVS0	1,000,000.00	0.00	286.72	286.72			
09/19/13	09/19/13		DTD 03/18/2013 0.339% 03/18/2014 FHLMC NOTES	3134G2YJ5	1,400,000.00	0.00	3,500.00	3,500.00			
09/22/13	09/22/13		DTD 08/12/2011 0.500% 09/19/2014 FREDDIE MAC GLOBAL NOTES	3134G2WG3	910,000.00	0.00	3,412.50	3,412.50			
09/22/13	09/22/13		DTD 08/05/2011 0.750% 09/22/2014 FREDDIE MAC GLOBAL NOTES	3134G2WG3	2,450,000.00	0.00	9,187.50	9,187.50			
09/30/13	09/30/13		DTD 08/05/2011 0.750% 09/22/2014 FANNIE MAE GLOBAL NOTES	3135G0VA8	800,000.00	0.00	2,000.00	2,000.00			
Transaction Type Sub-Total											
						8,905,000.00	22,011.23	22,011.23			
SELL											





Managed Account Security Transactions & Interest

For the Month Ending September 30, 2013

CITY OF ANTIOCH, CA - 04380500

Transaction Type	Trade	Settle	Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L Cost	Realized G/L Amort Cost	Sale Method
SELL											
	09/25/13	10/02/13	FANNIE MAE GLOBAL NOTES DTD 04/19/2012 0.500% 05/27/2015	3135G0KM4	350,000.00	351,302.00	607.64	351,909.64	2,313.50	1,842.70	SPEC LOT
Transaction Type Sub-Total											
					350,000.00	351,302.00	607.64	351,909.64	2,313.50	1,842.70	
Managed Account Sub-Total											
					(13,698.00)	8,920.87	22,618.87	8,920.87	2,313.50	1,842.70	
Total Security Transactions											
					(\$13,698.00)	\$8,920.87	\$22,618.87	\$8,920.87	\$2,313.50	\$1,842.70	

Bolded items are forward settling trades.



**STAFF REPORT TO THE CITY COUNCIL
FOR CONSIDERATION AT THE MEETING OF OCTOBER 22, 2013**

Prepared by: Mindy Gentry, Senior Planner *MG*
Reviewed by: Tina Wehrmeister, Community Development Director *TW*
Date: October 17, 2013
Subject: Exclusive Parking District

RECOMMENDATION

It is recommended the City Council adopt the attached ordinance creating the Exclusive Parking District Zoning Designation and amending the Zoning Map to designate specified parcels as Exclusive Parking (P).

BACKGROUND INFORMATION

The attached ordinance was introduced by the Council on October 8, 2013. The Council made no changes to the ordinance at this meeting.

FINANCIAL IMPACT

There is no direct fiscal impact associated with the adoption of the proposed ordinance.

OPTIONS

The recommended action is consistent with the City Council's introduction of the ordinance on October 8, 2013.

ORDINANCE NO.

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ANTIOCH CREATING THE EXCLUSIVE PARKING DISTRICT ZONING DESIGNATION AND AMENDING THE ZONING MAP TO DESIGNATE SPECIFIED PARCELS AS EXCLUSIVE PARKING (P)

SECTION 1. Findings. The Antioch City Council hereby finds, determines and declares as follows:

A. The City of Antioch holds the right to make and enforce all laws and regulations not in conflict with general laws, and the City holds all rights and powers established by state law.

B. The Planning Commission conducted a duly noticed public hearing on September 18, 2013 at which it recommended to the City Council that this ordinance be adopted. The City Council held a duly noticed public hearing on October 8, 2013 at which all interested persons were allowed to address the Council regarding adoption of this ordinance.

C. The City Council finds that the public necessity requires the proposed zoning ordinance text and map changes and that the subject properties are suitable to the use permitted in the proposed zone change that said permitted use is not detrimental to the surrounding property, and that the proposed zone change is in conformance with the Antioch General Plan.

SECTION 2. Section 9-5.301 of the Antioch Municipal Code is hereby amended to add the Exclusive Parking District as follows:

(AA) *P Exclusive Parking District.* This district designates parcels that are to be used exclusively for parking purposes in the Rivertown area.

SECTION 3. Section 9-5.3801 of the Antioch Municipal Code is hereby amended to add the following to the summary list of zoning districts:

P Exclusive Parking District

SECTION 4. Section 9-5.3803 Table of Land Use Regulations is hereby amended to reference Section 9-5.3836 under the Parking lot use as follows:

Parking lot (Commercial)
(§9-5.3836)

SECTION 5. Section 9-5.3836 is hereby added to the Antioch Municipal Code:

9-5.3836 EXCLUSIVE PARKING DISTRICT (P)

(A) Within the "P" Exclusive Parking District, the principally permitted use is a public parking lot constructed in conformance with the development standards set forth in this Chapter.

(B) Construction of a parking structure requires a Use Permit.

SECTION 6. The real property shown in Exhibit A, attached hereto, is hereby rezoned to the Exclusive Parking District (P) and the zoning map is hereby amended accordingly.

SECTION 7. The City Council finds that the public necessity requires the proposed zone change; that the subject property is suitable to the use permitted in the proposed zone change; that said permitted use is not detrimental to the surrounding property; and that the proposed zone change is in conformance with the Antioch General Plan.

SECTION 8. CEQA.

This Ordinance is subject to the CEQA exemption contained in CEQA Guideline section 15061 (b) (3) because it can be seen with certainty to have no possibility of a significant effect on the environment. The proposed ordinance restricts future use of existing developed parking lots.

SECTION 9. Publication; Effective Date.

This Ordinance shall take effect and be enforced thirty (30) days from and after the date of its adoption by the City Council at a second reading and shall be published once within fifteen (15) days upon passage and adoption in the East County Times, a newspaper of general circulation printed and published in the City of Antioch.

SECTION 10. Severability.

Should any provision of this Ordinance, or its application to any person or circumstance, be determined by a court of competent jurisdiction to be unlawful, unenforceable or otherwise void, that determination shall have no effect on any other provision of this Ordinance or the application of this Ordinance to any other person or circumstance and, to that end, the provisions hereof are severable.

* * * * *

I **HEREBY CERTIFY** that the foregoing ordinance was introduced at a regular meeting of the City Council of the City of Antioch held on the 8th day of October and passed and introduced at a regular meeting thereof, held on the 22nd day of October, by the following vote:

AYES:

NOES:

ABSENT:

Wade Harper, Mayor of the City of Antioch

ATTEST:

Arne Simonsen, City Clerk of the City of Antioch

EXHIBIT "A"

