



Council Chambers  
200 H Street  
Antioch, CA 94509

Closed Session - 5:00 P.M.  
Special Meeting/Study Session - 6:00 P.M.  
Regular Meeting - 7:00 P.M.

# ANNOTATED AGENDA

for

**MAY 22, 2018**

Antioch City Council

**SPECIAL AND REGULAR MEETING**

Including the Antioch City Council  
acting as Housing Successor to the  
Antioch Development Agency

Sean Wright, Mayor  
Lamar Thorpe, Mayor Pro Tem  
Monica E. Wilson, Council Member  
Tony Tiscareno, Council Member  
Lori Ogorchock, Council Member

Arne Simonsen, CMC, City Clerk  
Donna Conley, City Treasurer

Ron Bernal, City Manager  
Derek Cole, Interim City Attorney

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### Notice of Availability of Reports

This agenda is a summary of the actions proposed to be taken by the City Council. For almost every agenda item, materials have been prepared by the City staff for the Council's consideration. These materials include staff reports which explain in detail the item before the Council and the reason for the recommendation. The materials may also include resolutions or ordinances which are proposed to be adopted. Other materials, such as maps and diagrams, may also be included. All of these materials are available at the City Clerk's Office, located on the 3<sup>rd</sup> Floor of City Hall, 200 H Street, Antioch, CA 94509, during normal business hours for inspection and (for a fee) copying. Copies are also made available at the Antioch Public Library for inspection. Questions on these materials may be directed to the staff member who prepared them, or to the City Clerk's Office, who will refer you to the appropriate person.

### Notice of Opportunity to Address Council

The public has the opportunity to address the Council on each agenda item. To address the Council, fill out a yellow Speaker Request form, available on each side of the entrance doors, and place in the Speaker Card Tray. See the Speakers' Rules on the inside cover of this Agenda. Comments regarding matters not on this Agenda may be addressed during the "Public Comments" section.

**5:00 P.M.      ROLL CALL – CLOSED SESSIONS – for Council Members – *Council Members Wilson, Tiscareno Ogorchock and Mayor Wright (Mayor Pro Tem Thorpe arrived at 5:15 p.m.)***

**PUBLIC COMMENTS** for Closed Sessions – *None*

#### **CLOSED SESSIONS:**

1) **CONFERENCE WITH LEGAL COUNSEL** – Existing Litigation pursuant to California Government Code section 54956.9 (d)(1): Discovery Builders/CEQA case v. City of Antioch

*Direction given to City Attorney*

2) **CONFERENCE WITH LABOR NEGOTIATORS** – Agency designated representatives: Mayor Sean Wright and City Attorney Derek Cole. Unrepresented employee: City Manager Ron Bernal.

*Direction to Mayor and City Attorney*

3) **PUBLIC EMPLOYMENT – Recruitment of City Attorney.** This closed session is authorized pursuant to Government Code section 54957.

*Direction given to staff*

**6:00 P.M.      ROLL CALL – SPECIAL MEETING – for Council Members – *All Present***

#### **PLEDGE OF ALLEGIANCE**

#### **STUDY SESSION – SPECIAL MEETING**

1. PRESENTATION OF THE 5-YEAR DRAFT CAPITAL IMPROVEMENT PROGRAM 2018-2023 (P.W. 150-18)

*Direction provided to staff*

Recommended Action: It is recommended that the City Council provide direction and feedback to staff regarding the 5-Year Draft Capital Improvement Program 2018-2023.

STAFF REPORT

**6:43 P.M. – ADJOURNED SPECIAL MEETING/STUDY SESSION**

7:00 P.M.

**ROLL CALL – REGULAR MEETING** – for City /City Council Members acting as Housing Successor to the Antioch Development Agency – **All Present**

**PLEDGE OF ALLEGIANCE**

STAFF REPORT

**2. PROCLAMATIONS**

- National Water Safety and Skin Cancer Awareness Month, May 2018
- National Public Work’s Week, May 20 – 26, 2018
- Recognizing June as LGBT Pride Month, June 2018

STAFF REPORT

STAFF REPORT

**Approved, 5/0**

Recommended Action: It is recommended that the City Council approve the proclamations.

**ANNOUNCEMENTS OF CIVIC AND COMMUNITY EVENTS**

**ANNOUNCEMENTS OF BOARD AND COMMISSION OPENINGS**

- SALES TAX CITIZENS’ OVERSIGHT COMMITTEE
- BOARD OF ADMINISTRATIVE APPEALS

**PUBLIC COMMENTS** – *Members of the public may comment only on unagendized items. The public may comment on agendized items when they come up on this Agenda.*

**CITY COUNCIL COMMITTEE REPORTS**

**MAYOR’S COMMENTS**

**PRESENTATION** – *Keep Antioch Beautiful Day Committee, presented by Martha Parsons and Barbi Briscoe*

**3. CONSENT CALENDAR for City /City Council Members acting as Housing Successor to the Antioch Development Agency**

**A. APPROVAL OF COUNCIL SPECIAL MEETING/WORKSHOP MINUTES FOR MAY 5, 2018**

**Approved, 5/0**

Recommended Action: It is recommended that the City Council approve the Special Meeting/ Workshop Minutes.

STAFF REPORT

**B. APPROVAL OF COUNCIL MINUTES FOR MAY 8, 2018**

**Continued, 5/0**

Recommended Action: It is recommended that the City Council continue the Minutes to the next meeting.

STAFF REPORT

**C. APPROVAL OF COUNCIL WARRANTS**

**Approved, 5/0**

Recommended Action: It is recommended that the City Council approve the warrants.

STAFF REPORT

**CONSENT CALENDAR for City /City Council Members acting as Housing Successor to the Antioch Development Agency – Continued**

STAFF REPORT

**D. APPROVAL OF TREASURER’S REPORT FOR APRIL 2018**

**Approved, 5/0**

Recommended Action: It is recommended that the City Council approve the report.

**E. RESOLUTION APPROVING AWARD OF PRINT AND MAIL SERVICES FOR WATER UTILITY BILLS**

**Reso No. 2018/56 adopted, 5/0**

Recommended Action: It is recommended that the City Council adopt a resolution approving award of print and mail services of water utility bills to InfoSend for a three year term with an option of renewing for two years.

STAFF REPORT

**F. RESOLUTION ESTABLISHING THE APPROPRIATIONS LIMIT FOR THE 2018-19 FISCAL YEAR**

**Reso No. 2018/57 adopted, 5/0**

Recommended Action: It is recommended that the City Council adopt the resolution establishing the appropriations limit for the 2018-19 Fiscal Year pursuant to California Constitution Article XIII B.

STAFF REPORT

**G. RESOLUTION APPROVING THE FINAL MAP AND IMPROVEMENT PLANS FOR HEIDORN VILLAGE SUBDIVISION 9385 AND ANNEXING CERTAIN PARCELS INTO CFD NO. 2016-01 (POLICE PROTECTION) AND CFD NO. 2018-01 (PUBLIC SERVICES) (PW 695)**

**Reso No. 2018/58 adopted, 5/0**

Recommended Action: It is recommended that the City Council adopt the resolution approving the final map and improvement plans for Heidorn Village Subdivision 9385 and Annexing Certain Parcels into Community Facilities Districts CFD No. 2016-01 (Police Protection) and CFD No. 2018-01 (Public Services) (PW 695).

STAFF REPORT

**H. LANDSCAPE MAINTENANCE BID AWARDS – 4 PERSON TREE TRIMMING CREW**

**Reso No. 2018/59 adopted, 5/0**

Recommended Action: It is recommended that the City Council adopt a resolution approving the bid award and authorizing the City Manager to execute an agreement with Stewart’s Tree Service, Inc. to provide a 4-Person Tree Trimming Crew, on an as needed basis for an amount not to exceed \$200,000 per contract year for the period of July 1, 2018 through June 30, 2021 with an option to extend two additional years.

STAFF REPORT

**I. ANNUAL WATER TREATMENT CHEMICALS PURCHASE**

**Reso No. 2018/60 adopted, 5/0**

Recommended Action: It is recommended that the City Council adopt a resolution to approve and authorize the joint agency cooperative purchase arrangement for bulk water treatment plant chemicals, and authorize the City Manager to enter into an agreement with the overall lowest bidders, Chemtrade Chemicals, Argo Chemical, Thatcher Company of California, Inc., Univar USA, and Solvay Flourides in the amount not to exceed \$1,146,830 for the period of July 1, 2018 through June 30, 2019.

STAFF REPORT

**CONSENT CALENDAR for City /City Council Members acting as Housing Successor to the Antioch Development Agency – Continued**

**J. 3D LASER SCANNER SYSTEM AND SOFTWARE PURCHASE**

**Reso No. 2018/61 adopted, 5/0**

Recommended Action: It is recommended that the City Council adopt a resolution:

- 1) Authorizing the purchase of a 3D Laser Scanner system and accompanying software for approximately \$76,531; and
- 2) Authorizing a sole source purchase agreement with FARO Technologies, Inc., Lake Mary FL for a 3D Focus S150 Laser Scanner system and SCENE™ software; and
- 3) Authorizing a 2017/18 budget amendment to re-allocate Police salary savings to the equipment purchase.

STAFF REPORT

**City of Antioch Acting as Housing Successor to the Antioch Development Agency**

**K. APPROVAL OF HOUSING SUCCESSOR WARRANTS**

**Approved, 5/0**

Recommended Action: It is recommended that the City Council approve the warrants.

STAFF REPORT

**PUBLIC HEARING**

4. INTRODUCE ORDINANCE AMENDING TITLE 9, CHAPTER 5 OF THE ANTIOCH MUNICIPAL CODE (ZONING ORDINANCE) ESTABLISHING A CANNABIS BUSINESS (CB) ZONING OVERLAY AND ACCOMPANYING TEXT

STAFF REPORT

**8:32 P.M. – DUE TO A POWER OUTAGE, MAYOR WRIGHT CALLED A RECESS**

**8:46 P.M. – COUNCIL MEETING RECONVENED WHEN POWER WAS RESTORED**

**To 06/26/18 for adoption, 3/2-Wright, Ogorchock**

Recommended Action: Staff and the Planning Commission recommend that the City Council introduce an ordinance amending Title 9, Chapter 5 of the Antioch Municipal Code (Zoning Ordinance) establishing a Cannabis Business (CB) Zoning Overlay and accompanying text.

**COUNCIL REGULAR AGENDA**

5. PARKS AND RECREATION COMMISSION APPOINTMENTS FOR FOUR (4) FULL-TERM VACANCIES EXPIRING APRIL 2022

**Reso No. 2018/62 adopted appointing Lesley Eubanks, Beverly Knight, Zayd Othman, Manuel L. Soliz, Jr. to the four (4) full-term vacancies expiring April 2022, 5/0**

Recommended Action: It is recommended that the Mayor nominate and Council appoint by resolution four (4) full-term vacancies to the Parks and Recreation Commission expiring April 2022.

STAFF REPORT

6. ECONOMIC DEVELOPMENT COMMISSION APPOINTMENT FOR ONE (1) PARTIAL-TERM VACANCY EXPIRING JUNE 2019

**Reso No. 2018/63 adopted appointing Kelly Kalfsbeek to the one (1) partial-term vacancy expiring June 2019, 5/0**

Recommended Action: It is recommended that the Mayor nominate and Council appoint by resolution one (1) partial-term vacancy to the Economic Development Commission expiring June 2019.

STAFF REPORT

7. USER FEE STUDY INTRODUCTION

**Received, 5/0**

Recommended Action: It is recommended that the City Council receive the draft user fee study report introduction and explanation presented by Revenue & Cost Specialists, LLC.

STAFF REPORT

STAFF REPORT

8. INFORMATION ON SECTION 115 TRUST FOR PENSIONS

**No action taken/direction provided to staff**

Recommended Action: It is recommended that the City Council discuss and direct staff regarding the establishment of a Section 115 trust for pension obligations.

STAFF REPORT

9. CONSIDERATION OF PROJECTS UNDER THE ONE-TIME REVENUE POLICY

**Direction provided to staff, 5/0**

Recommended Action: It is recommended that the City Council discuss and allocate one-time revenues to projects.

STAFF REPORT

**11:22 P.M. – COUNCIL MOTIONED TO HEAR ITEM #11 AND CONTINUE ITEM #10 TO THE NEXT MEETING, 5/0**

10. APPROVE A CIVIC ENHANCEMENT GRANT PROGRAM TO SUPPORT COMMUNITY EVENTS AND IMPROVEMENT PROJECTS

Recommended Action: It is recommended that the City Council approve a Civic Enhancement Grant Program to support community events and improvement projects that originate with nonprofit organizations.

STAFF REPORT

**COUNCIL REGULAR AGENDA – Continued**

**11. CITY COUNCIL TRAVEL**

***Approved and appointed Mayor Wright and Council Member Tiscareno to attend the meeting, 5/0***

Recommended Action: It is recommended that the City Council discuss and appoint two (2) Council Members for travel to Washington D.C. from June 19 – 22, 2018 to meet with the City of Antioch’s government relations firm. It is further recommended that the City Council authorize the associated meeting expenses in an amount not to exceed \$2,475 per person.

STAFF REPORT

**PUBLIC COMMENT**

**STAFF COMMUNICATIONS**

**COUNCIL COMMUNICATIONS AND FUTURE AGENDA ITEMS** – *Council Members report out various activities and any Council Member may place an item for discussion and direction on a future agenda. Timing determined by Mayor and City Manager – no longer than 6 months.*

**ADJOURNMENT – 11:26 p.m.**



## STAFF REPORT TO THE CITY COUNCIL

**DATE:** Special Meeting of May 22, 2018

**TO:** Honorable Mayor and Members of the City Council

**SUBMITTED BY:** Tracy Tope, Civil Engineer *TT*

**REVIEWED BY:** Scott Buenting, Project Manager *SB*

**APPROVED BY:** Lynne B. Filson, Assistant City Engineer II

**SUBJECT:** Presentation of the 5-Year Draft Capital Improvement Program 2018-2023, (P.W. 150-18)

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### **RECOMMENDED ACTION**

It is recommended that the City Council provide direction and feedback to staff regarding the 5-Year Draft Capital Improvement Program 2018-2023.

### **STRATEGIC PURPOSE**

This program will support Strategy N-2 by developing long-range plans for public improvements that achieve financial stability based on the City's funding revenue projections; and Strategy K-1 by providing funding for projects that will maintain the City's public facilities.

### **FISCAL IMPACT**

The capital projects' budget for the 2018-19 fiscal year will be included in the operating budget. Projects in the outlying years of the CIP will be incorporated into future budgets.

### **DISCUSSION**

On April 19, 2018 the Parks and Recreation Commission reviewed the proposed 2018-2023 Capital Improvement Program with staff.

On May 2, 2018 the Planning Commission reviewed the proposed 2018-2023 Capital Improvement Program, including the Development Impact Fees and Park-In-Lieu/Quimby Act Fees and determined consistency with the Antioch General Plan.

This 5-Year CIP includes projects in six major categories: Community Facilities, Parks and Trails, Roadway Improvements, Traffic Signals, Wastewater and Storm Drain Systems, and Water Systems.



Each CIP category contains specific projects that are either scheduled to be completed within the next fiscal year or are planned for completion within the 5-Year term of the CIP.

The following is a list of high profile projects scheduled to commence during the next fiscal year and is summarized by category:

Community Facilities

- Council Chambers Interior Remodel
- Amtrak Station Improvements

Roadway Improvements

- Lone Tree Way/Golf Course Road Pavement Resurfacing
- Hillcrest Avenue Left Turn at Wild Horse Road
- 2018 Pavement Rehabilitation

Wastewater and Storm Drain Systems

- Northeast Antioch Annexation Infrastructure
- Sewer Main Trenchless Rehabilitation

Water

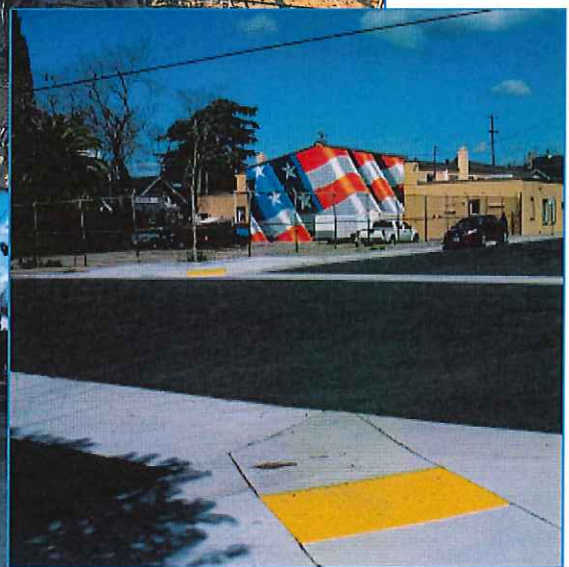
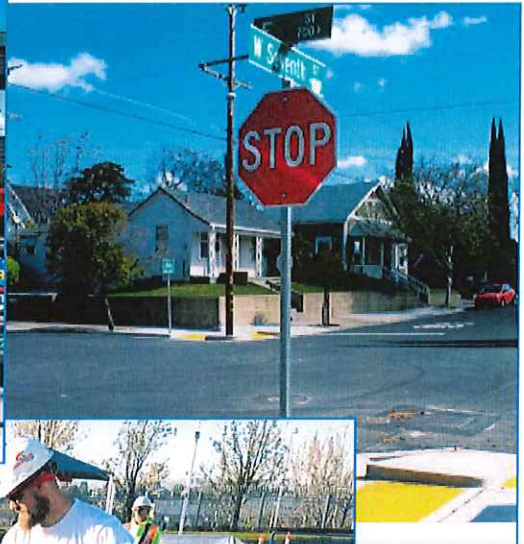
- Brackish Water Desalination Plant
- Cathodic Protection Improvements
- James Donlon Pump Station Upgrades
- Hillcrest Pump Station Rehabilitation
- Water Treatment Plant Solids Handling Facilities
- Plant "A" Filter Valves Replacement
- Plant "A" Applied Channels

**ATTACHMENTS**

- A: 5-Year Draft Capital Improvement Program 2018-2023
- B: PowerPoint Presentation

# CITY OF ANTIOCH 5 YEAR CAPITAL IMPROVEMENT PROGRAM 2018-2023

DRAFT MAY 22, 2018



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## SECTION III: PROJECT DETAILS

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# Capital Improvement Program Overview

## Program Objective

The primary objectives of the City of Antioch's Capital Improvement Program (CIP) are:

- To provide professional and technical engineering services and support to all City Departments related to facility expansions and improvements, infrastructure rehabilitation and development.
- To provide leadership in implementing Federal, State and Local programs.

The CIP relates the City's annual capital expenditures to a long-range plan for public improvements. California Government Code Section 66002 requires local agencies that have developed a fee program to provide the approximate location, size and timing of projects, in addition to an estimate for the cost of all facilities or improvements to be financed by fees. This is frequently done by the adoption of a CIP and is the process Antioch uses to meet this requirement.

The Capital Improvement Budget document is different from the Operating Budget document, but the two budgets are closely linked. The Capital Improvement Budget, as distinguished from the Operating Budget, is used as a planning tool by the City to identify specific Capital Improvement needs consistent with the financing and timing of those needs in a way that assures the most responsible and efficient use of resources.

Projects within the City's CIP are allocated over five years using both existing and projected revenue sources. The CIP staff:

- In consultation with other departments, determines upcoming capital needs.
- Prepares bid packages (plans, specifications, and estimates) for the needed projects or prepares procurement documents, as needed.
- Provides project management and oversight during and after construction.

The CIP is a five-year plan to guide the construction or acquisition of capital improvements and includes the capital budget for the upcoming fiscal year. The CIP is reviewed annually by the City's Parks and Recreation Commission and the Planning Commission to assure its consistency with the City's current General Plan and by the City Council to reassess projects in the program. Project expenditures for outlying years beyond the one-year approval are provided in the CIP for planning purposes only and do not reflect a Council commitment of funds.

CIP Division Personnel:

Lynne Filson	Assistant City Engineer II
Scott Buenting	Project Manager
Tracy Tope	Junior Engineer
Sal Rodriguez	Senior Engineering Technician
Lori Medeiros	Administrative Analyst

## CIP Process

The CIP is developed as a coordinated effort between the CIP staff and the Director of Finance.

The annual CIP process begins with a memo and a CIP Project Request form sent out to all City departments requesting proposals for capital projects. New CIP project requests are evaluated and prioritized based on goals and objectives of the City Council, as well as available funding, consequences of not completing the project, and the impacts on the operating budget. Some projects have specified funding sources, such as assessment districts, Federal and State grants or special fees.

The Draft CIP is prepared by Capital Improvement staff and reviewed by the Finance Department before being circulated and presented to the Parks & Recreation Commission, the Planning Commission, and the City Council as part of the annual review. The Final CIP budget is presented to the City Council in June for adoption.

## Capital Improvement Program Categories



### Community Facilities

This category includes new and renovated public buildings, as well as the Marina. The majority of the projects in this category are located in the City's former redevelopment areas.



### Parks & Trails

This category includes improvements and renovations for local and community parks, open space, and trails in the City.



### Roadway Improvements

This category includes new streets, street widening, street rehabilitation, grade separations, bridges, the overlay programs, sidewalk repair program, and the City's Pavement Management System.



### Traffic Signals

This category includes new traffic signals and signal modifications throughout the City.



### Wastewater and Storm Drain Systems

This category includes extensions, replacements, rehabilitations and modifications of the sewer and storm drain system.



### Water Systems

This category includes projects related to the Water Treatment Plant, and extensions, replacements, and rehabilitations and modifications of the water distribution system.

## Source of Funding

### Fund Name

### Fund Description

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#### Capital Improvement Fund

This fund was established to set aside money from the General Fund for any Capital Improvement project not provided for in one of the other funds, such as parks and community facilities improvement projects. Revenue sources for this fund are annexation fees and the proceeds of the sales of surplus properties. The City may transfer General Fund dollars to the Capital Improvement Fund as funding becomes available. Decisions to transfer funds from various funding sources to the Capital Improvement Fund are made annually by the City Council.

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#### Road Maintenance and Rehabilitation Account (RMRA) Fund

The California SB1 Act included RMRA funding to support maintenance and safety improvements on highways, local streets and roads, and bridges that do not meet state performance criteria.

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#### Gas Tax Fund

The City receives gas tax funds from the State of California, as provided by the State Street and Highways Code. The gas tax funds are limited to research, planning, construction, improvement, maintenance, and operation of public streets. The city also uses these funds to pay for maintenance and operation of streetlights.

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#### Prop 1B Fund

These are one time funds provided by the San Joaquin Joint Powers Authority for the rehabilitation of the Amtrak Station.

Fund Name	Fund Description
Marina Fund	This fund accounts for the operation, including capital improvements, of the City's Marina and the Fulton Shipyard Boat Ramp. Funds are collected from lease agreements, berth rentals and launch fees.
Measure "J" Return to Source	The source of money for this fund is the voter approved one-half cent sales tax. Provided the City has complied with the Growth Management Program, each year the City receives return to source funding from the Contra Costa Transportation Authority to be used for transportation improvement and maintenance projects.
Low and Moderate Income Housing Fund	This fund was for the Redevelopment tax increment, which no longer exists due to the dissolution of Redevelopment.
Traffic Signal Fund	Fees are collected from developers to fund offsite traffic signals.
Water & Sewer Related Reserve Funds	<p>The City collects user fees and hook-up fees to fund offsite water and sewer facility improvements. The fees are placed into one of the following four funds:</p> <ul style="list-style-type: none"> <li>• Water Fund</li> <li>• Sewer Fund</li> <li>• Water Facilities Expansion Fund</li> <li>• Sewer Facilities Expansion Fund</li> </ul>
National Pollutant Discharge Elimination System Fund (NPDES)	The National Pollutant Discharge Elimination System was mandated by the Clean Water Act of 1987 to reduce storm water related pollution. The program is funded by a parcel assessment.

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Fund Name	Fund Description
<b>Funding Agreement for the Northeast Annexation Infrastructure Improvement</b>	In 2013 the City entered into a reorganization and property tax revenue allocation agreement with Contra Costa County for the annexation of the northeast area. Per the agreement, the City will receive property tax revenue from the Contra Costa County for a portion of the construction of the infrastructure improvements needed within the northeast annexation area. The City also contributes a portion to this fund.

## Approved Grant Funding

Grant Name	Grant Description
<b>Congestion Mitigation Air Quality (CMAQ)</b>	CMAQ funds are federal funds used to reduce emission from vehicle travel and provide alternatives to driving alone. Signal timing is another example of emission reduction.
<b>Highway Bridges Repair and Replacement (HBRR)</b>	This money is for renovation and replacement of substandard bridges only.
<b>Community Development Block Grant Fund (CDBG)</b>	This fund accounts for grant funds received from the Federal Government for the purpose of developing community programs and urban renewal projects.
<b>Hazard Elimination Safety (HES)</b>	These funds are available for upgrading high accident locations on major arterial.
<b>Transportation Development Act (TDA)</b>	TDA provides state funding from sales taxes, to each county and city, for transit operations and bicycle facilities.

**Grant Name****Grant Description**

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**Active Transportation Program (ATP)**

Funding under this program is intended to encourage increased use of active modes of transportation, such as biking and walking. Safe Routes to School is now included in this grant program.

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**Surface Transportation Program (STP)**

The program provides funding for construction projects to help preserve local streets and roads, such as rehabilitation, resurfacing, restoration and roadway improvements.

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**Division of Boating & Waterways (DBW)**

State Department of Parks and Recreation, DBW may grant funds to a county, city, district, or other public agency for the construction and development of small craft launching facilities.

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**Proposition 1E Storm Water Flood Management Grant**

The storm water management portion of Proposition 1E is designed for projects that manage storm water runoff to reduce flooding and are ready, or nearly ready to proceed to implementation. The Storm Water Flood Management Grants are being disbursed to local agencies through the Integrated Regional Water Management (IRWM) Grant program and provides a 50 percent cost match for the project.

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**Cal - Recycle**

CalRecycle's tire grant programs are designed to encourage activities that promote reducing the number of waste tires going to landfills for disposal and eliminating the stockpiling of waste tires. The Rubberized Pavement Grant Program, formerly called the Rubberized Asphalt Concrete Grant Program, provides assistance to local governments to fund rubberized asphalt concrete (RAC) projects including hot mix and chip seal.

**Grant Name****Grant Description**

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**One Bay Area Grant Program (OBAG 2)**

The One Bay Area Grant Program (OBAG 1) was adopted by MTC in 2012 to guide \$827 million in federal funds over the five year period from 2012-13 through 2016-17. OBAG 2 is the second round of OBAG funding and is projected to total roughly \$916 million to fund projects from 2017-18 through 2021-22. The OBAG 2 program is divided into a Regional Program, managed by MTC, and County Program, managed by the nine Bay Area Congestion Management Agencies (CMAs). The County Program is \$386 million over 5 years.

Cities and counties can use these funds to invest in:

- Local street and road maintenance
- Streetscape enhancements
- Bicycle and pedestrian improvements
- Safe Routes to School projects
- Priority Conservation Areas (PCAs)
- Transportation planning

## Special Funds

### Roadway Maintenance Projects

The City of Antioch has approximately 316.58 centerline miles of roadway or 680.34 Lane Miles within City limits.

As part of the City Pavement Management System Program, the City of Antioch selected a pavement management consultant to perform a Pavement Management Update for the City by inspecting the pavement conditions of arterial, collector and residential streets.

The 2017 Pavement Management System Report rated the City's overall network condition as a 71 PCI (Pavement Condition Index). The PCI is a value on a rating scale from 0 to 100 (where 100 is equivalent to a new street). Approximately 64.5% of City streets have a PCI of 70 or greater ("Very Good"). According to the 2017 Pavement Management System Report, the City's current backlog (deferred maintenance) is \$52.9 million. Backlog is defined as the unfunded needs to bring the overall network condition to optimum levels (81-82 PCI).

In addition to the City's Capital Improvement Program funds allocated to roadway improvements projects, the City's Street Maintenance Division also contributes to roadway improvements each fiscal year by using gas tax revenue to resurface neighborhood streets, and repairing or paving utility service cuts and utility trenches.

The work is performed using a combination of City public work forces and private contractors as part of the City's local street and utility maintenance program.

## Development Impact Fees and Park-In-Lieu Fees Projects

On March 25, 2014, City Council adopted the Development Impact Fees and Quimby Act/Park In-Lieu Fees, which become effective April 24, 2014. These fees are one-time charges on new development that are collected and used by the City to cover the cost of capital facilities and infrastructure that are required to serve new growth. Implementation of these future projects is based on the rate of growth, timing of fee collection, and full project funding. The following projects will occur beyond the five-year term of this document:

EXPENDITURES	COST ESTIMATE	FUNDING SOURCES	
		Development Impact Fees	FUTURE CIP (UNFUNDED)
<b>General Administration Capital Facilities Needs</b>			
City Hall	\$4,978,000	\$4,978,000	\$-
Land Purchase	\$124,000	\$124,000	\$-
Vehicles	\$161,000	\$161,000	\$-
Information Technology	\$237,000	\$237,000	\$-
<b>Total</b>	<b>\$5,500,000</b>	<b>\$5,500,000</b>	<b>\$-</b>
<b>Public Works Capital Improvements Needs</b>			
Maintenance Yard Area	\$914,000	\$914,000	\$-
Building Space	\$2,568,000	\$2,568,000	\$-
Garbage Ramps	\$102,000	\$102,000	\$-
PW Vehicles	\$1,777,000	\$1,731,000	\$46,000
<b>Total</b>	<b>\$5,361,000</b>	<b>\$5,315,000</b>	<b>\$46,000</b>
<b>Police Capital Improvement Needs</b>			
PD Facility	\$11,923,000	\$11,923,000	\$-
Vehicles	\$1,129,000	\$1,052,000	\$77,000
Other	\$1,529,250	\$1,260,000	\$269,250
<b>Total</b>	<b>\$14,581,250</b>	<b>\$14,235,000</b>	<b>\$346,250</b>
<b>Parks &amp; Recreation Capital Facility Needs</b>			
Facilities	\$35,773,000	\$7,286,000	\$28,487,000
New Community Center	\$17,761,000	\$14,498,000	\$3,263,000
New Library	\$31,872,000	\$6,492,000	\$25,380,000
<b>Total</b>	<b>\$85,406,000</b>	<b>\$28,276,000</b>	<b>\$57,130,000</b>
<b>GRAND TOTAL</b>	<b>\$110,848,250</b>	<b>\$53,326,000</b>	<b>\$57,522,250</b>

## Projects Completed in Fiscal Year 17/18

<b>Community Facilities</b>	<b>Expense</b>
Marina Kayak Launch Facility	\$35,000
Marina Parking Lot ADA Access Improvements	\$80,000
Prewett Park Concrete Improvements	\$200,000
<b>Total</b>	<b>\$315,000</b>
<b>Roadway Improvements</b>	<b>Expense</b>
CDBG Downtown Roadway Pavement Rehabilitation, Phase 7	\$1,500,000
2017 Sidewalk Repair Program	\$300,000
<b>Total</b>	<b>\$1,800,000</b>
<b>Traffic Signals</b>	<b>Expense</b>
Traffic Signals at Folsom/Wild Horse & W. 10 <sup>th</sup> Street/L Street	\$385,000
<b>Total</b>	<b>\$385,000</b>
<b>Wastewater &amp; Storm Drain System</b>	<b>Expense</b>
Sanitary Sewer Main Trenchless Rehabilitation and Facilities Installation	\$2,000,000
<b>Total</b>	<b>\$2,000,000</b>
<b>Water Systems</b>	<b>Expense</b>
Water Treatment Plant Improvements	\$200,000
Water Treatment Plant Operations	\$950,000
River Pumping Station Evaluation	\$50,000
Urban Water Management Plan	\$70,000
Watershed Sanitary Survey	\$30,000
Municipal Reservoir Flood Inundation Mapping and Emergency Action Plan	\$35,000
<b>Total</b>	<b>\$1,335,000</b>
<b>Projects Completed Grand Total</b>	<b>\$5,835,000</b>

## Projects in Progress

<b>Community Facilities</b>	<b>Cost Estimate</b>
Marina Launch Ramp Restroom Facility	\$400,000
<b>Total</b>	<b>\$400,000</b>
<b>Roadway Improvements</b>	<b>Cost Estimate</b>
Transportation Impact Fee Study	\$180,000
Pedestrian/ADA Improvements	\$1,625,000
L Street Improvements	\$1,100,000
Hillcrest Ave. Left Turn at Wild Horse Rd.	\$230,000
2018 Sidewalk Repair Program	\$320,000
Lone Tree Way/Golf Course Road Pavement Resurfacing	\$1,800,000
<b>Total</b>	<b>\$5,255,000</b>
<b>Wastewater &amp; Storm Drain System</b>	<b>Cost Estimate</b>
Sewer Main Improvements Program	\$150,000
Sewer Facility Rehabilitation Program	\$150,000
Sewer Main Trenchless Rehabilitation & Facilities Installation	\$800,000
West Antioch Creek Channel Improvements	\$7,000,000
Northeast Annexation Infrastructure Improvements	\$2,500,000
Trash Capture Devices	\$100,000
<b>Total</b>	<b>\$10,700,000</b>
<b>Water Systems</b>	<b>Cost Estimate</b>
Water Treatment Plant Disinfection Improvements	\$3,000,000
Water Studies and Planning	\$375,000
Cathodic Protection Improvements	\$250,000
Water Treatment Plant Drainage Capture	\$100,000
River Pumping Station Rehabilitation	\$250,000
Brackish Water Desalination	\$64,000,000
<b>Total</b>	<b>\$67,975,000</b>
<b>Projects In Progress Grand Total</b>	<b>\$84,330,000</b>

# Projects Added to the CIP

Community Facilities	Cost Estimate
Amtrak Station Improvements	\$300,000
Marina Basin Dredging	\$500,000
<b>Total</b>	<b>\$800,000</b>

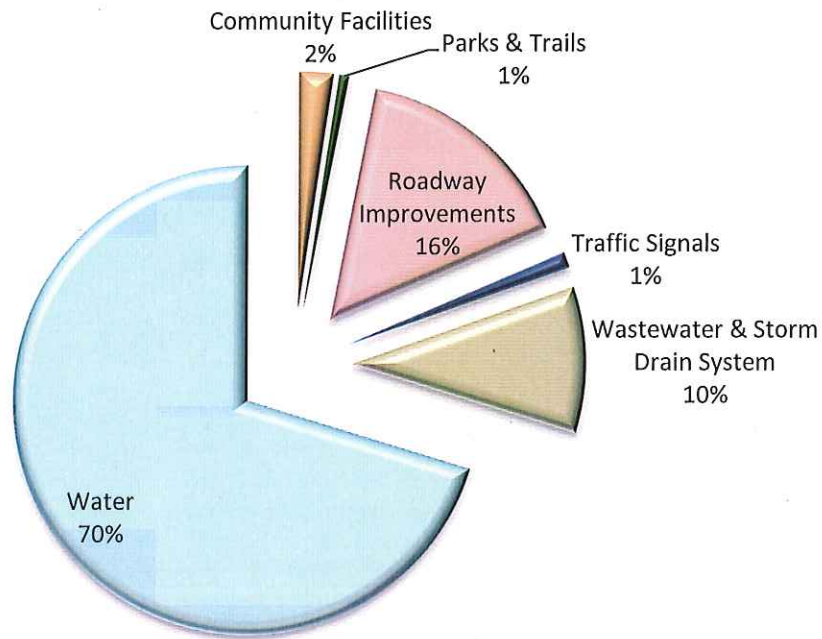
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## 2018-2023 CIP Projected Capital Expenditures

