



Council Chambers
200 H Street
Antioch, CA 94509

Closed Session - 6:00 P.M.
Regular Meeting - 7:00 P.M.

ANNOTATED AGENDA

for

MARCH 27, 2018

**Antioch City Council
Regular Meeting**

**Including the Antioch City Council
acting as Housing Successor to the
Antioch Development Agency**

Sean Wright, Mayor

Lamar Thorpe, Mayor Pro Tem

Monica E. Wilson, Council Member

Tony Tiscareno, Council Member

Lori Ogorchock, Council Member

Arne Simonsen, CMC, City Clerk

Donna Conley, City Treasurer

Ron Bernal, City Manager

Derek Cole, Interim City Attorney

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Notice of Availability of Reports

This agenda is a summary of the actions proposed to be taken by the City Council. For almost every agenda item, materials have been prepared by the City staff for the Council's consideration. These materials include staff reports which explain in detail the item before the Council and the reason for the recommendation. The materials may also include resolutions or ordinances which are proposed to be adopted. Other materials, such as maps and diagrams, may also be included. All of these materials are available at the City Clerk's Office, located on the 3rd Floor of City Hall, 200 H Street, Antioch, CA 94509, during normal business hours for inspection and (for a fee) copying. Copies are also made available at the Antioch Public Library for inspection. Questions on these materials may be directed to the staff member who prepared them, or to the City Clerk's Office, who will refer you to the appropriate person.

Notice of Opportunity to Address Council

The public has the opportunity to address the Council on each agenda item. To address the Council, fill out a yellow Speaker Request form, available on each side of the entrance doors, and place in the Speaker Card Tray. See the Speakers' Rules on the inside cover of this Agenda. Comments regarding matters not on this Agenda may be addressed during the "Public Comments" section.

6:00 P.M. ROLL CALL – CLOSED SESSION – for Council Members – *All Present*

PUBLIC COMMENTS for Closed Session – *None*

CLOSED SESSION:

1) **CONFERENCE WITH REAL PROPERTY NEGOTIATORS** pursuant to California Government Code section 54956.8: Orton/Libitzky owned Assessor's Parcel Numbers (APN No.'s): 066-110-009; 074-040-035; 066-101-001. City and Agency Negotiator, City Manager Ron Bernal; Parties – Orton/Libitzky, Antioch Marina LLC.
Direction given to City Manager

2) **CONFERENCE WITH REAL PROPERTY NEGOTIATORS** pursuant to California Government Code section 54956.8: City and Agency Negotiator, City Manager Ron Bernal; Parties – City Ventures.
Direction given to City Manager

7:01 P.M. ROLL CALL – REGULAR MEETING – for City /City Council Members acting as Housing Successor to the Antioch Development Agency – *All Present*

PLEDGE OF ALLEGIANCE

ANNOUNCEMENTS OF CIVIC AND COMMUNITY EVENTS

ANNOUNCEMENTS OF BOARD AND COMMISSION OPENINGS

- *CONTRA COSTA TRANSPORTATION AUTHORITY-CITIZENS ADVISORY COMMITTEE*
- *SALES TAX CITIZENS' OVERSIGHT COMMITTEE*
- *PARKS AND RECREATION COMMISSION*
- *ECONOMIC DEVELOPMENT COMMISSION*
- *BOARD OF ADMINISTRATIVE APPEALS, ALTERNATE*
- *POLICE CRIME PREVENTION COMMISSION*

PUBLIC COMMENTS – *Members of the public may comment only on unagendized items. The public may comment on agendized items when they come up on this Agenda.*

CITY COUNCIL COMMITTEE REPORTS

MAYOR'S COMMENTS

PRESENTATION – *Sales Tax Citizens' Oversight Committee Annual Report to Council presented by Chair Susana Williams and Vice Chair Ellie Householder*

1. CONSENT CALENDAR for City /City Council Members acting as Housing Successor to the Antioch Development Agency

A. APPROVAL OF COUNCIL SPECIAL MEETING MINUTES FOR MARCH 10, 2018

Approved, 5/0

Recommended Action: It is recommended that the City Council approve the Special Meeting Minutes.

STAFF REPORT

B. APPROVAL OF COUNCIL MINUTES FOR MARCH 13, 2018

Approved, 5/0

Recommended Action: It is recommended that the City Council approve the minutes.

STAFF REPORT

C. APPROVAL OF COUNCIL SPECIAL MEETING/WORKSHOP MINUTES FOR MARCH 24, 2018

Continued, 5/0

Recommended Action: It is recommended that the City Council continue the Special Meeting/ Workshop Minutes to the next meeting.

STAFF REPORT

D. APPROVAL OF COUNCIL WARRANTS

Approved, 5/0

Recommended Action: It is recommended that the City Council approve the warrants.

STAFF REPORT

E. APPROVAL OF TREASURER'S REPORT FOR FEBRUARY 2018

Approved, 5/0

Recommended Action: It is recommended that the City Council approve the report.

STAFF REPORT

F. SECOND READING – ORDINANCE AMENDING TITLE 9, CHAPTER 5 OF THE ANTIOCH MUNICIPAL CODE (ZONING ORDINANCE) REGARDING DONATION BINS AND GARAGE SALES (Reintroduced on 03/13/18)

Ord. No. 2140-C-S adopted, 5/0

Recommended Action: It is recommended that the City Council adopt the Ordinance, as amended, Amending Title 9, Chapter 5 of the Antioch Municipal Code (Zoning Ordinance) Regarding Donation Bins and Garage Sales.

STAFF REPORT

G. LEAGUE OF CALIFORNIA CITIES POLICY COMMITTEE MEETINGS ON APRIL 12-13, 2018, THE CITY CLERKS ASSOCIATION OF CALIFORNIA (CCAC) ANNUAL CONFERENCE, AND THE CCAC ADVANCED ACADEMY ON APRIL 17-20, 2018

Approved, 5/0

Recommended Action: It is recommended that the City Council authorize associated expenditures for the City Clerk to attend the League of California Cities Policy Committee meetings April 12-13, 2018 in Pomona, California, and the City Clerks Association of California (CCAC) Annual Conference and the CCAC Advanced Academy April 17-20, 2018 in Berkeley, California.

STAFF REPORT

CONSENT CALENDAR for City /City Council Members acting as Housing Successor to the Antioch Development Agency – Continued

H. EMAIL SYSTEM AND MICROSOFT OFFICE SUITE UPGRADE PROJECT

Reso No. 2018/38 adopted as amended, 5/0

Recommended Action: It is recommended that the City Council adopt the resolution authorizing the City Manager to execute the cooperative purchase arrangement via the Riverside agreement (RIVCO-20800-008-12/19), and issuance of a purchase order for Microsoft software licensing to Insight, in the amount not to exceed \$166,120.

STAFF REPORT

I. FOURTH AMENDMENT TO THE CONSULTANT SERVICE AGREEMENT WITH ARC ALTERNATIVES FOR THE LONE TREE GOLF COURSE SOLAR PHOTOVOLTAIC SYSTEM (P.W. 699-1)

Reso No. 2018/39 adopted, 5/0

Recommended Action: It is recommended that the City Council approve the resolution for the Fourth Amendment to the Consultant Service Agreement with Arc Alternatives for the Lone Tree Golf Course Solar Photovoltaic System and increase the contract by \$46,000 for a total contract amount of \$108,376.

STAFF REPORT

J. CONSENT AGREEMENT WITH CONTRA COSTA WATER DISTRICT (CCWD) FOR THE WIDENING OF THE HILLCREST AVENUE RIGHT OF WAY AT CCWD LATERAL 9.1 (P.W. 460-4)

Reso No. 2018/40 adopted, 5/0

Recommended Action: It is recommended that the City Council adopt a resolution authorizing the City Manager to execute the Consent Agreement between the City of Antioch and CCWD regarding the widening of the Hillcrest Avenue right of way at Lateral 9.1 for the Wildflower Station project, Subdivision 9427.

STAFF REPORT

K. NORTHEAST ANTIOCH ANNEXATION AREA 1 AND 2B (P.W. 693)

Reso No. 2018/41 adopted, 5/0

Recommended Action: It is recommended that the City Council adopt the resolution:

- 1) Authorizing an amendment increasing the Capital Improvement Budget in the amount of \$90,000; and
- 2) Approving to increase the existing contract with BKF Engineers, Inc. (BKF) in the amount of \$78,264 for a total contract in the amount of \$273,601; and
- 3) Authorizing the City Manager to execute the First Amendment to the Consultant Service Agreement with BKF for the Infrastructure Improvements for the Northeast Antioch Annexation Area 1 and 2B in the amount of \$78,264 for a total contract amount of \$273,601.

STAFF REPORT

CONSENT CALENDAR for City /City Council Members acting as Housing Successor to the Antioch Development Agency – Continued

L. COMMUNITY DEVELOPMENT BLOCK GRANT DOWNTOWN ROADWAY PAVEMENT REHABILITATION, PHASE 7 (P.W. 678-7)

Reso No. 2018/42 adopted, 5/0

Recommended Action: It is recommended that the City Council adopt the resolution:

- 1) Authorizing an amendment increasing the Capital Improvement Budget in the amount of \$15,000 from Measure J funds; and
- 2) Approving to increase the funding of the existing contract with Ghilotti Bros. Inc. in the amount of \$40,269.02 for a total contract in the amount of \$1,538,659.01; and
- 3) Adopt the resolution accepting work, authorizing the Assistant City Engineer II to file a Notice of Completion.

STAFF REPORT

M. TRAFFIC SIGNAL INSTALLATION – WILD HORSE ROAD AND FOLSOM DRIVE AND TRAFFIC SIGNAL MODIFICATIONS – W. 10TH STREET/L STREET (P.W. 636-8)

Reso No. 2018/43 adopted, 5/0

Recommended Action: It is recommended that the City Council adopt the resolution accepting work, authorizing the Assistant City Engineer II to file a Notice of Completion.

STAFF REPORT

City of Antioch Acting as Housing Successor to the Antioch Development Agency

N. APPROVAL OF HOUSING SUCCESSOR WARRANTS

Approved, 5/0

Recommended Action: It is recommended that the City Council approve the warrants.

STAFF REPORT

O. 2017 ANNUAL HOUSING ELEMENT PROGRESS REPORT AND HOUSING SUCCESSOR ANNUAL REPORT

Received and filed, 5/0

Recommended Action: It is recommended that the City Council receive and file the 2017 Annual Housing Element Progress Report and Housing Successor Annual Report.

STAFF REPORT

PUBLIC HEARING

2. RECEIPT OF ADDITIONAL PUBLIC INPUT REGARDING THE DRAFTING OF PROPOSED MAPS FOR A DISTRICT-BASED SYSTEM OF ELECTING ANTIOCH CITY COUNCIL MEMBERS

*Council received additional public input regarding drafting of proposed draft maps; **04/10/18 Special Meeting-Workshop beginning at 5:30 p.m. – 7:00 p.m.**; **04/10/18 Regular Council Meeting beginning at 7:00 p.m.** to Introduce Ordinance.; **04/23/18 Special Meeting beginning at 7:00 p.m.** for Enactment/Second Reading of Ordinance; and final adoption of District Map.*

Recommended Action: It is recommended that the City Council receive additional public input regarding the drafting of proposed maps for a district-based system of electing Antioch City Council members.

STAFF REPORT

COUNCIL REGULAR AGENDA

3. UPDATE TO THE CITY COUNCIL REGARDING DEVELOPMENT OF PERMANENT COMMERCIAL CANNABIS ORDINANCE

Received/No action taken

Recommended Action: It is recommended that the City Council receive a report regarding development of permanent commercial marijuana ordinance and provide input.

STAFF REPORT

4. STRATEGIC PLAN ADOPTION

Direction given to staff

Recommended Action: It is recommended that the City Council review, make comments if appropriate, and then adopt its 2018-2023 Strategic Plan.

STAFF REPORT

11:00 P.M. – COUNCIL MOTIONED TO CONTINUE ITEM #5 AND ITEM #6 TO THE NEXT MEETING, 5/0

5. UPDATE OF THE WATER AND SEWER RATE FEE STUDY (P.W. 362-8)

Recommended Action: It is recommended that the City Council provide direction to staff regarding the recommended water and sewer rates, fees and charges.

STAFF REPORT

6. CONSIDERATION OF PROJECTS UNDER THE ONE-TIME REVENUE POLICY

Recommended Action: It is recommended that the City Council discuss and allocate one-time revenues to projects.

STAFF REPORT

PUBLIC COMMENT

STAFF COMMUNICATIONS

COUNCIL COMMUNICATIONS AND FUTURE AGENDA ITEMS – *Council Members report out various activities and any Council Member may place an item for discussion and direction on a future agenda. Timing determined by Mayor and City Manager – no longer than 6 months.*

ADJOURNMENT – 11:01 p.m.

MEASURE C SALES TAX CITIZENS' OVERSIGHT COMMITTEE REPORT

FISCAL YEAR ENDED JUNE 30, 2017

SUBMITTED TO ANTIOCH CITY COUNCIL

March 27, 2018

SALES TAX CITIZENS' OVERSIGHT COMMITTEE REPORT

- ▶ Fourth Annual Report by the Committee
- ▶ We requested and received data from City Management relating to Measure C to conduct review of receipts and disbursements of Measure C funds
- ▶ Our review provides a basis for periodic reports to be submitted to City Council indicating how funds from Measure C were used during the period covered by the report to address matters of public safety and code enforcement

SALES TAX CITIZENS' OVERSIGHT COMMITTEE REPORT

- ▶ Reviewed available documents supporting such receipts and payments as required by the City Council's Resolution No. 2013/73 for the fiscal year ending June 30, 2017
- ▶ Results of our review provided a reasonable basis for our report
- ▶ Based on our review, we can ascertain that all Measure C monies are being properly accounted for and meet the objectives of this Measure

RECEIPTS & CARRYOVER FOR FY 2017

- ▶ Total Measure C funds received for Fiscal Year 2017 was \$6,534,889
- ▶ There was a carryover of Measure C monies from the prior fiscal year of \$4,351,967
- ▶ Total available Measure C funds for fiscal year 2017 were \$10,886,856

- ▶ *Note: All amounts rounded to the nearest whole number*

FISCAL SUMMARY 2017

	Prior Year Carryover	2017 Receipts	2017 Expenditures	Balance
Police	\$4,351,967	\$6,037,152	\$7,441,194	\$2,947,925
Code Enforcement	\$0	\$497,737	\$497,737	\$0
Total	\$4,351,967	\$6,534,889	\$7,938,931	\$2,947,925

► *Note: All amounts rounded to the nearest whole number*

MEASURE C IMPACT PUBLIC SAFETY

- ▶ As of the writing of this report, the City has hired 53 sworn Police Officers since the inception of Measure C in 2014
- ▶ Net gain of 14 sworn Police Officers
- ▶ Currently, the City has 96 Sworn Officers
- ▶ City has hired 1 additional Community Service Officer for a total of 8 CSO's

MEASURE C IMPACT

PUBLIC SAFETY Continued

- ▶ Authorized and staffed one additional Sergeant position
- ▶ The City continues its active Vehicle Abatement Program expanding to one full time and 4 part time staff
- ▶ Violent crime is down 20% from the previous year in the City per crime statistics provided by the Chief of Police – overall crime remains unchanged
- ▶ Officer response time improved significantly from 9:48 minutes to 8:46 minutes per crime statistics

▶ *Source: City of Antioch – Human Resources Department*

Antioch Chief of Police 2017 Report

MEASURE C IMPACT

CODE ENFORCEMENT FY 2017

- ▶ 921 Code Enforcement cases opened in 2017
 - 779 cases opened in 2016
- ▶ 884 cases closed in 2017
 - 750 cases closed in 2016
- ▶ 4,577 cubic yards of blight and rubbish abated in 2017
 - 3,547 cubic yards in 2016
- ▶ 1,877 shopping carts abated in 2017
 - 828 shopping carts in 2016

CLOSING CONSIDERATION

- ▶ The Committee notes that there would be significant challenges with the Community's ability to maintain the quality of life improvements, when Measure C expires in April 2021

ANTIOCH CITY COUNCIL SPECIAL MEETING

Special Meeting
9:00 A.M.

March 10, 2018
Nick Rodriguez Community Center
213 F Street, Antioch

Mayor Wright called the special meeting to order at 9:04 a.m. and City Clerk Simonsen called the roll.

Present: Council Members Tiscareno, Ogorchock, Thorpe, Mayor Wright
Absent: Council Wilson (arrived at 10:05 a.m.)

PLEDGE OF ALLEGIANCE

Mayor Wright led the Council and audience in the Pledge of Allegiance.

PUBLIC COMMENTS – None

PUBLIC HEARING

1. DISTRICT BASED ELECTIONS

Mayor Wright opened the meeting for district based elections.

City Manager Bernal introduced Interim City Attorney Cole to provide the staff report.

City Attorney explained that today is a workshop style discussion to receive input on what style of district maps the council would like to see presented for final consideration. The council, as part of the conversion process from at-large to by-district elections has to adopt an ordinance. At the end of the conversion process to effect the legal change to by-district elections, like any other ordinance there are two readings. We do a first reading to introduce the ordinance. And then if there are so substantive changes, there is a second reading to adopt the ordinance. The schedule is to introduce the ordinance on the 27th of this month (March), then to consider the ordinance for adoption at the first meeting in April.

While he understands that there are several members of the public are opposed to district elections, this discussion today is to address the draft district maps for the four council members of the city council.

He explained that the consultants have prepared three drafts for council consideration and public comment. Two of those drafts deal with a four council district composition.

He explained the how we currently have a four council member at-large system and a single mayor elected mayor. The voters approved a directly elected mayor, so it will remain at-large.

He discussed some additional options for a four district council, a six district council and an eight district council that are allowed under Government Code in addition to the mayor and whether the

City Council wants to consider these options. The consultants did provide a six council member district draft map option.

He next explained the differences between a General Law City such as Antioch and a Charter City.

The next issue was timing, theoretically for this coming election cycle in November.

He explained concerns that the County Clerk/Recorder has to do if new precincts need to be drawn, if the existing ones are split on the district map.

He explained that if the County Clerk may not have the time or the resources to redraw precincts that the election may have to be a stand-alone election by the City Clerk. He noted that he provided the memo from the County Clerk/Recorder in the staff report.

He then introduced Karin MacDonald, the consultant hired to assist with the district-based maps.

MacDonald then Introduced the Spanish interpreter, Maria, who is a certified court interpreter and would be available if anyone required assistance.

MacDonald then gave an overview of the process to convert from at-large elections to district-based elections based on the "demand letter" the City received in November 2017 and the timeline and constraints of the California Voters Rights Act within 90 days consisting of 5 public hearings.

She explained the five criteria to be considered in drawing district maps and that where existing council members or prospective candidates live is not to be considered.

She then had her assistant Jamie explain the input she received on communities of interest (COI) and how they were used in preparing working draft 1. They received a number of COIs from north of Highway 4 and displayed them on the map which was projected. There were also COIs for Hillcrest, Delta Fair, Golf Course area and an area south of Highway along Hillcrest.

She then explained that the difference between working draft 1 and working draft 2 is that one community of interest was divided up. She noted that less than 5 precincts were divided which should not create any issues for the Registrar of Voters (ROV). She then explained the population deviations between the draft districts on the draft maps.

Next Jamie explained working draft 3 which was prepared should the council wish to switch to a 7 member council with 6 districts (17,118 people per district). It required two districts north of Highway 4 and splitting up some COI's.

City Attorney Cole suggested that the mayor open it up for public comments and that the public could discuss any of the draft maps which could be displayed and that there was a laser pointer that a speaker could use.

The Mayor opened up the Public Hearing for comments and each speaker will have five minutes.

Karin MacDonald asked that if each speaker would mention which map so that they could display them on the screen because it takes a few seconds.

The Mayor then asked if each speaker would first mention which map they would like to discuss so that that map could be displayed while they give their comments.

Scott Rafferty said that he was the attorney that initiated this process. He wanted to bring the council closer to the public and the draft maps to succeed where minority communities have not been represented in the past. He noted the differences between racial groups north of Highway 4 and those racial groups south of Highway 4. He indicated that the school board may be going through a similar process. He criticized the County Clerk/ROV regarding the obligation redraw precincts.

Francisco Nazario believed that this was the way to go. He said he doesn't know who to go to on the council if there is an issue in his area. He'd rather have council members who answered to the residents of a district.

Judy Abraham a member of the East County Regional Group sponsored by First Five. She thought the minority groups should have equal representation on the city council, particularly above Highway 4. She liked draft maps 1 & 2 to keep those communities together.

Terry Ramus believes going to district elections will do more harm. He opposes a 7-member or 9-member city council configuration. He believed that the communities of interest present made good sense. He opposed using trails and canals as district boundaries. He prefers districts to be a quadrant approach or a "sliced bread approach" by drawing four vertical line north-south from the water to the hills.

Ken Turnage II isn't against districts, but objects to being told to do them. If we have to do this, draw the lines similar to what Terry Ramus mentioned. Find the epicenter of the city and divide it north-south and east-west. He is sad if any member of the council is supporting this.

Michelle Hasan agrees with the four districts and prefers draft map 2 which makes Mira Vista a community of interest. She believes that each district should have a retail component, such as draft map 2.

Priscilla Nessi said that she is a member of the East County Regional Group, and supports draft maps 1 & 2.

Dwayne Eubanks has mixed feelings on the draft maps. Said he likes our current council. He prefers working draft 2, but his community of interest crosses over three draft districts.

Dr. Jeffrey Klingler not happy with the demand letter the city received. Questioned how many people provided input for communities of interest and how many people attended the public meetings. He likes the previous suggestions about north-south lines previously mentioned.

Kim Schrup is against dividing the city, but if we have to do it in a smart way.

Susan Martinez sees more cons than benefits. She doesn't like draft maps 1, 2 & 3 and prefers maps 4 & 5 that have not been drawn yet. She prefers linear district lines north-south from the river to the hills. Another alternative is to pick a center point and wheel spoke out from there. She opposes a 7-member council.

Sean Sasser is bothered by the "perceived harm" by the attorney who submitted the demand letter. He doesn't like any of the draft maps and prefers a center point or wagon wheel where each district would get a part of downtown. He opposes increasing the size of the city council.

Sandra Kelly is opposed to districting and lives in north Antioch which has more renters and more children. Children can't vote and many renters fail to register to vote.

Don Freitas thinks the CVRA is looking for a problem that doesn't exist in Antioch. He opposes switching to districts and gave example of regional cities which are bad examples having districts. He read portions of Attorney Scott Rafferty's demand letter and being able to collect up to \$30,000. He pointed out the cities that have fought it have lost millions of dollars and the demographer needs to not look at Highway 4 as a divider. Find a center point and then north-south and east-west lines. He recommends implementing it in 2020 instead of 2018.

Richard Pagano strongly opposes districting as vulcanizing residents. He wants districts to begin in 2020 with 4 north-south lines.

With no further requests to speak, the Mayor closed the Public Hearing comments period.

The Mayor called a recess at 10:34 a.m. for the members of the audience to speak with the consultants about the draft maps.

The Mayor called the meeting to order at 10:50 a.m. City Clerk Simonsen noted that all council members were present.

The Mayor read the following speaker cards which were submitted prior to the recess, into the record:

Shagoofa Khan wrote "I think the proposed districting ordinance is a very smart was to really represent a portion of the city. The north side of Antioch has completely different problems than the south side of Antioch. Having a council member represent a portion of the city will help the council member to focus on 1 area, and really work with those communities to help them out. I support draft #2 for the mapping of districts because of how equal everything is."

Ellie Householder wrote "I think the proposed districting ordinance will increase the accountability of council members, as well as increase their accessibility to the public. After reviewing the maps, I prefer the 4-district model, because I think the transition will be easier for the community to understand, rather than changing too much too quickly. I really like proposed draft #2!!! Keep the Delta Fair neighborhood together."

Christine Clark wrote “I do prefer to not redistrict at all. However, if we have to then I agree with map 2. It has the best representation. I do not believe it will divide the city. It will strengthen it by attending to the most prominent needs of every community.”

Marin Durkin wrote “I think our city is represented fairly. Creating districts is more damaging to the city. This makes it more restrictive for voting for everyone. Was there any proof that we had unfair voting in prior elections?”

Kim Charef wrote “I am against dividing the city into districts; but if it’s going to happen, if it has to happen, let’s do it a smart way. This country is divided enough & we don’t need to add to this problem. I believe it would cause more contention, anger among the people.”

Richard Pagano wrote “I’m strongly opposed to the districting of our city. I believe districting will balkanize Antioch’s residents. It would appear this is a foregone conclusion as many cities have fought and lost. If council decides not to fight & move to districts, I advocate for districts to begin in 2020, 5 council (including mayor) with districts drawn in 4 north-to-south lines – like ‘spokes’ thus requiring each council member to have a vested interest in all parts of Antioch, not just south, east or downtown, etc.” Mr. Pagano attached a map with four proposed north-south districts.

The Mayor said that the matter is now before the council.

The City Attorney made a point of order and said that the consultants do have the ability to draw new district lines.

The Mayor opened it up for council comments.

Councilmember Thorpe thanked everyone for showing up and their comments. He said what a diverse council we have. He said he didn’t like the process which is rushed. He does favor single council districts and has been one of his three top priorities from when he ran for city council. He would have preferred a citizen commission but that is not possible. He spoke about special interests that contribute to candidates in at-large elections and preferred to go to his neighbors within a district. He believed that district council members would be just as concerned about the city as a whole, as they are now as at-large council members. He likes draft maps 1 & 2; but prefers draft map 1.

Council Member Tiscareno believes that we are already represented by different ethnicities on the council as a whole. He has friends and relatives throughout the city, but he wouldn’t be representing them if he is a district council member. He is opposed to switching to district elections but likes a spoke method to drawing districts. He likes draft map 1 and go to 2018.

Council Member Ogorchock thanked everyone for attending and also opposed to switching to district elections. She talked how Highway 4 divided the city and then a second ZIP Code further divided the city. She didn’t like the two draft maps and doesn’t want Highway 4 dividing the city. She would prefer a different map. She noted how few residents have attended these public hearings. She wanted to know the number of people who responded by email to the

demographer. She doesn't want it rushed into 2018 and prefers 2020. She didn't want the location of current council members to be taken into consideration.

Council Member Wilson thanked everyone for allowing her to be late due to the death of her grandmother. She is not happy with this being shoved down our throats by an outside attorney. She does favor districting. She said that she would help a resident even if they were not from their district. She believed 2018 is too soon and that 2020 would be better to educate the public.

Mayor Wright said that he has been opposed to districting and is not beneficial to our community and if we go forward we need to look at how those district lines will look. His concern with district council members is when it comes to extra money, where are we going to spend it. And the same with capital improvement projects which will pit one district against another. It happens in Washington D.C. and will happen here at the local level. When it comes to the draft maps, he is in favor of putting a center dot and dividing north Antioch not by freeway, but giving them two representatives. He believed that considering all of north Antioch as one community of interest is silly. He wants to see the consultants draft two new maps: one with the center point and one with the north-south boundaries.

The Mayor stated that there appears to be consensus to stick with four districts with an elected mayor.

Council Member Thorpe mentioned that either the council will decide or the courts will decide. He prefers the 2020 option. He asked what the overall city budget was and City Manager Bernal said it is about \$55 million and that about \$693,000 of one-time discretionary money will be discussed at the March 13th council meeting. He said that coming up with a center dot map is more naïve.

City Attorney said that he heard from the council that there is not a desire to go to a six district map. He said that the council could punt a little bit on how we draw the districts because we have two hearings. He said he could draft an ordinance that will call for a four member election because ultimately the maps are drawn separately from the ordinance. The Council would need to finalize the map at the first reading, then we could publish the map before it is approved at the second reading. It was his intention for the council to give him direction on a map today, but we can look at some more scenarios and bring back another map or two based on comments the mayor and council have made. He asked the council to go one way or another on March 27th. He said that we do have a little more time to flush out how to draw the districts as long as he knows that it is a four district process.

Mayor Wright asked if the City Attorney was looking for a motion on a four district process.

The City Attorney said that he didn't need a vote on that, but to the extent that the council will finally approve an ordinance that it would be a four district ordinance. Whether there will be three votes to do that remains to be seen, but it sounds like if it going to be a districting system if will be four districts.

Council Member Thorpe asked if there could be consensus around the idea of a dot in the middle with the quadrants.

The Mayor wants to visually see what their options are and not asking for a vote on the drafts. He wants to see a draft map 4 and 5 created to see what it would look like.

The City Attorney suggested of maps 1 and 2 that the preference is for (Map) 1. So perhaps we could move map 1 forward and that then present a new map that tries to address the Mayor's suggestion. Then we could bring just two maps to you; map 1 which you have already seen and then the second map with the start in the center concept and then you could pick between the two of those on the 27th. He asked the consultant if that would be too difficult to do.

The consultant said that wouldn't be too difficult to do and asked where the center point should be and if there are going to be four vertical districts. Just the way the population is dispersed in the city she had a feeling that there could be four potentially on the river but that they wouldn't be able to go all the way down to the south of the city because on the western edge of the city there is much higher population density than there is to the east. And in either of those iterations it would be difficult to equalize the population and follow larger streets as opposed to cutting through neighborhoods. And she would draw them in as much respect of the COIs and that it would probably be splitting COIs more than it is now.

Mayor Wright said that they have had two meetings where very few people have spoken about where those lines should be drawn. Today we have had more people speak about where they would like those lines drawn and I am just asking for those maps to be drawn so we could see what they look like.

Consultant Jaime said that if this is something that the council would like to see today, if she would have a second to switch gears and create a blank map then we could try doing either of them in public right now to see what potentially they would look like. And she said that if it was going to be the quadrant map, where the center of the city is.

Mayor Wright said that what he heard from the public was that where the epicenter was wasn't important and it is really going to be drawn based on population. He said that they are not trying to create an epicenter, but the epicenter is going to be based on population and that is something that the software they are using to create it.

Consultant MacDonald said that they didn't just create the maps with public input and the five criteria, but that Jaime also tried to follow major arteries, census blocks, so that there was a lot more that went into it. If the council wanted to see these other maps, the input we can get about starting points, the better; otherwise we'd be walking out of here using our own judgment from where to start.

The Mayor said that the maps are based on very little input and there were more people today who spoke on different approaches to drafting the maps. He said the software for the maps was not easy to use.

Consultant MacDonald said that the city website used different software from which they use. She said that they were using proprietary software which is quite pricey and that they could do things that the public couldn't do on the city website.

Council Member Tiscareno would like to see something that has an epicenter the bread slice.

City Manager Bernal recommend James Donlon/Lone Tree as an epicenter.

Mayor Wright asked if there is an opportunity for the consultants to take the input which has been given now, we have a council meeting Tuesday night, it seems like this is something that would take some time. He asked if this is something the consultants can put together in five minutes.

Consultant MacDonald said that she wouldn't say that it would take five minutes, but if they could give us 15 to 20 minutes let's see how quickly we could do it. She was more concerned that they'd be walking out of here and they don't have enough feedback.

The City Attorney said that the council has the ability to reopen the public comment.

Mayor Wright said that this was more of a workshop.

Consultant Jaime displayed working draft 1 with a point which is very close to James Donlon and Lone Tree Way. She said that starting from this point she kind of knows what the southern most district would look like based on how the population is spread out. She asked if that was a good place to start out.

Mayor Wright said it just depends on how the population comes out.

Consultant Jaime asked if there was an area of the city that is preferable to start with, maybe northwest, northeast or any area to begin.

Council Member Thorpe said that we just want the dot in the middle with the four lines.

Mayor Wright said that somewhere in this area (referring to James Donlon & Lone Tree Way) and then something that creates quadrants.

Consultant Jaime said that she will have the census blocks up on the map to assist in determining quadrant populations.

Council Member Thorpe told the consultants that they don't have to walk us through the process, but to just draw the lines.

Mayor Wright called a recess at 11:38 a.m. for the consultants to draft a four quadrant map.

The Mayor reconvened the public meeting at 11:58 a.m. City Clerk Simonsen stated that all council members were present.

The Mayor explained that the consultant has drafted a "bread slice" map and a central point map. He reopened for the public to speak and waived the procedure where previous speakers can speak again for one minute each. Mayor Wright waived the rule where a previous speaker would now be allowed to speak again.

The Mayor said that the first discussion will be on the “bread slice” map and speaker will have one minute each and hopefully better the map with your comments. When we are done with this map, then we will go to the other map so that we are not flipping back and forth.

Consultant MacDonald asked if they also wanted to see which communities of interest we split on each map.

Consultant Jaime said that they could put layers on the map, but that they could only move the lines. She was displaying the quadrant map and so the Mayor said that the first map to be discussed will be the “quadrant map” since it was already being displayed.

Dwayne Eubanks likes this map better than maps that were discussed before. He prefers it to the north-south.

Don Freitas believes this (the quadrant map) is the choice since it keeps the communities of interest intact and he knows that politically this will maintain balance to governing the City of Antioch. He said that of all the maps that we have seen, this is the best one.

Jeff Klingler said this map feels better than the other maps and it moves away from that demarcation of Highway 4. He would like to see the community of interests laid on there. He asked if community can still provide input.

Consultant Jamie asked if they would like to see the communities of interest overlaid on this map and the Mayor said yes. She then showed which communities of interest which were split or remained intact on the quadrant map.

Judy Abraham is concerned that there are people in Antioch that are being unfairly represented or not equitably represented. Her concern was that they were still creating that with this particularly map. She said that there is some equity that needs to be addressed. She said that she believed that they were opening themselves up for further litigation if they go this route. She said that they were better served with draft 1.

Scott Rafferty said he is a representative of Latino and other minorities of interest that it needs the demographics.

Kerry Motts said he could support this map and map 1.

Brendin Olasky said he liked map 1 having the lines follow major roads was important.

There being no further public comments on the “quadrant map”, the Mayor asked for the “bread slice” map to be brought up.

The Bread slice map was put up and there were no public comments. Mayor Wright then brought the matter back to the council for comments on either map.

Council Member Ogorchock liked the quadrant map. She believed that it divided up the city more evenly.

Council Member Thorpe said that the bread slice map was a waste of time. He preferred map 1. But he did like the competitiveness of the quadrant map. He said that all five on the council live in southeast Antioch. Four of the council members live in southeast Antioch. As such he is not for the bread slice map.

The Mayor said there was no consensus on the bread slice map. He asked the consultant if the quadrant map could be shifted to maintain the COIs as much as possible and the consultant said that it could and explained a couple ways that it could be done.

Council Member Thorpe said we are wasting time changing the configurations of the maps as some of the areas of interest were not really areas of interest.

Council Member Tiscareno said that he still doesn't like it and prefers map 1.

Council Member Wilson agreed with Thorpe in trying to keep the true COIs together and she couldn't get behind the quadrant map.

Mayor Wright believed that the quadrant map with some minor adjustments was the best map. He said that map 1 or 2 and the quadrant map should go forward to the next public meeting.

City Attorney asked if he could go forward with the ordinance for 4 council districts. He said map 1 was preferred over map 2 and the quadrant map should go forward. He said that he had enough information to move forward.

The consultant asked if there was any direction to edit this map from Council moving forward before the next meeting, or any of the other maps.

Council Member Ogorchock asked about demographics about income groups. She said the quadrant map doesn't divide the city based on Highway 4.

Mayor Wright asked that the quadrant map be brought forward and a variant of it.

City Attorney Cole said that there would be a quadrant map A and in response to Council Member Ogorchock's comments, a quadrant map B.

The consultants asked it was the wish of the council to follow major roads and other geographic features to the extent practicable and the mayor agreed.

Council Member Ogorchock asked people watching to get ahead of this so that this attorney can't come after you. Do your due diligence now.

Council Member Thorpe mentioned a bill in Sacramento to make all cities over 100,000 go to district elections.

PUBLIC COMMENTS – *None*

STAFF COMMUNICATIONS – *None*

COUNCIL COMMUNICATIONS

Mayor Wright thanked everyone for participating today.

ADJOURNMENT

The Mayor adjourned the meeting at 12:27 p.m.

Respectfully submitted:

Arne Simonsen

ARNE SIMONSEN, CMC, City Clerk

CITY COUNCIL MEETING

Regular Meeting
7:00 P.M.

March 13, 2018
Council Chambers

5:30 P.M. - CLOSED SESSION

1. **CONFERENCE WITH LEGAL COUNSEL ANTICIPATED LITIGATION** – Potential Litigation pursuant to Election Code 14025: California Voter Rights Act Demand Letter.
2. **CONFERENCE WITH LEGAL COUNSEL** – Existing Litigation pursuant to California Government Code §54956.9 (d)(1): Discovery Builders, Inc., v. City of Antioch et al. Contra Costa County Superior Court, Case No. N18-0349.

Interim City Attorney Cole reported the City Council had been in Closed Session and gave the following report: **#1 CONFERENCE WITH LEGAL COUNSEL ANTICIPATED LITIGATION**, no reportable action; and, **#2 CONFERENCE WITH LEGAL COUNSEL**, no reportable action.

Mayor Wright called the meeting to order at 7:00 P.M., and City Clerk Simonsen called the roll.

Present: Council Members Thorpe, Tiscareno, Ogorchock and Mayor Wright
Absent: Council Member Wilson

PLEDGE OF ALLEGIANCE

Councilmember Tiscareno led the Council and audience in the Pledge of Allegiance.

1. PROCLAMATIONS

In Honor of Red Cross Month, March 2018
Idle-Free Proclamation for Motorized Vehicles in Antioch, March 13, 2018

On motion by Councilmember Thorpe, seconded by Councilmember Ogorchock, the Council unanimously approved the Proclamations.

Mayor Wright presented the *In Honor of Red Cross Month* proclamation to Carol Dooley who accepted the proclamation on behalf of the Red Cross and thanked the City Council for the recognition.

Mayor Wright presented the *Idle-Free Proclamation for Motorized Vehicles in Antioch* to Environmental Resource Coordinator Haas-Wajdowicz and CivicSpark representative Natalie Mezaki. She encouraged everyone to participate in the Idol Free Pledge.

ANNOUNCEMENTS OF CIVIC AND COMMUNITY EVENTS

Teri House, representing the Community Development Department, announced the launch of the Antioch Homeownership Program (AHOP) at 10:00 A.M. on March 24, 2018 in Council Chambers.

She explained that the program was a partnership with the Bay Area Affordable Homeownership Alliance (BAAHA) and members of the community. She provided the following website for anyone wishing to receive additional information www.myhomegateway.org/ahop. She noted the program would include financial literacy components as well as homebuyer education and counseling.

Dawn Morrow, representing Supervisor Burgis, provided Council with information on the Federal Opportunity Zone program and announced the deadline for comment was March 15, 2018. She reported that the possibility of adding the Somersville Road area had been discussed. She invited everyone to attend a Candlelight Vigil in remembrance for those who lost their lives at The Veterans Home of California in Yountville at 7:00 P.M. on March 14, 2018 at Veterans Park in Brentwood.

Councilmember Ogorchock announced applications for Veteran's banners were available this evening and online at www.deltaveteransgroup.org.

ANNOUNCEMENTS OF BOARD AND COMMISSION OPENINGS

City Clerk Simonsen announced the following Board and Commission openings:

- Contra Costa Transportation Authority - Citizens Advisory Committee: One (1) vacancy; deadline date is March 23, 2018
- Sales Tax Citizens' Oversight Committee: Seven (7) vacancies; deadline date is March 23, 2018
- Parks and Recreation Commission: Four (4) vacancy; deadline date is March 23, 2018
- Economic Development Commission: One (1) vacancy; deadline date is April 6, 2018

He reported applications would be available in Council Chambers, online at the City's website and at the City Clerk's and Deputy City Clerks offices.

PUBLIC COMMENTS

Janet Barbee, Antioch resident, reported her home as well as others in her neighborhood had been burglarized and she offered to assist with a fundraiser to purchase a fingerprint reader or other items needed for the Antioch Police Department.

COUNCIL SUBCOMMITTEE REPORTS

Councilmember Thorpe reported on his attendance with Councilmember Wilson at the Tri Delta Transit committee meeting.

Councilmember Ogorchock reported on her attendance at the Community Facilities District 89-1 committee meeting.

Mayor Wright reported on his attendance at the Sanitary Water Conference in Washington D.C. and Mayor's Conference. He thanked staff for hosting the Mayor's Conference.

MAYOR'S COMMENTS

Mayor Wright reported on his attendance at the Antioch Chamber of Commerce Gala where the following individuals were honored, Jim Boccio Sr. with the Lifetime Achievement Award, Sandra Kelly as Citizen of the Year and Most Impact Award, Servpro as Small Business of the Year and Somersville Towne Center as Large Business of the Year.

PRESENTATION

Antioch Police Department Stats, presented by Chief Tammany Brooks

Chief Brooks thanked and apologized to his staff for all that he had asked of them in putting the presentation together for this evening. He gave a PowerPoint presentation of the Antioch Police Department Crime Statistics, Performance Measurements, Accomplishments and Successes.

Councilmember Ogorchock thanked Chief Brooks for the detailed presentation and asked if additional license plate readers and body cameras would benefit the department.

Chief Brooks responded that he would welcome any technology that would assist the Antioch Police Department in reducing crime.

Councilmember Ogorchock thanked the Antioch Police Department for serving the community.

Councilmember Tiscareno thanked Chief Brooks for the detailed report and the Antioch Police Department officers in attendance this evening. He spoke to the value of license plate reader cameras in crime prevention.

Councilmember Thorpe thanked Chief Brooks for the presentation and the Antioch Police Department officers for their professionalism. He suggested in the future that crime stats be broken down per precinct. He stated he was impressed with the department's efforts to improve Antioch Animal Services.

Mayor Wright thanked Chief Brooks for his leadership and the police force for their efforts. He reported that he had received positive feedback from a community in the Sycamore neighborhood regarding the Antioch Police Department's community engagement efforts.

Chief Brooks thanked the Antioch Police Department staff in attendance this evening.

2. CONSENT CALENDAR

A. APPROVAL OF COUNCIL SPECIAL MEETING MINUTES FOR FEBRUARY 15, 2018

B. APPROVAL OF COUNCIL MINUTES FOR FEBRUARY 27, 2018

C. APPROVAL OF COUNCIL SPECIAL MEETING MINUTES FOR MARCH 10, 2018

- D. APPROVAL OF COUNCIL WARRANTS
- E. REJECTION OF CLAIM: JOSE PERALTA
- F. APPROVAL OF TREASURER'S REPORT FOR JANUARY 2018
- G. ORDINANCE NO. 2137-C-S SECOND READING – FORMATION OF THE PROPOSED CITY OF ANTIOCH COMMUNITY FACILITIES DISTRICT NO. 2018-01 (PUBLIC SERVICES) *(Introduced on 02/27/18)*
- H. SECOND READING – ORDINANCE AMENDING TITLE 9, CHAPTER 5 OF THE ANTIOCH MUNICIPAL CODE (ZONING ORDINANCE) REGARDING DONATION BINS AND GARAGE SALES *(Introduced on 02/27/18)*
- I. ORDINANCE NO. 2138-C-S SECOND READING – ORDINANCE AMENDING ANTIOCH MUNICIPAL CODE SECTION 1-5.06 TO CHANGE PROCEDURES RELATED TO THE ISSUANCE OF CITATIONS *(Introduced on 02/27/18)*
- J. ORDINANCE NO. 2139-C-S SECOND READING – JOHNSON REZONE (Z-17-03) *(Introduced on 02/27/18)*
- K. RESOLUTION NO. 2018/29 APPROVING A DEBT MANAGEMENT POLICY
- L. RESOLUTION NO. 2018/30 VEHICLE REPLACEMENT PURCHASES – PETERBILT 10 WHEEL DUMP TRUCKS AND FORD PD/PW VEHICLES
- M. RESOLUTION NO. 2018/31 LANDSCAPE MAINTENANCE BID AWARDS – 3 PERSON LANDSCAPE TRIM CREW AND 5 PERSON LANDSCAPE TRIM CREW AND A 4 PERSON LANDSCAPE TRIM 'SURGE' CREW
- N. RESOLUTION NO. 2018/32 COUNTY ASSISTANCE FINANCING OF PINECREST AND TERRACE GLEN APARTMENT REHABILITATION
- O. RESOLUTION NO. 2018/33 AUTHORIZING THE CITY MANAGER TO EXECUTE THE FIRST CONTRACT AMENDMENT WITH THE LEW EDWARDS GROUP

On motion by Councilmember Ogorchock, seconded by Councilmember Tiscareno, the City Council unanimously approved the Council Consent Calendar with the exception of Item H which was removed for further discussion.