APN 066-052-003





Mick Rodriguez Comm. Center

15th St

APN 066-053-002



APN 066-061-009



APN 066-061-010



APN 066-062-016



APN 066-071-005

Artistic Senior Center

City Hall

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APN 066-072-020



City Hall





APN 066-082-006

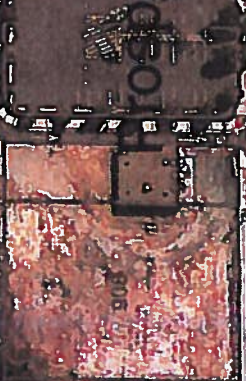




APN 066-082-007



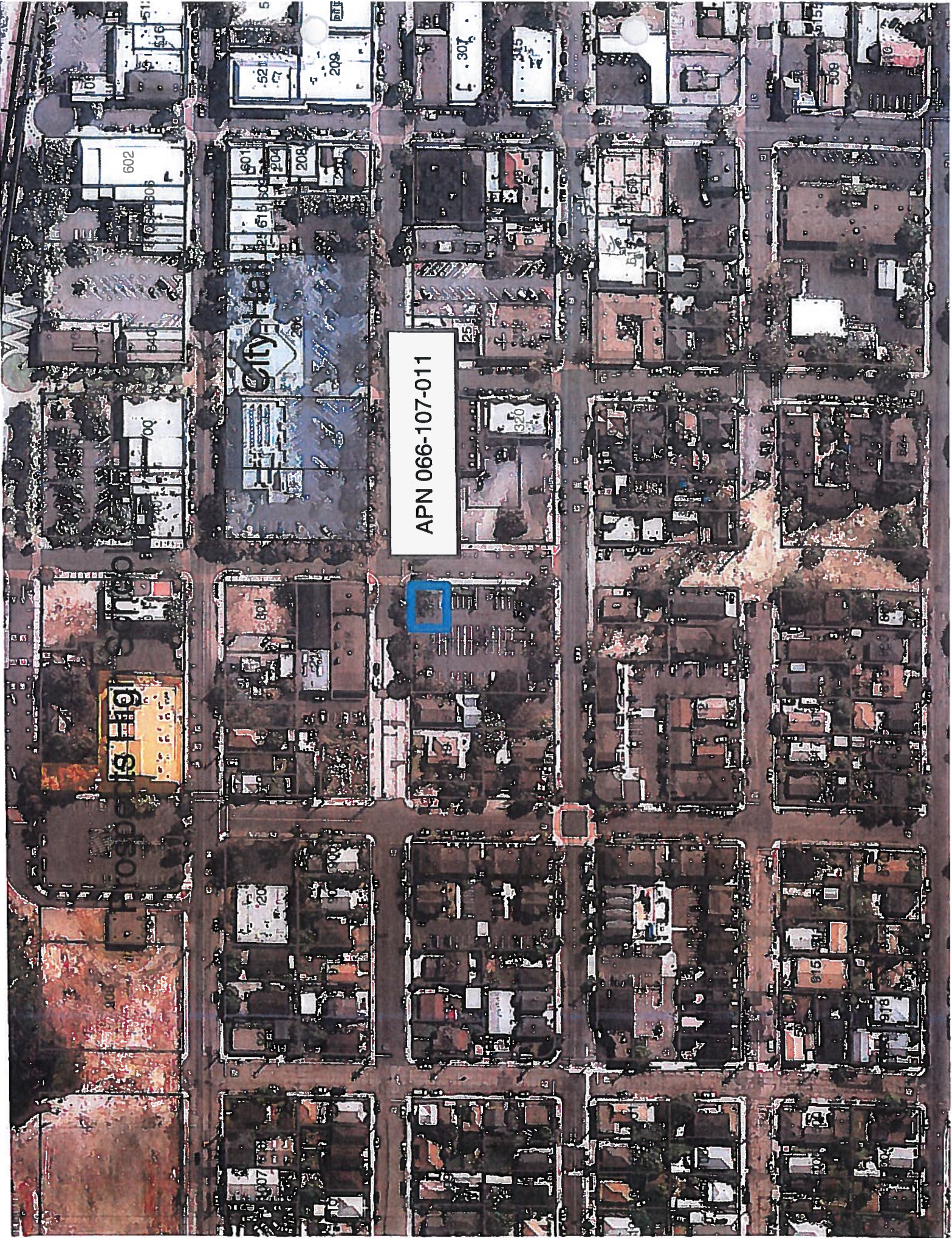
APN 066-107-003





APN 066-107-010





APN 066-107-011



High

City Hall

602

501

208

307

315

309

804

1200

916

918

3007

STAFF REPORT TO THE CITY COUNCIL FOR CONSIDERATION AT THE COUNCIL MEETING OF OCTOBER 22, 2013

Prepared by: Duane Anderson, Water Treatment Superintendent *DA*
Approved by: Ron Bernal, Public Works Director/City Engineer *RIB*
Date: October 15, 2013
Subject: Amendment to the Water Treatment Plant Solids Management Equipment Rental Agreement with Karl Needham Enterprises

RECOMMENDATION

It is recommended that the City Council approve the Second Amendment to the Solids Management Equipment Rental Agreement with Karl Needham Enterprises, Inc. extending the existing contract for three years with the option to renew two additional years for \$400,000 per fiscal year.

BACKGROUND

In February 2011, the City began utilizing rented solids handling equipment provided by Karl Needham Enterprises (KNE). This temporary system was necessary due to problems the City encountered with the solids handling system installed by Deskins with the last Water Treatment Plant expansion in 2008. KNE's equipment successfully removes solids, allowing the resulting water to be recycled back to the treatment plant. KNE is an industry leader in the area of solids management and is the most cost effective system of this kind that we, and other agencies, have found to address our solids handling needs. Water Treatment staff operates the equipment with KNE responsible for all maintenance.

In June 2012 the original agreement with KNE was amended to reduce the rental cost of the solids handling equipment and to include sludge removal. When the city entered into the original agreement with KNE, sludge was hauled off-site by City crews at a higher cost.

The KNE system is expected to remain in operation until a permanent solids handling facility can be constructed. The Capital Improvements Division is investigating alternative sludge handling processes while the city continues in litigation over the non performing Deskins system.

FINANCIAL IMPACT

The annual cost is \$400,000 per year for the term of the agreement. Funding for this project has been budgeted in the Water Fund where adequate funds are available.

OPTIONS

Council may direct staff to investigate other short term options. This is not recommended since it is important to continue a timely mitigation of the discharge until the permanent project is identified and constructed.

CITY OF ANTIOCH AS SUCCESSOR AGENCY TO
THE ANTIOCH DEVELOPMENT AGENCY
CLAIMS BY FUND REPORT
FOR THE PERIOD OF
SEPTEMBER 19 - OCTOBER 16, 2013
FUND/CHECK#

239 Redevelopment Obligation Retirement Fund

347374 FRASER AND ASSOCIATES	PROFESSIONAL SERVICES	6,380.06
347760 FRASER AND ASSOCIATES	CONSULTING SERVICES	690.00
347766 GOLDFARB AND LIPMAN LLP	LEGAL FEES	390.00

CITY OF ANTIOCH AS HOUSING SUCCESSOR TO
THE ANTIOCH DEVELOPMENT AGENCY
CLAIMS BY FUND REPORT
FOR THE PERIOD OF
SEPTEMBER 19 - OCTOBER 16, 2013
FUND/CHECK#

227 Housing Fund		
<i>Housing - CIP</i>		
347519 KENNEDY, JANET	CONSULTANT SERVICES	630.00

STAFF REPORT TO THE CITY OF ANTIOCH AS SUCCESSOR AGENCY TO THE ANTIOCH DEVELOPMENT AGENCY FOR CONSIDERATION AT THE MEETING OF OCTOBER 22, 2013

Prepared By: Dawn Merchant, Finance Director
Date: October 14, 2013
Subject: Demand from State Department of Finance: Remittance of Balance of Other Funds and Accounts from Due Diligence Review for City as Successor Agency to the Antioch Development Agency

RECOMMENDATION

Staff recommends that the City as Successor Agency authorize the Finance Director to send a letter in response to the State Department of Finance's (DOF) October 9, 2013 letter ordering the remittance of funds and authorize the following balances be remitted under protest to the Contra Costa County Auditor-Controller's office:

- \$22,000 transferred from the former Antioch Development Agency to the City of Antioch Capital Improvement Fund in fiscal year 2012 to pay for the Monitoring Wells Project (environmental contamination in the former redevelopment area);
- \$12,925 retained by the Successor Agency in June 2012 to pay for administrative expenses of the Successor Agency which exceeded the approved amount of administrative allowance.

As to the balance of funds related to Marina, the letter will indicate again that the loan agreement between the City, Antioch Development Agency and State Department of Boating and Waterways (DBW) for the Marina specifies that funds cannot be withdrawn from reserves without authorization from the DBW, which has not been obtained by DOF.

DISCUSSION

In 2012 following the State's dissolution of redevelopment agencies, the City as Successor Agency to the Antioch Development Agency ("Successor Agency") was required to have a Due Diligence Review completed for former redevelopment agency accounts to determine if there were available funds to be remitted to the taxing entities. As part of this review, all transfers occurring from the former Antioch Development Agency to the City from January 1, 2011 forward were reviewed to determine if they were an "enforceable obligation" of the Successor Agency as defined in the State Dissolution Acts. This review was in addition to the required review by an independent auditor approved by the County and an audit by the State Controller's Office.

In April 2013, the Successor Agency received a letter from the DOF disallowing \$40,000 in transfers for the Monitoring Wells Project (wells to monitor possible contamination in the former redevelopment area as required by the regulatory agencies); \$831,458 in transfers to the Marina Fund to meet Department of Boating and Waterways loan conditions; \$12,705 requested to be retained for enforceable obligations of the

Successor Agency for administrative expenses; \$1M transferred for the construction of the Markley Creek Culvert Crossing project within the former redevelopment area; and all of the former redevelopment agency property transfers that occurred in March 2011.

Staff subsequently had a meet and confer conference call with the DOF objecting to the return of the funds and properties. On May 1, 2013, the DOF upheld the April 2013 determination with the exception of reducing the Monitoring Wells disallowed amount to \$22,000, reducing the Marina disallowed amount to \$768,958 and increasing the disallowed amount requested to be retained to \$12,925, for a revised total amount to remit of \$803,883.