Program Category	Revised FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
Community Facilities	\$785	\$1,650	\$500	\$0	\$0	\$0
Parks & Trails	\$0	\$250	\$0	\$300	\$0	\$300
Roadway Improvements	\$3,994	\$3,910	\$1,700	\$6,320	\$1,950	\$1,480
Traffic Signals	\$428	\$0	\$0	\$0	\$400	\$500
Wastewater & Storm Drain System	\$6,395	\$3,700	\$600	\$600	\$600	\$600
Water	\$8,355	\$35,055	\$35,885	\$2,435	\$2,510	\$3,315
<b>Total (\$ in thousands)</b>	<b>\$19,957</b>	<b>\$44,565</b>	<b>\$38,685</b>	<b>\$9,655</b>	<b>\$5,460</b>	<b>\$6,195</b>

### Total 5-Year Expenditures



## 2018 – 2023 CIP Funding Sources Summary

Funding Source	Revised FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	Total
<b>Capital Improvement Funds</b>							
AD 27/31	\$379	\$0	\$0	\$0	\$0	\$0	
Annexation Funding Agreement	\$288	\$2,500	\$0	\$0	\$0	\$0	
Flood Dist Drainage Area Fund	\$830	\$0	\$0	\$0	\$0	\$0	
Hillcrest AD 26	\$230	\$0	\$0	\$0	\$0	\$0	
Prop 1B Fund	\$0	\$300	\$0	\$0	\$0	\$0	
RMRA	\$0	\$0	\$0	\$0	\$0	\$0	
	<b>\$1,727</b>	<b>\$2,800</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$4,527</b>
<b>Enterprise Funds</b>							
Franchise Fee Fund	\$400	\$1,000	\$0	\$0	\$0	\$0	
Sewer Fund	\$1,129	\$1,050	\$450	\$450	\$450	\$450	
Sewer System Improvements Fund	\$439	\$150	\$150	\$150	\$150	\$150	
Water Fund	\$5,847	\$4,355	\$2,185	\$1,735	\$1,810	\$2,615	
Water System Improvements Fund	\$2,608	\$800	\$800	\$800	\$800	\$800	
	<b>\$10,423</b>	<b>\$7,355</b>	<b>\$3,585</b>	<b>\$3,135</b>	<b>\$3,210</b>	<b>\$4,015</b>	<b>\$31,723</b>
<b>Grant Funds</b>							
Cal Recycle	\$0	\$350	\$0	\$0	\$0	\$0	
CDBG Fund	\$1,326	\$300	\$250	\$250	\$250	\$250	
DBW Grant	\$100	\$300	\$0	\$0	\$0	\$0	
OBAG- Local Street & Road	\$0	\$0	\$0	\$2,470	\$0	\$0	
OBAG- Safe Route to School	\$0	\$0	\$0	\$1,223	\$0	\$0	
Prop 1E Grant	\$2,997	\$10,000	\$0	\$0	\$0	\$0	
TDA Grant	\$70	\$0	\$0	\$0	\$0	\$0	
	<b>\$4,493</b>	<b>\$10,950</b>	<b>\$250</b>	<b>\$3,943</b>	<b>\$250</b>	<b>\$250</b>	<b>\$20,136</b>
<b>Special Revenue Funds</b>							
Delta Fair Fund	\$0	\$0	\$0	\$50	\$0	\$50	
Gas Tax	\$375	\$230	\$150	\$180	\$150	\$180	
Measure J	\$1,863	\$2,880	\$1,100	\$1,997	\$1,350	\$850	
NPDES	\$433	\$100	\$100	\$100	\$100	\$100	
Park In Lieu Fund	\$0	\$250	\$0	\$250	\$0	\$250	
Traffic Signal Fund	\$428	\$0	\$0	\$0	\$400	\$500	
	<b>\$3,099</b>	<b>\$3,460</b>	<b>\$1,350</b>	<b>\$2,577</b>	<b>\$2,000</b>	<b>\$1,930</b>	<b>\$14,416</b>
<b>Unfunded</b>	\$285	\$20,000	\$33,500	\$0	\$0	\$0	
<b>Total (\$ in thousands)</b>	<b>\$20,027</b>	<b>\$44,565</b>	<b>\$38,685</b>	<b>\$9,655</b>	<b>\$5,460</b>	<b>\$6,195</b>	<b>\$70,802</b>

# Community Facilities



Project No.	Project Title	Funding Source	Revised FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
7015	Marina Launch Ramp Restroom Facility							
<i>Project Status:</i>	<i>Under Construction</i>	DBW Grant	\$100	\$300	\$0	\$0	\$0	\$0
<b>Total Funding</b>			\$100	\$300	\$0	\$0	\$0	\$0
7928	Amtrak Station Improvements							
<i>Project Status:</i>	<i>Planning/Design Stage</i>	Prop 1B Funds	\$0	\$300	\$0	\$0	\$0	\$0
<b>Total Funding</b>			\$0	\$300	\$0	\$0	\$0	\$0
7929	Marina Basin Dredging							
<i>Project Status:</i>	<i>Not Initiated</i>	Unfunded	\$0	\$0	\$500	\$0	\$0	\$0
<b>Total Funding</b>			\$0	\$0	\$500	\$0	\$0	\$0
7020	Council Chambers Interior Remodel							
<i>Project Status:</i>	<i>Planning/Design Stage</i>	Franchise Fee Fund	\$400	\$1,000	\$0	\$0	\$0	\$0
<b>Total Funding</b>			\$400	\$1,000	\$0	\$0	\$0	\$0
<b>Total Community Facilities Funding</b>			\$500	\$1,600	\$0	\$0	\$0	\$0

\*Funding amounts given in thousands of dollars

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# Parks and Trails



Project No.	Project Title	Funding Source	Revised FY					
			17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
7018	Park Facilities Upgrade							
<i>Project Status:</i>	<i>Ongoing</i>	Delta Fair Fund	\$0	\$0	\$0	\$50	\$0	\$50
		Park In Lieu Fund	\$0	\$250	\$0	\$250	\$0	\$250
Total Funding			\$0	\$250	\$0	\$300	\$0	\$300
Total Parks and Trails Funding			\$0	\$250	\$0	\$300	\$0	\$300

\*Funding amounts given in thousands of dollars

A19

# Roadway Improvements



Project No.	Project Title	Funding Source	Revised FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
7355	Pedestrian/ADA Improvements							
<i>Project Status:</i>	<i>Ongoing Program</i>	Measure J	\$1,688	\$150	\$150	\$150	\$150	\$150
		TDA Grant	\$70	\$0	\$0	\$0	\$0	\$0
<b>Total Funding</b>			<b>\$1,758</b>	<b>\$150</b>	<b>\$150</b>	<b>\$150</b>	<b>\$150</b>	<b>\$150</b>
7358	Sidewalk Repair Program							
<i>Project Status:</i>	<i>Ongoing Program</i>	Gas Tax	\$120	\$150	\$150	\$150	\$150	\$150
		Sewer Fund	\$100	\$100	\$100	\$100	\$100	\$100
		Water Fund	\$100	\$100	\$100	\$100	\$100	\$100
<b>Total Funding</b>			<b>\$320</b>	<b>\$350</b>	<b>\$350</b>	<b>\$350</b>	<b>\$350</b>	<b>\$350</b>
7359	Pavement Management System Program							
<i>Project Status:</i>	<i>Ongoing Program</i>	Gas Tax	\$19	\$30	\$0	\$30	\$0	\$30
<b>Total Funding</b>			<b>\$19</b>	<b>\$30</b>	<b>\$0</b>	<b>\$30</b>	<b>\$0</b>	<b>\$30</b>
7362	Pavement Preventative Maintenance Program							
<i>Project Status:</i>	<i>Ongoing Program</i>	Cal Recycle	\$0	\$350	\$0	\$0	\$0	\$0
		Gas Tax	\$36	\$0	\$0	\$0	\$0	\$0
		Measure J	\$0	\$0	\$700	\$700	\$700	\$700
		Sewer Fund	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Funding</b>			<b>\$36</b>	<b>\$350</b>	<b>\$700</b>	<b>\$700</b>	<b>\$700</b>	<b>\$700</b>
7363	Hillcrest Ave. Left Turn at Wild Horse Road							
<i>Project Status:</i>	<i>Planning/Design Stage</i>	Hillcrest AD 26	\$230	\$0	\$0	\$0	\$0	\$0
<b>Total Funding</b>			<b>\$230</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
7448	Transportation Impact Fee Study							
<i>Project Status:</i>	<i>Planning/Design Stage</i>	Measure J	\$50	\$0	\$0	\$20	\$0	\$0
<b>Total Funding</b>			<b>\$50</b>	<b>\$0</b>	<b>\$0</b>	<b>\$20</b>	<b>\$0</b>	<b>\$0</b>
7746	CDBG Downtown Roadway Rehabilitation Program							
<i>Project Status:</i>	<i>Ongoing Program</i>	CDBG Fund	\$1,326	\$300	\$250	\$250	\$250	\$250
		Gas Tax	\$200	\$0	\$0	\$0	\$0	\$0
		Measure J	\$50	\$0	\$0	\$0	\$0	\$0
<b>Total Funding</b>			<b>\$1,576</b>	<b>\$300</b>	<b>\$250</b>	<b>\$250</b>	<b>\$250</b>	<b>\$250</b>
7751	Lone Tree Way / Golf Course Road Pavement Resurfacing							
<i>Project Status:</i>	<i>Planning/Design Stage</i>	Measure J	\$50	\$2,200	\$0	\$0	\$0	\$0
<b>Total Funding</b>			<b>\$50</b>	<b>\$2,200</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
7920	Hillcrest Avenue/E 18th Street Median Landscape							
<i>Project Status:</i>	<i>Not Initiated</i>	Measure J	\$0	\$0	\$0	\$0	\$500	\$0
<b>Total Funding</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$500</b>	<b>\$0</b>

\*Funding amounts given in thousands of dollars

A20

# Roadway Improvements



Project No.	Project Title	Funding Source	Revised FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
7925	L Street Improvements							
<i>Project Status:</i>	<i>Planning/Design Stage</i>	Measure J	\$25	\$0	\$250	\$1,127	\$0	\$0
		OBAG- Safe Route to School	\$0	\$0	\$0	\$1,223	\$0	\$0
<b>Total Funding</b>			\$25	\$0	\$250	\$2,350	\$0	\$0
7927	2018 Pavement Rehabilitations							
<i>Project Status:</i>	<i>Not Initiated</i>	Measure J	\$0	\$530	\$0	\$0	\$0	\$0
		OBAG- Local Street & Road	\$0	\$0	\$0	\$2,470	\$0	\$0
<b>Total Funding</b>			\$0	\$530	\$0	\$2,470	\$0	\$0
<b>Total Roadway Improvements Funding</b>			<b>\$4,064</b>	<b>\$3,910</b>	<b>\$1,700</b>	<b>\$6,320</b>	<b>\$1,950</b>	<b>\$1,480</b>

# Traffic Signals



Project No.	Project Title	Funding Source	Revised FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
7447	New Traffic Signals-James Donlon Blvd.							
<i>Project Status:</i>	<i>Not Initiated</i>	Traffic Signal Fund	\$0	\$0	\$0	\$0	\$0	\$500
<b>Total Funding</b>			\$0	\$0	\$0	\$0	\$0	\$500
7450	Traffic Signal: Contra Loma /Longview							
<i>Project Status:</i>	<i>Planning/Design Stage</i>	Traffic Signal Fund	\$428	\$0	\$0	\$0	\$400	\$0
<b>Total Funding</b>			\$428	\$0	\$0	\$0	\$400	\$0
<b>Total Traffic Signals Funding</b>			\$428	\$0	\$0	\$0	\$400	\$500

\*Funding amounts given in thousands of dollars

A22

# Wastewater & Storm Drain Systems



Project No.	Project Title	Funding Source	Revised FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
7724	Sewer Main Improvements Program							
<i>Project Status:</i>	<i>Ongoing Program</i>	Sewer System Imp. Fund	\$439	\$150	\$150	\$150	\$150	\$150
<b>Total Funding</b>			\$439	\$150	\$150	\$150	\$150	\$150
7736	Sewer Facility Rehabilitation Program							
<i>Project Status:</i>	<i>Ongoing Program</i>	Sewer Fund	\$196	\$150	\$150	\$150	\$150	\$150
<b>Total Funding</b>			\$196	\$150	\$150	\$150	\$150	\$150
7737	West Antioch Creek Channel Improvements							
<i>Project Status:</i>	<i>Under Construction</i>	AD 27/31	\$379	\$0	\$0	\$0	\$0	\$0
		NPDES	\$233	\$0	\$0	\$0	\$0	\$0
		Prop 1E Grant	\$2,997	\$0	\$0	\$0	\$0	\$0
		Flood Dist Drainage Area Fund	\$830	\$0	\$0	\$0	\$0	\$0
<b>Total Funding</b>			\$4,439	\$0	\$0	\$0	\$0	\$0
7745	North East Antioch Annexation Infrastructure							
<i>Project Status:</i>	<i>Planning/Design Stage</i>	Annexation Funding Agreement	\$288	\$2,500	\$0	\$0	\$0	\$0
<b>Total Funding</b>			\$288	\$2,500	\$0	\$0	\$0	\$0
7750	Trash Capture Devices							
<i>Project Status:</i>	<i>Planning/Design Stage</i>	NPDES	\$200	\$100	\$100	\$100	\$100	\$100
<b>Total Funding</b>			\$200	\$100	\$100	\$100	\$100	\$100
7923	Sewer Main Trenchless Rehabilitation							
<i>Project Status:</i>	<i>Ongoing Program</i>	Sewer Fund	\$833	\$800	\$200	\$200	\$200	\$200
<b>Total Funding</b>			\$833	\$800	\$200	\$200	\$200	\$200
<b>Total Wastewater &amp; Storm Drain Systems Funding</b>			<b>\$5,562</b>	<b>\$2,900</b>	<b>\$400</b>	<b>\$400</b>	<b>\$400</b>	<b>\$400</b>

\*Funding amounts given in thousands of dollars

A23



# Water System



Project No.	Project Title	Funding Source	Revised FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
7628	Water Main Replacement Program							
<i>Project Status:</i>	<i>Ongoing Program</i>	Water System Improvements Fund	\$1,608	\$800	\$800	\$800	\$800	\$800
<b>Total Funding</b>			\$1,608	\$800	\$800	\$800	\$800	\$800
7670	Water Treatment Plant Operations							
<i>Project Status:</i>	<i>Ongoing Program</i>	Water Fund	\$950	\$0	\$0	\$0	\$400	\$450
<b>Total Funding</b>			\$950	\$0	\$0	\$0	\$400	\$450
7672	Water Studies and Planning							
<i>Project Status:</i>	<i>Planning/Design Stage</i>	Water Fund	\$411	\$375	\$205	\$155	\$125	\$155
<b>Total Funding</b>			\$411	\$375	\$205	\$155	\$125	\$155
7674	Reservoir Rehabilitation							
<i>Project Status:</i>	<i>Planning/Design Stage</i>	Water Fund	\$0	\$0	\$0	\$1,100	\$900	\$600
<b>Total Funding</b>			\$0	\$0	\$0	\$1,100	\$900	\$600
7675	Water Treatment Plant Improvements							
<i>Project Status:</i>	<i>Ongoing Program</i>	Water Fund	\$115	\$330	\$530	\$380	\$285	\$260
<b>Total Funding</b>			\$115	\$330	\$530	\$380	\$285	\$260
7676	James Donlon Pump Station Upgrades							
<i>Project Status:</i>	<i>Not Initiated</i>	Water Fund	\$0	\$250	\$0	\$0	\$0	\$0
<b>Total Funding</b>			\$0	\$250	\$0	\$0	\$0	\$0
7677	Hillcrest Pump Station Rehabilitation							
<i>Project Status:</i>	<i>Not Initiated</i>	Water Fund	\$0	\$600	\$0	\$0	\$0	\$0
<b>Total Funding</b>			\$0	\$600	\$0	\$0	\$0	\$0
7682	Water Treatment Plant Solids Handling Improvements							
<i>Project Status:</i>	<i>Planning/Design Stage</i>	Water Fund	\$0	\$500	\$0	\$0	\$0	\$0
<b>Total Funding</b>			\$0	\$500	\$0	\$0	\$0	\$0
7684	Water Treatment Plant Drainage Capture							
<i>Project Status:</i>	<i>Planning/Design Stage</i>	Water Fund	\$0	\$100	\$0	\$0	\$0	\$0
<b>Total Funding</b>			\$0	\$100	\$0	\$0	\$0	\$0
7690	River Pumping Station Rehabilitation							
<i>Project Status:</i>	<i>Not Initiated</i>	Water Fund	\$250	\$0	\$0	\$0	\$0	\$1,000
<b>Total Funding</b>			\$250	\$0	\$0	\$0	\$0	\$1,000
7697	Water Treatment Plant Electrical Upgrade							
<i>Project Status:</i>	<i>Planning/Design Stage</i>	Water Fund	\$45	\$0	\$1,300	\$0	\$0	\$50
<b>Total Funding</b>			\$45	\$0	\$1,300	\$0	\$0	\$50
7698	Water Treatment Plant Disinfection Improvements							
<i>Project Status:</i>	<i>Under Construction</i>	Water Fund	\$2,853	\$0	\$0	\$0	\$0	\$0
		Water System Improvements Fund	\$1,000	\$0	\$0	\$0	\$0	\$0
<b>Total Funding</b>			\$3,853	\$0	\$0	\$0	\$0	\$0
7699	Brackish Water Desalination							
<i>Project Status:</i>	<i>Planning/Design Stage</i>	Unfunded	\$0	\$20,000	\$33,000	\$0	\$0	\$0
		Water Fund	\$873	\$0	\$0	\$0	\$0	\$0
		Prop 1E Grant	\$0	\$10,000	\$0	\$0	\$0	\$0
<b>Total Funding</b>			\$873	\$30,000	\$33,000	\$0	\$0	\$0

\*Funding amounts given in thousands of dollars

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# Water System



Project No.	Project Title	Funding Source	Revised FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
7700	Cathodic Protection Improvements							
<i>Project Status:</i>	<i>Ongoing</i>	Water Fund	\$250	\$100	\$50	\$0	\$0	\$0
<b>Total Funding</b>			\$250	\$100	\$50	\$0	\$0	\$0
7702	Plant "A" Filter Valves Replacement							
<i>Project Status:</i>	<i>Not Initiated</i>	Water Fund	\$0	\$1,000	\$0	\$0	\$0	\$0
<b>Total Funding</b>			\$0	\$1,000	\$0	\$0	\$0	\$0
7703	Water Plant "A" Applied Channels							
<i>Project Status:</i>	<i>Not Initiated</i>	Water Fund	\$0	\$1,000	\$0	\$0	\$0	\$0
<b>Total Funding</b>			\$0	\$1,000	\$0	\$0	\$0	\$0
<b>Total Water System Funding</b>			<b>\$7,945</b>	<b>\$33,875</b>	<b>\$34,055</b>	<b>\$2,055</b>	<b>\$2,225</b>	<b>\$2,005</b>

\*Funding amounts given in thousands of dollars

A25

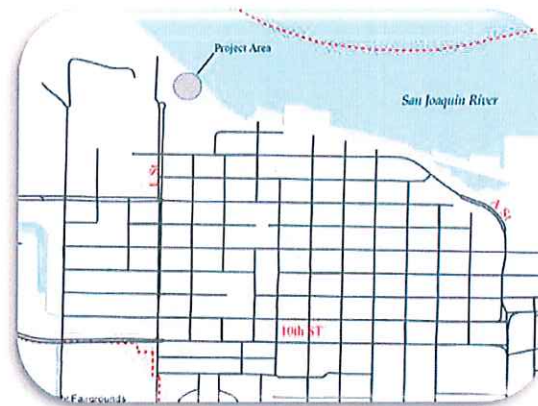
# Marina Launch Ramp Restroom Facility

Project No: 7015

Location: Antioch Marina at the foot of L St.

Lead Department: Public Works

Estimated Completion: 2018



**Project Description:** The project will construct a new restroom facility at the new Marina Launch Ramp parking lot.

**Justification:** The bathroom will provide a dedicated facility for boaters using the launch ramp and will reduce the number of people attempting to use the Marina shop restrooms.

Expenditures	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
Planning and Design	\$40	\$0	\$0	\$0	\$0	\$0
Construction	\$60	\$300	\$0	\$0	\$0	\$0
<b>Total</b>	<b>\$100</b>	<b>\$300</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Funding Source	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
DBAW Grant	\$100	\$300	\$0	\$0	\$0	\$0
<b>Total</b>	<b>\$100</b>	<b>\$300</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

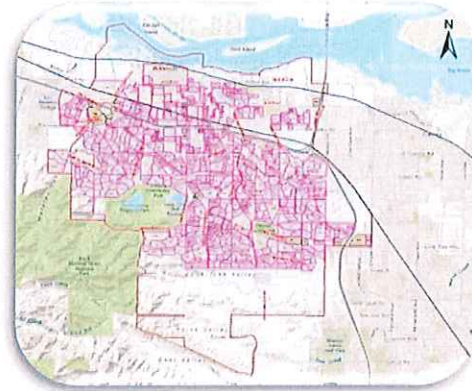
# Park Facilities Upgrade

Project No: 7018

Location: Citywide.

Lead Department: Public Works

Estimated Completion: 2018



Project Description: Funding will be used to upgrade aging parks including installing new playground equipment.

Justification: Upgrades to community parks maintain a high quality of living for the residents of Antioch.

Expenditures	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
Construction	\$0	\$250	\$0	\$300	\$0	\$300
<b>Total</b>	<b>\$0</b>	<b>\$250</b>	<b>\$0</b>	<b>\$300</b>	<b>\$0</b>	<b>\$300</b>

Funding Source	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
Delta Fair Fund	\$0	\$0	\$0	\$50	\$0	\$50
Park In Lieu Fund	\$0	\$250	\$0	\$250	\$0	\$250
<b>Total</b>	<b>\$0</b>	<b>\$250</b>	<b>\$0</b>	<b>\$300</b>	<b>\$0</b>	<b>\$300</b>

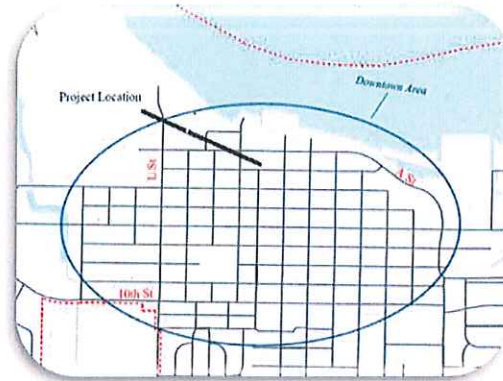
# Council Chambers Interior Remodel

Project No: 7020

Location: City Hall Council Chambers at 200 H St.

Lead Department: Information Systems

Estimated Completion: 2018



**Project Description:** The project will improve public access at the Council Chambers through renovation and upgrades of the existing facility.

**Justification:** The existing facility was built in 1981 and has had minimal upgrades since. The project will include improvements to the seating and interior provided for public access and accommodations.

Expenditures	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
Planning and Design	\$180	\$0	\$0	\$0	\$0	\$0
Construction	\$320	\$1,000	\$0	\$0	\$0	\$0
<b>Total</b>	<b>\$400</b>	<b>\$1,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Funding Source	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
Franchise Fee Fund	\$400	\$1,000	\$0	\$0	\$0	\$0
<b>Total</b>	<b>\$400</b>	<b>\$1,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

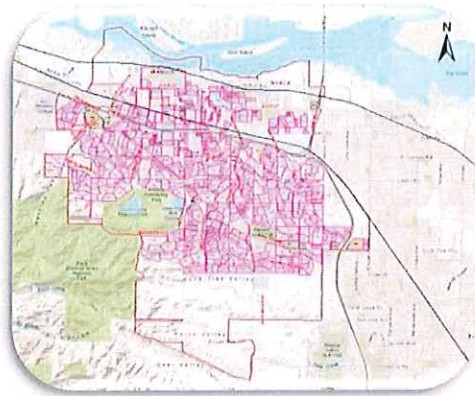
# Pedestrian/ADA Improvements

Project No: 7355

Location: Citywide.

Lead Department: Public Works

Estimated Completion: On-going Program



**Project Description:** The project will construct new crosswalks, replace damaged sidewalks, widen existing sidewalks and install new curb ramps and detectable warning surfaces at each intersection.

**Justification:** The project will improve pedestrian access to nearby schools and provide new curb ramps to meet ADA standards.

Expenditures	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
Planning and Design	\$160	\$40	\$20	\$40	\$20	\$40
Construction	\$1,598	\$360	\$130	\$360	\$130	\$360
<b>Total</b>	<b>\$1,758</b>	<b>\$400</b>	<b>\$150</b>	<b>\$400</b>	<b>\$150</b>	<b>\$400</b>

Funding Source	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
Park In Lieu Fund	\$70	\$250	\$0	\$250	\$0	\$250
Measure J	\$1,688	\$150	\$150	\$150	\$150	\$150
<b>Total</b>	<b>\$1,758</b>	<b>\$400</b>	<b>\$150</b>	<b>\$400</b>	<b>\$150</b>	<b>\$400</b>

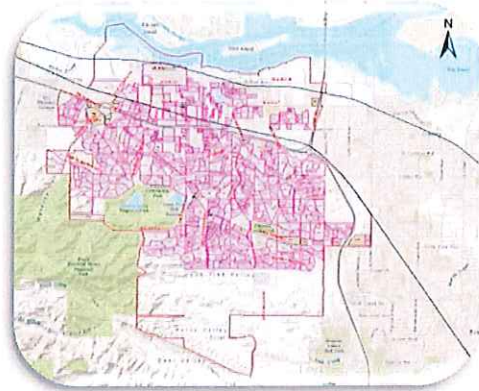
# Sidewalk Repair Program

Project No: 7358

Location: Citywide.

Lead Department: Public Works

Estimated Completion: On-going Program



**Project Description:** The program contracts with a concrete contractor to remove and replace sidewalks that have been damaged or raised due to tree roots or due to utility service repair work. The program installs new curb ramps to bring the city in compliance with ADA.

**Justification:** Problems arising from age and landscape impacts have caused sections of curb, gutter and sidewalk to uplift, creating a pedestrian hazard. The program eliminates the risks of trip and fall incidents throughout the City.

Expenditures	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
Planning and Design	\$35	\$35	\$35	\$35	\$35	\$35
Construction	\$285	\$315	\$315	\$315	\$315	\$315
<b>Total</b>	<b>\$320</b>	<b>\$350</b>	<b>\$350</b>	<b>\$350</b>	<b>\$350</b>	<b>\$350</b>

Funding Source	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
Gas Tax	\$120	\$150	\$150	\$150	\$150	\$150
Sewer Fund	\$100	\$100	\$100	\$100	\$100	\$100
Water Fund	\$100	\$100	\$100	\$100	\$100	\$100
<b>Total</b>	<b>\$320</b>	<b>\$350</b>	<b>\$350</b>	<b>\$350</b>	<b>\$350</b>	<b>\$350</b>

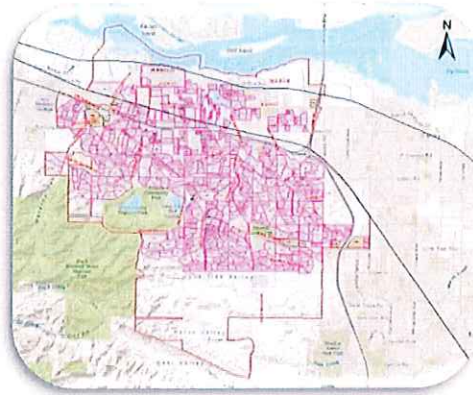
# Pavement Management System Program

Project No: 7359

Location: Citywide.

Lead Department: Public Works

Estimated Completion: On-going Program



**Project Description:** The Pavement Management System program evaluates all the streets based on the pavement conditions and recommends pavement repair options. The Pavement Management Reports are due every two years.

**Justification:** A Pavement Management Plan is required as a condition of Measure "J" funding for streets.

Expenditures	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
Planning and Design	\$19	\$30	\$0	\$30	\$0	\$30
<b>Total</b>	<b>\$19</b>	<b>\$30</b>	<b>\$0</b>	<b>\$30</b>	<b>\$0</b>	<b>\$30</b>

Funding Source	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
Gas Tax	\$19	\$30	\$0	\$30	\$0	\$30
<b>Total</b>	<b>\$19</b>	<b>\$30</b>	<b>\$0</b>	<b>\$30</b>	<b>\$0</b>	<b>\$30</b>



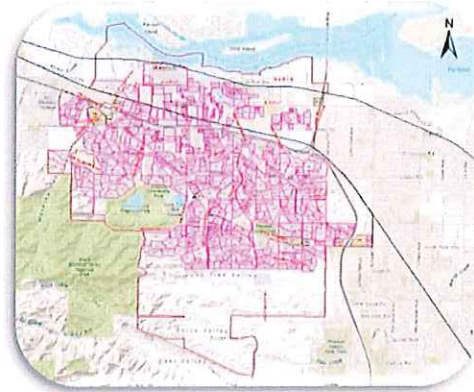
# Pavement Preventative Maintenance Program

Project No: 7362

Location: Citywide.

Lead Department: Public Works

Estimated Completion: On-going Program



**Project Description:** The City Pavement Preventative Maintenance Program provides pavement preservation treatments such as cape seal, slurry seal and other preventative maintenance treatments to extend the road's life expectancy.

**Justification:** The program implements the Pavement Management System program and recommendations.

Expenditures	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
Planning and Design	\$5	\$30	\$60	\$60	\$60	\$60
Construction	\$31	\$320	\$640	\$640	\$640	\$640
<b>Total</b>	<b>\$36</b>	<b>\$350</b>	<b>\$700</b>	<b>\$700</b>	<b>\$700</b>	<b>\$700</b>

Funding Source	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
Cal Recycle	\$0	\$350	\$0	\$0	\$0	\$0
Gas Tax	\$36	\$0	\$0	\$0	\$0	\$0
Measure J	\$0	\$0	\$700	\$700	\$700	\$700
Sewer Fund	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total</b>	<b>\$36</b>	<b>\$350</b>	<b>\$700</b>	<b>\$700</b>	<b>\$700</b>	<b>\$700</b>

# Hillcrest Ave. Left Turn at Wild Horse Road

Project No: 7363

Location: Hillcrest Avenue at Wild Horse

Lead Department: Public Works

Estimated Completion: 2018



Project Description: Extend the Hillcrest Avenue left turn pocket at Wild Horse Road.

Justification: Additional capacity is necessary for build out of the development to the east and future extension of Wild Horse Road to Slatten Ranch Road.

Expenditures	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
Planning and Design	\$20	\$0	\$0	\$0	\$0	\$0
Construction	\$210	\$0	\$0	\$0	\$0	\$0
<b>Total</b>	<b>\$230</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Funding Source	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
Hillcrest AD 26	\$230	\$0	\$0	\$0	\$0	\$0
<b>Total</b>	<b>\$230</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

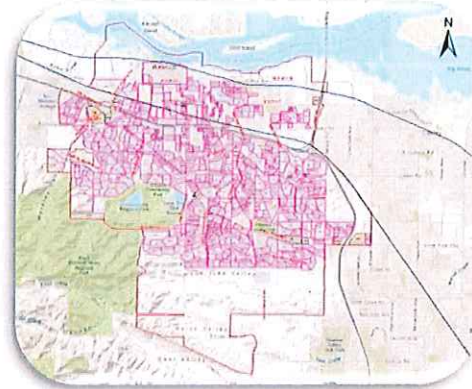
# New Traffic Signals - James Donlon Blvd.

Project No: 7447

Location: James Donlon Blvd west of Somersville Rd

Lead Department: Public Works

Estimated Completion: 2022



Project Description: Install new traffic signals and interconnect system on James Donlon Blvd west of Somersville Road.

Justification: Developer has contributed \$500,000 of funding to the City for construction of two traffic signals on James Donlon Blvd.

Expenditures	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
Planning and Design	\$0	\$0	\$0	\$0	\$0	\$60
Construction	\$0	\$0	\$0	\$0	\$0	\$440
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$500</b>

Funding Source	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
Traffic Signal Fund	\$0	\$0	\$0	\$0	\$0	\$500
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$500</b>

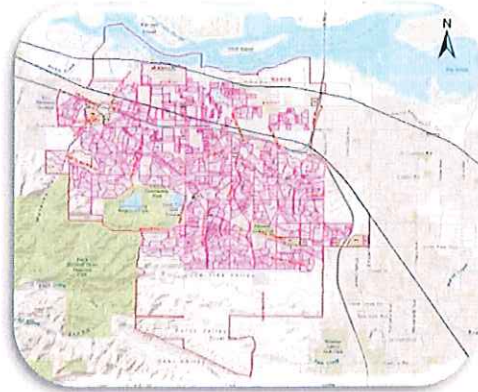
# Transportation Impact Fee Study

Project No: 7448

Location: Citywide

Lead Department: Public Works

Estimated Completion: On-going Program



Project Description: The study will update the current traffic impact fee program.

Justification: The existing traffic signal fee program is used to finance the construction of traffic signal improvements. The new study will be expanded to include other transportation improvements needed to support new developments throughout the City.

Expenditures	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
Planning and Design	\$50	\$0	\$0	\$20	\$0	\$0
<b>Total</b>	<b>\$50</b>	<b>\$0</b>	<b>\$0</b>	<b>\$20</b>	<b>\$0</b>	<b>\$0</b>

Funding Source	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
Measure J	\$50	\$0	\$0	\$20	\$0	\$0
<b>Total</b>	<b>\$50</b>	<b>\$0</b>	<b>\$0</b>	<b>\$20</b>	<b>\$0</b>	<b>\$0</b>

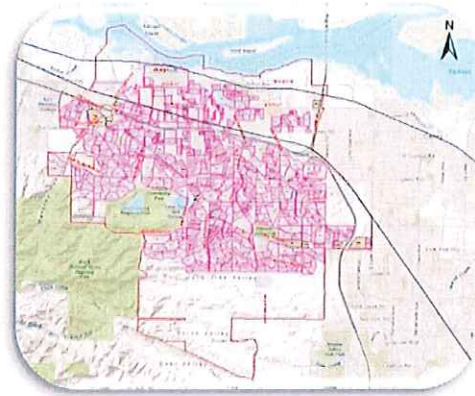
# Traffic Signals: Wild Horse/Folsom and 10th/L, Contra Loma / Longview

Project No: 7450

Location: Contra Loma and Longview

Lead Department: Public Works

Estimated Completion: 2022



Project Description: Install new traffic signal at Contra Loma Blvd and Longview Road.

Justification: This intersection is congested and in need of a traffic signal.

Expenditures	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
Planning and Design	\$20	\$0	\$0	\$0	\$50	\$0
Construction	\$408	\$0	\$0	\$0	\$350	\$0
<b>Total</b>	<b>\$428</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$400</b>	<b>\$0</b>

Funding Source	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
Traffic Signal Fund	\$428	\$0	\$0	\$0	\$400	\$0
<b>Total</b>	<b>\$428</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$400</b>	<b>\$0</b>

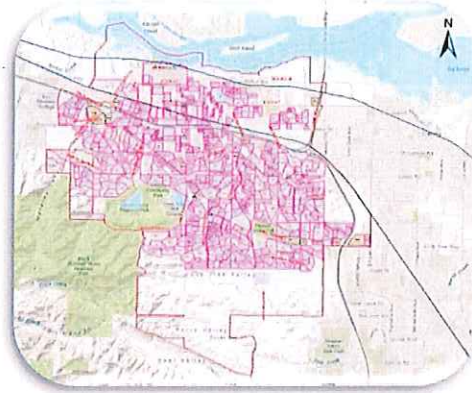
# Water Main Replacement Program

Project No: 7628

Location: Citywide

Lead Department: Public Works

Estimated Completion: On-going Program



**Project Description:** The projects consists of replacing the existing water facilities as defined in the Water System Master Plan and as requested by Public Works Dept. to improve efficiency in the existing system.

**Justification:** Portions of the existing water system are aging and/or have experienced failures due to deterioration and are in need of replacement and upgrades.