Item H – Louis Kidwell and Steven Abialter, Antioch residents, discussed the negative impact of residents who held frequent garage sales and requested the City Council reconsider and limit them to two annually.

In response to Council, Interim City Attorney Cole stated if Council wished to amend the ordinance, the motion would be to modify the number and reintroduce the ordinance with that modification.

Mayor Wright clarified that there was no permitting required for garage sales less than three (3) times in a calendar year.

On motion by Councilmember Ogorchock, seconded by Councilmember Tiscareno, the City Council members present unanimously amended the ordinance for garage sales to no more than three (3) times in a calendar year and reintroduced the ordinance with that modification.

PUBLIC HEARING

3. REQUESTED MODIFICATIONS TO THE PROJECT APPROVAL FOR THE PROMENADE – VINEYARDS AT SAND CREEK PROJECT (*con't from 02/13/18*)

City Manager Bernal introduced Public Hearing Item #3 and noted that no action was required by Council on this item since the applicant had withdrawn their application and would not be proceeding with the requested modifications.

COUNCIL REGULAR AGENDA

4. BOARD OF ADMINISTRATIVE APPEAL APPOINTMENT FOR ONE (1) PARTIAL-TERM VACANCY EXPIRING MARCH 2020

Mayor Wright nominated Marie Livingston to a partial-term vacancy which will expire March 2020.

RESOLUTION NO. 2018/34

On motion by Councilmember Tiscareno, seconded by Councilmember Ogorchock, the City Council members present unanimously appointed Marie Livingston to a partial-term vacancy which will expire March 2020.

5. POLICE CRIME PREVENTION COMMISSION APPOINTMENTS FOR ONE FULL-TERM VACANCY EXPIRING OCTOBER 2021 AND ONE PARTIAL-TERM VACANCY EXPIRING OCTOBER 2020

Mayor Wright nominated John Goodson to one full term vacancy expiring October 2021 and Lynden Price to one partial-term vacancy expiring October 2020 on the Police Crime Prevention Commission.

RESOLUTION NO. 2018/35

On motion by Councilmember Ogorchock, seconded by Councilmember Thorpe, the City Council members present unanimously appointed John Goodson to one full term vacancy expiring October 2021 and Lynden Price to one partial-term vacancy expiring October 2020 on the Police Crime Prevention Commission.

6. AWARD MARKETING AND BRANDING CONTRACT

City Manager Bernal introduced Regular Agenda Item #6.

Economic Development Program Manager Zepeda presented the staff report dated March 13, 2018 recommending the City Council adopt a resolution authorizing the City Manager to execute a Consultant Services Contract with Evviva Brands, LLC for marketing and branding services in the amount of \$95,000.

David Kippen, PHD, Evviva Brands, LLC, stated he was pleased with the process and being selected to partner with the City. He noted that they believed there was a lot of opportunity for the City of Antioch. He gave a history of their company and summarized a PowerPoint Presentation of their Brand Marketing and Public Relations Services.

In response to Councilmember Tiscareno, Mr. Kippen explained that residents would determine the brand for Antioch and their job was to draw it out of conversations.

In response to Councilmember Thorpe, Economic Development Program Manager Zepeda explained that goals were added in the request for qualifications (RFQ) form and she, along with four colleagues, separately rated the firms. She noted the firms that were chosen as finalists included economic development, the assistance of jobs, exposure of the City, utilizing resources, population, growth, and utilizing the strategic management plan in their proposals.

Councilmember Thorpe expressed concern that the City had asked for requests for qualifications; however, the firms were evaluated on their qualifications and proposals submitted. Additionally, he noted that he was concerned that one firm did not share the characteristics of other firms; however, it was still considered as one of the choices. Lastly, he stated he was concerned that there was a lack of strong focus on earned media.

In response to Council, Mr. Kippen explained the RFQ had Request For Proposal (RFP) elements contained within it. He reviewed their brand marketing efforts and a timeline for the process. He clarified that Public Relations and branding were not incompatible.

Tim McCall, Antioch resident, requested Council wait to proceed with a branding/marketing firm until the Economic Development Director was hired so that they could develop a process going forward. He expressed concern regarding the presentation and requested bullet point #3 on page 13 referencing "Gourmet Ghetto of cannabis cuisine" be removed from the list of operational ideas for marketing Antioch.

Arne Simonsen, Antioch resident, stated that he also had an issue with the terminology that had been proposed to be used as a moniker for Antioch. He noted he had been contacted from other residents who shared similar concerns.

Councilmember Thorpe commented that ideas put forth in the report were only concepts and part of the creative process.

In response to Council, Mr. Kippen stated that they would serve as the lead agency and would hold monthly or biweekly editorial meetings with the current social media marketing team. He thanked Councilmember Thorpe for clarifying the intent behind their marketing strategy and apologized if the wording had offended anyone. He explained that their focus was not on public relations; however, absent a direction for branding/marketing, the City would only be responsive to issues.

Councilmember Tiscareno stated he was in support of moving forward with Evviva Brands, LLC and discussed the importance of starting the branding/marketing process as soon as possible.

Mr. Kippen offered to provide monthly reports to Council.

Councilmember Ogorchock stated she understood the branding/marketing efforts as presented by Mr. Kippen.

Speaking to the motion, Councilmember Thorpe stated he remained concerned regarding the process for the selection of Evviva Brands, LLC as well the type of firm the City was attracting. He noted that he was the Councilmember who had requested funding for this endeavor and he felt the City was moving forward with a framework that was not intended.

RESOLUTION NO. 2018/36

On motion by Councilmember Ogochock, seconded by Councilmember Tiscareno, the City Council adopted a resolution authorizing the City Manager to execute a Consultant Services Contract with Evviva Brands, LLC for marketing and branding services in the amount of \$95,000. The motion carried the following vote:

Ayes: Tiscareno, Ogorchock, Wright

Absent: Wilson

Noes: Thorpe

7. REVIEW OF COUNCIL CHAMBERS REMODEL PROJECT DESIGN OPTIONS AND CONSTRUCTION COST ESTIMATES (P.W. 247-P)

Project Manager Buenting presented the staff report dated March 13, 2018 recommending the City Council review the proposed design options and construction cost estimates for the Council Chambers Remodel project and provide direction to staff.

George Miers, Swatt Miers Architects, stated he was pleased that the remodel of the Antioch Police Department had encouraged community policing as it was designed. He gave a PowerPoint Presentation of the City of Antioch Council Chamber Remodeling Project which included design options and cost estimates.

Councilmember Ogorchock voiced her support for the darker colors and including the ceiling/lighting changes with the horseshoe shaped raised dais option.

Councilmember Tiscareno stated he supported the horseshoe shaped raised dais.

Councilmember Thorpe stated he was pleased with the options presented this evening.

City Clerk Simonsen stated he had spoken with Director of Information Services Barton regarding the incorporation of electronic nameplates. He noted that the Clerk's position would also need access to the speaker cards.

Mayor Wright stated he liked the remodeling options and clarified that no general fund money would be expended. He spoke in support of the horseshoe shaped raised dais and enclosed breezeway concept. He also stated he supported keeping as much standing capacity as possible in the back of Council Chambers.

Councilmember Ogorchock stated she liked the enclosed breezeway concept.

Mayor Wright added that he supported the upgraded ceiling and new lighting configuration.

Following discussion, Council stated they could support the two aisle concept and retaining as much space in the back for standing room.

8. MID-YEAR BUDGET REVIEW

Finance Director Merchant presented the staff report dated March 13, 2018 recommending the City Council adopt a resolution approving mid-year budget adjustments in the 2017-19 budget.

One-Time Revenues

Following discussion, Council agreed to continue the discussion on one-time revenues until March 27, 2018 when there was a full Council to provide input.

Councilmember Ogorchock requested the following items be added for consideration:

- License plate readers and cameras as determined by Chief Brooks
- License plate readers for two (2) vehicles
- Body cameras

Chief Brooks stated he would provide a cost estimate for surveillance cameras, license plate readers and body cameras at the March 27, 2018 meeting.

Section 115 Trust/Budget Stabilization Fund

Mayor Wright credited the former Council for being fiscally responsible.

Discussion ensued regarding the Section 115 Trust versus Budget Stabilization Fund with Council agreeing to establish the Budget Stabilization Fund in the amount of \$14,872,454 and directed staff to bring back a cost analysis for the Section 115 Trust.

Staffing Recommended

City Clerk Simonsen announced correspondence from Sandra Kelly regarding the reclassification of the Marina Leadworker/Property Manager was received and copies were made available to Council, Staff and the public.

Following discussion, Council supported the staffing requests as follows:

- Business License Representative
- Administrative Analyst
- Reclassification of two Administrative Assistant positions to Administrative Analysts
- Reclassification of Marina Leadworker/Property Manager to Operations Supervisor
- Reclassification of an Associate Engineer to a Senior Engineer (and allow Engineer classification be filled at any of the four levels)

Speaking to the following motion, Councilmember Thorpe stated he supported adding the positions and the reclassifications; however, he reminded Council that adding positions also added to increased pension costs.

On motion by Councilmember Ogorchock, seconded by Councilmember Tiscareno, the City Council approved the following position/reclassifications:

- Business License Representative
- Administrative Analyst
- Reclassification of two Administrative Assistant positions to Administrative Analysts
- Reclassification of Marina Leadworker/Property Manager to Operations Supervisor
- Reclassification of an Associate Engineer to a Senior Engineer (and allow Engineer classification be filled at any of the four levels)

Councilmember Thorpe cautioned that adding positions also added to increased pension costs.

In response to City Clerk Simonsen, Finance Director Merchant explained that she would be adding the approved positions and reclassifications to Section 2 of the resolution.

RESOLUTION NO. 2018/37

On motion by Councilmember Ogorchock, seconded by Councilmember Tiscareno, the City Council members present unanimously adopted a resolution approving mid-year budget adjustments in the 2017-19 budget.

PUBLIC COMMENTS – None

STAFF COMMUNICATIONS

City Manager Bernal announced that Council would be holding a Special Meeting/Workshop on the Economic Analysis of Cannabis at 9:00 A.M. on March 24, 2018. He stated he would be sending Council invitations to that meeting.

COUNCIL COMMUNICATIONS – None

ADJOURNMENT

With no further business, Mayor Wright adjourned the meeting at 11:25 P.M. to the next regular Council meeting on March 27, 2018.

Respectfully submitted:

Kitty Eiden

KITTY EIDEN, Minutes Clerk



STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of March 27, 2018

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Christina Garcia, CMC, Deputy City Clerk *Cg*

APPROVED BY: Nickie Mastay, Administrative Services Director *NM*

SUBJECT: City Council Special Meeting/Workshop Minutes of March 24, 2018

RECOMMENDED ACTION

It is recommended that the City Council continue the Special Meeting/Workshop Minutes of March 24, 2018 to the next meeting.

STRATEGIC PURPOSE

N/A

FISCAL IMPACT

None

DISCUSSION

N/A

ATTACHMENT

None.

CITY OF ANTIOCH
 CLAIMS BY FUND REPORT
 FOR THE PERIOD OF
 MARCH 4 - MARCH 15, 2018
 FUND/CHECK#

100 General Fund

Non Departmental

373598 DELTA DENTAL	PAYROLL DEDUCTION	124.36
373606 FRESCHI AIR SYSTEMS	SMIP REFUND	0.74
373651 SUNRUN	CBSC FEE REFUND	5.44
373653 TESLA	CBSC FEE REFUND	5.64
373660 VIVINT SOLAR DEVELOPER LLC	CBSC FEE REFUND	23.87
373705 CONTRA COSTA WATER DISTRICT	FACILITY RESERVE FEES	85,336.94
373713 ECC REG FEE AND FIN AUTH	ECCRFFA-RTDIM	296,825.56
373780 SHAHMEHMOOD, TOKHI	SB1186 REFUND	2.00
373789 SUNG, JORGE	SB1186 REFUND	3.00

City Council

373676 BAGEL STREET CAFE	CLOSED SESSION EXPENSE	154.00
373762 OFFICE MAX INC	OFFICE SUPPLIES	33.89
373763 OGORCHOCK, LORI ANN	MEAL REIMBURSEMENT	55.00
931255 LONE TREE GOLF COURSE	MAYORS CONFERENCE	1,801.25

City Attorney

373720 FEDEX	SHIPPING	24.23
373726 GOLDFARB AND LIPMAN LLP	LEGAL SERVICES RENDERED	118.00
373756 MUNICIPAL POOLING AUTHORITY	LEGAL SERVICES RENDERED	25,419.78
373782 SHRED IT INC	SHRED SERVICES	57.48
373804 WESTAMERICA BANK	COPIER LEASE	78.95

City Manager

373678 BANK OF AMERICA	LODGING - R.BERNAL	1,532.45
373719 FEDERAL ADVOCATES INC	CONSULTING SERVICES	4,166.67
373744 LEW EDGARDS GROUP, THE	CONSULTING SERVICES	4,950.00
373762 OFFICE MAX INC	OFFICE SUPPLIES	212.33
373800 VERIZON WIRELESS	DATA USAGE	38.01
373804 WESTAMERICA BANK	COPIER LEASE	78.95

City Clerk

373601 EIDEN, KITTY J	MINUTES CLERK	462.00
373804 WESTAMERICA BANK	COPIER LEASE	78.95

Human Resources

373608 GOVERNMENTJOBS.COM INC	RECRUITMENT SUBSCRIPTION	1,250.00
373629 MUNICIPAL POOLING AUTHORITY	DOT TESTING PROGRAM	616.35
373684 BITTNER, DESMOND D	EDUCATION REIMBURSEMENT	783.00
373736 IEDA INC	PROFESSIONAL SERVICES	4,191.59

CITY OF ANTIOCH
 CLAIMS BY FUND REPORT
 FOR THE PERIOD OF
 MARCH 4 - MARCH 15, 2018
 FUND/CHECK#

373738 JACKSON LEWIS LLP	PROFESSIONAL SERVICES	385.00
373756 MUNICIPAL POOLING AUTHORITY	PROFESSIONAL SERVICES	812.00
373782 SHRED IT INC	SHRED SERVICES	57.47
373804 WESTAMERICA BANK	COPIER LEASE	250.02
931233 RETIREE	RETIREMENT CHECK	200.00

Economic Development

373573 BRENTWOOD PRESS AND PUBLISHING	PUBLISHING SERVICES	1,449.50
373678 BANK OF AMERICA	ADVERTISEMENT	148.29
373804 WESTAMERICA BANK	COPIER LEASE	78.95

Finance Administration

373631 OFFICE MAX INC	OFFICE SUPPLIES	87.22
373762 OFFICE MAX INC	OFFICE SUPPLIES	33.45
373804 WESTAMERICA BANK	COPIER LEASE	250.02

Finance Accounting

373782 SHRED IT INC	SHRED SERVICES	57.47
931262 SUPERION LLC	ASP SERVICES	20,607.90

Finance Operations

373681 BANK OF AMERICA	SUPPLIES	54.32
373692 CMRTA	MEMBERSHIP RENEWAL	100.00
373798 UNITED PARCEL SERVICE	WEEKLY PRINTER SERVICE FEE	19.50
373804 WESTAMERICA BANK	COPIER LEASE	350.36
931231 ALTURA COMMUNICATION SOLUTIONS	PHONE	244.69

Non Departmental

373599 DELTA DIABLO	GOLF COURSE WATER	2,370.00
373638 REGIONAL GOVERNMENT SERVICES	PROFESSIONAL SERVICES	14,242.50
373690 CAMDEN VILLAGE LLC	BL TAX REFUND	1,607.49
373749 MAHAMMADKHAN, HOSSEIN	BL TAX REFUND	405.00
373780 SHAHMEHMOOD, TOKHI	BL TAX REFUND	280.00
373789 SUNG, JORGE	BL TAX REFUND	780.00

Public Works Maintenance Administration

373800 VERIZON WIRELESS	DATA USAGE	38.01
373804 WESTAMERICA BANK	COPIER LEASE	22.50

Public Works General Maintenance Services

373804 WESTAMERICA BANK	COPIER LEASE	60.00
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Public Works Street Maintenance

373709 DELTA GRINDING CO INC	GRINDING SERVICES	3,175.00
373747 LOWES COMPANIES INC	SUPPLIES	41.31
373781 SHERWIN WILLIAMS CO	SUPPLIES	73.77
373800 VERIZON WIRELESS	DATA USAGE	38.01
373803 WESCO RECEIVABLES CORP	SUPPLIES	1,033.12
373805 WORK WORLD	UNIFORMS	108.70
931231 ALTURA COMMUNICATION SOLUTIONS	COMPUTER EQUIPMENT	244.69
931235 ICR ELECTRICAL CONTRACTORS	ELECTRICAL SERVICES	1,667.95

Public Works-Signal/Street Lights

373675 AT AND T MCI	PHONE	747.93
931235 ICR ELECTRICAL CONTRACTORS	ELECTRICAL SERVICES	1,038.27
931250 ICR ELECTRICAL CONTRACTORS	ELECTRICAL SERVICES	4,034.51

Public Works-Striping/Signing

373704 CONTRA COSTA POWERSPORTS	ATV	9,333.65
373747 LOWES COMPANIES INC	SUPPLIES	323.67
373800 VERIZON WIRELESS	DATA USAGE	38.01
373801 VISIONS RECYCLING INC	PAINT	520.75

Public Works-Facilities Maintenance

373623 LENHART ALARM AND SECURITY	REPAIR SERVICES	1,612.80
373675 AT AND T MCI	PHONE	59.42
373712 DREAM RIDE ELEVATOR	ELEVATOR SERVICES	240.00
373723 GALL, MATTHEW DAVID	EXPENSE REIMBURSEMENT	61.95
373747 LOWES COMPANIES INC	SUPPLIES	1,324.45
373760 OAKLEYS PEST CONTROL	PEST CONTROL	165.00
373800 VERIZON WIRELESS	DATA USAGE	38.01
373803 WESCO RECEIVABLES CORP	SUPPLIES	1,491.97
931235 ICR ELECTRICAL CONTRACTORS	ELECTRICAL SERVICES	3,877.00
931254 LEES BUILDING MAINTENANCE	JANITORIAL SERVICES	3,611.85

Public Works-Parks Maint

373559 AMERICAN PLUMBING INC	REPAIR SERVICES	140.00
373617 KAY PARK AND REC CORP	PARK TABLES	16,069.80
373626 MIRACLE PLAY SYSTEMS INC	REPAIR SERVICES	850.00
373675 AT AND T MCI	PHONE	101.80
373687 BSN SPORTS	SUPPLIES	292.04
373708 DEJESUS PUMP AND WELL DRILLING	PUMP REPAIR	165.00
373740 KAY PARK AND REC CORP	PICNIC TABLES	2,348.00
373741 KELLY MOORE PAINT CO	PAINT	480.49

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373747 LOWES COMPANIES INC	SUPPLIES	11.35
373766 PACHECO BROTHERS GARDENING INC	LANDSCAPE SERVICES	59,656.58
931238 JOHN DEERE LANDSCAPES PACHECO	SUPPLIES	386.15
931245 FREDS WELDING	PARK GATE REPAIR	400.00

Public Works-Median/General Land

373650 STEWARTS TREE SERVICE INC	LANDSCAPE SERVICES	4,500.00
373670 ACE HARDWARE, ANTIOCH	SUPPLIES	29.67
373675 AT AND T MCI	PHONE	214.87
373747 LOWES COMPANIES INC	SUPPLIES	116.51
931261 JOHN DEERE LANDSCAPES PACHECO	SUPPLIES	9.19

Police Administration

373554 ADAMSON POLICE PRODUCTS	EQUIPMENT	1,287.17
373563 ARROWHEAD 24 HOUR TOWING INC	TOWING SERVICES	2,750.00
373566 ATKINSON ANDELSON LOYA RUUD AN	ATTORNEY FEES	8,810.65
373575 BROOKS, TAMMANY N	TRAINING PER DIEM	320.00
373577 BROWNELLS INC	SUPPLIES	192.79
373588 COMMERCIAL SUPPORT SERVICES	CAR WASHES	336.00
373596 CRIME SCENE CLEANERS INC	CRIME SCENE CLEANUP	500.00
373612 IBS OF TRI VALLEY	SUPPLIES	16.76
373616 JNE POLYGRAPH	PRE-EMPLOYMENT EXAM	300.00
373618 KIDD, CHRISTOPHER C	TRAINING PER DIEM	128.00
373622 LC ACTION POLICE SUPPLY	SUPPLIES	1,649.50
373630 NET TRANSCRIPTS	TRANSCRIPTION SERVICES	1,938.46
373631 OFFICE MAX INC	OFFICE SUPPLIES	3,594.87
373636 REACH PROJECT INC	PROGRAM SERVICES	17,083.00
373643 SAFESTORE INC	EVIDENCE STORAGE	3,026.80
373646 SIMPSON INVESTIGATIVE SERVICES	PRE-EMPLOYMENT EXAM	1,868.27
373685 BLUMBERG, FREDRICK C.	TRAINING PER DIEM	57.50
373696 COMMUNITY INTEGRATED WORK	ALARM PERMIT REFUND	45.00
373697 CONCORD UNIFORMS LLC	EQUIPMENT	4,112.38
373698 CONTRA COSTA COUNTY	TRAINING - BLUMBERG	497.00
373699 CONTRA COSTA COUNTY	TRAINING - HAMILTON	497.00
373714 ED JONES CO INC	SUPPLIES	1,931.03
373715 ENFORCEMENT TECHNOLOGY GROUP I	EQUIPMENT	352.71
373724 GALLS INC	SUPPLIES	174.71
373729 HAMILTON, JUSTIN MATTHEW	TRAINING PER DIEM	57.50
373730 HAMPTON INN	LODGING - KIDD	504.90
373732 HOFAS HOUSE	LODGING - JEONG	698.75
373750 MATIS, ZECHARIAH DANIEL	TRAINING PER DIEM	34.50
373751 MCELROY, STEVEN M	MILEAGE REIMBURSEMENT	217.35

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373752 NISSEN, TARRA L	EXPENSE REIMBURSEMENT	96.00
373753 MIRANDA VILLANUEVA, ANGELA	ALARM PERMIT REFUND	45.00
373758 NET TRANSCRIPTS	TRANSCRIPTION SERVICES	1,451.65
373762 OFFICE MAX INC	OFFICE SUPPLIES	1,101.05
373773 PORAC	PORAC DUES	20.00
373782 SHRED IT INC	SHRED SERVICES	737.10
373786 STATE OF CALIFORNIA	DOJ FEES	544.00
373788 STUART PARKS FORENSIC ASSOCIAT	TRAINING - JEONG	650.00
373797 ULINE	SUPPLIES	400.53
373798 UNITED PARCEL SERVICE	SHIPPING	39.50
373799 VANDERPOOL, JASON C	EXPENSE REIMBURSEMENT	88.02
373804 WESTAMERICA BANK	COPIER LEASE	1,642.05
931236 IMAGE SALES INC	SUPPLIES	54.55
931237 MOBILE MINI LLC	EVIDENCE STORAGE	267.76
931251 IMAGE SALES INC	SUPPLIES	41.22
931256 MOBILE MINI LLC	EVIDENCE STORAGE	115.39

Police Prisoner Custody

373804 WESTAMERICA BANK	COPIER LEASE	151.33
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Police Community Policing

373582 CLEMENTI, MARK A	PRE-EMPLOYMENT EXAM	685.00
373584 COLE, SHANE RYAN	EXPENSE REIMBURSEMENT	300.00
373601 EIDEN, KITTY J	MINUTES CLERK	126.00
373625 MCELROY, STEVEN M	EXPENSE REIMBURSEMENT	32.61
373635 PSYCHOLOGICAL RESOURCES INC	PRE-EMPLOYMENT EXAM	815.00
373759 NEXTEL SPRINT	CELL PHONE EQUIPMENT	296.22
373761 OCCUPATIONAL HEALTH CENTERS OF	PRE-EMPLOYMENT EXAM	1,071.00
373784 SP PLUS CORPORATION	PARKING ENFORCEMENT	12,875.00

Police Investigations

373567 AUTO WORLD INC	VEHICLE LEASE	1,093.00
373574 BROGDON, CASEY AMON	PARKING FEE REIMBURSEMENT	39.31
373589 CONTRA COSTA COUNTY	CRIME LAB FEES	4,668.30
373594 CREATIVE SUPPORTS INC	OFFICE CHAIRS	878.74
373618 KIDD, CHRISTOPHER C	EXPENSE REIMBURSEMENT	155.29
373624 LEXISNEXIS	LEGAL SERVICES	252.50
373633 PERKINSON, JAMES A	EXPENSE REIMBURSEMENT	79.65
373648 SORENSON FORENSICS	CRIME LAB FEES	820.00
373700 CONTRA COSTA COUNTY	CRIME LAB FEES	16,595.00
373759 NEXTEL SPRINT	CELL PHONE EQUIPMENT	148.11
373791 T MOBILE USA INC	RESEARCH SERVICES	1,020.00

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373794 TRANSUNION RISK AND ALTERNATIV	DATA SERVICES	26.40
373804 WESTAMERICA BANK	COPIER LEASE	607.78
Police Special Operations Unit		
373647 SMITH, THOMAS S	EXPENSE REIMBURSEMENT	74.95
373655 TOYOTA FINANCIAL SERVICES	VEHICLE LEASE	1,617.67
Police Communications		
373555 AFLAC	PAYROLL DEDUCTIONS	130.58
373587 COMCAST	PD HIGH SPEED ISP	358.96
373607 GLOBALSTAR	SATELLITE PHONE	173.78
373657 TURNAGE, AUTUMN M	EXPENSE REIMBURSEMENT	147.51
373659 VERIZON WIRELESS	WIRELESS SERVICE	6,760.71
373667 AMERICAN TOWER CORPORATION	TOWER RENTAL	473.64
373672 AT AND T	DISPATCH LINES	155.82
373675 AT AND T MCI	PHONE	1,479.26
373694 COMCAST	CONNECTION SERVICES	120.28
373768 PACIFIC TELEMANAGEMENT SERVICE	LOBBY PAY PHONE	156.00
373779 SEN COMMUNICATIONS INC	SUPPLIES	1,295.00
Office Of Emergency Management		
373675 AT AND T MCI	PHONE	309.92
Police Community Volunteers		
373619 KILBOURNE AND KILBOURNE	SUPPLIES	183.25
Police Facilities Maintenance		
373644 SHERWIN WILLIAMS CO	SUPPLIES	459.21
373675 AT AND T MCI	PHONE	307.74
373695 COMMERCIAL GLASS AND ALUMINUM	PROFESSIONAL SERVICES	1,452.00
373712 DREAM RIDE ELEVATOR	ELEVATOR SERVICES	80.00
373747 LOWES COMPANIES INC	SUPPLIES	1,071.16
373759 NEXTEL SPRINT	CELL PHONE	3,446.45
373797 ULINE	SUPPLIES	1,177.35
931235 ICR ELECTRICAL CONTRACTORS	ELECTRICAL SERVICES	364.79
931254 LEES BUILDING MAINTENANCE	JANITORIAL SERVICES	3,880.20
931258 ODIN SYSTEMS INC	REPAIR SERVICES	3,800.00
Community Development Land Planning Services		
373601 EIDEN, KITTY J	MINUTES CLERK	112.00
373679 BANK OF AMERICA	CONFERENCE FEES	3,986.69
373800 VERIZON WIRELESS	DATA USAGE	38.01

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373804 WESTAMERICA BANK	COPIER LEASE	113.69
CD Code Enforcement		
373662 WORK WORLD	UNIFORMS	691.37
373747 LOWES COMPANIES INC	SUPPLIES	15.50
373762 OFFICE MAX INC	OFFICE SUPPLIES	36.95
373800 VERIZON WIRELESS	DATA USAGE	152.04
373804 WESTAMERICA BANK	COPIER LEASE	175.26
PW Engineer Land Development		
373675 AT AND T MCI	PHONE	39.06
373800 VERIZON WIRELESS	DATA USAGE	76.02
373804 WESTAMERICA BANK	COPIER LEASE	686.14
Community Development Building Inspection		
373606 FRESCHI AIR SYSTEMS	INSPECTION FEE REFUND	94.36
373613 ICC	MEMBERSHIP RENEWAL	240.00
373651 SUNRUN	BP FEE REFUND	261.42
373653 TESLA	INSPECTION FEE REFUND	262.30
373660 VIVINT SOLAR DEVELOPER LLC	INSPECTION FEE REFUND	799.22
373762 OFFICE MAX INC	OFFICE SUPPLIES	109.34
373804 WESTAMERICA BANK	COPIER LEASE	113.69
Capital Imp. Administration		
373800 VERIZON WIRELESS	DATA USAGE	38.01
373804 WESTAMERICA BANK	COPIER LEASE	108.50
Community Development Engineering Services		
373775 RED WING SHOE STORE	SAFETY SHOES - S RODRIGUEZ	211.62
373804 WESTAMERICA BANK	COPIER LEASE	105.31
212 CDBG Fund		
CDBG		
931249 HOUSE, TERI	CONSULTING SERVICES	3,900.00
214 Animal Control Fund		
Animal Control		
373611 HILLS PET NUTRITION	ANIMAL FOOD	1,156.76
373757 MWI VETERINARY SUPPLY CO	SUPPLIES	1,093.59
373759 NEXTEL SPRINT	CELL PHONE	268.41
373804 WESTAMERICA BANK	COPIER LEASE	151.33
373806 MWI VETERINARY SUPPLY CO	SUPPLIES	850.35

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931254 LEES BUILDING MAINTENANCE	JANITORIAL SERVICES	579.80
931256 MOBILE MINI LLC	STORAGE	568.00
Maddie's Fund Grant		
373682 BAYER HEALTH CARE	SUPPLIES	520.96
219 Recreation Fund		
Non Departmental		
373733 HUB INTERNATIONAL OF CA INSURA	EVENT INSURANCE	788.88
373776 RIOS, ROGELIO	DEPOSIT REFUND	465.00
Recreation Admin		
373721 FREEDOM ALARM INC	INSTALLATION SERVICES	415.68
Senior Programs		
373565 AT AND T MCI	PHONE	140.92
373675 AT AND T MCI	PHONE	82.81
373731 HIDALGO, ANIBAL AVISSAI	MILEAGE REIMBURSEMENT	42.95
931254 LEES BUILDING MAINTENANCE	JANITORIAL SERVICES	388.00
Recreation Sports Programs		
373614 ICEE COMPANY, THE	SUPPLIES	880.73
373658 US FOODSERVICE INC	SUPPLIES	792.00
373675 AT AND T MCI	PHONE	20.36
373680 BANK OF AMERICA	SUPPLIES	86.99
373725 GARDA CL WEST INC	ARMORED CAR PICK UP	58.75
931235 ICR ELECTRICAL CONTRACTORS	ELECTRICAL SERVICES	494.32
Recreation-New Comm Cntr		
373583 COLE SUPPLY CO INC	SUPPLIES	110.76
373587 COMCAST	CONNECTION SERVICES	1,588.45
373674 AT AND T MCI	PHONE	68.50
373675 AT AND T MCI	PHONE	22.55
373677 BAGNESCHI, ALBERTA	CONTRACTOR SERVICES	1,584.00
373680 BANK OF AMERICA	SUPPLIES	194.48
373725 GARDA CL WEST INC	ARMORED CAR PICK UP	117.50
373742 KOVALICK, LUANNE	CONTRACTOR SERVICES	1,016.40
373747 LOWES COMPANIES INC	SUPPLIES	198.36
373755 MUIR, ROXANNE	CONTRACTOR SERVICES	1,465.20
373766 PACHECO BROTHERS GARDENING INC	LANDSCAPE SERVICES	3,821.75
373800 VERIZON WIRELESS	DATA USAGE	38.01
373804 WESTAMERICA BANK	COPIER LEASE	300.62

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221 Asset Forfeiture Fund

Non Departmental

373590 CONTRA COSTA COUNTY	ASSET FORFEITURE	9,759.98
373591 CONTRA COSTA COUNTY	ASSET FORFEITURE	375.09
373592 CONTRA COSTA COUNTY	ASSET FORFEITURE	2,992.41
373593 CONTRA COSTA COUNTY	ASSET FORFEITURE	878.40

226 Solid Waste Reduction Fund

Solid Waste Used Oil

373640 REPUBLIC SERVICES INC	COLLECTION SERVICES	3,336.50
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Solid Waste

373679 BANK OF AMERICA	MEMBERSHIP	60.00
373680 BANK OF AMERICA	DRINKING FOUNTAINS	3,280.02
373686 BRETT MR ECO EDWARDS	SCHOOL PRESENTATION	5,831.00

229 Pollution Elimination Fund

Channel Maintenance Operation

373632 PACIFIC COAST LANDSCAPE MGMT I	LANDSCAPE SERVICES	3,080.55
373767 PACIFIC COAST LANDSCAPE MGMT I	LANDSCAPE SERVICES	5,387.95

238 PEG Franchise Fee Fund

Non Departmental

373774 QUALITY SOUND	AUDIO VISUAL SYSTEM	3,884.00
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251 Lone Tree SLLMD Fund

Lonetree Maintenance Zone 1

373675 AT AND T MCI	PHONE	81.44
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Lonetree Maintenance Zone 2

373652 TERRACARE ASSOCIATES	LANDSCAPE SERVICES	4,620.00
373675 AT AND T MCI	PHONE	139.21

Lonetree Maintenance Zone 3

373652 TERRACARE ASSOCIATES	LANDSCAPE SERVICES	4,620.00
373675 AT AND T MCI	PHONE	61.08

254 Hillcrest SLLMD Fund

Hillcrest Maintenance Zone 1

373650 STEWARTS TREE SERVICE INC	LANDSCAPE SERVICES	1,235.00
373675 AT AND T MCI	PHONE	40.72

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373783 SILVA LANDSCAPE	LANDSCAPE SERVICES	2,736.00
Hillcrest Maintenance Zone 2		
373650 STEWARTS TREE SERVICE INC	LANDSCAPE SERVICES	3,500.00
373675 AT AND T MCI	PHONE	142.52
Hillcrest Maintenance Zone 4		
373675 AT AND T MCI	PHONE	120.50
255 Park 1A Maintenance District Fund		
Park 1A Maintenance District		
373675 AT AND T MCI	PHONE	20.36
256 Citywide 2A Maintenance District Fund		
Citywide 2A Maintenance Zone 9		
373675 AT AND T MCI	PHONE	81.44
Citywide 2A Maintenance Zone10		
373645 SILVA LANDSCAPE	LANDSCAPE SERVICES	2,736.00
257 SLLMD Administration Fund		
SLLMD Administration		
373637 RED WING SHOE STORE	SAFETY SHOES - H PEREZ	266.21
373747 LOWES COMPANIES INC	SUPPLIES	125.92
373800 VERIZON WIRELESS	DATA USAGE	76.02
311 Capital Improvement Fund		
Parks & Open Space		
373680 BANK OF AMERICA	CCC PLAN REVIEW	522.00
Northeast Annexation		
373570 BKF ENGINEERS INC	CONSULTING SERVICES	1,224.92
373572 BNSF RAILWAY COMPANY	LIABILITY INSURANCE	1,266.00
410 2015 Refunding Bond (2001ABAG) Fund		
Non Departmental		
373568 BANK OF NEW YORK MELLON	FISCAL AGENT FEE - SERIES 2015	475.91
417 2015 Ref Bond (02 Lease Rev) Fund		
Non Departmental		
373568 BANK OF NEW YORK MELLON	FISCAL AGENT FEE - SERIES 2015	2,074.09

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570 Equipment Maintenance Fund

Non Departmental

373734 HUNT AND SONS INC	FUEL	23,551.96
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Equipment Maintenance

373563 ARROWHEAD 24 HOUR TOWING INC	TOWING SERVICES	275.00
373580 CHUCKS BRAKE AND WHEEL SERVICE	AUTO PARTS	2,364.68
373600 EAST BAY TIRE CO	TIRE SERVICE	469.06
373628 MUNICIPAL MAINT EQUIPMENT INC	EQUIPMENT PARTS	290.70
373656 TRED SHED, THE	TIRES	9,379.31
373663 AFFORDABLE TIRE CENTER	SMOG SERVICE	50.00
373664 ALL STAR AUTO ELECTRIC	AUTO SERVICES	292.79
373671 ANTIOCH AUTO PARTS	AUTO PARTS	2,401.22
373689 CABRAL	AUTO PARTS	47.29
373716 FAST UNDERCAR	AUTO PARTS	769.06
373747 LOWES COMPANIES INC	SUPPLIES	5.36
373748 MAACO	ACCIDENT REPAIR	6,855.12
373765 OREILLY AUTO PARTS	AUTO PARTS	479.78
373770 PETERSON	EQUIPMENT SERVICES	3,018.83
373785 SPRAYTEC	EQUIPMENT PARTS	109.60
373795 TUTTS TRUCK OUTFITTERS	AUTO PARTS	521.79
373800 VERIZON WIRELESS	DATA USAGE	38.01
373802 WALNUT CREEK FORD	AUTO PARTS	2,538.06
373804 WESTAMERICA BANK	COPIER LEASE	27.50
931229 A1 TRANSMISSION	AUTO SERVICE	2,255.78
931240 BIG SKY ENTERPRISES INC	WASTE DISPOSAL	590.75
931253 KIMBALL MIDWEST	SHOP SUPPLIES	358.14

573 Information Services Fund

Non Departmental

373681 BANK OF AMERICA	EE COMPUTER PURCHASE	1,740.60
931231 ALTURA COMMUNICATION SOLUTIONS	MAINTENANCE SERVICES	4,490.22

Information Services

373675 AT AND T MCI	PHONE	74.84
373800 VERIZON WIRELESS	DATA PLAN	393.23

Network Support & PCs

373586 COMCAST	CONNECTION SERVICES	547.94
373587 COMCAST	CONNECTION SERVICES	1,028.98
373602 EMBERLIN, DAVID C	EXPENSE REIMBURSEMENT	43.49

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373620 KIS	SUPPORT SERVICES	750.00
373631 OFFICE MAX INC	OFFICE SUPPLIES	168.76
373666 AMERICAN MESSAGING	PAGER SERVICES	42.69
373675 AT AND T MCI	PHONE	85.97
373694 COMCAST	CONNECTION SERVICES	227.73
373747 LOWES COMPANIES INC	SUPPLIES	360.56
373800 VERIZON WIRELESS	EQUIPMENT	205.19
373804 WESTAMERICA BANK	COPIER LEASE	102.03
931232 COMPUTERLAND	COMPUTER EQUIPMENT	375.55
931244 DIGITAL SERVICES	WEBSITE MAINTENANCE	4,160.00

Telephone System

373673 AT AND T MCI	PHONE	17.53
373674 AT AND T MCI	PHONE	361.83
373675 AT AND T MCI	PHONE	2,168.13
931231 ALTURA COMMUNICATION SOLUTIONS	MAINTENANCE SERVICES	4,490.22

Office Equipment Replacement

373560 AMS DOT NET INC	SOFTWARE	1,340.71
931232 COMPUTERLAND	SUPPLIES	670.18

578 Post Retirement Medical-Misc Fund

Non Departmental

931239 RETIREE	MEDICAL AFTER RETIREMENT	2,128.14
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579 Post Retirement Medical-Mgmt Fund

Non Departmental

931243 RETIREE	MEDICAL AFTER RETIREMENT	1,013.90
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611 Water Fund

Non Departmental

373569 BAY AREA BARRICADE	SUPPLIES	3,034.13
373583 COLE SUPPLY CO INC	SUPPLIES	1,693.85
373605 FIRST VANGUARD RENTALS	SUPPLIES	1,490.81
373631 OFFICE MAX INC	OFFICE SUPPLIES	1,749.77
373671 ANTIOCH AUTO PARTS	SUPPLIES	3,585.49
373777 ROBERTS AND BRUNE CO	SUPPLIES	810.91
931247 HAMMONS SUPPLY COMPANY	SUPPLIES	789.10

Water Supervision

373693 COLEY, TIMOTHY P	EXPENSE REIMBURSEMENT	195.00
373764 ONLINE RESOURCES	RESEARCH SERVICES	339.86

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373793 TERRY, GRANT	WATER REFUND	82.30
373800 VERIZON WIRELESS	DATA USAGE	76.02

Water Production

373556 ALL SERVICE CONTRACTING CORP	SUPPLIES	4,999.42
373557 ALTA FENCE	REPAIR SERVICES	1,084.00
373561 ACE HARDWARE, ANTIOCH	SUPPLIES	71.62
373581 CLAYTON CONTROLS INC	SUPPLIES	626.61
373603 ENDRESS AND HAUSER INC	SUPPLIES	1,559.04
373604 EXPONENT INC	CONSULTING SERVICES	18,082.50
373609 HASA INC	SUPPLIES	579.05
373631 OFFICE MAX INC	OFFICE SUPPLIES	183.38
373639 REINHOLDT ENGINEERING CONSTR	PROFESSIONAL SERVICES	445.00
373661 WALTER BISHOP CONSULTING	CONSULTING SERVICES	6,396.83
373665 AMERICAN CRANE RENTAL INC	EQUIPMENT	2,685.00
373669 ANIMAL DAMAGE MANAGEMENT	PROFESSIONAL SERVICES	275.00
373670 ACE HARDWARE, ANTIOCH	SUPPLIES	35.75
373671 ANTIOCH AUTO PARTS	SUPPLIES	471.42
373674 AT AND T MCI	PHONE	136.96
373675 AT AND T MCI	PHONE	1,104.90
373688 BUCKLES SMITH ELECTRIC CO	SUPPLIES	18.77
373727 GRAPHIC CONTROLS LLC	SUPPLIES	463.81
373728 HACH CO	LAB SUPPLIES	715.78
373734 HUNT AND SONS INC	FUEL	5,639.08
373735 I KRUGER INC	PARTS	1,204.17
373739 KARL NEEDHAM ENTERPRISES INC	CENTRIFUGE RENTAL	23,785.77
373743 LAW OFFICE OF MATTHEW EMRICK	WATER RIGHTS - FEB 2018	12,530.00
373747 LOWES COMPANIES INC	SUPPLIES	1,063.73
373754 MITCHELL LEWIS & STAVER CO	EQUIPMENT	1,493.54
373772 POLYDYNE INC	POLYMER	2,645.00
373775 RED WING SHOE STORE	SAFETY SHOES - B CONNELLY	250.00
373777 ROBERTS AND BRUNE CO	PIPE FITTINGS	73.07
373800 VERIZON WIRELESS	DATA USAGE	38.01
373804 WESTAMERICA BANK	COPIER LEASE	51.42
931230 AIRGAS SPECIALTY PRODUCTS	AMMONIA	2,350.25
931234 EUROFINS EATON ANALYTICAL INC	TESTING	40.00
931235 ICR ELECTRICAL CONTRACTORS	ELECTRICAL SERVICES	4,884.32
931242 CHEMTRADE CHEMICALS US LLC	ALUM	13,454.29
931246 GRAINGER INC	SUPPLIES	434.92
931248 HARDY DIAGNOSTICS	SUPPLIES	79.02
931252 TRANSDYN INC	ELECTRICAL SERVICES	29,800.00
931254 LEES BUILDING MAINTENANCE	JANITORIAL SERVICES	338.00

CITY OF ANTIOCH
 CLAIMS BY FUND REPORT
 FOR THE PERIOD OF
 MARCH 4 - MARCH 15, 2018
 FUND/CHECK#

931259 OLIN CHLOR ALKALI PRODUCTS	CAUSTIC	13,959.00
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Water Distribution