The \$1M for the Markley Creek project is not required to be remitted to the County Auditor-Controller as the source of funding was actually proceeds from the 2002 Lease Revenue Bonds which are pledged for repayment by the former redevelopment agency. These funds were ordered to be returned to the Successor Agency and then claimed on a future Recognized Obligation Payment Schedule as an enforceable obligation for the project.

In July 2013, the DOF sent a letter somewhat revising their position on the property transfers, allowing the transfer of four of the properties as governmental purpose. The City continues to disagree with DOF on the determination regarding the remaining properties including the Hard House/Lynn House parcel, parking for City Hall and the Senior Center and Waldie Plaza Park (see letter sent to DOF attached). However, the properties were transferred back to the Successor Agency by book entry in the City's and Successor Agencies accounting records as of June 30, 2013 and will be included in the long range property management plan currently being prepared as required under the Dissolution Acts. The plan will support the position that a majority of the remaining properties are governmental purpose and should be transferred back to the City, but DOF still has the final say on the disposition of the properties irrespective of what the Oversight Board approves.

Funds have still not been remitted to the Contra Costa County Auditor-Controller. Staff continues to disagree with the DOF determination that these amounts are not enforceable obligations of the Successor Agency as defined by the Dissolution Acts. Furthermore, the loan agreement between the City, Antioch Development Agency and DBW for the Marina specifies that funds cannot be withdrawn from reserves without authorization from the DBW. In addition, litigation continues regarding the legality of aspects of the Redevelopment Dissolution Acts.

On October 9, 2013, DOF sent a letter ordering the remittance of the funds within 30 days with the possible following repercussions if the Successor Agency does not comply (the legality of these remedies is being currently litigated):

- DOF may order the Board of Equalization to withhold an equivalent amount of sales and use tax distribution from the City;
- DOF may direct the county auditor-controller to withhold an equivalent amount of property tax from the Redevelopment Property Tax Trust Fund otherwise payable to the Successor Agency for enforceable obligations.

As an alternative, the Successor Agency may request a repayment plan which DOF will review and determine if this is an appropriate avenue and if it can be finalized within 30 days.

Staff is recommending a formal response to DOF regarding the notice to comply within 30 days. Furthermore, we are recommending remitting the \$22,000 for the disallowed Monitoring Wells transfer and \$12,925 held for enforceable obligations with the understanding that the payment is being made under protest to reserve our future right to challenge the determination. The \$768,958 related to the Marina will not be remitted at this time until this issue can be discussed further with DOF, and the letter will explain our position on these funds.

FINANCIAL IMPACT

The \$22,000 has been budgeted as a reimbursement in fiscal year 2014 and there are sufficient reserves in this fund to not create a negative financial impact. The \$12,925 is available and being held in the Successor Agency Trust Fund.

OPTIONS

- A.** Authorize the Finance Director to draft and send letter to Department of Finance in response to October 9, 2013 letter and authorize remittance of a total of \$34,925 in funds under protest
- B.** Provide other direction to staff

ATTACHMENTS

- 1. Letter dated October 9, 2013 from the Department of Finance regarding remittance of funds
- 2. Letter dated May 1, 2013 regarding Department of Finance review of Other Funds and Accounts Due Diligence Review
- 3. Letter dated July 23, 2013 to the Department of Finance regarding determination on property transfers (with the following exhibits)
 - a. Letter dated July 12, 2013 from the Department of Finance regarding property transfers
 - b. Letter dated March 5, 2013 to the Department of Finance regarding property transfers



DEPARTMENT OF
FINANCE

ATTACHMENT 1, P.1

EDMUND G. BROWN JR. • GOVERNOR

915 L STREET ■ SACRAMENTO CA ■ 95814-3706 ■ WWW.DOF.CA.GOV

October 9, 2013

Ms. Dawn Merchant, Finance Director
City of Antioch
PO Box 5007
Antioch, CA 94531-5007

Dear Ms. Merchant:

Pursuant to Health and Safety Code (HSC) section 34179.6 (f), the City of Antioch Successor Agency (Agency) was ordered by the California Department of Finance (Finance) on May 1, 2013 to remit to the county auditor-controller \$1,033,783 in unencumbered other funds and accounts.

According to our records, the Successor Agency has yet to remit \$803,883 of the ordered sum. Based on the information provided during the Agency's Other Funds and Assets Due Diligence Review, we understand that of the ordered outstanding amount due \$790,958 resides with the city or the county that is performing the duties of the Agency and \$12,925 resides with the Agency. If this is not correct, and the Agency has remitted the full ordered sum, please provide proof of payment to both Finance and the county auditor-controller. In addition, if the unencumbered other funds and accounts do not reside with the city, county, or Agency as indicated above, please send the appropriate supporting documentation to Finance.

I strongly encourage the Agency to promptly remit the ordered sum to the county auditor-controller if you have not already done so. If for some reason the Agency cannot immediately remit the entire sum, HSC section 34179.6 (h) (3) authorizes Finance to review requests for an installment payment plan. If you wish to make installment payments, please notify your Agency's assigned Finance review staff immediately. Upon receipt of your request, Finance will work with your Agency to determine whether installment payments are appropriate, and whether a payment plan can be finalized within the next 30 days.

In the event that the full ordered sum is not remitted within the next 30 days, and no installment plan is requested, Finance will proceed with the following measures pursuant to Per HSC section 34179.6 (h):

For amounts to be remitted that have been transferred to the city or county that created the RDA, Finance will order the Board of Equalization to withhold an equivalent amount of sales and use tax distribution from the city or county that created the former redevelopment agency. Such withholding would likely begin in October 2013 and continue until the entire ordered sum has been withheld.

For amounts to be remitted that reside with the Agency, Finance will direct the withholding by the county auditor-controller of an equivalent amount of property tax from the amount of

Redevelopment Property Tax Trust Fund (RPTTF) otherwise payable to the Agency. Such withholding would likely begin with the January 2014 RPTTF allocation and continue until the entire ordered sum has been withheld. Since the Agency maintains possession of these funds, the withholding should not hinder the Agency's ability to fund approved ROPS obligations.

Please note that based on an Agency's particular circumstances, Finance may not seek the remedies described above. However, the county auditor-controller may decide, at his or her own discretion pursuant to HSC section 34179.6 (h), to reduce the property tax allocation to the Agency or the local agency that currently possesses the sums in question.

Finance has no desire to seek any of the above remedies against either the Agency or the city or county that is performing the duties of the Agency. **However, if the Agency fails to remit the ordered sum to the county auditor-controller within 30 days of the date of this letter, and no installment plan is requested, Finance is prepared to utilize any of the above-described remedies provided for by law.**

If Finance does not immediately pursue the remedies described above, additional actions are still available to seek your compliance with the ministerial duties set forth in HSC section 34179.6. For example, Finance will determine if it is appropriate to file a petition for writ of mandate in the Sacramento Superior Court seeking an order for the Agency to remit the ordered sum to the county auditor-controller.

If you have questions regarding remittance instructions, please contact your county auditor-controller's office to ensure that they have reported the accurate remittance amount to Finance.

Sincerely,



JUSTYN HOWARD
Assistant Program Budget Manager

cc: Lynn Tracy Nerland, City Attorney
Bob Campbell, Auditor-Controller, Contra Costa County
California State Controller's Office



May 1, 2013

Ms. Dawn Merchant, Finance Director
City of Antioch
PO Box 5007
Antioch, CA 94531-5007

Dear Ms. Merchant:

Subject: Other Funds and Accounts Due Diligence Review

This letter supersedes the California Department of Finance's (Finance) original Other Funds and Accounts (OFA) Due Diligence Review (DDR) determination letter dated April 1, 2013. Pursuant to Health and Safety Code (HSC) section 34179.6 (c), the City of Antioch Successor Agency (Agency) submitted an oversight board approved OFA DDR to the Finance on January 14, 2013. The purpose of the review was to determine the amount of cash and cash equivalents available for distribution to the affected taxing entities. Finance issued an OFA DDR determination letter on April 1, 2013. Subsequently, the Agency requested a Meet and Confer session on one or more items adjusted by Finance. The Meet and Confer session was held on April 10, 2013.

Based on a review of additional information and documentation provided to Finance during the Meet and Confer process, Finance has completed its review of those specific items being disputed. Specifically, the following adjustments were made:

- Transfers totaling \$871,458 are partially disallowed as discussed below:
 - Transfers made to the City of Antioch (City) totaling \$831,458 to fulfill a loan agreement between the California Department of Boating and Waterways, the City, and the Agency. The Agency contends the agreement is an enforceable obligation because the loan agreement and the debt repayment report obligated the former Redevelopment Agency (RDA) to repay the State Department of Boating and Waterways 1984 loan. Our review indicates the following:

According to documentation provided by the Agency, one payment totaling \$62,500 was made on January 1, 2011. Per HSC section 34179.5 (c), the payment should not have been included in the DDR, the Agency will be permitted to retain these funds and Finance is reversing its original adjustment to the OFA balance for this amount.