Expenditures	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
Planning and Design	\$160	\$90	\$90	\$90	\$90	\$90
Construction	\$1,448	\$710	\$710	\$710	\$710	\$710
<b>Total</b>	<b>\$1,608</b>	<b>\$800</b>	<b>\$800</b>	<b>\$800</b>	<b>\$800</b>	<b>\$800</b>

Funding Source	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
Water System Improvements Fund	\$1,608	\$800	\$800	\$800	\$800	\$800
<b>Total</b>	<b>\$1,608</b>	<b>\$800</b>	<b>\$800</b>	<b>\$800</b>	<b>\$800</b>	<b>\$800</b>

# Water Treatment Plant Operations

Project No: 7670

Location: Water Treatment Plant on D Street

Lead Department: Public Works

Estimated Completion: On-going Program



Project Description: Replacement of granular activated carbon (GAC) filters of both "A" and "B" Plants at the Water Treatment Plant.

Justification: The GAC filters must be replaced every four to five years to perform efficiently.

Expenditures	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
Planning and Design	\$70	\$0	\$0	\$0	\$40	\$40
Construction	\$880	\$0	\$0	\$0	\$360	\$360
<b>Total</b>	<b>\$950</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$400</b>	<b>\$450</b>

Funding Source	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
Water Fund	\$950	\$0	\$0	\$0	\$400	\$450
<b>Total</b>	<b>\$950</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$400</b>	<b>\$450</b>

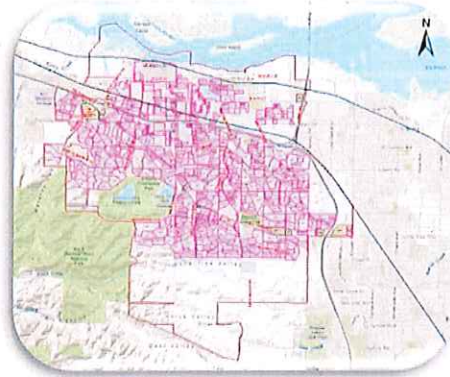
# Water Studies and Planning

Project No: 7672

Location: Citywide

Lead Department: Public Works

Estimated Completion: On-going Program



Project Description: Prepare the following studies: Water System Master Plan, Water Rate Study, Risk Mgmt Plan, Urban Water Mgmt Plan Update, Watershed Sanitary Survey Update, Integrated Regional Water Management Plan & documents to support sustainable water management act.

Justification: Provide updated information and direction regarding the City water management plans.

Expenditures	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
Planning and Design	\$411	\$375	\$205	\$155	\$125	\$155
<b>Total</b>	<b>\$411</b>	<b>\$375</b>	<b>\$205</b>	<b>\$155</b>	<b>\$125</b>	<b>\$155</b>

Funding Source	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
Water Fund	\$411	\$375	\$205	\$155	\$125	\$155
<b>Total</b>	<b>\$411</b>	<b>\$375</b>	<b>\$205</b>	<b>\$155</b>	<b>\$125</b>	<b>\$155</b>



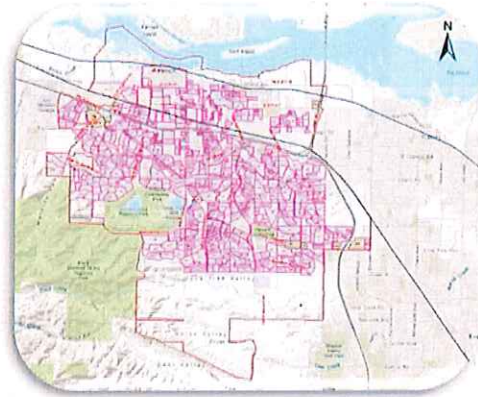
# Reservoir Rehabilitation

Project No: 7674

Location: Citywide

Lead Department: Public Works

Estimated Completion: On-going Program



Project Description: Tank re-coating and painting, installation of mixers and sampling stations and seismic upgrades to various reservoirs.

Justification: Maintenance and upgrades of water storage reservoirs are necessary to prolong their useful lives.

Expenditures	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
Planning and Design	\$0	\$0	\$0	\$200	\$0	\$50
Construction	\$0	\$0	\$0	\$900	\$900	\$550
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,100</b>	<b>\$900</b>	<b>\$600</b>

Funding Source	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
Water Fund	\$0	\$0	\$0	\$1,100	\$900	\$600
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,100</b>	<b>\$900</b>	<b>\$600</b>

# Water Treatment Plant Improvements

Project No: 7675

Location: Water Treatment Plant

Lead Department: Public Works

Estimated Completion: On-going Improvements



Project Description: Replacement of deteriorating equipment, design and construction of new facilities, upgrade SCADA, install new controls for plant A, Plant A & B Clearwell improvements, and install Zone 1 flow meter.

Justification: Upgrades to the plant are required to maintain and/or improve the efficiency of the facility.

Expenditures	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
Planning and Design	\$15	\$30	\$50	\$40	\$20	\$20
Construction	\$100	\$300	\$480	\$340	\$265	\$240
<b>Total</b>	<b>\$115</b>	<b>\$330</b>	<b>\$530</b>	<b>\$380</b>	<b>\$285</b>	<b>\$260</b>

Funding Source	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
Water Fund	\$115	\$330	\$530	\$380	\$285	\$260
<b>Total</b>	<b>\$115</b>	<b>\$330</b>	<b>\$530</b>	<b>\$380</b>	<b>\$285</b>	<b>\$260</b>

# James Donlon Pump Station Upgrades

Project No: 7676

Location: James Donlon Blvd

Lead Department: Public Works

Estimated Completion: 2019



Project Description: This project will replace the water pumps and motors at this facility.

Justification: The pumps and motors at this pump station are aging and require replacement to improve reliability and efficiency.

Expenditures	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
Planning and Design	\$0	\$20	\$0	\$0	\$0	\$0
Construction	\$0	\$230	\$0	\$0	\$0	\$0
<b>Total</b>	<b>\$0</b>	<b>\$250</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Funding Source	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
Water Fund	\$0	\$250	\$0	\$0	\$0	\$0
<b>Total</b>	<b>\$0</b>	<b>\$250</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

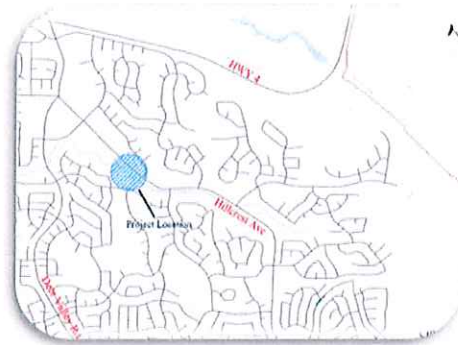
# Hillcrest Pump Station Rehabilitation

Project No: 7677

Location: Hillcrest Avenue

Lead Department: Public Works

Estimated Completion: 2019



Project Description: Replace outdated electrical panels, pumps, motors, control valves and install a new flow meter.

Justification: Facility is aging and requires improvements for reliability and efficiency.

Expenditures	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
Planning and Design	\$0	\$50	\$0	\$0	\$0	\$0
Construction	\$0	\$550	\$0	\$0	\$0	\$0
<b>Total</b>	<b>\$0</b>	<b>\$600</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Funding Source	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
Water Fund	\$0	\$600	\$0	\$0	\$0	\$0
<b>Total</b>	<b>\$0</b>	<b>\$600</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

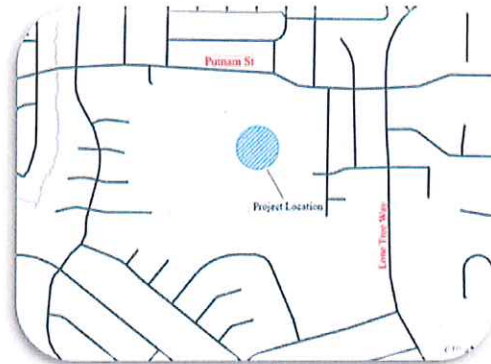
# Water Treatment Plant Solids Handling Improvements

Project No: 7682

Location: Water Treatment Plant

Lead Department: Public Works

Estimated Completion: 2019



**Project Description:** Evaluate the existing solids handling and dewatering operation. Design and construct an improvement to the system if warranted.

**Justification:** The existing facility is a rental system. A City owned permanent system may be more cost effective.

Expenditures	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
Planning and Design	\$0	\$150	\$0	\$0	\$0	\$0
Construction	\$0	\$350	\$0	\$0	\$0	\$0
<b>Total</b>	<b>\$0</b>	<b>\$500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Funding Source	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
Water Fund	\$0	\$500	\$0	\$0	\$0	\$0
<b>Total</b>	<b>\$0</b>	<b>\$500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

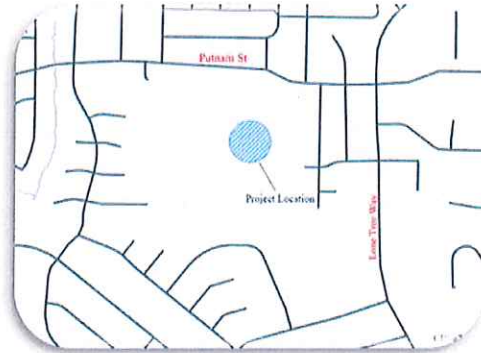
# Water Treatment Plant Drainage Capture

Project No: 7684

Location: Water Treatment Plant

Lead Department: Public Works

Estimated Completion: 2019



**Project Description:** Re-evaluation of the existing sludge lagoon including removal of accumulated solids, stabilization of banks and installation of decant/disposal system or construct a new facility.

**Justification:** The City may require additional capacity to accommodate emptying the clarifiers for routine or special maintenance.

Expenditures	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
Planning and Design	\$0	\$100	\$0	\$0	\$0	\$0
Construction	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total</b>	<b>\$0</b>	<b>\$100</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Funding Source	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
Water Fund	\$0	\$100	\$0	\$0	\$0	\$0
<b>Total</b>	<b>\$0</b>	<b>\$100</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

A45

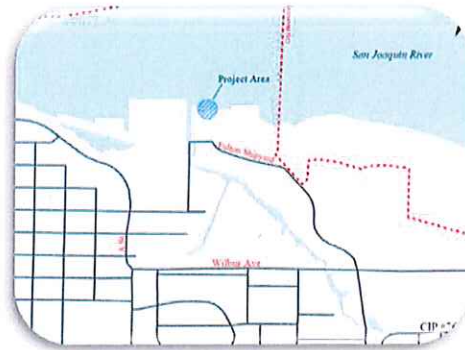
# River Pumping Station Rehabilitation

Project No: 7690

Location: Raw water pumping station at Fulton  
Shipyards Road Boat Ramp

Lead Department: Public Works

Estimated Completion: 2023



**Project Description:** The project will include rehabilitation of the pumping facility, improving surge control and building ventilation, replacing the pump control system and the discharge pipeline.

**Justification:** The existing raw water pumping facility is aging and in need of rehabilitation to continue operating efficiently.

Expenditures	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
Planning and Design	\$250	\$0	\$0	\$0	\$0	\$0
Construction	\$0	\$0	\$0	\$0	\$0	\$1,000
<b>Total</b>	<b>\$250</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,000</b>

Funding Source	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
Water Fund	\$250	\$0	\$0	\$0	\$0	\$1,000
<b>Total</b>	<b>\$250</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,000</b>

A46

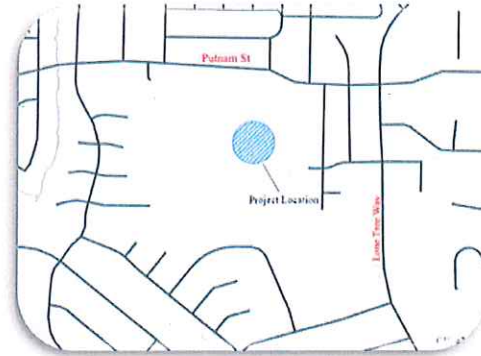
# Water Treatment Plant Electrical Upgrade

Project No: 7697

Location: Water Treatment Plant

Lead Department: Public Works

Estimated Completion: 2020



**Project Description:** The project will relocate and upgrade the aging electric facilities in Plant A of the Water Treatment Plant.

**Justification:** Electrical equipment is aging and requires upgrades to continue to function properly.

Expenditures	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
Planning and Design	\$45	\$0	\$50	\$0	\$0	\$0
Construction	\$0	\$0	\$1,250	\$0	\$0	\$0
<b>Total</b>	<b>\$45</b>	<b>\$0</b>	<b>\$1,300</b>	<b>\$0</b>	<b>\$0</b>	<b>\$50</b>

Funding Source	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
Water Fund	\$45	\$0	\$1,300	\$0	\$0	\$50
<b>Total</b>	<b>\$45</b>	<b>\$0</b>	<b>\$1,300</b>	<b>\$0</b>	<b>\$0</b>	<b>\$50</b>



# Water Treatment Plant Disinfection Improvements

Project No: 7698

Location: Water Treatment Plant

Lead Department: Public Works

Estimated Completion: 2018



**Project Description:** This project will replace the existing disinfection chemical system with liquid chemical systems. Liquid sodium Hypochlorite will replace the chlorine gas and liquid ammonia sulfate will replace anhydrous ammonia.

**Justification:** Due to increasingly stringent regulations requirements and increased maintenance costs associated with chlorine and ammonia gas, the City will be switching to liquid disinfection chemicals.

Expenditures	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
Planning and Design	\$500	\$0	\$0	\$0	\$0	\$0
Construction	\$3,353	\$0	\$0	\$0	\$0	\$0
<b>Total</b>	<b>\$3,853</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Funding Source	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
Water Fund	\$2,853	\$0	\$0	\$0	\$0	\$0
Water System Imp. Fund	\$1,000	\$0	\$0	\$0	\$0	\$0
<b>Total</b>	<b>\$3,853</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

# Brackish Water Desalination

Project No: 7699

Location: Water Treatment Plant

Lead Department: Public Works

Estimated Completion: To be determined



**Project Description:** The project will investigate the feasibility of constructing a 6-16 MGD brackish water desalination plant that would treat water from the San Joaquin River during times of high chloride content.

**Justification:** This process will enable the City the ability to treat river water throughout the year. It would also be an alternate or additional source of water to CCWD's canal and provide the City with a sustainable source of water during drought years.

Expenditures	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
Planning and Design	\$73	\$0	\$0	\$0	\$0	\$0
Construction	\$800	\$30,000	\$33,000	\$0	\$0	\$0
<b>Total</b>	<b>\$873</b>	<b>\$30,000</b>	<b>\$33,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Funding Source	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
Unfunded	\$0	\$20,000	\$33,000	\$0	\$0	\$0
Water Fund	\$873	\$0	\$0	\$0	\$0	\$0
Prop 1E Fund	\$0	\$10,000	\$0	\$0	\$0	\$0
<b>Total</b>	<b>\$873</b>	<b>\$30,000</b>	<b>\$33,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

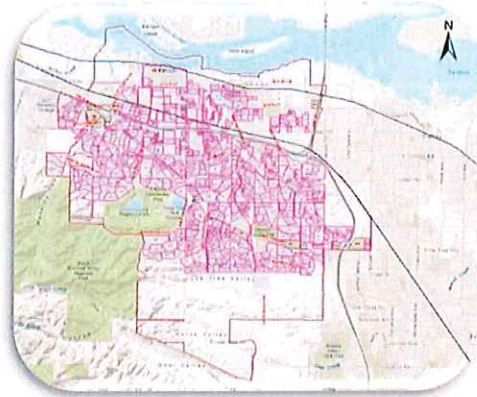
# Cathodic Protection Improvements

Project No: 7700

Location: Citywide

Lead Department: Public Works

Estimated Completion: 2020



Project Description: Evaluate and repair water system cathodic protection facilities throughout the City.

Justification: Aging cathodic protection facilities are in need of evaluation.

Expenditures	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
Planning and Design	\$250	\$100	\$50	\$0	\$0	\$0
<b>Total</b>	<b>\$250</b>	<b>\$100</b>	<b>\$50</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Funding Source	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
Water Fund	\$250	\$100	\$50	\$0	\$0	\$0
<b>Total</b>	<b>\$250</b>	<b>\$100</b>	<b>\$50</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

# Plant "A" Filter Valves Replacement

Project No: 7702

Location: Water Treatment Plant

Lead Department: Public Works

Estimated Completion: 2019



Project Description: The project will replace four aging filter valves at Plant "A".

Justification: Four of the eight filter valves at Plant "A" have been in the system for a long period of time and are currently leaking while in the closed position.

Expenditures	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
Planning and Design	\$0	\$100	\$0	\$0	\$0	\$0
Construction	\$0	\$900	\$0	\$0	\$0	\$0
<b>Total</b>	<b>\$0</b>	<b>\$1,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Funding Source	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
Water Fund	\$0	\$1,000	\$0	\$0	\$0	\$0
<b>Total</b>	<b>\$0</b>	<b>\$1,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

# Water Plant "A" Applied Channels

Project No: 7703

Location: Water Treatment Plant

Lead Department: Public Works

Estimated Completion: 2019



**Project Description:** The project will evaluate the existing applied water channels at the Water Treatment Plant. Modification or replacement of the channels will be designed and constructed.

**Justification:** The existing applied channels have settled and separated from the filters causing water to leak out.

Expenditures	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
Planning and Design	\$0	\$100	\$0	\$0	\$0	\$0
Construction	\$0	\$900	\$0	\$0	\$0	\$0
<b>Total</b>	<b>\$0</b>	<b>\$1,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Funding Source	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
Water Fund	\$0	\$1,000	\$0	\$0	\$0	\$0
<b>Total</b>	<b>\$0</b>	<b>\$1,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

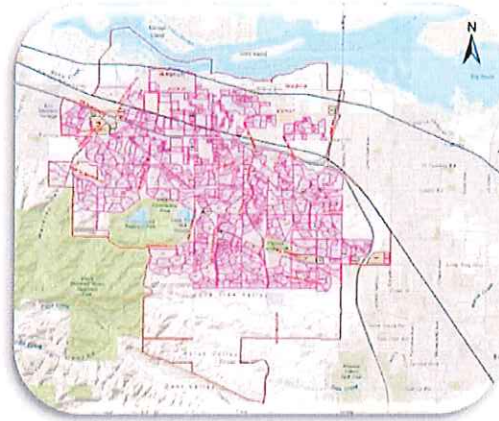
# Sewer Main Improvement Program

Project No: 7724

Location: Citywide

Lead Department: Public Works

Estimated Completion: On-going Program



Project Description: Improvement to the existing sanitary sewer collection system to improve functionality or increase capacity.

Justification: The Wastewater System Collection Master Plan and the Public Works Dept. have identified existing sewer lines to be upgraded.

Expenditures	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
Planning and Design	\$30	\$20	\$20	\$20	\$20	\$20
Construction	\$409	\$130	\$130	\$130	\$130	\$130
<b>Total</b>	<b>\$439</b>	<b>\$150</b>	<b>\$150</b>	<b>\$150</b>	<b>\$150</b>	<b>\$150</b>

Funding Source	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
Sewer System Imp. Fund	\$439	\$150	\$150	\$150	\$150	\$150
<b>Total</b>	<b>\$439</b>	<b>\$150</b>	<b>\$150</b>	<b>\$150</b>	<b>\$150</b>	<b>\$150</b>

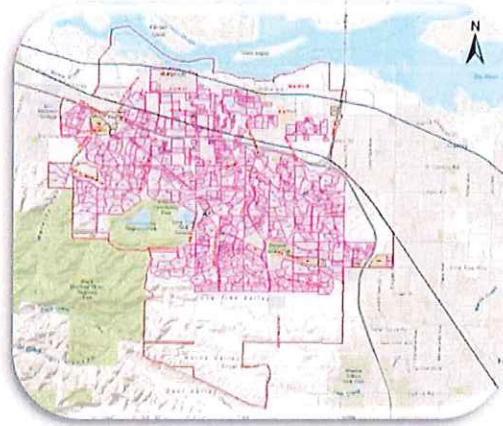
# Sewer Facility Rehabilitation Program

Project No: 7736

Location: Citywide

Lead Department: Public Works

Estimated Completion: On-going Program



**Project Description:** This work includes pipe lining, replacement and improvements due to detritions in the sewer lines.

**Justification:** These improvements reduce maintenance cost, prevent overflows and improve sewer flow capacity.

Expenditures	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
Planning and Design	\$0	\$15	\$15	\$15	\$15	\$15
Construction	\$0	\$135	\$135	\$135	\$135	\$135
<b>Total</b>	<b>\$0</b>	<b>\$150</b>	<b>\$150</b>	<b>\$150</b>	<b>\$150</b>	<b>\$150</b>

Funding Source	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
Sewer Fund	\$0	\$150	\$150	\$150	\$150	\$150
<b>Total</b>	<b>\$0</b>	<b>\$150</b>	<b>\$150</b>	<b>\$150</b>	<b>\$150</b>	<b>\$150</b>

# West Antioch Creek Channel Improvements

Project No: 7737

Location: West Antioch Creek from 10<sup>th</sup> St to the railroad tracks.

Lead Department: Public Works

Estimated Completion: 2019



**Project Description:** The City has partnered with the County Flood Control District to replace an undersized culvert system and narrow concrete ditch with multiple reinforced concrete box culverts and earthen open channel along West Antioch Creek between West 8th and West 10th Streets.

**Justification:** This project will establish the 25-year storm flow capacity and flood protection level and reduced flooding experienced in the Creek vicinity.

Expenditures	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
Planning and Design	\$200	\$0	\$0	\$0	\$0	\$0
RW and Permits	\$1,200	\$0	\$0	\$0	\$0	\$0
Construction	\$3,039	\$0	\$0	\$0	\$0	\$0
<b>Total</b>	<b>\$4,439</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Funding Source	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
AD 27/31	\$379	\$0	\$0	\$0	\$0	\$0
NPDES	\$233	\$0	\$0	\$0	\$0	\$0
Prop 1E Grant	\$2,997	\$0	\$0	\$0	\$0	\$0
Flood Dist. Drainage Area Fund	\$830	\$0	\$0	\$0	\$0	\$0
<b>Total</b>	<b>\$4,439</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

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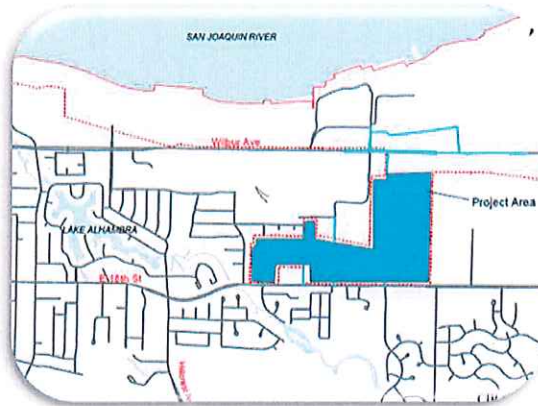
# North East Antioch Annexation Infrastructure

Project No: 7745

Location: Viera Avenue to Bridgehead Road

Lead Department: Public Works

Estimated Completion: 2022



**Project Description:** The project will initiate the engineering design for a new sewer system to serve the newly annexed area at the north east City limit.

**Justification:** There are currently no services in this area, this project will provide the infrastructures needed.

Expenditures	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
Planning and Design	\$288	\$0	\$0	\$0	\$0	\$0
Construction	\$0	\$2,500	\$0	\$0	\$0	\$0
<b>Total</b>	<b>\$288</b>	<b>\$2,500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Funding Source	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
Annexation Funding Agreement	\$288	\$2,500	\$0	\$0	\$0	\$0
<b>Total</b>	<b>\$288</b>	<b>\$2,500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

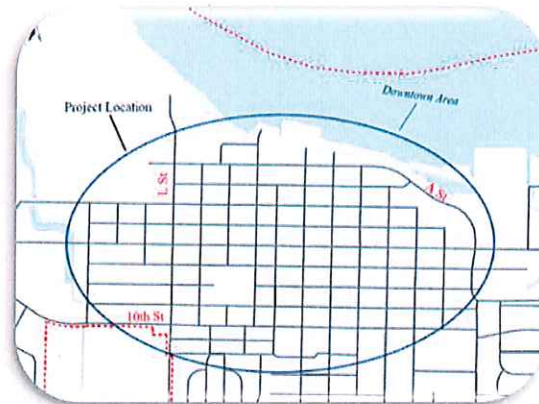
# CDBG Downtown Roadway Rehabilitation Program

Project No: 7746

Location: Downtown Area

Lead Department: Public Works

Estimated Completion: On-going Program



**Project Description:** The project includes roadway rehabilitation, replacement of damaged sidewalk, curb and gutter, installation of new curb ramps and storm drain system modifications.

**Justification:** Existing pavement has deteriorated due to age and is in need of rehabilitation. The project will remove and replace damaged sidewalk and install curb ramps to meet ADA standards.

Expenditures	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
Planning and Design	\$76	\$60	\$20	\$20	\$20	\$20
Construction	\$1,500	\$490	\$230	\$230	\$230	\$230
<b>Total</b>	<b>\$1,576</b>	<b>\$550</b>	<b>\$250</b>	<b>\$250</b>	<b>\$250</b>	<b>\$250</b>

Funding Source	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
CDBG Fund	\$1,326	\$250	\$250	\$250	\$250	\$250
Gas Tax	\$200	\$300	\$0	\$0	\$0	\$0
Measure J	\$50	\$0	\$0	\$0	\$0	\$0
<b>Total</b>	<b>\$1,576</b>	<b>\$550</b>	<b>\$250</b>	<b>\$250</b>	<b>\$250</b>	<b>\$250</b>

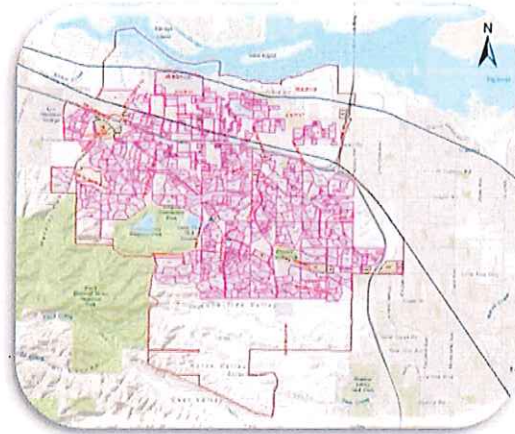
# Trash Capture Devices

Project No: 7750

Location: Citywide

Lead Department: Public Works

Estimated Completion: On-going Program



**Project Description:** Install full trash capture devices at various locations throughout the City to prevent trash from reaching the storm drain system, channels, creeks, and San Joaquin River. Locations will be determined depending on the type of device selected.

**Justification:** Compliance with National Pollution Discharge Elimination System (NPDES) permit R5-2010-0102, Provision C.10.

Expenditures	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
Planning and Design	\$20	\$10	\$10	\$10	\$10	\$10
Construction	\$180	\$90	\$90	\$90	\$90	\$90
<b>Total</b>	<b>\$200</b>	<b>\$100</b>	<b>\$100</b>	<b>\$100</b>	<b>\$100</b>	<b>\$100</b>

Funding Source	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
NPDES	\$200	\$100	\$100	\$100	\$100	\$100
<b>Total</b>	<b>\$200</b>	<b>\$100</b>	<b>\$100</b>	<b>\$100</b>	<b>\$100</b>	<b>\$100</b>

# Lone Tree Way / Golf Course Road Pavement Resurfacing

Project No: 7751

Location: Lone Tree Way from E Tregallas Road to  
Empire Ave

Lead Department: Public Works

Estimated Completion: 2018



**Project Description:** The project will identify deteriorated pavement areas. These areas will be excavated and plugged with asphalt and a final pavement overlay will be placed over the entire road.

**Justification:** Without scheduled preventative maintenance for this major arterial, the pavement condition will deteriorate rapidly in just a few years, which would require a major repair and significantly increase the cost of the repair.

Expenditures	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
Planning and Design	\$50	\$150	\$0	\$0	\$0	\$0
Construction	\$0	\$2,050	\$0	\$0	\$0	\$0
<b>Total</b>	<b>\$50</b>	<b>\$2,200</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Funding Source	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
Measure J	\$50	\$2,200	\$0	\$0	\$0	\$0
<b>Total</b>	<b>\$50</b>	<b>\$2,200</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

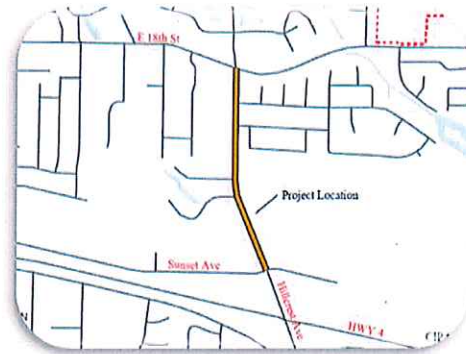
# Hillcrest Avenue/E 18th Street Median Landscape

Project No: 7920

Location: Hillcrest Ave from E 18<sup>th</sup> St to Sunset Dr

Lead Department: Public Works

Estimated Completion: 2021



**Project Description:** The project will complete the Hillcrest Avenue Improvement Project by installing low maintenance landscape and stamped concrete.

**Justification:** Roadway Improvements were completed in 2011, with the exception of the median landscape.

Expenditures	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
Planning and Design	\$0	\$0	\$0	\$0	\$40	\$0
Construction	\$0	\$0	\$0	\$0	\$460	\$0
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$500</b>	<b>\$0</b>

Funding Source	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
Measure J	\$0	\$0	\$0	\$0	\$500	\$0
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$500</b>	<b>\$0</b>

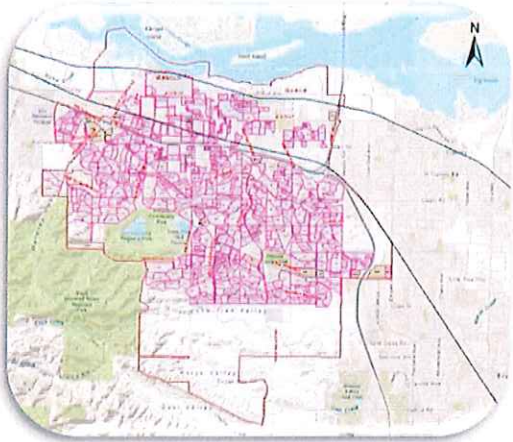
# Sewer Main Improvement Program

Project No: 7923

Location: Citywide

Lead Department: Public Works

Estimated Completion: On-going Program



**Project Description:** The Project will consist of pipe bursting and replacing the old lines through a trenchless sewer replacement method without impacting residents' yards and landscaping.

**Justification:** Cost saving: Trenchless sewer replacement is performed via small access points, which means that damage to the surface is minimized and the subsequent repairs to landscaping, porches, walkways, and driveways are avoided.

Expenditures	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
Planning and Design	\$30	\$80	\$20	\$20	\$20	\$20
Construction	\$803	\$720	\$180	\$180	\$180	\$180
<b>Total</b>	<b>\$833</b>	<b>\$800</b>	<b>\$200</b>	<b>\$200</b>	<b>\$200</b>	<b>\$200</b>

Funding Source	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
Sewer Fund	\$833	\$800	\$200	\$200	\$200	\$200
<b>Total</b>	<b>\$833</b>	<b>\$800</b>	<b>\$200</b>	<b>\$200</b>	<b>\$200</b>	<b>\$200</b>

# L Street Improvements

Project No: 7925

Location: L St from HWY 4 to Antioch Marina

Lead Department: Public Works

Estimated Completion: 2020



**Project Description:** The project will consist of construction of new sidewalks under the railroad tracks and along the fairgrounds, install curb ramps and re-striping to allow for complete bike lanes from HWY 4 to the Antioch Marina.

**Justification:** Improve traffic flow and aesthetics from HWY 4 to the Marina and the Rivertown District. The project will improve access and connection to the Antioch Amtrak Station.

Expenditures	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
Planning and Design	\$25	\$0	\$250	\$0	\$0	\$0
Construction	\$0	\$0	\$0	\$2,350	\$0	\$0
<b>Total</b>	<b>\$25</b>	<b>\$0</b>	<b>\$250</b>	<b>\$2,350</b>	<b>\$0</b>	<b>\$0</b>

Funding Source	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
Measure J	\$25	\$0	\$250	\$1,127	\$0	\$0
OBAG- Safe Route to School	\$0	\$0	\$0	\$1,223	\$0	\$0
<b>Total</b>	<b>\$25</b>	<b>\$0</b>	<b>\$250</b>	<b>\$2,350</b>	<b>\$0</b>	<b>\$0</b>

# 2018 Pavement Rehabilitation

Project No: 7927

Location: Hillcrest Ave, James Donlon Blvd, A St,  
Buchanan Rd, Gentrytown Dr

Lead Department: Public Works

Estimated Completion: 2019



**Project Description:** The project will identify deteriorated pavement areas. These areas will be excavated and plugged with asphalt and a final pavement overlay will be placed over the entire road. The City received OBAG grant funding for roadway improvement.

**Justification:** These arterial streets are in need of preventative pavement maintenance; the pavement condition will deteriorate rapidly without preventative maintenance, such as pavement overlay or rubberized cape seal coat.

Expenditures	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
Planning and Design	\$0	\$100	\$0	\$0	\$0	\$0
Construction	\$0	\$430	\$0	\$2,470	\$0	\$0
<b>Total</b>	<b>\$0</b>	<b>\$530</b>	<b>\$0</b>	<b>\$2,470</b>	<b>\$0</b>	<b>\$0</b>

Funding Source	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
Measure J	\$0	\$530	\$0	\$0	\$0	\$0
OBAG- Local Street & Road	\$0	\$0	\$0	\$2,470	\$0	\$0
<b>Total</b>	<b>\$0</b>	<b>\$530</b>	<b>\$0</b>	<b>\$2,470</b>	<b>\$0</b>	<b>\$0</b>



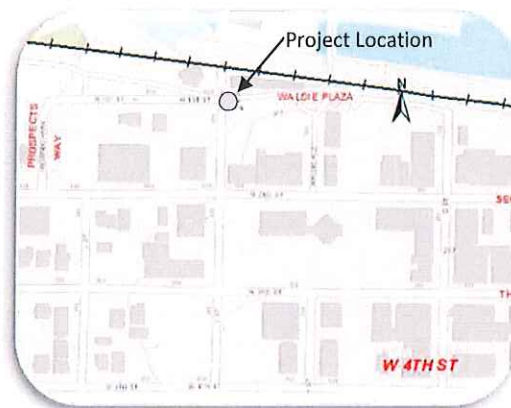
# Amtrak Station Improvements

Project No: 7928

Location: 100 I Street

Lead Department: Public Works

Estimated Completion: 2019



Project Description: Demo current train station and replace with a simple shelter.

Justification: Current Station is subjected to blight and loitering. There is a non operational ticket booth and bathroom. Area is not well lit and buildings are not necessary for current use.

Expenditures	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
Planning and Design	\$0	\$20	\$0	\$0	\$0	\$0
Construction	\$0	\$280	\$0	\$0	\$0	\$0
<b>Total</b>	<b>\$0</b>	<b>\$300</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Funding Source	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
Prop 1B Fund	\$0	\$300	\$0	\$0	\$0	\$0
<b>Total</b>	<b>\$0</b>	<b>\$300</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

A64

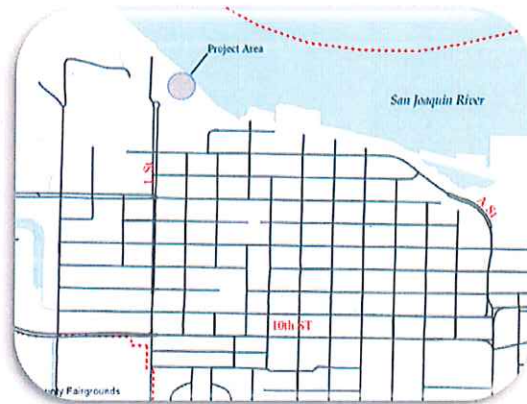
# Marina Basin Dredging

Project No: 7929

Location: Antioch Marina at the foot of L St.