373561 ACE HARDWARE, ANTIOCH	SUPPLIES	106.65
373587 COMCAST	CONNECTION SERVICES	358.96
373595 CRESCO EQUIPMENT RENTALS	FREIGHT	103.31
373610 HEATH CONSULTANTS INC	REPAIR SERVICES	267.06
373627 MT DIABLO LANDSCAPE CENTERS IN	SUPPLIES	106.52
373631 OFFICE MAX INC	OFFICE SUPPLIES	353.21
373641 ROBERTS AND BRUNE CO	PIPE FITTINGS	985.28
373649 STATE WATER RESOURCES CONTROL	CERTIFICATION RENEWAL	80.00
373670 ACE HARDWARE, ANTIOCH	SUPPLIES	12.31
373671 ANTIOCH AUTO PARTS	PARTS	14.13
373675 AT AND T MCI	PHONE	20.36
373683 BIG SKY LOGOS AND EMBROIDERY	UNIFORMS	348.59
373722 FURBER SAW INC	REPAIR SERVICES	305.22
373747 LOWES COMPANIES INC	SUPPLIES	1,562.48
373762 OFFICE MAX INC	OFFICE SUPPLIES	347.30
373777 ROBERTS AND BRUNE CO	PIPE FITTINGS	34,016.76
373778 ROYAL BRASS INC	SUPPLIES	143.77
373790 SYAR INDUSTRIES INC	ASPHALT	2,011.49
373796 TYLER TECHNOLOGIES	INSITE FEES	340.00
373800 VERIZON WIRELESS	DATA USAGE	380.10
373803 WESCO RECEIVABLES CORP	SUPPLIES	1,033.13
373804 WESTAMERICA BANK	COPIER LEASE	70.01
931231 ALTURA COMMUNICATION SOLUTIONS	COMPUTER EQUIPMENT	244.69
931241 CDW GOVERNMENT INC	COMPUTER EQUIPMENT	376.76
931246 GRAINGER INC	SUPPLIES	130.50

Water Meter Reading

373747 LOWES COMPANIES INC	SUPPLIES	65.44
373800 VERIZON WIRELESS	DATA USAGE	38.01

Public Buildings & Facilities

373576 BROWN AND CALDWELL INC	RIVER PUMP STATION PROJECT	18,188.75
373578 CAROLLO ENGINEERS INC	PROFESSIONAL SERVICES	102,952.23
373579 CAMP DRESSER AND MCKEE INC	CONSULTING SERVICES	14,328.86
373654 TJC AND ASSOCIATES INC	CONSULTING SERVICES	610.00
373668 ANDERSON PACIFIC ENGINEERING I	WTP PROJECT	123,204.69
373720 FEDEX	SHIPPING	28.48

CITY OF ANTIOCH
 CLAIMS BY FUND REPORT
 FOR THE PERIOD OF
 MARCH 4 - MARCH 15, 2018
 FUND/CHECK#

Warehouse & Central Stores

373798 UNITED PARCEL SERVICE	WEEKLY PRINTER SERVICE FEE	19.50
373804 WESTAMERICA BANK	COPIER LEASE	151.33

621 Sewer Fund

Sewer-Wastewater Supervision

373800 VERIZON WIRELESS	DATA USAGE	76.02
373804 WESTAMERICA BANK	COPIER LEASE	212.85

Sewer-Wastewater Collection

373562 ANTIOCH BUILDING MATERIALS	SUPPLIES	294.21
373587 COMCAST	CONNECTION SERVICES	358.97
373597 CWEA SFBS	MEMBERSHIP RENEWAL	630.00
373631 OFFICE MAX INC	OFFICE SUPPLIES	265.91
373642 ROOTX	SUPPLIES	1,050.45
373675 AT AND T MCI	PHONE	32.06
373707 CWEA SFBS	MEMBERSHIP RENEWAL	180.00
373711 DKF SOLUTIONS GROUP LLC	CONSULTING SERVICES	1,800.00
373718 FASTLANE TEK INC	CONSULTING SERVICES	3,905.00
373747 LOWES COMPANIES INC	SUPPLIES	589.83
373762 OFFICE MAX INC	OFFICE SUPPLIES	140.67
373790 SYAR INDUSTRIES INC	ASHPALT	2,011.50
373792 TELSTAR INSTRUMENTS INC	REPAIR SERVICES	500.00
373796 TYLER TECHNOLOGIES	INSITE FEES	340.00
373800 VERIZON WIRELESS	DATA USAGE	228.06
373803 WESCO RECEIVABLES CORP	SUPPLIES	1,033.12
931231 ALTURA COMMUNICATION SOLUTIONS	COMPUTER EQUIPMENT	244.69
931246 GRAINGER INC	SUPPLIES	10.33
931260 SCOTTO, CHARLES W AND DONNA F	PROPERTY FEES	292.36

631 Marina Fund

Marina Administration

373631 OFFICE MAX INC	OFFICE SUPPLIES	25.23
373804 WESTAMERICA BANK	COPIER LEASE	51.42

Marina Maintenance

373703 CONTRA COSTA FIRE EQUIPMENT	FIRE EXTINGUISHER SERVICE	556.80
373717 FASTENAL CO	SUPPLIES	27.20
373747 LOWES COMPANIES INC	SUPPLIES	241.48
931254 LEES BUILDING MAINTENANCE	JANITORIAL SERVICES	1,375.00

CITY OF ANTIOCH
 CLAIMS BY FUND REPORT
 FOR THE PERIOD OF
 MARCH 4 - MARCH 15, 2018
 FUND/CHECK#

641 Prewett Water Park Fund

Non Departmental

373733 HUB INTERNATIONAL OF CA INSURA	EVENT INSURURANCE	128.04
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Recreation Water Park

373564 ASHBY LUMBER	SUPPLIES	459.55
373573 BRENTWOOD PRESS AND PUBLISHING	PUBLISHING SERVICES	1,449.50
373583 COLE SUPPLY CO INC	SUPPLIES	1,519.32
373595 CRESCO EQUIPMENT RENTALS	EQUIPMENT RENTAL	517.04
373621 KNORR SYSTEMS INC	POOL CHEMICALS	493.13
373634 PRO ACOUSTICS	EQUIPMENT	394.32
373675 AT AND T MCI	PHONE	117.23
373691 CITY MECHANICAL INC	BOILER SERVICE	20,945.24
373710 DIABLO LIVE SCAN	FINGERPRINT FEES	60.00
373747 LOWES COMPANIES INC	SUPPLIES	1,035.39
373766 PACHECO BROTHERS GARDENING INC	LANDSCAPE SERVICES	2,649.00
373771 PITCHER, JUSTIN WILLIAM	EXPENSE REIMBURSEMENT	183.83
373804 WESTAMERICA BANK	COPIER LEASE	250.02
931235 ICR ELECTRICAL CONTRACTORS	ELECTRICAL SERVICES	560.31

721 Employee Benefits Fund

Non Departmental

373555 AFLAC	PAYROLL DEDUCTIONS	5,828.96
373571 BLUE SHIELD OF CALIFORNIA	PAYROLL DEDUCTIONS	3,084.19
373585 COLONIAL LIFE	PAYROLL DEDUCTIONS	426.28
373598 DELTA DENTAL	PAYROLL DEDUCTIONS	36,028.53
373701 CONTRA COSTA COUNTY	PAYROLL DEDUCTIONS	400.00
373702 CONTRA COSTA COUNTY	PAYROLL DEDUCTIONS	50.00
373706 COURT ORDERED DEBT COLLECTION	PAYROLL DEDUCTIONS	79.11
373737 INTERNAL REVENUE SERVICE	PAYROLL DEDUCTIONS	60.00
373769 PARS	PAYROLL DEDUCTIONS	2,331.58
373787 STATE OF CALIFORNIA	PAYROLL DEDUCTIONS	188.49
931257 NATIONWIDE RETIREMENT SOLUTION	PAYROLL DEDUCTIONS	65,708.65
931263 VANTAGEPOINT TRANSFER AGENTS 3	PAYROLL DEDUCTIONS	4,141.40

760 ECWMA Fund

Non Departmental

373615 IRONHOUSE SANITARY DISTRICT	EXPENSE REIMBURSEMENT	301.58
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STAFF REPORT TO THE CITY COUNCIL
FOR CONSIDERATION AT THE COUNCIL MEETING OF MARCH 27, 2018

SUBMITTED BY: Donna Conley, City Treasurer

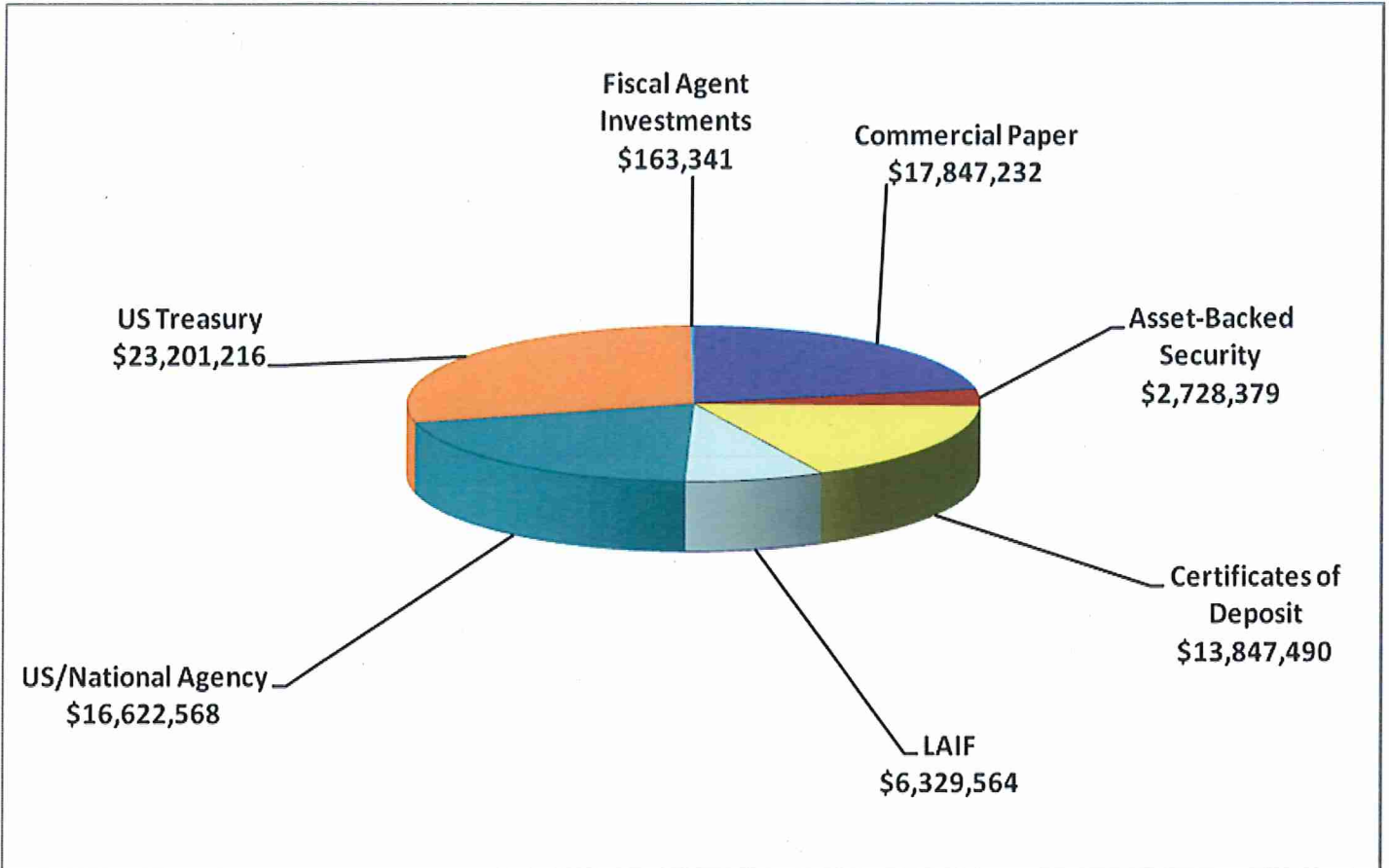
DATE March 21, 2018

SUBJECT: Treasurer's Report – FEBRUARY 2018

RECOMMENDATION: Review and file.

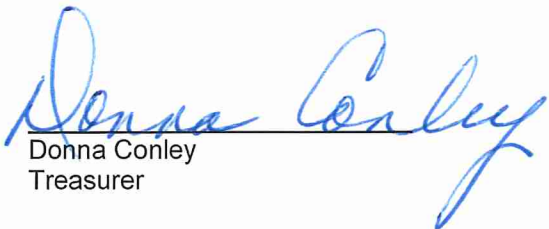
CITY OF ANTIOCH
SUMMARY REPORT ON THE CITY'S INVESTMENTS

FEBRUARY 28, 2018



Total of City and Fiscal Agent Investments = \$80,739,790

All City investments are shown above and conform to the City Investment Policy. All investment transactions during this period are included in this report. As Treasurer of the City of Antioch and Finance Director of the City of Antioch, we hereby certify that sufficient investment liquidity and anticipated revenue are available to meet the next six (6) months' estimated expenditures.


Donna Conley
Treasurer


Dawn Merchant
Finance Director

**Summary of Fiscal Agent Balances by
Debt Issue**

	<u>Amount</u>
Antioch Public Financing Authority 2015 Bonds	165
Antioch Development Agency 2009 Tax Allocation Bonds	163,176
	<u>\$163,341</u>



Managed Account Issuer Summary

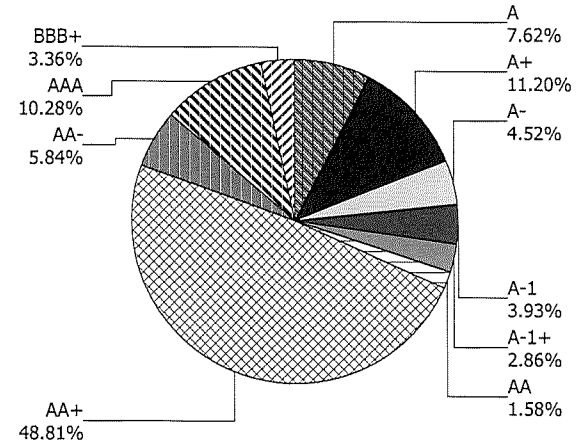
For the Month Ending February 28, 2018

CITY OF ANTIOCH, CA - 04380500

Issuer Summary

Issuer	Market Value of Holdings	Percent
ALLY AUTO RECEIVABLES TRUST	366,311.76	0.50
AMERICAN EXPRESS CO	752,964.64	1.03
AMERICAN HONDA FINANCE	740,204.64	1.01
APPLE INC	711,981.18	0.97
BANK OF AMERICA CO	1,207,204.85	1.65
BANK OF MONTREAL	1,424,784.83	1.95
BANK OF NOVA SCOTIA	1,417,892.10	1.94
BB&T CORPORATION	720,605.78	0.99
BERKSHIRE HATHAWAY INC	104,256.50	0.14
CANADIAN IMPERIAL BANK OF COMMERCE	1,446,752.00	1.98
CARMAX AUTO OWNER TRUST	89,597.51	0.12
CATERPILLAR INC	532,492.25	0.73
CHEVRON CORPORATION	718,177.03	0.98
CITIGROUP INC	1,438,270.15	1.97
CREDIT SUISSE GROUP	754,337.25	1.03
DEERE & COMPANY	588,076.19	0.80
EXXON MOBIL CORP	370,901.63	0.51
FANNIE MAE	9,070,318.01	12.41
FORD CREDIT AUTO OWNER TRUST	158,091.29	0.22
FREDDIE MAC	2,657,330.11	3.64
GOLDMAN SACHS GROUP INC	720,048.25	0.99
HOME DEPOT INC	339,634.22	0.46
HONEYWELL INTERNATIONAL	197,403.00	0.27
HYUNDAI AUTO RECEIVABLES	139,249.12	0.19
IBM CORP	740,732.51	1.01
INTEL CORPORATION	467,710.18	0.64
INTER-AMERICAN DEVELOPMENT BANK	1,712,879.54	2.34
INTL BANK OF RECONSTRUCTION AND DEV	2,126,079.18	2.91
JOHNSON & JOHNSON	152,770.95	0.21
JP MORGAN CHASE & CO	718,139.33	0.98
MICROSOFT CORP	817,761.17	1.12
MITSUBISHI UFJ FINANCIAL GROUP INC	743,890.50	1.02

Credit Quality (S&P Ratings)





Managed Account Issuer Summary

For the Month Ending February 28, 2018

CITY OF ANTIOCH, CA - 04380500

Issuer	Market Value of Holdings	Percent
MORGAN STANLEY	717,784.83	0.98
NATIONAL RURAL UTILITIES CO FINANCE CORP	299,432.10	0.41
NORDEA BANK AB	1,449,343.45	1.98
PACCAR FINANCIAL CORP	436,495.20	0.60
PEPSICO INC	513,929.96	0.70
PFIZER INC	715,911.40	0.98
SKANDINAVISKA ENSKILDA BANKEN AB	1,434,795.97	1.96
STATE OF CONNECTICUT	780,602.55	1.07
SUMITOMO MITSUI FINANCIAL GROUP INC	1,421,595.68	1.95
SVENSKA HANDELSBANKEN AB	1,393,651.00	1.91
SWEDBANK AB	740,589.00	1.01
THE BANK OF NEW YORK MELLON CORPORATION	692,051.68	0.95
THE WALT DISNEY CORPORATION	852,329.48	1.17
TOYOTA MOTOR CORP	1,465,128.19	2.00
UNILEVER PLC	172,095.70	0.24
UNITED PARCEL SERVICE INC	431,708.64	0.59
UNITED STATES TREASURY	22,857,329.83	31.28
VISA INC	197,412.40	0.27
WAL-MART STORES INC	331,624.88	0.45
WELLS FARGO & COMPANY	720,837.78	0.99
WESTPAC BANKING CORP	1,313,284.35	1.80
Total	\$73,084,781.72	100.00%



Managed Account Detail of Securities Held

For the Month Ending **February 28, 2018**

CITY OF ANTIOCH, CA - 04380500

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
U.S. Treasury Bond / Note											
US TREASURY NOTES DTD 03/31/2014 1.625% 03/31/2019	912828C65	2,065,000.00	AA+	Aaa	03/02/16	03/04/16	2,100,814.85	1.05	14,012.50	2,077,743.65	2,053,867.59
US TREASURY NOTES DTD 04/30/2014 1.625% 04/30/2019	912828D23	1,480,000.00	AA+	Aaa	11/10/16	11/14/16	1,500,234.37	1.06	8,038.81	1,489,647.87	1,471,328.68
US TREASURY NOTES DTD 12/01/2014 1.500% 11/30/2019	912828G61	1,950,000.00	AA+	Aaa	12/20/16	12/23/16	1,947,791.02	1.54	7,312.50	1,948,675.81	1,925,320.80
US TREASURY NOTES DTD 12/01/2014 1.500% 11/30/2019	912828G61	2,725,000.00	AA+	Aaa	12/01/16	12/05/16	2,729,257.81	1.45	10,218.75	2,727,517.87	2,690,512.40
US TREASURY NOTES DTD 02/02/2015 1.250% 01/31/2020	912828H52	500,000.00	AA+	Aaa	01/03/17	01/05/17	496,015.62	1.52	500.69	497,488.44	490,527.50
US TREASURY NOTES DTD 03/02/2015 1.375% 02/29/2020	912828J50	1,450,000.00	AA+	Aaa	08/31/17	09/01/17	1,449,943.36	1.38	54.18	1,449,954.70	1,424,398.80
US TREASURY NOTES DTD 04/30/2015 1.375% 04/30/2020	912828K58	1,025,000.00	AA+	Aaa	04/03/17	04/05/17	1,020,395.51	1.53	4,710.89	1,021,731.41	1,004,659.90
US TREASURY NOTES DTD 04/30/2015 1.375% 04/30/2020	912828K58	1,250,000.00	AA+	Aaa	04/07/17	04/10/17	1,243,554.69	1.55	5,744.99	1,245,403.15	1,225,195.00
US TREASURY NOTES DTD 04/30/2015 1.375% 04/30/2020	912828K58	2,000,000.00	AA+	Aaa	07/19/17	07/19/17	1,994,140.63	1.48	9,191.99	1,995,429.46	1,960,312.00
US TREASURY NOTES DTD 06/30/2015 1.625% 06/30/2020	912828XH8	2,700,000.00	AA+	Aaa	06/26/17	06/28/17	2,709,703.13	1.50	7,272.10	2,707,573.04	2,655,914.40
US TREASURY NOTES DTD 07/31/2015 1.625% 07/31/2020	912828XM7	1,075,000.00	AA+	Aaa	07/05/17	07/07/17	1,075,671.87	1.60	1,399.43	1,075,536.09	1,056,691.68
US TREASURY NOTES DTD 10/31/2015 1.375% 10/31/2020	912828L99	200,000.00	AA+	Aaa	10/17/17	10/17/17	198,031.25	1.71	919.20	198,267.74	194,804.60
US TREASURY NOTES DTD 11/30/2015 1.625% 11/30/2020	912828M98	860,000.00	AA+	Aaa	11/01/17	11/03/17	856,271.09	1.77	3,493.75	856,658.56	842,329.58
US TREASURY N/B DTD 12/31/2015 1.750% 12/31/2020	912828N48	750,000.00	AA+	Aaa	12/04/17	12/06/17	745,253.91	1.96	2,175.41	745,609.79	736,494.00



Managed Account Detail of Securities Held

For the Month Ending **February 28, 2018**

CITY OF ANTIOCH, CA - 04380500

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
U.S. Treasury Bond / Note											
US TREASURY N/B DTD 12/31/2015 1.750% 12/31/2020	912828N48	1,700,000.00	AA+	Aaa	12/01/17	12/05/17	1,691,898.44	1.91	4,930.94	1,692,514.78	1,669,386.40
US TREASURY NOTES DTD 01/31/2016 1.375% 01/31/2021	912828N89	1,500,000.00	AA+	Aaa	01/02/18	01/04/18	1,470,000.00	2.05	1,652.28	1,471,463.51	1,455,586.50
Security Type Sub-Total		23,230,000.00					23,228,977.55	1.52	81,628.41	23,201,215.87	22,857,329.83
Supra-National Agency Bond / Note											
INTER-AMERICAN DEVELOPMENT BANK DTD 04/12/2016 1.000% 05/13/2019	458182DX7	1,015,000.00	AAA	Aaa	04/05/16	04/12/16	1,011,955.00	1.10	3,045.00	1,013,803.27	999,876.50
INTL BANK OF RECON AND DEV SN NOTE DTD 07/13/2016 0.875% 08/15/2019	459058FK4	725,000.00	AAA	Aaa	07/06/16	07/13/16	724,847.75	0.88	281.94	724,927.26	710,076.60
INTL BANK OF RECON AND DEV GLOBAL NOTES DTD 10/27/2016 1.125% 11/27/2019	459058FS7	725,000.00	AAA	Aaa	08/28/17	08/30/17	718,815.75	1.51	2,129.69	720,188.95	709,743.83
INTL BANK OF RECONSTRUCTION AND DEV NOTE DTD 09/19/2017 1.561% 09/12/2020	45905UP32	725,000.00	AAA	Aaa	09/12/17	09/19/17	723,260.00	1.64	5,092.76	723,516.68	706,258.75
INTER-AMERICAN DEVELOPMENT BANK DTD 11/08/2013 2.125% 11/09/2020	4581X0CD8	720,000.00	AAA	Aaa	10/02/17	10/10/17	726,673.75	1.81	4,760.00	725,848.67	713,003.04
Security Type Sub-Total		3,910,000.00					3,905,552.25	1.37	15,309.39	3,908,284.83	3,838,958.72
Municipal Bond / Note											
CT ST TXBL GO BONDS DTD 08/17/2016 1.300% 08/15/2019	20772J3D2	795,000.00	A+	A1	08/03/16	08/17/16	796,717.20	1.23	459.33	795,842.41	780,602.55
Security Type Sub-Total		795,000.00					796,717.20	1.23	459.33	795,842.41	780,602.55
Federal Agency Collateralized Mortgage Obligation											
FNMA SERIES 2015-M7 ASQ2 DTD 04/01/2015 1.550% 04/01/2018	3136ANJY4	6,292.96	AA+	Aaa	04/15/15	04/30/15	6,355.87	0.83	8.13	6,292.96	6,283.01



Managed Account Detail of Securities Held

For the Month Ending **February 28, 2018**

CITY OF ANTIOCH, CA - 04380500

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Federal Agency Collateralized Mortgage Obligation											
FNMA SERIES 2015-M15 ASQ2 DTD 11/01/2015 1.898% 01/01/2019	3136AOSW1	106,009.45	AA+	Aaa	11/06/15	11/30/15	107,069.53	1.20	167.68	106,168.90	105,748.15
FNMA SERIES 2016-M9 ASQ2 DTD 06/01/2016 1.785% 06/01/2019	3136ASPX8	164,019.57	AA+	Aaa	06/09/16	06/30/16	165,659.68	1.05	243.98	164,566.05	163,393.61
FANNIE MAE SERIES 2015-M13 ASQ2 DTD 10/01/2015 1.646% 09/01/2019	3136AODO0	285,581.26	AA+	Aaa	10/07/15	10/30/15	288,441.05	1.08	391.72	286,447.61	284,040.86
Security Type Sub-Total		561,903.24					567,526.13	1.09	811.51	563,475.52	559,465.63
Federal Agency Bond / Note											
FNMA BENCHMARK NOTE DTD 02/23/2016 1.000% 02/26/2019	3135G0J53	1,185,000.00	AA+	Aaa	05/26/16	05/31/16	1,182,665.55	1.07	164.58	1,184,152.23	1,172,174.75
FREDDIE MAC NOTES DTD 03/21/2016 1.125% 04/15/2019	3137EADZ9	375,000.00	AA+	Aaa	08/12/16	08/15/16	377,317.50	0.89	1,593.75	375,982.23	370,756.88
FREDDIE MAC NOTES DTD 03/21/2016 1.125% 04/15/2019	3137EADZ9	525,000.00	AA+	Aaa	05/26/16	05/31/16	525,404.25	1.10	2,231.25	525,160.03	519,059.63
FHLMC REFERENCE NOTE DTD 07/20/2016 0.875% 07/19/2019	3137EAEB1	1,800,000.00	AA+	Aaa	07/19/16	07/20/16	1,795,644.00	0.96	1,837.50	1,797,974.30	1,767,513.60
FNMA BENCHMARK NOTE DTD 08/02/2016 0.875% 08/02/2019	3135G0N33	1,425,000.00	AA+	Aaa	07/29/16	08/02/16	1,422,606.00	0.93	1,004.43	1,423,859.09	1,398,720.15
FNMA NOTES DTD 09/02/2016 1.000% 08/28/2019	3135G0P49	1,650,000.00	AA+	Aaa	10/03/16	10/05/16	1,649,010.00	1.02	137.50	1,649,488.04	1,620,676.20
FNMA NOTES DTD 09/02/2016 1.000% 08/28/2019	3135G0P49	2,025,000.00	AA+	Aaa	08/31/16	09/02/16	2,021,841.00	1.05	168.75	2,023,410.78	1,989,011.70
FNMA NOTES DTD 02/28/2017 1.500% 02/28/2020	3135G0T29	900,000.00	AA+	Aaa	02/24/17	02/28/17	899,424.00	1.52	112.50	899,614.69	885,387.60
FNMA NOTES DTD 08/01/2017 1.500% 07/30/2020	3135G0T60	1,475,000.00	AA+	Aaa	08/31/17	09/01/17	1,475,383.50	1.49	1,905.21	1,475,323.38	1,444,881.98
Security Type Sub-Total		11,360,000.00					11,349,295.80	1.11	9,155.47	11,354,964.77	11,168,182.49



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Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Corporate Note											
TOYOTA MOTOR CREDIT CORP NOTES DTD 02/19/2016 1.700% 02/19/2019	89236TCU7	755,000.00	AA-	Aa3	02/16/16	02/19/16	754,909.40	1.70	427.83	754,970.31	749,228.03
BERKSHIRE HATHAWAY INC NOTES DTD 03/15/2016 1.700% 03/15/2019	084664CG4	105,000.00	AA	Aa2	03/08/16	03/15/16	104,920.20	1.73	823.08	104,971.90	104,256.50
WELLS FARGO & COMPANY CORP NOTE DTD 04/22/2014 2.125% 04/22/2019	94974BFU9	725,000.00	A-	A2	03/10/16	03/15/16	727,965.25	1.99	5,520.57	726,114.14	720,837.78
GOLDMAN SACHS GRP INC CORP NT (CALLABLE) DTD 04/25/2016 2.000% 04/25/2019	38141GVT8	100,000.00	BBB+	A3	04/20/16	04/25/16	99,722.00	2.10	700.00	99,891.42	99,317.00
GOLDMAN SACHS GRP INC CORP NT (CALLABLE) DTD 04/25/2016 2.000% 04/25/2019	38141GVT8	625,000.00	BBB+	A3	04/21/16	04/26/16	624,600.00	2.02	4,375.00	624,843.81	620,731.25
PEPSICO INC CORP NOTE DTD 05/02/2017 1.550% 05/02/2019	713448DR6	360,000.00	A+	A1	04/27/17	05/02/17	359,730.00	1.59	1,844.50	359,841.15	356,757.48
CHEVRON CORP NOTES DTD 05/16/2016 1.561% 05/16/2019	166764BH2	725,000.00	AA-	Aa2	05/09/16	05/16/16	725,000.00	1.56	3,300.86	725,000.00	718,177.03
PFIZER INC CORP NOTES DTD 06/03/2016 1.450% 06/03/2019	717081DU4	725,000.00	AA	A1	05/31/16	06/03/16	724,173.50	1.49	2,569.72	724,649.75	715,911.40
CITIGROUP INC CORP NOTES DTD 06/09/2016 2.050% 06/07/2019	172967KS9	280,000.00	BBB+	Baa1	06/02/16	06/09/16	279,854.40	2.07	1,339.33	279,937.28	277,632.88
APPLE INC CORP NOTES DTD 08/04/2016 1.100% 08/02/2019	037833CB4	725,000.00	AA+	Aa1	07/28/16	08/04/16	724,275.00	1.13	598.13	724,653.38	711,981.18
MICROSOFT CORP NOTES DTD 08/08/2016 1.100% 08/08/2019	594918BN3	480,000.00	AAA	Aaa	08/01/16	08/08/16	479,505.60	1.14	337.33	479,761.26	471,510.72
IBM CREDIT CORP NOTE DTD 09/08/2017 1.625% 09/06/2019	44932HAA1	625,000.00	A+	A1	09/05/17	09/08/17	624,525.00	1.66	4,880.64	624,637.86	616,558.13
PEPSICO, INC CORP NOTES DTD 10/06/2016 1.350% 10/04/2019	713448DJ4	160,000.00	A+	A1	10/03/16	10/06/16	159,976.00	1.36	882.00	159,987.10	157,172.48



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Corporate Note											
WAL-MART STORES INC CORP NOTE DTD 10/20/2017 1.750% 10/09/2019	931142DY6	335,000.00	AA	Aa2	10/11/17	10/20/17	334,993.30	1.75	2,133.30	334,994.09	331,624.88
HONEYWELL INTERNATIONAL CORP NOTES DTD 10/30/2017 1.800% 10/30/2019	438516BQ8	200,000.00	A	A2	10/23/17	10/30/17	199,844.00	1.84	1,210.00	199,869.86	197,403.00
AMERICAN HONDA FINANCE DTD 11/16/2017 2.000% 11/13/2019	02665WBZ3	250,000.00	A+	A2	11/13/17	11/16/17	249,860.00	2.03	1,458.33	249,880.10	247,597.50
BB&T CORP (CALLABLE) NOTE DTD 12/08/2014 2.450% 01/15/2020	05531FAS2	725,000.00	A-	A2	01/31/17	02/03/17	732,227.53	2.10	2,269.65	729,564.35	720,605.78
JPMORGAN CHASE & CO (CALLABLE) DTD 01/23/2015 2.250% 01/23/2020	46625HKA7	725,000.00	A-	A3	05/10/17	05/15/17	726,935.75	2.15	1,721.88	726,365.54	718,139.33
MORGAN STANLEY CORP BONDS DTD 01/27/2015 2.650% 01/27/2020	61747YDW2	375,000.00	BBB+	A3	01/31/17	02/03/17	378,243.75	2.35	938.54	377,097.99	373,772.63
MICROSOFT CORP NOTES DTD 02/06/2017 1.850% 02/06/2020	594918BV5	350,000.00	AAA	Aaa	01/30/17	02/06/17	349,765.50	1.87	449.65	349,847.62	346,250.45
AMERICAN HONDA FINANCE DTD 02/16/2017 2.000% 02/14/2020	02665WBM2	340,000.00	A+	A2	02/13/17	02/16/17	339,517.20	2.05	321.11	339,681.73	335,608.90
AMERICAN EXPRESS CREDIT (CALLABLE) NOTE DTD 03/03/2017 2.200% 03/03/2020	0258M0EE5	440,000.00	A-	A2	02/28/17	03/03/17	439,542.40	2.24	4,786.22	439,690.72	434,675.56
WALT DISNEY COMPANY CORP NOTES DTD 03/06/2017 1.950% 03/04/2020	25468PDP8	140,000.00	A+	A2	03/01/17	03/06/17	139,963.60	1.96	1,342.25	139,975.30	138,327.00
EXXON MOBIL (CALLABLE) CORP NOTE DTD 03/06/2015 1.912% 03/06/2020	30231GAG7	375,000.00	AA+	Aaa	08/14/17	08/15/17	376,901.25	1.71	3,485.42	376,491.48	370,901.63
JOHN DEERE CAPITAL CORP NOTES DTD 03/15/2017 2.200% 03/13/2020	24422ETQ2	305,000.00	A	A2	03/10/17	03/15/17	304,762.10	2.23	3,131.33	304,836.62	302,260.80
UNILEVER CAPITAL CORP BONDS DTD 05/05/2017 1.800% 05/05/2020	904764AV9	175,000.00	A+	A1	05/02/17	05/05/17	174,441.75	1.91	1,015.00	174,591.70	172,095.70
INTEL CORP NOTES DTD 05/11/2017 1.850% 05/11/2020	458140AZ3	475,000.00	A+	A1	05/08/17	05/11/17	474,819.50	1.86	2,685.07	474,867.02	467,710.18



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Corporate Note											
HOME DEPOT INC CORP NOTES DTD 06/05/2017 1.800% 06/05/2020	437076BQ4	345,000.00	A	A2	05/24/17	06/05/17	344,799.90	1.82	1,483.50	344,848.22	339,634.22
WALT DISNEY COMPANY CORP NOTES DTD 06/06/2017 1.800% 06/05/2020	25468PDU7	725,000.00	A+	A2	06/01/17	06/06/17	724,159.00	1.84	3,117.50	724,361.33	714,002.48
JOHN DEERE CAPITAL CORP NOTES DTD 06/22/2017 1.950% 06/22/2020	24422ETS8	150,000.00	A	A2	06/19/17	06/22/17	149,908.50	1.97	560.63	149,929.14	147,521.85
AMERICAN HONDA FINANCE CORP NOTES DTD 07/20/2017 1.950% 07/20/2020	02665WBT7	160,000.00	A+	A2	07/17/17	07/20/17	159,838.40	1.98	355.33	159,870.72	156,998.24
BNY MELLON CORP NOTE (CALLABLE) DTD 08/17/2015 2.600% 08/17/2020	06406HDD8	325,000.00	A	A1	02/16/18	02/21/18	323,404.25	2.81	328.61	323,421.60	322,661.30
CATERPILLAR FINL SERVICE NOTE DTD 09/07/2017 1.850% 09/04/2020	14913Q2A6	545,000.00	A	A3	09/05/17	09/07/17	544,542.20	1.88	4,873.21	544,614.13	532,492.25
CITIGROUP INC CORP NOTES DTD 10/26/2015 2.650% 10/26/2020	172967KB6	425,000.00	BBB+	Baa1	09/22/17	09/26/17	429,726.00	2.27	3,910.59	429,088.62	420,542.18
AMERICAN EXPRESS CO CORP (CALLABLE) NOTE DTD 10/30/2017 2.200% 10/30/2020	025816BP3	325,000.00	BBB+	A3	10/23/17	10/30/17	324,577.50	2.25	2,403.19	324,623.52	318,289.08
JOHNSON & JOHNSON CORP NOTE DTD 11/10/2017 1.950% 11/10/2020	478160CH5	155,000.00	AAA	Aaa	11/08/17	11/10/17	154,834.15	1.99	931.94	154,850.78	152,770.95
PACCAR FINANCIAL CORP NOTES DTD 11/13/2017 2.050% 11/13/2020	69371RN85	200,000.00	A+	A1	11/06/17	11/13/17	199,982.00	2.05	1,230.00	199,983.75	196,366.80
VISA INC (CALLABLE) CORP NOTES DTD 12/14/2015 2.200% 12/14/2020	92826CAB8	200,000.00	A+	A1	08/25/17	08/30/17	202,200.00	1.85	941.11	201,865.37	197,412.40
JOHN DEERE CAPITAL CORP NOTES DTD 01/08/2018 2.350% 01/08/2021	24422ETZ2	140,000.00	A	A2	01/03/18	01/08/18	139,927.20	2.37	484.36	139,930.67	138,293.54
IBM CORP CORP NOTES DTD 02/06/2018 2.650% 02/05/2021	44932HAG8	125,000.00	A+	A1	02/01/18	02/06/18	124,938.75	2.67	230.03	124,940.12	124,174.38
PACCAR FINANCIAL CORP NOTES DTD 02/27/2018 2.800% 03/01/2021	69371RN93	240,000.00	A+	A1	02/22/18	02/27/18	239,882.40	2.82	74.67	239,882.83	240,128.40



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Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Corporate Note											
NATIONAL RURAL UTIL COOP DTD 02/26/2018 2.900% 03/15/2021	63743HER9	300,000.00	A	A2	02/21/18	02/26/18	299,667.00	2.94	120.83	299,668.54	299,432.10
UNITED PARCEL SERVICE CORPORATE BOND DTD 11/14/2017 2.050% 04/01/2021	911312BP0	440,000.00	A+	A1	11/09/17	11/14/17	439,304.80	2.10	2,680.94	439,361.07	431,708.64
BANK OF NEW YORK MELLON CORP (CALLABLE) DTD 02/19/2016 2.500% 04/15/2021	06406FAA1	375,000.00	A	A1	02/16/18	02/21/18	370,128.75	2.93	3,541.67	370,171.13	369,390.38
MORGAN STANLEY CORP NOTES DTD 04/21/2016 2.500% 04/21/2021	61746BEA0	350,000.00	BBB+	A3	02/13/18	02/15/18	344,120.00	3.06	3,159.72	344,200.18	344,012.20
BANK OF AMERICA CORP (CALLABLE) DTD 09/18/2017 2.328% 10/01/2021	06051GGS2	275,000.00	A-	A3	09/22/17	09/26/17	274,560.00	2.37	2,898.68	274,606.92	270,315.65
BANK OF AMERICA CORP (CALLABLE) DTD 09/18/2017 2.328% 10/01/2021	06051GGS2	450,000.00	A-	A3	09/13/17	09/18/17	450,000.00	2.33	4,743.30	450,000.00	442,334.70
Security Type Sub-Total		17,850,000.00					17,851,474.78	1.98	92,616.55	17,847,232.12	17,635,526.94
Certificate of Deposit											
NORDEA BANK FINLAND NY CD DTD 12/05/2016 1.760% 11/30/2018	65558LWA6	700,000.00	A-1+	P-1	12/01/16	12/05/16	700,000.00	1.74	3,114.22	700,000.00	699,993.70
CANADIAN IMPERIAL BANK NY CD DTD 12/05/2016 1.760% 11/30/2018	13606A5Z7	1,450,000.00	A-1	P-1	12/01/16	12/05/16	1,448,869.00	1.78	6,450.89	1,449,572.55	1,446,752.00
SVENSKA HANDELSBANKEN NY LT CD DTD 01/12/2017 1.890% 01/10/2019	86958JHB8	1,400,000.00	A-1+	P-1	01/10/17	01/12/17	1,400,000.00	1.91	3,675.00	1,400,000.00	1,393,651.00
BANK OF MONTREAL CHICAGO CERT DEPOS DTD 02/09/2017 1.880% 02/07/2019	06427KRC3	1,425,000.00	A-1	P-1	02/08/17	02/09/17	1,425,000.00	1.90	1,786.00	1,425,000.00	1,424,784.83
BANK OF NOVA SCOTIA HOUSTON LT CD DTD 04/06/2017 1.910% 04/05/2019	06417GUE6	1,425,000.00	A+	A1	04/05/17	04/06/17	1,425,000.00	1.91	11,113.81	1,425,000.00	1,417,892.10
SUMITOMO MITSUI BANK NY CD DTD 05/04/2017 2.050% 05/03/2019	86563YVNO	1,425,000.00	A	A1	05/03/17	05/04/17	1,425,000.00	2.05	9,575.21	1,425,000.00	1,421,595.68



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Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Certificate of Deposit											
SKANDINAV ENSKILDA BANKEN NY CD DTD 08/04/2017 1.840% 08/02/2019	83050FXT3	1,475,000.00	A+	Aa3	08/03/17	08/04/17	1,474,424.75	1.85	2,035.50	1,474,589.89	1,434,795.97
BANK OF TOKYO-MITSUBISHI NY CD DTD 09/27/2017 2.070% 09/25/2019	06539RGM3	750,000.00	A	A1	09/25/17	09/27/17	750,000.00	2.07	6,684.38	750,000.00	743,890.50
CREDIT SUISSE NEW YORK CERT DEPOS DTD 02/08/2018 2.670% 02/07/2020	22549LFR1	750,000.00	A	A1	02/07/18	02/08/18	750,000.00	2.67	1,279.38	750,000.00	754,337.25
NORDEA BANK AB NY CD DTD 02/22/2018 2.720% 02/20/2020	65590ASN7	750,000.00	AA-	Aa3	02/20/18	02/22/18	750,000.00	2.72	510.00	750,000.00	749,349.75
WESTPAC BANKING CORP NY CD DTD 08/07/2017 2.050% 08/03/2020	96121T4A3	1,325,000.00	AA-	Aa3	08/03/17	08/07/17	1,325,000.00	2.05	1,810.83	1,325,000.00	1,313,284.35
SWEDBANK (NEW YORK) CERT DEPOS DTD 11/17/2017 2.270% 11/16/2020	87019U6D6	750,000.00	AA-	Aa3	11/16/17	11/17/17	750,000.00	2.30	4,918.33	750,000.00	740,589.00
Security Type Sub-Total		13,625,000.00					13,623,293.75	2.03	52,953.55	13,624,162.44	13,540,916.13
Asset-Backed Security / Collateralized Mortgage Obligation											
CARMAX ABS 2016-3 A2 DTD 07/20/2016 1.170% 08/15/2019	14314EAB7	89,649.84	AAA	NR	07/14/16	07/20/16	89,642.53	1.18	46.62	89,646.55	89,597.51
FORD ABS 2015-C A3 DTD 09/22/2015 1.410% 02/15/2020	34530YAD5	158,568.52	AAA	Aaa	09/15/15	09/22/15	158,537.67	1.42	99.37	158,556.44	158,091.29
ALLY ABS 2016-3 A3 DTD 05/31/2016 1.440% 08/15/2020	02007LAC6	204,030.46	AAA	Aaa	05/24/16	05/31/16	204,010.65	1.44	130.58	204,019.36	203,124.71
HYUNDAI ABS 2016-A A3 DTD 03/30/2016 1.560% 09/15/2020	44930UAD8	140,000.00	AAA	Aaa	03/22/16	03/30/16	139,972.84	1.57	97.07	139,985.65	139,249.12
BANK OF AMERICA ABS 2015-A2 A DTD 04/29/2015 1.360% 09/15/2020	05522RCU0	495,000.00	AAA	NR	10/28/15	10/29/15	495,715.43	1.30	299.20	495,383.82	494,554.50
TOYOTA ABS 2017-B A3 DTD 05/17/2017 1.760% 07/15/2021	89190BAD0	725,000.00	AAA	Aaa	05/09/17	05/17/17	724,944.39	1.76	567.11	724,945.34	715,900.16
ALLY ABS 2017-3 A3 DTD 05/24/2017 1.740% 09/15/2021	02007EAE8	165,000.00	AAA	Aaa	05/16/17	05/24/17	164,982.79	1.96	127.60	164,986.02	163,187.05