Per Article VIII of the Terms and Conditions of the 1984 agreement, payments on principal and interest shall be made in equal annual installments. According to documentation provided by the Agency, beginning in July 2003, the Agency made quarterly transfers of \$62,500;

however, on March 24, 2011, the Agency paid an additional \$456,458 payment. This amount will not be permitted because it was not made pursuant to the 1984 agreement. The Agency also made an additional \$62,500 payment although documentation provided shows that the outstanding balance should have been fully satisfied prior to the \$62,500 payment. Therefore, the OFA balance available for distribution will be increased by \$518,958 (\$456,458 + \$62,500).

Additionally, during the Recognized Obligation Payment Schedule (ROPS) for the January through June 2012 period (ROPS I) a \$250,000 payment was also made. Per Finance's May 27, 2012 letter, the amount due was pursuant to an amendment to the original agreement entered into after June 27, 2011 and was therefore denied. While the County Auditor Controller generally makes adjustments for disallowed expenditures pursuant to HSC section 34186 (a), no adjustment was made to reflect the disallowed expenditure; therefore, the OFA balance available for distribution will be increased by \$250,000 as this payment was not made pursuant to an enforceable obligation.

- Payments made for the Monitoring Wells Project totaling \$40,000. The Agency claims this item was approved on the ROPS I. Our review indicates the Agency was approved for and spent \$18,000 towards this item during the ROPS I period. Our review also indicates the remaining \$22,000 was paid in two installments in September and December 2011. HSC section 34179.5 states "enforceable obligation" includes any of the items listed in subdivision (d) of section 34171. HSC section 34171 (d) (2) states "enforceable obligation" does not include any agreements, contracts, or arrangements between the city that created the RDA and the former RDA. These payments were made pursuant to an agreement between the City and the former RDA after the first two years of the RDA's creation. Therefore, the transfers totaling \$22,000 was not made pursuant to an enforceable obligation and is not permitted. The OFA balance available for distribution will be increased by \$22,000.
- The request to retain funds totaling \$12,705 is not allowed. The Agency claims the amounts were accrued during the ROPS I period for administrative expenses but were not paid until July 2012. Our review indicates that this is the case; however, per the Prior Period Payments worksheet on the January through June 2013 ROPS (ROPS III) period, the Agency exceeded the approved amount by \$12,925. Therefore, this payment was not made pursuant to an enforceable obligation and is not permitted. In addition, the County Auditor Controller did not offset the ROPS III distribution for the unapproved expenditure; therefore the OFA balance will be increased by the amount not approved for on ROPS I of \$12,925.
- The transfer for the Markley Creek project in the amount of \$1 million in bond proceeds is disallowed. Per HSC section 34179.5 (c) (2), the dollar value of assets and cash transferred by the former redevelopment agency or successor agency to the city, county, or city and county that formed the former RDA between January 1, 2011 through June 30, 2012 must be evidenced by documentation of the enforceable obligation that required the transfer. HSC section 34179.5 states "enforceable obligation" includes any of the items listed in subdivision (d) of section 34171, contracts detailing specific work that were entered into by the former redevelopment agency prior to June 28, 2011 with a

third party other than the city, county, or city and county that created the former RDA, and indebtedness obligations as defined in subdivision (e) of Section 34171. However, for DDR purposes, these disallowed transactions will not affect the amount available for distribution to the affected taxing entities because bond proceeds are restricted assets. These improper transfers should be reversed, and the Agency should recover the bond proceeds.

We note that pursuant to HSC section 34191.4 (c), successor agencies that have been issued a Finding of Completion by Finance will be allowed to use excess proceeds from bonds issued prior to December 31, 2010 for the purposes for which the bonds were issued. Successor Agencies are required to defease or repurchase on the open market for cancellation any bonds that cannot be used for the purpose they were issued or if they were issued after December 31, 2010.

The Agency did not object to the following adjustment made by Finance during the Meet and Confer process. HSC section 34179.6 (d) authorizes Finance to make adjustments. We maintain that the following adjustments are appropriate:

- Properties transferred to the City totaling \$2,457,484. These properties were not transferred for governmental use pursuant to HSC 34181 (a), as communicated in our Objection to Oversight Board letter dated November 2, 2012. However, for DDR purposes, the value of the transfer will not be considered when determining the amount available for distribution to the affected taxing entities because properties are not cash or cash equivalent. The Agency should reverse the improper transfer of properties, recover the assets from the City, and include these properties in its long-range property management plan which is to be submitted to Finance pursuant to HSC section 34191.5.

The Agency's OFA balance available for distribution to the affected taxing entities has been revised to \$1,033,783. (see table below).

OFA Balances Available For Distribution To Taxing Entities	
Available Balance per DDR:	\$ 229,900
Finance Adjustments	
Add:	
Disallowed transfers	\$ 790,958
Request to retain balances not supported	12,925
Total OFA available to be distributed:	\$ 1,033,783

This is Finance's final determination of the OFA balances available for distribution to the taxing entities. HSC section 34179.6 (f) requires successor agencies to transmit to the county auditor-controller the amount of funds identified in the above table within five working days, plus any interest those sums accumulated while in the possession of the recipient. Upon submission of payment, it is requested you provide proof of payment to Finance within five business days.

If funds identified for transmission are in the possession of the successor agency, and if the successor agency is operated by the city or county that created the former redevelopment agency, then failure to transmit the identified funds may result in offsets to the city's or the county's sales and use tax allocation, as well as its property tax allocation. If funds identified for transmission are in the possession of another taxing entity, the successor agency is required to take diligent efforts to recover such funds. A failure to recover and remit those funds may result

in offsets to the other taxing entity's sales and use tax allocation or to its property tax allocation. If funds identified for transmission are in the possession of a private entity, HSC 34179.6 (h) (1) (B) states that any remittance related to unallowable transfers to a private party may also be subject to a 10 percent penalty if not remitted within 60 days.

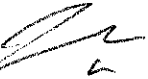
Failure to transmit the identified funds will also prevent the Agency from being able to receive a finding of completion from Finance. Without a finding of completion, the Agency will be unable to take advantage of the provisions detailed in HSC section 34191.4. Specifically, these provisions allow certain loan agreements between the former redevelopment agency (RDA) and the city, county, or city and county that created the RDA to be considered enforceable obligations. These provisions also allow certain bond proceeds to be used for the purposes in which they were sold and allows for the transfer of real property and interests into the Community Redevelopment Property Trust Fund once Finance approves the Agency's long-range property management plan.

In addition to the consequences above, willful failure to return assets that were deemed an unallowable transfer or failure to remit the funds identified above could expose certain individuals to criminal penalties under existing law.

Pursuant to HSC sections 34167.5 and 34178.8, the California State Controller's Office (Controller) has the authority to claw back assets that were inappropriately transferred to the city, county, or any other public agency. Determinations outlined in this letter do not in any way eliminate the Controller's authority.

Please direct inquiries to Evelyn Suess, Supervisor or Danielle Brandon, Analyst at (916) 445-1546.

Sincerely,



STEVE SZALAY
Local Government Consultant

cc: Lynn Tracy Nerland, City Attorney
Bob Campbell, Auditor-Controller, Contra Costa County
California State Controller's Office



July 23, 2013

Steve Szalay
Local Government Consultant
California Department of Finance
915 L Street
Sacramento, CA 95814-3706

Justyn Howard
Assistant Program Budget Manager
California Department of Finance
915 L Street
Sacramento, CA 95814-3706

Re: Department of Finance's Objection to Oversight Board Action

Dear Mr. Szalay and Mr. Howard:

The City of Antioch received your letter of July 12, 2013 (attached) responding to City's letter of March 5, 2013 (attached) regarding 19 parcels conveyed from the Antioch Development Agency to the City of Antioch in March 2011, including the parcel housing the Antioch Arts and Cultural Foundation/Lynn House Art Gallery/ Hard House, the Amtrak/Bus Depot, municipal boat ramp and parking lots for City Hall, the Senior Center and Waldie Plaza Park.

As we understand your letter, despite the unanimous determination of the Oversight Board (composed of representatives of the local taxing entities) that the 19 parcels are assets in governmental use pursuant to the language and non-exclusive examples provided in California Health and Safety Code section 34181(a), the Department of Finance has determined: 1) that it has the authority to overrule the Oversight Board and local interests; and 2) that only 4 of the 19 parcels are in governmental use and can remain in the ownership of the City of Antioch.