Lead Department: Public Works

Estimated Completion: 2020



**Project Description:** Marina basin dredging to maintain 8 feet throughout the marina berths and waterway.

**Justification:** If proper depths are not maintained berths become silted and unusable resulting in a loss of revenue for the marina and loss of rentable space for residents.

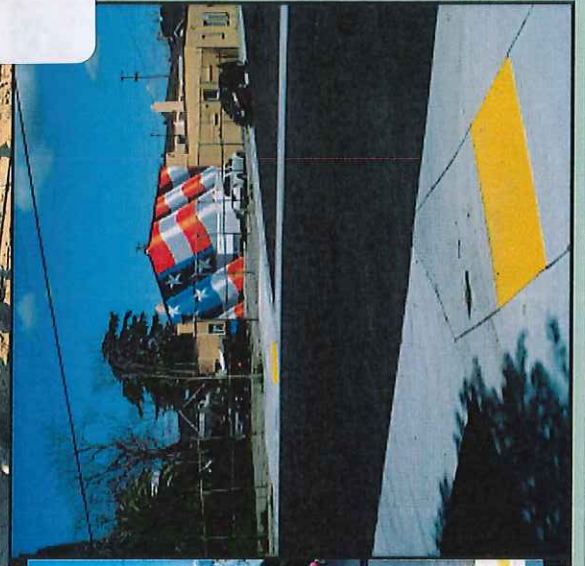
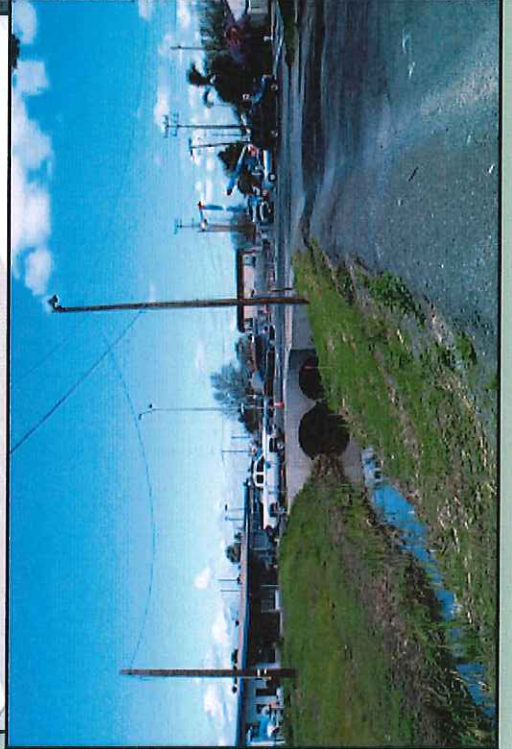
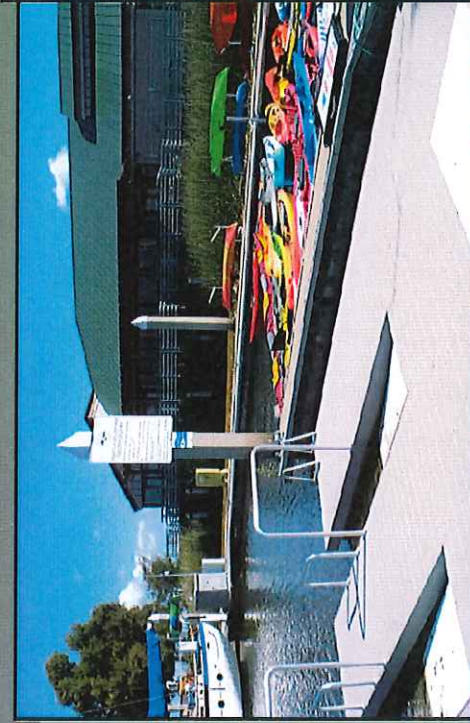
Expenditures	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
Planning and Design	\$0	\$0	\$40	\$0	\$0	\$0
Construction	\$0	\$0	\$460	\$0	\$0	\$0
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

Funding Source	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
Unfunded	\$0	\$0	\$500	\$0	\$0	\$0
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

ALS

# CITY OF ANTIOCH 5 YEAR CAPITAL IMPROVEMENT PROGRAM 2018-2023

**DRAFT MAY 22, 2018**



ATTACHMENT "B"

# Projected Capital Expenditures

\$ in Thousands

PROGRAM CATEGORY	PROPOSED		PLANNED					Total
	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 22/23		
Community Facilities	\$1,650	\$500	\$0	\$0	\$0	\$0	\$2,150	
Parks and Trails	\$250	\$0	\$300	\$0	\$0	\$300	\$850	
Roadway Improvements	\$3,910	\$1,700	\$6,320	\$1,950	\$1,480	\$1,480	\$15,360	
Traffic Signals	\$0	\$0	\$0	\$400	\$500	\$500	\$900	
Wastewater & Storm Drain System	\$3,700	\$600	\$600	\$600	\$600	\$600	\$6,100	
Water System	\$35,055	\$35,885	\$2,435	\$2,510	\$3,315	\$3,315	\$79,200	
<b>TOTAL</b>	<b>\$44,565</b>	<b>\$38,685</b>	<b>\$9,655</b>	<b>\$5,460</b>	<b>\$6,195</b>	<b>\$6,195</b>	<b>\$104,560</b>	

B2

# Source of Funding

\$ in Thousands

Fund Type	PROPOSED		PLANNED			
	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23	
Capital Improvement Funds	\$2,800	\$0	\$0	\$0	\$0	
Enterprise Funds	\$7,355	\$3,585	\$3,135	\$3,210	\$4,015	
Grant Funds	\$10,950	\$250	\$3,943	\$250	\$250	
Special Revenue Funds	\$3,460	\$1,350	\$2,577	\$2,000	\$1,930	
Unfunded	\$20,000	\$33,500	\$0	\$0	\$0	
<b>TOTAL</b>	<b>\$44,565</b>	<b>\$38,685</b>	<b>\$9,655</b>	<b>\$5,460</b>	<b>\$6,195</b>	

B3

# FUNDING SOURCES

- ▶ Capital Improvement Funds
  - AD 27/31
  - Hillcrest AD 26
  - Annexation Funding Agreement
  - Flood District Drainage Area
  - RMRA
  - Prop 1B Fund
- ▶ Enterprise Funds
  - Franchise Fee Fund
  - Sewer Fund
  - Sewer System Improvements Fund
  - Water Fund
  - Water System Improvements Fund

# FUNDING SOURCES

## CONT'D

- Grants
- CalRecycle
- Community Development Block Grant (CDBG)
- Division of Boating and Waterways (DBW)
- OBAG 2 – Local Streets & Roads
- OBAG 2 – Safe Route to School
- Proposition 1E Storm Water Flood Management
- TDA Grant

# FUNDING SOURCES

## CONT'D

- ▶ Special Revenue Funds
  - Gas Tax
  - Measure J
  - National Pollutant Discharge Elimination System (NPDES)
  - Traffic Signal Fund
  - Park-in-Lieu Fund
  - Delta Fair Fund



# PROJECTS COMPLETED IN FISCAL YEAR 17/18



# PROJECTS COMPLETED

Marina Kayak Launch Facility	\$35,000
Marina Parking Lot ADA Access Improvements	\$80,000
Prewett Park Concrete Improvements	\$200,000
CDBG Downtown Roadway Pavement Rehabilitation, Phase 7	\$1,500,000
2017 Sidewalk Repair Program	\$300,000

# PROJECTS COMPLETED

## CONT'D

Traffic Signals at Folsom/Wild Horse & W. 10 <sup>th</sup> Street/L Street	\$385,000
Sanitary Sewer Main Trenchless Rehabilitation and Facilities Installation	\$2,000,000
WTP Improvements	\$200,000
WTP Operations	\$950,000

# PROJECTS COMPLETED CONT'D

River Pumping Station Evaluation	\$50,000
Urban Water Management Plan	\$70,000
Watershed Sanitary Survey	\$30,000
Municipal Reservoir Flood Inundation Mapping and Emergency Action Plan	\$35,000
<b>TOTAL OF COMPLETED PROJECTS:</b>	<b>\$5,835,000</b>

# PROJECTS IN PROGRESS



# PROJECTS IN PROGRESS

COMMUNITY FACILITIES	COST ESTIMATE
Marina Launch Ramp Restroom Facility	\$400,000
TOTAL	\$400,000
ROADWAY IMPROVEMENTS	COST ESTIMATE
Transportation Impact Fee Study	\$180,000
Pedestrian/ADA Improvements	\$1,625,000

B12

**PROJECTS IN PROGRESS  
CONT'D**

L Street Improvements	\$1,100,000
Hillcrest Ave. Left Turn at Wild Horse Road	\$230,000
2018 Sidewalk Repair Program	\$320,000
Lone Tree Way/Golf Course Road Pavement Resurfacing	\$1,800,000
<b>TOTAL</b>	<b>\$5,255,000</b>

**PROJECTS IN PROGRESS  
CONT'D**

<b>WASTE WATER &amp; STORM DRAIN SYSTEM</b>	<b>COST ESTIMATE</b>
Sewer Main Improvements Program	\$150,000
Sewer Facility Rehabilitation Program	\$150,000
Sewer Main Trenchless Rehabilitation & Facilities Installation	\$800,000
West Antioch Creek Channel Improvements	\$7,000,000



**PROJECTS IN PROGRESS  
CONT'D**

North East Antioch Annexation Infrastructure Improvements	\$2,500,000
Trash Capture Devices	\$100,000
<b>TOTAL</b>	<b>\$10,700,000</b>
<b>WATER SYSTEM</b>	<b>COST ESTIMATE</b>
WTP Disinfection Improvements	\$3,000,000
Water Studies & Planning	\$375,000

B15

**PROJECTS IN PROGRESS  
CONT'D**

Cathodic Protection Improvements	\$250,000
WTP Drainage Capture	\$100,000
River Pumping Station Rehabilitation	\$250,000
Brackish Water Desalination	\$64,000,000
<b>TOTAL</b>	<b>\$67,975,000</b>
<b>GRAND TOTAL</b>	<b>\$84,330,000</b>

# GRANT FUNDED PROJECTS

PROJECT TITLE	PROJECT ESTIMATE	GRANT AMOUNT
2018 Pavement Rehabilitation	\$2,800,000	\$2,470,000
Pedestrian/ADA Improvements	\$1,758,000	\$70,000
L Street Improvements	\$2,600,000	\$1,223,000
Brackish Water Desalination	\$64,000,000	\$10,000,000

B17

# GRANT FUNDED PROJECTS

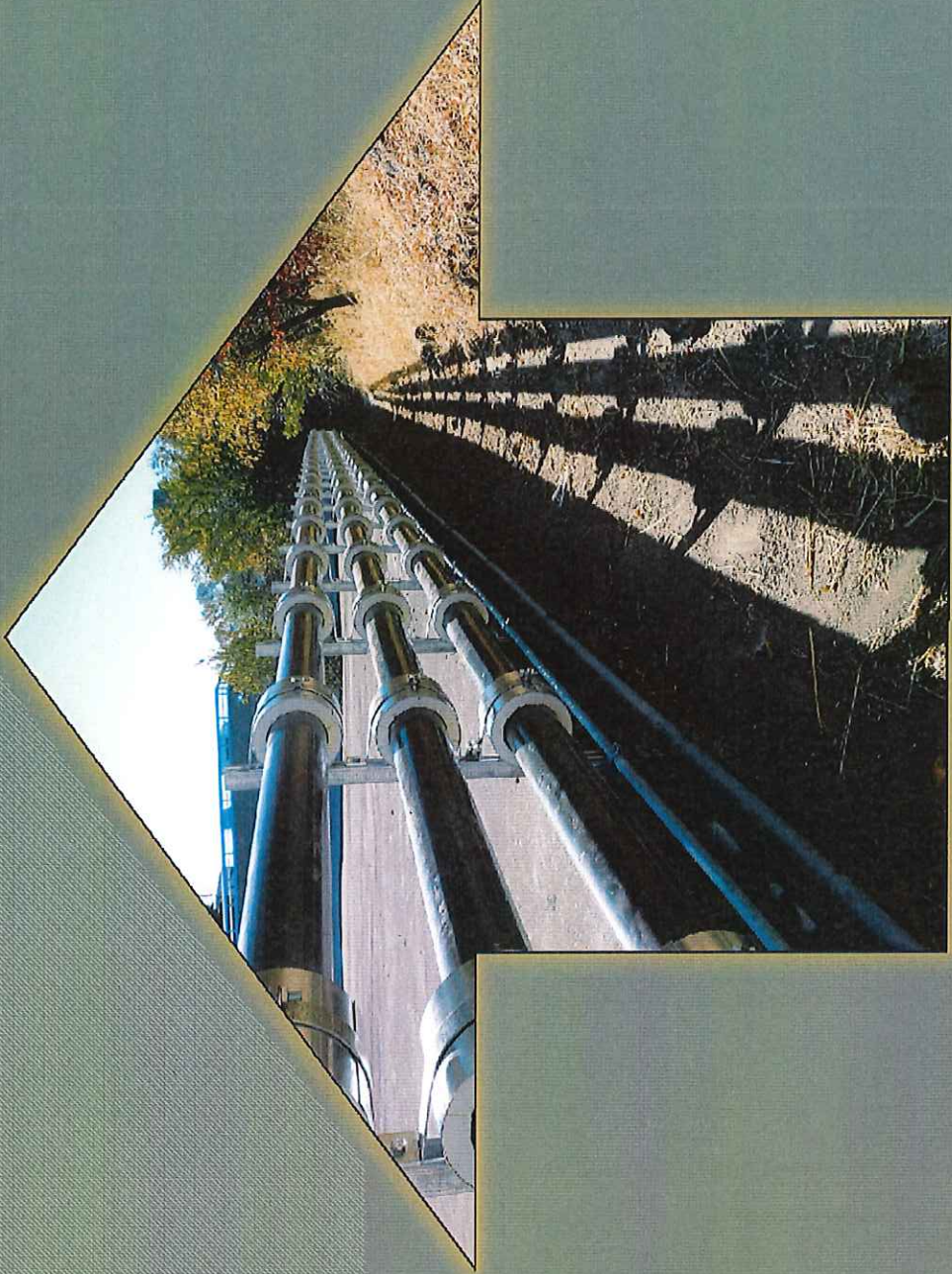
CONT'D

PROJECT TITLE	PROJECT ESTIMATE	GRANT AMOUNT
Marina Restroom	\$400,000	\$400,000
Pavement Preventative Maintenance Program	\$350,000	\$350,000
West Antioch Creek Channel Improvements	\$7,000,000	\$2,997,000
<b>GRANT FUND TOTAL</b>	<b>\$17,510,000</b>	

# NEW PROJECTS

PROJECT TITLE	PROJECT ESTIMATE	PROJECTED COMPL.
Amtrak Station Improvements	\$300,000	FY 18/19
Marina Basin Dredging	\$500,000	FY 19/20

# QUESTIONS?





**SUMMER FUN KICK-OFF  
NATIONAL WATER SAFETY & SKIN CANCER AWARENESS MONTH  
May 2018**

*WHEREAS, the month of May is the traditional start to the summer season which brings large numbers of people to backyard pools, beaches, lakes, rivers, waterfronts and public aquatic facilities; and*

*WHEREAS, Antioch residents have enjoyed Splash & Spray Saturday and spring swimming lessons at the Antioch Water Park to get into a summer groove; and*

*WHEREAS, the Antioch Water Park is the premier community feature to experience outstanding swimming education and family water; and*

*WHEREAS, Drowning is the second-leading cause of death to children ages 1-4 and it is the third leading cause of death among all children; and*

*WHEREAS, Skin cancer is the most common form of cancer in the United States and also one of the most preventable; and*

*WHEREAS, The City of Antioch remains committed to educating the public about water safety and safe summer fun while providing an outstanding facility to recreate, learn and grow, and build self-esteem around water.*

*NOW, THEREFORE, I, SEAN WRIGHT, Mayor of the City of Antioch, do hereby proclaim May 2018, as National Water Safety and Drowning Prevention Month AND Skin Cancer Awareness Month. I encourage all Antioch residents to participate in a safe and fun summer this year and enjoy the abundant water experiences our community has to offer.*

May 22, 2018

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SEAN WRIGHT, Mayor



**NATIONAL PUBLIC WORKS WEEK**

*May 20-26, 2018*

**WHEREAS,**

*Public Works services provided in our community are an integral part of our citizens' everyday lives; and*

**WHEREAS,**

*The support of an understanding and informed citizenry is vital to the efficient operation and of public works systems and programs such as water production and distribution, sewers, storm drains and channels, streets, parks, medians and open space, public buildings, marina, fleet and Geographic Information Services; and*

**WHEREAS,**

*The health, safety, and comfort of this community greatly depends on these facilities and services; and*

**WHEREAS,**

*The quality and effectiveness of the operation and maintenance of these facilities, as well as their planning, design, and construction is vitally dependent upon the efforts and skill of public works professionals; and*

**WHEREAS,**

*The efficiency of the qualified and dedicated personnel who staff Public Works Departments is materially influenced by the people's attitude and understanding of the importance of the work they perform.*

**NOW, THEREFORE, I, SEAN WRIGHT, Mayor of the City of Antioch,** do hereby proclaim May 20-26, 2018, as "NATIONAL PUBLIC WORKS WEEK" in the City of Antioch, and I call upon all citizens and civic organizations to acquaint themselves with the issues involved in providing our public works and to recognize the contributions which public works professionals make every day to our health, safety, comfort, and quality of life.

**May 22, 2018**

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**Sean Wright, Mayor**

**2.02**  
**05-22-18**





**RECOGNIZING JUNE AS LGBT PRIDE MONTH  
IN THE CITY OF ANTIOCH**

*WHEREAS, the City of Antioch has a diverse Lesbian, Gay, Bisexual, Transgender (LGBT) community and is committed to supporting visibility, dignity and equality for all people in the community; and*

*WHEREAS, many of the residents, students, city employees, and business owners within the City of Antioch who contribute to the enrichment of our City are a part of the lesbian, gay, bisexual, transgender, and questioning community; and*

*WHEREAS, various advancements have been made with respect to equitable treatment of lesbians, gay men, bisexual, transgender, and questioning persons throughout the nation, but there continues to be some opposition against people from this community and around the world making it important for cities like Antioch to stand up and show support for our residents who are affected; and*

*WHEREAS, several cities across the United States recognize and celebrate June as LGBT Pride Month; and*

*WHEREAS, June has become a symbolic month in which lesbian women, gay men, bisexual people, transgender people, and supporters come together in various Celebrations of pride; and*

*WHEREAS, the rainbow flag, also known as the LGBT pride flag or gay pride flag, has been used since the 1970s as a symbol of Lesbian, Gay, Bisexual, Transgender pride and LGBT social movements.*

*NOW, THEREFORE, I, SEAN WRIGHT, Mayor of the City of Antioch, do hereby declare the month of June as LGBT Pride month in the City of Antioch, and invite everyone to reflect on ways we all can live and work together with a commitment to mutual respect and understanding.*

MAY 22, 2018

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SEAN WRIGHT, Mayor

**2.03**  
**05-22-18**

**ANTIOCH CITY COUNCIL  
SPECIAL MEETING/WORKSHOP**

**Special Meeting/Workshop  
9:00 A.M.**

**May 5, 2018  
Nick Rodriguez Community Center  
213 F Street, Antioch**

**On May 5, 2018**, the workshop was called to order by Mayor Wright at 9:03 a.m. City Council Members present were Mayor Wright, Mayor Pro Tem Thorpe, Council Members Wilson, Tiscareno and Ogorchock. Mayor Wright welcomed everyone to the Antioch Council Special Meeting/Workshop.

**PLEDGE OF ALLEGIANCE**

Mayor Wright led the Council and audience in the Pledge of Allegiance.

**Staff present:**

Ron Bernal, City Manager  
Derek Cole, Interim City Attorney  
Nickie Mastay, Administrative Services Director  
Nancy Kaiser, Parks and Recreation Director  
Lizeht Zepeda, Economic Development Program Manager  
Consultants from MuniServices Jeff Kolin and Larry Bergkamp facilitated the workshop.

**PUBLIC COMMENTS – None**

**1. WORKSHOP TO CONSIDER DRAFT COMMERCIAL CANNABIS ORDINANCE**

Mayor Wright stated that we will hear the presentation from MuniServices and then take public comment after the presentation.

The consultants from MuniServices, Jeff Kolin and Larry Bergkamp, gave a presentation on the Commercial Cannabis Industry Overview and Economic Evaluation using a 31 page power point presentation. Council and members of the audience had a paper version of the power point presentation.

At the end of the presentation, there were 10 speaker cards received.

Public comment For: Christine Lam, Daniel Uribe, Lavender, Lea Adams, Frank Sterling, Tracey Nicks. Public comment Against: Jelani Killings, Lauren Posada, Diana Patton. Neutral: Vershon Moss.

Muniservices stated that Council has not made a decision yet to ban or allow cannabis.

City Council then gave their comments.

Council member Wilson stated that Contra Costa County has manufacturing only in unincorporated areas.

Mayor Pro Tem Thorpe thanked the public. He stated that Council has not approved anything yet; the Council just wants feedback from the public. Acknowledged that Council member Jelani Killings from Pittsburg was in the audience. He stated that First 5 gets funding from tobacco tax, education awareness does have an impact but this is where First 5 dollars come from. He stated that he did not support Prop 64, but he is learning more about this.

Council member Tiscareno thanked everyone for their opinions and that their opinions matter to him. He stated that 4 – 5 years ago he looked at it from a medical standpoint. He is still looking at educating himself. He stated he wants to keep all options open to him, a matter of education to see where Council wants to go with this. Acknowledged Mayor Pro Tem Thorpe's comment that Council has not approved anything yet.

Council member Ogorchock thanked everyone for being here. She commented on the power point presentation: Do we have the Team? She stated no we do not, we do not have enough Code Enforcement or Police. She then stated that on page 14 of the power point, we have no none for cost recovery; on page 28 of the power point a program in place, have to work with the school district, have some kind of ongoing education. She then thanked Council member Killings (from Pittsburg) for being here.

Council member Tiscareno thanked Council member Ogorchock for her comments. He stated we are trying to improve our staffing levels of the Police Department, there is no freeze and we are hiring. He stated that he thinks we (Police Department) have the capability of responding.

Mayor Wright stated he went to Oakland to tour a dispensary. He stated he toured a nursery and that there was no signage and it was not advertised out front that this was a nursery. The nursery takes the stalks and then sells them to cultivators. Stated maybe we can look into nursery's. He then stated he toured Harbor Site Dispensary and it did not look like a dispensary. As you go into the dispensary, your California Identification is scanned in and there are metal detectors. He stated he was doing his homework by visiting these places.

Mayor Pro Tem Thorpe stated that Attorney General Sessions stated that they could not find a correlation between violent crime and marijuana. He stated that President Trump is no longer going after states that have legalized marijuana.

Mayor Wright thanked everyone for attending and that there was an opportunity in the back to leave post-it notes to mark their opinion; yellow post-it notes were for residents the other color for non residents.

## **ADJOURNMENT**

The workshop was adjourned at 11:08 am.

Respectfully submitted:

*Nickie Mastay*

Nickie Mastay, Administrative Services Director



## STAFF REPORT TO THE CITY COUNCIL

**DATE:** Regular Meeting of May 22, 2018

**TO:** Honorable Mayor and Members of the City Council

**SUBMITTED BY:** Christina Garcia, CMC, Deputy City Clerk *Cg*

**APPROVED BY:** Nickie Mastay, Administrative Services Director *NM*

**SUBJECT:** City Council Meeting Minutes of May 8, 2018

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### **RECOMMENDED ACTION**

It is recommended that the City Council continue the Meeting Minutes of May 8, 2018 to the next meeting.

### **STRATEGIC PURPOSE**

N/A

### **FISCAL IMPACT**

None

### **DISCUSSION**

N/A

### **ATTACHMENT**

None.

CITY OF ANTIOCH  
 CLAIMS BY FUND REPORT  
 FOR THE PERIOD OF  
 APRIL 27 - MAY 10, 2018  
 FUND/CHECK#

**100 General Fund**

**Non Departmental**

374576 BLUE STAR HEATING AND AIR	CBSC FEE REFUND	2.03
374603 DELTA DENTAL	PAYROLL DEDUCTIONS	124.36
374619 GIBSON-GRAY, DIANE	SB1186 STATE FEE REFUND	1.00
374691 SEMPER SOLARIS CONSTRUCTION	CBSC FEE REFUND	6.35
374708 UNITED STATES POSTAL SERVICE	CITY PO BOX FEES	440.00
931588 MICHAEL BAKER INTERNATIONAL INC	CONSULTING SERVICES	2,575.02

**City Council**

374719 WILSON, MONICA E	EXPENSE REIMBURSEMENT	21.64
374726 BANK OF AMERICA	AIRFARE - M WILSON	374.77
374726 BANK OF AMERICA	CLOSED SESSION	162.49
374726 BANK OF AMERICA	LODGING - L OGORCHOCK	264.47
374726 BANK OF AMERICA	LODGING - M WILSON	202.76
374726 BANK OF AMERICA	ABAG EVENT	50.00

**City Attorney**

374717 WESTAMERICA BANK	COPIER LEASE	78.95
374748 GIBBONS AND CONLEY	LEGAL SERVICES RENDERED	383.80
374775 SHRED IT INC	SHRED SERVICES	58.00

**City Manager**

374717 WESTAMERICA BANK	COPIER LEASE	78.95
374718 WILLIAM AVERY AND ASSOCIATES	RECRUITING SERVICES	15,000.00
374726 BANK OF AMERICA	ANNUAL MEMBERSHIP FEE	142.81
374744 FEDERAL ADVOCATES INC	CONSULTING SERVICES	4,166.67
374757 LEW EDGARDS GROUP, THE	CONSULTING SERVICES	4,950.00

**City Clerk**

374717 WESTAMERICA BANK	COPIER LEASE	78.95
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**City Treasurer**

374770 PFM ASSET MGMT LLC	ADVISORY SERVICES	14,885.73
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**Human Resources**

374631 IEDA INC	PROFESSIONAL SERVICES	4,191.59
374647 RETIREE	RETIREMENT AWARD CHECK	350.00
374671 OFFICE MAX INC	OFFICE SUPPLIES	49.63
374717 WESTAMERICA BANK	COPIER LEASE	250.02
374775 SHRED IT INC	SHRED SERVICES	57.99

CITY OF ANTIOCH  
 CLAIMS BY FUND REPORT  
 FOR THE PERIOD OF  
 APRIL 27 - MAY 10, 2018  
 FUND/CHECK#

**Economic Development**

374717 WESTAMERICA BANK	COPIER LEASE	78.95
374726 BANK OF AMERICA	REGULATION FEES	536.01

**Finance Administration**

374717 WESTAMERICA BANK	COPIER LEASE	250.02
374727 BANK OF AMERICA	CSMFO WEBINAR	70.07
374762 OFFICE MAX INC	OFFICE SUPPLIES	174.25

**Finance Accounting**

374775 SHRED IT INC	SHRED SERVICES	57.99
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**Finance Operations**

374603 DELTA DENTAL	PAYROLL DEDUCTIONS	12.44
374707 UNITED PARCEL SERVICE	WEEKLY PRINTER SERVICE FEE	16.50
374708 UNITED STATES POSTAL SERVICE	CITY PO BOX FEES	220.00
374717 WESTAMERICA BANK	COPIER LEASE	350.36
374762 OFFICE MAX INC	OFFICE SUPPLIES	142.52
374789 UNITED PARCEL SERVICE	WEEKLY PRINTER SERVICE FEE	3.00

**Non Departmental**

374619 GIBSON-GRAY, DIANE	LANDLORD TAX REFUND	250.00
374721 XIE, WEN CHAO	BL TAX REFUND	181.00
374766 PARS	CONSULTING SERVICES	2,055.00
374768 PES ENVIRONMENTAL INC	ENVIRONMENTAL SERVICES	39,582.70
931561 HOLLINGSWORTH, DON	MEDICAL AFTER RETIREMENT	1,745.44

**Public Works Maintenance Administration**

374717 WESTAMERICA BANK	COPIER LEASE	22.50
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**Public Works General Maintenance Services**

374717 WESTAMERICA BANK	COPIER LEASE	60.00
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**Public Works Street Maintenance**

374580 CALIF DEPARTMENT OF JUSTICE	FINGERPRINTING	49.00
374600 CROP PRODUCTION SERVICES INC	HERBICIDE	5,074.22
374601 CRYSTAL CLEAR LOGOS INC	SUPPLIES	242.34
374669 NEXTEL SPRINT	CELL PHONE	57.30
374746 FURBER SAW INC	EQUIPMENT	1,843.07

**Public Works-Signal/Street Lights**

374675 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	481.08
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CITY OF ANTIOCH  
 CLAIMS BY FUND REPORT  
 FOR THE PERIOD OF  
 APRIL 27 - MAY 10, 2018  
 FUND/CHECK#

374765 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	5,971.53
931658 ICR ELECTRICAL CONTRACTORS	ELECTRICAL SERVICES	2,578.16

**Public Works-Striping/Signing**

374635 INTERSTATE SALES	TRAFFIC PAINT	13,898.69
374669 NEXTEL SPRINT	CELL PHONE	57.30

**Public Works-Facilities Maintenance**

374580 CALIF DEPARTMENT OF JUSTICE	FINGERPRINTING	49.00
374606 DREAM RIDE ELEVATOR	ELEVATOR SERVICE	160.00
374625 HONEYWELL INTERNATIONAL INC	HVAC REPAIR	1,602.57
374669 NEXTEL SPRINT	CELL PHONE	387.54
374670 OCCUPATIONAL HEALTH CENTERS OF	PRE-EMP - MEDICAL EXAM	336.50
374684 ROCHESTER MIDLAND CORP	JANITORIAL SERVICES	226.13
374765 PACIFIC GAS AND ELECTRIC CO	GAS	11,319.45
931550 GRAINGER INC	SUPPLIES	243.60
931660 LEES BUILDING MAINTENANCE	JANITORIAL SERVICES	3,611.85

**Public Works-Parks Maint**

374560 AMERICAN PLUMBING INC	PLUMBING SERVICES	596.76
374637 IRRIGATION SYSTEM SERVICE	IRRIGATION REPAIR	300.00
374658 MIRACLE PLAY SYSTEMS INC	PARTS	553.82
374700 STEWARTS TREE SERVICE INC	LANDSCAPE SERVICES	650.00
374723 AMERICAN PLUMBING INC	PLUMBING SERVICES	8,320.00
374753 KAY PARK AND REC CORP	PARK GRILLS	3,986.00
374765 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	962.14
931567 ICR ELECTRICAL CONTRACTORS	ELECTRICAL SERVICES	5,324.04
931627 JOHN DEERE LANDSCAPES PACHECO	PARTS	405.03

**Public Works-Median/General Land**

374561 ACE HARDWARE, ANTIOCH	SUPPLIES	15.89
374627 HORIZON	PARTS	1,014.65
374677 PRINTEX CONCRETE PRODUCTS INC	REPAIR SERVICES	7,825.00
374725 ACE HARDWARE, ANTIOCH	SUPPLIES	73.06
374765 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	1,706.23
931627 JOHN DEERE LANDSCAPES PACHECO	PARTS	585.72

**Public Works-Work Alternative**

374615 FURBER SAW INC	SUPPLIES	221.78
374669 NEXTEL SPRINT	CELL PHONE	50.27

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**Police Administration**

374555 ADAMS, JONATHAN B	MEAL ALLOWANCE	69.00
374556 ADAMSON POLICE PRODUCTS	EQUIPMENT	1,395.82
374558 ALL PRO PRINTING SOLUTIONS	PRINTING SERVICES	2,368.37
374596 CORTEZ, ANA E	EXPENSE REIMBURSEMENT	138.06
374626 HOPWOOD, DANIEL JOHN	TRAINING PER DIEM	252.66
374642 KINT, KRISTOPHER	TRAINING PER DIEM	128.00
374667 NET TRANSCRIPTS	TRANSCRIPTION SERVICES	527.13
374671 OFFICE MAX INC	OFFICE SUPPLIES	3,658.51
374688 SCHNITZIUS, TREVOR W	EXPENSE REIMBURSEMENT	49.19
374693 SHRED IT INC	SHRED SERVICES	344.27
374717 WESTAMERICA BANK	COPIER LEASE	1,642.05
374728 BANK OF AMERICA	CAREER FAIR FEES	1,849.09
374729 BEACH RETREAT AND LODGE	LODGING - M KOCH	507.32
374743 ED JONES CO INC	SUPPLIES	1,963.50
374747 GALLS INC	UNIFORMS	1,549.68
374754 KOCH, MATTHEW T	TRAINING PER DIEM	192.00
374771 REACH PROJECT INC	JUVENILE DIVERSION	17,083.00
374772 REACH PROJECT INC	JUVENILE DIVERSION	17,083.00
374787 THIRD DEGREE COMMUNICATIONS	TRAINING - M KOCH	425.00
374789 UNITED PARCEL SERVICE	SHIPPING	10.61
931568 IMAGE SALES INC	SUPPLIES	41.22
931590 MOBILE MINI LLC	EVIDENCE STORAGE	267.76

**Police Prisoner Custody**

374717 WESTAMERICA BANK	COPIER LEASE	151.33
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**Police Community Policing**

374564 ARK PET HOSPITAL INC, THE	VETERINARY SERVICES	217.96
374585 COLE, SHANE RYAN	MILEAGE REIMBURSEMENT	66.49
374661 MORAGA, MARK NICOLAS	EXPENSE REIMBURSEMENT	25.97
374773 ROMBOUGH, ERIC A	FUEL REIMBURSEMENT	33.17

**Police Investigations**

374717 WESTAMERICA BANK	COPIER LEASE	607.78
374730 BROGDON, CASEY AMON	FUEL REIMBURSEMENT	47.75
374736 CONTRA COSTA COUNTY	CRIME LAB FEES	16,980.00
374788 TRANSUNION RISK AND ALTERNATIVE	DATA/INTEL	77.00

**Police Communications**

374557 AFLAC	PAYROLL DEDUCTIONS	130.58
374713 VERIZON WIRELESS	WIRELESS SERVICES	2,242.59



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374734 COMCAST	CONNECTION SERVICES	355.26
<b>Office Of Emergency Management</b>		
374565 AT AND T MCI	PHONE	151.36
374566 AT AND T MCI	PHONE	112.27
<b>Police Community Volunteers</b>		
374728 BANK OF AMERICA	BUSINESS EXPENSE	416.92
374749 ICPC WESTERN REGIONAL TRAINING	TRAINING - G JURCZAK	295.00
<b>Police Facilities Maintenance</b>		
374554 ACME SECURITY SYSTEMS	REPAIR SERVICES	6,486.67
374560 AMERICAN PLUMBING INC	PLUMBING SERVICES	155.00
374561 ACE HARDWARE, ANTIOCH	SUPPLIES	15.64
374606 DREAM RIDE ELEVATOR	ELEVATOR SERVICE	80.00
374668 NEXTEL SPRINT	CELL PHONE	3,354.46
374765 PACIFIC GAS AND ELECTRIC CO	GAS	16,950.60
931660 LEES BUILDING MAINTENANCE	JANITORIAL SERVICES	3,880.20
<b>Community Development Land Planning Services</b>		
374612 FEDEX	SHIPPING	78.23
374662 MORRIS, ALEXIS S	MILEAGE REIMBURSEMENT	29.30
374717 WESTAMERICA BANK	COPIER LEASE	113.69
374762 OFFICE MAX INC	OFFICE SUPPLIES	33.90
<b>CD Code Enforcement</b>		
374578 BRIDGEHEAD SELF STORAGE	STORAGE FEE	225.00
374592 CONTRA COSTA COUNTY	RECORDING FEES	1,712.00
374669 NEXTEL SPRINT	CELL PHONE	250.70
374703 TRB AND ASSOCIATES	CONSULTING SERVICES	20,620.00
374717 WESTAMERICA BANK	COPIER LEASE	175.26
<b>PW Engineer Land Development</b>		
374645 KOLLER, JESSICA CECILIA	EXPENSE REIMBURSEMENT	54.03
374669 NEXTEL SPRINT	CELL PHONE	169.77
374717 WESTAMERICA BANK	COPIER LEASE	686.14
<b>Community Development Building Inspection</b>		
374576 BLUE STAR HEATING AND AIR	ENERGY INSP FEE REFUND	187.08
374669 NEXTEL SPRINT	CELL PHONE	105.07
374691 SEMPER SOLARIS CONSTRUCTION	ENERGY INSP FEE REFUND	325.40
374717 WESTAMERICA BANK	COPIER LEASE	113.69