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Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Asset-Backed Security / Collateralized Mortgage Obligation											
CCCIT 2017-A9 A9 DTD 10/02/2017 1.800% 09/20/2021	17305EGH2	375,000.00	AAA	NR	09/25/17	10/02/17	374,972.06	1.80	2,793.75	374,975.21	371,026.76
CITIBANK ABS 2017-A3 A3 DTD 04/11/2017 1.920% 04/07/2022	17305EGB5	375,000.00	AAA	NR	05/15/17	05/22/17	376,001.25	1.82	2,880.00	375,880.92	369,068.33
Security Type Sub-Total		2,727,248.82					2,728,779.61	1.63	7,041.30	2,728,379.31	2,703,799.43
Managed Account Sub-Total		74,059,152.06					74,051,617.07	1.65	259,975.51	74,023,557.27	73,084,781.72
Securities Sub-Total		\$74,059,152.06					\$74,051,617.07	1.65%	\$259,975.51	\$74,023,557.27	\$73,084,781.72
Accrued Interest											\$259,975.51
Total Investments											\$73,344,757.23



Managed Account Security Transactions & Interest

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Transaction Type					Principal	Accrued		Realized G/L	Realized G/L	Sale
Trade	Settle	Security Description	CUSIP	Par	Proceeds	Interest	Total	Cost	Amort Cost	Method
BUY										
02/01/18	02/06/18	IBM CORP CORP NOTES DTD 02/06/2018 2.650% 02/05/2021	44932HAG8	125,000.00	(124,938.75)	0.00	(124,938.75)			
02/07/18	02/08/18	CREDIT SUISSE NEW YORK CERT DEPOS DTD 02/08/2018 2.670% 02/07/2020	22549LFR1	750,000.00	(750,000.00)	0.00	(750,000.00)			
02/13/18	02/15/18	MORGAN STANLEY CORP NOTES DTD 04/21/2016 2.500% 04/21/2021	61746BEA0	350,000.00	(344,120.00)	(2,770.83)	(346,890.83)			
02/16/18	02/21/18	BANK OF NEW YORK MELLON CORP (CALLABLE) DTD 02/19/2016 2.500% 04/15/2021	06406FAA1	375,000.00	(370,128.75)	(3,281.25)	(373,410.00)			
02/16/18	02/21/18	BNY MELLON CORP NOTE (CALLABLE) DTD 08/17/2015 2.600% 08/17/2020	06406HDD8	325,000.00	(323,404.25)	(93.89)	(323,498.14)			
02/20/18	02/22/18	NORDEA BANK AB NY CD DTD 02/22/2018 2.720% 02/20/2020	65590ASN7	750,000.00	(750,000.00)	0.00	(750,000.00)			
02/21/18	02/26/18	NATIONAL RURAL UTIL COOP DTD 02/26/2018 2.900% 03/15/2021	63743HER9	300,000.00	(299,667.00)	0.00	(299,667.00)			
02/22/18	02/27/18	PACCAR FINANCIAL CORP NOTES DTD 02/27/2018 2.800% 03/01/2021	69371RN93	240,000.00	(239,882.40)	0.00	(239,882.40)			
Transaction Type Sub-Total				3,215,000.00	(3,202,141.15)	(6,145.97)	(3,208,287.12)			

INTEREST										
02/01/18	02/25/18	FANNIE MAE SERIES 2015-M13 ASQ2 DTD 10/01/2015 1.646% 09/01/2019	3136AQDO0	305,758.98	0.00	496.32	496.32			
02/01/18	02/25/18	FNMA SERIES 2015-M7 ASQ2 DTD 04/01/2015 1.550% 04/01/2018	3136ANJY4	86,793.51	0.00	112.11	112.11			
02/01/18	02/25/18	FNMA SERIES 2015-M15 ASQ2 DTD 11/01/2015 1.898% 01/01/2019	3136AOSW1	106,178.00	0.00	167.95	167.95			
02/01/18	02/25/18	FNMA SERIES 2016-M9 ASQ2 DTD 06/01/2016 1.785% 06/01/2019	3136ASPX8	180,554.31	0.00	268.57	268.57			
02/02/18	02/02/18	SKANDINAV ENSKILDA BANKEN NY CD DTD 08/04/2017 1.840% 08/02/2019	83050FXT3	1,475,000.00	0.00	13,720.78	13,720.78			
02/02/18	02/02/18	FNMA BENCHMARK NOTE DTD 08/02/2016 0.875% 08/02/2019	3135GON33	1,425,000.00	0.00	6,234.38	6,234.38			



Managed Account Security Transactions & Interest

For the Month Ending **February 28, 2018**

CITY OF ANTIOCH, CA - 04380500

Transaction Type		Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L	Realized G/L	Sale
Trade	Settle							Cost	Amort Cost	Method
INTEREST										
02/04/18	02/04/18	APPLE INC CORP NOTES DTD 08/04/2016 1.100% 08/02/2019	037833CB4	725,000.00	0.00	3,987.50	3,987.50			
02/06/18	02/06/18	MICROSOFT CORP NOTES DTD 02/06/2017 1.850% 02/06/2020	594918BV5	350,000.00	0.00	3,237.50	3,237.50			
02/07/18	02/07/18	WESTPAC BANKING CORP NY CD DTD 08/07/2017 2.050% 08/03/2020	96121T4A3	1,325,000.00	0.00	13,581.25	13,581.25			
02/07/18	02/07/18	BANK OF MONTREAL CHICAGO CERT DEPOS DTD 02/09/2017 1.880% 02/07/2019	06427KRC3	1,425,000.00	0.00	13,395.00	13,395.00			
02/08/18	02/08/18	MICROSOFT CORP NOTES DTD 08/08/2016 1.100% 08/08/2019	594918BN3	480,000.00	0.00	2,640.00	2,640.00			
02/14/18	02/14/18	AMERICAN HONDA FINANCE DTD 02/16/2017 2.000% 02/14/2020	02665WBM2	340,000.00	0.00	3,400.00	3,400.00			
02/15/18	02/15/18	ALLY ABS 2017-3 A3 DTD 05/24/2017 1.740% 09/15/2021	02007EAE8	165,000.00	0.00	239.25	239.25			
02/15/18	02/15/18	BANK OF AMERICA ABS 2015-A2 A DTD 04/29/2015 1.360% 09/15/2020	05522RCU0	495,000.00	0.00	561.00	561.00			
02/15/18	02/15/18	TOYOTA ABS 2017-B A3 DTD 05/17/2017 1.760% 07/15/2021	89190BAD0	725,000.00	0.00	1,063.33	1,063.33			
02/15/18	02/15/18	CT ST TXBL GO BONDS DTD 08/17/2016 1.300% 08/15/2019	20772J3D2	795,000.00	0.00	5,167.50	5,167.50			
02/15/18	02/15/18	HYUNDAI ABS 2016-A A3 DTD 03/30/2016 1.560% 09/15/2020	44930UAD8	140,000.00	0.00	182.00	182.00			
02/15/18	02/15/18	ALLY ABS 2016-3 A3 DTD 05/31/2016 1.440% 08/15/2020	02007LAC6	222,042.48	0.00	266.45	266.45			
02/15/18	02/15/18	CARMAX ABS 2016-3 A2 DTD 07/20/2016 1.170% 08/15/2019	14314EAB7	125,648.02	0.00	122.51	122.51			
02/15/18	02/15/18	INTL BANK OF RECON AND DEV SN NOTE DTD 07/13/2016 0.875% 08/15/2019	459058FK4	725,000.00	0.00	3,171.88	3,171.88			
02/15/18	02/15/18	FORD ABS 2015-C A3 DTD 09/22/2015 1.410% 02/15/2020	34530YAD5	179,309.91	0.00	210.69	210.69			
02/19/18	02/19/18	TOYOTA MOTOR CREDIT CORP NOTES DTD 02/19/2016 1.700% 02/19/2019	89236TCU7	755,000.00	0.00	6,417.50	6,417.50			



Managed Account Security Transactions & Interest

For the Month Ending **February 28, 2018**

CITY OF ANTIOCH, CA - 04380500

Transaction Type	Trade	Settle	Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L Cost	Realized G/L Amort Cost	Sale Method
INTEREST											
02/26/18	02/26/18		FNMA BENCHMARK NOTE DTD 02/23/2016 1.000% 02/26/2019	3135G0J53	1,585,000.00	0.00	7,925.00	7,925.00			
02/28/18	02/28/18		FNMA NOTES DTD 09/02/2016 1.000% 08/28/2019	3135G0P49	1,650,000.00	0.00	8,250.00	8,250.00			
02/28/18	02/28/18		US TREASURY NOTES DTD 03/02/2015 1.375% 02/29/2020	912828J50	1,450,000.00	0.00	9,968.75	9,968.75			
02/28/18	02/28/18		FNMA NOTES DTD 09/02/2016 1.000% 08/28/2019	3135G0P49	2,025,000.00	0.00	10,125.00	10,125.00			
02/28/18	02/28/18		FNMA NOTES DTD 02/28/2017 1.500% 02/28/2020	3135G0T29	900,000.00	0.00	6,750.00	6,750.00			
Transaction Type Sub-Total					20,161,285.21	0.00	121,662.22	121,662.22			
PAYDOWNS											
02/01/18	02/25/18		FNMA SERIES 2015-M7 ASQ2 DTD 04/01/2015 1.550% 04/01/2018	3136ANJY4	80,500.55	80,500.55	0.00	80,500.55	(804.71)	0.00	
02/01/18	02/25/18		FANNIE MAE SERIES 2015-M13 ASQ2 DTD 10/01/2015 1.646% 09/01/2019	3136AOD00	20,177.72	20,177.72	0.00	20,177.72	(202.06)	0.00	
02/01/18	02/25/18		FNMA SERIES 2016-M9 ASQ2 DTD 06/01/2016 1.785% 06/01/2019	3136ASPX8	16,534.74	16,534.74	0.00	16,534.74	(165.34)	0.00	
02/01/18	02/25/18		FNMA SERIES 2015-M15 ASQ2 DTD 11/01/2015 1.898% 01/01/2019	3136AOSW1	168.55	168.55	0.00	168.55	(1.69)	0.00	
02/15/18	02/15/18		ALLY ABS 2016-3 A3 DTD 05/31/2016 1.440% 08/15/2020	02007LAC6	18,012.02	18,012.02	0.00	18,012.02	1.75	0.00	
02/15/18	02/15/18		CARMAX ABS 2016-3 A2 DTD 07/20/2016 1.170% 08/15/2019	14314EAB7	35,998.18	35,998.18	0.00	35,998.18	2.94	0.00	
02/15/18	02/15/18		FORD ABS 2015-C A3 DTD 09/22/2015 1.410% 02/15/2020	34530YAD5	20,741.39	20,741.39	0.00	20,741.39	4.04	0.00	
Transaction Type Sub-Total					192,133.15	192,133.15	0.00	192,133.15	(1,165.07)	0.00	
SELL											
02/07/18	02/08/18		BANK OF NEW YORK MELLON CORP (CALLABLE) DTD 05/29/2015 1.600% 05/22/2018	06406HDB2	675,000.00	674,439.75	2,280.00	676,719.75	(499.50)	(554.17)	FIFO



Managed Account Security Transactions & Interest

For the Month Ending **February 28, 2018**

CITY OF ANTIOCH, CA - 04380500

Transaction Type		Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L	Realized G/L	Sale Method
Trade	Settle							Cost	Amort Cost	
SELL										
02/07/18	02/08/18	THE WALT DISNEY CORPORATION DTD 01/08/2016 1.650% 01/08/2019	25468PDH6	195,000.00	194,179.05	268.13	194,447.18	(559.65)	(739.72)	FIFO
02/13/18	02/15/18	FNMA BENCHMARK NOTE DTD 02/23/2016 1.000% 02/26/2019	3135G0J53	125,000.00	123,678.75	586.81	124,265.56	(1,026.25)	(1,219.11)	FIFO
02/16/18	02/21/18	FNMA BENCHMARK NOTE DTD 02/23/2016 1.000% 02/26/2019	3135G0J53	90,000.00	89,029.80	437.50	89,467.30	(792.90)	(904.01)	FIFO
02/16/18	02/21/18	FNMA BENCHMARK NOTE DTD 02/23/2016 1.000% 02/26/2019	3135G0J53	285,000.00	281,927.70	1,385.42	283,313.12	(2,399.70)	(2,843.16)	FIFO
02/16/18	02/21/18	FNMA BENCHMARK NOTE DTD 02/23/2016 1.000% 02/26/2019	3135G0J53	325,000.00	321,538.75	1,579.86	323,118.61	(2,821.00)	(3,222.23)	FIFO
02/20/18	02/22/18	NORDEA BANK FINLAND NY CD DTD 12/05/2016 1.760% 11/30/2018	65558LWA6	750,000.00	747,547.50	3,080.00	750,627.50	(2,452.50)	(2,452.50)	FIFO
02/22/18	02/26/18	FNMA BENCHMARK NOTE DTD 02/23/2016 1.000% 02/26/2019	3135G0J53	300,000.00	296,643.00	0.00	296,643.00	(2,766.00)	(3,139.36)	FIFO
02/27/18	02/27/18	FNMA BENCHMARK NOTE DTD 02/23/2016 1.000% 02/26/2019	3135G0J53	100,000.00	98,915.00	2.78	98,917.78	(888.00)	(1,012.65)	FIFO
Transaction Type Sub-Total				2,845,000.00	2,827,899.30	9,620.50	2,837,519.80	(14,205.50)	(16,086.91)	
Managed Account Sub-Total						(182,108.70)	125,136.75	(56,971.95)	(15,370.57)	(16,086.91)
Total Security Transactions						(\$182,108.70)	\$125,136.75	(\$56,971.95)	(\$15,370.57)	(\$16,086.91)



STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of March 27, 2018

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Forrest Ebbs, Community Development Director *FE*

SUBJECT: Ordinance Amending Title 9, Chapter 5 of the Antioch Municipal Code (Zoning Ordinance) Regarding Donation Bins and Garage Sales – Second Reading

RECOMMENDED ACTION

It is recommended that the City Council adopt the Ordinance, as amended, Amending Title 9, Chapter 5 of the Antioch Municipal Code (Zoning Ordinance) Regarding Donation Bins and Garage Sales (Attachment "A").

STRATEGIC PURPOSE

Long Term Goal D: Blight Eradication. Eradicate blight conditions through code enforcement and blight abatement.

Strategy D-2: Create a multifaceted team of resources that can assemble to address areas that habitually experience any combination of criminal, illegal, blighting and nuisance activities and/or conditions.

DISCUSSION

The adoption of an Ordinance requires two separate readings. The subject Ordinance was introduced at the February 27, 2018 City Council meeting. The second reading was introduced on March 13, 2018, but was continued so that the maximum number of garage sales could be changed from four to three per year. This second reading will finalize the adoption of this Ordinance.

ATTACHMENTS

A: Ordinance Amending Title 9, Chapter 5 of the Antioch Municipal Code (Zoning Ordinance) Regarding Donation Bins and Garage Sales

ATTACHMENT "A"

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ANTIOCH AMENDING CHAPTER 5 OF TITLE 9 OF THE ANTIOCH MUNICIPAL CODE TO ADDRESS DONATION BINS AND GARAGE SALES

The City Council of the City of Antioch does ordain as follows:

SECTION 1:

1. On February 27, 2018, the City Council found that the proposed project is exempt from the California Environmental Quality Act (CEQA), per Section 15061(b)(3) as it is covered by the general rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment. It can be seen with certainty that there is no possibility that the proposed project may have a significant effect on the environment.
2. On January 17, 2018, the Planning Commission held a duly notice public hearing and recommended that the City Council amend the Antioch Municipal Code to address donation bins and garage sales.
3. The regulation of donation bins and collection facilities throughout the City of Antioch is in the interest of the City and its residents as these facilities have the potential to create a public nuisance if not properly regulated due to the accumulation of accepted goods outside of the container, architectural incompatibility, loss of required parking spaces, or damage to required landscaping.

SECTION 2: Section 9-5.3812, "Small Collection Facilities" of the Antioch Municipal Code is amended to read as follows:

Small collection facilities:

- (A) Shall be no larger than 500 square feet in total area and occupy no required parking space. If the Zoning Administrator determines that required parking spaces must be used, then not more than five such spaces may be occupied and must be at the farthest distance possible from the host use;
- (B) Shall be set back at least 20 feet from any street line and shall not obstruct pedestrian or vehicular circulation nor create any sight distance problem;
- (C) Shall accept only glass, metals, plastic containers, and papers, or personal property;
- (D) Shall use no power-driven processing equipment, except for reverse vending machines;
- (E) Shall use containers which are constructed and maintained with durable waterproof and rustproof materials, covered when the site is not attended, secured from unauthorized entry or removal of materials, and of

sufficient capacity to accommodate materials collected on the collection schedule;

(F) Shall store all recyclable collected materials in containers or in the mobile unit vehicle and shall not leave materials outside of containers when an attendant is not present;

(G) Shall be maintained free of litter. Mobile facilities at which the truck or containers are removed at the end of each collection shall be swept daily;

(H) Shall (if attended facilities) operate only during the hours between 9:00 a.m. and 7:00 p.m. if located within 100 feet of a residential zone or use;

(I) Shall locate containers for the 24 hour donation of materials at least 300 feet from any property zoned for occupancy by a residential use;

(J) Shall feature clearly marked containers which identify the type of materials which may be deposited; and the facility shall be clearly marked to identify the name and telephone number of the operator and the hours of operation and display a notice stating that no material shall be left outside of the recycling enclosure or containers;

(K) Shall feature identification signs not larger than 16 square feet, not counting the informational signs required by this section. Directional signs, bearing no advertising, may be installed with the approval of the Zoning Administrator if necessary to facilitate traffic circulation or if the facility is not visible from the public right-of-way;

(L) Shall not impair the landscaping of the host use; and

(M) Shall not reduce parking spaces below the minimum number required for the primary use unless the facility is located in a convenience zone or potential convenience zone as designated by the State Department of Conservation. A reduction in available parking spaces may then be allowed as follows:

Number of Available Spaces	Maximum Reduction
0-25	0
26-35	2
36-49	3
50-99	4
100+	5

SECTION 3. Section 9-5.203, "Definitions" of the Antioch Municipal Code is amended as follows:

9-5.203 DEFINITIONS

COLLECTION FACILITY. A center for the acceptance by donation, redemption, or purchase of recyclable materials or personal property from the public. Such

facility does not use power-driven processing equipment, except as set forth in this chapter.

COLLECTION FACILITY may include the following:

- (1) Reverse vending machines;
- (2) Small collection facilities which occupy an area of not more than 500 square feet and may include:
 - (a) A mobile unit;
 - (b) Bulk reverse vending machines or a grouping of reverse vending machines occupying more than 50 square feet;
 - (c) Kiosk type units which may include permanent structures; and
 - (d) Unattended containers placed for the donation of recyclable materials and/or personal property; and
- (3) Large collection facilities which may occupy an area of more than 500 square feet and may include permanent structures.

SECTION 4. Section 9-5.203, "Definitions" of the Antioch Municipal Code is amended to include the following definitions:

GARAGE SALE. The sale of predominantly used personal property from a residence occurring as an accessory use of a residential property for a period of no more than three (3) consecutive days and no more than three (3) times in a calendar year. The sale of unused property, or occurrences lasting longer than three (3) consecutive days or occurring more than three (3) times in a calendar year constitutes RETAIL, GENERAL AND SPECIALTY.

RETAIL, GENERAL AND SPECIALTY. The sale of general merchandise from a fixed location to the general public.

SECTION 5. CEQA.

The above amendments to the City's Municipal Code are exempt from environmental review per CEQA Guidelines under the General Rule, 14 California Code of Regulations, section 15061(b)(3). The project involves updates and revisions to existing regulations. The proposed code amendments are consistent with California Law, specifically Government Code section 65850.7 and Civil Code section 714. It can be seen with certainty that the proposed Municipal Code text amendments will have no significant effect on the environment.

SECTION 6. Publication; Effective Date.

This Ordinance shall take effect and be enforced thirty (30) days from and after the date of its adoption by the City Council at a second reading and shall be posted and published in accordance with the California Government Code.

SECTION 7. Severability.

Should any provision of this Ordinance, or its application to any person or circumstance, be determined by a court of competent jurisdiction to be unlawful, unenforceable or otherwise void, that determination shall have no effect on any other provision of this Ordinance or the application of this Ordinance to any other person or circumstance and, to that end, the provisions hereof are severable.

* * * * *

I **HEREBY CERTIFY** that the foregoing ordinance was introduced at a regular meeting of the City Council of the City of Antioch held on the 27th day of February, 2018 and passed and adopted at a regular meeting thereof, held on the 27th day of March, 2018 by the following vote:

AYES:

NOES:

ABSENT:

Sean Wright, Mayor of the City of Antioch

ATTEST:

Arne Simonsen, CMC
City Clerk of the City of Antioch




STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of March 27, 2018

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Arne Simonsen, CMC, City Clerk

APPROVED BY: Nickie Mastay, Administrative Services Director 

SUBJECT: League of California Cities Policy Committee Meetings on April 12-13, 2018, the City Clerks Association of California (CCAC) Annual Conference, and the CCAC Advanced Academy on April 17-20, 2018

RECOMMENDED ACTION

It is recommended that the City Council authorize associated expenditures for the City Clerk to attend the League of California Cities Policy Committee meetings April 12-13, 2018 in Pomona, California, and the City Clerks Association of California (CCAC) Annual Conference and the CCAC Advanced Academy April 17-20, 2018 in Berkeley, California.

STRATEGIC PURPOSE

The recommended action supports the following strategic priorities that are duties of the City Clerk's office:

Strategy L-1: Improve community communications and trust in City government and keep the community well informed as to the activities of the City Departments.

Strategy L-5: Effectively and efficiently manage City Council agenda preparation, noticing and records.

Strategy L-7: Manage the City's Component of Municipal Elections.

Strategy L-8: Coordinate City Boards and Commissions administrative requirements.

FISCAL IMPACT

The FY 2017/18 budget allocated funding for the City Clerk to attend the League policy committee meetings (\$275 lodging/meals), CCAC Advanced Academy (\$200 registration), and CCAC Annual Conference (\$460 registration/\$793 lodging).

DISCUSSION

- League of California Cities Policy Committees

The City Clerk is a 2018 Presidential appointee to two League of California Cities Policy Committees: Housing, Community & Economic Development; and Governance, Transparency and Labor Relations. (Attachment A).

- City Clerks Advanced Academy

The City Clerks Advanced Academy takes place the day before the CCAC Annual Conference on April 17th. This 7-hour academy covers Enhancing Workplace Cultures and Addressing the Fear Factor: Minimizing Fear to Realize Your Goals. It has been approved by the IIMC for 3 MMC Advanced Educations Points (Attachment B).

- City Clerks Association of California Annual Conference

The CCAC Annual Conference takes place April 18-20 (Attachment B). There are a number of sessions and attendees are scanned in to every session.

The IIMC has approved 4.13 MMC Advanced Education points for attending all sessions of the conference.

The City of Antioch Travel and Expense Policy for Elected and Appointed (non-employee) Officials is attached as Attachment C. contained therein, the Authorization Process states: "Overnight travel by Elected Official shall be pre-approved by placing the item on the City Council Consent Calendar."

ATTACHMENTS

- A. League of California Cities 2018 Policy Committee Schedule
- B. CCAC Advanced Academy and CCAC Annual Conference brochure
- C. Travel and Expense Policy.

2018 POLICY COMMITTEE SCHEDULE

Meetings begin at 10:00 a.m. and end by 3:00 p.m.

January 18 & 19

Sacramento Convention Center, 1400 J Street, Sacramento 95814
*Committees meeting at League Office, 1400 K Street, Sacramento 95814

Thursday, January 18

*Environmental Quality
Gov. Transp. & Labor Relations
Revenue and Taxation
Transp., Comm. & Public Works

Friday, January 19

*Community Services
Housing, Community & Economic Dev.
Public Safety

April 12 & 13

Sheraton Fairplex Hotel & Conference Center, 601 West McKinley Avenue, Pomona, 91768

Thursday, April 12

Environmental Quality
Gov. Transp. & Labor Relations
Revenue and Taxation
Transp., Comm. & Public Works

Friday, April 13

Community Services
Housing, Community & Economic Dev.
Public Safety

June 7 & 8

Sacramento Convention Center, 1400 J Street, Sacramento 95814
*Committees meeting at League Office, 1400 K Street, Sacramento 95814

Thursday, June 7

*Environmental Quality
Gov. Transp. & Labor Relations
Revenue and Taxation
Transp., Comm. & Public Works

Friday, June 8

*Community Services
Housing, Community & Economic Dev.
Public Safety

Deadline for Submitting Annual Conference Resolutions

Midnight on Saturday, July 14, 2018 – E-mail, regular mail, or fax

ANNUAL CONFERENCE

September 12 - 14, 2018, Long Beach, California

NOTE: Policy committee members should be aware that lunch is usually served at these meetings. The state's Fair Political Practices Commission takes the position that the value of the lunch should be reported on city officials' statement of economic interests form. Because of the service you provide at these meetings, the League takes the position that the value of the lunch should be reported as income (in return for your service to the committee) as opposed to a gift (note that this is not income for state or federal income tax purposes—just Political Reform Act reporting purposes). The League has been persistent, but unsuccessful, in attempting to change the FPPC's mind about this interpretation. As such, we feel we need to let you know about the issue so you can determine your course of action.

If you would prefer not to have to report the value of the lunches as income, we will let you know the amount so you can reimburse the League. The lunches tend to run in the \$30 to \$45 range.



**2018 CCAC ANNUAL CONFERENCE
DOUBLETREE BY HILTON HOTEL
BERKELEY MARINA
200 MARINA BLVD, BERKELEY
APRIL 17-20, 2018**

Optional Pre-Conference Education Tuesday, April 17

<p>9 am – 4 pm</p>	<p>CCAC ADVANCED ACADEMY – Brought to CCAC by Miller Consulting, MMC Academy Institute Director</p> <p>Fee: \$200 3 CMC Education or MMC Advanced Education Points</p> <p>ENHANCING WORKPLACE CULTURES AND ADDRESSING THE FEAR FACTOR Speaker: Brenda Viola</p> <p><u>Part I – Enhancing Your Workplace Culture:</u> Local government Clerks are the heartbeat of their government organization and have the ability to influence an entire culture. A healthy organizational culture makes for happier employees and is reflected in the service extended to citizens. Work should be a place that is invigorating, not draining. Culture is the underlying foundation that creates an atmosphere where ideas, teamwork, and personal and professional growth can flourish - and the Clerk is a key person who can effect incremental change to "right the ship."</p> <p><u>Part II – The Fear Factor: Minimizing Fear to Realize Your Goals:</u> Fear is always a factor in life. While we can all aspire to the fearless pursuit of our goals, real life is about feeling the fear and acting in SPITE of it, which is the true definition of courage. Fear is often a great masquerader that can trick you into thinking you're being prudent; that can talk you out of thinking bigger; that can silence you when your voice is crucial - and that can shut down your ability to dream and hope for the future. If you've ever said, "That'll never change" or "That's just the way it always will be" know that such always and never statements are fueled by fear.</p>
<p>9 am – 4 pm</p>	<p>ATHENIAN DIALOGUE</p> <p>Fee: \$150 3 CMC or MMC Education Points</p> <p>UPSTAIRS AT THE WHITE HOUSE BY J.B. WEST Facilitator: Mary Lynne Stratta, City Secretary, Bryan, TX</p> <p><u>About the Book:</u> J.B. West, chief usher of the White House, directed operations and maintenance of 1600 Pennsylvania Avenue, and coordinated its daily life, at the request of the president and his family. He directed state functions; planned parties, weddings and funerals, gardens and playgrounds, and extensive renovations; and with a large staff, supervised every activity in the presidential home. For twenty-eight years, he witnessed national crises and triumphs, and interacted daily with six consecutive presidents and first ladies, as well as their parents, children and grandchildren, and house guests. Mary Lynne will lead participants through an exploration of the ultimate work/life balance struggle through the lens of the man who witnessed it all.</p>

WEDNESDAY, APRIL 18

7:00 am	Registration Opens – Breakfast on your own
9:00 am – 9:30 am	Annual Conference Opening Ceremonies
9:30 am – 10:00 am	BREAK WITH EXHIBITORS
10:00 am – 12:00 pm	HOW TO GO THE EXTRA MILE (WHEN YOU'RE RUNNING ON EMPTY) Speaker: Brenda Viola Moderator: Wendy Klock-Johnson, CCAC President & Assistant City Clerk, Sacramento <u>Description:</u> For most local governments, the Municipal Clerk is the wind beneath EVERYONE'S wings. No one asks you to go the extra mile – you just DO, because that's what you're known for – passion, dedication and unwavering resolve to set the standard of excellence in your organization. But what if you're close to running on empty? Even superstars have battle scars and need to re-charge their batteries. Learn the six secrets to getting your mojo back in this inspirational speech designed to kick off a Conference with a bang!
12:00 pm – 1:30 pm	REGION IX LUNCHEON – included with your conference registration
1:30 pm – 5:00 pm	NAVIGATING THROUGH TRANSITION Speakers: Dr. Frank Benest, former City Manager of Palo Alto & ICMA Liaison For Next Generation Initiatives <u>Description:</u> Local government officials operate in an increasingly uncertain, ambiguous and disruptive world, focusing upon any number of transitions. These transitions may occur because of elections, new city management, different kinds of citizen or board demands, emerging technologies, or value, generational, or political shifts.
3:00 pm – 3:30 pm	BREAK WITH EXHIBITORS

ALL CONFERENCE EVENT
Dinner Cruise aboard the Empress Hornblower
6:00 pm – 9:00 pm

THURSDAY, APRIL 19

6:00 am	Pat Hammers Walk/Run
7:00 am – 8:00 am	Breakfast on Your Own
CONCURRENT SESSIONS 8:00 am – 12:00 pm	<p><u>TRACK A: LEADERSHIP</u></p> <p>MATURING AS A LEADER</p> <p>Speaker: Rosanne Richeal, The Richeal Group</p> <p><u>Description:</u> Leadership is introspection with a higher purpose. Effective leaders understand influence is the key to unlocking the unconscious potential and value in others. With a refined balance of technical knowledge, cognitive skills, and emotional competence, leaders can create a fulfilled and productive personal and professional life for themselves and their organization. In this session, attendees will be asked thought-provoking questions aimed at unleashing the most powerful attribute we possess, our self-awareness. You will be internally challenged to identify and defend your values, beliefs and judgments of others through introspective reflection. Some of the concepts discussed in this session will delve into Introspection, Personal Values, Leadership Traits, and Creating Balance, and how each serves as an important foundation for developing trust and respect among others while providing overall personal and professional satisfaction.</p>
	<p><u>TRACK B: TECHNOLOGY</u></p> <p>TRANSITIONING FROM AT-LARGE TO BY-DISTRICT ELECTIONS: A PRACTICAL GUIDE FOR CITY CLERKS</p> <p>Speakers: Anthony Mejia, City Clerk, Palm Springs Marc Donohue, City Clerk, Rosemead Doug Johnson, National Demographics Corporation</p> <p><u>Description:</u> Under the threat of litigation, cities are being forced to abandon their at-large electoral system and convert to a district-based electoral system. The California Voting Rights Act (CVRA), which was signed into law in 2002, made it much easier for plaintiffs to prevail in lawsuits against public entities who elected their members to its governing body through at-large elections. Under the CVRA, plaintiffs must only show that there is “racially polarized voting” in order to prove a violation exists. This session provides an extensive overview of legal impacts, transition steps, districting rules and goals, understanding demographic data, and navigating through the political side of converting to a district-based election system.</p>
10:00 am – 10:30 am	BREAK WITH EXHIBITORS
12:00 pm – 1:30 pm	RETIREES AND PAST PRESIDENTS LUNCH – included with your conference registration

<p>CONCURRENT SESSIONS 1:30 pm – 5:00 pm</p>	<p><u>TRACK A: LEADERSHIP</u></p> <p>THE ENERGY OF U</p> <p>Speaker: Joel A. Brown</p> <p><u>Description:</u> Naturally, everyone says that wellness is important. However, how many of us really focus on wellness when it comes to our day-to-day responsibilities? Wellness and self-care are <u>core</u> leadership competencies, and to the extent that you take care of yourself, not only will you be better posed to help others, you will also be more prepared to create a sustainable and inclusive working environment. This workshop will focus on the four dimensions of energy – physical, emotional, mental and spiritual – and how you can create a practical plan for increasing your personal capacity, your professional development, and your ongoing personal fulfillment. Wellness is the secret to success and when managed proactively, it will help you become a leader in every facet of your life.</p> <p><u>TRACK B: TECHNOLOGY</u></p> <p>SO YOU’VE GOT YOURSELF IN A STICKY WICKET! OVERCOMING MISTAKES IN THE CLERK’S OFFICE AND TURNING LEARNING MOMENTS INTO OPPORTUNITIES”</p> <p>Speakers: Patrice Olds, City Clerk, San Mateo Wendy Klock-Johnson, Assistant City Clerk, Sacramento</p> <p>Moderator: Dawn G. Abrahamson, Professional Development Director & City Clerk, Vallejo</p> <p><u>Description:</u> City Clerk offices are hubs of activity, where crucial processes are protected, legal and compliance issues are managed, sensitive elected relationships are maintained; and all of this is done with white glove treatment by clerks wielding excellent judgement with just the right touch of political savviness. Usually. Sometimes things don’t happen right or go exactly according to plan. In this course, we will explore how to acknowledge mistakes without falling on your sword, from interactions with colleagues to electeds to public gaffes. We will explore turning failures into opportunities for personal growth, learning opportunities, and to build professional strength. You will emerge with an understanding of the gift of imperfection.</p>
<p>3:00 pm – 3:30 pm</p>	<p>BREAK WITH EXHIBITORS & RAFFLE</p>
<p>6:30 pm – 7:30 pm</p>	<p>PRESIDENT’S RECEPTION & SILENT AUCTION – included with conference registration</p>
<p>7:30 pm</p>	<p>PRESIDENT’S DINNER BANQUET – RSVP required, included with conference registration.</p>

FRIDAY, APRIL 20

7:00 am	Hot Networking Breakfast – included with registration
8:00 am – 11:30 am	<p>SURVIVING LIFE UNDER THE LIMBO BAR - MOVING FROM STRESS TO BALANCE</p> <p>Speaker: Faith Wood</p> <p>Moderator: Stephanie Smith, CCAC 1st Vice President & City Clerk, Murrieta</p> <p><u>Description:</u> The limbo game of life can affect us. It is easy to keep things in perspective when the limbo bar is high in the air – life coasting along smoothly and without hazard, not too many decisions to be made, minimal demands, no one agitating or making us crazy. But what happens when the bar gets lower and requires more tactical maneuvering than we’re used to; when our effortless existence and well-laid plans start to go awry? If you are feeling off balance and (perhaps) even a little burned out, then this keynote will help you discover tips for re-stabilizing, re-energizing, and refocusing on what it takes to be emotionally strong!</p>

Certification Points: 4.13 CMC Education or MMC Advanced Education points for attendance to all sessions of the Conference.

**CITY OF ANTIOCH
TRAVEL AND EXPENSE POLICY
ELECTED AND APPOINTED OFFICIALS**

PURPOSE

This document establishes the expense and reimbursement policy for all Elected and Appointed (non-employee) Officials of the City of Antioch. As Elected Officials, individuals may incur expenses related to the execution of their duties and responsibilities. These expenses may include the following: personal vehicle use, communication needs (cell phones, internet, and personal phone lines, newspaper subscriptions), and conferences and meetings related to the City's interests. As to Appointed Officials on the Administrative Appeals Board, Design Review Board, Economic Development Commission, Parks and Recreation Commission, Planning Commission, Police Crime Prevention Commission and Investment Committee, there may be opportunities for individuals to attend educational seminars or meetings related to the City's interests as approved by the City Council. Therefore, this policy establishes procedures for requesting and receiving payment for expenses incurred while representing the City on official business.

ADOPTION AND IMPLEMENTATION

The Council is responsible for adopting the expense and reimbursement policy for Elected and Appointed Officials and for approving any subsequent policy revisions.

EXCEPTIONS

The City Council may approve exceptions to this policy on a case-by-case basis for special or unique circumstances.

I. PERSONAL VEHICLE USE

In recognition of the fact that Elected Officials may use their private vehicles while performing their duties, a monthly vehicle allowance will be provided, as allowed pursuant to California Government Code section 1223. In addition to expenses associated with direct use of a private vehicle, this allowance shall also cover related expenses such as bridge tolls and routine parking fees. In order to be eligible for the reimbursement allowance, Elected Officials shall annually provide proof of liability insurance to the City Clerk. The monthly cap on reimbursement of automobile expenses for personal vehicle usage shall be as follows: Mayor: \$450; Council Members: \$350; City Clerk: \$350; City Treasurer: \$350.

**CITY OF ANTIOCH
TRAVEL AND EXPENSE POLICY
ELECTED AND APPOINTED OFFICIALS**

II. COMMUNICATION EQUIPMENT AND SERVICES

In recognition of the fact that City Council members have a significant responsibility to stay in touch with their constituents and City management employees, reimbursement of communication equipment shall be allowed for cell phone service and equipment, internet service and equipment, local and long distance telephone and fax line service and equipment. Individual council members will be responsible for establishing their own communication service providers and all bills for such service will be paid by the individual. Expense reports shall be submitted on the City's form within 30 days of an expense being incurred. The monthly cap on reimbursement of communication equipment and services shall be as follows: Mayor \$100; Council Members \$50. Any communication service expenditures beyond that amount will be borne by the individual elected official.

III. MEMBERSHIPS

The City Council shall decide which groups to join as an entity, such as the League of California Cities or the Antioch Chamber of Commerce, through City Council action including the budget process. Individual memberships in groups by Elected or Appointed Officials shall be the personal expense of those individuals unless otherwise approved in advance by the City Council.

IV. LOCAL CITY EVENTS

Elected City Officials may be reimbursed for the cost of attending local events related to the City's business upon completion of an expense report and documentation of expenses. City funds shall not be used to purchase alcohol or reimburse Elected Officials for alcohol related costs, unless as part of a set price for the event that happens to include alcohol. If a guest accompanies an Elected Official, only the cost of the Elected Official will be reimbursed.

V. TRAVEL

In recognition of the fact that Elected Officials may need to represent the City at conferences and meetings and may incur expenses in the course of their travel, this policy establishes procedures for requesting and receiving payment for travel and travel-related expenditures. Appointed Officials must be specifically authorized by the City Council to attend educational seminars or other meetings in order to seek reimbursement.

**CITY OF ANTIOCH
TRAVEL AND EXPENSE POLICY
ELECTED AND APPOINTED OFFICIALS**

(A) PROCEDURE

The key document in the administrative process is the Travel Authorization/Warrant Request (TA/WR). Besides ensuring that travel by Elected and Appointed Officials is conducted within this policy, the TA/WR summarizes the total cost of attending conferences, meetings, and seminars and provides documentation for cash advances, vendor payments and credit card purchases. General instructions for completing and processing this form are provided in a separate document.

(B) AUTHORIZATION PROCESS

All travel by an Appointed Official shall be pre-approved by having the item placed on the City Council Consent Calendar. Overnight travel by an Elected Official, shall be pre-approved by having the item placed on the City Council Consent Calendar.

After travel, the Travel Authorization report must be finalized. Finance will review for receipts and policy compliance.

(C) METHODS OF REIMBURSEMENT

There are three ways to request and receive payment for travel and travel-related expenditures: (1) advance payment, (2) reimbursement for actual expenditures, and (3) credit card usage.

(1) Advance payments: Elected Officials may request a cash advance for meals. The advance will be within the IRS approved per diem rates for meals and incidental expenses (M&IE) for the location/area visited as listed in Publication 1542. The value of meals provided at conferences, training, or other travel programs will be deducted from the cash advance at the following rate:

Breakfast - 20% Lunch - 30% Dinner - 50%

Other items, such as conference registration, lodging, and air fare may be paid directly to the vendor in advance of travel.

Upon return from travel, all cash advances must be documented with original itemized receipts.

(2) Reimbursement: Elected and Appointed Officials shall be reimbursed for all eligible expenditures upon return from travel for items that have original receipts. A Travel Authorization/Warrant Request with original receipts will be paid by Finance within the regular accounts payable time

**CITY OF ANTIOCH
TRAVEL AND EXPENSE POLICY
ELECTED AND APPOINTED OFFICIALS**

schedule. Reimbursement claims should be submitted within 30 days from the return from travel, and no reimbursements may be made that cross over fiscal years.

(3) Credit Card Usage: Elected and Appointed Officials may use personal credit cards to pay for travel expenses. Original receipts must be included with the Travel Authorization/Warrant Request to be eligible for reimbursement.

(D) ELIGIBLE EXPENDITURES

Meals and Incidental Expenses (M & IE)

- **Meals:** City funds shall not be used to purchase alcohol or reimburse Elected or Appointed Officials for alcohol related costs. Meal costs will be reimbursed as supported by original itemized receipts.

- **Personal Meals:** All expenditures must be documented and reimbursement will not exceed the meal schedule listed above.

- **Business Meals:** To qualify as a business meal, the identity of the participants and the business purpose of the discussion must be substantiated.

- **Incidental Expenses:** Those related to City business will be reimbursed at cost as supported by original receipts (e.g., tolls and taxi cabs).

In no event shall the reimbursement for meals and incidental expenses exceed the IRS approved per diem rates for the location visited as listed in Publication 1542.

- **Lodging:** The City will pay lodging expenses for Elected or Appointed Officials during official travel requiring one or more overnight stays. The City will pay for lodging for the evening preceding or subsequent to a meeting or business event when the Elected or Appointed Official would have to travel at unreasonably early or late hours to reach his or her destination.

Elected or Appointed Officials shall make an effort to obtain lodging at or near the facility where official City business is to take place to minimize travel time and transportation costs. The City will pay only for standard single rooms for individual Elected Officials. If lodging is in connection with a conference, lodging expenses must not exceed the group rate published by the conference sponsor. If conference rates are not available, government rates must be requested. A

**CITY OF ANTIOCH
TRAVEL AND EXPENSE POLICY
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list of hotels offering government rates in different areas of the country is available in the Finance Department. Lodging rates that are equal to or less than the government rates are presumed to be reasonable and hence reimbursable for purposes of this policy.

If a double room is requested by an Elected or Appointed Official because he or she is accompanied by a spouse or other person, the difference between the single and double room rate shall be considered the Elected or Appointed Official's personal expense.

Elected or Appointed Officials shall cancel any reservations for lodging they will not use. Any charge for an unused reservation shall be considered the Elected or Appointed Official's personal expense unless failure to cancel the reservation was due to circumstances beyond the Elected Official's control.

- **Personal Entertainment:** No reimbursement will be made for personal entertainment.

- **Guests:** If a guest accompanies an Elected or Appointed Official, only the cost of the Elected or Appointed Official will be reimbursed. All costs above a single person will be borne by the Elected or Appointed Official.

- **Discounts:** If offered early registrations should be obtained whenever possible.

- **Telephone/Internet:** The City will pay for all City-related business telephone calls or internet use by an Elected or Appointed Official while traveling on authorized City business. If approved prior to travel, the City may pay for personal internet use up to \$5.00 per day for authorized overnight business travel within California and up to \$10.00 per day for all other authorized overnight business travel.

- **Transportation:** All travel will be made by the method most cost effective for the City. Considerations such as time, distance traveled and cost of transportation should be factors in arriving at the lowest cost. Elected and Appointed Officials shall endeavor to book air travel to take advantage of discounts and nonrefundable ticket fares where practical. All flights shall be booked at coach class or equivalent level. Any additional costs incurred due to personal travel added on before or after the trip will be paid by the Elected or Appointed Official.

Elected and Appointed Officials are encouraged to use their personal vehicles as transportation to and from airports. The cost of traveling from home to the

**CITY OF ANTIOCH
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ELECTED AND APPOINTED OFFICIALS**

airport will be paid for from monthly stipend. If a personal vehicle is left at the airport for more than one day, parking will be reimbursed per day based on long term parking rates or other transportation to and from the airport, whichever is less. Parking will not be reimbursed at the short term parking rate.