More specifically, the Department of Finance has determined at this point that only the following four parcels may remain in the City's ownership: Barbara Price Park/Marina Boat Launch (APN 066-010-006 and 066-010-007); Amtrak Train Station/Public Bus Stop (APN 066-010-014); and the Pier and Tidelands at the foot of I Street (APN 066-020-010). We are grateful that the Department has deemed these four parcels to be in governmental use. However, as to the other 15 parcels, the Department is directing the City to engage a consultant to prepare a long-range property management plan for the Department's approval that addresses the sale of the 15 properties, along with "compensation agreements" with the various taxing entities "to provide payments to them in proportion to their shares of the base property tax." All of this effort is required even though the representatives for the taxing entities have indicated that the properties are in governmental use and should remain with the City of Antioch.

Therefore, it appears to be the opinion of the Department of Finance that the parcel containing the Antioch Arts and Cultural Foundation/Lynn House Art Gallery (funded in large part by the City's transient occupancy tax) and the National Historic Register Hard House (APN 066-091-015) is not in governmental use and must be sold in order to provide payments to the

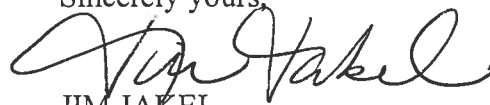
taxing entities. The Department reached this conclusion despite the Arts and Cultural Foundation/Lynn House receiving City funds to provide community cultural programs. Further, the Department reached this determination contrary to Health and Safety Code section 34167.5 and the fact that the City has an agreement with a nonprofit to restore the deteriorating Hard House (home to Antioch's first Mayor) to be used as the Mayor's ceremonial office, for school tours and other public functions.

Further, as to the parking lots for City Hall, Waldie Plaza Park and the Senior Center, the Department of Finance has also deemed those parcels not in governmental use. Although the July 12, 2013 letter provides no explanation for the Department of Finance's determination, prior comments from Department staff indicated that the Department does not recognize shared parking arrangements whereby a citizen can use a City Hall parking lot to pay his water bill and then go across the street and have lunch or pay his PG&E electric bill. This is inconsistent with the City's documented land use actions over half a century ago to encourage this very use of shared parking to revitalize the City's older downtown waterfront area by not requiring parking on-site. This determination also appears to run counter to standard urban planning and the State Legislature's own goals and statues to address land use and climate change. Nonetheless, can we assume that if the parking lots are posted with signs indicating: "Pursuant to the order of the State Department of Finance, these parking areas can only be used by persons visiting City Hall, the Senior Center or Waldie Plaza Park" then the parking lots can remain in the ownership of the City of Antioch and not be subject to the required property management plan?

We recognize that the State decided to dissolve redevelopment and spend those funds on other obligations. We are trying to comply with these new laws and procedures in good faith, while struggling to provide basic services to our community in light of a 40% reduction in staff and ongoing weekly furloughs. Yet, the Department of Finance still deems it appropriate, regardless of the wishes of the local taxing entities, to sell off parking for the Senior Center (and likely companionship and meals because the seniors are not well enough to walk to the Center), for Waldie Plaza Park (green space that hosts events to try to bring a diverse community of 100,000 residents together) and for City Hall, along with the Arts and Cultural Foundation/Lynn House gallery/federally-registered historic Hard House.

I have spent much of my career in public service and working on public policy and this has been one of the most bizarre and frustrating exercises in bureaucracy I have ever witnessed. Once again, I would invite either of you or your staff to visit Antioch, so you can personally see the ramifications of your determination. It seems, at the least, that the parcel housing the Antioch Arts and Cultural Foundation/Lynn House Art Gallery/federally-registered historic Hard House and the parking lots for City Hall, Nick Rodriguez Community Center/Senior Center and Waldie Plaza Park should not be sold off to the highest bidder but remain in the governmental and community use. I look forward to your response.

Sincerely yours,



JIM JAKEL
City Manager

Enc.

cc: State Senator Mark DeSaulnier

State Assembly Member Frazier's office

Mayor and City Council Members

Members of the Oversight Board to the City of Antioch as Successor Agency to the
Antioch Development Agency

Lynn Tracy Nerland, City Attorney

Dawn Merchant, Finance Director

Tina Wehrmeister, Community Development Director

Ron Bernal, Public Works Director/City Engineer

Diane Gibson-Gray, Antioch Arts and Cultural Foundation

David Brink, Friends of the Roswell Butler Hard House

Judy Norseen, Antioch Senior Citizen's Club



EDMUND G. BROWN JR. • GOVERNOR

915 L STREET ■ SACRAMENTO CA ■ 95814-3706 ■ WWW.DOF.CA.GOV

REVISED

July 12, 2013

Ms. Dawn Merchant, Finance Director
City of Antioch
PO Box 5007
Antioch, CA 94531-5007

Dear Ms. Merchant:

Subject: Objection to Oversight Board Action

This letter supersedes our November 2, 2012 Oversight Board (OB) resolution 2012-05 determination letter. The City of Antioch Successor Agency (Agency) notified the California Department of Finance (Finance) on August 21, 2012 of its OB action on August 20, 2012. Pursuant to Health and Safety Code (HSC) section 34179 (h), Finance has completed its review of the OB action.

HSC section 34181 (a) lists governmental purpose assets to include roads, school buildings, parks, police and fire stations, libraries, and local agency administrative buildings. Based on our review and application of the law, OB Resolution 2012-05, which authorizes the Agency to transfer 19 redeveloped parcels to the City of Antioch (City), is partially allowed. The 19 properties previously conveyed to the City in an agreement dated March 9, 2011 include 15 public parking lots, the condemned and uninhabitable Roswell Butler Hard House (Hard House) building parcel, two parcels in the Barbara Price Marina Park, and a parcel used for the Amtrak/public bus stop and park/public walkway.

Based on additional information and documentation provided to Finance subsequent to our November 2, 2013 letter, Finance has made the following determinations:

- The four parcels related to the Barbara Price Marina Park, the Amtrak/public bus stop and park/public walkway, and the pier/state tidelands are being used as parks, which is considered governmental purpose, and may be transferred to the City.
- The parcel with the Hard House is a registered historic site and is planned to be used as a public museum once renovated. The City Council approved the City to enter into a Purchase and Sale Agreement with the nonprofit Friends of the Roswell Butler Hard House in July 2012 to sell the site for no monetary consideration on the condition that the nonprofit restores the Hard House as a public museum. However, the Hard House is currently not used for a governmental purpose and should be included in the Agency's long-range property management plan for transfer to the City and sale to a third-party.
- The 14 parcels with public parking lots are not being used for governmental purposes.

Ms. Dawn Merchant
July 12, 2013
Page 2

HSC section 34191.3 suspended the successor agency's ability to dispose of assets for non-governmental purposes until Finance has issued a finding of completion and has approved a long-range property management plan. To the extent the City would like to retain the parcels for government use in the Agency's long-range property management plan, HSC section 34180 (f) (1) states that the city, county, or city and county must reach a compensation agreement with the other taxing entities to provide payments to them in proportion to their shares of the base property tax, as determined pursuant to HSC section 34188, for the value of the property retained.

HSC section 34177 (e) directs successor agencies on the steps to dispose of non-governmental purpose assets. Because the Agency has not met all statutory requirements, the transfer of 15 of the 19 redeveloped parcels to the City is not permitted.

The process and guidelines related to the disposition of former RDA assets are available at Finance's website below:


http://www.dof.ca.gov/redevelopment/property_disposition/

Furthermore, as authorized in HSC section 34167.5, the State Controller may audit asset transfers that occurred after January 1, 2011 between the RDA and the city that created the RDA, and may order the return of the assets if they are not contractually committed to a third party for the encumbrance or expenditures of these assets.

As authorized by HSC section 34179 (h), Finance is returning your OB action to the board for reconsideration.

Please direct inquiries to Justyn Howard, Assistant Program Budget Manager, at (916) 445-1546.

Sincerely,

A handwritten signature in black ink, appearing to read "Justyn for", written over the printed name "STEVE SZALAY".