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**Capital Imp. Administration**

374717 WESTAMERICA BANK	COPIER LEASE	108.50
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**Community Development Engineering Services**

374669 NEXTEL SPRINT	CELL PHONE	127.60
374717 WESTAMERICA BANK	COPIER LEASE	105.31
374762 OFFICE MAX INC	OFFICE SUPPLIES	138.36

**212 CDBG Fund**

**CDBG**

374582 CITY DATA SERVICES LLC	CONSULTING SERVICES	1,050.00
374588 COMMUNITY VIOLENCE SOLUTIONS	CDBG SERVICES Q3 17-18	984.91
374591 CONTRA COSTA CHILD CARE COUNCIL	CDBG SERVICES Q3 17-19	1,590.70
374595 CONTRA COSTA SENIOR LEGAL SERV	CDBG SERVICES Q3 17-20	3,098.01
374599 COURT APPOINTED SPECIAL ADVOCA	CDBG SERVICES Q3 17-21	921.51
374610 ECHO HOUSING	CDBG SERVICES Q3 17-22	4,069.21
374652 LIONS CENTER FOR THE VISUALLY	CDBG SERVICES Q3 17-23	2,730.57
374654 LOAVES AND FISHED OF CONTRA CO	CDBG SERVICES Q3 17-24	1,250.13
374672 OMBUDSMAN SERVICES OF CCC	CDBG SERVICES Q3 17-25	2,917.41
374673 OPPORTUNITY JUNCTION	CDBG SERVICES Q3 17-26	12,993.70

**213 Gas Tax Fund**

**Streets**

374675 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	243.98
374765 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	30,403.12

**214 Animal Control Fund**

**Animal Control**

374570 BAYER HEALTH CARE	SUPPLIES	86.83
374575 BLUE SHIELD OF CALIFORNIA	PAYROLL DEDUCTIONS	37.55
374589 CONCORD FEED AND FUEL INC	SUPPLIES	380.08
374613 FIX OUR FERALS	VETERINARY SERVICES	575.00
374624 HILLS PET NUTRITION	SUPPLIES	1,248.61
374636 INTERVET INC	SUPPLIES	2,041.75
374644 KOEFRAN SERVICES INC	DISPOSAL SERVICES	5,550.00
374666 MWI VETERINARY SUPPLY CO	SUPPLIES	915.02
374668 NEXTEL SPRINT	CELL PHONE	270.50
374697 STARLINE SUPPLY COMPANY	SUPPLIES	710.26
374699 STATE HUMANE ASSOC OF CA	ANNUAL DUES	100.00
374717 WESTAMERICA BANK	COPIER LEASE	151.33
374740 EAST BAY VETERINARY EMERGENCY	EMERGENCY VET SERVICES	3,265.16
374742 EAST HILLS VETERINARY HOSPITAL	VETERINARY SERVICES	18,709.74

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374761 MWI VETERINARY SUPPLY CO	SUPPLIES	3,056.73
374765 PACIFIC GAS AND ELECTRIC CO	GAS	892.12
374779 STARLINE SUPPLY COMPANY	SUPPLIES	265.06
931590 MOBILE MINI LLC	STORAGE	340.80
931660 LEES BUILDING MAINTENANCE	JANITORIAL SERVICES	579.80

**219 Recreation Fund**

**Non Departmental**

374622 GUTIERREZ, LUIS	FACILITY & PR DEPOSIT REFUND	1,000.00
374698 STATE BOARD OF EQUALIZATION	SALES TAX REMITTANCE	38.50

**Recreation Admin**

374765 PACIFIC GAS AND ELECTRIC CO	GAS	2,215.43
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**Senior Programs**

374567 AUTOMATIC DOOR SYSTEMS INC	PROFESSIONAL SERVICES	252.19
374580 CALIF DEPARTMENT OF JUSTICE	FINGERPRINTING	49.00
374765 PACIFIC GAS AND ELECTRIC CO	GAS	1,476.98
931660 LEES BUILDING MAINTENANCE	JANITORIAL SERVICES	388.00

**Recreation Sports Programs**

374597 COSTCO	CONCESSIONS	407.32
374710 US FOODSERVICE INC	SUPPLIES	485.11
374735 CONCORD SOFTBALL UMPIRES	SOFTBALL UMPIRE FEES	1,708.00
374765 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	2,444.29
931658 ICR ELECTRICAL CONTRACTORS	ELECTRICAL SERVICES	411.70

**Recreation-New Comm Cntr**

374567 AUTOMATIC DOOR SYSTEMS INC	PROFESSIONAL SERVICES	252.19
374608 DUGAND, KARINA	CONTRACTOR PAYMENT	356.40
374646 KOVALICK, LUANNE	CONTRACTOR PAYMENT	970.20
374664 MUIR, ROXANNE	CONTRACTOR PAYMENT	244.20
374717 WESTAMERICA BANK	COPIER LEASE	300.62
374734 COMCAST	CONNECTION SERVICES	1,588.45
374752 JUMP BUNCH	CONTRACTOR PAYMENT	444.00
374759 MUIR, ROXANNE	CONTRACTOR PAYMENT	436.80
374762 OFFICE MAX INC	OFFICE SUPPLIES	41.31
931550 GRAINGER INC	SUPPLIES	134.59

**229 Pollution Elimination Fund**

**Channel Maintenance Operation**

374659 MJH EXCAVATING INC	LANDSCAPE SERVICES	2,850.00
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374669 NEXTEL SPRINT	CELL PHONE	50.27
374739 DMZ BUILDERS	W ANTIOCH CREEK PROJECT	73,767.50

**238 PEG Franchise Fee Fund**

**Non Departmental**

374678 QUALITY SOUND	AUDIO VISUAL SYSTEM	43,277.25
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**251 Lone Tree SLLMD Fund**

**Lonetree Maintenance Zone 1**

374701 TERRACARE ASSOCIATES	TURF MOWING	136.60
374765 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	743.00

**Lonetree Maintenance Zone 2**

374765 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	736.69
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**Lonetree Maintenance Zone 4**

374701 TERRACARE ASSOCIATES	TURF MOWING	218.56
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**252 Downtown SLLMD Fund**

**Downtown Maintenance**

374701 TERRACARE ASSOCIATES	TURF MOWING	136.60
374765 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	240.84

**253 Almondridge SLLMD Fund**

**Almondridge Maintenance**

374765 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	209.21
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**254 Hillcrest SLLMD Fund**

**Hillcrest Maintenance Zone 1**

374701 TERRACARE ASSOCIATES	TURF MOWING	355.16
374765 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	598.38

**Hillcrest Maintenance Zone 2**

374700 STEWARTS TREE SERVICE INC	LANDSCAPE SERVICES	350.00
374701 TERRACARE ASSOCIATES	TURF MOWING	486.30
374765 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	727.92
374776 SILVA LANDSCAPE	LANDSCAPE SERVICES	1,393.84

**Hillcrest Maintenance Zone 4**

374694 SILVA LANDSCAPE	LANDSCAPE SERVICES	3,420.00
374701 TERRACARE ASSOCIATES	TURF MOWING	273.20

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374765 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	645.73
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**255 Park 1A Maintenance District Fund**

**Park 1A Maintenance District**

374675 PACIFIC GAS AND ELECTRIC CO	GAS	20.67
374701 TERRACARE ASSOCIATES	TURF MOWING	355.16
374765 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	46.71

**256 Citywide 2A Maintenance District Fund**

**Citywide 2A Maintenance Zone 3**

374701 TERRACARE ASSOCIATES	TURF MOWING	5.46
374765 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	76.11

**Citywide 2A Maintenance Zone 4**

374765 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	306.62
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**Citywide 2A Maintenance Zone 5**

374765 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	387.71
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**Citywide 2A Maintenance Zone 6**

374701 TERRACARE ASSOCIATES	TURF MOWING	327.84
374765 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	227.86

**Citywide 2A Maintenance Zone 8**

374701 TERRACARE ASSOCIATES	TURF MOWING	27.32
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**Citywide 2A Maintenance Zone 9**

374701 TERRACARE ASSOCIATES	TURF MOWING	81.96
374765 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	475.21

**Citywide 2A Maintenance Zone10**

374765 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	149.32
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**257 SLLMD Administration Fund**

**SLLMD Administration**

374561 ACE HARDWARE, ANTIOCH	SUPPLIES	39.13
374615 FURBER SAW INC	SUPPLIES	230.02
374669 NEXTEL SPRINT	CELL PHONE	165.30
374701 TERRACARE ASSOCIATES	TURF MOWING	327.84
374746 FURBER SAW INC	SUPPLIES	306.60

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**259 East Lone Tree SLLMD Fund**

**Zone 1-District 10**

374776 SILVA LANDSCAPE	LANDSCAPE SERVICES	3,420.00
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**311 Capital Improvement Fund**

**Parks & Open Space**

374702 TNB CONSTRUCTION	PREWETT PARK PROJECT	164,350.00
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**416 Honeywell Capital Lease Fund**

**Non Departmental**

374568 BANK OF AMERICA	DEBT SERVICE PAYMENT	44,942.88
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**570 Equipment Maintenance Fund**

**Non Departmental**

374629 HUNT AND SONS INC	FUEL	8,813.80
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**Equipment Maintenance**

374561 ACE HARDWARE, ANTIOCH	AUTO PARTS	25.34
374562 ANTIOCH AUTO PARTS	AUTO PARTS	277.83
374601 CRYSTAL CLEAR LOGOS INC	SUPPLIES	320.90
374609 EAST BAY TIRE CO	AUTO SERVICE	53.16
374655 MAACO	REPAIR SERVICES	4,832.29
374665 MUNICIPAL MAINT EQUIPMENT INC	PARTS	592.28
374674 OREILLY AUTO PARTS	AUTO PARTS	19.66
374696 SPRAYTEC	EQUIPMENT PARTS	140.96
374704 TRED SHED, THE	AUTO PARTS	2,993.54
374717 WESTAMERICA BANK	COPIER LEASE	27.50
374746 FURBER SAW INC	PARTS	95.15
374758 MAACO	ACCIDENT REPAIR	2,078.81
374760 MUNICIPAL MAINT EQUIPMENT INC	PARTS	94.80
374764 OREILLY AUTO PARTS	AUTO PARTS	338.21
374765 PACIFIC GAS AND ELECTRIC CO	ELECTRIC	529.83
374769 PETERSON	MAINTENANCE SERVICES	589.75
374774 ROYAL BRASS INC	PARTS	321.61
374777 SNAP ON INDUSTRIAL	SUPPLIES	347.07
374778 SPRAYTEC	EQUIPMENT SERVICE	1,708.17
374785 LEHR AUTO ELECTRIC	AUTO PARTS	1,314.77
374790 WALNUT CREEK FORD	AUTO	1,127.53
931618 SC FUELS	OIL	3,062.56
931659 KIMBALL MIDWEST	SUPPLIES	598.97
931662 SC FUELS	OIL	813.45

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**573 Information Services Fund**

**Non Departmental**

374724 AMS DOT NET INC	NETWORK SERVICES	32,364.21
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**Information Services**

374714 VERIZON WIRELESS	DATA USAGE	293.55
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**Network Support & PCs**

374717 WESTAMERICA BANK	COPIER LEASE	102.03
374734 COMCAST	CONNECTION SERVICES	1,028.98
931654 CDW GOVERNMENT INC	COMPUTER EQUIPMENT	27.21
931655 DIGITAL SERVICES	WEBSITE MAINTENANCE	3,848.00

**Office Equipment Replacement**

374724 AMS DOT NET INC	NETWORK SERVICES	1,876.19
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**577 Post Retirement Medical-Police Fund**

**Non Departmental**

374569 RETIREE	MEDICAL AFTER RETIREMENT	1,426.72
374574 RETIREE	MEDICAL AFTER RETIREMENT	1,134.00
374579 RETIREE	MEDICAL AFTER RETIREMENT	779.86
374581 RETIREE	MEDICAL AFTER RETIREMENT	1,894.64
374602 RETIREE	MEDICAL AFTER RETIREMENT	1,114.78
374617 RETIREE	MEDICAL AFTER RETIREMENT	1,114.78
374628 RETIREE	MEDICAL AFTER RETIREMENT	1,426.72
374648 RETIREE	MEDICAL AFTER RETIREMENT	1,426.72
374649 RETIREE	MEDICAL AFTER RETIREMENT	963.20
374656 RETIREE	MEDICAL AFTER RETIREMENT	1,224.46
374686 RETIREE	MEDICAL AFTER RETIREMENT	256.93
374690 RETIREE	MEDICAL AFTER RETIREMENT	1,426.72
374705 RETIREE	MEDICAL AFTER RETIREMENT	1,426.72
374720 RETIREE	MEDICAL AFTER RETIREMENT	499.68
931497 RETIREE	MEDICAL AFTER RETIREMENT	499.68
931501 RETIREE	MEDICAL AFTER RETIREMENT	963.20
931502 RETIREE	MEDICAL AFTER RETIREMENT	295.92
931504 RETIREE	MEDICAL AFTER RETIREMENT	1,274.92
931507 RETIREE	MEDICAL AFTER RETIREMENT	1,426.72
931508 RETIREE	MEDICAL AFTER RETIREMENT	1,274.92
931518 RETIREE	MEDICAL AFTER RETIREMENT	967.60
931520 RETIREE	MEDICAL AFTER RETIREMENT	837.00
931523 RETIREE	MEDICAL AFTER RETIREMENT	558.94
931525 RETIREE	MEDICAL AFTER RETIREMENT	1,426.72

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931537 RETIREE	MEDICAL AFTER RETIREMENT	1,559.72
931542 RETIREE	MEDICAL AFTER RETIREMENT	1,426.72
931543 RETIREE	MEDICAL AFTER RETIREMENT	837.00
931544 RETIREE	MEDICAL AFTER RETIREMENT	183.34
931545 RETIREE	MEDICAL AFTER RETIREMENT	1,426.72
931558 RETIREE	MEDICAL AFTER RETIREMENT	183.34
931560 RETIREE	MEDICAL AFTER RETIREMENT	256.93
931563 RETIREE	MEDICAL AFTER RETIREMENT	499.68
931564 RETIREE	MEDICAL AFTER RETIREMENT	1,116.23
931565 RETIREE	MEDICAL AFTER RETIREMENT	270.04
931570 RETIREE	MEDICAL AFTER RETIREMENT	506.91
931575 RETIREE	MEDICAL AFTER RETIREMENT	183.34
931589 RETIREE	MEDICAL AFTER RETIREMENT	1,089.10
931592 RETIREE	MEDICAL AFTER RETIREMENT	646.86
931593 RETIREE	MEDICAL AFTER RETIREMENT	963.20
931605 RETIREE	MEDICAL AFTER RETIREMENT	1,426.72
931606 RETIREE	MEDICAL AFTER RETIREMENT	558.94
931607 RETIREE	MEDICAL AFTER RETIREMENT	1,426.72
931609 RETIREE	MEDICAL AFTER RETIREMENT	1,036.79
931619 RETIREE	MEDICAL AFTER RETIREMENT	646.86
931629 RETIREE	MEDICAL AFTER RETIREMENT	1,426.72
931631 RETIREE	MEDICAL AFTER RETIREMENT	779.86
931636 RETIREE	MEDICAL AFTER RETIREMENT	499.68
931640 RETIREE	MEDICAL AFTER RETIREMENT	256.93
931650 RETIREE	MEDICAL AFTER RETIREMENT	646.86
931652 RETIREE	MEDICAL AFTER RETIREMENT	38.44
931653 RETIREE	MEDICAL AFTER RETIREMENT	646.86

**578 Post Retirement Medical-Misc Fund**

**Non Departmental**

374572 RETIREE	MEDICAL AFTER RETIREMENT	221.69
374604 RETIREE	MEDICAL AFTER RETIREMENT	103.69
374607 RETIREE	MEDICAL AFTER RETIREMENT	473.38
374620 RETIREE	MEDICAL AFTER RETIREMENT	103.69
374623 RETIREE	MEDICAL AFTER RETIREMENT	709.38
374639 RETIREE	MEDICAL AFTER RETIREMENT	221.69
374657 RETIREE	MEDICAL AFTER RETIREMENT	103.69
374679 RETIREE	MEDICAL AFTER RETIREMENT	103.69
374681 RETIREE	MEDICAL AFTER RETIREMENT	340.38
374685 RETIREE	MEDICAL AFTER RETIREMENT	103.69
374689 RETIREE	MEDICAL AFTER RETIREMENT	103.69
374712 RETIREE	MEDICAL AFTER RETIREMENT	100.00



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374715 RETIREE	MEDICAL AFTER RETIREMENT	103.69
374722 RETIREE	MEDICAL AFTER RETIREMENT	576.38
931496 RETIREE	MEDICAL AFTER RETIREMENT	576.38
931498 RETIREE	MEDICAL AFTER RETIREMENT	249.30
931499 RETIREE	MEDICAL AFTER RETIREMENT	197.76
931503 RETIREE	MEDICAL AFTER RETIREMENT	576.38
931506 RETIREE	MEDICAL AFTER RETIREMENT	103.69
931511 RETIREE	MEDICAL AFTER RETIREMENT	221.69
931513 RETIREE	MEDICAL AFTER RETIREMENT	221.69
931515 RETIREE	MEDICAL AFTER RETIREMENT	576.38
931516 RETIREE	MEDICAL AFTER RETIREMENT	340.38
931519 RETIREE	MEDICAL AFTER RETIREMENT	576.38
931526 RETIREE	MEDICAL AFTER RETIREMENT	340.38
931529 RETIREE	MEDICAL AFTER RETIREMENT	103.69
931530 RETIREE	MEDICAL AFTER RETIREMENT	221.69
931533 RETIREE	MEDICAL AFTER RETIREMENT	103.69
931536 RETIREE	MEDICAL AFTER RETIREMENT	103.69
931539 RETIREE	MEDICAL AFTER RETIREMENT	576.38
931540 RETIREE	MEDICAL AFTER RETIREMENT	576.38
931549 RETIREE	MEDICAL AFTER RETIREMENT	103.69
931551 RETIREE	MEDICAL AFTER RETIREMENT	103.69
931553 RETIREE	MEDICAL AFTER RETIREMENT	111.42
931559 RETIREE	MEDICAL AFTER RETIREMENT	576.38
931562 RETIREE	MEDICAL AFTER RETIREMENT	103.69
931569 RETIREE	MEDICAL AFTER RETIREMENT	221.69
931571 RETIREE	MEDICAL AFTER RETIREMENT	221.69
931574 RETIREE	MEDICAL AFTER RETIREMENT	103.69
931577 RETIREE	MEDICAL AFTER RETIREMENT	103.69
931580 RETIREE	MEDICAL AFTER RETIREMENT	576.38
931582 RETIREE	MEDICAL AFTER RETIREMENT	340.38
931583 RETIREE	MEDICAL AFTER RETIREMENT	340.38
931587 RETIREE	MEDICAL AFTER RETIREMENT	340.38
931600 RETIREE	MEDICAL AFTER RETIREMENT	183.34
931601 RETIREE	MEDICAL AFTER RETIREMENT	103.69
931602 RETIREE	MEDICAL AFTER RETIREMENT	340.38
931611 RETIREE	MEDICAL AFTER RETIREMENT	103.69
931614 RETIREE	MEDICAL AFTER RETIREMENT	103.69
931617 RETIREE	MEDICAL AFTER RETIREMENT	340.38
931623 RETIREE	MEDICAL AFTER RETIREMENT	103.69
931634 RETIREE	MEDICAL AFTER RETIREMENT	340.38
931638 RETIREE	MEDICAL AFTER RETIREMENT	86.48
931639 RETIREE	MEDICAL AFTER RETIREMENT	183.34

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931641 RETIREE	MEDICAL AFTER RETIREMENT	576.38
931643 RETIREE	MEDICAL AFTER RETIREMENT	709.38
931649 RETIREE	MEDICAL AFTER RETIREMENT	340.38
931651 RETIREE	MEDICAL AFTER RETIREMENT	103.69

**579 Post Retirement Medical-Mgmt Fund**

**Non Departmental**

374583 RETIREE	MEDICAL AFTER RETIREMENT	880.90
374598 RETIREE	MEDICAL AFTER RETIREMENT	161.69
374614 RETIREE	MEDICAL AFTER RETIREMENT	103.69
374621 RETIREE	MEDICAL AFTER RETIREMENT	221.69
374630 RETIREE	MEDICAL AFTER RETIREMENT	400.00
374638 RETIREE	MEDICAL AFTER RETIREMENT	576.38
374640 RETIREE	MEDICAL AFTER RETIREMENT	1,894.64
374650 RETIREE	MEDICAL AFTER RETIREMENT	340.38
374653 RETIREE	MEDICAL AFTER RETIREMENT	396.54
374660 RETIREE	MEDICAL AFTER RETIREMENT	741.38
374687 RETIREE	MEDICAL AFTER RETIREMENT	880.90
374711 RETIREE	MEDICAL AFTER RETIREMENT	1,894.64
931500 RETIREE	MEDICAL AFTER RETIREMENT	576.38
931505 RETIREE	MEDICAL AFTER RETIREMENT	340.38
931509 RETIREE	MEDICAL AFTER RETIREMENT	26.30
931510 RETIREE	MEDICAL AFTER RETIREMENT	183.34
931512 RETIREE	MEDICAL AFTER RETIREMENT	161.70
931514 RETIREE	MEDICAL AFTER RETIREMENT	103.69
931517 RETIREE	MEDICAL AFTER RETIREMENT	340.38
931521 RETIREE	MEDICAL AFTER RETIREMENT	576.38
931522 RETIREE	MEDICAL AFTER RETIREMENT	576.38
931524 RETIREE	MEDICAL AFTER RETIREMENT	709.38
931527 RETIREE	MEDICAL AFTER RETIREMENT	631.60
931528 RETIREE	MEDICAL AFTER RETIREMENT	197.76
931531 RETIREE	MEDICAL AFTER RETIREMENT	1,013.90
931532 RETIREE	MEDICAL AFTER RETIREMENT	576.38
931534 RETIREE	MEDICAL AFTER RETIREMENT	456.38
931535 RETIREE	MEDICAL AFTER RETIREMENT	103.69
931538 RETIREE	MEDICAL AFTER RETIREMENT	249.30
931546 RETIREE	MEDICAL AFTER RETIREMENT	340.38
931547 RETIREE	MEDICAL AFTER RETIREMENT	340.38
931548 RETIREE	MEDICAL AFTER RETIREMENT	340.38
931552 RETIREE	MEDICAL AFTER RETIREMENT	558.94
931555 RETIREE	MEDICAL AFTER RETIREMENT	377.40
931556 RETIREE	MEDICAL AFTER RETIREMENT	340.38

CITY OF ANTIOCH  
 CLAIMS BY FUND REPORT  
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931557 RETIREE	MEDICAL AFTER RETIREMENT	340.38
931566 RETIREE	MEDICAL AFTER RETIREMENT	346.97
931572 RETIREE	MEDICAL AFTER RETIREMENT	706.38
931573 RETIREE	MEDICAL AFTER RETIREMENT	340.38
931576 RETIREE	MEDICAL AFTER RETIREMENT	880.90
931578 RETIREE	MEDICAL AFTER RETIREMENT	340.38
931579 RETIREE	MEDICAL AFTER RETIREMENT	340.38
931581 RETIREE	MEDICAL AFTER RETIREMENT	1,426.72
931584 RETIREE	MEDICAL AFTER RETIREMENT	40.79
931585 RETIREE	MEDICAL AFTER RETIREMENT	1,036.79
931586 RETIREE	MEDICAL AFTER RETIREMENT	340.38
931591 RETIREE	MEDICAL AFTER RETIREMENT	528.45
931594 RETIREE	MEDICAL AFTER RETIREMENT	249.30
931596 RETIREE	MEDICAL AFTER RETIREMENT	161.69
931597 RETIREE	MEDICAL AFTER RETIREMENT	1,894.64
931598 RETIREE	MEDICAL AFTER RETIREMENT	340.38
931599 RETIREE	MEDICAL AFTER RETIREMENT	340.38
931603 RETIREE	MEDICAL AFTER RETIREMENT	103.69
931604 RETIREE	MEDICAL AFTER RETIREMENT	103.69
931608 RETIREE	MEDICAL AFTER RETIREMENT	613.47
931610 RETIREE	MEDICAL AFTER RETIREMENT	103.69
931612 RETIREE	MEDICAL AFTER RETIREMENT	340.38
931613 RETIREE	MEDICAL AFTER RETIREMENT	340.38
931615 RETIREE	MEDICAL AFTER RETIREMENT	221.69
931616 RETIREE	MEDICAL AFTER RETIREMENT	161.70
931620 RETIREE	MEDICAL AFTER RETIREMENT	340.38
931621 RETIREE	MEDICAL AFTER RETIREMENT	340.38
931622 RETIREE	MEDICAL AFTER RETIREMENT	103.69
931624 RETIREE	MEDICAL AFTER RETIREMENT	249.30
931625 RETIREE	MEDICAL AFTER RETIREMENT	631.60
931626 RETIREE	MEDICAL AFTER RETIREMENT	103.69
931628 RETIREE	MEDICAL AFTER RETIREMENT	340.38
931630 RETIREE	MEDICAL AFTER RETIREMENT	456.38
931632 RETIREE	MEDICAL AFTER RETIREMENT	171.94
931633 RETIREE	MEDICAL AFTER RETIREMENT	103.69
931637 RETIREE	MEDICAL AFTER RETIREMENT	709.38
931642 RETIREE	MEDICAL AFTER RETIREMENT	340.38
931644 RETIREE	MEDICAL AFTER RETIREMENT	340.38
931645 RETIREE	MEDICAL AFTER RETIREMENT	229.69
931646 RETIREE	MEDICAL AFTER RETIREMENT	1,697.30
931647 RETIREE	MEDICAL AFTER RETIREMENT	103.69
931648 RETIREE	MEDICAL AFTER RETIREMENT	1,837.00

CITY OF ANTIOCH  
 CLAIMS BY FUND REPORT  
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 APRIL 27 - MAY 10, 2018  
 FUND/CHECK#

**611 Water Fund**

**Non Departmental**

374573 BISHOP CO	SUPPLIES	129.72
374584 COLE SUPPLY CO INC	SUPPLIES	610.74
931550 GRAINGER INC	SUPPLIES	560.24
931554 HAMMONS SUPPLY COMPANY	SUPPLIES	1,807.70

**Water Supervision**

374669 NEXTEL SPRINT	CELL PHONE	171.90
374763 ONLINE RESOURCES	WATER PAYMENT REFUND	81.00

**Water Production**

374559 ALL SERVICE CONTRACTING CORP	END CAPS	4,950.96
374561 ACE HARDWARE, ANTIOCH	SUPPLIES	68.07
374577 BORGES AND MAHONEY	PARTS	2,387.62
374611 ENVIRONMENTAL RESOURCE ASSOC	CALIBRATION SERVICES	519.81
374669 NEXTEL SPRINT	CELL PHONE	46.12
374680 QUICK PC SUPPORT	SUPPORT SERVICES	500.00
374717 WESTAMERICA BANK	COPIER LEASE	51.42
374745 FLW INC	PARTS	694.25
374755 LAW OFFICE OF MATTHEW EMRICK	WATER RIGHTS	13,475.00
374756 LENHART ALARM AND SECURITY	PARTS	73.95
374765 PACIFIC GAS AND ELECTRIC CO	GAS	132,419.54
374782 STATE OF CALIFORNIA	DAM FEE	6,716.00
931541 EUROFINS EATON ANALYTICAL INC	TESTING	495.00
931595 OLIN CHLOR ALKALI PRODUCTS	CAUSTIC	6,824.40
931635 THATCHER COMPANY OF CALIFORNIA	CHLORINE	5,070.60
931656 EUROFINS EATON ANALYTICAL INC	TESTING	850.00
931660 LEES BUILDING MAINTENANCE	JANITORIAL SERVICES	338.00

**Water Distribution**

374562 ANTIOCH AUTO PARTS	SUPPLIES	385.70
374563 ANTIOCH BUILDING MATERIALS	DISPOSAL SERVICES	225.00
374603 DELTA DENTAL	PAYROLL DEDUCTIONS	55.96
374632 INFOSEND INC	POSTAGE FEES	1,534.13
374663 MT DIABLO LANDSCAPE CENTERS IN	SUPPLIES	96.73
374669 NEXTEL SPRINT	CELL PHONE	470.66
374671 OFFICE MAX INC	OFFICE SUPPLIES	69.38
374706 TYLER TECHNOLOGIES	INSITE FEES	340.00
374717 WESTAMERICA BANK	COPIER LEASE	70.01
374725 ACE HARDWARE, ANTIOCH	SUPPLIES	27.39
374734 COMCAST	CONNECTION SERVICES	355.26

CITY OF ANTIOCH  
 CLAIMS BY FUND REPORT  
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374762 OFFICE MAX INC	OFFICE SUPPLIES	146.01
374783 STATE WATER RESOURCES CONTROL	CERTIFICATE RENEWAL	80.00
374784 STATE WATER RESOURCES CONTROL	CERTIFICATE RENEWAL	230.00
374786 TAP MASTERS INC	EMERGENCY LINE STOP	7,989.00

**Water Meter Reading**

374669 NEXTEL SPRINT	CELL PHONE	59.89
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**Public Buildings & Facilities**

374732 CAROLLO ENGINEERS INC	RAW WATER PROJECT	89,200.94
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**Warehouse & Central Stores**

374669 NEXTEL SPRINT	CELL PHONE	73.42
374707 UNITED PARCEL SERVICE	WEEKLY PRINTER SERVICE FEE	16.50
374717 WESTAMERICA BANK	COPIER LEASE	151.33
374762 OFFICE MAX INC	OFFICE SUPPLIES	11.00
374789 UNITED PARCEL SERVICE	WEEKLY PRINTER SERVICE FEE	3.00

**612 Water System Improvement Fund**

**Water Systems**

931663 TESTING ENGINEERS INC	INSPECTION SERVICES	729.00
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**621 Sewer Fund**

**Sewer-Wastewater Supervision**

374601 CRYSTAL CLEAR LOGOS INC	SUPPLIES	178.35
374717 WESTAMERICA BANK	COPIER LEASE	212.85

**Sewer-Wastewater Collection**

374563 ANTIOCH BUILDING MATERIALS	DISPOSAL SERVICES	225.00
374590 CONSOLIDATED FABRICATORS CORP	SEWER WASTE BIN	14,513.38
374594 CONTRA COSTA HEALTH SERVICES	INSPECTION SERVICES	348.00
374632 INFOSEND INC	POSTAGE FEES	1,534.13
374633 INFRASTRUCTURE TECHNOLOGIES	SOFTWARE	17,563.13
374669 NEXTEL SPRINT	CELL PHONE	912.98
374670 OCCUPATIONAL HEALTH CENTERS OF	PRE-EMP. - MEDICAL EXAM	107.50
374671 OFFICE MAX INC	OFFICE SUPPLIES	265.64
374683 ROBERTS AND BRUNE CO	PIPE FITTINGS	1,380.58
374706 TYLER TECHNOLOGIES	INSITE FEES	340.00
374716 WECO INDUSTRIES INC	SUPPLIES	1,871.87
374725 ACE HARDWARE, ANTIOCH	SUPPLIES	10.56
374734 COMCAST	CONNECTION SERVICES	355.25
374751 JACK DOHENY SUPPLIES INC	REPAIR SERVICES	2,995.94

CITY OF ANTIOCH  
 CLAIMS BY FUND REPORT  
 FOR THE PERIOD OF  
 APRIL 27 - MAY 10, 2018  
 FUND/CHECK#

374762 OFFICE MAX INC	OFFICE SUPPLIES	146.02
374789 UNITED PARCEL SERVICE	SHIPPING	81.23

**Wastewater Collection**

374618 GARLAND AND ASSOCIATES	FULTON SHIPYARD PROJECT	3,500.00
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**631 Marina Fund**

**Non Departmental**

374605 DOLBIN, SERGEI	CHECK REPLACEMENT	184.00
374629 HUNT AND SONS INC	FUEL	10,898.31
374698 STATE BOARD OF EQUALIZATION	SALES TAX REMITTANCE	721.00

**Marina Administration**

374669 NEXTEL SPRINT	CELL PHONE	57.30
374717 WESTAMERICA BANK	COPIER LEASE	51.42
374765 PACIFIC GAS AND ELECTRIC CO	GAS	4,360.63

**Marina Maintenance**

931660 LEES BUILDING MAINTENANCE	JANITORIAL SERVICES	1,375.00
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**Marina Boat Launch**

931657 FRED'S WELDING	REPAIR SERVICES	1,205.21
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**641 Prewett Water Park Fund**

**Non Departmental**

374616 GAITE, EMER	FACILITY DEPOSIT REFUND	500.00
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**Recreation Water Park**

374571 BERENDSEN, CAROL ANN	EXPENSE REIMBURSEMENT	196.21
374580 CALIF DEPARTMENT OF JUSTICE	FINGERPRINTING	851.00
374584 COLE SUPPLY CO INC	PARTITIONS	12,060.00
374586 COMMERCIAL POOL SYSTEMS INC	SUPPLIES	224.30
374587 COMMERCIAL POOL SYSTEMS INC	EQUIPMENT	9,183.70
374597 COSTCO	OFFICE SUPPLY	252.88
374641 KELLY MOORE PAINT CO	SUPPLIES	470.75
374643 KNORR SYSTEMS INC	CHEMICALS	368.73
374651 LINCOLN EQUIPMENT INC	SUPPLIES	345.84
374669 NEXTEL SPRINT	CELL PHONE	32.84
374676 PITCHER, JUSTIN WILLIAM	EXPENSE REIMBURSEMENT	61.20
374682 FLOOR DESIGN BY RJS	TILE REPLACEMENT	17,140.00
374695 SKAGGS, DENISE A	CLASS REFUND	42.00
374709 UNIVAR USA INC	CHEMICALS	205.12

CITY OF ANTIOCH  
 CLAIMS BY FUND REPORT  
 FOR THE PERIOD OF  
 APRIL 27 - MAY 10, 2018  
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374717 WESTAMERICA BANK	COPIER LEASE	250.02
374765 PACIFIC GAS AND ELECTRIC CO	GAS	9,894.39
931550 GRAINGER INC	SUPPLIES	85.70

**721 Employee Benefits Fund**

**Non Departmental**

374557 AFLAC	PAYROLL DEDUCTIONS	5,691.67
374575 BLUE SHIELD OF CALIFORNIA	PAYROLL DEDUCTIONS	3,078.80
374603 DELTA DENTAL	PAYROLL DEDUCTIONS	36,438.50
374731 EMPLOYEE	PAYROLL DEDUCTIONS	100.88
374733 COLONIAL LIFE	PAYROLL DEDUCTIONS	407.06
374737 CONTRA COSTA COUNTY	PAYROLL DEDUCTIONS	50.00
374738 CONTRA COSTA COUNTY	PAYROLL DEDUCTIONS	400.00
374750 INTERNAL REVENUE SERVICE	PAYROLL DEDUCTIONS	60.00
374767 PARS	PAYROLL DEDUCTIONS	3,419.80
374780 STATE OF CALIFORNIA	PAYROLL DEDUCTIONS	485.00
374781 STATE OF CALIFORNIA	PAYROLL DEDUCTIONS	200.00
931661 NATIONWIDE RETIREMENT SOLUTION	PAYROLL DEDUCTIONS	30,569.75
931664 VANTAGEPOINT TRANSFER AGENTS 3	PAYROLL DEDUCTIONS	4,166.40



STAFF REPORT TO THE CITY COUNCIL  
FOR CONSIDERATION AT THE COUNCIL MEETING OF MAY 22, 2018

SUBMITTED BY: Donna Conley, City Treasurer *DC*

DATE May 16, 2018

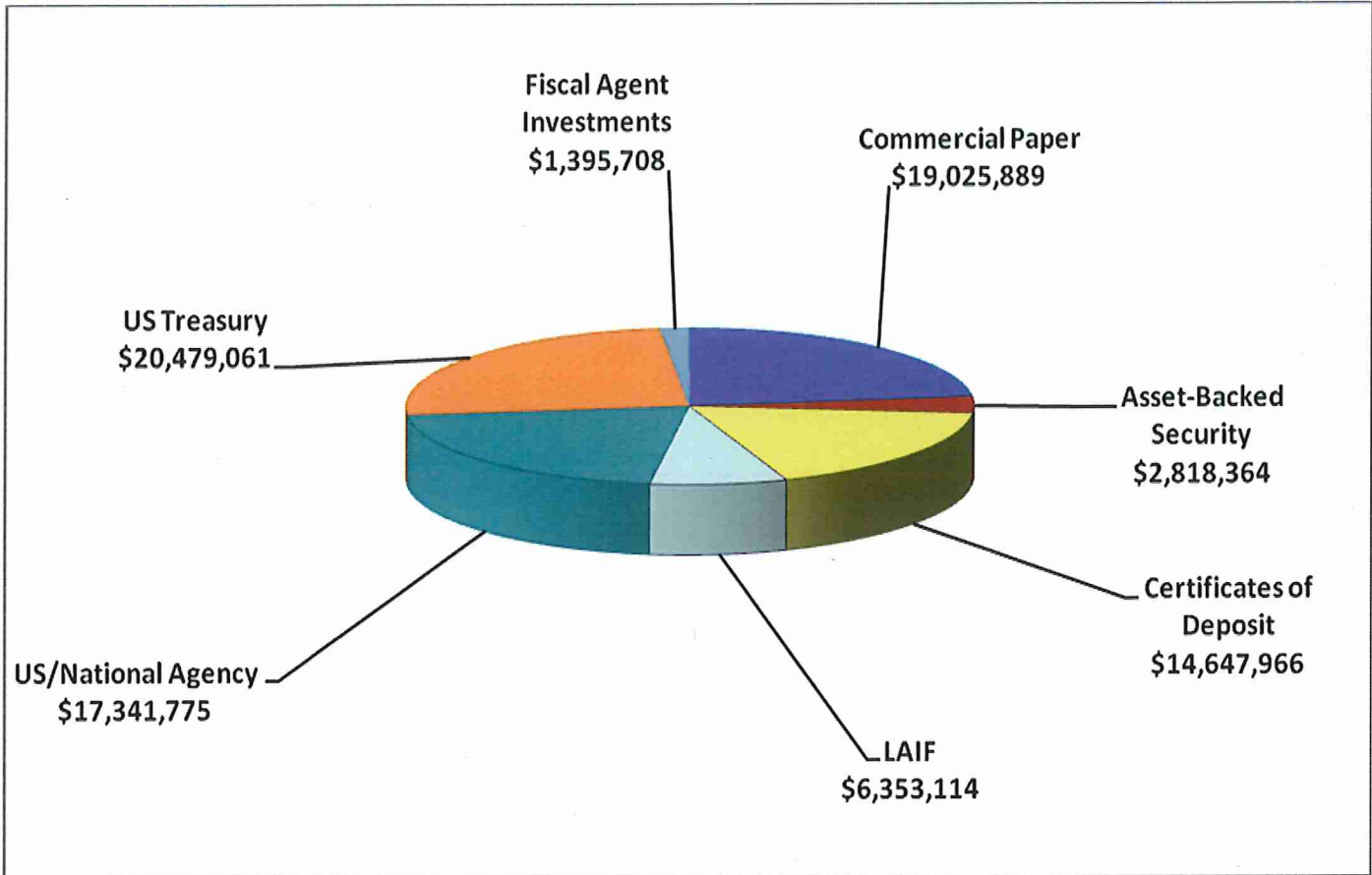
SUBJECT: Treasurer's Report – April 2018

RECOMMENDATION: Review and file.