The use of rental vehicles is discouraged and shall be authorized only when no other mode of transportation is available or when alternate transportation would be more expensive or impractical. Elected or Appointed Officials must understand that the City's vehicle insurance coverage does not cover the individual driver of a rental car. Therefore, the City Official shall confirm personal coverage under their personal insurance or purchase additional insurance from the rental agency at their own expense. Rental vehicles shall be driven only by Elected or Appointed Officials included on the car rental agreement. Elected or Appointed Officials shall be reimbursed for reasonable taxi fare, airport van, or other public transportation in order to travel from their destination airport to their hotel.

VI. REPORTING OF EXPENDITURES

If the City reimburses an Elected or Appointed Official for attending a "meeting" as defined under the Brown Act¹, the Official shall provide a brief written or oral report regarding the "meeting" at the next regular meeting of the Council or applicable commission, board or committee to which the Official belongs. For other educational seminars or events for which expenses were reimbursed by the City, the Official may provide a brief written or oral report at the next regularly scheduled meeting of the Council or applicable commission, board or committee to which the Official belongs.

VII. ACKNOWLEDGEMENT

After being sworn in, Elected or Appointed Officials will be required to sign a statement formally acknowledging receipt and acceptance of this policy.

¹ The Brown Act (California Government Code section 54952.2) defines a meeting as including "any congregation of majority of the members of a legislative body at the same time and place to hear, discuss, or deliberate upon any item that is within the subject matter jurisdiction of the legislative body or the local agency to which it pertains."



STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of March 27, 2018

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Alan Barton, Information Systems Director *AB*

SUBJECT: Email System and Microsoft Office Suite upgrade project

RECOMMENDED ACTION

It is recommended that the City Council adopt the resolution authorizing the City Manager to execute the cooperative purchase arrangement via the Riverside agreement (RIVCO-20800-008-12/19), and issuance of a purchase order for Microsoft software licensing to Insight, in the amount not to exceed \$100,000.

STRATEGIC PURPOSE

This item supports **Strategy O-2:** Equipment replacement efforts.

FISCAL IMPACT

The 2017-18 Information Systems Equipment Replacement Budget includes funds for this project.

DISCUSSION

The City's current email system and Office suite were installed in 2008. Though both systems have served the city well over the past 10 years, due to compatibility issues and lack of support, the City is in need of upgrading these platforms.

This project will consist of moving to a hosted (cloud based) email platform, and upgrading to the current version of Microsoft Office on all PC's. By utilizing a hosted email platform, the City will realize a fully redundant and disaster resistant email environment. What this means for employees is that if City buildings loose connectivity to the internet, the email system would still be available via third party or cellular internet connections. Due to age, the City's current version of Microsoft Office, which consists of word processing, spreadsheet, and email programs, is not compatible with the proposed email platform. The City is also experiencing compatibility issues with other agencies and companies which do business with the City.

ATTACHMENTS

A. Resolution

Exhibit A to Resolution – Insight quote and Riverside agreement RIVCO-20800-008-12/19

RESOLUTION NO. 2018/**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH
APPROVING THE UPGRADE OF EMAIL AND MICROSOFT OFFICE
SYSTEMS NOT TO EXCEED \$100,000 AND AUTHORIZE THE CITY MANAGER
OR DESIGNEE TO ENTER INTO AN AGREEMENT WITH INSIGHT**

WHEREAS, the City's Information Systems department annually assesses hardware and software in conjunction with the operational needs of each division; and

WHEREAS, the City's Information Systems department maintains the City's technology through timely replacement of hardware and software that are beyond their useful life, which is critical in managing costs and liability associated with aging technology.

THEREFORE, BE IT RESOLVED that the City Council authorize the City Manager to execute the cooperative purchase arrangement via the Riverside agreement (RIVCO-20800-008-12/19), and issuance of a purchase order for Microsoft software licensing to Insight, in the amount not to exceed \$100,000. This is for a multi-year contract, the first year will be a partial payment of \$6,648, with the remaining two years being \$79,736 each.

* * * * *

I HEREBY CERTIFY that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 27th day of March 2018, by the following vote:

AYES:

ABSENT:

NOES:

**ARNE SIMONSEN, CMC
CITY CLERK OF THE CITY OF ANTIOCH**

City of Antioch

March 20, 2018

RIVCO-20800-008-12/19

Microsoft Enterprise Agreement - Government (USD)

Preliminary EA Pricing

EXHIBIT A

Coverage Start Date: 4/2/2018

Coverage End Date: 5/31/2020

Number of Months: 25

MFG Part Number	Product Name	Product Type	Months Remaining Price	Qty	Extended Price
Enterprise Products					
AAA-11894	O365GCCE3 ShrdSvr ALNG SubsVL MVL PerUsr	Monthly Subscriptions-VolumeLicense	\$ 15.20	156	\$ 2,371.20
U4S-00002	O365GCCE1 ShrdSvr ALNG SubsVL MVL PerUsr	Monthly Subscriptions-VolumeLicense	\$ 5.37	124	\$ 665.88
AAA-12414	CoreCALBridgeO365 ALNG SubsVL MVL PerUsr	Monthly Subscriptions-VolumeLicense	\$ 1.42	280	\$ 397.60
Additional Products					
4ES-00001	ExchOnlnArchGCC ShrdSvr ALNG SubsVL MVL PerUsr	Monthly Subscriptions-VolumeLicense	\$ 1.78	124	\$ 220.72

Year 1, 1 Month Remaining Payment:

\$ 3,655.40

Enterprise Products					
AAA-11894	O365GCCE3 ShrdSvr ALNG SubsVL MVL PerUsr	Monthly Subscriptions-VolumeLicense	\$ 182.36	156	\$ 28,448.16
U4S-00002	O365GCCE1 ShrdSvr ALNG SubsVL MVL PerUsr	Monthly Subscriptions-VolumeLicense	\$ 64.45	124	\$ 7,991.80
AAA-12414	CoreCALBridgeO365 ALNG SubsVL MVL PerUsr	Monthly Subscriptions-VolumeLicense	\$ 16.98	280	\$ 4,754.40
Additional Products					
4ES-00001	ExchOnlnArchGCC ShrdSvr ALNG SubsVL MVL PerUsr	Monthly Subscriptions-VolumeLicense	\$ 21.40	124	\$ 2,653.60

Year 2 Annual Payment:

\$ 43,847.96

Enterprise Products					
AAA-11894	O365GCCE3 ShrdSvr ALNG SubsVL MVL PerUsr	Monthly Subscriptions-VolumeLicense	\$ 182.36	156	\$ 28,448.16
U4S-00002	O365GCCE1 ShrdSvr ALNG SubsVL MVL PerUsr	Monthly Subscriptions-VolumeLicense	\$ 64.45	124	\$ 7,991.80
AAA-12414	CoreCALBridgeO365 ALNG SubsVL MVL PerUsr	Monthly Subscriptions-VolumeLicense	\$ 16.98	280	\$ 4,754.40
Additional Products					
4ES-00001	ExchOnlnArchGCC ShrdSvr ALNG SubsVL MVL PerUsr	Monthly Subscriptions-VolumeLicense	\$ 21.40	124	\$ 2,653.60

Year 3 Annual Payment:

\$ 43,847.96

3 Year Total:

\$ 91,351.32

Participating Agreement #RIVCO-20800-015-12/19

County of Riverside Master Microsoft Enterprise Agreement #01E73970

This Agreement, made and entered into this 8th day of November, 2016, by and between PCMG, INC., ("CONTRACTOR"), and the COUNTY OF RIVERSIDE, a political subdivision of the State of California, ("COUNTY"). The parties agree as follows:

1. This agreement covers the enrollment into Microsoft Enterprise Agreement (EA) #01E73970 for all available products and services offered. All terms and conditions of EA #01E73970 are incorporated by reference and shall apply to the purchase of products and services.
2. This agreement is available for use by all government entities within the State of California which the CONTRACTOR can enroll in EA #01E73970 (Enrolled Affiliate) for a period of 36 months. Enrollment documents will contain the terms and conditions specific to each entity.
3. The CONTRACTOR agrees to extend the same pricing, terms, and conditions as stated in this agreement to each and every government entity in the State of California. Terms and conditions are governed by EA #01E73970 and the applicable enrollment documents for each entity. Entities shall make purchases in their own name, make direct payment to CONTRACTOR, and be liable directly to CONTRACTOR for payment.
 - 3.1 COUNTY shall in no way be responsible to CONTRACTOR for other entities' purchases. COUNTY shall in no way be responsible to other entities for their purchases, including but not limited to product selection or implementation, services or other related matters.
 - 3.2 CONTRACTOR shall notify each entity in writing of the requirements stated in Section 3.1.
4. This agreement shall be effective upon signature by both parties and continues in effect through December 31, 2019, unless terminated earlier.
5. **Contractor Responsibilities:** CONTRACTOR will offer the following services at no additional charge. It is the responsibility of the government entities to determine which services, if any, meet their needs and communicate that to the CONTRACTOR.
 - a) Provide reports showing year to date annual spend according to entity's specifications. Frequency will be determined by each entity (monthly, quarterly, etc.).
 - b) Provide reports of licenses purchased and added on to enrollment according to entity's specifications. (Intended for an enrollment that has licenses for multiple entities within a governmental body - county, city, etc.) Frequency will be determined by each entity (monthly, quarterly, etc.).
 - c) At the entity's request, provide a licensing portal that allows the tracking of licenses beyond the capabilities of the Microsoft VLSC. This portal will show, but not be limited to, all licenses on the current enrollment, quantities of licenses, track licenses at department/entity levels, transfer licenses to and from each department/entity, and have reporting functionalities.
 - d) Provide training to the entity's Microsoft administrators on Microsoft portals such as the VLSC, Office 365, Azure, etc. within 30 days of receiving a purchase order for such products that introduce a new portal. CONTRACTOR should outline what aspects of training they feel would be beneficial.
 - e) Provide documentation to the entity within 90 days of when Microsoft has made a change to a license and advise of any grandfather or conversion rights within that same timeframe.
 - f) Provide a short synopsis of why an amendment is needed and the ramification of each amendment to an enrollment.
 - g) Provide an updated price list on an annual basis or when Microsoft changes price point, whichever is sooner, in an Excel spreadsheet to the entity. This price list must capture, at minimum, the following categories for each product: SKU, product description, MSRP, NET (Level D -7.5% or D), LSP's uplift and contracted unit price.
6. **Participation Form:** CONTRACTOR must complete and return the **Microsoft LSP Participation Form**, included as Exhibit A with this agreement.
7. **Usage Reporting:** CONTRACTOR will provide the **LSP Reporting of Active Enrollments Form** showing a list of enrollments leveraging Master Microsoft Agreement #01E73970 to County by December 15th of each year. Forms shall be submitted electronically to MasterMicrosoftAdmin@rivcoit.org. A copy of the form is included in this agreement as Exhibit B.

8. **Administrative fees:** CONTRACTOR will pay the COUNTY annually for each enrollment leveraging the Master Microsoft Agreement #01E73970. This will be a one-time fee of \$100 for each year of a committed enrollment (including shadow enrollments) regardless of entity's enrolled commitment amount.

8.1 Riverside County Information Technology (RCIT) will invoice the CONTRACTOR annually based on the enrollments verified from the LSP Reporting of Active Enrollments Form submitted by CONTRACTOR each year. Payment is due to RCIT thirty (30) days from invoice date. The COUNTY will not accept credit as form of payment.

8.2 Failure to meet the administrative fee requirements and submit fees on a timely basis may constitute grounds for suspension or termination of this agreement.

9. **Pricing:** Base Price is Government Level D -7.5% of Published Reseller Cost (Net) for all product and online services and Level D for Azure metered services.

9.1 **Contractor Pricing:**

Category	Description	Unit of Measure	Percentage
License/SA or SA	Percentage markup from County of Riverside's Master Microsoft Enterprise Agreement No. 01E73970, Level D -7.5%	Markup	1.00%
Subscriptions Except Azure	Percentage markup from County of Riverside's Master Microsoft Enterprise Agreement No. 01E73970, Level D -7.5%. * Subscriptions pricing for future annual payments shall match the added at signing cost so that subscriptions for the same product after the start of the agreement do not have different prices for the same SKU.	Markup	1.00%
True-up / New Purchases / New Subscriptions not Added at Signing Configuration	Percentage markup from County of Riverside's Master Microsoft Enterprise Agreement No. 01E73970, Level D -7.5%	Markup	1.00%
Azure only	Percentage markup from County of Riverside's Master Microsoft Enterprise Agreement No. 01E73970, Level D.	Markup	1.00%

10. **Contract Management:** The contacts for this agreement for COUNTY shall be both RCIT and Purchasing as listed below.

10.1 **Primary Contact:**

Jenifer Rutherford, Administrative Services Analyst II
 Riverside County Information Technology
 3450 14th Street, Riverside, CA 92501
 Direct: (951) 955-7785
 Email: jenifer.rutherford@rivcoit.org

10.2 **Secondary Contact:**

John Miller, Sr. Procurement Contract Specialist
 County of Riverside Purchasing and Fleet Services
 2980 Washington Street, Riverside, CA 92504
 Direct line: (951) 955-4945 or (951) 955-4937
 Email: JMMiller@rivcoit.org

10.3 **The CONTRACTOR contact for this agreement is listed below:**

Contact name and title Sharon O. Ennis
 Address 14120 Newbrook Dr. Ste. 100
 Address Chantilly, VA 20151
 Phone 800-625-5468
 Email contract@pcmg.com

10.4 Should CONTRACTOR contract management information change, the CONTRACTOR will provide written notice with the updated information to the COUNTY no later than 10 business days after the change.

11. This agreement, including any attachments or exhibits, constitutes the entire agreement of the parties with respect to its subject matter and supersedes all prior and contemporaneous representations, proposals, discussions and communications, whether oral or in writing. This agreement may be changed or modified only by a written amendment signed by authorized representatives of both parties.

IN WITNESS WHEREOF, the Parties hereto have caused their duly authorized representatives to execute this Agreement.

COUNTY OF RIVERSIDE, a political
subdivision of the State of California

PCMG, INC

By: _____

John J. Benoit, Chairman
Board of Supervisors

Dated: _____

By: 

Name: Sharon O. Ennis
Title: Vice President

Dated: 10/31/2016

ATTEST:

Kecia Harper-Ihem
Clerk of the Board

By: _____

Deputy

APPROVED AS TO FORM:

Gregory P. Priamos

County Counsel

By: 

Neal Kipnis

Deputy County Counsel



STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of March 27, 2018

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Scott Buenting, Project Manager *SB*

APPROVED BY: Lynne B. Filson, Assistant City Engineer II *LBF*

SUBJECT: Fourth Amendment to the Consultant Service Agreement with Arc Alternatives for the Lone Tree Golf Course Solar Photovoltaic System (P.W. 699-1)

RECOMMENDED ACTION

It is recommended that Council approve the resolution for the Fourth Amendment to the Consultant Service Agreement with Arc Alternatives for the Lone Tree Golf Course Solar Photovoltaic System and increase the contract by \$46,000 for a total contract amount of \$108,376.

STRATEGIC PURPOSE

This item supports Strategy N-2 by providing lower cost energy through solar generation. The electricity generated from the proposed solar facility will offset a significant portion of the electricity expenses at the Lone Tree Golf Course.

FISCAL IMPACT

The approval of this amendment will increase Arc Alternatives' contract by \$45,930 for a total contract amount of \$108,376. Funding for this amendment is included in the Power Purchase Agreement with ForeFront Power for a Photovoltaic System at the Lone Tree Golf Course.

DISCUSSION

In January of 2016, ARC Alternatives (ARC) was contracted by the City to perform an analysis comparing a traditional on-site net energy metered solar project with a central solar plant.

In March of 2016, the City amended the contract with ARC to include assistance with contract negotiations with NRG, the system provider for the central solar plant. In addition, ARC provided updates to the financial analysis of system costs and benefits, as well as technical support with the early implementation phase of the central solar plant project.

In December of 2016, a second amendment to ARC's contract was executed to include the development of proposal requirements for the implementation a photovoltaic system

located at the Lone Tree Golf Course in Antioch and provide consult selection assistance for this work.

In May of 2017, ARC's contract was extended to include additional support of the NRG central solar plant including support of the design review process, additional updates to the financial analysis of the system, and technical and contractual assistance with the project.

On January 9, 2018 the City Council awarded a Power Purchase Agreement with ForeFront Power to install approximately 379 kW of solar power at the Lone Tree Golf Course. The City requires assistance with the technical aspects of the project to ensure it is delivered in compliance with local, State, and Federal codes; industry best practices; and contract specifications. Staff is recommending amending ARC's Consultant Service Agreement to include providing engineering review of system design submittals, overseeing technical issues during the construction period, assistance with project close-out verification of system performance and energy savings. Staff believes that ARC's familiarity with this project makes them best suited for these tasks. The approval of this agreement amendment will increase the contract by \$45,930 for a total contract amount of \$108,376.

ATTACHMENTS

A: Resolution

ATTACHMENT "A"

RESOLUTION NO. 2018/**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH
APPROVING THE FOURTH AMENDMENT
TO THE CONSULTANT SERVICE AGREEMENT WITH
ARC ALTERNATIVES FOR THE
LONE TREE GOLF COURSE SOLAR PHOTOVOLTAIC SYSTEM
P.W. 699-1**

WHEREAS, the City desires to authorize the City Manager to execute the Fourth Amendment to the Consultant Service Agreement with Arc Alternatives for the Lone Tree Golf Course Solar Photovoltaic System in the amount of \$45,930 for a total contract amount of \$108,376;

THEREFORE, BE IT RESOLVED that the City Council of the City of Antioch hereby approves authorizing the City Manager to execute the Fourth Amendment to the Consultant Service Agreement with Arc Alternatives for the Lone Tree Golf Course Solar Photovoltaic System in the amount of \$45,930 for a total contract amount of \$108,376, in a form approved by the City Attorney.

* * * * *

I HEREBY CERTIFY that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 27th day of March 2018, by the following vote:

AYES:

ABSENT:

NOES:

**ARNE SIMONSEN, CMC
CITY CLERK OF THE CITY OF ANTIOCH**



STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of March 27, 2018

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Lynne B. Filson, Assistant City Engineer II *LBF*

SUBJECT: Consent Agreement with Contra Costa Water District (CCWD) for the Widening of the Hillcrest Avenue Right of Way at CCWD Lateral 9.1 P.W. 460-4

RECOMMENDED ACTION

It is recommended that the City Council adopt a resolution authorizing the City Manager to execute the Consent Agreement between the City of Antioch and CCWD regarding the widening of the Hillcrest Avenue right of way at Lateral 9.1 for the Wildflower Station project, Subdivision 9427.

STRATEGIC PURPOSE

This item supports Strategy K-1 in the Strategic Plan by ensuring public facilities are constructed in accordance with the appropriate standards.

FISCAL IMPACT

There is no fiscal impact.

DISCUSSION

CCWD has numerous water laterals throughout the City of Antioch, one of which goes through the Wildflower Station site and crosses Hillcrest Avenue. There are agreements in place where their laterals cross the public right of way that specify if the District causes damage to our roadway, they will pay to fix it; if the City causes damage to the lateral, we will pay to fix it.

As part of the Wildflower Station project recently approved by the City Council, DeNova Homes will be dedicating additional right of way to add a sidewalk along the Hillcrest Avenue frontage. A portion of this new sidewalk and right of way crosses over the CCWD Lateral 9.1. The attached Consent Agreement is to cover the additional land that will be dedicated to the City along the Wildflower Station frontage on Hillcrest Avenue.

ATTACHMENTS

A: Resolution

ATTACHMENT "A"

RESOLUTION NO. 2018/**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH
APPROVING AND AUTHORIZING THE CITY MANAGER TO EXECUTE
A CONSENT AGREEMENT BETWEEN THE CITY OF ANTIOCH AND
CONTRA COSTA WATER DISTRICT REGARDING THE WIDENING OF
THE HILLCREST AVENUE RIGHT OF WAY FOR THE WILDFLOWER
STATION PROJECT, SUBDIVISION 9427
(PW 460-4)**

WHEREAS, on February 13, 2018, the City Council adopted Resolution No. 2018/20 approving the Vesting Tentative Map/Final Development Plan, Use Permit, and Design Review for Wildflower Station, Subdivision 9427; and

WHEREAS, the proposed project includes the dedication of right of way along Hillcrest Avenue for the installation of sidewalks and other public amenities; and

WHEREAS, Condition of Approval N.19 obligated the developer to comply with all requirements set forth by the Contra Costa Water District ("CCWD") in the letter dated November 17, 2016, to the City of Antioch; and

WHEREAS, CCWD has proposed a Consent Agreement with the City that defines each agency's responsibilities with respect to the co-existence of the street improvements and the utility pipeline for that portion of right of way where Hillcrest Avenue crosses over Lateral 9.1; and

WHEREAS, the Consent Agreement sets forth terms and conditions designed to ensure that CCWD and the Bureau of Reclamations has proper access to its lateral for operation and maintenance purposes and that the City has proper access to operate and maintain its roadway and utilities.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Antioch that the City Manager is hereby authorized and directed to execute a Consent Agreement between the City of Antioch and CCWD regarding the widening of the Hillcrest Avenue right of way at Lateral 9.1 for the Wildflower Station project, Subdivision 9427 (PW 460-4).

* * * * *

I HEREBY CERTIFY that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 27th day of March 2018, by the following vote:

AYES:

ABSENT:

NOES:

ARNE SIMONSEN, CMC
CITY CLERK OF THE CITY OF ANTIOCH



STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of March 27, 2018

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Scott Buenting, Project Manager *SB*

APPROVED BY: Lynne B. Filson, Assistant City Engineer II *LBF*

SUBJECT: North East Antioch Annexation Area 1 and 2B (P.W. 693)

RECOMMENDED ACTION

It is recommended that the City Council approve the resolution:

1. Authorizing an amendment increasing the Capital Improvement Budget in the amount of \$90,000;
2. Approving to increase the existing contract with BKF Engineers, Inc. (BKF) in the amount of \$78,264 for a total contract in the amount of \$273,601;
3. Authorizing the City Manager to execute the First Amendment to the Consultant Service Agreement with BKF for the Infrastructure Improvements for the North East Antioch Annexation Area 1 and 2B in the amount of \$78,264 for a total contract amount of \$273,601.

STRATEGIC PURPOSE

This item supports Strategy K-1 in the Strategic Plan by ensuring well maintained public facilities and rights-of-way within North East Antioch Annexation Area 1 and 2B; as well as Strategy K-5 by reducing the City's liability from third party claims by complying with regulatory requirements and providing new infrastructure improvements.

FISCAL IMPACT

This amendment increases the Capital Improvement Budget for this project by \$90,000 for a total of \$287,845 to fund BKF's contract amendment and additional engineering, administrative services and permitting required for this phase of work.

DISCUSSION

In November 2013, the City Council approved the Reorganization and Tax Revenue Allocation Agreement and Joint Exercise of Powers of Agreement with Contra Costa County for funding the design and construction of the infrastructure improvements servicing the annexed Area 1 and 2B in north east Antioch, as shown on Attachment B. Due to the age of the existing systems in these areas, the presence of minimal storm drainage facilities and the likely possibility that existing wells do not meet County Health's minimum separation requirements from existing septic fields, various infrastructure improvements are needed within these areas.

On August 9, 2016, the City Council authorized the execution of a consultant services agreement with BKF Engineering (BKF) to provide preliminary engineering design, engineering studies and construction estimates for the extension of domestic water, sanitary sewer, and storm drain systems to Area 1 and 2B. This work included the review of existing City and County infrastructure records and plans. Topographical surveys of the area were performed and right of way maps were created. BKF worked with City Staff to determine infrastructure improvement priorities and construction phasing. Preliminary design plans and cost were developed to a level of 35% percent completion.

Staff is recommending BKF's Consulting Service Agreement be amended to include the development of final design plans and specifications for the installation of domestic water and sanitary sewer facilities within Area 1 and 2B. This amendment will include conducting additional topographical surveying necessary to complete the design. Legal plats and descriptions will be prepared for the required utility easements. BKF will assist the City with coordination with outside agencies, such as BNSF, Central Contra Costa Sanitary District and Delta Diablo Sanitation District. Final plans and specifications will be developed and assistance during the bidding process will be provided. The approval of this agreement amendment will increase the contract by \$78,264.00 for a total contract amount of \$273,601.00.

ATTACHMENTS

- A: Resolution
- B: Area 1 and 2B Map

RESOLUTION NO. 2018/**

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH
AUTHORIZING AN AMENDMENT INCREASING THE CAPITAL IMPROVEMENT
BUDGET AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE FIRST
AMENDMENT TO THE CONSULTANT SERVICE AGREEMENT WITH BKF
ENGINEERS FOR INFRASTRUCTURE IMPROVEMENTS FOR THE NORTH EAST
ANTIOCH ANNEXATION AREA 1 AND 2B
P.W. 693

WHEREAS, the City Council authorizes an amendment increasing the Capital Improvement Budget for the North East Antioch Annexation Area 1 and 2B project in the amount of \$90,000; and

WHEREAS, the City desires to authorize the City Manager to execute the First Amendment to the Consultant Service Agreement for this project with BKF Engineers in the amount of \$78,264;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Antioch hereby approves fiscal year 2017/2018 Capital Improvements budget for this project in the amount of \$90,000 for a total budget of \$287,845; and

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Antioch hereby authorizes an amendment increasing the Capital Improvement Budget in the amount of \$90,000 and authorizes the City Manager to execute the First Amendment to the Consultant Service Agreement with BKF Engineers in the amount of \$78,264 for the Infrastructure Improvements for North East Antioch Annexation Area 1 and 2B.

* * * * *

I HEREBY CERTIFY that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 27th day of March 2018, by the following vote:

AYES:

ABSENT:

NOES:

ARNE SIMONSEN, CMC
CITY CLERK OF THE CITY OF ANTIOCH

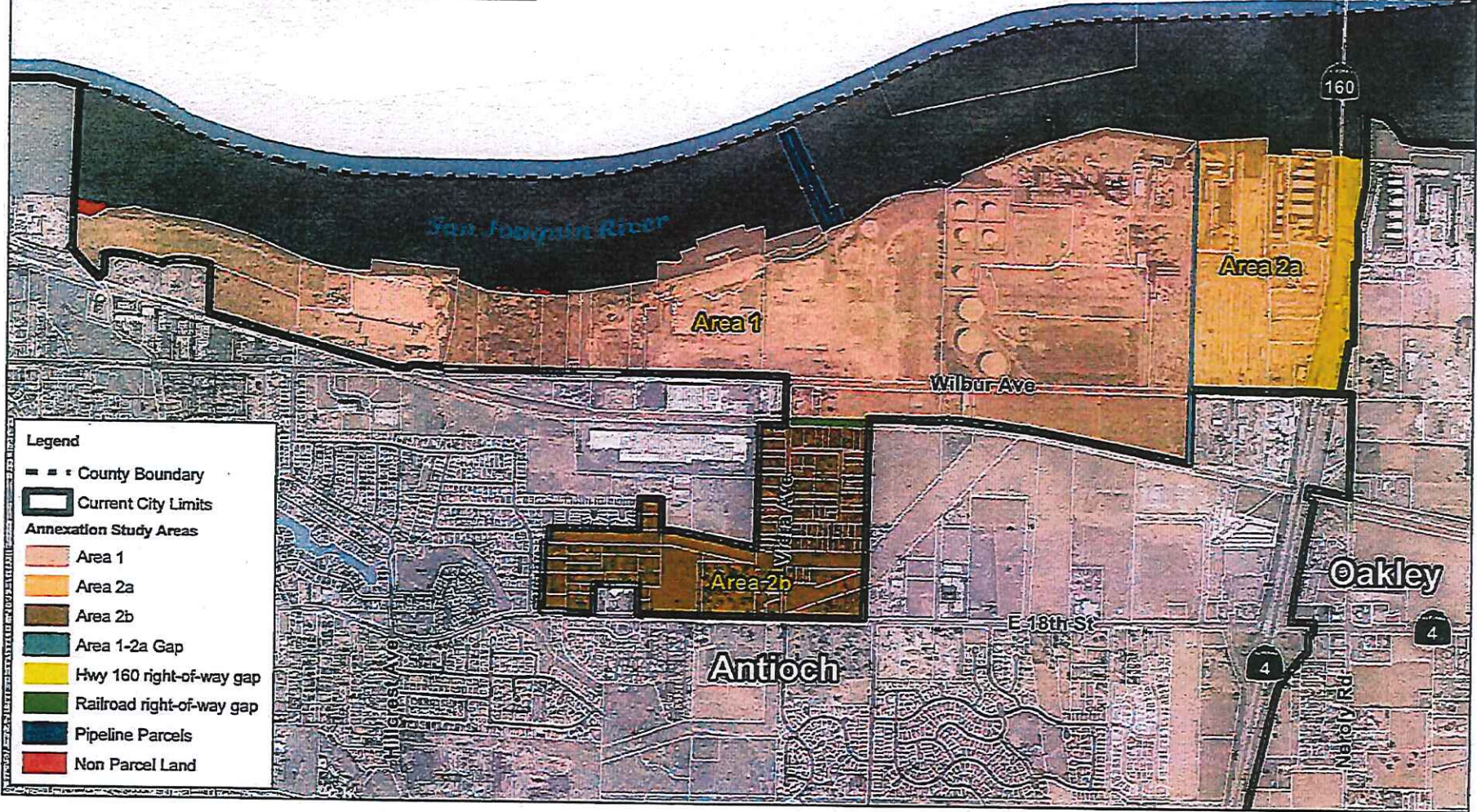


Northeast Antioch Annexation Study Area

Feet
0 750 1,500

This map contains unadopted information and does not constitute a contract. It is the responsibility of the user to verify the accuracy of the information shown. The County of Contra Costa disclaims any liability for geographic information.

Map prepared 08/07/2011
by Contra Costa County Department of Conservation and Development
Community Development Division/CDD/CDD
601 Pine Street, 4th Floor, Suite 400, Antioch, CA 94509-4000



Legend

- County Boundary
- ▭ Current City Limits
- Annexation Study Areas**
- Area 1
- Area 2a
- Area 2b
- Area 1-2a Gap
- Hwy 160 right-of-way gap
- Railroad right-of-way gap
- Pipeline Parcels
- Non Parcel Land

ATTACHMENT "B"



STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of March 27, 2018

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Scott Buenting, Project Manager *SB*

APPROVED BY: Lynne B. Filson, Assistant City Engineer II *LBF*

SUBJECT: Community Development Block Grant Downtown Roadway Pavement Rehabilitation, Phase 7, P.W. 678-7

RECOMMENDED ACTION

It is recommended that the City Council approve the resolution:

1. Authorizing an amendment increasing the Capital Improvement Budget in the amount of \$15,000 from Measure J funds;
2. Approving to increase the funding of the existing contract with Ghilotti Bros. Inc. in the amount of \$40,269.02 for a total contract in the amount of \$1,538,659.01;
3. Adopt the attached resolution accepting work, authorizing the Assistant City Engineer II to file a Notice of Completion.

STRATEGIC PURPOSE

This item supports Strategy K-1 in the Strategic Plan by ensuring well maintained public facilities and rights-of-way. By rehabilitating aging roadways, increasing pedestrian travel paths and improving surface storm drainage, this project is an integral part of operating and maintaining Antioch's assets to create a safe, beautiful, highly functional and desirable community.

FISCAL IMPACT

The final construction contract price for the Community Development Block Grant Downtown Roadway Pavement Rehabilitation project is \$1,538,659.01 with funding from Community Development Block Grant program in the amount of \$1,326,456, Gas Tax in the amount of \$200,000 and Measure J in the amount of \$15,000. The final contract price varies from the amount awarded predominately due delays caused by a leaking water main, thickened asphalt concrete sections in severely deteriorated areas and additional repairs of concrete curb and gutter.

DISCUSSION

On August 8, 2017 Council awarded this project to Ghilotti Bros. Inc. of San Rafael in the amount of \$1,498,390. The project removed and replaced the asphalt concrete over the full width of the roadways of West 7th Street from D Street to G Street, West 8th Street from D Street to G Street, E Street from West 6th Street to West 9th Street, F

Street from West 6th Street to West 10th Street. The intersection of West 7th and West 8th Street at D, E and F Streets were fully reconstructed. Twenty-four new curb ramps were installed. Deteriorating, damaged and uneven concrete curb, gutter, sidewalk and driveway approaches adjacent to the roadways were replaced and various storm drainage improvements were performed.

All work on this project was completed on February 1, 2018.

ATTACHMENTS

- A: Resolution Accepting Work
- B: Notice of Completion
- C. Vicinity Map

ATTACHMENT "A"

RESOLUTION NO. 2018/
RESOLUTION ACCEPTING WORK AND DIRECTING
THE ASSISTANT CITY ENGINEER II
TO FILE A NOTICE OF COMPLETION FOR THE COMMUNITY DEVELOPMENT
BLOCK GRANT DOWNTOWN ROADWAY PAVEMENT REHABILITATION, PHASE 7
(P.W. 678-7)**

WHEREAS, the Assistant City Engineer II, has certified the completion of all work provided to be done under and pursuant to the contract between the City of Antioch and Ghilotti Bros. Inc. and;

WHEREAS, it appears to the satisfaction of this City Council that said work under said contract has been fully completed and done as provided in said contract and the plans and specifications therein referred to;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Antioch, that:

1. The above-described work is hereby accepted.
2. The Assistant City Engineer II is directed to execute and file for record with the County Recorder, County of Contra Costa, a Notice of Completion thereof.
3. The Director of Finance is hereby directed to amend the Capital Improvement Budget in the amount of \$15,000 from Measure J funds.
4. The Director of Finance is hereby directed to increase funding of the existing contract with Ghilotti Bros. Inc. for this project in the amount of \$40,269.02.

* * * * *

I HEREBY CERTIFY that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof held on the 27th day of March, 2018 by the following vote:

AYES:

NOES:

ABSENT:

**ARNE SIMONSEN, CMC
CITY CLERK OF THE CITY OF ANTIOCH**

ATTACHMENT "B"

Recorded at the request
of and for the benefit
of the City of Antioch

When recorded, return
to City of Antioch
Capital Improvements Division
P.O. Box 5007
Antioch, CA 94531-5007

**NOTICE OF COMPLETION
FOR**

**COMMUNITY DEVELOPMENT BLOCK GRANT DOWNTOWN
ROADWAY PAVEMENT REHABILITATION, PHASE 7
IN THE CITY OF ANTIOCH
(P.W. 678-7)**

NOTICE IS HEREBY GIVEN that the work and improvements hereinafter described, the contract for which was entered into by and between the City of Antioch and Ghilotti Bros. Inc. was completed on February 1, 2018.

The surety for said project was Hartford Fire Insurance Company.

The subject project consisted of full width asphalt concrete rehabilitation on West 7th Street from D Street to G Street, West 8th Street from D Street to G Street, E Street from West 6th Street to West 9th Street, F Street from West 6th Street to West 10th Street in the City of Antioch.

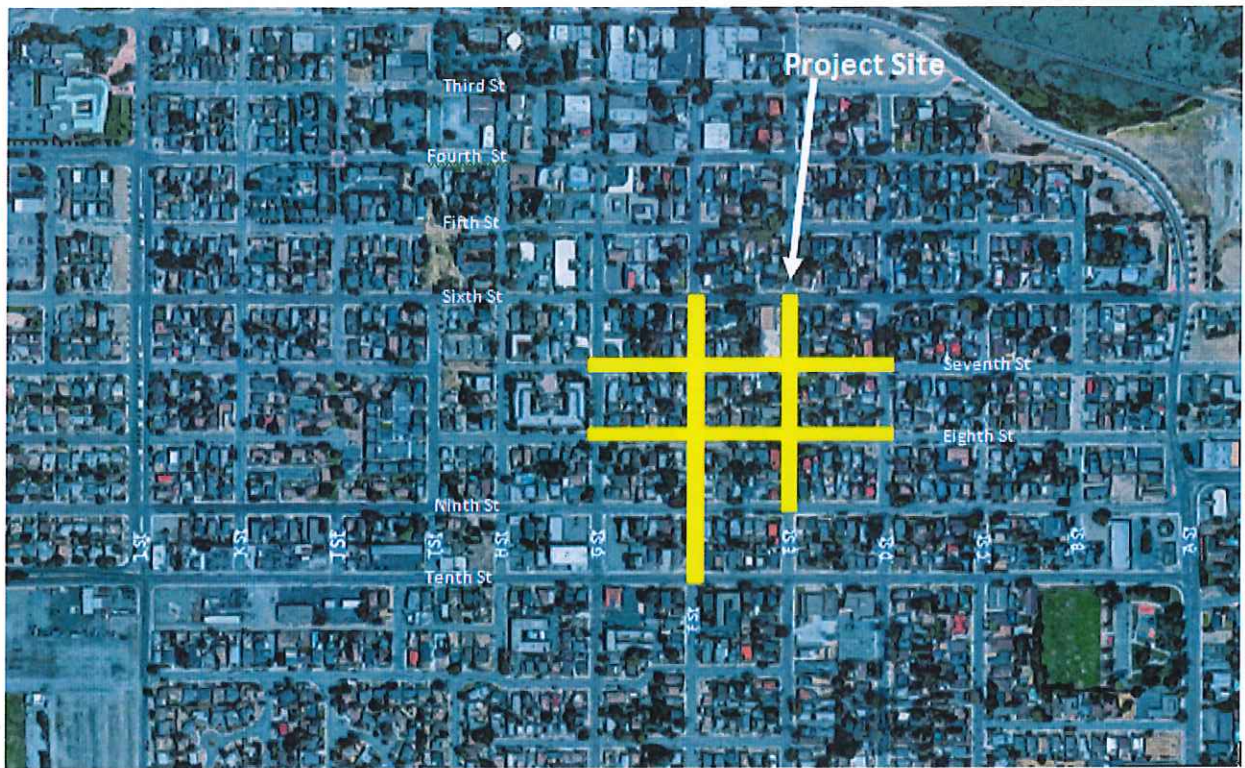
**THE UNDERSIGNED STATES UNDER PENALTY OF
PERJURY THAT THE ABOVE IS TRUE AND CORRECT**

Date

LYNNE B. FILSON, P.E.
Assistant City Engineer II

ATTACHMENT "C"

VICINITY MAP





STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of March 27, 2018

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Lynne B. Filson, Assistant City Engineer II *LB*

SUBJECT: Traffic Signal Installation – Wild Horse Road and Folsom Drive and
Traffic Signal Modifications – W. 10th Street/L Street, P.W. 636-8

RECOMMENDED ACTION

It is recommended that the City Council adopt the attached resolution accepting work, authorizing the Assistant City Engineer II to file a Notice of Completion.

STRATEGIC PURPOSE

This item supports Strategy K in the Strategic Plan by continuing to create a safe, highly functional and desirable community. In addition, this will support Strategy K-5 by reducing liability from third party claims and workers compensation claims.

FISCAL IMPACT

On May 23, 2017 Council awarded this project to Mike Brown Electric, Co. of Cotati in the amount of \$400,000. The project has come in under-budget at \$385,000 as we did not need to replace the loops at 10th and L Streets.

DISCUSSION

This project included the traffic signal installation at the intersection of Wild Horse Road/Folsom Drive with interconnect to the intersection of Wild Horse Road and Hillcrest Avenue including curb ramps, and signing and striping modifications. The project also included traffic signal modifications at the intersection of W. 10th Street/L Street.

All work on this project was completed on March 16, 2018.

ATTACHMENTS

- A: Resolution Accepting Work
- B: Notice of Completion

ATTACHMENT "A"

RESOLUTION NO. 2018/
RESOLUTION ACCEPTING WORK AND DIRECTING
THE ASSISTANT CITY ENGINEER II TO FILE A NOTICE OF COMPLETION FOR
THE TRAFFIC SIGNAL INSTALLATION – WILD HORSE ROAD AND FOLSOM
DRIVE AND TRAFFIC SIGNAL MODIFICATIONS – W. 10TH STREET/L STREET
(P.W. 636-8)**

WHEREAS, the Assistant City Engineer II, has certified the completion of all work provided to be done under and pursuant to the contract between the City of Antioch and Mike Brown Electric, Co. and;

WHEREAS, it appears to the satisfaction of this City Council that said work under said contract has been fully completed and done as provided in said contract and the plans and specifications therein referred to;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Antioch, that:

1. The above-described work is hereby accepted.
2. The Assistant City Engineer II is directed to execute and file for record with the County Recorder, County of Contra Costa, a Notice of Completion thereof.

* * * * *

I HEREBY CERTIFY that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof held on the 27th day of March, 2018 by the following vote:

AYES:

NOES:

ABSENT:

**ARNE SIMONSEN, CMC
CITY CLERK OF THE CITY OF ANTIOCH**

ATTACHMENT "B"

Recorded at the request
of and for the benefit
of the City of Antioch

When recorded, return
to City of Antioch
Capital Improvements Division
P.O. Box 5007
Antioch, CA 94531-5007

**NOTICE OF COMPLETION
FOR
TRAFFIC SIGNAL INSTALLATION – WILD HORSE ROAD AND
FOLSOM DRIVE AND TRAFFIC SIGNAL MODIFICATIONS – W. 10TH
STREET/L STREET
IN THE CITY OF ANTIOCH
(P.W. 636-8)**

NOTICE IS HEREBY GIVEN that the work and improvements hereinafter described, the contract for which was entered into by and between the City of Antioch and Mike Brown Electric, Co. was completed on March 16, 2018.

The surety for said project was Liberty Mutual Insurance Company.

The subject project consisted of installing a traffic signal at Wild Horse Road and Folsom Drive and modifying the traffic signal at W. 10th Street and L Street in the City of Antioch.

**THE UNDERSIGNED STATES UNDER PENALTY OF
PERJURY THAT THE ABOVE IS TRUE AND CORRECT**

Date

LYNNE B. FILSON, P.E.
Assistant City Engineer II

CITY OF ANTIOCH AS SUCCESSOR TO
THE ANTIOCH DEVELOPMENT AGENCY
CLAIMS BY FUND REPORT
FOR THE PERIOD OF
FEBRUARY 16 - MARCH 15, 2018
FUND/CHECK #

227 Housing Fund
Housing - CIP
931249 HOUSE, TERI CONSULTING SERVICES 3,932.50



STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of March 27, 2018

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Teri House, CDBG/Housing Consultant *TH*

APPROVED BY: Forrest Ebbs, Community Development Director *FE*

SUBJECT: 2017 Annual Housing Element Progress Report and Housing Successor Annual Report

RECOMMENDED ACTION

It is recommended that the City Council receive and file the 2017 Annual Housing Element Progress Report and Housing Successor Annual Report.

STRATEGIC PURPOSE

This action is essential to updating long range planning documents (Strategy H-2 in the Strategic Plan), in that the documents report on the Housing Element and Housing Successor Agency progress.

FISCAL IMPACT

The recommended action has no impact to the General Fund.

DISCUSSION

Housing Element Annual Progress Report

California Housing element law mandates that local governments adequately plan to meet the existing and projected housing needs of all economic segments of the community. All California localities are required to adopt housing elements as part of their general plans, and submit draft and adopted elements to the California Department of Housing and Community Development (HCD) for review of compliance with State law.

Each governing body is also required to prepare an annual report on the status and progress in implementing the jurisdiction's housing element of the general plan, using forms and definitions adopted by HCD. Housing Element Annual Progress Reports (APR) must be submitted to HCD by April 1 of each year.

The City Council and HCD have approved Antioch's Housing Element for the period of 2015-2023. The Antioch 2015 APR for the first year of the current Housing Element was submitted to HCD by April 1, 2016, as required.

One of the chief purposes of the report is to document a jurisdiction's progress toward achieving its RHNA allocation. The Regional Housing Need Allocation (RHNA) is the state-mandated process to identify the total number of housing units (by affordability level) that each jurisdiction must accommodate in its Housing Element.