STEVE SZALAY
Local Government Consultant

cc: Ms. Lynn Tracy Nerland, City Attorney, City of Antioch
Mr. Bob Campbell, Auditor-Controller, Contra Costa County
Honorable Mark DeSaulnier, California State Senate



March 5, 2013

Steve Szalay
Local Government Consultant
California Department of Finance
915 L Street
Sacramento, CA 95814-3706

Evelyn Suess
Local Government Unit
California Department of Finance
915 L Street
Sacramento, CA 95814-3706

Re: Department of Finance's Objection to Oversight Board Action

Dear Mr. Szalay and Ms. Suess:

The City of Antioch is responding to the phone discussion on February 14, 2013 and follow-up email on February 21, 2013 from Ms. Suess requesting further documentation that the 19 parcels conveyed from the Antioch Development Agency to the City of Antioch, including parking lots for City Hall, Nick Rodriguez Community Center/Senior Center and Waldie Plaza Park, the Amtrak/Bus Depot and municipal boat ramp, are indeed in governmental use. In particular, Ms. Suess requested agreements and resolutions related to the construction and use of each of the 19 parcels, in addition to the title reports and parcel information already provided.

As we discussed, in March 2011, the Antioch Development Agency conveyed 25 parcels to the City of Antioch pursuant to a Property Conveyance Agreement (already provided to the Department of Finance). Many of these parcels had been in governmental operation for years, maintained by the City, operated by the City with the City handling any claims from these properties and transferred from the Agency's financial books; but the final step of recording a deed to transfer title had simply not occurred. Accordingly, of the 25 parcels conveyed, 19 were considered developed properties in City use. The other 6 parcels were deemed for redevelopment with the Property Conveyance Agreement calling for any future funds paid for these 6 parcels to be returned to the Agency, and now presumably the taxing entities.

In August 2012, the Successor Agency requested the Oversight Board's confirmation of the transfer of the 19 developed properties to the City. Title reports and parcel reports were provided to the Oversight Board (and the Department of Finance). The Oversight Board, being familiar with the properties including the City Hall parking lot in question, unanimously confirmed the transfer of the 19 parcels as assets in governmental use, pursuant to the language and non-exclusive examples provided in California Health and Safety Code section 34181(a).

Nonetheless, the Department of Finance disregarded the opinion of the representatives of the local taxing entities and sent a short letter dated November 2, 2012 stating that the Oversight Board was wrong and the 19 parcels "are currently not being used for a governmental purpose."

Letter to Steve Szalay and Evelyn Suss re: Transfer of Property
March 5, 2013
Page 2

With the assistance of Senator DeSaulnier's Office, a phone conference with you was held on February 14, 2013, which Lupe Schoenberger and Malcom Brudigan also attended. As we started going through the list of 19 parcels, we understood that Mr. Szalay agreed that the parking lots for City Hall and the Nick Rodriguez Community Center/Senior Center and the Amtrak train station/bus stop were in governmental use. Rather than go through the remaining 13 parcels over the phone, Mr. Szalay indicated that his staff would review the matter further and respond to the City in two weeks. Ms. Suss then sent her email seeking further documentation.

City staff understands that the State decided to dissolve redevelopment and spend those funds on other obligations. We are trying to comply with these new laws and procedures in good faith, despite a 40% reduction in staff here and ongoing weekly furloughs not helped by the State's dissolution of redevelopment. Nonetheless, I enclose staff reports, resolutions and minutes that from the 1970s and 1980s, which are segregated by parcel number/address.

I am also enclosing a copy of the initial Antioch Redevelopment Plan adopted in 1975 and amended in 1979. You will see that a major theme in this Plan was the creation of a Civic Center (not just a City Hall) that would include parking, parks and historic buildings like the Lynn House and Hard House, as well as waterfront facilities like the Marina Boat Launch:

Section 202 (Page 11-1): "New public facilities called for by the Community Facilities Element include a Civic Center and a historic building. However, it is the intent of the Plan to develop, wherever appropriate, small public and private mini-parks or plazas."

Section 502 (Page V-1) ". . . a high priority for the redevelopment area is the construction of a new Civic Center site. . . The complex would be provided with adequate parking and would house both the administrative and legislative functions of the City . . ."

Section 503 (Page V-1) "In addition to the Civic Center Complex as set forth above, it is anticipated that certain other public improvements may be desirable in the future for the purpose of benefitting the Project Area. Such improvements may include, but are not necessarily limited to, other public service buildings; construction or reconstruction of major streets necessary for proper circulation; grade separations and traffic controls for improved traffic movement; off-street parking facilities; pedestrian malls; landscaping and streetscapes; waterfront facilities' and other public facilities which serve and benefit the Project Area."

Section 1001 (Page X-1) "Real property may be conveyed by the Agency to the City or any other public body without charge."

It is evident from these provisions and the entire Redevelopment Plan that a key goal of the Plan was the Agency developing the Civic Center complex downtown to be ultimately owned, operated and maintained by the City. Although a specific, separate written agreement between the City and Agency from the 1970s has not been found, the Agency Board Members and City Council Members were the same individuals and the City would also approve Redevelopment Plan actions, pursuant to the Redevelopment laws in the California Health and Safety Code.

Accordingly, there was an understanding that these properties being developed into the Civic Center complex downtown including the waterfront/marina improvements, public parking and historic houses/museums would be ultimately owned, operated and maintained by the City.

The enclosed Implementation Plan for the City of Antioch Development Agency for fiscal years 1995-1999 reflects the progress in meeting this key goal of the Redevelopment Plan for which tax increment revenues were spent including improvements to the Marina and Marina Park, acquiring the Lynn and Hard Houses (historical houses); developing the Amtrak/bus station; developing 6 public parking lots; building a City Hall; and building a community center.

These parking lots (which have no meters or charge) are particularly important to the older downtown area. In addition to serving as the only parking lots for various governmental facilities envisioned as part of the Civic Center (City Hall, Community Center, Amtrak/bus intermodal transportation center, historic houses/arts center, Waldie Plaza Park, public boat launch), the City adopted reduced parking requirements for other uses in the downtown area starting in the 1950s to spur redevelopment in the older downtown portion of Antioch. For 60 years, other uses have been approved downtown with limited or no on-site parking on the premise that parking would be available at the various public parking lots maintained by the City (and presumed owned by the City until the recent dissolution of redevelopment revealed that title was still held in the name of the Antioch Development Agency).

It is evident from this historical record as well as current knowledge that the representatives of the taxing entities who sit on the Oversight Board were correct in determining that the 19 parcels conveyed to the City have been, and currently are, in governmental use. Therefore, the City of Antioch as Successor Agency again respectfully requests that the Department of Finance allow these 19 parcels to remain in governmental use and not force the City to sell off the parking lot to City Hall, the parking lot for the Nick Rodriguez Community Center/Senior Center, the Amtrak train and bus station, the historic Lynn House and Hard House, the Municipal Boat Launch Facility and the remaining parcels described above and in more detail in the enclosed materials.

Sincerely yours,



LYNN TRACY NERLAND
City Attorney

Enc.

cc: Lupe Schoenberger, Senator Mark DeSaulnier's Office
Malcom Brudigam, Senator Mark DeSaulnier's Office

Mayor and City Council Members
Jim Jakel, City Manager
Dawn Merchant, Finance Director

Oversight Board of the City of Antioch as Successor Agency to the Antioch
Development Agency

**STAFF REPORT TO THE MAYOR AND CITY COUNCIL FOR
CONSIDERATION AT THE COUNCIL MEETING, OCTOBER 22, 2013**

FROM: Allan Cantando, Chief of Police
PREPARED BY: Robin Kelley, Acting Captain *rk*
DATE: October 17, 2013
SUBJECT: APPOINTMENTS TO THE ANTIOCH POLICE CRIME
PREVENTION COMMISSION – THREE VACANCIES

RECOMMENDATION

Motion to receive and file the applications and the Mayor appoint, and Council approve the appointment of three vacancies.

BACKGROUND INFORMATION

The Antioch Police Crime Prevention Commission is a volunteer group of residents (7 members plus a crime prevention commissioner coordinator) involved in Neighborhood Watch groups and programs. Currently, three vacancies exist on the commission due to the resignation of commission members Georgia Koch, Lovece Headd and Luiz Queiroz.

As a result of advertising, three applicants were interviewed for three existing vacancies:

James Davis
Audrey Taylor
Karen Williams

The appointments will be seated at the regularly scheduled Police Crime Prevention Commission meeting on November 18, 2013 for a term of four years each.

FINANCIAL IMPACT

None. Existing budget incorporates into current operations.

OPTIONS

Not fill the vacancy with the existing list of applicants.
Re-advertise to fill the vacancy.

ATTACHMENT

Attachment "A": Applications of Listed Applicants.