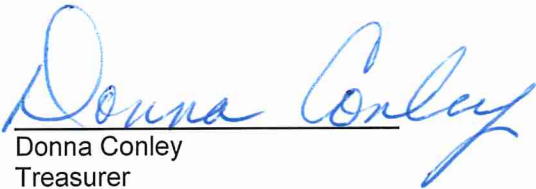
CITY OF ANTIOCH  
SUMMARY REPORT ON THE CITY'S INVESTMENTS

APRIL 30, 2018



**Total of City and Fiscal Agent Investments = \$82,061,877**

All City investments are shown above and conform to the City Investment Policy. All investment transactions during this period are included in this report. As Treasurer of the City of Antioch and Finance Director of the City of Antioch, we hereby certify that sufficient investment liquidity and anticipated revenue are available to meet the next six (6) months' estimated expenditures.

  
Donna Conley  
Treasurer

  
Dawn Merchant  
Finance Director

**Summary of Fiscal Agent Balances by  
Debt Issue**

	<u>Amount</u>
Antioch Public Financing Authority 2015 Bonds	1,248,850
Antioch Development Agency 2009 Tax Allocation Bonds	146,858
	<u><u>\$1,395,708</u></u>



## Managed Account Issuer Summary

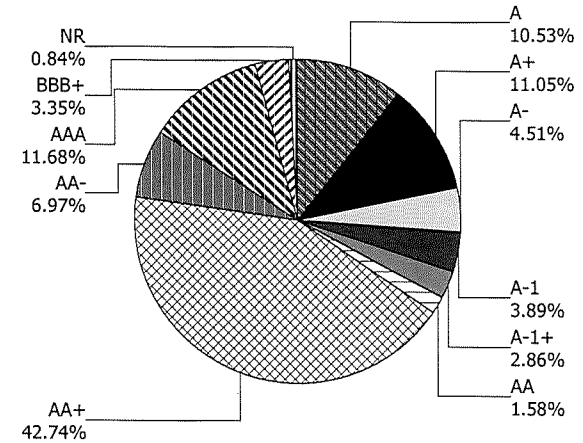
For the Month Ending April 30, 2018

CITY OF ANTIOCH, CA - 04380500

### Issuer Summary

Issuer	Market Value of Holdings	Percent
ALLY AUTO RECEIVABLES TRUST	333,000.57	0.46
AMERICAN EXPRESS CO	1,365,976.41	1.87
AMERICAN HONDA FINANCE	737,680.63	1.01
APPLE INC	712,235.65	0.97
BANK OF AMERICA CO	708,441.73	0.97
BANK OF MONTREAL	1,423,378.35	1.95
BANK OF NOVA SCOTIA	1,417,165.35	1.94
BB&T CORPORATION	718,626.53	0.98
BERKSHIRE HATHAWAY INC	104,315.93	0.14
CALIFORNIA ST	844,095.85	1.15
CANADIAN IMPERIAL BANK OF COMMERCE	750,138.00	1.03
CARMAX AUTO OWNER TRUST	16,559.63	0.02
CATERPILLAR INC	530,984.24	0.73
CHEVRON CORPORATION	718,134.25	0.98
CITIGROUP INC	1,436,409.20	1.96
CREDIT AGRICOLE SA	751,803.75	1.03
CREDIT SUISSE GROUP	752,004.75	1.03
DEERE & COMPANY	958,314.74	1.31
EXXON MOBIL CORP	369,992.63	0.51
FANNIE MAE	8,278,324.37	11.32
FORD CREDIT AUTO OWNER TRUST	119,271.89	0.16
FREDDIE MAC	1,767,798.00	2.42
GOLDMAN SACHS GROUP INC	720,454.25	0.99
HOME DEPOT INC	338,635.10	0.46
HONEYWELL INTERNATIONAL	197,444.40	0.27
HSBC HOLDINGS PLC	242,014.68	0.33
HYUNDAI AUTO RECEIVABLES	254,398.79	0.35
IBM CORP	740,107.38	1.01
INTEL CORPORATION	466,714.58	0.64
INTER-AMERICAN DEVELOPMENT BANK	2,550,456.05	3.49
INTERNATIONAL FINANCE CORPORATION	718,268.38	0.98
INTL BANK OF RECONSTRUCTION AND DEV	2,123,977.41	2.91

### Credit Quality (S&P Ratings)





## Managed Account Issuer Summary

For the Month Ending April 30, 2018

CITY OF ANTIOCH, CA - 04380500

<b>Issuer</b>	<b>Market Value of Holdings</b>	<b>Percent</b>
JOHNSON & JOHNSON	151,855.21	0.21
JP MORGAN CHASE & CO	716,701.65	0.98
MICROSOFT CORP	816,856.12	1.12
MITSUBISHI UFJ FINANCIAL GROUP INC	743,067.75	1.02
MORGAN STANLEY	714,742.03	0.98
NATIONAL RURAL UTILITIES CO FINANCE CORP	297,613.80	0.41
NORDEA BANK AB	1,446,792.65	1.98
PACCAR FINANCIAL CORP	434,338.56	0.59
PEPSICO INC	513,981.60	0.70
PFIZER INC	716,258.68	0.98
SKANDINAVISKA ENSKILDA BANKEN AB	1,463,143.95	2.00
STATE OF CONNECTICUT	778,146.00	1.06
SUMITOMO MITSUI FINANCIAL GROUP INC	1,420,092.30	1.94
SVENSKA HANDELSBANKEN AB	1,393,439.60	1.91
SWEDBANK AB	736,195.50	1.01
THE BANK OF NEW YORK MELLON CORPORATION	690,687.98	0.94
THE WALT DISNEY CORPORATION	848,648.32	1.16
TOYOTA MOTOR CORP	1,456,450.53	1.99
UBS AG	754,811.25	1.03
UNILEVER PLC	743,481.73	1.02
UNITED PARCEL SERVICE INC	428,908.92	0.59
UNITED STATES TREASURY	20,117,149.42	27.51
VISA INC	197,010.20	0.27
WAL-MART STORES INC	331,685.18	0.45
WELLS FARGO & COMPANY	721,607.00	0.99
WESTPAC BANKING CORP	1,307,286.08	1.79
<b>Total</b>	<b>\$73,108,075.48</b>	<b>100.00%</b>



**Managed Account Detail of Securities Held**

For the Month Ending **April 30, 2018**

**CITY OF ANTIOCH, CA - 04380500**

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
<b>U.S. Treasury Bond / Note</b>											
US TREASURY NOTES DTD 04/30/2014 1.625% 04/30/2019	912828D23	1,080,000.00	AA+	Aaa	11/10/16	11/14/16	1,094,765.62	1.06	47.69	1,086,029.76	1,072,913.04
US TREASURY NOTES DTD 12/01/2014 1.500% 11/30/2019	912828G61	1,950,000.00	AA+	Aaa	12/20/16	12/23/16	1,947,791.02	1.54	12,214.29	1,948,800.96	1,921,968.75
US TREASURY NOTES DTD 12/01/2014 1.500% 11/30/2019	912828G61	2,725,000.00	AA+	Aaa	12/01/16	12/05/16	2,729,257.81	1.45	17,068.68	2,727,279.74	2,685,828.13
US TREASURY NOTES DTD 02/02/2015 1.250% 01/31/2020	912828H52	255,000.00	AA+	Aaa	01/03/17	01/05/17	252,967.97	1.52	792.47	253,830.20	249,740.63
US TREASURY NOTES DTD 03/02/2015 1.375% 02/29/2020	912828J50	1,450,000.00	AA+	Aaa	08/31/17	09/01/17	1,449,943.36	1.38	3,359.04	1,449,958.41	1,421,452.40
US TREASURY NOTES DTD 04/30/2015 1.375% 04/30/2020	912828K58	1,025,000.00	AA+	Aaa	04/03/17	04/05/17	1,020,395.51	1.53	38.30	1,021,981.25	1,002,578.13
US TREASURY NOTES DTD 04/30/2015 1.375% 04/30/2020	912828K58	1,250,000.00	AA+	Aaa	04/07/17	04/10/17	1,243,554.69	1.55	46.71	1,245,754.44	1,222,656.25
US TREASURY NOTES DTD 04/30/2015 1.375% 04/30/2020	912828K58	2,000,000.00	AA+	Aaa	07/19/17	07/19/17	1,994,140.63	1.48	74.73	1,995,779.00	1,956,250.00
US TREASURY NOTES DTD 06/30/2015 1.625% 06/30/2020	912828XH8	2,700,000.00	AA+	Aaa	06/26/17	06/28/17	2,709,703.13	1.50	14,665.40	2,707,035.07	2,648,743.20
US TREASURY NOTES DTD 07/31/2015 1.625% 07/31/2020	912828XM7	1,075,000.00	AA+	Aaa	07/05/17	07/07/17	1,075,671.87	1.60	4,343.06	1,075,499.37	1,053,541.93
US TREASURY NOTES DTD 10/31/2015 1.375% 10/31/2020	912828L99	200,000.00	AA+	Aaa	10/17/17	10/17/17	198,031.25	1.71	7.47	198,374.62	194,203.20
US TREASURY NOTES DTD 11/30/2015 1.625% 11/30/2020	912828M98	860,000.00	AA+	Aaa	11/01/17	11/03/17	856,271.09	1.77	5,835.71	856,857.32	839,373.76
US TREASURY N/B DTD 12/31/2015 1.750% 12/31/2020	912828N48	750,000.00	AA+	Aaa	12/04/17	12/06/17	745,253.91	1.96	4,387.09	745,864.12	733,740.00
US TREASURY N/B DTD 12/31/2015 1.750% 12/31/2020	912828N48	1,700,000.00	AA+	Aaa	12/01/17	12/05/17	1,691,898.44	1.91	9,944.06	1,692,948.71	1,663,144.00



**Managed Account Detail of Securities Held**

For the Month Ending **April 30, 2018**

**CITY OF ANTIOCH, CA - 04380500**

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
<b>U.S. Treasury Bond / Note</b>											
US TREASURY NOTES DTD 01/31/2016 1.375% 01/31/2021	912828N89	1,500,000.00	AA+	Aaa	01/02/18	01/04/18	1,470,000.00	2.05	5,127.76	1,473,067.56	1,451,016.00
<b>Security Type Sub-Total</b>		<b>20,520,000.00</b>					<b>20,479,646.30</b>	<b>1.58</b>	<b>77,952.46</b>	<b>20,479,060.53</b>	<b>20,117,149.42</b>
<b>Supra-National Agency Bond / Note</b>											
INTER-AMERICAN DEVELOPMENT BANK DTD 04/12/2016 1.000% 05/13/2019	458182DX7	1,015,000.00	AAA	Aaa	04/05/16	04/12/16	1,011,955.00	1.10	4,736.67	1,013,968.35	999,660.31
INTL BANK OF RECON AND DEV SN NOTE DTD 07/13/2016 0.875% 08/15/2019	459058FK4	725,000.00	AAA	Aaa	07/06/16	07/13/16	724,847.75	0.88	1,339.24	724,935.55	710,279.60
INTL BANK OF RECON AND DEV GLOBAL NOTES DTD 10/27/2016 1.125% 11/27/2019	459058FS7	725,000.00	AAA	Aaa	08/28/17	08/30/17	718,815.75	1.51	3,489.06	720,644.10	709,218.93
INTL BANK OF RECONSTRUCTION AND DEV NOTE DTD 09/19/2017 1.561% 09/12/2020	45905UP32	725,000.00	AAA	Aaa	09/12/17	09/19/17	723,260.00	1.64	1,540.40	723,612.62	704,478.88
INTER-AMERICAN DEVELOPMENT BANK DTD 11/08/2013 2.125% 11/09/2020	4581X0CD8	720,000.00	AAA	Aaa	10/02/17	10/10/17	726,673.75	1.81	7,310.00	725,495.20	710,376.48
INTERNATIONAL FINANCE CORPORATION NOTE DTD 03/16/2018 2.635% 03/09/2021	45950VLO7	725,000.00	AAA	Aaa	03/09/18	03/16/18	724,456.25	2.66	2,387.97	724,477.80	718,268.38
INTER-AMERICAN DEVELOPMENT BANK NOTE DTD 04/19/2018 2.625% 04/19/2021	4581X0DB1	845,000.00	AAA	Aaa	04/12/18	04/19/18	843,141.00	2.70	739.38	843,160.97	840,419.26
<b>Security Type Sub-Total</b>		<b>5,480,000.00</b>					<b>5,473,149.50</b>	<b>1.75</b>	<b>21,542.72</b>	<b>5,476,294.59</b>	<b>5,392,701.84</b>
<b>Municipal Bond / Note</b>											
CT ST TXBL GO BONDS DTD 08/17/2016 1.300% 08/15/2019	20772J3D2	795,000.00	A	A1	08/03/16	08/17/16	796,717.20	1.23	2,181.83	795,746.55	778,146.00



**Managed Account Detail of Securities Held**

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**CITY OF ANTIOCH, CA - 04380500**

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
<b>Municipal Bond / Note</b>											
CA ST TXBL GO BONDS DTD 04/25/2018 2.800% 04/01/2021	13063DGA0	845,000.00	AA-	Aa3	04/18/18	04/25/18	845,033.80	2.80	394.33	845,033.30	844,095.85
<b>Security Type Sub-Total</b>		<b>1,640,000.00</b>					<b>1,641,751.00</b>	<b>2.04</b>	<b>2,576.16</b>	<b>1,640,779.85</b>	<b>1,622,241.85</b>
<b>Federal Agency Collateralized Mortgage Obligation</b>											
FNMA SERIES 2015-M15 ASQ2 DTD 11/01/2015 1.898% 01/01/2019	3136AQSW1	74,555.81	AA+	Aaa	11/06/15	11/30/15	75,301.36	1.20	117.93	74,626.10	74,260.92
FNMA SERIES 2016-M9 ASQ2 DTD 06/01/2016 1.785% 06/01/2019	3136ASPX8	126,838.91	AA+	Aaa	06/09/16	06/30/16	128,107.23	1.05	188.67	127,179.12	126,204.08
FANNIE MAE SERIES 2015-M13 ASQ2 DTD 10/01/2015 1.646% 09/01/2019	3136AQDQ0	242,046.24	AA+	Aaa	10/07/15	10/30/15	244,470.07	1.08	332.01	242,660.31	240,498.14
FNA 2018-M5 A2 DTD 04/01/2018 3.560% 09/25/2021	3136B1XP4	500,000.00	AA+	Aaa	04/11/18	04/30/18	509,945.50	2.27	1,483.33	509,945.50	507,920.75
<b>Security Type Sub-Total</b>		<b>943,440.96</b>					<b>957,824.16</b>	<b>1.72</b>	<b>2,121.94</b>	<b>954,411.03</b>	<b>948,883.89</b>
<b>Federal Agency Bond / Note</b>											
FHLMC REFERENCE NOTE DTD 07/20/2016 0.875% 07/19/2019	3137EAEB1	1,800,000.00	AA+	Aaa	07/19/16	07/20/16	1,795,644.00	0.96	4,462.50	1,798,217.10	1,767,798.00
FNMA BENCHMARK NOTE DTD 08/02/2016 0.875% 08/02/2019	3135G0N33	1,425,000.00	AA+	Aaa	07/29/16	08/02/16	1,422,606.00	0.93	3,082.55	1,423,992.38	1,398,153.00
FNMA NOTES DTD 09/02/2016 1.000% 08/28/2019	3135G0P49	1,650,000.00	AA+	Aaa	10/03/16	10/05/16	1,649,010.00	1.02	2,887.50	1,649,544.95	1,619,871.00
FNMA NOTES DTD 09/02/2016 1.000% 08/28/2019	3135G0P49	2,025,000.00	AA+	Aaa	08/31/16	09/02/16	2,021,841.00	1.05	3,543.75	2,023,587.40	1,988,023.50
FNMA NOTES DTD 02/28/2017 1.500% 02/28/2020	3135G0T29	900,000.00	AA+	Aaa	02/24/17	02/28/17	899,424.00	1.52	2,362.50	899,646.57	883,891.80
FNMA NOTES DTD 08/01/2017 1.500% 07/30/2020	3135G0T60	1,475,000.00	AA+	Aaa	08/31/17	09/01/17	1,475,383.50	1.49	5,592.71	1,475,301.40	1,439,501.18



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**CITY OF ANTIOCH, CA - 04380500**

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
<b>Security Type Sub-Total</b>		<b>9,275,000.00</b>					<b>9,263,908.50</b>	<b>1.12</b>	<b>21,931.51</b>	<b>9,270,289.80</b>	<b>9,097,238.48</b>
<b>Corporate Note</b>											
TOYOTA MOTOR CREDIT CORP NOTES DTD 02/19/2016 1.700% 02/19/2019	89236TCU7	305,000.00	AA-	Aa3	02/16/16	02/19/16	304,963.40	1.70	1,037.00	304,990.06	303,091.01
BERKSHIRE HATHAWAY INC NOTES DTD 03/15/2016 1.700% 03/15/2019	084664CG4	105,000.00	AA	Aa2	03/08/16	03/15/16	104,920.20	1.73	228.08	104,976.38	104,315.93
WELLS FARGO & COMPANY CORP NOTE DTD 04/22/2014 2.125% 04/22/2019	94974BFU9	725,000.00	A-	A2	03/10/16	03/15/16	727,965.25	1.99	385.16	725,953.35	721,607.00
GOLDMAN SACHS GRP INC CORP NT (CALLABLE) DTD 04/25/2016 2.000% 04/25/2019	38141GVT8	100,000.00	BBB+	A3	04/20/16	04/25/16	99,722.00	2.10	33.33	99,906.96	99,373.00
GOLDMAN SACHS GRP INC CORP NT (CALLABLE) DTD 04/25/2016 2.000% 04/25/2019	38141GVT8	625,000.00	BBB+	A3	04/21/16	04/26/16	624,600.00	2.02	208.33	624,866.17	621,081.25
PEPSICO INC CORP NOTE DTD 05/02/2017 1.550% 05/02/2019	713448DR6	360,000.00	A+	A1	04/27/17	05/02/17	359,730.00	1.59	2,774.50	359,863.56	356,752.80
CHEVRON CORP NOTES DTD 05/16/2016 1.561% 05/16/2019	166764BH2	725,000.00	AA-	Aa2	05/09/16	05/16/16	725,000.00	1.56	5,187.07	725,000.00	718,134.25
PFIZER INC CORP NOTES DTD 06/03/2016 1.450% 06/03/2019	717081DU4	725,000.00	AA	A1	05/31/16	06/03/16	724,173.50	1.49	4,321.81	724,695.83	716,258.68
CITIGROUP INC CORP NOTES DTD 06/09/2016 2.050% 06/07/2019	172967KS9	280,000.00	BBB+	Baa1	06/02/16	06/09/16	279,854.40	2.07	2,296.00	279,945.43	277,844.28
APPLE INC CORP NOTES DTD 08/04/2016 1.100% 08/02/2019	037833CB4	725,000.00	AA+	Aa1	07/28/16	08/04/16	724,275.00	1.13	1,927.29	724,693.85	712,235.65
MICROSOFT CORP NOTES DTD 08/08/2016 1.100% 08/08/2019	594918BN3	480,000.00	AAA	Aaa	08/01/16	08/08/16	479,505.60	1.14	1,217.33	479,788.80	471,474.72
IBM CREDIT CORP NOTE DTD 09/08/2017 1.625% 09/06/2019	44932HAA1	625,000.00	A+	A1	09/05/17	09/08/17	624,525.00	1.66	1,551.65	624,677.38	616,312.50
PEPSICO, INC CORP NOTES DTD 10/06/2016 1.350% 10/04/2019	713448DJ4	160,000.00	A+	A1	10/03/16	10/06/16	159,976.00	1.36	162.00	159,988.44	157,228.80





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<b>Corporate Note</b>											
WAL-MART STORES INC CORP NOTE DTD 10/20/2017 1.750% 10/09/2019	931142DY6	335,000.00	AA	Aa2	10/11/17	10/20/17	334,993.30	1.75	358.26	334,994.55	331,685.18
HONEYWELL INTERNATIONAL CORP NOTES DTD 10/30/2017 1.800% 10/30/2019	438516BQ8	200,000.00	A	A2	10/23/17	10/30/17	199,844.00	1.84	10.00	199,882.68	197,444.40
AMERICAN HONDA FINANCE DTD 11/16/2017 2.000% 11/13/2019	02665WBZ3	250,000.00	A+	A2	11/13/17	11/16/17	249,860.00	2.03	2,291.67	249,891.59	246,645.25
BB&T CORP (CALLABLE) NOTE DTD 12/08/2014 2.450% 01/15/2020	05531FAS2	725,000.00	A-	A2	01/31/17	02/03/17	732,227.53	2.10	5,230.07	729,146.38	718,626.53
JPMORGAN CHASE & CO (CALLABLE) DTD 01/23/2015 2.250% 01/23/2020	46625HKA7	725,000.00	A-	A3	05/10/17	05/15/17	726,935.75	2.15	4,440.63	726,242.42	716,701.65
MORGAN STANLEY CORP BONDS DTD 01/27/2015 2.650% 01/27/2020	61747YDW2	375,000.00	BBB+	A3	01/31/17	02/03/17	378,243.75	2.35	2,594.79	376,917.85	372,724.13
MICROSOFT CORP NOTES DTD 02/06/2017 1.850% 02/06/2020	594918BV5	350,000.00	AAA	Aaa	01/30/17	02/06/17	349,765.50	1.87	1,528.82	349,860.58	345,381.40
AMERICAN HONDA FINANCE DTD 02/16/2017 2.000% 02/14/2020	02665WBM2	340,000.00	A+	A2	02/13/17	02/16/17	339,517.20	2.05	1,454.44	339,708.47	334,663.70
AMERICAN EXPRESS CREDIT (CALLABLE) NOTE DTD 03/03/2017 2.200% 03/03/2020	0258M0EE5	440,000.00	A-	A2	02/28/17	03/03/17	439,542.40	2.24	1,559.56	439,715.99	434,452.48
WALT DISNEY COMPANY CORP NOTES DTD 03/06/2017 1.950% 03/04/2020	25468PDP8	140,000.00	A+	A2	03/01/17	03/06/17	139,963.60	1.96	432.25	139,977.32	137,792.34
HSBC USA INC NOTES DTD 03/05/2015 2.350% 03/05/2020	40428HPR7	245,000.00	A	A2	03/27/18	03/29/18	241,878.70	3.03	895.61	242,019.39	242,014.68
EXXON MOBIL (CALLABLE) CORP NOTE DTD 03/06/2015 1.912% 03/06/2020	30231GAG7	375,000.00	AA+	Aaa	08/14/17	08/15/17	376,901.25	1.71	1,095.42	376,364.51	369,992.63
JOHN DEERE CAPITAL CORP NOTES DTD 03/15/2017 2.200% 03/13/2020	24422ETQ2	305,000.00	A	A2	03/10/17	03/15/17	304,762.10	2.23	894.67	304,849.77	301,321.09
UNILEVER CAPITAL CORP BONDS DTD 05/05/2017 1.800% 05/05/2020	904764AV9	175,000.00	A+	A1	05/02/17	05/05/17	174,441.75	1.91	1,540.00	174,622.27	171,332.00



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<b>Corporate Note</b>											
INTEL CORP NOTES DTD 05/11/2017 1.850% 05/11/2020	458140AZ3	475,000.00	A+	A1	05/08/17	05/11/17	474,819.50	1.86	4,149.65	474,876.91	466,714.58
HOME DEPOT INC CORP NOTES DTD 06/05/2017 1.800% 06/05/2020	437076BQ4	345,000.00	A	A2	05/24/17	06/05/17	344,799.90	1.82	2,518.50	344,859.18	338,635.10
WALT DISNEY COMPANY CORP NOTES DTD 06/06/2017 1.800% 06/05/2020	25468PDU7	725,000.00	A+	A2	06/01/17	06/06/17	724,159.00	1.84	5,292.50	724,407.46	710,855.98
JOHN DEERE CAPITAL CORP NOTES DTD 06/22/2017 1.950% 06/22/2020	24422ETS8	150,000.00	A	A2	06/19/17	06/22/17	149,908.50	1.97	1,048.13	149,934.15	146,900.40
AMERICAN HONDA FINANCE CORP NOTES DTD 07/20/2017 1.950% 07/20/2020	02665WBT7	160,000.00	A+	A2	07/17/17	07/20/17	159,838.40	1.98	875.33	159,879.56	156,371.68
BNY MELLON CORP NOTE (CALLABLE) DTD 08/17/2015 2.600% 08/17/2020	06406HDD8	325,000.00	A	A1	02/16/18	02/21/18	323,404.25	2.81	1,736.94	323,525.67	322,389.60
CATERPILLAR FINL SERVICE NOTE DTD 09/07/2017 1.850% 09/04/2020	1491302A6	545,000.00	A	A3	09/05/17	09/07/17	544,542.20	1.88	1,596.40	544,639.28	530,984.24
CITIGROUP INC CORP NOTES DTD 10/26/2015 2.650% 10/26/2020	172967KB6	425,000.00	BBB+	Baa1	09/22/17	09/26/17	429,726.00	2.27	156.42	428,839.63	419,776.33
AMERICAN EXPRESS CO CORP (CALLABLE) NOTE DTD 10/30/2017 2.200% 10/30/2020	025816BP3	325,000.00	BBB+	A3	10/23/17	10/30/17	324,577.50	2.25	19.86	324,646.35	317,887.38
JOHNSON & JOHNSON CORP NOTE DTD 11/10/2017 1.950% 11/10/2020	478160CH5	155,000.00	AAA	Aaa	11/08/17	11/10/17	154,834.15	1.99	1,435.69	154,859.77	151,855.21
PACCAR FINANCIAL CORP NOTES DTD 11/13/2017 2.050% 11/13/2020	69371RN85	200,000.00	A+	A1	11/06/17	11/13/17	199,982.00	2.05	1,913.33	199,984.73	195,685.20
VISA INC (CALLABLE) CORP NOTES DTD 12/14/2015 2.200% 12/14/2020	92826CAB8	200,000.00	A+	A1	08/25/17	08/30/17	202,200.00	1.85	1,674.44	201,753.16	197,010.20
JOHN DEERE CAPITAL CORP NOTES DTD 01/08/2018 2.350% 01/08/2021	24422ETZ2	140,000.00	A	A2	01/03/18	01/08/18	139,927.20	2.37	1,032.69	139,934.59	137,515.00
IBM CORP CORP NOTES DTD 02/06/2018 2.650% 02/05/2021	44932HAG8	125,000.00	A+	A1	02/01/18	02/06/18	124,938.75	2.67	782.12	124,943.39	123,794.88



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Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
<b>Corporate Note</b>											
PACCAR FINANCIAL CORP NOTES DTD 02/27/2018 2.800% 03/01/2021	69371RN93	240,000.00	A+	A1	02/22/18	02/27/18	239,882.40	2.82	1,194.67	239,889.26	238,653.36
JOHN DEERE CAPITAL CORP NOTES DTD 03/13/2018 2.875% 03/12/2021	24422EUD9	375,000.00	A	A2	03/08/18	03/13/18	374,745.00	2.90	1,437.50	374,755.89	372,578.25
NATIONAL RURAL UTIL COOP DTD 02/26/2018 2.900% 03/15/2021	63743HER9	300,000.00	A	A2	02/21/18	02/26/18	299,667.00	2.94	1,570.83	299,686.97	297,613.80
UNILEVER CAPITAL CORP NOTES DTD 03/22/2018 2.750% 03/22/2021	904764AZ0	575,000.00	A+	A1	03/19/18	03/22/18	572,061.75	2.93	1,713.02	572,164.04	572,149.73
UNITED PARCEL SERVICE CORPORATE BOND DTD 11/14/2017 2.050% 04/01/2021	911312BP0	440,000.00	A+	A1	11/09/17	11/14/17	439,304.80	2.10	751.67	439,393.71	428,908.92
TOYOTA MOTOR CREDIT CORP CORP NOTES DTD 04/13/2018 2.950% 04/13/2021	89236TEU5	440,000.00	AA-	Aa3	04/10/18	04/13/18	439,824.00	2.96	649.00	439,826.82	438,332.40
BANK OF NEW YORK MELLON CORP (CALLABLE) DTD 02/19/2016 2.500% 04/15/2021	06406FAA1	375,000.00	A	A1	02/16/18	02/21/18	370,128.75	2.93	416.67	370,423.87	368,298.38
MORGAN STANLEY CORP NOTES DTD 04/21/2016 2.500% 04/21/2021	61746BEA0	350,000.00	BBB+	A3	02/13/18	02/15/18	344,120.00	3.06	243.06	344,500.19	342,017.90
BANK OF AMERICA CORP (CALLABLE) DTD 09/18/2017 2.328% 10/01/2021	06051GGS2	275,000.00	A-	A3	09/22/17	09/26/17	274,560.00	2.37	533.50	274,624.83	268,719.28
BANK OF AMERICA CORP (CALLABLE) DTD 09/18/2017 2.328% 10/01/2021	06051GGS2	450,000.00	A-	A3	09/13/17	09/18/17	450,000.00	2.33	873.00	450,000.00	439,722.45
<b>Security Type Sub-Total</b>		<b>19,035,000.00</b>					<b>19,030,038.23</b>	<b>2.07</b>	<b>79,270.66</b>	<b>19,025,889.39</b>	<b>18,779,857.58</b>
<b>Certificate of Deposit</b>											
NORDEA BANK FINLAND NY CD DTD 12/05/2016 1.760% 11/30/2018	65558LWA6	700,000.00	A-1+	P-1	12/01/16	12/05/16	700,000.00	1.74	5,201.78	700,000.00	699,248.90