Each housing element period, the State identifies the total housing need for the San Francisco Bay Area for an eight-year period (in this cycle, from 2015 to 2023). This is based on projections for expected population growth throughout the State. The State then calculates how much of this growth will take place in each region based on the expected number of households and the age and type of housing stock available. This regional distribution of growth is designed to do three things: 1) increase housing supply, affordability and diversity; 2) encourage efficient development to avoid sprawl and minimize greenhouse gas emissions by reducing commute distances; and 3) promote balance between job creation and housing availability.

Next, The Association of Bay Area Governments (ABAG) and Metropolitan Transportation Commission (MTC) figure out where this growth will take place, and allocate housing targets to each city to match the projections. The amount of housing each city must plan for is called the Regional Housing Needs Allocations (RHNA). Once a local government has received its final RHNA, it must revise its Housing Element to show how it plans to accommodate its portion of the region's housing need. The RHNA goals represent a planning target, not a building quota. So long as the City maintains an adopted Housing Element, approved by HCD, demonstrating capacity for the RHNA target by having an adequate amount of land zoned for particular housing type, and does not impose constraints to development (i.e., by imposing unduly burdensome regulations), the city is not penalized for falling short.

The City of Antioch has a RHNA allocation of 1,448 additional units of housing. Of these, 349 units are to be affordable to households of very low-income, 205 units affordable to low-income, 214 units affordable to moderate income, and 680 units affordable to above moderate-income households. Affordability is based on income limits determined by the U.S. Department of Housing and Urban Development (HUD).

Table B of the report details the number of new construction building permits issued by the City of Antioch in calendar year 2017, and the affordability of the homes constructed. Highlights are:

- A total of 43 building permits were issued: 41 for new construction of single family homes, and two for accessory dwelling units (ADUs).
- 2 units (ADU) will be affordable to extremely low-income households. The RHNA balance for extremely or very-low income households is 262.
- No units were affordable to low-income households (RHNA balance 205).
- No units of market-rate housing were affordable to moderate-income households, based on the selling price, and seven (7) additional units were affordable from

permits issued in 2016 but sold in 2016 and 2017 after the prior reporting year (RHNA balance 185).

- 41 units were affordable only to those with above moderate-income (RHNA balance 552).
- The remaining RHNA balance over the next six years is 1,204 total units of housing.

Legislation passed at the State level last year seeks to hold jurisdictions accountable for the lack of housing construction in their communities. SB 35, SB 167, AB 678, and AB 1515 provide new remedies for a court to compel a jurisdiction to comply with the Housing Accountability Act. As a result, there are now consequences if the City does not meet its RHNA numbers or issued fewer building permits than its share of the RHNA.

The remainder of the housing Element Progress Report details the status of the implementation of all of the program goals listed in the Housing Element under the following six goals:

- Goal 1 – Conserve and improve the existing housing supply to provide adequate, safe, and decent housing for existing Antioch residents.
- Goal 2 – Facilitate the development of a broad array of housing types to accommodate new and current Antioch residents of diverse ages and socioeconomic backgrounds.
- Goal 3 – Facilitate the development of special purpose housing to meet the needs of the elderly, persons with disabilities, large families, and the homeless.
- Goal 4 - Reduce residential energy and water use to conserve energy/water and reduce the cost of housing.
- Goal 5 - Remove governmental constraints inhibiting the development of housing required to meet identified needs in Antioch.
- Goal 6 - Provide equal housing opportunities for all existing and future Antioch residents.

Housing Successor Annual Report

HCD also requires that a Housing Successor Annual Report be submitted annually with the Housing Element Progress Report city and county Housing Successors to former redevelopment agencies. This report is provided both to HCD and the State Controller's Office.

The purpose of this Report is to provide HCD and the governing body of the Housing Successor an annual report on the housing assets and activities of the Housing

Successor under Part 1.85, Division 24 of the California Health and Safety Code, in particular sections 34176 and 34176.1 (Dissolution Law).

The Antioch Housing Successor Annual Report regarding the Low and Moderate Income Housing Asset Fund has been prepared pursuant to California Health and Safety Code Section 34176.1(f) and is dated April 1, 2018. This Report sets forth certain details of the housing activities of the City of Antioch, successor to the former Antioch Development Agency (ADA), during calendar year 2017.

ATTACHMENTS

- A. 2017 Housing Element Report
- B. Housing Successor Agency Report

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation
 (CCR Title 25 §6202)

Jurisdiction City of Antioch
 Reporting Period Date 1/1/17 - 12/31/2017

Table A
Annual Building Activity Report Summary - New Construction
Very Low-, Low-, and Mixed-Income Multifamily Projects

Housing Development Information								Housing with Financial Assistance and/or Deed Restrictions		Housing without Financial Assistance or Deed Restrictions	
1	2	3	4				5	5a	6	7	8
Project Identifier (may be APN No., project name or address)	Unit Category	Tenure R=Renter O=Owner	Affordability by Household Incomes				Total Units per Project	Est. # Infill Units*	Assistance Programs for Each Development See Instructions	Deed Restricted Units See Instructions	Note below the number of units determined to be affordable without financial or deed restrictions and attach an explanation how the jurisdiction determined the units were affordable. Refer to instructions.
			Very Low-Income	Low-Income	Moderate-Income	Above Moderate-Income					
B1706-0058 and B1706-0086	SF	R	2				1	2			2
(9) Total of Moderate and Above Moderate from Table A3			0	41	0	0					
(10) Total by income Table A/A3			2		41	1	2				
(11) Total Extremely Low-Income Units*			2								

* Note: These fields are voluntary
 Two very low-income units were ADUs

ATTACHMENT "A"

A1

ANNUAL ELEMENT PROGRESS REPORT

Housing Element Implementation

(CCR Title 25 §6202)

Jurisdiction City of Antioch
 Reporting Period Date 1/1/17 - 12/31/2017

Table A2
Annual Building Activity Report Summary - Units Rehabilitated, Preserved and Acquired pursuant to GC Section 65583.1(c)(1)

Please note: Units may only be credited to the table below when a jurisdiction has included a program in its housing element to rehabilitate, preserve or acquire units to accommodate a portion of its RHNA which meet the specific criteria as outlined in GC Section 65583.1(c)(1)

Activity Type	Affordability by Household Incomes				(4) The Description should adequately document how each unit complies with subsection (c)(7) of Government Code Section 65583.1
	Extremely Low-Income*	Very Low-Income	Low-Income	TOTAL UNITS	
(1) Rehabilitation Activity					Major rehabilitation as part of Housing Rehab program.
(2) Preservation of Units At-Risk					
(3) Acquisition of Units					
(5) Total Units by Income	0	0	0	0	

* Note: This field is voluntary

AZ

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation
 (CCR Title 25 §6202)

Jurisdiction City of Antioch
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Table A3
Annual building Activity Report Summary for Above Moderate-Income Units
(not including those units reported on Table A)

	1. Single Family	2. 2 - 4 Units	3. 5+ Units	4. Second Unit	5. Mobile Homes	6. Total	7. Number of infill units*
No. of Units Permitted for Moderate							
No. of Units Permitted for Above Moderate	41						1

* Note: This field is voluntary

A3

ANNUAL ELEMENT PROGRESS REPORT

Housing Element Implementation

(CCR Title 25 §6202)

Jurisdiction City of Antioch
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Table B
Regional Housing Needs Allocation Progress
Permitted Units Issued by Affordability

Enter Calendar Year starting with the first year of the RHNA allocation period. See Example.		2015	2016	2017	2018	2019	2021	2022	2023		Total Units to Date (all years)	Total Remaining RHNA by Income Level
Income Level	RHNA Allocation by Income Level	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9		
Very Low	Deed Restricted		84								84	262
	Non-deed restricted	1		2							3	
Low	Deed Restricted											205
	Non-deed restricted											
Moderate	Deed Restricted											185
	Non-deed restricted	21	8								29	
Above Moderate		45	42	41							128	552
Total RHNA by COG. Enter allocation number:		67	134	43							244	1,204
Total Units ▶ ▶ ▶												
Remaining Need for RHNA Period ▶ ▶ ▶ ▶ ▶												

Note: units serving extremely low-income households are included in the very low-income permitted units totals.
 Note: 2016 total increased by 7 non-deed restricted units to show sales that were made after the report was submitted.

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Table C

Program Implementation Status

Program Description (By Housing Element Program Names)	Housing Programs Progress Report - Government Code Section 65583. Describe progress of all programs including local efforts to remove governmental constraints to the maintenance, improvement, and development of housing as identified in the housing element.		
Name of Program	Objective	Timeframe in H.E.	Status of Program Implementation
Goal 1 - Conserve and improve the existing housing supply to provide adequate, safe, and decent housing for existing Antioch residents.			
Policy 1.1 - Ensure the supply of safe, decent and sound housing for all residents.			
1.1.1 Monitor and Preserve At-Risk Projects	Retention of existing affordable housing stock through early action regarding 82 "at risk" units	by 2020	The only At Risk project is Casa del Rio, senior housing. Staff (TH) contacted owner to discuss and is confident they will be retained. Staff will monitor annually to ensure.
1.1.2 Neighborhood Preservation Program (zero and low-interest loans to low and moderate income households for housing rehabilitation)	Adequate assistance to provide loans to 3-4 homeowners per year (CDBG).	Ongoing	The City has contracted with Contra Costa County for over 20 years to administer the Neighborhood Preservation Program, which provides housing rehabilitation loans to low- and moderate-income homeowners to bring their homes up to code, to ensure health and safety code standards are met, and provide handicap access. Sadly, the County decided to no longer provide this service for local jurisdictions. A new provider has been identified and will enter into contract in FY 18-19.
1.1.3 Community Education Regarding the Availability of Rehabilitation Programs	Through public education, the public's ability to use programs will be enhanced and other specific quantified objectives will be easier to achieve.	Ongoing	No outreach was conducted while the City sought a new nonprofit partner to administer Rehab activities, as the County ended the program.
1.1.4 Rental Rehabilitation Program	Provide financial assistance to owners of 3-5 rental properties annually to rehabilitate substandard units.	Ongoing	The Rental Rehab program was cancelled, as it has not been successful in attracting participants in the past several years. The demand for housing in Contra Costa County (and all of California) far exceeds the supply, and owners are increasingly unwilling to enter into an obligation to rent at a lower price to LMI renters, even in exchange for very favorable rehab loans. The program also suffered because the upfront costs (credit report, title report, appraisal, and lead paint inspection and report) total \$800+ (depending on the # of units.) The funding source for this program was CDBG, which does not allow expenditures that do no result in accomplishments. Therefore, we must charge the owner for these items if they choose not to go forward with a loan.

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ANNUAL ELEMENT PROGRESS REPORT
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<p>1.1.5 Code Enforcement</p>	<p>Elimination of code violations within Antioch</p>	<p>Ongoing</p>	<p>In 2017, Antioch utilized \$140,000 in CDBG funding to provide code enforcement in lower income areas in Antioch. Enforcement officers received 2,370 calls for service and 1,622 web reports of violations within the entire City. Within the lower income CDBG eligible areas of the City, officers opened cases on 1,341 unduplicated households (up from 835 last year) and closed 1,322 cases (up from 829 last year). Out of the 1,341 cases, the officer and consultant assigned to Building and Housing cases opened 156 cases that were Housing and Building code related. Of this 156, 108 were housing related which encompasses mold, lack of heat, lack of water and electricity, and weather protection. 50 of them were building code related which encompasses unpermitted additions or structure improvements and, residents living in garages and sheds.</p> <p>Out of the 1,322 cases that were closed (up from 829 last year), 138 (up from 40) of them were housing related and 50 (up from 27) of them were building code related.</p> <p>A two-person Code Enforcement Abatement Team which started in April 2016 has been a tremendous boost in lower income neighborhoods and throughout the City, cleaning up illegal dumping, picking up shopping carts, and removing/covering graffiti. In FY 2016-17, the Team:</p> <ul style="list-style-type: none"> * Removed 4,577 yards of illegally dumped waste from City right-of-ways and property; * Removed 1,877 shopping carts from City right-of-ways and property; * Removed 206 locations of graffiti.
<p>1.1.6 Infrastructure to Support Housing for Extremely-Low, Very-Low, Low Income, and Large Households</p>	<p>Provide infrastructure improvements necessary to accommodate the City's remaining lower-income RHNA</p>	<p>Annually</p>	<p>No projects requiring supporting infrastructure were proposed by builders in 2017.</p>
<p>1.1.7 Condominium Conversion</p>	<p>Conservation of rental units currently being rented by lower income households and tenants with special needs.</p>	<p>Ongoing</p>	<p>No conversion took place in 2017.</p>
<p>1.1.8 Rental Inspection Program</p>	<p>Proactive identification and rehabilitation or elimination of blighted, deteriorated and substandard rental housing stock</p>	<p>Reinstate program when funding allows (yr 5-8)</p>	<p>Staff continues to monitor funding possibilities for this function.</p>

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<p>1.1.9 Neighborhood Stabilization Program</p>	<p>Construct 85 multi-family units affordable at below 50% AMI through partnership with Satellite Housing, Inc.; Assist in the purchase, as funds are available, and rehabilitation of single family units through partnerships with Habitat for Humanity East Bay and Heart and Hands of Compassion or other non-profit organizations.</p>	<p>Ongoing as funding allows, pursuant to NSP requirements</p>	<p>The City has been working with Satellite Affordable Housing Associates since 2009 to develop 85 units of affordable senior housing, utilizing City funding from the former Redevelopment Agency, NSP-1, CDBG, HOME, Housing Successor Agency, and other funding sources including Veterans funding and 4% tax credits. Satellite broke ground in September 2016 with projected completion by May 2018. All remaining NSP program income was invested in this project, so no further acquisition/rehab projects with Habitat or Heart & Hands will occur.</p>
<p>1.1.10 Foreclosure Prevention</p>	<p>Foreclosure prevention</p>	<p>Ongoing</p>	<p>The City continues to post information on foreclosure prevention on its website, and to direct callers to Bay Legal and Echo Housing, as well as 211, for further assistance.</p>
<p>Goal 2 - Facilitate the development of a broad array of housing types to accommodate new and current Antioch residents of diverse ages and socioeconomic backgrounds.</p>			
<p>Policy 2.1 - Provide adequate residential sites for the production of new for-sale and rental residential units for existing and future residents.</p>			
<p>2.1.1 Inventories</p>	<p>Maintenance of an inventory of available sites for use in discussions with potential developers and evaluating the City's ability to meet projected future housing needs.</p>	<p>Year 1</p>	<p>A spreadsheet and GIS maps of available sites was developed, and it is updated as projects are applied for or approved.</p>
<p>2.1.2 Adequate Sites for Housing; No Net Loss</p>	<p>Prevention of net loss of housing sites and capacity for extremely low, very low, low, and moderate income housing.</p>	<p>Ongoing</p>	<p>No sites were downzoned in 2017.</p>
<p>2.1.3 Meet with Potential Developers</p>	<p>To facilitate the development review process by ensuring a clear understanding on the part of developers as to City expectations for their projects and timeline. Discussion is also anticipated to function as a feedback loop, and assist the City in minimizing the costs of the development review process to new residential development.</p>	<p>Ongoing</p>	<p>The City Community Development Director and City Planners continue to meet with prospective developers, both for-profit and non-profit, market rate and affordable, as requested. Meetings help educate developers on the City's development review and design review processes, City requirements and expectations, and help to save time and money for both the City and developers. Meetings with nonprofit developers also include strategizing about the availability of funding assistance. Market rate units - In 2017, staff met with potential developers and Council approved 58 market rate units listed in 2.1.4 below.</p>
<p>2.1.4 Above Moderate-Income Housing</p>	<p>To facilitate the development of needed above moderate-income housing by reserving areas for such development.</p>	<p>Ongoing</p>	<p>In 2017, Council approved a total of 58 market rate moderate to above moderate units: - 58 units Almond Knolls, condominiums</p>

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Housing Element Implementation
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Policy 2.2 - Facilitate the development of new housing for all economic segments of the community, including lower income, moderate- and above moderate-income households.			
2.2.1 Promote Loan Programs	Increase awareness of funds available for eligible first-time homebuyers.	Ongoing	The City receives approximately 30 inquiries annually for downpayment assistance. Individuals are given (usually emailed) handouts on the CA Homeowner Downpayment Assistance Program and the Contra Costa Mortgage Credit Certificate Program. In 2017, a nonprofit was funded to develop a homebuyer assistance program for the City of Antioch. This is launching in March 2018 with \$45,000 in forgivable subsidy for lower income households, while funding lasts.
Policy 2.3 - Actively pursue and support the use of available County, State, and Federal housing assistance programs.			
2.3.1 Affordable Housing Program Inventory; Pursue Available Projects	Maximize access to governmental and private housing programs, and thereby facilitate achievement of other Housing Element objectives.	Ongoing	No affordable housing projects came before the City in 2017.
2.3.2 Housing for Extremely Low-Income Households	Encourage and facilitate construction of 175 units affordable to extremely low-income households to meet RHNA.	Outreach to developers at least Annually; apply for/support applications - Ongoing; prioritize local funding at least twice in the planning period.	During the year, staff spoke with the Council on Homelessness (Contra Costa's Continuum of Care body), Resources for Community Development, Satellite Affordable Housing Associates, Contra Costa Interfaith Housing, SHELTER Inc., and the County Housing Authority about new housing construction for this difficult to serve population. All nonprofit housing developers are closely monitoring new financing products emerging from the State, and hope to propose viable projects in the future. The Satellite Tabora Gardens project, which broke ground in September 2016, is 100% deeply affordable to senior households with incomes at 50% and lower of the AMI. Following is the unit breakdown not including 1 manager unit: - 12 units for homeless senior Veterans (20% AMI) - 8 units for Vets (20% AMI) - 5 units for disabled (811, 30% AMI) - 5 units for HOPWA (30% AMI) - 9 units for Vets (40% AMI) - 4 units for Vets (50% AMI) - 41 units for Seniors (50% AMI, 3 Sec 8 Vouchers) Tabora Gardens received a total of \$3,283,755 in City of Antioch subsidy, from NSP-1, Redevelopment and Housing Successor, and CDBG.

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Policy 2.4 - Proactively assist and cooperate with non-profit, private, and public entities to maximize opportunities to develop affordable housing...(and) distribute low and moderate-income housing throughout the City, rather than concentrate it in one portion of the community.			
2.4.1 Support Non-Profit Housing Sponsors	(Including providing funding, supporting grant applications, identifying available sites, & City involvement in development of sites) By supporting these entities in their efforts, increase the production of affordable housing to meet other objectives of the Housing Element.	Ongoing	As mentioned previously, the City has been working with Satellite Affordable Housing Associates on the Tabora Gardens project, which broke ground in 2016 and creates 85 units of affordable housing for extremely low- and low-income seniors, including Veterans. The City provided significant funding from multiple funding sources totaling \$3,283,755, supported their TCAC application, conducted their TEFRA hearing, and worked closely with the County and their funding sources. The City conducted a TEFRA hearing for Delta Pines Apartments and supported their bond issuance by the California Statewide Communities Authority for \$35,000,000 in bonds to finance the acquisition and rehabilitation of a 184-unit multifamily rental housing project located at 2301 Sycamore Drive, Antioch, California. This is not new affordable housing, but acquisition/rehab of an existing affordable housing apartment complex.
Policy 2.5 - Proactively encourage the development of affordable housing within the Rivertown area.			
2.5.1 Additional Development Incentives for the Rivertown Focus Area	Achievement of objectives for development of new housing for very low-income households.	Ongoing	The City put out an RFP for city-owned properties in 2014 and entered into exclusive negotiations with one developer in 2015. The Specific plan was finalized for adoption in 2017.
Goal 3 - Facilitate the development of a broad array of housing types to accommodate new and current Antioch residents of diverse ages and socioeconomic backgrounds			
Policy 3.1 - Identify and maximize opportunities to expand housing opportunities for those residents of the City who have special housing needs, including the elderly, disabled, large families, and the homeless.			
3.1.1 Housing Opportunities for Special Needs Groups	Maximize opportunities to address the housing needs of special needs groups within the City, as identified in Section 3 of this Housing Element.	Ongoing	Satellite's Tabora Gardens development will create 85 units for a variety of special needs populations, including: 12 units for homeless Veterans (20% AMI); 8 units for senior Veterans (20% AMI); 5 units for disabled (811,30% AMI); 5 units for persons with AIDS(30% AMI); 9 for Veterans @ 40% and 4 for Vets at 50% AMI; and 41 for seniors (50% AMI). The development will be completed spring 2018.
3.1.2 Senior Housing	Facilitate housing that is affordable for lower-income seniors.	Ongoing	See above description of senior housing being constructed with over \$3 million in City subsidies.
3.1.3 Incentives for Special Needs Housing (reasonable accommodation ordinance)	Continue to provide reasonable accommodations to encourage the development of specialized housing for persons with disabilities.	Ongoing	No developer requested density bonuses or accommodation.

AP

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<p>3.1.4 Coordination with Agencies Serving the Homeless</p>	<p>Develop housing self-sufficiency for those who are currently homeless by working with appropriate agencies to implement housing and employment programs.</p>	<p>Ongoing</p>	<p>The City works very closely with the Contra Costa Homeless Continuum of Care body, called the Council on Homelessness. In 2016, the City's Housing consultant served her third year, and was Vice Chair of this body, sat on the Review and Ranking Committee for the CoC funding as well as for ESG and Emergency Food and Shelter (EFSP) Grants Committee hosted by the United Way.</p> <p>The City actively participates in all efforts to develop housing and services for persons who are homeless, is an active participant in the County's Zero: 2016 campaign strategy to end Veteran and Chronic Homelessness, and works closely with the Housing Authority of Contra Costa and Veteran Administration in Martinez.</p> <p>Furthermore, the City hosts the County's only homeless shelter for disabled homeless persons.</p>
<p>3.1.5 Emergency Shelters and Supportive and Transitional Housing</p>	<p>Compliance with SB 2</p>	<p>Complete</p>	<p>The City is in compliance with SB 2, having designated sites for homeless emergency shelters. In 2017, discussions continued with a nonprofit interested in establishing a 50-bed homeless shelter for women and children. In 2016, at City expense, the homeless overlay was changed to include an additional parcel, owned by the City, to possibly become the site of the shelter. Unfortunately, the agency was not able to raise sufficient interest and funding for construction of the shelter. The City put out a RFQ to affordable housing developers and the homeless services community to develop ideas for the parcel, and those discussions continue.</p>
<p>3.1.6 Zoning for Employee Housing:</p>	<p>Compliance with Health and Safety Code regarding Employee Housing</p>	<p>Within 18 months of Hsg Element adoption</p>	<p>Updating of several sections of the Zoning Ordinance will occur in 2018, combined with an update of the Zoning Ordinance to implement the Rivertown Specific Plan.</p>

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Goal 4 - Reduce residential energy and water use to conserve energy /water and reduce the cost of housing.			
Policy 4.1 - Provide incentives for energy conservation measures in new housing by providing information on programs available through PG&E.			
4.1.1 Encourage Energy Conservation	Minimize costs of space heating and cooling in new and existing dwelling units.	Ongoing	<p>Energy conservation for existing housing and neighborhoods is encouraged and supported in a variety of ways:</p> <ul style="list-style-type: none"> - Condition of Approval - Energy conservation is incorporated into the standard condition of approval for new developments. - Property Assessed Clean Energy (PACE) - Financing Legislation passed by the State of California, and approved by the City in 2015 now enables Antioch property owners to finance a wide range of energy and water efficiency upgrades by attaching PACE financing to their property tax bill. Upgrades such as solar installations, attic insulation, energy efficient windows, water-on-demand water heaters, grey water systems, and more are covered. Financing defers upfront costs, lowers energy bills, and allows homeowners easy financing with their property tax bill. <p>In 2017, 178 homes were improved with the HERO PACE program, an increase over 153 in 2016. We do not survey our PACE providers annually for this data, to HERO is the only one we have available. We promote all our PACE programs and all other energy efficiency and solar programs on our website, through social media and on our local access channel. In addition, a large solar project at the golf course was approved and will be constructed in 2018.</p> <p>East Bay Energy Watch Strategic Advisory Committee - The City is a member of this body, which sets priorities for PG&E energy efficiency programs.</p>
4.1.2 Water Conservation Program - ensure that new residential development meets City standards and guidelines for conserving water	Conservation of water resources	Ongoing	<p>Antioch is operating under the State of CA Water Efficient Landscape Ordinance (WELO), and has tiered water rates for residential water. The City water department complied with the States drought regulations. Staff promotes a variety of workshops on water conservation, such as "Lose a Lawn, Gain a Garden" and all residents are eligible for Contra Costa Water District water conservation programs and rebates. Water customers receive information online.</p>
4.1.3 Green Building Encouragement	Encourage green building practices in new and existing housing development and neighborhoods.	Ongoing	<p>In addition to the efforts in 4.1.1, the City hosted a workshop on energy efficiency and solar with BayREN and continues to promote the Energy Upgrade California program , which provides incentives for energy-saving upgrades to existing homes.</p>

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Goal 5 - Remove governmental constraints inhibiting the development of housing required to meet identified needs in Antioch.			
<i>Policy 5.1 - Remove governmental constraints inhibiting the development of housing required to meet identified needs in Antioch.</i>			
5.1.1 Maintain a Streamlined, Affordable Application Process	Minimize the costs of residential development within Antioch attributable to the time it takes to review development applications and plans.	Annual review, revisions as found appropriate	The Master Fee Schedule was reviewed in 2017 and is reviewed on an annual basis, and is adopted by Council annually. Fees attempt only to recoup actual costs of providing services.
5.1.2 Residential Development Impact Fee Ordinances	Continually ensure provision of adequate public facilities and services to new and existing residential development.	Ongoing	No changes occurred during 2017, and planning for adequate public facilities and services to new and existing residential development continues.
5.1.3 Density Bonus Ordinance	Ensure that City density bonus provisions comply with State requirements.	Ongoing	Zoning Ordinance was amended to bring City into compliance with State law. City continues to monitor implementation to identify further changes that may be required.
5.1.4 Pre-Application Conferences (continue)	Minimize development review time and costs for new residential projects.	Ongoing	Preapplication conferences continue to occur for all affordable and market rate housing projects.
5.1.5 Development Standards Handouts: Regularly update handouts on development standards.	Minimize development review time and costs for new residential projects.	Update semiannually & when standards are modified	Handouts on development standards were updated in 2016. Reviewed in 2017 and no changes were necessary.
5.1.1 Maintain a Streamlined, Affordable Application Process	Minimize the costs of residential development within Antioch attributable to the time it takes to review development applications	Annual review, revisions as found appropriate	The Master Fee Schedule was reviewed in 2017 and is reviewed on an annual basis, and is adopted by Council annually. Fees attempt only to recoup actual costs of providing services.
5.1.2 Residential Development Impact Fee Ordinances	Continually ensure provision of adequate public facilities and services to new and existing residential development.	Ongoing	No changes occurred during 2017, and planning for adequate public facilities and services to new and existing residential development continues.
5.1.3 Density Bonus Ordinance	Ensure that City density bonus provisions comply with State requirements.	Ongoing	Zoning Ordinance was amended to bring City into compliance with State law. City continues to monitor implementation to identify further changes that may be required.
5.1.4 Pre-Application Conferences (continue)	Minimize development review time and costs for new residential projects.	Ongoing	Preapplication conferences continue to occur for all affordable and market rate housing projects.
5.1.5 Development Standards Handouts: Regularly update handouts on development standards.	Minimize development review time and costs for new residential projects.	Update semiannually & when standards are modified	Handouts on development standards were updated in 2017.

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Goal 6 - Provide equal housing opportunities for all existing and future Antioch residents.

Policy 6.1 - Encourage and support the enforcement of laws and regulations prohibiting discrimination in lending practices and in the sale or rental of housing.

<p>6.1.1 Cooperative Association (Fair Housing and Tenant/Landlord Counseling)</p>	<p>City assistance to eliminate housing discrimination within the community.</p>	<p>Ongoing</p>	<p>The City coordinates with all jurisdictions to jointly provide Fair Housing and Tenant/Landlord Counseling program services provided by Bay Area Legal Aid and Echo Housing throughout Contra Costa. These contracts are funded by CDBG and operate on a fiscal year basis. Antioch funded Fair Housing at \$25k and Tenant/ Landlord services at \$15k for FY 2017-18, and similar levels for 2016-17.</p> <p><u>Fair Housing</u> - The purpose of Fair Housing services is to end housing discrimination by providing discrimination investigations, counseling, mediation and advocacy, education and legal referrals, legal representation, and housing testing. Services included counseling on such issues as evictions, lockouts, mortgage foreclosure, repairs and habitability, security deposits, understanding lease terms, negotiating debt payment plans between landlords and tenants, and assisted tenants in public housing and those with Section 8 vouchers. Residents also benefit from free weekly Housing Law Clinics, conducted by BayLegal at the Pittsburg Courthouse (not counted below). In calendar year 2017, 26 Antioch residents were given Fair Housing services.</p> <p><u>Tenant/Landlord</u> - The purpose of Tenant/Landlord housing service is to provide housing counseling and legal services to Antioch tenants and/or landlords to preserve their rights and responsibilities under federal, state, and local housing laws. In 2016, 168 Antioch residents received such services.</p>
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General Comments:

Although the numbers are few, Antioch is one of the cities in which market rate units are sometimes priced at rates that are affordable to low and moderate income households.

A review was conducted of all units that were issued building permits in 2015 but not sold during the calendar year. If homes are not yet sold, they are counted as Above Moderate Income units. However, two additional market-rate Moderate Income units were sold, and the 2015 total was adjusted accordingly.

For 2016, only one of the homes was sold as of the date of data gathering for this report, so all unsold units are counted as Above Moderate, and will be adjusted once sales data is available.

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ATTACHMENT "B"



CITY OF ANTIOCH HOUSING SUCCESSOR TO THE REDEVELOPMENT AGENCY SB 341 ANNUAL REPORTING REQUIREMENT FOR FISCAL YEAR 2016-17, ENDING JUNE 30, 2017

This Housing Successor Annual Report (Report) regarding the Low and Moderate Income Housing Asset Fund (LMIHAF) has been prepared pursuant to California Health and Safety Code Section 34176.1(f) and is dated April 1, 2017. This Report sets forth certain details of the housing activities of the City of Antioch, successor to the former Antioch Development Agency (ADA), during Fiscal Year 2016-17 year.

The purpose of this Report is to provide the governing body of the Housing Successor an annual report on the housing assets and activities of the Housing Successor under Part 1.85, Division 24 of the California Health and Safety Code, in particular sections 34176 and 34176.1 (Dissolution Law).

The following Report is based upon information prepared by Housing Successor consultants from information obtained from City staff and legal council and the independent financial audit of the Low and Moderate Income Housing Asset Fund. The Comprehensive Annual Financial Report for Fiscal Year 2016-17, was prepared by Badawi & Associates, CPAs, and is separate from this annual summary Report. This Report conforms with Section 34176.1(f) of the Dissolution Law, and is organized into section I. through XI.

This Report was provided to the Housing Successor's governing body. This Report and the former redevelopment agency's pre-dissolution Implementation Plans are available to the public on the City's website at: <http://www.ci.antioch.ca.us/citygov/finance/econdev/default.htm>



- 1. Amount the City received:** *This section provides the amount the City received pursuant to subparagraph (A) or paragraph (3) of subdivision (b) of section 34191.4: repayments for loans between the City and former redevelopment agency allowed after the successor agency has been issued a finding of completion by the Department of Finance.*

Low and Moderate Income Housing Fund	\$589,726
Set Aside Deficit Repayment	

- 2. Amount Deposited into LMIHAF:** *This section provides the total amount of funds deposited into the LMIHAF during the Calendar Year, distinguishing between amounts deposited pursuant to subparagraphs (B) and (C) of paragraph (3) of subdivision (b) of Section 34191.4, amounts deposited for other items listed on the Recognized Obligation Payment Schedule (ROPS), and other amounts deposited.*

Recognized Obligation Payment Schedule (ROPS) funding	589,726
Loan Payoff	134,957
Loan Interest Earnings/Shared Appreciation	44,493
Interest Earnings on Cash Balance	6,035
Other	36,000
Total Deposits	\$766,718

3. **Ending Balance of LMIHAF:** *This section provides a statement of the balance in the LMIHAF as of the close of the Fiscal Year, distinguishing any amounts held for items listed on the ROPS from other amounts.*

Cash	1,686,256
Restricted for Current Payables	29,529
Restricted for Encumbrances/Commitments	17,851
Anticipated Current Receivables	
Available Cash Balance	\$1,638,876

4. **Description of Expenditures from LMIHAF:** *This section provides a description of the expenditures made from the LMIHAF during the Fiscal Year. The expenditures are to be categorized by (A) for monitoring and preserving the long-term affordability of units subject to affordability restrictions or covenants entered into by the redevelopment agency or the housing successor and administering the activities described in paragraphs (2) and (3) of subdivision (a), (B) for homeless prevention and rapid rehousing services for the development of housing described in paragraph (2) or subdivision (a), and (C) for the development of housing pursuant to paragraph (3) of subdivision (a).*

(A) Monitoring & Preserving long-term affordability of units	83,704
(B) Homeless Prevention	50,000
(C) Housing Development	
(D) Other	
Multi-Family Housing Loan Issued	
Housing Rehabilitation Loans Issued	
Other Miscellaneous Contracts (Vista Diablo Subsidy, existing obligation)	75,923
Total All Expenditures	\$209,627

SB 341 allows for 2% of the total value of Housing Successor assets or \$200,000, whichever is greater, to be used on monitoring and administrative expenditures. The total value of Antioch Housing Successor assets is \$17,768,554, 2% is \$355,371 which is the allowable amount for administrative expenditures and monitoring.

5. **Statutory Value of Assets Owned by Housing Successor:** *This section provides the statutory value of real property owned by the Housing Successor, the value of loans and grants receivables, and the sum of these two amounts. Under the Dissolution Law and for the purposes of this Report, the "statutory value of real property" means the value of properties formerly held by the former redevelopment agency as listed on the Housing Asset Transfer Schedule approved by the Department of Finance, as listed in such schedule under Section 34176(a)(2), the value of the properties transferred to the Housing Successor pursuant to Section 34181(f), and the purchase price of the property purchased by the Housing Successor.*

Statutory Value of Real Property	0
Value of Loans Receivable	15,230,707
Value of Grants Receivable	0
Value of Deferred Set-Aside (owed to Housing Fund)	2,537,847
Total Value of Assets	\$17,768,554

6. **Description of Transfers:** *This section describes any transfer to another housing agency made in previous Fiscal Year(s), including whether the funds are unencumbered and the status of projects, if any, for which the transferred LMIHAF will be used. The sole purpose of the transfers must be for the development of transit priority projects, permanent supportive housing, housing for agricultural employees or special needs housing.*

The Housing Successor did not make an LMIHAF transfer to other Housing Successor(s) under Section 34176.1(c)(2) to develop a joint project during the Fiscal Year 2016-17.

7. **Project Descriptions:** *This section describes any project for which the Housing Successor receives or holds property tax revenue pursuant to the Recognized Obligation Payment Schedule (ROPS) and the status of that project.*

The Housing Successor had one existing obligation for which it holds property tax revenue pursuant to the ROPS during this fiscal year. Vista Diablo Mobile Estates LLC (VDME) is a senior, age-restricted mobile home park. The Agency and VDME initially entered into a mobile home rent subsidy agreement on July 1, 1998, and subsequent agreements on July 1, 2003 and July 1, 2008. This agreement ended October 2017 in this fiscal year. A rent subsidy of \$75.32 (FY 2016-17) was provided to qualifying households with incomes of no more than 80% of the Area Median Income.

8. **Status of Compliance with Section 33334.16:** *This section provides a status update on compliance with Section 33334.16 for interests in real property acquired by the former redevelopment agency prior to February 1, 2012. For interests in real property acquired on or after February 1, 2012, a status update on the project is provided.*

Not Applicable – no properties purchased using LMIHF prior to, or after, February 1, 2012.

9. **Description of Outstanding Obligations under Section 33413:** *This section describes the outstanding inclusionary and replacement housing obligations, if any, under Section 33413 that remained outstanding prior to dissolution of the former redevelopment agency as of February 1, 2012, along with the Housing Successor's progress in meeting those prior obligations, if any, of the former redevelopment agency.*

Replacement Housing: No Section 33413(a) replacement housing obligations were transferred to the Housing Successor according to the 2009-10 through 2015-16 City of Antioch Implementation Plan for the former Redevelopment Agency.

Inclusionary/Production Housing: No Section 33413(b) inclusionary/production housing obligations were transferred to the Housing Successor according to the 2009-10 through 2015-16 City of Antioch Implementation Plan for the former Redevelopment Agency. The former Redevelopment Agency's Implementation Plans are posted on the City's website at: <http://www.ci.antioch.ca.us/citygov/finance/econdev/default.htm>.

- 10. Income Test:** *This section provides the information required by Section 34176.1(a)(3)(B), or a description of expenditures by income restriction for five year period, with the time period beginning January 1, 2014, and whether the statutory thresholds have been met. However, reporting of the Income Test is not required until 2019. Section 34176.1(a)(3)(B) requires that the Housing Successor must require at least 30% of the LMIHAF to be expended for development of rental housing affordable to and occupied by households earning 30% or less of the AMI. If the Housing Successor fails to comply with the Extremely Low-Income requirement in any five-year report, then the Housing Successor must ensure that at least 50% of the funds remaining in the LMIHAF be expended in each fiscal year following the latest fiscal year after the report, on households earning 30% or less of the AMI until the Housing Successor demonstrates compliance with the Extremely Low-Income requirement. This information is not required to be reported until 2019 for the 2014-2019 period.*
- 11. Senior Housing Test:** *The Housing Successor is to calculate the percentage of units in deed-restricted rental housing that is restricted to seniors and assisted by the Housing Successor, the former redevelopment agency, and/or the City, within the previous 10 years, in relation to the aggregate number of units of deed-restricted rental housing assisted by the Housing Successor, the former redevelopment agency, and/or the City, within the same period. If this percentage exceeds 50%, then the Housing Successor cannot expend future funds in the LMIHAF to assist additional senior housing units until the Housing Successor or City assists, and construction has commenced, on a number of restricted rental units that is equal to 50% of the total amount of deed-restricted rental units.*

The following provides the Housing Successor's Senior Housing Test for the 10-year period of FY 2004-05 to 2014-15:

Housing Development Name & Address	Date Assisted	# Units Senior	# Units Family
Rivertown Place, 712 I Street (40 units, 100% affordable)	11/18/2005	0	40
Riverstone Apartments, 2200 Sycamore Dr. (136 units, 100% affordable)	7/1/2007	0	136
Tabora Gardens (85 units, 84 affordable, under construction)	6/1/2011	84	0
TOTAL ASSISTED UNITS		84	176
		Senior	Family
		Total Units = 260	
SENIOR HOUSING PERCENTAGE		32.3%	67.7%

- 12. Excess Surplus Test:** *This section provides the amount of excess surplus in the LMIHAF, if any, and the length of time that the Housing Successor has had excess surplus, and the Housing Successor's plan for eliminating the excess surplus. Excess Surplus is defined in Section 34176.1(d) as an unencumbered amount in the account that exceeds the greater of one million dollars (\$1,000,000) or the aggregate amount deposited into the account during the Housing Successor's preceding four Fiscal Years, whichever is greater.*

The surplus on hand at the end of FY 2016-17 was **\$1,638,876.16**. The amount deposited in the preceding four years is \$1,932,350, therefore the balance does not meet the excess surplus test.

13. Inventory of Assisted Units: *This section provides an inventory of the homeownership units assisted by the former redevelopment agency or the housing successor that are subject to covenants or restrictions or to adopted programs that protects the former redevelopment agency's investment of moneys from the Low and Moderate Income Housing Fund pursuant to subdivision (f) of section 33334.3 This inventory shall include:*

- a) **Number of Units** – There are 23 homeowners with down payment assistance loans, and 17 homeowners with housing rehabilitation loans, for a total of 30 homeowners who have a loan with the former Redevelopment Agency/Housing Successor.
- b) **Number of Units Lost** - *In the first report pursuant to this subdivision, the number of units lost to the portfolio after February 1, 2012, and the reason or reasons for those losses. For all subsequent reports, the number of units lost to the portfolio since the last fiscal year and the reason for those losses. – Records show 6 single family loans totaling \$275,026 lost to the portfolio after February 2012. The main reasons have been divorce and/or bankruptcy, with accompanying foreclosures and short sales.*
- c) **Installment payments and loan payoffs** – *Any funds returned to the housing successor as part of an adopted program that protects the former redevelopment agency's investment of moneys from the Low and Moderate Income Housing Fund. During FY 2016-17, the Housing Successor received no installment payments on loans. The Housing Successor had 3 loans paid in full during the fiscal year. The loan pay off amounts (principal and interest) was \$133,372.*
- d) **Management of Units** – *Whether the housing successor has contracted with any outside entity for the management of the units and, if so, the identity of the entity. The Housing Successor performs these services in house, with assistance from the City's CDBG/Housing Consultant Teri House.*



If you have any questions about this report, please contact Teri House: CDBG@ci.antioch.ca.us.



STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of March 27, 2018

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Derek P. Cole, Interim City Attorney DC

SUBJECT: Receipt of additional public input regarding the drafting of proposed maps for a district-based system of electing Antioch City Council members

RECOMMENDED ACTION

It is recommended that the City Council receive additional public input regarding the drafting of proposed maps for a district-based system of electing Antioch City Council members.

STRATEGIC PURPOSE

The proposed action is consistent with Strategy N-1: Effectively and efficiently provide legal services in support of the City's policies, procedures, and initiatives.

FISCAL IMPACT

None.

DISCUSSION

At its meeting on January 23, 2018 the Council adopted a resolution formally declaring its intention to convert from at-large to by-district City Council elections. The Council's adoption of this resolution started a process that must be completed within 90 days and that will culminate in April with consideration of an ordinance effecting the change in the Council selection system.

At meetings on February 13 and 15, 2018, the Council received presentations from its demographer and took public testimony regarding "communities of interest" that should be preserved as part of the creation of councilmember districts. The demographer has taken that information, along with information received via online submissions, to prepare two draft maps for Council consideration. Those two drafts are included as attachments to this staff report.

At a special City Council meeting on March 10, 2018, the Council heard public testimony regarding two proposed maps the City's demographer prepared. During this meeting, following receipt of suggestions of certain speakers, a "Quadrants" map was developed during the meeting that attempted to split the City as equally as possible

from a mid-point (horizontally and vertically). Based on comments received from some Councilmembers, the demographer prepared a revised "Quadrants" map after the meeting. The two original maps prepared (Working Drafts 1 and 2) and two Quadrants maps have been posted on the City's Districting website since March 12, 2018. All four draft maps are also attached to this Staff Report.

At the March 27, 2018 meeting, the Council is requested to provide direction regarding which map or maps it would like to see presented for formal adoption along with the ordinance adopting the district election system. The Council is also requested to provide direction regarding the timing of the implementation of district elections. The discussion below, incorporated from my previous staff report, is intended to provide background regarding that subject.

Timing of Implementation of District Elections

A separate issue for which Council direction is necessary is on when to have the district elections begin. To this end, as noted at the special meeting on March 10, 2018, the County Registrar of Voters has expressed concern about his office's ability to implement district elections in the upcoming general election this November (which is the first available election in which Antioch could switch to by-district elections.) I question whether the Registrar has the authority to not implement districting elections starting this year, but I did want to convey his statement to the Council for your consideration.