AJC/RMK

RECEIVED

SEP 19 2013

CITY OF ANTIOCH
CITY CLERK

APPLICATION DEADLINE: Sept 20, 2013

APPLICATION FOR COMMUNITY SERVICE

NAME OF BOARD OR COMMISSION Crime Prevention Commission

PRINT YOUR NAME James Davis "Jim"

ADDRESS San Joaquin Ave CITY Antioch

ZIP CODE 94509 PHONE (H) _____ (W) _____

E-MAIL ADDRESS _____

EMPLOYER Cenergistic's (Contractor with AUSD)

ADDRESS 701 W 18th St CITY Antioch

OCCUPATION Energy Specialist

YEARS LIVE IN THE CITY OF ANTIOCH 55

LIST THE THREE (3) MAIN REASONS FOR YOUR INTEREST IN THIS APPOINTMENT:

1. Improve Antioch's Crime Issues.

2. Expand Neighborhood Watch Program.

3. Promote Antioch's image

HAVE YOU ATTENDED ANY MEETINGS OF THIS BOARD/COMMISSION? yes

HAVE YOU HAD ANY PREVIOUS CITY COMMUNITY SERVICE ON THIS BOARD/COMMISSION? (If yes, please explain) yes, served on Commission 1996-1998

WHAT SKILLS/KNOWLEDGE DO YOU HAVE THAT WOULD BE HELPFUL IN SERVING ON THE BOARD/COMMISSION FOR WHICH YOU ARE APPLYING?

Current VIP with Antioch PD.

Former Council member / Mayor

Prior Neighborhood watch Presenter

If you would like to be considered for future openings on Boards or Commission, please check the appropriate lines(s) and return to City Hall. You will be notified when an opening occurs.

_____ Board of Administrative Appeals

_____ Building Board of Appeals

_____ Economic Development Commission

_____ Investment Advisory Committee

_____ Parks and Recreation Commission

_____ Planning Commission

_____ Police Crime Prevention Commission

_____ Youth Commission

How did you learn of this opening?

Word of Mouth _____ Channel 26 _____ Newspaper: _____

If website, name of site: City of Antioch _____

Other? Website Address: _____

Name: Jim Davis

Address: San Joaquin Ave. Antioch, CA

Phone: work: _____ home: _____

Please mail to: City Clerk
City of Antioch
P.O. Box 5007
Antioch, CA 94531-5007

James D. Davis

Professional Experience	Equity Group Manager, Bank of the West, San Ramon, CA	2010 - 2013
	Asset Recovery Manager, Bank of the West, San Ramon, CA	1998 - 2010
	Equipment Lease Manager, Bank of the West, San Ramon, CA	1986 - 1998
	Field Representative, Citicorp Acceptance Corp, Concord, CA	1981 - 1986
	Realtor Associate, Century 21 Barmore Realty, Antioch, CA	1976 - 1981

Education	Los Medanos College,	Pittsburg, CA
	<ul style="list-style-type: none">• Real Estate Practice• Real Estate Law• Personnel Development• Management and Supervision	
	Antioch High School,	Antioch, CA
	<ul style="list-style-type: none">• High School Diploma• General Education	

Certificate of Achievements	Bank of the West,	San Ramon, CA
	<ul style="list-style-type: none">• Personnel Development• Frontline Leadership• Managing Change• Customer Service• Team Building• Toastmasters	

Interests	Community Involvement
	<ul style="list-style-type: none">• Elected Mayor City of Antioch 2008- 2012• Election Mayor Pro Tem City of Antioch 1998, 2002, 2006• Member Antioch City Council 1998 – 2012• Vice Chairman, Antioch Development Agency• President Mello Roos Board• President Board Member Delta Diablo Sanitation District• Chairman of the Board of Directors Tri-Delta Transit• Member Contra Costa Mayors Conference• Lead Committee Member Antioch Community Development Block Grants• Council Liaison to Antioch Youth Council• President Board of Directors Antioch Sister City Organization• Charter Committee Member Antioch Multi-Cultural Awareness Foundation• President Board of Directors Elderly Wish Foundation• Chairman Antioch War Dog Memorial Committee• California League of Cities Public Safety Policy Committee• Co-Chair Antioch 4th of July Parade Committee• Chairman Antioch Veteran's Day Parade• Chairman Antioch Veteran's Days and Memorial Day Programs• Antioch Police Commissioner• Antioch Parks and Recreation Committee Task Force• Boy Scouts of America – Scout Master, Committee Chairman, Unit Commissioner, District Chairman



RECEIVED

AUG 08 2013

CITY OF ANTIOCH
CITY CLERK

APPLICATION DEADLINE: 5:00 p.m. Thursday, August 15, 2013

APPLICATION FOR COMMUNITY SERVICE

POLICE CRIME PREVENTION COMMISSION - Commissioner

PRINT YOUR NAME AUDREY L. TAYLOR

ADDRESS BROOMTAIL COURT CITY ANTIOCH

ZIP CODE 94531 PHONE (H) N/A (W) N/A (C) _____

E-MAIL ADDRESS _____

EMPLOYER RETIRED

ADDRESS _____ CITY _____

OCCUPATION _____

YEARS LIVE IN THE CITY OF ANTIOCH 16

LIST THE THREE (3) MAIN REASONS FOR YOUR INTEREST IN THIS APPOINTMENT:

CONCERNED ABOUT ESCALATING CRIME

HAVE YOU ATTENDED ANY MEETINGS OF THIS COMMISSION? YES

HAVE YOU HAD ANY PREVIOUS CITY COMMUNITY SERVICE ON THIS COMMISSION?

(If yes, please explain) NO

WHAT SKILLS/KNOWLEDGE DO YOU HAVE THAT WOULD BE HELPFUL IN SERVING ON THE COMMISSION FOR WHICH YOU ARE APPLYING?

- STARTED TWO NEIGHBORHOOD WATCH PROGRAMS
- VERY CONCERNED CITIZEN! COMMUNICATES WELL WITH OTHERS, MOTIVATIONAL AND GOAL ORIENTED

Audrey L Taylor
Broomtail Court
Antioch, CA 94531

Objective

To secure the position of Crime Prevention Commissioner in the city of Antioch.

Qualifications

I am very concerned about the level of crime in Antioch, and feel that I can be instrumental in working with other Crime Prevention Commissioners to motivate residents to get involved and be more proactive.

I have strong people skills, am dedicated, hardworking and detail oriented. A mature and reliable self-starter with a professional attitude, skilled in communications at all levels with proven ability to work independently or with others to achieve goals.

- 1994-1996 - Launched Neighborhood Watch for Havenwood Village (Brentwood, CA) and served as block captain, holding regular meetings
- 1994-1996 - Volunteered for Contra Costa County Rape Crisis
- 2011 - Launched Neighborhood Watch program for Broomtail Court and Arabian Way (Antioch, CA), and serve as block captain. Host/attend monthly/bi-monthly meetings.
- 2013 - Attend monthly Crime Prevention Commission meetings and report back to the community via Nextdoor® application.

Employment

- 1999-2012 - MIS Consulting & Sales Portland, OR
Duties Included: Technical support for national real estate accounting software publisher, internal/external support documentation (on-line help, user guides, etc...), hiring and training of support staff, client training (via Skype and classroom setting), and customer relations.
- 1997-1999 - Home Depot Pittsburg, CA
Duties Included: Cashier, special orders, accounting. Responsible for reconciling daily tills for 30+ cashiers, ordering cash, paying out expenses.
- 1996-1997 - Thomas Russell, DDS MS Pleasanton, CA
Duties Included: Chair side surgical assistant, sterilization, front office.
- 1993-1996 - James Wadnizak, DDS Brentwood, CA
Duties Included: Chair side assistant, sterilization, front office.

Education

- 1981-1983 - San Jose State University San Jose, CA



www.google.com/mail

Crime Prevention Commissioner Openingt

Bill Cook [REDACTED]

Sat, Jul 27, 2013 at 2:11 PM

Reply-To: Bill Cook [REDACTED]

To: Audrey NHW Taylor [REDACTED]
[REDACTED]

July 27, 2013

To Whom It May Concern:

It is a pleasure to write a letter of recommendation for Audrey Taylor for a position on The Antioch Crime Prevention Commission.

I have been working with Audrey for about a year as a Crime Prevention Commissioner. Audrey is one of my Neighborhood Watch Block Captains on Broom Tail Court. Audrey is well informed on Antioch Issues and works hard at keeping her NHW Group active and involved in keeping her neighborhood safe.

I highly recommend Audrey to become a Antioch Crime Prevention Commissioner. She is an asset to the City Of Antioch.

Sincerely,

Bill C. Cook
Crime Prevention Commissioner
Asilomar Drive
Antioch, CA.