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Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
<b>Certificate of Deposit</b>											
SVENSKA HANDELSBANKEN NY LT CD DTD 01/12/2017 1.890% 01/10/2019	86958JHB8	1,400,000.00	A-1+	P-1	01/10/17	01/12/17	1,400,000.00	1.91	8,158.50	1,400,000.00	1,393,439.60
BANK OF MONTREAL CHICAGO CERT DEPOS DTD 02/09/2017 1.880% 02/07/2019	06427KRC3	1,425,000.00	A-1	P-1	02/08/17	02/09/17	1,425,000.00	1.90	6,251.00	1,425,000.00	1,423,378.35
BANK OF NOVA SCOTIA HOUSTON LT CD DTD 04/06/2017 1.910% 04/05/2019	06417GUE6	1,425,000.00	A-1	P-1	04/05/17	04/06/17	1,425,000.00	1.91	1,965.71	1,425,000.00	1,417,165.35
SUMITOMO MITSUI BANK NY CD DTD 05/04/2017 2.050% 05/03/2019	86563YVNO	1,425,000.00	A	A1	05/03/17	05/04/17	1,425,000.00	2.05	14,525.10	1,425,000.00	1,420,092.30
SKANDINAV ENSKILDA BANKEN NY CD DTD 08/04/2017 1.840% 08/02/2019	83050FXT3	1,475,000.00	A+	Aa2	08/03/17	08/04/17	1,474,424.75	1.85	6,634.22	1,474,638.09	1,463,143.95
MUFG BANK LTD/NY CERT DEPOS DTD 09/27/2017 2.070% 09/25/2019	06539RGM3	750,000.00	A	A1	09/25/17	09/27/17	750,000.00	2.07	9,315.00	750,000.00	743,067.75
CREDIT SUISSE NEW YORK CERT DEPOS DTD 02/08/2018 2.670% 02/07/2020	22549LFR1	750,000.00	A	A1	02/07/18	02/08/18	750,000.00	2.67	4,616.88	750,000.00	752,004.75
NORDEA BANK AB NY CD DTD 02/22/2018 2.720% 02/20/2020	65590ASN7	750,000.00	AA-	Aa3	02/20/18	02/22/18	750,000.00	2.72	3,910.00	750,000.00	747,543.75
UBS AG STAMFORD CT LT CD DTD 03/06/2018 2.900% 03/02/2020	90275DHG8	750,000.00	A+	Aa3	03/02/18	03/06/18	750,000.00	2.93	3,383.33	750,000.00	754,811.25
CREDIT AGRICOLE CIB NY FLT CERT DEPOS DTD 04/10/2018 2.807% 04/10/2020	22532XHT8	750,000.00	A	A1	04/06/18	04/10/18	750,000.00	2.85	1,228.26	750,000.00	751,803.75
CANADIAN IMP BK COMM NY FLT CERT DEPOS DTD 04/10/2018 2.737% 04/10/2020	13606BVF0	750,000.00	A+	A1	04/06/18	04/10/18	750,000.00	2.78	1,197.64	750,000.00	750,138.00
WESTPAC BANKING CORP NY CD DTD 08/07/2017 2.050% 08/03/2020	96121T4A3	1,325,000.00	AA-	Aa3	08/03/17	08/07/17	1,325,000.00	2.05	6,337.92	1,325,000.00	1,307,286.08
SWEDBANK (NEW YORK) CERT DEPOS DTD 11/17/2017 2.270% 11/16/2020	87019U6D6	750,000.00	AA-	Aa2	11/16/17	11/17/17	750,000.00	2.30	7,803.13	750,000.00	736,195.50
<b>Security Type Sub-Total</b>		<b>14,425,000.00</b>					<b>14,424,424.75</b>	<b>2.18</b>	<b>80,528.47</b>	<b>14,424,638.09</b>	<b>14,359,319.28</b>



**Managed Account Detail of Securities Held**

For the Month Ending **April 30, 2018**

**CITY OF ANTIOCH, CA - 04380500**

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
<b>Asset-Backed Security / Collateralized Mortgage Obligation</b>											
CARMAX ABS 2016-3 A2 DTD 07/20/2016 1.170% 08/15/2019	14314EAB7	16,563.98	AAA	NR	07/14/16	07/20/16	16,562.63	1.18	8.61	16,563.45	16,559.63
FORD ABS 2015-C A3 DTD 09/22/2015 1.410% 02/15/2020	34530YAD5	119,610.26	AAA	Aaa	09/15/15	09/22/15	119,586.99	1.42	74.96	119,604.49	119,271.89
ALLY ABS 2016-3 A3 DTD 05/31/2016 1.440% 08/15/2020	02007LAC6	171,022.62	AAA	Aaa	05/24/16	05/31/16	171,006.01	1.44	109.45	171,014.02	170,170.29
HYUNDAI ABS 2016-A A3 DTD 03/30/2016 1.560% 09/15/2020	44930UAD8	135,513.77	AAA	Aaa	03/22/16	03/30/16	135,487.48	1.57	93.96	135,500.94	134,776.09
TOYOTA ABS 2017-B A3 DTD 05/17/2017 1.760% 07/15/2021	89190BAD0	725,000.00	AAA	Aaa	05/09/17	05/17/17	724,944.39	1.76	567.11	724,956.78	715,027.12
ALLY ABS 2017-3 A3 DTD 05/24/2017 1.740% 09/15/2021	02007EAE8	165,000.00	AAA	Aaa	05/16/17	05/24/17	164,982.79	1.96	127.60	164,986.72	162,830.28
CCCIT 2017-A9 A9 DTD 10/02/2017 1.800% 09/20/2021	17305EGH2	375,000.00	AAA	NR	09/25/17	10/02/17	374,972.06	1.80	768.75	374,976.30	370,175.74
CITIBANK ABS 2017-A3 A3 DTD 04/11/2017 1.920% 04/07/2022	17305EGB5	375,000.00	AAA	NR	05/15/17	05/22/17	376,001.25	1.82	480.00	375,849.42	368,612.85
HART 2018-A A3 DTD 04/18/2018 2.790% 07/15/2022	44891KAD7	120,000.00	AAA	Aaa	04/10/18	04/18/18	119,981.93	2.80	120.90	119,982.07	119,622.70
AMXCA 2018-1 A DTD 03/21/2018 2.670% 10/17/2022	02582JHQ6	615,000.00	NR	Aaa	03/14/18	03/21/18	614,928.60	2.68	729.80	614,930.28	613,636.55
<b>Security Type Sub-Total</b>		<b>2,817,710.63</b>					<b>2,818,454.13</b>	<b>1.99</b>	<b>3,081.14</b>	<b>2,818,364.47</b>	<b>2,790,683.14</b>
<b>Managed Account Sub-Total</b>		<b>74,136,151.59</b>					<b>74,089,196.57</b>	<b>1.81</b>	<b>289,005.06</b>	<b>74,089,727.75</b>	<b>73,108,075.48</b>
<b>Securities Sub-Total</b>		<b>\$74,136,151.59</b>					<b>\$74,089,196.57</b>	<b>1.81%</b>	<b>\$289,005.06</b>	<b>\$74,089,727.75</b>	<b>\$73,108,075.48</b>
<b>Accrued Interest</b>											<b>\$289,005.06</b>
<b>Total Investments</b>											<b>\$73,397,080.54</b>



Managed Account Security Transactions & Interest

For the Month Ending April 30, 2018

CITY OF ANTIOCH, CA - 04380500

Transaction Type	Trade	Settle	Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L Cost	Realized G/L Amort Cost	Sale Method
<b>BUY</b>											
	04/06/18	04/10/18	CANADIAN IMP BK COMM NY FLT CERT DEPOS DTD 04/10/2018 2.737% 04/10/2020	13606BVF0	750,000.00	(750,000.00)	0.00	(750,000.00)			
	04/06/18	04/10/18	CREDIT AGRICOLE CIB NY FLT CERT DEPOS DTD 04/10/2018 2.807% 04/10/2020	22532XHT8	750,000.00	(750,000.00)	0.00	(750,000.00)			
	04/10/18	04/13/18	TOYOTA MOTOR CREDIT CORP CORP NOTES DTD 04/13/2018 2.950% 04/13/2021	89236TEU5	440,000.00	(439,824.00)	0.00	(439,824.00)			
	04/10/18	04/18/18	HART 2018-A A3 DTD 04/18/2018 2.790% 07/15/2022	44891KAD7	120,000.00	(119,981.93)	0.00	(119,981.93)			
	04/11/18	04/30/18	FNA 2018-M5 A2 DTD 04/01/2018 3.560% 09/25/2021	3136B1XP4	500,000.00	(509,945.50)	(1,433.89)	(511,379.39)			
	04/12/18	04/19/18	INTER-AMERICAN DEVELOPMENT BANK NOTE DTD 04/19/2018 2.625% 04/19/2021	4581X0DB1	845,000.00	(843,141.00)	0.00	(843,141.00)			
	04/18/18	04/25/18	CA ST TXBL GO BONDS DTD 04/25/2018 2.800% 04/01/2021	13063DGA0	845,000.00	(845,033.80)	0.00	(845,033.80)			
<b>Transaction Type Sub-Total</b>					<b>4,250,000.00</b>	<b>(4,257,926.23)</b>	<b>(1,433.89)</b>	<b>(4,259,360.12)</b>			
<b>INTEREST</b>											
	04/01/18	04/01/18	BANK OF AMERICA CORP (CALLABLE) DTD 09/18/2017 2.328% 10/01/2021	06051GGS2	275,000.00	0.00	3,432.18	3,432.18			
	04/01/18	04/01/18	UNITED PARCEL SERVICE CORPORATE BOND DTD 11/14/2017 2.050% 04/01/2021	911312BP0	440,000.00	0.00	3,432.61	3,432.61			
	04/01/18	04/01/18	BANK OF AMERICA CORP (CALLABLE) DTD 09/18/2017 2.328% 10/01/2021	06051GGS2	450,000.00	0.00	5,616.30	5,616.30			
	04/01/18	04/25/18	FNMA SERIES 2015-M7 ASQ2 DTD 04/01/2015 1.550% 04/01/2018	3136ANJY4	1,873.14	0.00	2.42	2.42			
	04/01/18	04/25/18	FNMA SERIES 2016-M9 ASQ2 DTD 06/01/2016 1.785% 06/01/2019	3136ASPX8	144,148.60	0.00	228.21	228.21			
	04/01/18	04/25/18	FNMA SERIES 2015-M15 ASQ2 DTD 11/01/2015 1.898% 01/01/2019	3136AOSW1	94,331.30	0.00	199.48	199.48			



**Managed Account Security Transactions & Interest**

For the Month Ending **April 30, 2018**

**CITY OF ANTIOCH, CA - 04380500**

Transaction Type	Trade	Settle	Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L Cost	Realized G/L Amort Cost	Sale Method
<b>INTEREST</b>											
	04/01/18	04/25/18	FANNIE MAE SERIES 2015-M13 ASQ2 DTD 10/01/2015 1.646% 09/01/2019	3136AODQ0	245,653.34	0.00	363.84	363.84			
	04/04/18	04/04/18	PEPSICO, INC CORP NOTES DTD 10/06/2016 1.350% 10/04/2019	713448DJ4	160,000.00	0.00	1,080.00	1,080.00			
	04/05/18	04/05/18	BANK OF NOVA SCOTIA HOUSTON LT CD DTD 04/06/2017 1.910% 04/05/2019	06417GUE6	1,425,000.00	0.00	13,759.96	13,759.96			
	04/07/18	04/07/18	CITIBANK ABS 2017-A3 A3 DTD 04/11/2017 1.920% 04/07/2022	17305EGB5	375,000.00	0.00	3,600.00	3,600.00			
	04/09/18	04/09/18	WAL-MART STORES INC CORP NOTE DTD 10/20/2017 1.750% 10/09/2019	931142DY6	335,000.00	0.00	2,752.12	2,752.12			
	04/15/18	04/15/18	BANK OF AMERICA ABS 2015-A2 A DTD 04/29/2015 1.360% 09/15/2020	05522RCU0	495,000.00	0.00	561.00	561.00			
	04/15/18	04/15/18	TOYOTA ABS 2017-B A3 DTD 05/17/2017 1.760% 07/15/2021	89190BAD0	725,000.00	0.00	1,063.33	1,063.33			
	04/15/18	04/15/18	HYUNDAI ABS 2016-A A3 DTD 03/30/2016 1.560% 09/15/2020	44930UAD8	140,000.00	0.00	182.00	182.00			
	04/15/18	04/15/18	BANK OF NEW YORK MELLON CORP (CALLABLE) DTD 02/19/2016 2.500% 04/15/2021	06406FAA1	375,000.00	0.00	4,687.50	4,687.50			
	04/15/18	04/15/18	FREDDIE MAC NOTES DTD 03/21/2016 1.125% 04/15/2019	3137EADZ9	525,000.00	0.00	2,953.13	2,953.13			
	04/15/18	04/15/18	ALLY ABS 2016-3 A3 DTD 05/31/2016 1.440% 08/15/2020	02007LAC6	188,464.50	0.00	226.16	226.16			
	04/15/18	04/15/18	FORD ABS 2015-C A3 DTD 09/22/2015 1.410% 02/15/2020	34530YAD5	140,019.47	0.00	164.52	164.52			
	04/15/18	04/15/18	CARMAX ABS 2016-3 A2 DTD 07/20/2016 1.170% 08/15/2019	14314EAB7	55,164.18	0.00	53.79	53.79			
	04/15/18	04/15/18	FREDDIE MAC NOTES DTD 03/21/2016 1.125% 04/15/2019	3137EADZ9	375,000.00	0.00	2,109.38	2,109.38			
	04/15/18	04/15/18	ALLY ABS 2017-3 A3 DTD 05/24/2017 1.740% 09/15/2021	02007EAE8	165,000.00	0.00	239.25	239.25			
	04/15/18	04/15/18	AMXCA 2018-1 A DTD 03/21/2018 2.670% 10/17/2022	02582JHO6	615,000.00	0.00	1,094.70	1,094.70			



**Managed Account Security Transactions & Interest**

For the Month Ending **April 30, 2018**

CITY OF ANTIOCH, CA - 04380500

Transaction Type	Trade	Settle	Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L Cost	Realized G/L Amort Cost	Sale Method
<b>INTEREST</b>											
04/21/18	04/21/18		MORGAN STANLEY CORP NOTES DTD 04/21/2016 2.500% 04/21/2021	61746BEA0	350,000.00	0.00	4,375.00	4,375.00			
04/22/18	04/22/18		WELLS FARGO & COMPANY CORP NOTE DTD 04/22/2014 2.125% 04/22/2019	94974BFU9	725,000.00	0.00	7,703.13	7,703.13			
04/25/18	04/25/18		GOLDMAN SACHS GRP INC CORP NT (CALLABLE) DTD 04/25/2016 2.000% 04/25/2019	38141GVT8	625,000.00	0.00	6,250.00	6,250.00			
04/25/18	04/25/18		GOLDMAN SACHS GRP INC CORP NT (CALLABLE) DTD 04/25/2016 2.000% 04/25/2019	38141GVT8	100,000.00	0.00	1,000.00	1,000.00			
04/26/18	04/26/18		CITIGROUP INC CORP NOTES DTD 10/26/2015 2.650% 10/26/2020	172967KB6	425,000.00	0.00	5,631.25	5,631.25			
04/30/18	04/30/18		HONEYWELL INTERNATIONAL CORP NOTES DTD 10/30/2017 1.800% 10/30/2019	438516B08	200,000.00	0.00	1,800.00	1,800.00			
04/30/18	04/30/18		AMERICAN EXPRESS CO CORP (CALLABLE) NOTE DTD 10/30/2017 2.200% 10/30/2020	025816BP3	325,000.00	0.00	3,575.00	3,575.00			
04/30/18	04/30/18		US TREASURY NOTES DTD 04/30/2014 1.625% 04/30/2019	912828D23	1,080,000.00	0.00	8,775.00	8,775.00			
04/30/18	04/30/18		US TREASURY NOTES DTD 04/30/2015 1.375% 04/30/2020	912828K58	1,250,000.00	0.00	8,593.75	8,593.75			
04/30/18	04/30/18		US TREASURY NOTES DTD 10/31/2015 1.375% 10/31/2020	912828L99	200,000.00	0.00	1,375.00	1,375.00			
04/30/18	04/30/18		US TREASURY NOTES DTD 04/30/2015 1.375% 04/30/2020	912828K58	1,025,000.00	0.00	7,046.88	7,046.88			
04/30/18	04/30/18		US TREASURY NOTES DTD 04/30/2015 1.375% 04/30/2020	912828K58	2,000,000.00	0.00	13,750.00	13,750.00			
<b>Transaction Type Sub-Total</b>					<b>16,049,654.53</b>	<b>0.00</b>	<b>117,676.89</b>	<b>117,676.89</b>			
<b>MATURITY</b>											
04/01/18	04/01/18		FNMA SERIES 2015-M7 ASQ2 DTD 04/01/2015 1.550% 04/01/2018	3136ANJY4	1,873.14	1,873.14	0.00	1,873.14	(18.73)	0.00	





**Managed Account Security Transactions & Interest**

For the Month Ending **April 30, 2018**

**CITY OF ANTIOCH, CA - 04380500**

Transaction Type	Trade	Settle	Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L Cost	Realized G/L Amort Cost	Sale Method
<b>Transaction Type Sub-Total</b>					<b>1,873.14</b>	<b>1,873.14</b>	<b>0.00</b>	<b>1,873.14</b>	<b>(18.73)</b>	<b>0.00</b>	
<b>PAYDOWNS</b>											
04/01/18	04/25/18		FANNIE MAE SERIES 2015-M13 ASQ2 DTD 10/01/2015 1.646% 09/01/2019	3136AQDQ0	3,607.10	3,607.10	0.00	3,607.10	(36.12)	0.00	
04/01/18	04/25/18		FNMA SERIES 2015-M15 ASQ2 DTD 11/01/2015 1.898% 01/01/2019	3136AOSW1	19,775.49	19,775.49	0.00	19,775.49	(197.75)	0.00	
04/01/18	04/25/18		FNMA SERIES 2016-M9 ASQ2 DTD 06/01/2016 1.785% 06/01/2019	3136ASPX8	17,309.69	17,309.69	0.00	17,309.69	(173.09)	0.00	
04/15/18	04/15/18		FORD ABS 2015-C A3 DTD 09/22/2015 1.410% 02/15/2020	34530YAD5	20,409.21	20,409.21	0.00	20,409.21	3.97	0.00	
04/15/18	04/15/18		ALLY ABS 2016-3 A3 DTD 05/31/2016 1.440% 08/15/2020	02007LAC6	17,441.88	17,441.88	0.00	17,441.88	1.69	0.00	
04/15/18	04/15/18		BANK OF AMERICA ABS 2015-A2 A DTD 04/29/2015 1.360% 09/15/2020	05522RCU0	495,000.00	495,000.00	0.00	495,000.00	(715.43)	0.00	
04/15/18	04/15/18		CARMAX ABS 2016-3 A2 DTD 07/20/2016 1.170% 08/15/2019	14314EAB7	38,600.20	38,600.20	0.00	38,600.20	3.15	0.00	
04/15/18	04/15/18		HYUNDAI ABS 2016-A A3 DTD 03/30/2016 1.560% 09/15/2020	44930UAD8	4,486.23	4,486.23	0.00	4,486.23	0.87	0.00	
<b>Transaction Type Sub-Total</b>					<b>616,629.80</b>	<b>616,629.80</b>	<b>0.00</b>	<b>616,629.80</b>	<b>(1,112.71)</b>	<b>0.00</b>	
<b>SELL</b>											
04/06/18	04/10/18		CANADIAN IMPERIAL BANK NY CD DTD 12/05/2016 1.760% 11/30/2018	13606A5Z7	1,450,000.00	1,441,856.80	9,215.56	1,451,072.36	(7,012.20)	(7,778.16)	FIFO
04/10/18	04/13/18		TOYOTA MOTOR CREDIT CORP NOTES DTD 02/19/2016 1.700% 02/19/2019	89236TCU7	450,000.00	447,151.50	1,147.50	448,299.00	(2,794.50)	(2,832.93)	FIFO
04/12/18	04/19/18		FREDDIE MAC NOTES DTD 03/21/2016 1.125% 04/15/2019	3137EAD29	450,000.00	445,288.50	56.25	445,344.75	(5,058.00)	(4,832.48)	FIFO
04/16/18	04/19/18		US TREASURY NOTES DTD 03/31/2014 1.625% 03/31/2019	912828C65	275,000.00	273,582.03	231.98	273,814.01	(6,187.50)	(2,905.55)	FIFO
04/18/18	04/25/18		US TREASURY NOTES DTD 04/30/2014 1.625% 04/30/2019	912828D23	400,000.00	397,546.88	3,160.22	400,707.10	(7,921.87)	(4,723.12)	FIFO
04/18/18	04/25/18		FREDDIE MAC NOTES DTD 03/21/2016 1.125% 04/15/2019	3137EAD29	75,000.00	74,181.75	23.44	74,205.19	(876.00)	(838.07)	FIFO



**Managed Account Security Transactions & Interest**

For the Month Ending **April 30, 2018**

CITY OF ANTIOCH, CA - 04380500

Transaction Type		Security Description	CUSIP	Par	Principal Proceeds	Accrued Interest	Total	Realized G/L Cost	Realized G/L Amort Cost	Sale Method
Trade	Settle									
<b>SELL</b>										
04/18/18	04/25/18	FREDDIE MAC NOTES DTD 03/21/2016 1.125% 04/15/2019	3137EADZ9	375,000.00	370,908.75	117.19	371,025.94	(6,408.75)	(4,942.87)	FIFO
<b>Transaction Type Sub-Total</b>				<b>3,475,000.00</b>	<b>3,450,516.21</b>	<b>13,952.14</b>	<b>3,464,468.35</b>	<b>(36,258.82)</b>	<b>(28,853.18)</b>	
<b>Managed Account Sub-Total</b>					<b>(188,907.08)</b>	<b>130,195.14</b>	<b>(58,711.94)</b>	<b>(37,390.26)</b>	<b>(28,853.18)</b>	
<b>Total Security Transactions</b>					<b>(\$188,907.08)</b>	<b>\$130,195.14</b>	<b>(\$58,711.94)</b>	<b>(\$37,390.26)</b>	<b>(\$28,853.18)</b>	



## STAFF REPORT TO THE CITY COUNCIL

**DATE:** Regular Meeting of May 22, 2018

**TO:** Honorable Mayor and Members of the City Council

**SUBMITTED BY:** Dawn Merchant, Finance Director *DM*

**SUBJECT:** Resolution Approving Award of Print and Mail Services for Water Utility Bills

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### **RECOMMENDED ACTION**

It is recommended that the City Council adopt a resolution approving award of print and mail services of water utility bills to InfoSend for a three year term with an option of renewing for two years.

### **STRATEGIC PURPOSE**

This action falls under Strategic Plan Long Term Goal O: Achieve and maintain financial stability and transparency.

### **FISCAL IMPACT**

The three year projected cost of the contract is \$510,390 and will be paid for out of the Water and Sewer Enterprise funds. An estimated cost for these services is already included in the FY2018-19 budget.

### **DISCUSSION**

In 2013, the City Council approved entering into a print and mail services contract for the printing and mailing of the City's utility bills with InfoSend. The current contract expires June 30, 2018. The City of Antioch generates approximately 28,000 water utility bills per month.

A request for quotation (RFQ) was sent out on March 20, 2018 due on April 9, 2018. The RFQ requested all respondents to provide costing of the three year contract term with a pricing scenario for a two-year period from July 1, 2018 through June 30, 2020 printing and mailing bills using the City's existing paper bill stock contract and then the cost using an electronic bill overlay format starting July 1, 2020 once the City's contract for paper bill stock expires.

Four service providers responded to the RFQ. Original respondents were: InfoSend, ACE Printing & Mailing, Mailstream Inc. and Moonlight BPO. Finance staff reviewed and analyzed all proposals. The selection criterion was not solely cost based. Responsiveness to all required quotation requirements; overall cost; ease and timeliness of conversion; depth of services and support; technical and online capability; and references were all considered.

**E**

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Agenda Item #

Based upon the review, InfoSend will provide the required services at the most cost effective price as the lowest bidder did not respond to all elements of the RFQ and only InfoSend provided a lower cost of processing for the bill overlay option starting in July 2020. The City has been very happy with InfoSend's services since inception of the prior contract. The three year contract cost is estimated to be \$510,390 (which includes postage cost). The per item cost (as outlined in Attachment A and Exhibit A) will be fixed for the contract term, but the actual monthly costs will fluctuate based on the actual per item count processed. The costs will be paid out of the Water and Sewer Enterprise Funds. It is also important to note that when the City switches to an electronic bill overlay format instead of paper bill stock provided to InfoSend, we will realize a \$4,608 savings per year in the paper costs for the bills.

### **Attachments**

- A. Bid Tabulation
- B. Resolution
  - 1. Exhibit A to Resolution – InfoSend Pricing Sheet

## BID TABULATION - OUTSOURCE PRINT / MAIL RFP DUE 4/9/2018

Vendor	ACE PRINTING & MAILING		INFOSEND		MOONLIGHT	MAILSTREAM
Location	Berlin, MD		Anaheim, CA		Bend, OR	Concord, CA
	Quantity	Existing Bill Stock Only- No Bill Overlay Cost Provided	Cost on Existing City Bill Stock 7/2018-6/2020	Cost Using Bill Overlay 7/2020-6/2021	Existing Bill Stock & Bill Overlay	Existing Bill Stock Only- No Bill Overlay Cost Provided
Programming, testing and implementation		\$0.00	\$0.00	\$0.00	\$0.00 up to 10 hours	\$800 ONE TIME
Set up fees		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Bulk permit costs		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Warehousing of bill stock, envelopes		\$0.00	\$0.00	\$0.00	\$0.00	\$18.50 PER PALLET
Shipping costs		AT COST IF NEEDED	AT COST IF NEEDED	AT COST IF NEEDED	AT COST IF NEEDED	\$0.00
changes after initial		\$150.00 HR	\$150.00 HR	\$150.00 HR	\$95.00 HR	\$119.00 HR
<b>Service Fees Regular Bills</b>						
File transmission		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Data processing		\$0.00	\$0.00	\$0.00	\$0.02 PER ITEM	\$340.00 PER MONTH
Bill printing, one color black - we currently use pre printed, two sided water bill stock	28,000/mo	\$0.044 PER ITEM	\$0.059 PER ITEM	\$0.052 PER ITEM	\$0.02 PER ITEM	\$0.038 PER ITEM
Sorting / Folding / inserting	28,000/mo	\$0.0000	\$0.0000	\$0.0000	\$0.03 PER ITEM	\$0.028 PER ITEM
Mail preparation	28,000/mo	\$0.0000	\$0.0000	\$0.0000	\$0.0000	\$0.013 PER ITEM
Delivery to USPS	28,000/mo	\$0.0000	\$0.0000	\$0.0000	\$0.0000	\$0.0000
<b>Total per item cost</b>		<b>\$0.044</b>	<b>\$0.059</b>	<b>\$0.052</b>	<b>\$0.070</b>	<b>\$0.079</b>
<b>Monthly cost regular bills</b>		<b>\$1,232.00</b>	<b>\$1,652.00</b>	<b>\$1,456.00</b>	<b>\$1,960.00</b>	<b>\$2,552.00</b>
<b>Service Fees Delinquent Bills</b>						
File transmission		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Data processing		\$0.00	\$0.00	\$0.00	\$0.02 PER ITEM	\$120.00 PER MONTH
Bill printing, black - we currently use pre printed, two sided water bill stock	875/wk	\$0.045 PER ITEM	\$0.059 PER ITEM	\$0.052 PER ITEM	\$0.02 PER ITEM	\$245.00 PER MONTH
Sorting / Folding / inserting	875/wk	\$0.00	\$0.00	\$0.00	\$0.025 PER ITEM	\$90.00 PER MONTH
Mail preparation	875/wk	\$0.00	\$0.00	\$0.00	\$0.0000	\$60.00 PER MONTH
Delivery to USPS	875/wk	\$0.00	\$0.00	\$0.00	\$0.0000	\$0.0000
<b>Total per item cost</b>		<b>\$0.045</b>	<b>\$0.059</b>	<b>\$0.052</b>	<b>\$0.065</b>	<b>PER MONTH ABOVE</b>
<b>Monthly Cost delinquent bills</b>		<b>\$157.50</b>	<b>\$206.50</b>	<b>\$182.00</b>	<b>\$227.50</b>	<b>\$515.000</b>
<b>Service Fees Final Closed Account Bills</b>						
File transmission		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Data processing		\$0.00	\$0.00	\$0.00	\$0.02 PER ITEM	\$120.00 PER MONTH
Bill printing, black - we currently use pre printed, two sided water bill stock	150/wk	\$0.045 PER ITEM	\$0.059 PER ITEM	\$0.052 PER ITEM	\$0.02 PER ITEM	\$142.00 PER MONTH
Sorting / Folding / inserting	150/wk	\$0.00	\$0.00	\$0.00	\$0.025 PER ITEM	\$90.00 PER MONTH
Mail preparation	150/wk	\$0.00	\$0.00	\$0.00	\$0.0000	\$60.00 PER MONTH
Delivery to USPS	150/wk	\$0.00	\$0.00	\$0.00	\$0.0000	\$0.0000
<b>Total per item cost</b>		<b>\$0.045</b>	<b>\$0.059</b>	<b>\$0.052</b>	<b>\$0.065</b>	<b>PER MONTH ABOVE</b>
<b>Monthly cost final bills</b>		<b>\$27.00</b>	<b>\$35.40</b>	<b>\$31.20</b>	<b>\$39.00</b>	<b>\$412.00</b>
<b>TOTAL MONTHLY COST TO OUTSOURCE</b>						
POSTAGE RATE		\$0.378 PER ITEM	\$0.375 PER ITEM	\$0.375 PER ITEM	\$0.42 PER ITEM AVG	\$0.378 PER ITEM
ESTIMATED MOTHLY POSTAGE COST	32,100/mo	\$12,133.80	\$12,037.50	\$12,037.50	\$13,482.00	\$12,133.80
ONE TIME FEES		\$0.00	\$0.00	\$0.00	\$0.00	\$800.00
MINIMUM DAILY FILE CHARGE FEE		\$0.00	\$0.00	\$0.00	\$150.00	\$0.00
MINIMUM MONTHLY COST TO ARCHIVE		\$32.10	\$321.00	\$321.00	\$100.00	\$0.00
<b>Total Annual Cost with Addl Fees 7/1/18-6/30/20</b>		<b>\$162,988.80</b>	<b>\$171,028.80</b>	<b>\$0.00</b>	<b>\$225,702.00</b>	<b>\$187,353.60</b>
<b>Total Annual Cost with Addl Fees 7/1/20-6/30/21</b>		<b>\$162,988.80</b>	<b>\$0.00</b>	<b>\$168,332.40</b>	<b>\$225,702.00</b>	<b>\$187,353.60</b>
<b>TOTAL ESTIMATED 3 YEAR CONTRACT COST</b>						
		\$488,966.40	\$510,390.00	\$510,390.00	\$677,106.00	\$562,860.80

**RESOLUTION NO. 2018/**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH APPROVING  
AWARD OF PRINT AND MAIL SERVICES OF UTILITY BILLS TO INFOSEND**

**WHEREAS**, the City currently outsources the printing and mailing of its water utility bills; and

**WHEREAS**, the current contract for services expires June 30, 2018; and

**WHEREAS**, the City issued a Request for Quotation in March 2018 and after consideration of all bids received recommends approval of award to InfoSend for the fees as proposed in Exhibit A for a term of three years with the option to extend for an additional two years; and

**NOW THEREFORE, BE IT RESOLVED** by the City Council of the City of Antioch hereby approves award of Print and Mail Services of the City's utility bills to InfoSend for a term of three years with an option to extend for an additional two years.

\* \* \* \* \*

**I HEREBY CERTIFY** that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 22nd day of May 2018, by the following vote:

AYES:

ABSENT:

NOES:

---

ARNE SIMONSEN, CMC  
CITY CLERK OF THE CITY OF ANTIOCH

## InfoSend Per Item Pricing Sheet - Print and Mail Services

		INFOSEND Anaheim, CA	
		Cost on Existing City Bill Stock	Cost Using Bill Overlay
		7/2018-6/2020	7/2020-6/2021
	Quantity		
Programming, testing and implementation		\$0.00	\$0.00
Set up fees		\$0.00	\$0.00
Bulk permit costs		\$0.00	\$0.00
Warehousing of bill stock, envelopes		\$0.00	\$0.00
Shipping costs		AT COST IF NEEDED	AT COST IF NEEDED
implementaion		\$150.00 HR	\$150.00 HR
<b>Service Fees Regular Bills</b>			
File transmission		\$0.00	\$0.00
Data processing		\$0.00	\$0.00
Bill printing, one color black - we currently use pre printed, two sided water bill stock	28,000/mo	\$0.059 PER ITEM	\$0.052 PER ITEM
Sorting / Folding / inserting	28,000/mo	\$0.0000	\$0.0000
Mail preparation	28,000/mo	\$0.0000	\$0.0000
Delivery to USPS	28,000/mo	\$0.0000	\$0.0000
<b>Total per item cost</b>		<b>\$0.059</b>	<b>\$0.052</b>
<b>Monthly cost regular bills</b>		<b>\$1,652.00</b>	<b>\$1,456.00</b>
<b>Service Fees Delinquent Bills</b>			
File transmission		\$0.00	\$0.00
Data processing		\$0.00	\$0.00
Bill printing, black - we currently use pre printed, two sided water bill stock	875/wk	\$0.059 PER ITEM	\$0.052 PER ITEM
Sorting / Folding / inserting	875/wk	\$0.00	\$0.00
Mail preparation	875/wk	\$0.00	\$0.00
Delivery to USPS	875/wk	\$0.00	\$0.00
<b>Total per item cost</b>		<b>\$0.059</b>	<b>\$0.052</b>
<b>Monthly Cost delinquent bills</b>		<b>\$206.50</b>	<b>\$182.00</b>
<b>Service Fees Final Closed Account Bills</b>			
File transmission		\$0.00	\$0.00
Data processing		\$0.00	\$0.00
Bill printing, black - we currently use pre printed, two sided water bill stock	150/wk	\$0.059 PER ITEM	\$0.052 PER ITEM
Sorting / Folding / inserting	150/wk	\$0.00	\$0.00
Mail preparation	150/wk	\$0.00	\$0.00
Delivery to USPS	150/wk	\$0.00	\$0.00
<b>Total per item cost</b>		<b>\$0.059</b>	<b>\$0.052</b>
<b>Monthly cost final bills</b>		<b>\$35.40</b>	<b>\$31.20</b>
<b>TOTAL MONTHLY COST TO OUTSOURCE</b>		<b>\$1,893.90</b>	<b>\$1,669.20</b>
POSTAGE RATE		\$0.375 PER ITEM	\$0.375 PER ITEM
ESTIMATED MOTHLY POSTAGE COST	32,100/mo	\$12,037.50	\$12,037.50
ONE TIME FEES		\$0.00	\$0.00
MINIMUM DAILY FILE CHARGE FEE		\$0.00	\$0.00
MINIMUM MONTHLY COST TO ARCHIVE		\$321.00	\$321.00
<b>Total Annual Cost with Addl Fees 7/1/18- 6/30/20</b>		<b>\$171,028.80</b>	<b>\$0.00</b>
<b>Total Annual Cost with Addl Fees 7/1/20- 6/30/21</b>		<b>\$0.00</b>	<b>\$168,332.40</b>
<b>TOTAL ESTIMATED 3 YEAR CONTRACT COST</b>			<b>\$510,390.00</b>



## STAFF REPORT TO THE CITY COUNCIL

**DATE:** Regular Meeting of May 22, 2018

**TO:** Honorable Mayor and Members of the City Council

**SUBMITTED BY:** Dawn Merchant, Finance Director *DM*

**SUBJECT:** Resolution Establishing the Appropriations Limit for the 2018-19 Fiscal Year

---

### **RECOMMENDED ACTION**

It is recommended that the City Council adopt the resolution establishing the appropriations limit for the 2018-19 Fiscal Year pursuant to California Constitution Article XIII B.

### **STRATEGIC PURPOSE**

This action falls under Strategic Plan Long Term Goal N: Financial Services. This action is required to comply with state law and ensure the City is financially stable by not exceeding allowed appropriations.

### **FISCAL IMPACT**

The attached resolution establishes a maximum limitation of appropriations of \$132,621,846, which the City cannot exceed. This does not mean the City has revenue sources to meet such a level of appropriation. The City's 2018-19 General Fund budget appropriations subject to this limit are approximately \$73.9 million below this legal limit.

### **DISCUSSION**

The passage of Proposition 4 in November 1979 amended the California Constitution and set appropriations limits for cities. The State-implemented legislation requires cities to annually adopt a resolution establishing the appropriations limit on spending by cities of funds from proceeds of taxes.

#### **Analysis**

Statistical information for calculating the City of Antioch's appropriation limit is as follows:

2017-18 Appropriations Limit - \$127,032,420  
Per Capita Personal Income - percent increase over previous year – 3.67%  
Population Change - percent increase from previous year .70%

Based on the above statistics, the City of Antioch's appropriations limit for 2018-19 is \$132,621,846.

Attachment B provides calculations for current and previous years.

**F**

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Agenda Item #



Attachment B provides calculations for current and previous years.