I note that two councilmembers have been elected for terms through 2020. Consistent with Government Code section 34873, it does not appear these terms can be abridged. Thus, the options appear to be to partially implement district elections starting in 2018 or to implement districting all at once beginning in 2020. Possible scenarios could include the following:

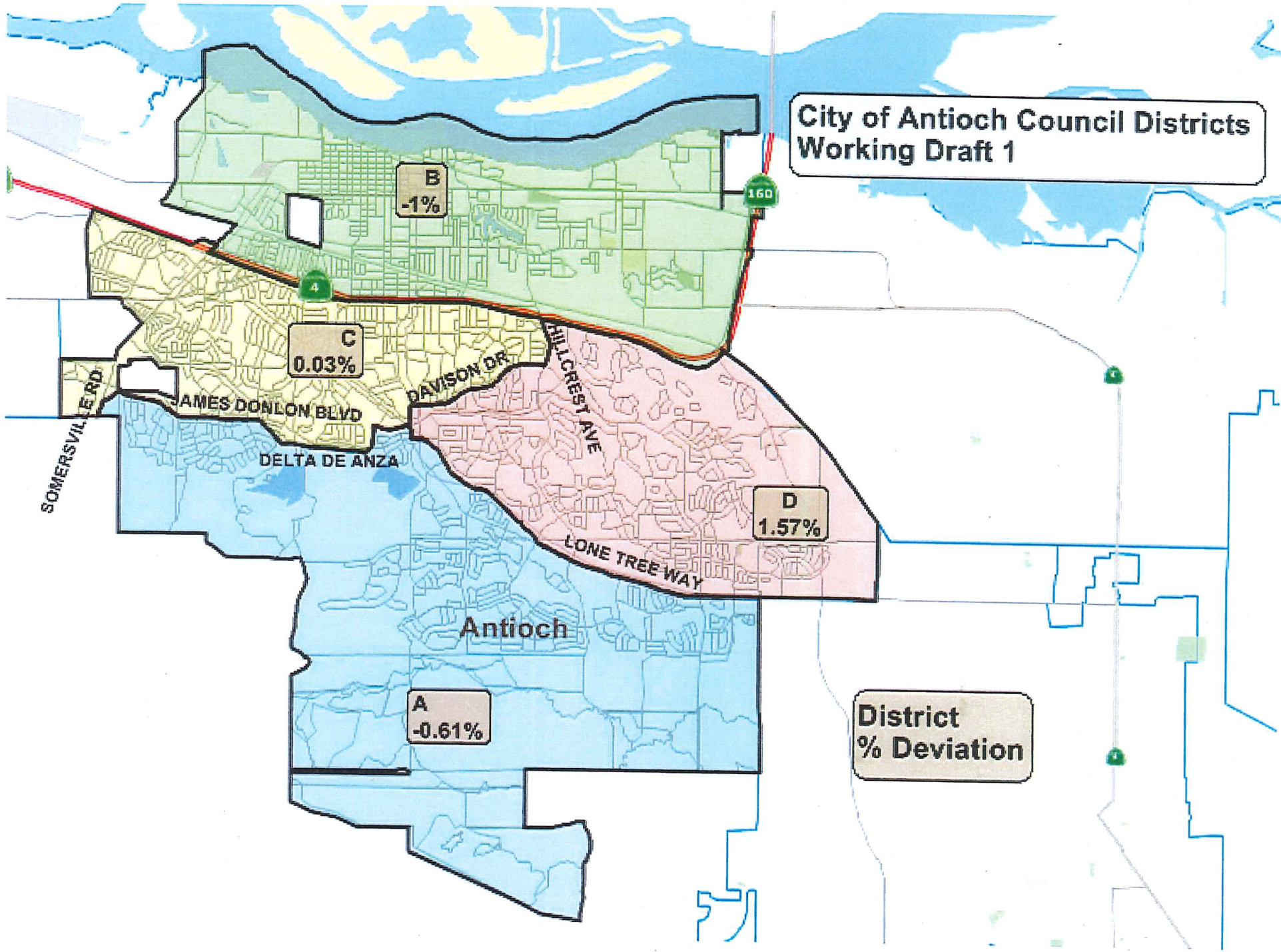
Staggered rollout of district elections starting this year: In this scenario, the City would keep the two at-large seats of the councilmembers whose terms do not expire, and it would implement two of the four districts for this November's election; then in 2020, the City would replace the two remaining at-large seats with the two other districts. This would keep the current staggering of elections in which two councilmembers are up for election each election cycle.

Implement districts all at once in 2020: With this option, the City would start all district elections in 2020, but provide that half of the districts would initially be for 2-year terms, while the other half would be for full 4-year terms. Then, in 2022, the districts for which 2-year initial terms were held would convert to 4-year terms. This would allow for the Council to maintain a staggered election system. (What this would mean for the two council seats that are up this year is that those would still be elected on an at-large basis in November, but they would only provide for terms of two years.)

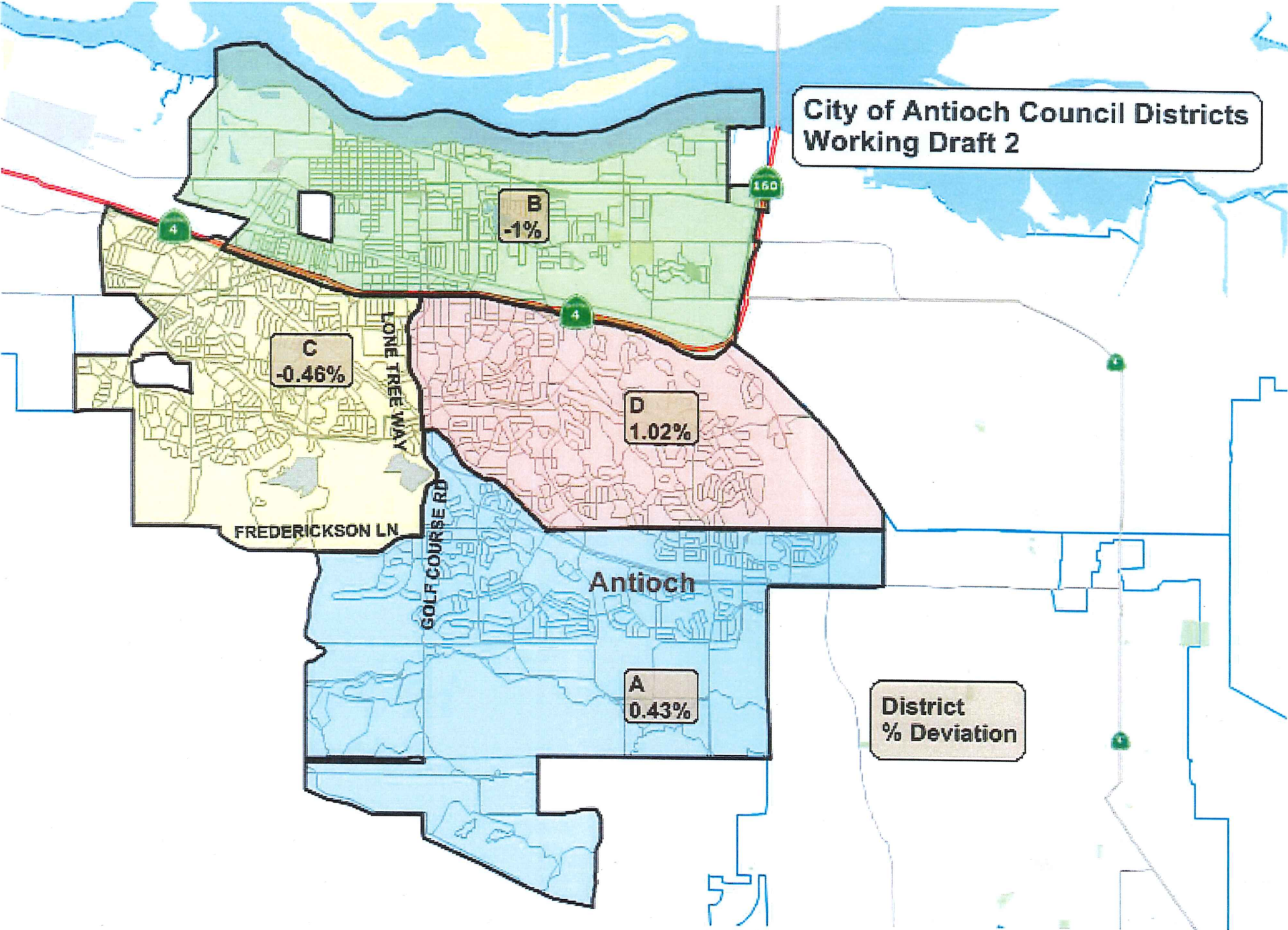
ATTACHMENTS

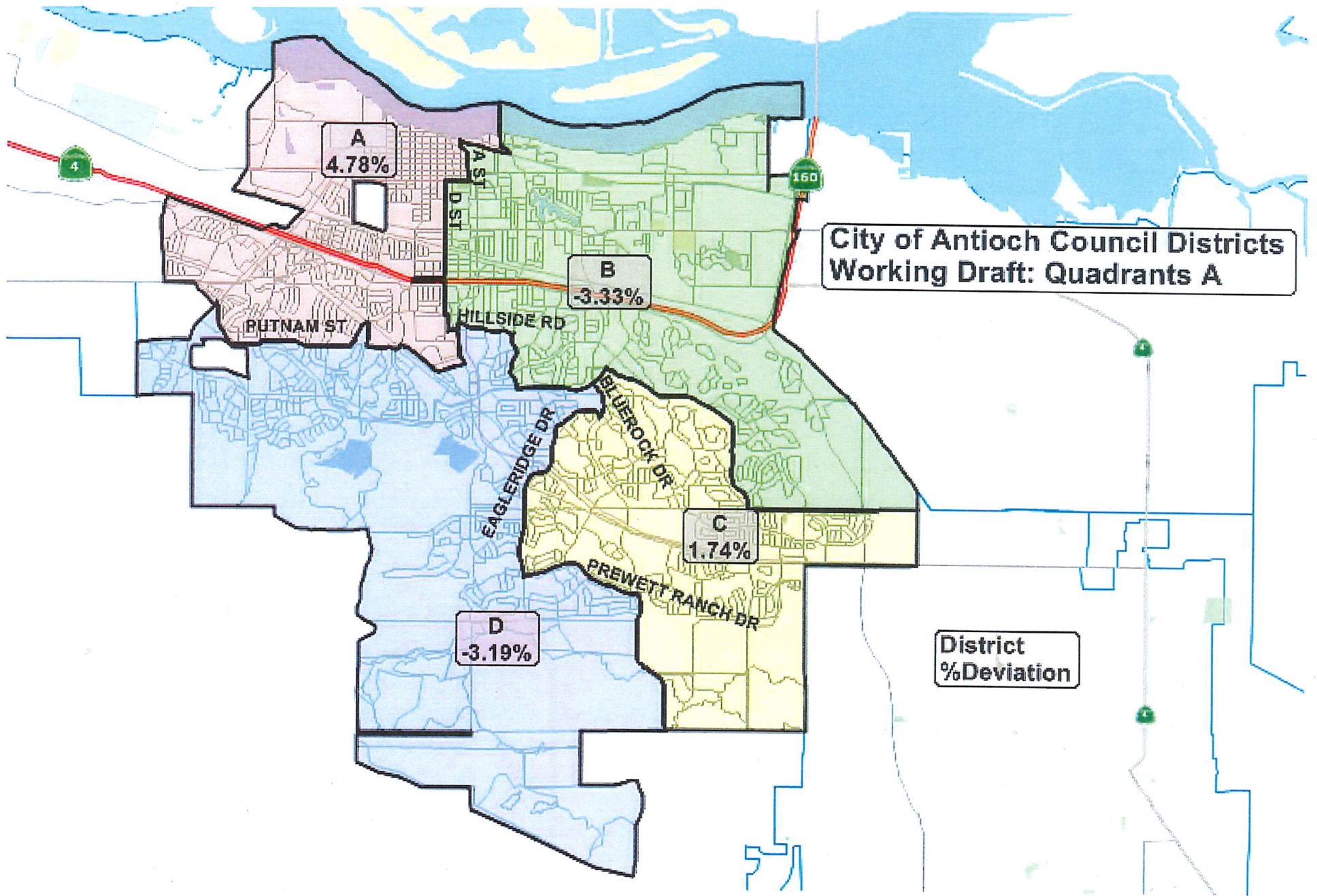
1. Working Draft District Map No. 1
2. Working Draft District Map No. 2
3. Quadrants Draft District Map A
4. Quadrants Draft District Map B

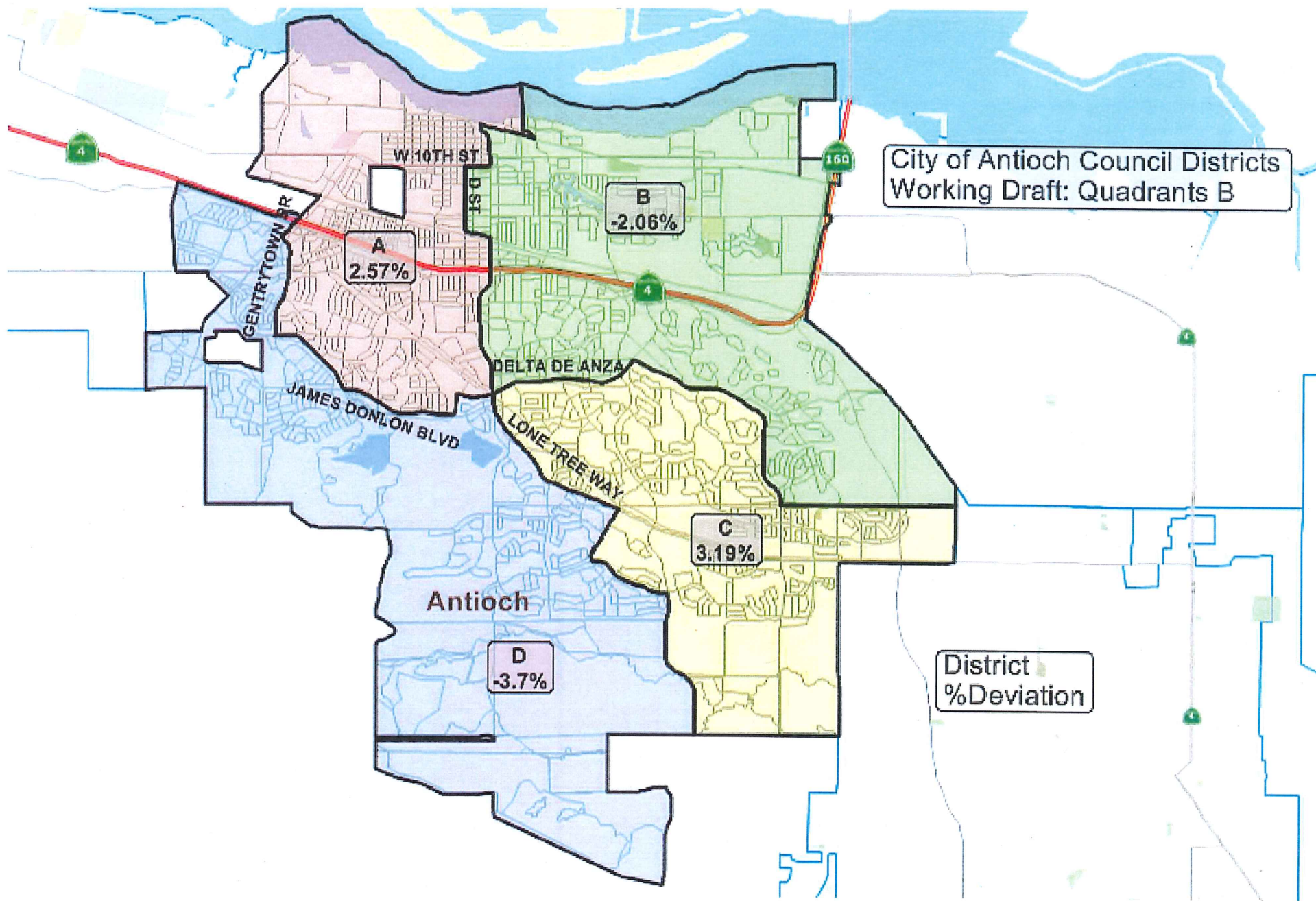
City of Antioch Council Districts Working Draft 1



City of Antioch Council Districts Working Draft 2







City of Antioch Council Districts
Working Draft: Quadrants B

District
% Deviation



STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of March 27, 2018

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Derek P. Cole, Interim City Attorney
Lizeht Zepeda, Economic Development Program Manager LA

APPROVED BY: Ron Bernal, City Manager

SUBJECT: Update to the City Council Regarding Development of Permanent Commercial Cannabis Ordinance

RECOMMENDED ACTION

It is recommended that the City Council receive a report regarding development of permanent commercial cannabis ordinance and provide input.

STRATEGIC PURPOSE

The proposed action is consistent with Strategy N-1: Effectively and efficiently provide legal services in support of the City's policies, procedures, and initiatives.

FISCAL IMPACT

None.

DISCUSSION

On November 1, 2017, the City Council extended the moratorium it had previously enacted in late 2016 to all commercial cannabis land uses. The ordinance was extended for nine months. The Council directed that, during this final extension period for the moratorium, the City Attorney and City staff promptly begin the process for enacting a permanent, regulatory ordinance for such uses. The Council also requested regular progress updates regarding this process.

Staff received and evaluated proposals from three consultants to provide analysis of economic and taxation opportunities associated with a proposed regulatory process. Staff selected MuniServices to assist with the variety of tasks associated with the regulatory process and potential economic benefits to the City.

MuniServices presented a report for consideration and comment to the Economic Development Commission (EDC) at its March 6th Special meeting. The EDC provided MuniServices feedback which has been incorporated into this update. MuniServices is conducting a Special City Council Meeting/Workshop on Saturday March 24th which they will reference in this Council update. Because any proposed commercial cannabis

ordinance will likely be codified in the Zoning Code, the Planning Commission is scheduled to introduce a zoning discussion at its April 18, 2018 meeting followed with a draft land use ordinance discussion at its May 2nd, 2018 meeting. The first reading of the permanent ordinance before the City Council is expected to occur at the Council's May 22, 2018 meeting with the process to be concluded by the Council's regularly scheduled meeting on June 26th.

Below is a tentative timeline coordinating the ordinance process:

CC – City Council
 EDC – Economic Development Commission
 PC – Planning Commission

Proposed Cannabis Timeline			Status	Material
EDC	2/6	Regular meeting EDC to discuss finding/reports and take public comments	Done	EDC report & PPT on agenda
EDC	2/13	EDC presented research findings and recommendations to Council	Done	EDC report & PPT on agenda
EDC	3/6 Special	MuniServices present Economic Analysis for Antioch	Done	MuniService presentation
Workshop confirmed	Saturday 3/24/18	*1 st public workshop with Consultant, Council, Commissions, & Public	Done	SE- Community Feedback, PPT & Maps
CC	3/27	Muni Services present Economic Analysis for Antioch to Council		MuniService presentation
PC	March	Community Development Director introduce item to Planning Commission		
PC	4/18 Zoning	Cannabis goes to the Planning Commission to discuss zoning –City Attorney/Consultant		
Workshop Option	Saturday 4/28	*Possible 2 nd date for public workshop with Consultant, Council, Commissions, & Public		Downtown - Community Feedback, PPT & Maps
PC	5/2 Zoning	Cannabis goes to the Planning Commission to discuss Zoning Ordinance –City Attorney/Consultant	15 day notice	Ordinance
CC	5/22 1 st Reading	Draft Cannabis Ordinance goes to Council		Ordinance
CC	6/12 2 nd Reading 6/26 Back-up 2 nd Reading	Final Cannabis Ordinance goes to Council		Ordinance
30-Days	7/31 (30 days)			

ATTACHMENTS

A. Presentation

**City of
Antioch**



Cannabis Support Services

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Administration * **Education** * **Revenue** * **Compliance**

Commercial Cannabis Industry Economic Evaluation



Contra Costa County Commercial Cannabis Summary (As of 2/23/18)

Jurisdiction	Type	Retail	Delivery Only	Cultivation			Manufacturing	Testing	Distribution
				Indoor	Outdoor	Mixed Light			
				Contra Costa County	Medical	P			
	Adult	P	P	P	P	P	X	X	X
Antioch	Medical	P	P	P	P	P	P	P	P
	Adult	P	P	P	P	P	P	P	P
Brentwood	Medical	P	P	P	P	P	P	P	P
	Adult	P	P	P	P	P	P	P	P
Clayton	Medical	P	P	P	P	P	P	P	P
	Adult	P	P	P	P	P	P	P	P
Concord	Medical	P	A	P	P	X	X	X	X
	Adult	P	P	P	P	X	X	X	X
Danville	Medical	P	P	P	P	P	P	P	P
	Adult	P	P	P	P	P	P	P	P
Hercules	Medical	P	P	P	P	P	P	P	P
	Adult	P	P	P	P	P	P	P	P
El Cerrito	Medical	A	A	P	P	P	P	P	P
	Adult	A	A	P	P	P	P	P	P
Lafayette	Medical	P	P	P	P	P	P	P	P
	Adult	X	X	X	X	X	P	P	P
Martinez	Medical	A	X	X	P	X	X	X	X
	Adult	X	X	X	X	X	X	X	X
Moraga	Medical	P	A	P	P	P	P	P	P
	Adult	P	P	P	P	P	P	P	P
Oakley	Medical	P	A	P	P	P	X	X	X
	Adult	P	X	P	P	P	X	X	X
Orinda	Medical	P	X	X	P	X	X	X	X
	Adult	P	X	X	P	X	X	X	X
Pinole	Medical	P	P	P	P	P	X	X	X
	Adult	P	P	P	P	P	X	X	X
Pittsburg	Medical	P	P	P	P	P	P	P	P
	Adult	P	P	P	P	P	P	P	P
Pleasant Hill	Medical	P	A	P	P	P	X	X	X
	Adult	X	X	P	P	P	X	X	X
Richmond	Medical	A	A	A	P	P	A	X	X
	Adult	A	A	A	P	P	A	X	X
San Pablo	Medical	P	P	P	P	P	P	P	P
	Adult	P	P	P	P	P	P	P	P
San Ramon	Medical	P	P	P	P	P	P	P	P
	Adult	P	P	P	P	P	P	P	P
Walnut Creek	Medical	P	A	P	P	P	P	P	P
	Adult	P	P	P	P	P	P	P	P

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Regional Commercial Cannabis Activities

A = Authorized
 P = Prohibited
 X = Not Expressly Authorized or Prohibited

Considering Authorization
 No Operating Businesses

Approved 10% Gross Receipts Tax

Approved 5% Gross Receipts Tax

City of Hayward

Authorized Business Activities: (Medical and Adult Use)
Indoor Cultivation - Manufacturing (volatile prohibited) –
Distribution – Delivery – Testing - Retail Dispensaries (Limited to 3)
Gross Receipts Tax not to exceed 15% (Has not set an effective rate)

City of Berkeley

Authorized Business Activities: (Medical and Adult Use)
Retail/Dispensaries (Limited to 3)
Non-Medical Businesses: Gross Receipts Tax of 10% (2/13/18 –
Considering lower to 5%)
Medical Businesses: Gross Receipts Tax of 2.5%

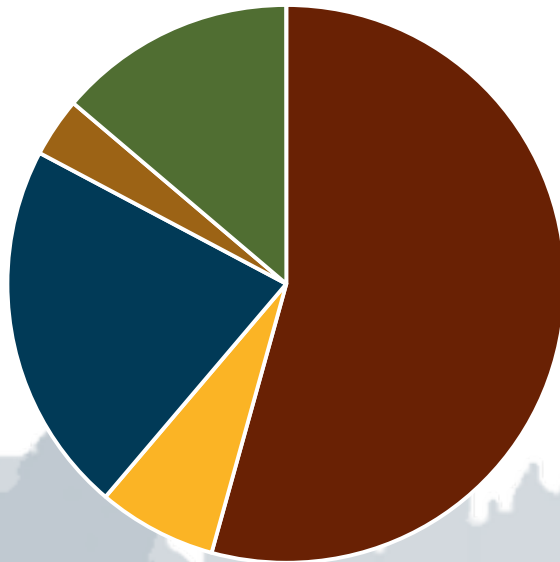
City of Oakland

Authorized Business Activities: (Medical and Adult Use)
Indoor Cultivation - Manufacturing – Distribution – Delivery –
Testing - Retail Dispensaries
Gross Receipts Tax of 5%

Sales and Use Tax

7.25% +

(Applies to non-medical)*



- State General Fund (3.9375%)
- Local Public Safety Fund (.50%)
- Local Revenue Fund (1.5625%)
- County Transportation Fund (.25%)
- City/County Operations Fund (1.00%)

State Cannabis Excise Taxes

(Applies to medical and non-medical)

Retail Tax

15%
Gross
Receipts of
Retail Sales

Cultivation Tax

\$9.25/oz.
Flowers
\$2.75/oz.
Leaves
\$1.29/oz.
Fresh

City Excise Taxes
(Can apply to medical and/or non-medical)

**Cultivation/Retail/
Manufacturing/
Broker, Testing**

XX% of Gross Receipts
\$XX per Square Footage
\$XX per Quantity

City Administrative Fees
(Can apply to medical and non-medical)

\$XX Application Fee
\$XX License Fee
\$XX Renewal Fee
\$XX Administration Fee
(Cost Recovery)

- Planning
- Code enforcement
- Finance
- Police
- Fire
- Economic Development
- City of Antioch Attorney
- Public Health
- Public Utilities

Know what resources will be required to develop and administer a cannabis program.

- Planning and Permitting
- Initial and On-going Inspections – building and safety, fire and hazmat, public health
- Tax and Compliance Audits
- Prevention Programs
- Education Programs
- Public Relations/Media
- Data Collection and Interpretation
- Evaluate the existing workload for City Staff

- Must be used to recover the reasonable costs for issuing licenses and permits, performing investigation, inspections, audits to enforce the regulations.
- Application fees can be tiered or phased to allow participation by different levels of operators.
- Annual fees can be tailored to each type of business operation.

Gross Receipts

- Percentage of Gross Receipts
- Audits are needed to verify cash sales
- Impacted by price fluctuations
- Can be applied to all commercial cannabis businesses
- Common for Retailers and Wholesalers
- Provides information on business activities

Square Footage

- Can be applied to all commercial cannabis businesses
- Not impacted by price fluctuations
- Less complex
- Will not represent volume of business activities
- Common for cultivation and manufactures
- Easy to estimate future revenues

FACTORS THAT CAN IMPACT TAX REVENUE

- Business Operators
- Tax rate
- Change in product price
- Size, number and type of business operations
- Consumption
- Competition
- Black market
- Competent business operators

Commercial cannabis tax revenues depend on, but not limited to, the following factors:

- Number and consumption of cannabis consumers
- Number, type and size of authorized commercial cannabis businesses
- Will retailer business attract both resident and non-resident customers.
- Will non-retail businesses serve cannabis businesses located within and outside the City.

MPG provides that annual average sales per square foot for a cannabis dispensary/retail business range from \$800.00 to \$1,000.00 per sq. ft. (Average = \$900.00)

MPG provides that a cultivation and manufacturing businesses would expect to have annual revenues of between \$2M - \$15M.

Average cannabis business sales information is not generally available. Most local jurisdictions do not separately list/show cannabis business taxes.

The following is a summary of unverified tax information. Most tax revenue information is based on media reports.

Estimating future tax revenues for commercial cannabis business activities is difficult but not impossible. It is important to understand and evaluate the complexities and changing cannabis industry environment when making revenue projections. Additionally, the City's determination on the type, size, location and number of cannabis businesses will also impact the expected tax revenue. Dispensaries are generally similar in size to a small convenience store, and will likely range from approximately 1,000 sq. to 3,000 sq. ft.

- Average Gross Receipts per Dispensary: \$900,000 – \$2,700,000
- A local tax rate of 5% would generate approximately \$45,000 - \$135,000 in revenue for the city.

- Security
 - Appropriate staff coverage
 - Limited access to cash and facilities
 - Video and camera placement
 - Facility evaluation
 - Documentation and verification
 - Separation of Duties
- Staff health and safety concerns
 - Specific safety supplies
 - Adequate ventilation
 - Limited exposure to cash
 - Cleaning supplies
- Specialized equipment
 - Cash counting machines
 - Storage safes
- Transportation
 - Armored Car services

- Future Federal Enforcement is Unclear
- Traditional Banking Access is Still Limited
- Emerging Cashless Sales Options Are Not Fully Tested
- Continued Impact of the Black Market
- Economic Stability of the Commercial Market
- Public Health and Safety Issues

Business goals:

- Profitability
- Protection from unlicensed competition
- Low taxes
- Low crime
- Simple, streamlined licensing
- Dependable, trained workforce
- Secure environment for employees and property
- Harmony with neighbors and other businesses
- Legal standing
- Ability to bank

- Cannabis businesses employ individuals with specialized skill sets
- Cannabis businesses will also employ traditional business staff
- Average cannabis specific salaries: \$20,000 to \$200,000
- Each cannabis business type has different employment needs
- New jobs will be dependent on the number, type and size of authorized businesses.
- City can included a scoring component related local employment

- Collect Data
- Solicit Feedback
- Plan to make changes in your ordinances and regulations based on your experiences

**City of
Antioch**



Cannabis Support Services

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Administration * **Education** * **Revenue** * **Compliance**

Thank You



STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of March 27, 2018
TO: Honorable Mayor and Members of the City Council
SUBMITTED BY: Ron Bernal, City Manager *REB*
SUBJECT: Strategic Plan Adoption

RECOMMENDED ACTION

It is recommended that the City Council review, make comments if appropriate and then adopt its 2018-2023 Strategic Plan.

STRATEGIC PURPOSE

The purpose of the Strategic Plan is to help the City prioritize its efforts, allocating both fiscal and human resources to achieve a shared Vision and Goals that also reflect community priorities and needs.

FISCAL IMPACT

There is no fiscal impact to this item however it will influence future Council action based on the priorities identified therein.

DISCUSSION

The Strategic Plan is the result of a comprehensive review by Regional Government Services (RGS) of the City's current operations and finances, interviews with staff members, a review of a comprehensive Quality of Life Survey conducted by FM3 Research in October 2017 and discussions with City Council members.

The findings and conclusions of the review and survey results were presented to Council, staff and the public at a one-day Study Session that was held January 20, 2018. Overall, residents expressed a desire to see improvement in the City's service delivery and better management of fiscal resources while identifying public safety as their top concern.

The Study Session, which was open to the public, resulted in the development of a Mission Statement, a Vision Statement, a set of Core Values and Goals to guide the City's future operations.

The City Council identified seven Goals at its Strategic Planning Workshop on January 20, 2018. They are:

1. Ensure the City's Continued Financial Stability

2. Support Public Safety
3. Promote Sustainable Economic Development
4. Promote Community Pride
5. Strive to be a Healthy Community
6. Support Downtown Revitalization
7. Encourage Sustainable Development

ATTACHMENT

- A. Draft 2018-2023 Strategic Plan



2018-2023 Strategic Plan

DRAFT

2018-2023 Strategic Plan

Executive Summary

This document will serve as the City of Antioch's 2018-2023 Strategic Plan. Its purpose is to help the City prioritize its efforts, allocating both fiscal and human resources to achieve a shared Vision and Goals that also reflect community priorities and needs. The Plan is the result of a comprehensive review by Regional Government Services (RGS) of the City's current operations and finances, interviews with staff members, a review of a comprehensive Quality of Life Survey conducted by FM3 Research in October 2017 and discussions with City Council members.

The findings and conclusions of the review and survey results were presented to Council, staff and the public at a one-day Study Session that was held January 20, 2018. Overall, residents expressed a desire to see improvement in the City's service delivery and better management of fiscal resources while identifying public safety as their top concern.

The Study Session, which was open to the public, resulted in the development of a Mission Statement, a Vision Statement, a set of Core Values and seven Goals to guide the City's future operations.

The Goals

The City Council identified seven Goals at its Strategic Planning Workshop on January 20, 2018. They are:

1. Ensure the City's Continued Financial Stability
2. Support Public Safety
3. Promote Sustainable Economic Development
4. Promote Community Pride

5. Strive to be a Healthy Community
6. Support Downtown Revitalization
7. Encourage Sustainable Development

Implementation

The role of the City Council is to establish Goals based on community input and fiscal viability. The role of the City Manager is to develop Strategies to achieve those goals. City staff, under the direction of the City Manager, will develop specific tactics to implement the Council's plan.

The Strategic Plan is meant to serve as a living and working document, which will be updated by Council and staff on a regular basis.

Conclusion

The 2018-2023 Strategic Plan does not include **all** of the Goals, suggested programs, projects and initiatives suggested by the public, staff or Council over the course of its development. The Goals that are included represent **the highest priorities** for City Council. Should other sources of revenue be identified, the City may revisit this Plan and adapt it as needed. For now, by limiting the City's efforts to these key areas, the City of Antioch will be better positioned to achieve its long-term vision and maintain its fiscal viability.

Mission, Vision and Core Values

The purpose of establishing the City's Mission, Vision and Core Values is to clearly define why the City was incorporated; how the City Council envisions its future and what principles Council and Staff will adhere to as part of conducting its business.

Our Mission

To deliver quality municipal services to a diverse community with integrity, excellence and innovation.

Our Vision

Antioch is delivering on its promise to provide an exceptionally high quality of life by creating and maintaining a safe environment for its diverse, inclusive community; its thriving economy; its bountiful recreational opportunities; and its vibrant waterfront.

Our Core Values

Integrity

Mutual Respect

Honesty

Innovation

Transparency

Accountability

Goals to Promote Quality of Life

Each Goal is intended to focus the City's fiscal and human resources on areas of highest priority.

1. Ensure the City's Continued Financial Stability

The City Council, management team and community value the City's commitment to maintain adequate reserves and working with a balanced budget. Strategies to support this Goal include:

- Maintain sound, responsible fiscal policies regulating debt and establish parameters for reserves.
- Prioritize use of discretionary funds based on the 2018-2023 Strategic Plan Goals.
- Continue to seek local, regional and federal grant opportunities to support City projects, programs and initiatives.
- Explore revenue generating/cost saving opportunities through the development of alternative energy sources, desalinization, and/or other viable means.
- Explore options to reduce pension liabilities.
- Provide transparency in all activities related to municipal finance and ensure that financial records are accurate, reliable and timely.

2. Support Public Safety

Public Safety continues to be a top priority for the City Council. In this context, Public Safety includes law enforcement, and maintenance and improvement of infrastructure such as roadways and the water system. Strategies include:

- Ensure adequate funding for appropriate levels of staffing for law enforcement personnel.
- Support local and regional partnerships for mutual aid.
- Continue to update emergency operations plan(s) and ensure appropriate staff training and engagement for implementation.

- Support emergency preparedness throughout the community.
- Maintain safe, well-lit streets and roads.
- Monitor treatment, storage and delivery systems to ensure safe, reliable delivery of water.
- Protect public health and safety and animal welfare through Animal Control Services.

3. Support Sustainable Economic Development

Economic Development that focuses on job creation and sales tax generation is a top priority for the City Council. With the addition of an Economic Development Director, the City needs to focus its efforts in areas with the highest likelihood of success. As such, Strategies to support this Goal include:

- Develop an Economic Development Plan and perform a market analysis that creates:
 - A business retention program;
 - A business attraction program; and
 - Development of marketing materials to promote new development and revitalization.
- Work with Community Development to solicit feedback from businesses and developers on the permit approval and other processes and provide recommended solutions for consideration by the City Manager and/or City Council.
- Specifically focus on opportunities for new businesses in the Waterfront/Downtown area of Antioch.
- Explore the use of technology to provide tools to support local businesses.

- Collaborate with Community Development to facilitate the implementation of the BART /Hillcrest Specific Plan.
- Collaborate with Community Development to facilitate the development of the Wilbur Corridor.

4. Promote Community Pride

Community Pride takes many forms: pride in neighborhoods; pride in services and amenities; and pride in the management of the City as a whole. The Council believes that instilling Community Pride is essential to the long-range viability of the City. Strategies include:

- Proactively communicating positive news about the City to residents, businesses and surrounding communities.
- Supporting efforts that promote beautification of the physical environment.
- Utilizing social media to disseminate positive news, milestones and accomplishments.
- Developing marketing/branding services to promote the City.
- Promoting and supporting volunteerism throughout the community.

5. Strive to be a Healthy Community

Healthy, active communities are happier and safer. The entire City Council placed a high value on recreational opportunities and programs for Antioch's residents, especially youth and seniors. Strategies to support this Goal include:

- Maintain and refresh existing parks, trails and facilities.
- Supporting the City's General Plan to ensure quality development in keeping with our local community character.

- Promoting community collaboration to deliver programs and activities for youth and seniors.
- Supporting waterfront development to create a walkable, bike friendly environment.
- Preserving open space and the natural environment.

6. Support Downtown Revitalization

The revitalization of Antioch's waterfront/downtown area continues to be a top priority for the City Council. The waterfront is the "heart" of the community and represents a tremendous opportunity for growth. Strategies for this Goal include:

- Completing the Downtown Specific Plan.
- Working closely with Contra Costa Health Services to address impacts and identify solutions related to the City's homeless population.
- Supporting Community Events in the downtown/waterfront area.
- Providing a business-friendly environment to attract new tenants/owners.

7. Promote Sustainable Development

The Goal of Promoting Sustainable Development reflects the City Council's desire to plan for the long-term health of the City through thoughtful and careful planning. Strategies include:

- Updating the City's General Plan and Zoning Code.
- Promoting infill and transit-oriented development.
- Continuing to explore options for annexation.

Benchmarks

Over the next five years staff will provide progress reports to the City Council and the community on the implementation of the Strategic Plan citing specific examples of fulfillment. Agenda items and staff reports will be tied to the achievements of attaining individual Goals.

Summary and Recommendations

Following the adoption of the Strategic Plan, individual Departmental Implementation Plans will be developed and incorporated into this Plan as tactics to support each Goal and Strategy, including ongoing engagement and communications with the public. It is recommended that the City Council review the 2018-2023 Strategic Plan annually at minimum to gauge progress towards achieving its goals.

Development of the Plan

Research

RGS, as part of this process, conducted a substantial amount of research. This research included a thorough review of the following:

- The City's Annual Budget;
- The City's Capital Improvement Plan;
- Review of City Council Meetings (Agendas, Minutes and Broadcasts);
- Review of News Articles, Prior Election Results and Other Materials;
- Demographic Data;
- Economic Trends (Local and Regional); and
- Survey Results (FM3),

City Council and Staff Interviews

Staff participation and input is critical to the implementation of a successful Strategic Plan. Individuals representing all departments were engaged in a series of interviews and were asked to identify the City's strengths and weaknesses. Interviews were held onsite at City Hall and via conference calls with the management team and key staff members from all City departments. We also met individually with the Mayor and Council members to discuss their goals for the Strategic Plan and learn more about their priorities for the City.

Council Study Session

The Antioch City Council and staff attended a one-day Study Session on January 20, 2018. The purpose of the session was to identify areas of concern and address appropriate priorities for the City moving forward. Discussion revolved around the following topics:

- What should the City's main priorities be now and in the future?
- How can the City best address its fiscal challenges?
- What types of housing and business development does Antioch need to remain viable?
- How can the City retain critical staff and create a productive and positive work environment for employees and contractors?

Members of the public were also given an opportunity to comment during the session.



STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of March 27, 2018

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Scott Buenting, Project Manager *SB*

APPROVED BY: Lynne B. Filson, Assistant City Engineer II *LBF*

SUBJECT: Update of the Water and Sewer Rate Fee Study, (P.W. 362-8)

RECOMMENDED ACTION

It is recommended that the City Council provide direction to staff regarding the recommended water and sewer rates, fees and charges.

STRATEGIC PURPOSE

This item supports Strategies K-2 and O-2 by ensuring adequate funding to design, build, operate and maintain the City's sewer and water assets and resources.

FISCAL IMPACT

The proposed rates will maintain adequate funding to sustain the water and sewer enterprise funds.

DISCUSSION

The City's current water and sewer rate study along with associated rates for the next five fiscal years was adopted in 2015. The rates, fees and charges adopted for this period were designed to provide adequate funding for the Water and Sewer Funds to develop and maintain the City's utility infrastructure. Since this study's adoption, the City has experienced fluctuations in water usage that have exceeded previous projections. In addition, river water quality varies from year to year. Water fund expenditures are negatively affected when the City is unable to utilize its river intake due to poor river water quality and must purchase more expensive water from the Contra Costa Water District.

The City was recently awarded a \$10 million state water quality grant for the development of a Brackish Water Desalination facility that will allow the City to utilize its pre-1914 water rights to a greater extent. A \$1 million low interest Drinking Water State Revolving Fund (DWSRF) loan from the State Water Resources Control Board has been obtained for planning, engineering and environmental certification related to this project. It is anticipated the City will apply for a \$53 million DWSRF loan for the construction of the facility. Debt service of these loans has been evaluated as part of this updated rate study.

On June, 27, 2017 the City Council approved an amendment to the Consultant Service Agreement with Municipal Financial Services (MFS) to evaluate and update the City's water and sewer rates, fees and charges.

City Staff, in conjunction with MFS, has analyzed the adequacy of revenues from current and adopted rates to meet projected expenditures of the Water and Sewer Enterprise Funds. This was done to determine whether revenues will be adequate to cover operating and maintenance costs, as well as needed capital costs while meeting target reserve levels and debt service coverage requirements. The study has determined that adopted water and sewer rate increases for July 1, 2018 could sustain the Water and Sewer Enterprise Funds.

Council has also asked that the study investigate the impacts of switching from tiered rates for residential customers to a uniform rate structure, which is also included in this study.

ATTACHMENTS

A: PowerPoint Presentation

Recommended Water and Sewer FY 2018-19 Rates and FY 2019-20 through FY 2022-23 Rate Plan



ATTACHMENT "A"

March 27, 2018

Municipal
Financial
Services

City of Antioch | 1

A1

Why Is This Issue Important?

- Ensure the quality and safety of the City's local water supply
- Work closely with the sewer department to ensure the proper maintenance of their system

Why Is This Issue Important ?