[REDACTED]

August 1, 2013

To Whom It May Concern,

I am writing to you regarding Audrey Taylor. I have known Audrey personally for approximately 5 years, and have always known her to be an organized, responsible, and easy going individual. I believe that her skills and experience make her an excellent candidate for the position of Commissioner for the Antioch Crime Prevention Commission.

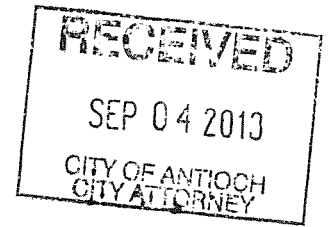
During the time that I have known her, Audrey has shown her commitment to the city of Antioch by being an active participant in many community endeavors as well as launching and overseeing a Neighborhood Watch.

Audrey would be a tremendous asset to the city and I recommend her to you without reservation. If you have any questions, please feel free to contact me by phone or email.

Sincerely,

A handwritten signature in cursive script that reads "Tara Olsen". The signature is written in black ink and is positioned above the printed name.

Tara Olsen



APPLICATION DEADLINE: 5:00 p.m. Thursday, August 15, 2013

APPLICATION FOR COMMUNITY SERVICE

POLICE CRIME PREVENTION COMMISSION - Commissioner

PRINT YOUR NAME Karen Williams

ADDRESS Strawberry Ct. CITY Antioch

ZIP CODE 94531 PHONE (H) _____ (C) _____

E-MAIL ADDRESS _____

EMPLOYER N/A

ADDRESS N/A CITY N/A

OCCUPATION N/A

YEARS LIVE IN THE CITY OF ANTIOCH 12 years

LIST THE THREE (3) MAIN REASONS FOR YOUR INTEREST IN THIS APPOINTMENT:

The three main reasons I am interested in the Crime Prevention Commission position is to increase awareness throughout the community, reduce crime, and provide a good quality of life for our residents.

HAVE YOU ATTENDED ANY MEETINGS OF THIS COMMISSION? No

HAVE YOU HAD ANY PREVIOUS CITY COMMUNITY SERVICE ON THIS COMMISSION? (If yes, please explain) No

WHAT SKILLS/KNOWLDEGE DO YOU HAVE THAT WOULD BE HELPFUL IN SERVING ON THE COMMISSION FOR WHICH YOU ARE APPLYING?

The skills that I have that would be beneficial to the Commission is my excellent verbal and written skills, my ability to interact with people of all socioeconomic backgrounds and dedications.

PLEASE INDICATE ANY FURTHER INFORMATION OR COMMENTS YOU WISH TO MAKE THAT WOULD BE HELPFUL IN REVIEWING YOUR APPLICATION.

I feel if the City of Antioch can reduce crime
it would attract more businesses to
our community which means increase
in property value. Which means more
people looking for homes will
be attracted to the City of Antioch

PLEASE READ THE ATTACHED GENERAL INFORMATION REGARDING BOARDS AND COMMISSION SO YOU ARE AWARE OF THE DUTIES, TIME AND FREQUENCY OF MEETINGS. CAN YOU ATTEND MEETINGS AT THE DESIGNATED TIME? Yes

PLEASE ATTACH YOUR RESUME (REQUIRED TO BE CONSIDERED FOR APPOINTMENT).

PLEASE NOTE THIS COMPLETED APPLICATION IS AVAILABLE FOR PUBLIC REVIEW.

THE TOP THREE/FOUR CANDIDATES WILL UNDERGO A BACKGROUND CHECK BY THE ANTIOCH POLICE DEPARTMENT PRIOR TO APPOINTMENT.

DELIVER OR MAIL TO: Antioch City Clerk
200 "H" Street
P.O. Box 5007
Antioch, CA 94531-5007

Karen Wil

Signature

09/03/13

Date

Karen D. Williams
Strawberry Ct.
Antioch, CA 94531

SUMMARY QUALIFICATIONS

- Dedicated, loyal employee with diverse career background
- Proven ability to complete assigned projects on time while unsupervised or as an effective team member
- Excellent verbal and written communication skills
- Strong skills in maintaining records and files
- Proven ability to identify, analyze, and solve problems
- Skilled at interacting with customers of all socioeconomic backgrounds
- Advanced Level Proficiency in Microsoft Office Suite: (Word, Excel, PowerPoint, Access, Outlook) SAP, Adobe Acrobat, Word Perfect and Lotus Notes

PROFESSIONAL EXPERIENCE

Bayer HealthCare, Berkeley CA

2003-2010

Issuance and Archive Coordinator

- Prepare, issue, distribute and archive documents, logbooks, and serialized test paper per Current Good Manufacturing Practices and site policies.
- Maintain master production record issuance, control, transfer, and accountability.
- Responsible for meeting customer service turnaround time to support product release goals.
- Monitor production schedule, and provide documents per current Good Manufacturing Practices.
- Enter data into Issuance, Distribution, and Document databases.
- Handles requests for documentation accurately and efficiently with only infrequent review by the supervisor.
- Solve documentation and manufacturing questions to make effective written and oral reports.

Prudential California Realty, Antioch, CA

2007-2008

Part-time Real Estate Sales Agents/Receptionist

- Interview clients to determine what kinds of properties they are seeking.
- Present purchase offers to sellers for consideration.
- Advise clients on market conditions, prices, mortgages, legal requirements and related matters.
- Promote sales of properties through advertisements, open houses, and participation in multiple listing services.
- Prepare documents such as representation contracts, purchase agreements, closing statements, deeds and leases.
- Answer telephone inquiries, direct calls, and take message.

Bayer HealthCare, Berkeley CA

1999-2003

Sr. Documentation Coordinator

- Responsible in coordinating with Production Planning and Manufacturing personnel in ensuring quality and efficiency of controlled documentation.
- Track the flow of controlled documents within classified areas of Manufacturing
- Prepare and stage lot packets according to the Production schedule.
- Prepare sample and drum labels for BPR lot packets.
- Responsible for all Revisions.
- Responsible for transferring documents to QA using site wide BPR Tracking System.
- Photocopy documents before sending to QA.
- Cross training of documentation personnel.

Adecco@ Bayer, Berkeley CA

1996-1999

Documentation Coordinator

- Provided support to QA Release department independently under minimal Supervision.
- Performed batch production records (BPRs) verification from Manufacturing to QA Release office.
- Responsible for tracking BPRs using Paradox database.
- Typically arranged internal departmental meetings.
- Organized, maintained, and created files for Batch Production Records (BPRs).
- Performed various clerical duties such as ordering office supplies, data entry, filing, maintenance of department records and schedules, completion of assignments requiring research of records. Compiled data from records and prepared reports and spreadsheets. Arranged agenda, refreshments, travel arrangements, handouts, and promotions for meetings. Answered telephones and routed messages in the absence of any department employees.

City of Oakland, Oakland CA

1995-1996

Parking Enforcement Officer

- Patrols the streets and issues citations in an assigned area to illegally parked vehicles and to enforce motor vehicle parking regulations. Places identifying marks on parked vehicles, or records identifying information into a hand-held computer and subsequently checks for these data/marks as means of identifying vehicles, which are parked beyond the posted time limit. .
- Makes notes of actions taken in line of duty and prepares detailed reports involving day-to-day operations relating to parking and traffic control; writes memorandum when necessary; prepares daily reports and logs in daily activities using a hand-held computer.
- Communicates orally in a professional, clear, and effective manner to supervisors, managers, and the general public in person and over the phone/radio at all times.
- Follows city, state, federal rules and regulations, departmental policies and procedures, and takes directives from supervisors and managers at all times.

City of San Leandro, San Leandro CA

1995-1996

Office Assistant

- Answers phones, taking and relaying messages.
- Reviews, sorts and files documents and materials; retrieves from file storage as required.
- Opens, distributes and delivers mail; assists in preparation of outgoing mail.
- Makes copies and reproduces and/or collates material using standard copy machines.
- Works in a fair, tactful and courteous manner with customers, department personnel and other City employees.
- •Ordered all office supplies.

United States Postal Services

1993-1994

Mail Distribution Clerk

- Performs a variety of clerk duties required to process mail using automated mail processing equipment or manual methods of sortation and distribution.

Kaiser Permanente, Hayward CA

1993-1993

Medical Records Clerk

- Administrative/clerical support: typing, filing, copy reproduction and scheduling meetings.
- Retrieved patient medical records for physicians, technicians, or other medical personnel.

EDUCATION

St. Elizabeth High

High School Diploma, 1991

Chabot College

General Education

References Available Upon Request