- Both of these things are essential to our community's health, safety and financial sustainability
- We must continue to prevent sewage spills that may present a health risk to the community, and place the City at risk for expensive fines and water pollution
- Some of our sewers are over 100 years old

Background of the Current Five-Year Rate Plan

- Council adopted a water and sewer Five-Year Rate Plan for service and maintenance during May 2015
- Water are based on adopted water rates for Single Family customers were projected to increase by approximately 8 percent per year
- Replaced a uniform water rate structure with a tiered rate structure for Single Family customers

AK

Background of the Current Five-Year Rate Plan

- Sewer bills based on adopted sewer rates for Single Family customers were projected to increase by approximately 5 percent per year
- There are two rate increases remaining: July 1, 2018 (FY19) and July 1, 2019 (FY20)
- Anticipates development of an updated Five-Year Rate Plan for FY20 – FY24 with Proposition 218 notification, hearing and ballot process

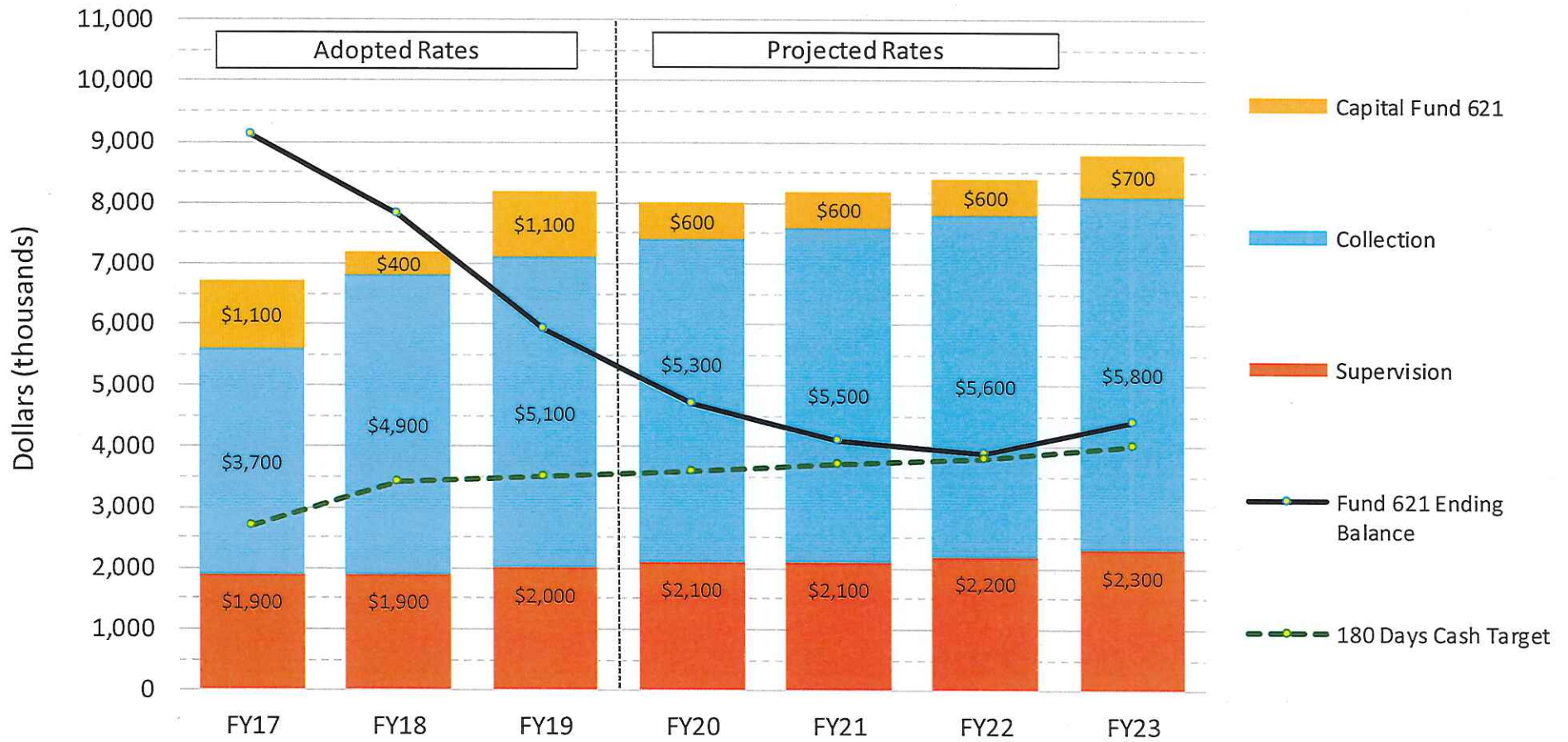
Adopted FY19 and Projected FY20 – FY23 Sewer Rates

	Current FY18	Adopted FY19	Projected Cost of Service			
			FY20	FY21	FY22	FY23
<i>effective dates ></i>	<i>7/1/2017</i>	<i>7/1/2018</i>	<i>7/1/2019</i>	<i>7/1/2020</i>	<i>7/1/2021</i>	<i>7/1/2022</i>
<i>Residential, \$/month per Dwelling Unit</i>						
Single Family	\$12.80	\$13.40	\$14.55	\$15.90	\$17.35	\$18.95
Multiple Family	\$11.40	\$12.00	\$12.90	\$14.10	\$15.40	\$16.75
Apartment/Mobile Home	\$10.00	\$10.60	\$11.65	\$12.85	\$14.15	\$15.55
<i>Nonresidential</i>						
Account Charge, \$/month	\$4.01	\$4.22	\$4.70	\$5.15	\$5.65	\$6.10
Volume Rate, \$/HCF *	\$1.07	\$1.13	\$1.25	\$1.37	\$1.52	\$1.69
* 1 HCF = 748 Gallons						

AH

Sewer Fund 621 Cash Flow

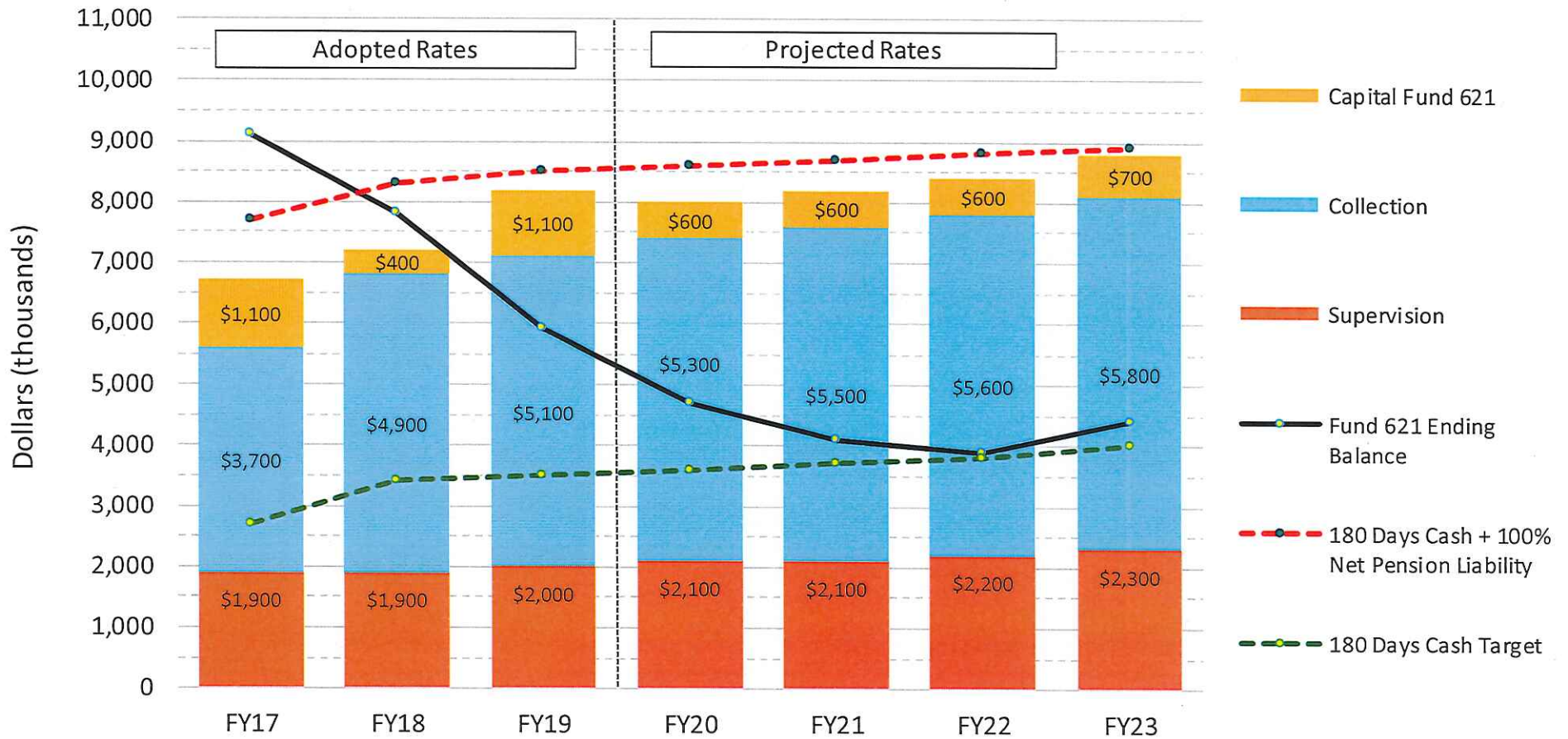
Sewer Fund 621 Cash Flow and Single Family Bill Impacts



A7

Sewer Fund 621 Cash Flow

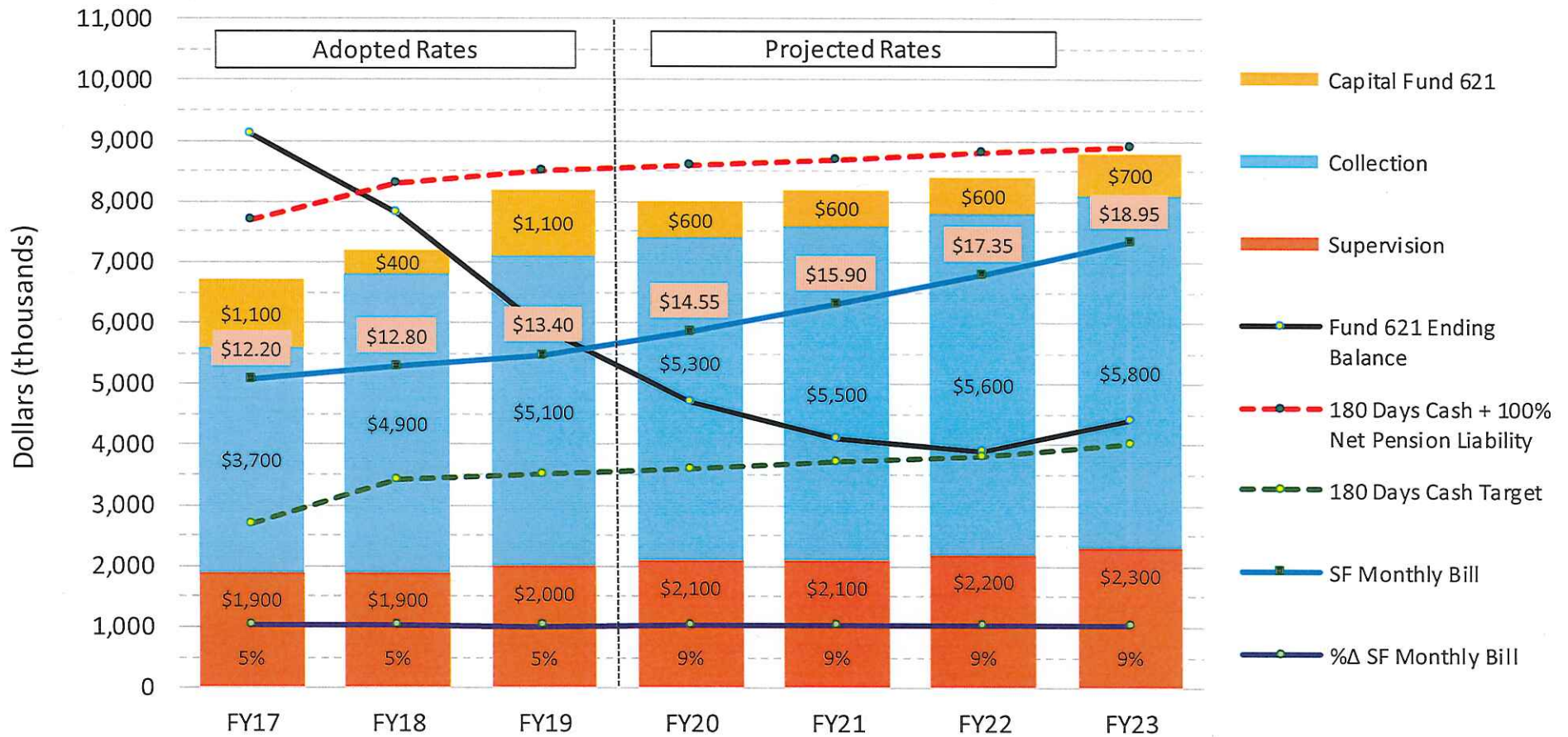
Sewer Fund 621 Cash Flow and Single Family Bill Impacts



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Sewer Fund 621 Cash Flow

Sewer Fund 621 Cash Flow and Single Family Bill Impacts

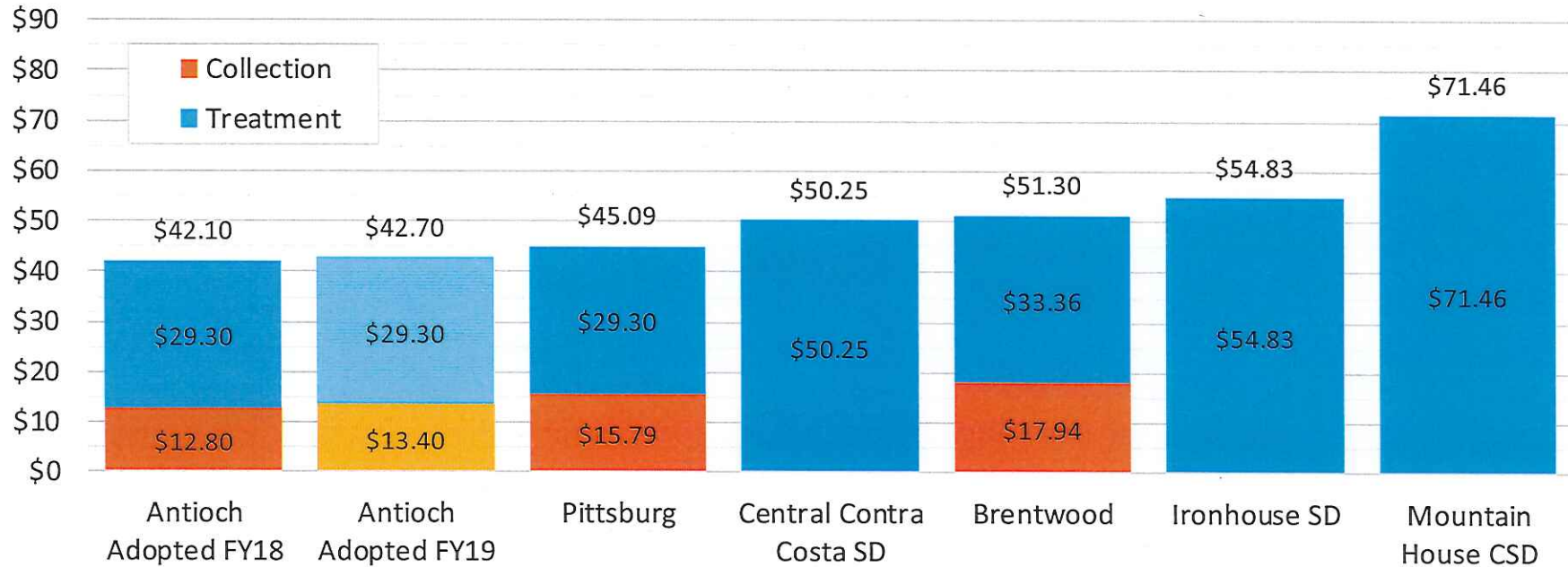


A9

Single Family Monthly Sewer Bills Survey

Note that comparison is with other municipalities' FY18 rates

Single Family Sewer Service Monthly Bills



Central Contra Costa CSD, Ironhouse SD and Mountain House CSD have flat charges which are shown as "Treatment" in the figure

A10

Water Fund 611 Highlights

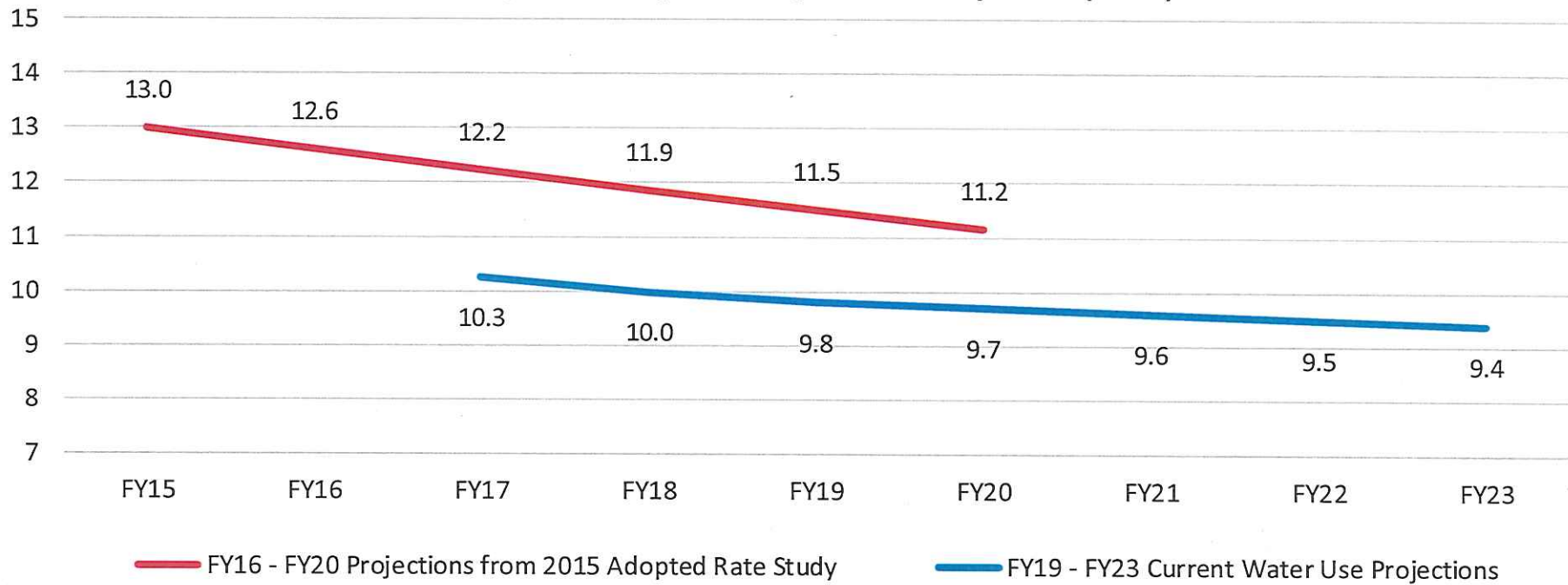
- Substantial decrease in water use since development of the 2015 Rate Plan – tier breaks for Single Family customers were adjusted from 13 HCF to 12 HCF in FY18
- Tier breaks should be reduced further to correspond with continued conservation
- Expenditures for water supply are down from projections in 2015 Rate Plan
- \$1 million State Revolving Fund (SRF) Loan in 2016
- \$53 million new SRF Loan planned for 2018 would add ~\$2.3 million per year of debt service

A-11

Single Family Water Use

(HCF = Hundred Cubic Feet = ~748 gallons)

Single Family Average Monthly Use (HCF)



A12

Adopted FY19 and Projected FY20 – FY23 Water Rates

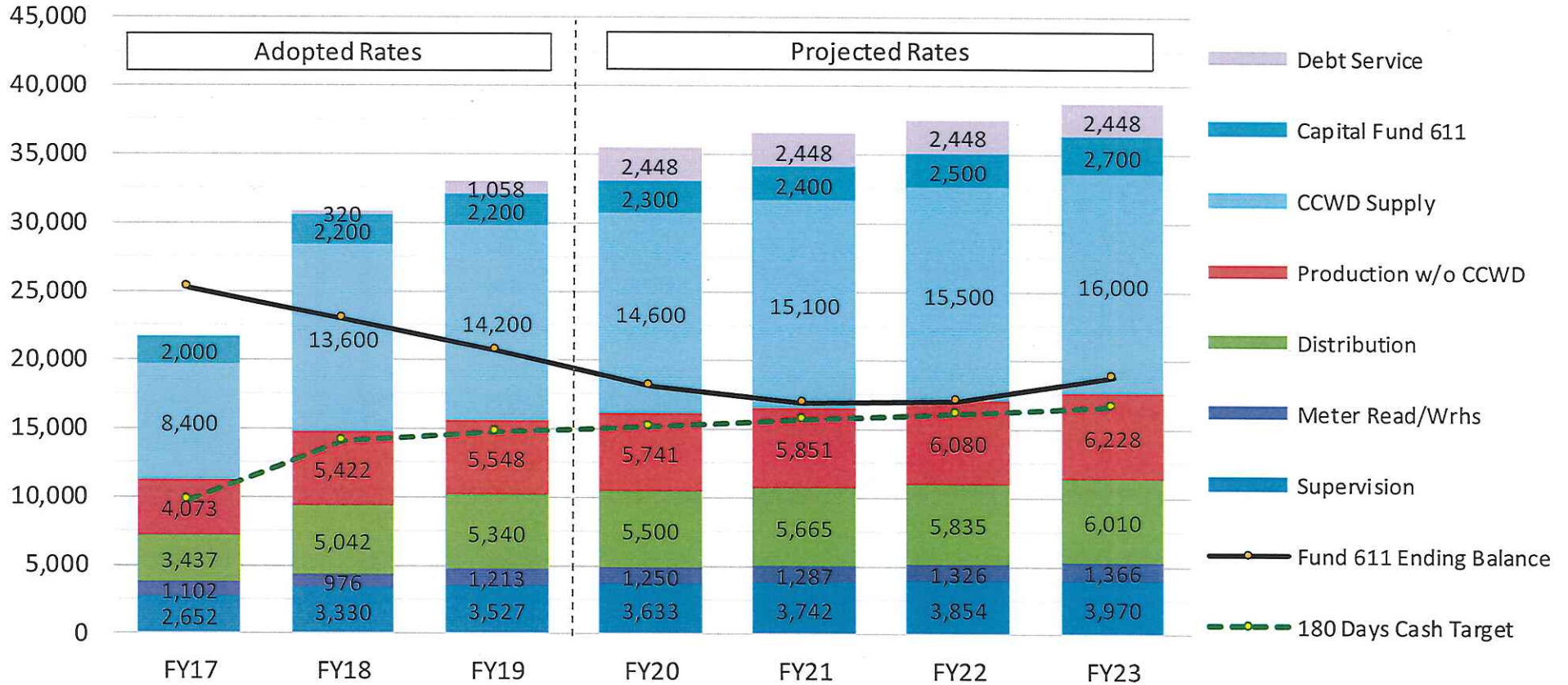
	Current FY18	Adopted FY19	Projected Cost of Service				
			FY20	FY21	FY22	FY23	
Water Rates	<i>effective dates ></i>	<i>7/1/2017</i>	<i>7/1/2018</i>	<i>7/1/2019</i>	<i>7/1/2020</i>	<i>7/1/2021</i>	<i>7/1/2022</i>
Quantity Rates, \$/HCF							
Non-Single Family							
HCF = Hundred Cubic Feet (748 gallons)							
Zone I	\$3.73	\$4.05	\$4.34	\$4.67	\$5.03	\$5.41	
Zone II	\$3.83	\$4.16	\$4.47	\$4.81	\$5.18	\$5.57	
Zone III	\$3.92	\$4.25	\$4.61	\$4.96	\$5.34	\$5.74	
Zone IV	\$4.10	\$4.45	\$4.88	\$5.25	\$5.65	\$6.08	
Single Family & Senior							
HCF = Hundred Cubic Feet (748 gallons)							
Tier 1	<i>0 - 12 HCF</i>	<i>0 - 12 HCF</i>	<i>0 - 10 HCF</i>	<i>0 - 10 HCF</i>	<i>0 - 10 HCF</i>	<i>0 - 9 HCF</i>	
Zone I	\$3.17	\$3.45	\$3.59	\$3.86	\$4.15	\$4.47	
Zone II	\$3.27	\$3.56	\$3.72	\$4.00	\$4.30	\$4.63	
Zone III	\$3.36	\$3.65	\$3.86	\$4.15	\$4.46	\$4.80	
Zone IV	\$3.54	\$3.85	\$4.13	\$4.44	\$4.77	\$5.14	
Tier 2	<i>> 12 HCF</i>	<i>> 12 HCF</i>	<i>> 10 HCF</i>	<i>> 10 HCF</i>	<i>> 10 HCF</i>	<i>> 9 HCF</i>	
Zone I	\$5.24	\$5.68	\$5.95	\$6.41	\$6.89	\$7.43	
Zone II	\$5.34	\$5.79	\$6.08	\$6.55	\$7.04	\$7.59	
Zone III	\$5.43	\$5.88	\$6.22	\$6.70	\$7.20	\$7.76	
Zone IV	\$5.61	\$6.08	\$6.49	\$6.99	\$7.51	\$8.10	
Meter Service, \$/meter-month							
¾ x ¾-inch Senior	\$21.20	\$22.90	\$23.90	\$25.50	\$27.10	\$28.90	
¾ x ¾-inch	\$21.20	\$22.90	\$23.90	\$25.50	\$27.10	\$28.90	
1-inch	\$47.70	\$52.00	\$55.10	\$58.60	\$62.40	\$66.40	
1½-inch	\$90	\$98	\$106	\$112	\$120	\$127	
2-inch	\$142	\$155	\$165	\$175	\$190	\$200	
3-inch	\$264	\$287	\$310	\$330	\$350	\$370	
4-inch	\$437	\$475	\$510	\$545	\$580	\$615	
6-inch	\$870	\$946	\$1,030	\$1,090	\$1,160	\$1,230	
8-inch	\$1,390	\$1,512	\$1,630	\$1,740	\$1,850	\$1,970	
10-inch	\$1,997	\$2,171	\$2,350	\$2,500	\$2,650	\$2,820	
12-inch	\$2,864	\$3,113	\$3,360	\$3,580	\$3,800	\$4,050	

A-13

Water Fund 611 Cash Flow

FY19 Bills Based on Adopted Rates @ 12 HCF Water Use; FY20 – FY22 Bills based on Projected Rates @ 10 HCF Water Use; FY23 Bills based on Projected Rates @ 9 HCF Water Use

Water Fund 611 Cash Flow (\$ thousands)

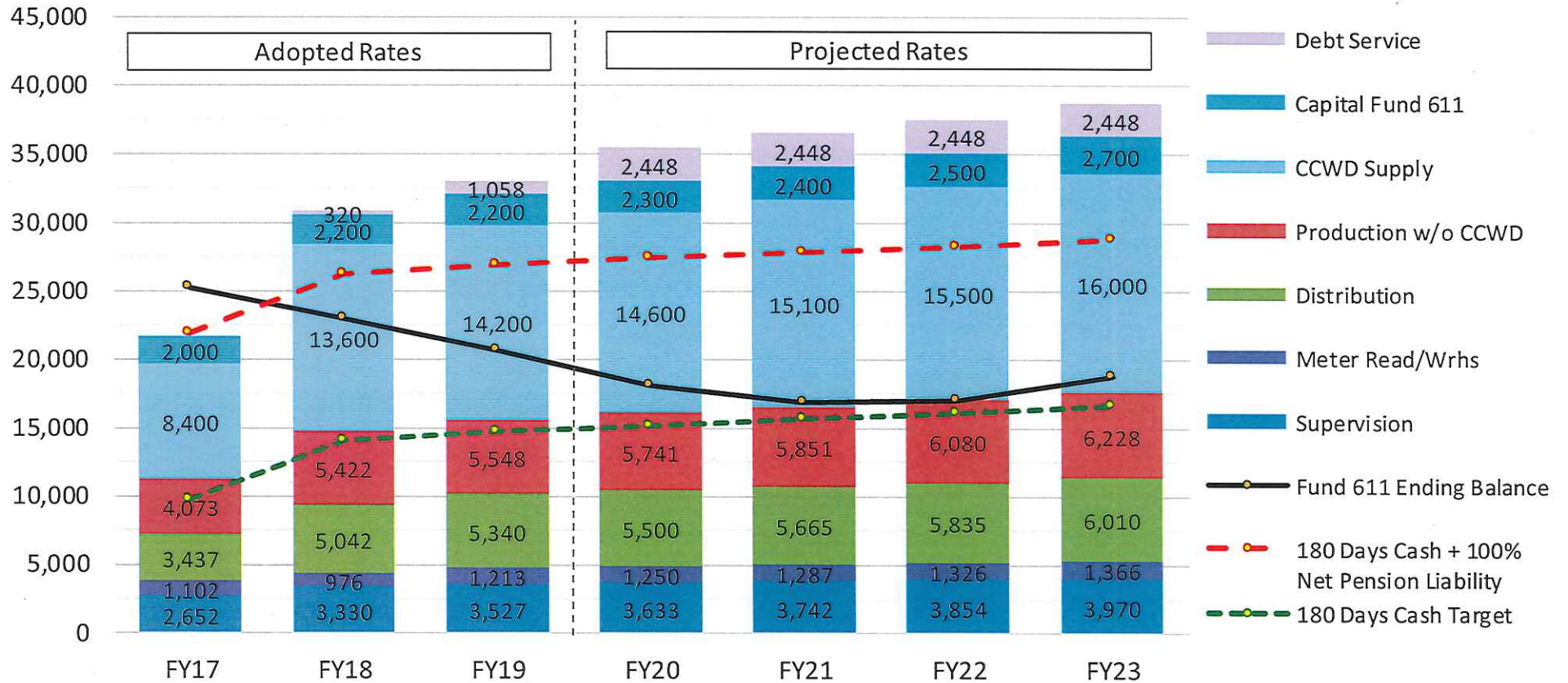


A14

Water Fund 611 Cash Flow

FY19 Bills Based on Recommended Rates @ 12 HCF Water Use; FY20 – FY22 Bills based on Projected Rates @ 10 HCF Water Use; FY23 Bills based on Projected Rates @ 9 HCF Water Use

Water Fund 611 Cash Flow (\$ thousands)

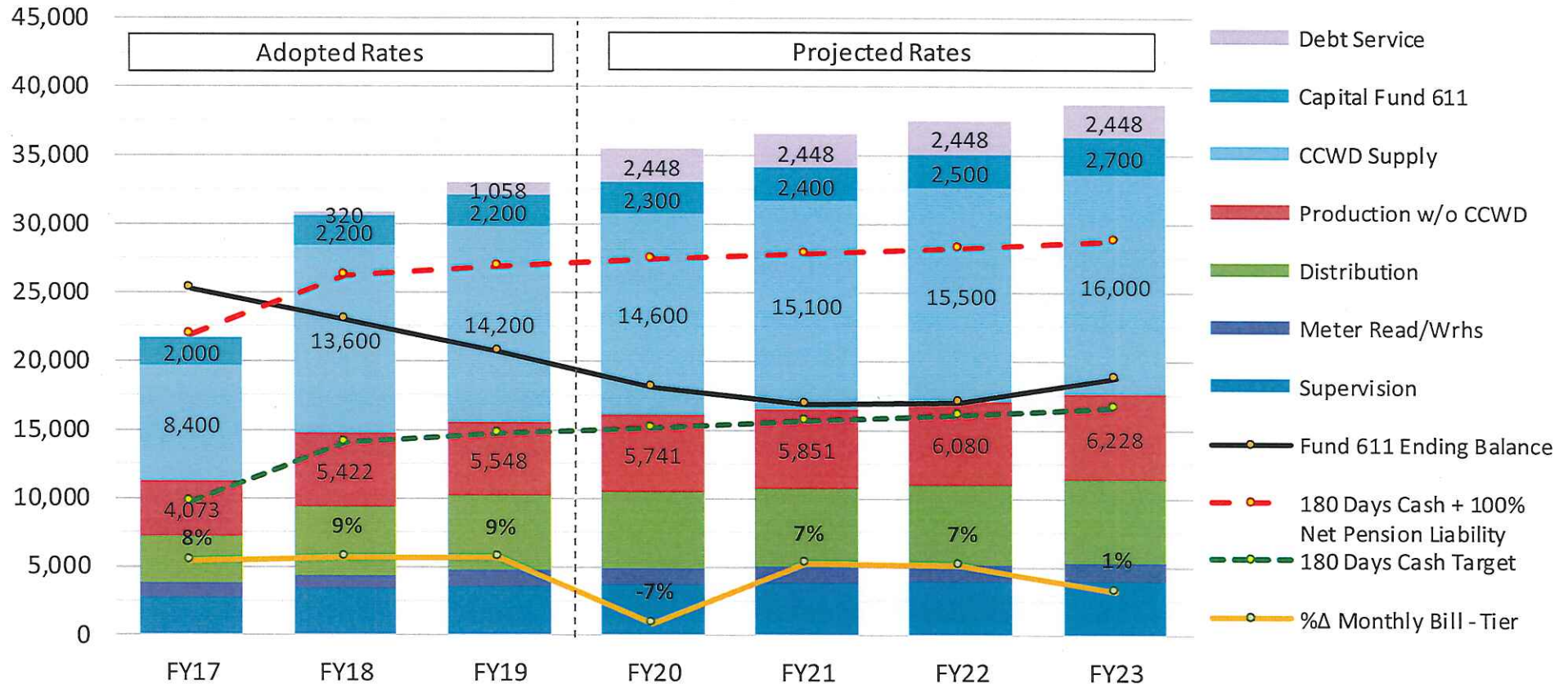


AHS

Water Fund 611 Cash Flow

FY19 Bills Based on Recommended Rates @ 12 HCF Water Use; FY20 – FY22 Bills based on Projected Rates @ 10 HCF Water Use; FY23 Bills based on Projected Rates @ 9 HCF Water Use

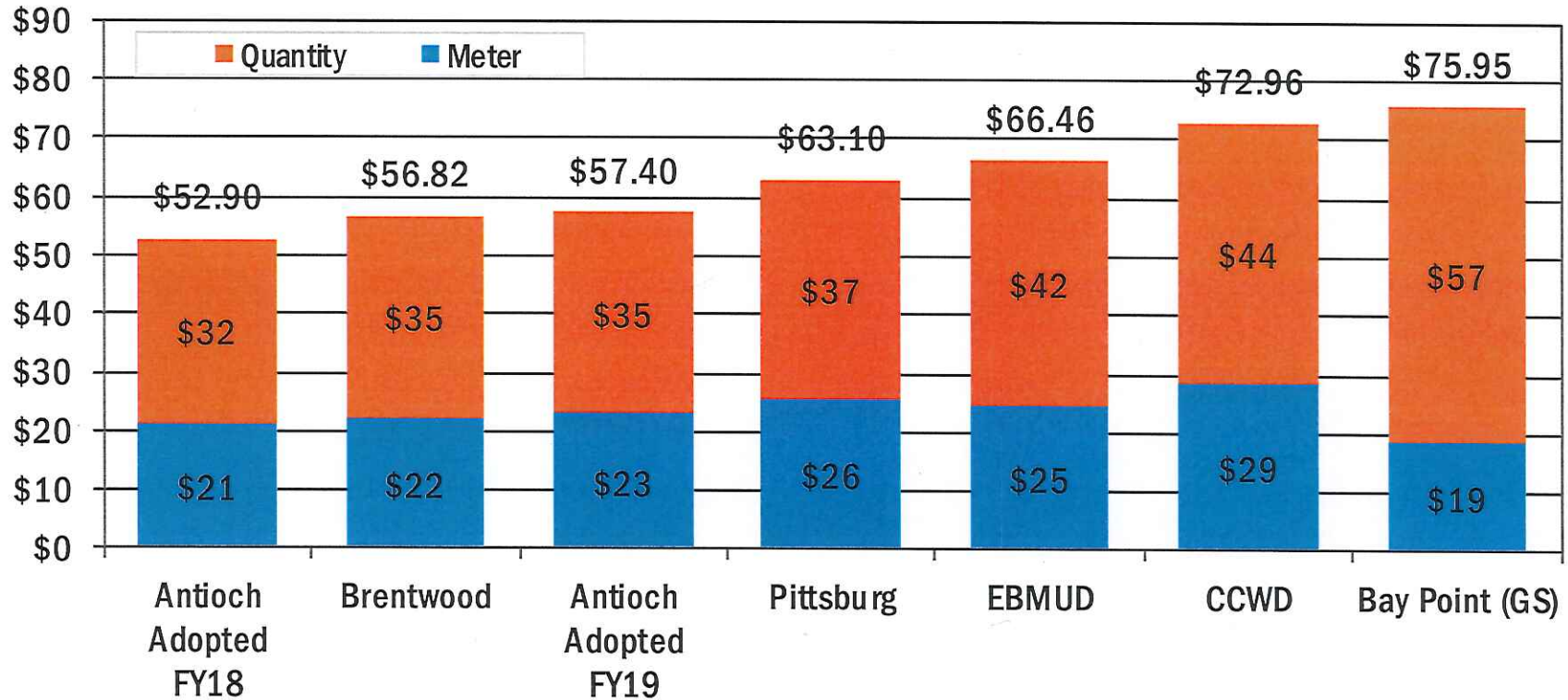
Water Fund 611 Cash Flow (\$ thousands)



File

Single Family Monthly Water Bills Survey

5/8-inch meter in Zone I; Note that comparison is with other municipalities' FY18 rates



Based on 10 HCF/month (246 gallons per day) water use

A17

Tiered v Uniform Rates for Single Family

FY18 Adopted v FY19 Adopted Tiered Rates (both 12 HCF Tier Break) and FY19 Using Uniform Rate

During **winter** months (Jan-Feb-Mar) **~85% of bills** have water use of **10 HCF** or less; these customers would see monthly bill *increases* of 8 – 20 percent with uniform rates versus 8 – 9 percent with tiered rates

Water Use		Adopted FY18 Bill	Tiered Rates			Uniform Rates		
HCF	gpd		Adopted FY19 Bill	Difference from FY18		FY19 Bill	Difference from FY18	
0	0	\$21.20	\$22.90	\$1.70	8%	\$22.90	\$1.70	8%
10	246	\$52.90	\$57.40	\$4.50	9%	\$63.40	\$10.50	20%

A18

Tiered v Uniform Rates for Single Family

FY18 Adopted v FY19 Adopted Tiered Rates (both 12 HCF Tier Break) and FY19 Using Uniform Rate

During **summer** months (Jul-Aug-Sep) **~85% of bills** have water use of **20 HCF** or less – these customers would see monthly bill *increases* of 3 – 20 percent with uniform rates versus 8 – 9 percent with tiered rates

Water Use		Adopted FY18 Bill	Tiered Rates		Uniform Rates			
HCF	gpd		Adopted FY19 Bill	Difference from FY18	FY19 Bill	Difference from FY18		
0	0	\$21.20	\$22.90	\$1.70	8%	\$22.90	\$1.70	8%
10	246	\$52.90	\$57.40	\$4.50	9%	\$63.40	\$10.50	20%
20	492	\$101.16	\$109.74	\$8.58	8%	\$103.90	\$2.74	3%

A-19

Tiered v Uniform Rates for Single Family

FY18 Adopted v FY19 Adopted Tiered Rates (both 12 HCF Tier Break) and FY19 Using Uniform Rate

For all **12 months ~9% of bills** have water use **above** 20 HCF – these customers would see monthly bill *decreases* of up to 18 percent with uniform rates versus 8 – 9 percent increases with tiered rates

Water Use		Adopted FY18 Bill	Tiered Rates			Uniform Rates		
HCF	gpd		Adopted FY19 Bill	Difference from FY18		FY19 Bill	Difference from FY18	
0	0	\$21.20	\$22.90	\$1.70	8%	\$22.90	\$1.70	8%
10	246	\$52.90	\$57.40	\$4.50	9%	\$63.40	\$10.50	20%
20	492	\$101.16	\$109.74	\$8.58	8%	\$103.90	\$2.74	3%
30	738	\$153.56	\$166.54	\$12.98	8%	\$144.40	-\$9.16	-6%
40	984	\$205.96	\$223.34	\$17.38	8%	\$184.90	-\$21.06	-10%
50	1,230	\$258.36	\$280.14	\$21.78	8%	\$225.40	-\$32.96	-13%
100	2,460	\$520.36	\$564.14	\$43.78	8%	\$427.90	-\$92.46	-18%

Aao

Community Benefits

- Many of our water pipes were built in the 1930s and 1940s—and some of our sewers are over 100 years old
- This comprehensive rate program is specifically designed to address these pressing needs
- By law, these rates can only be used to upgrade and maintain our aging water and sewer infrastructure—not for any other purposes
- Fiscal accountability is important to us—only the most essential projects necessary to ensure the safe storage and treatment of water and sewage are factored into these rate recommendations

A21

Sewer (left) and Water (right) Photos



A22

END OF PRESENTATION

QUESTIONS ???

A23



STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of March 27, 2018

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Dawn Merchant, Finance Director *DM*

REVIEWED BY: Ron Bernal, City Manager

SUBJECT: Consideration of Projects under the One-Time Revenue Policy

RECOMMENDED ACTION

It is recommended that the City Council discuss and allocate one-time revenues to projects.

STRATEGIC PURPOSE

This action falls under Strategic Plan Long Term Goal O: Achieve and maintain financial stability and transparency.

FISCAL IMPACT

Under the City's one-time revenue policy, \$537,725 is available for spending on one-time projects out of the General Fund. This amount was appropriated for during the mid-year budget review on March 13th; however, the Council now needs to allocate the amount to a specific project or projects.

DISCUSSION

The City has a one-time revenue policy that outlines that a minimum 50% of one-time revenues received by the City, which will include non Police salary savings, be contributed to unfunded liabilities with the remainder to be used on one-time projects as directed by City Council. For fiscal year 2016-2017, the only one-time revenues under this policy were non Police salary savings totaling \$1,389,250; of which 50% was allocated to unfunded liabilities and on February 13th, Council allocated \$200,000 to Prewett concrete repairs leaving a remaining balance of \$494,625. In the current fiscal year, the City received one time revenues totaling \$86,200 for franchise agreements approved by Council in November 2017. As these are one-time payments, 50% of this was allocated to unfunded liabilities and the remaining 50% (\$43,100) may be used for one time projects. A total of \$537,725 is now available. Staff, with some additions from Councilmember Ogorchock, has compiled the following list of possible uses for the remaining funds which would be in addition to any other Council suggestions:

Project	Estimated Cost
Replace Senior Center kitchen counter linoleum	\$14,000
Replace NRCC Kitchen: counters, cabinets, appliances	\$18,000
Paint outside on NRCC and Senior Center	\$20,000
Replace ASC lobby carpeting with ADA material	\$25,000
Replace ASC toilets; upgrade plumbing	\$25,000
Water cooler/drink fountain NRCC/ASC	\$2,000
Floor maintenance and cleaning equipment for recreation	\$8,000
NRCC & ACS maintenance & Repair needed: rekey, upgrade door handles, replace ceiling tiles, upgrade lights	\$20,000
Update or replace Animal Services HVAC	\$125,000 to update; \$750,000 to replace
Welcome City signage at freeway exits	\$400,000-\$700,000 depending on scale
Utility box paint project	\$50,000
Additional string lights downtown	\$10,000-\$20,000
Paint downtown light poles black	\$30,000-\$60,000
Special District studies for downtown areas	\$25,000 each
Waldie Plaza upgrades	\$700,000
Amtrak station remodel matching funds	\$700,000
L Street improvements	\$700,000 + matching funds
ADA improvements at City Hall	\$100,000-\$200,000
Chichibu park play structure replacement	\$500,000
Hillcrest & Deer Valley landscape median improvements	\$49,000
Lone Tree Way south of HWY 4 median improvement	\$200,000
LED retrofit of all City light poles	\$1,900,000
General Plan Update – set aside for 2023 update	\$100,000
License Plate Readers (stand alone) and community cameras	\$140,000
License Plate Readers for two Police vehicles	\$40,000
Body cameras for Police	\$150,000 first year and then \$175,000/yr for 4 yrs (\$850,000 total)

Of course, the Council may also direct that all remaining funds be diverted to the City's unfunded liabilities as the policy states "a minimum" of 50% will be applied to unfunded liabilities.

Many of the listed projects far exceed the amount of funds available under the one-time revenue policy. General Fund reserves would need to be appropriated should the Council decide to spend additional funds beyond what has already been approved (\$537,725). A budget summary follows incorporating the amendments approved on March 13th (which does already include the \$537,725)

so that Council can review the current General Fund budget in conjunction with the consideration of projects.

Budget Summary

	2017-18 Budget	2018-19 Budget
Beginning Balance, July 1	\$31,015,218	\$14,066,643
Revenue Source:		
Taxes	39,751,302	41,053,998
Taxes – Measure C	6,756,900	6,928,325
Licenses & Permits	1,210,941	1,210,000
Fines & Penalties	135,000	135,000
Investment Income & Rentals	725,000	735,000
Revenue from Other Agencies	691,063	836,708
Current Service Charges	1,697,606	1,672,942
Other Revenue	1,327,828	708,540
Transfers In	3,045,972	2,950,019
Transfer from Budget Stabilization	0	2,423,838
Total Revenue	55,341,612	58,654,370
Expenditures:		
One-Time Projects	537,725	0
Transfer to Stabilization	14,872,454	0
Legislative & Administrative	1,006,323	1,169,868
Finance	153,743	235,236
Nondepartmental	3,062,252	906,362
Public Works	8,031,665	8,065,021
Police Services	29,141,455	35,197,182
Police Services-Measure C	9,125,710	6,303,241
Police Services-Animal Support	732,753	1,004,528
Recreation/Community Svs.	1,133,817	1,240,968
Community Development	3,913,175	3,906,880
Code Enforce. – Measure C	579,115	625,084
Total Expenditures	72,290,187	58,654,370
Surplus/(Deficit)	(16,948,575)	0
Ending Balance, June 30	\$14,066,643	\$14,066,643
Committed-Comp. Absences	112,147	115,000
Committed-Litigation Reserve	500,000	500,000
Unassigned Fund Balance	\$13,454,496	\$13,451,643
Percentage of Revenue	24.31%	22.93%