**ATTACHMENTS**

- A. Resolution Setting the Appropriations Limit for the 2018-19 Fiscal Year
- B. Calculations for Current and Previous Years
- C. Letter from the State Department of Finance dated May 2018

**RESOLUTION NO. 2018/\*\***

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH  
SETTING THE APPROPRIATIONS LIMIT FOR FISCAL YEAR 2018-19 AND  
SELECTING THE CALIFORNIA PER CAPITA PERSONAL INCOME AND  
THE STATE DEPARTMENT OF FINANCE POPULATION GROWTH  
FACTORS FOR FISCAL YEAR 2018-19**

**WHEREAS**, Article XIII B of the California Constitution (Proposition 4) establishes expenditure limits for cities;

**WHEREAS**, State implementing legislation requires cities to annually adopt a resolution establishing its appropriations limit for the following fiscal year; and

**WHEREAS**, the Director of Finance has made the calculations specified in said law, and concludes that the appropriations limit is the sum of \$132,621,846.

**WHEREAS**, pursuant to said law, this agenda item has been made available to the public for two weeks prior to the date of adoption of this resolution.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Antioch selects the California per capita personal income cost of living growth factor for Fiscal Year 2018-19, selects the population percent change certified by the State Department of Finance for Fiscal Year 2018-19, and establishes the appropriations limit for the Fiscal Year 2018-19 as \$132,621,846.

\* \* \* \* \*

The foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof held on May 22, 2018, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

---

**ARNE SIMONSEN, CMC  
CITY CLERK OF THE CITY OF ANTIOCH**

**CITY OF ANTIOCH  
APPROPRIATION LIMIT  
APPLICATION OF REVISED RATES**

**ATTACHMENT B**

Base Year = 1986/87 - \$20,840,418

Year	New Rate		Calculated Limit		Year	New Rate		Calculated Limit
96/97	1.0467 <u>1.0213 x</u> 1.0690	42,973,104 =	45,938,248		2008/09	1.0429 <u>1.0068 x</u> 1.0499	89,049,489 =	93,493,058
97/98	1.0467 <u>1.0214 x</u> 1.0691	45,938,248 =	49,112,581		2009/10	1.0062 <u>1.0096 x</u> 1.0159	93,493,058 =	94,979,598
98/99	1.0415 <u>1.0267 x</u> 1.0693	49,112,581 =	52,516,083		2010/11	0.9746 <u>1.0128</u> 0.9871	94,979,598 =	93,754,361
99/00	1.0453 <u>1.0218 x</u> 1.0681	52,516,083 =	56,092,428		2011/12	1.0251 <u>1.0081 x</u> 1.0334	93,754,361 =	96,885,757
2000/01	1.0491 <u>1.0269 x</u> 1.0773	56,092,428 =	60,428,373		2012/13	1.0377 <u>1.0075 x</u> 1.0455	96,885,757 =	101,294,059
2001/02	1.0782 <u>1.0280 x</u> 1.1084	60,428,373 =	66,978,809		2013/14	1.0512 <u>1.0112 x</u> 1.0630	101,294,059 =	107,675,585
2002/03	0.9873 <u>1.0384 x</u> 1.0252	66,978,809 =	68,666,675		2014/15	0.9977 <u>1.0112 x</u> 1.0089	107,675,585 =	108,633,898
2003/04	1.0231 <u>1.0276 x</u> 1.0513	68,666,675 =	72,189,275		2015/16	1.0382 <u>1.0151 x</u> 1.0539	108,633,898 =	114,489,265
2004/05	1.0328 <u>1.0154 x</u> 1.0487	72,189,275 =	75,704,893		2016/17	1.0537 <u>1.0089 x</u> 1.0631	114,489,265 =	121,713,538
2005/06	1.0526 <u>0.9995 x</u> 1.0521	75,704,893 =	79,649,118		2017/18	1.0369 <u>1.0066 x</u> 1.0437	121,713,538 =	127,032,420
2006/07	1.0396 <u>1.03 x</u> 1.07079	79,649,118 =	85,288,276		<b>2018/19</b>	<b>1.0367</b> <b><u>1.0070 x</u></b> <b>1.0440</b>	<b>127,032,420 =</b>	<b>132,621,846</b>
2007/08	1.0442 <u>0.9999 x</u> 1.0441	85,288,276 =	89,049,489					



DEPARTMENT OF  
**FINANCE**  
OFFICE OF THE DIRECTOR

EDMUND G. BROWN JR. ■ GOVERNOR  
STATE CAPITOL ■ ROOM 1145 ■ SACRAMENTO CA ■ 95814-4998 ■ WWW.DOF.CA.GOV

May 2018

Dear Fiscal Officer:

**Subject: Price Factor and Population Information**

**Appropriations Limit**

California Revenue and Taxation Code section 2227 requires the Department of Finance to transmit an estimate of the percentage change in population to local governments. Each local jurisdiction must use their percentage change in population factor for January 1, 2018, in conjunction with a change in the cost of living, or price factor, to calculate their appropriations limit for fiscal year 2018-19. Attachment A provides the change in California's per capita personal income and an example for utilizing the price factor and population percentage change factor to calculate the 2018-19 appropriations limit. Attachment B provides the city and unincorporated county population percentage change. Attachment C provides the population percentage change for counties and their summed incorporated areas. The population percentage change data excludes federal and state institutionalized populations and military populations.

**Population Percent Change for Special Districts**

Some special districts must establish an annual appropriations limit. California Revenue and Taxation Code section 2228 provides additional information regarding the appropriations limit. Article XIII B, section 9(C) of the California Constitution exempts certain special districts from the appropriations limit calculation mandate. The code section and the California Constitution can be accessed at the following website: <http://leginfo.legislature.ca.gov/faces/codes.xhtml>.

Special districts required by law to calculate their appropriations limit must present the calculation as part of their annual audit. Any questions special districts have on this requirement should be directed to their county, district legal counsel, or the law itself. No state agency reviews the local appropriations limits.

**Population Certification**

The population certification program applies only to cities and counties. California Revenue and Taxation Code section 11005.6 mandates Finance to automatically certify any population estimate that exceeds the current certified population with the State Controller's Office. **Finance will certify the higher estimate to the State Controller by June 1, 2018.**

**Please Note:** The prior year's city population estimates may be revised.

If you have any questions regarding this data, please contact the Demographic Research Unit at (916) 323-4086.

MICHAEL COHEN  
Director  
By:

AMY M. COSTA  
Chief Deputy Director

Attachment

May 2018

## Attachment A

- A. **Price Factor:** Article XIII B specifies that local jurisdictions select their cost of living factor to compute their appropriation limit by a vote of their governing body. The cost of living factor provided here is per capita personal income. If the percentage change in per capita personal income is selected, the percentage change to be used in setting the fiscal year 2018-19 appropriation limit is:

## Per Capita Personal Income

Fiscal Year (FY)	Percentage change over prior year
2018-19	3.67

- B. Following is an example using sample population change and the change in California per capita personal income as growth factors in computing a 2018-19 appropriation limit.

**2018-19:**

Per Capita Cost of Living Change = 3.67 percent  
 Population Change = 0.78 percent

Per Capita Cost of Living converted to a ratio:  $\frac{3.67 + 100}{100} = 1.0367$

Population converted to a ratio:  $\frac{0.78 + 100}{100} = 1.0078$

Calculation of factor for FY 2018-19:  $1.0367 \times 1.0078 = 1.0448$

Fiscal Year 2018-19

**Attachment B**  
**Annual Percent Change in Population Minus Exclusions\***  
**January 1, 2017 to January 1, 2018 and Total Population, January 1, 2018**

<b>County City</b>	<b><u>Percent Change</u></b>	<b><u>--- Population Minus Exclusions ---</u></b>		<b><u>Total Population</u></b>
	<b>2017-2018</b>	<b>1-1-17</b>	<b>1-1-18</b>	<b>1-1-2018</b>
Contra Costa				
Antioch	0.70	112,280	113,061	113,061
Brentwood	2.70	61,383	63,042	63,042
Clayton	0.78	11,342	11,431	11,431
Concord	0.68	128,282	129,159	129,159
Danville	0.79	44,048	44,396	44,396
El Cerrito	1.07	24,674	24,939	24,939
Hercules	0.50	26,185	26,317	26,317
Lafayette	0.94	25,416	25,655	25,655
Martinez	0.70	37,831	38,097	38,097
Moraga	0.74	16,866	16,991	16,991
Oakley	1.52	41,116	41,742	41,742
Orinda	0.98	19,012	19,199	19,199
Pinole	0.71	19,101	19,236	19,236
Pittsburg	1.83	71,342	72,647	72,647
Pleasant Hill	0.35	34,944	35,068	35,068
Richmond	0.77	110,114	110,967	110,967
San Pablo	0.67	31,383	31,593	31,593
San Ramon	1.58	81,354	82,643	82,643
Walnut Creek	0.15	70,558	70,667	70,667
Unincorporated	0.25	171,998	172,429	172,513
County Total	0.88	1,139,229	1,149,279	1,149,363

\*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.



## STAFF REPORT TO THE CITY COUNCIL

**DATE:** Regular Meeting of May 22, 2018

**TO:** Honorable Mayor and Members of the City Council

**SUBMITTED BY:** Ken R. Warren, Senior Civil Engineer *KRW*

**APPROVED BY:** Lynne B. Filson, Assistant City Engineer II *LBF*

**SUBJECT:** Resolution Approving the Final Map and Improvement Plans for Heidorn Village Subdivision 9385 and Annexing Certain Parcels into CFD No. 2016-01(Police Protection) and CFD No. 2018-01 (Public Services) (PW 695).

---

### **RECOMMENDED ACTION**

It is recommended that the City Council adopt the attached resolution (Attachment "A") approving the final map and improvement plans for Heidorn Village Subdivision 9385 and Annexing Certain Parcels into Community Facilities Districts CFD No. 2016-01(Police Protection) and CFD No. 2018-01 (Public Services) (PW 695).

### **STRATEGIC PURPOSE**

This item supports Strategy F-3: Grow Antioch's economy through additional annexation, as well as residential and commercial development and Long Term Goal A: Crime Reduction.

### **FISCAL IMPACT**

There is no immediately projected financial impact. The developer has paid all required fees and is responsible for all costs of construction and maintenance until the City Council accepts the improvements. Long term, the property owners in this subdivision will contribute to police services through CFD No. 2016-01(Police Protection) and to the maintenance of neighborhood parks, street lighting, landscaping, storm water facilities and open spaces through CFD No. 2018-01 (Public Services).

### **DISCUSSION**

On January 12, 2016 the City Council adopted Resolution No. 2016/06 approving a Vesting Tentative Map/Final Development Plan, Use Permit, and Design Review for development of 117 single family homes on approximately 20.3 acres. The project site is bounded to the north by EBMUD right-of-way and the Heritage Baptist Church, to the east by Heidorn Ranch Road, to the south by Prewett Ranch Drive extension, and to the west by Meadow Creek Village Subdivision 7967. A Vicinity Map is included as Attachment "B". On January 26, 2016 the City Council adopted Ordinance No. 2110-C-S approving a Development Agreement between the City and Mission Peak Homes, Inc. regarding the property and project. On August 22, 2017 the City Council adopted Resolution No. 2017/105 approving the Assignment and Assumption of the

Development Agreement between Mission Peak Homes, Inc., and Meritage Homes of California, Inc.

The City Manager/City Engineer finds that the subject final map which creates 117 lots and 9 parcels is in substantial conformance with the Vesting Tentative Map and is consistent with the Antioch General Plan. It is recommended that the City Council adopt the attached resolution approving the final map and improvement plans for Heidorn Village Subdivision 9385.

Annexation No. 2 to Community Facilities District No. 2016-01 for Police Protection

The enclosed plat (Attachment "C") shows the location of the following properties to be added to the Community Facilities District (CFD) No. 2016-01 for Police Protection.

APN 056-130-013-8	Meritage Homes of California, Inc
APN 056-130-015-3	Meritage Homes of California, Inc
APN 056-130-017-9	Meritage Homes of California, Inc
APN 056-130-018-7	Meritage Homes of California, Inc

The owner of the above properties was conditioned to annex to a Community Facilities District as a condition of the Development Agreement. Resolution No. 2017/10 adopted by City Council on January 24, 2017 authorizes the City to annex properties into CFD No. 2016-01, which will be assessed only for eligible Police Protection, without further public hearings or formal elections upon receipt of written consent from the owners.

The owner of each parcel has given consent and approval that such parcel be annexed to CFD No. 2016-01. The owner has agreed and intends that such consent and approval constitutes election to annex to CFD No. 2016-01 and approval of the authorization for the levy of the Special Tax within the property.

It is recommended that the City Council adopt the attached resolution certifying and adding the above properties to CFD No. 2016-01 (Police Protection).

Annexation No. 1 to Community Facilities District No. 2018-01 for Public Services

The enclosed plat (Attachment "D") shows the location of the following properties to be added to the Community Facilities District (CFD) No. 2018-01 for Public Services.

APN 056-130-013-8	Meritage Homes of California, Inc
APN 056-130-015-3	Meritage Homes of California, Inc
APN 056-130-017-9	Meritage Homes of California, Inc
APN 056-130-018-7	Meritage Homes of California, Inc

The owner of the above properties was required to annex into a Community Facilities District as a condition of the Vesting Tentative Map. Ordinance No. 2137-C-S adopted by City Council on February 13, 2018 authorizes the City to annex properties into CFD 2018-01, which will be assessed only for eligible public services, without further public hearings or formal elections upon receipt of written consent from the owners.



The owner of each parcel has given consent and approval that such be annexed to CFD No. 2018-01. The owner has agreed and intends that such consent and approval constitutes election to annex to CFD No. 2018-01 and approval of the authorization for the levy of the Special Tax within the property.

It is recommended that the City Council adopt the attached resolution certifying and adding the above properties to CFD No. 2018-01 (Public Services).

If approved by the City Council, an Amended Boundary Map and an Amendment of Notice of Special Tax Lien for CFD 2016-01 (Police Protection) and CFD 2018-01 (Public Services), respectively, will be filed with the Contra Costa County Recorder's Office within fifteen (15) days of the resolution to annex.

**ATTACHMENTS**

A: Resolution

B: Vicinity Map

C: Plat of Annexation No. 2 to CFD No. 2016-01 (Police Protection)

D: Plat of Annexation No. 1 to CFD No. 2018-01 (Public Services)

ATTACHMENT "A"

RESOLUTION NO. 2018/\*\*

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH  
APPROVING THE FINAL MAP AND IMPROVEMENT PLANS FOR HEIDORN  
VILLAGE SUBDIVISION 9385 AND ANNEXING CERTAIN PARCELS INTO  
CFD NO. 2016-01(POLICE PROTECTION) AND  
CFD NO. 2018-01 (PUBLIC SERVICES) (PW 695)

**WHEREAS**, Meritage Homes of California, Inc. has filed with the City Engineer a final map entitled "Heidorn Village Subdivision 9385" and has requested approval of said final map; and

**WHEREAS**, on January 12, 2016 the City Council adopted Resolution No. 2016/06 approving a Vesting Tentative Map/Final Development Plan, Use Permit, and Design Review for the Heidorn Village Subdivision project; and

**WHEREAS**, on January 26, 2016 the City Council adopted Ordinance No. 2110-C-S approving a Development Agreement between the City and Mission Peak Homes, Inc. regarding the property and project; and

**WHEREAS**, on August 22, 2017 the City Council adopted Resolution No. 2017/105 approving the Assignment and Assumption of the Development Agreement between Mission Peak Homes, Inc., and Meritage Homes of California, Inc.; and

**WHEREAS**, this City Council has specifically found that the final map is in complete compliance with the provisions of the Antioch General Plan; and

**WHEREAS**, this City Council has specifically found that the site of this final map is specifically suitable for the type of development proposed; and

**WHEREAS**, this City Council has specifically found that the design of this subdivision will not likely cause substantial environmental damage and is not likely to substantially and avoidably injure fish or wildlife or their habitats; and

**WHEREAS**, this City Council has specifically found that the design of this subdivision will not likely cause serious public health problems; and

**WHEREAS**, this City Council has specifically found that the design of the subdivision will not conflict with easements acquired by the public at large for access through or use of property within this proposed subdivision; and

**WHEREAS**, Meritage Homes of California, Inc. has paid all the necessary fees, made all deposits required to date, and submitted a Subdivision Improvement Agreement and the required bonds; and

**WHEREAS**, Meritage Homes of California, Inc. has given its written consent and approval to have the following parcels APN 056-130-013-8, 056-130-015-3, 056-130-017-9 and 056-130-018-7 annexed into CFD No. 2016-01(Police Protection) and into CFD No. 2018-01 (Public Services), respectively; and

**RESOLUTION NO. 2018/\*\***

May 22, 2018

Page 2

**WHEREAS**, Meritage Homes of California, Inc. intends that such consent and approval constitutes election to annex into CFD No. 2016-01(Police Protection) and into CFD No. 2018-01 (Public Services), and approval of the authorization for the levy of the Special Tax within the properties, respectively.

**NOW THEREFORE BE IT RESOLVED** that the final map for Heidorn Village Subdivision 9385, and improvement plans relating thereto, are hereby approved;

**BE IT FURTHER RESOLVED** by the City Council of the City of Antioch that parcels APN 056-130-013-8, 056-130-015-3, 056-130-017-9 and 056-130-018-7 are hereby annexed into the CFD No. 2016-01(Police Protection); and

**BE IT FURTHER RESOLVED** by the City Council of the City of Antioch that parcels APN 056-130-013-8, 056-130-015-3, 056-130-017-9 and 056-130-018-7 are hereby annexed into the CFD No. 2018-01 (Public Services); and

**BE IT FURTHER RESOLVED** that all street rights-of-way, parcels and public easements offered to the City of Antioch for dedication on said final map are hereby accepted; and

**BE IT FURTHER RESOLVED** that the City Manager of the City of Antioch is hereby authorized to sign the Subdivision Improvement Agreement.

\* \* \* \* \*

**I HEREBY CERTIFY** that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 22<sup>nd</sup> day of May 2018, by the following vote:

**AYES:**

**ABSENT:**

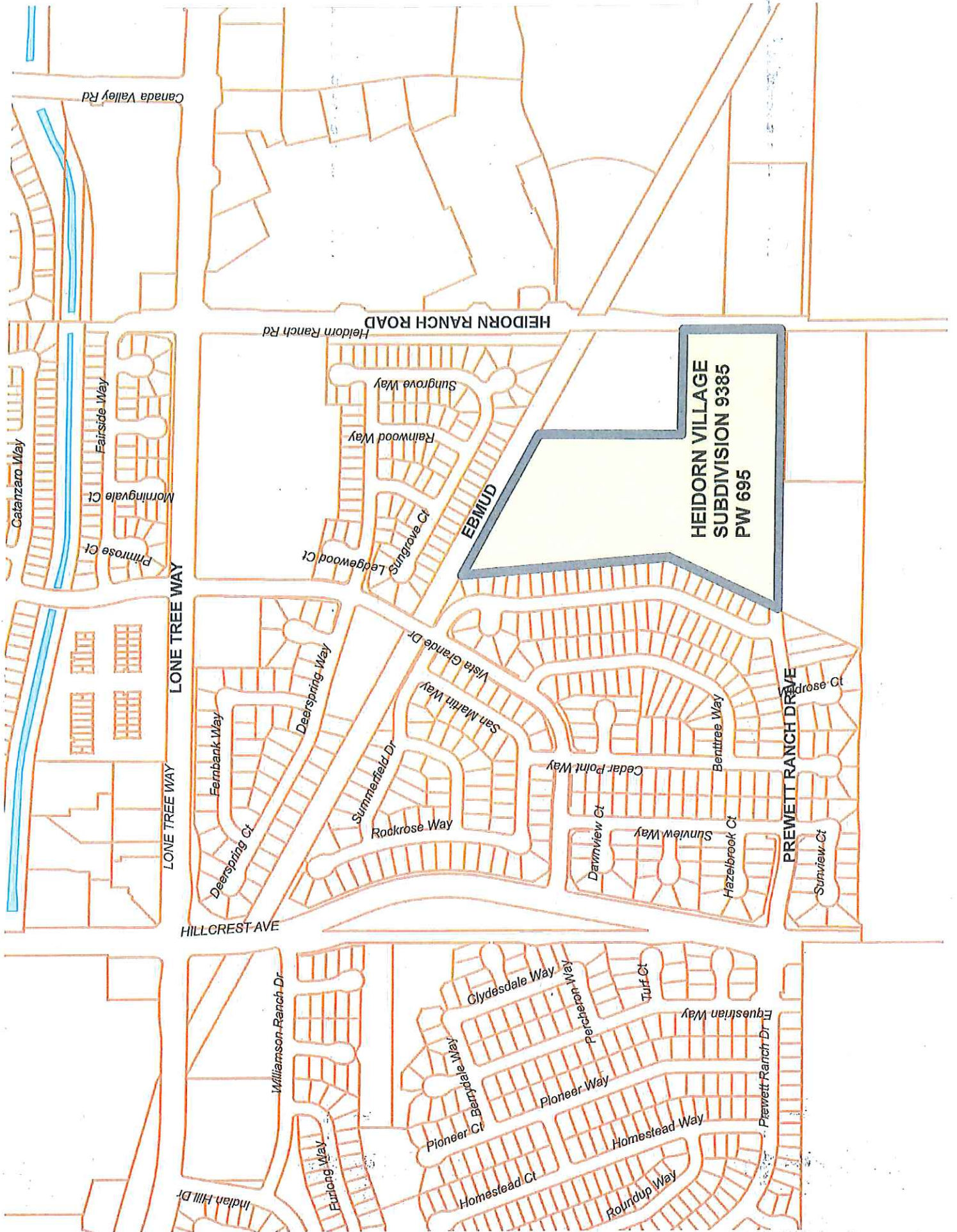
**NOES:**

---

**ARNE SIMONSEN**  
**CITY CLERK OF THE CITY OF ANTIOCH**

AZ

# ATTACHMENT "B"



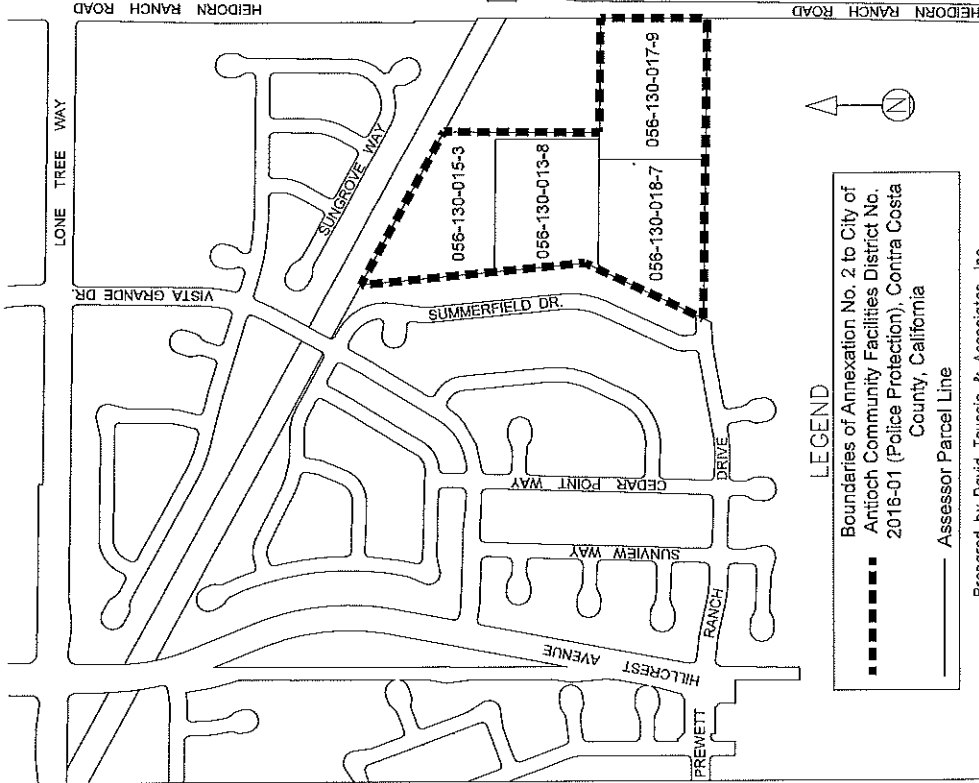
**HEIDORN VILLAGE  
SUBDIVISION 9385  
PW 695**

# ATTACHMENT "C"

SHEET 1 OF 1

**ANNEXATION NO. 2 TO  
CITY OF ANTIOCH  
COMMUNITY FACILITIES DISTRICT NO. 2016-01  
(POLICE PROTECTION)  
COUNTY OF CONTRA COSTA  
STATE OF CALIFORNIA**

Reference is hereby made to the Assessor maps of the County of Contra Costa, State of California, for a description of the lines and dimensions of each lot and parcel.



Reference is hereby made to that certain map entitled "Proposed Boundaries of City of Antioch Community Facilities District No. 2016-01 (Police Protection), County of Contra Costa, State of California," recorded on November 18, 2016, under Document No. 16-250419, in Book 85, Page 34 of Maps of Assessment and Community Facilities Districts, in the office of the County Recorder of the County of Contra Costa, State of California, which this Annexation Map affects.

Assessor Parcel Number within the Boundaries of Annexation No. 2 to City of Antioch Community Facilities District No. 2016-01 (Police Protection):  
056-130-013-8  
056-130-015-3  
056-130-017-9  
056-130-018-7

**LEGEND**

- Boundaries of Annexation No. 2 to City of Antioch Community Facilities District No. 2016-01 (Police Protection), Contra Costa County, California
- Assessor Parcel Line

Prepared by David Toussig & Associates, Inc.

(1) Filed in the office of the Clerk of the City of Antioch this \_\_\_ day of \_\_\_\_\_, 2018.

Arne Simonsen, Clerk of the City of Antioch, California

(2) I hereby certify that the within map showing the proposed boundaries of Annexation No. 2 to City of Antioch Community Facilities District No. 2016-01 (Police Protection), City of Antioch, County of Contra Costa, State of California, was approved by the City Council of the City of Antioch at a regular meeting thereof, held on the \_\_\_ day of \_\_\_\_\_, 2018, by its Resolution No. \_\_\_\_\_.

Arne Simonsen, Clerk of the City of Antioch, California

(3) Contra Costa County Recorder's Certificate

This map has been filed under Document Number \_\_\_\_\_, 2018, at \_\_\_\_\_ m., in Book \_\_\_\_\_ of Maps of Assessment and Community Facilities Districts at page \_\_\_\_\_ in the office of the county recorder in the County of Contra Costa, State of California, at the request of the City of San Ramon in the amount of \$ \_\_\_\_\_.

Joseph E. Canciamilla  
County Clerk-Recorder

By: \_\_\_\_\_

Deputy Recorder

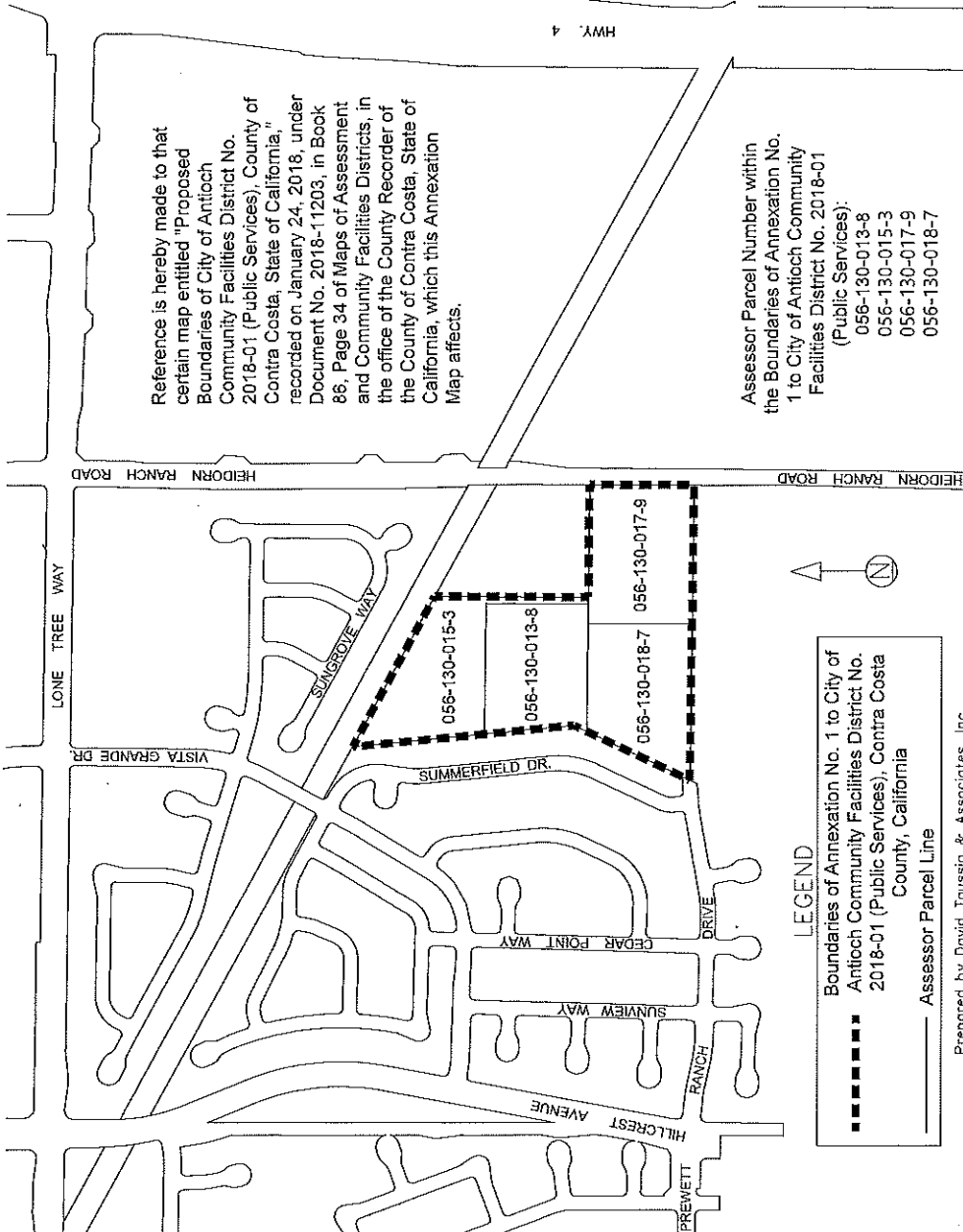
11

# ATTACHMENT "D"

SHEET 1 OF 1

**ANNEXATION NO. 1 TO  
CITY OF ANTIOCH  
COMMUNITY FACILITIES DISTRICT NO. 2018-01  
(PUBLIC SERVICES)  
COUNTY OF CONTRA COSTA  
STATE OF CALIFORNIA**

Reference is hereby made to the Assessor maps of the County of Contra Costa, State of California, for a description of the lines and dimensions of each lot and parcel.



Reference is hereby made to that certain map entitled "Proposed Boundaries of City of Antioch Community Facilities District No. 2018-01 (Public Services), County of Contra Costa, State of California," recorded on January 24, 2018, under Document No. 2018-11203, in Book 86, Page 34 of Maps of Assessment and Community Facilities Districts, in the office of the County Recorder of the County of Contra Costa, State of California, which this Annexation Map affects.

Assessor Parcel Number within the Boundaries of Annexation No. 1 to City of Antioch Community Facilities District No. 2018-01 (Public Services):  
056-130-013-8  
056-130-015-3  
056-130-017-9  
056-130-018-7

(1) Filed in the office of the Clerk of the City of Antioch this \_\_\_ day of \_\_\_, 2018.

Arne Simonsen, Clerk of the City of Antioch, California

(2) I hereby certify that the within map showing the proposed boundaries of Annexation No. 1 to City of Antioch Community Facilities District No. 2018-01 (Public Services), City of Antioch, County of Contra Costa, State of California, was approved by the City Council of the City of Antioch at a regular meeting thereof, held on the \_\_\_ day of \_\_\_, 2018, by its Resolution No. \_\_\_\_\_.

Arne Simonsen, Clerk of the City of Antioch, California

(3) Contra Costa County Recorder's Certificate

This map has been filed under Document Number \_\_\_\_\_, 2018, at \_\_\_\_\_ m., in Book \_\_\_\_\_ of Maps of Assessment and Community Facilities Districts at page \_\_\_\_\_, in the office of the county recorder in the County of Contra Costa, State of California, at the request of the City of San Ramon in the amount of \$ \_\_\_\_\_.

Joseph E. Canciamilla  
County Clerk-Recorder

By: \_\_\_\_\_

Deputy Recorder

Prepared by David Tausig & Associates, Inc.

D



## STAFF REPORT TO THE CITY COUNCIL

**DATE:** Regular Meeting of May 22, 2018

**TO:** Honorable Mayor and Members of the City Council

**SUBMITTED BY:** Mark Harris, Operations Supervisor *M.H.*

**APPROVED BY:** Ron Bernal, City Manager

**SUBJECT:** Landscape Maintenance Bid Award – 4-Person Tree Trimming Crew

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### **RECOMMENDED ACTION**

It is recommended that the City Council adopt a resolution approving the bid award and authorizing the City Manager to execute an agreement with Stewart's Tree Service, Inc. to provide a 4-Person Tree Trimming Crew, on an as needed basis for an amount not to exceed \$200,000 per contract year for the period of July 1, 2018 through June 30, 2021 with an option to extend two additional years.

### **STRATEGIC PURPOSE**

This action is essential to Strategy K-1, ensuring well maintained public facilities, rights-of-way and parks, in that the City of Antioch continually strives to maintain its assets and use of resources to improve the beauty and desirability of its significant landscaped areas, and maintain a culture of cleanliness.

### **FISCAL IMPACTS**

Funding for this contract is allocated primarily from the Lighting Landscape District budgets; funding for work performed in other areas of the City will be paid from the respective contract services budget. The annual purchase order for this contract is not to exceed \$200,000.

### **DISCUSSION**

With the City's minimal landscape maintenance staffing levels, utilizing contracted landscape trim and clean up crews provides the most cost-effective way of maintaining the City's many landscaped areas. These types of contracted services allow the Public Works Department to provide a consistent level of landscape maintenance.

The 4-Person Tree Trimming Crew will perform professional tree trimming work in our medians and rights-of-way as scheduled and to reduce the liability of tree related issues such as height, safety and encroachment on an as-needed basis. This crew will also

allow the City to provide tree maintenance services to other departments/divisions as needed and as funding allows from their respective budgets.

The contractor is responsible for providing tools, equipment, vehicles, traffic control and insurance for their employees. Public Works staff will direct the contractor's work.

Public Works published the request for bids on March 30, 2018. The bid closed on April 18, 2018. We received four qualified bid submittals; Stewart's Tree Service, Inc. submitted the lowest bid. The bid tabulation is Attachment B.

**ATTACHMENTS**

- A. Resolution 2018/\*\*
- B. Bid Tabulation



**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH  
APPROVING THE BID AWARD AND AUTHORIZING THE CITY MANAGER TO  
EXECUTE AN AGREEMENT WITH STEWART'S TREE SERVICE TO PROVIDE A 4-  
PERSON TREE TRIMMING CREW ON AN AS NEEDED BASIS FOR AN AMOUNT  
NOT TO EXCEED \$200,000 PER CONTRACT YEAR FOR THE PERIOD OF JULY 1,  
2018 THROUGH JUNE 30, 2021 WITH AN OPTION TO EXTEND TWO ADDITIONAL.**

**WHEREAS**, the City's Parks and Landscape division services and maintains landscaped areas and ensures well-maintained public facilities, rights-of way and parks; and

**WHEREAS**, the City must continue to provide consistent and reliable landscape maintenance service throughout the City, despite reduced landscape maintenance staffing levels; and

**WHEREAS**, the 4-Person Tree Trimming Crew will provide the most cost effective way addressing the City's numerous tree issues such as height, safety and encroachment;

**WHEREAS**, Stewart's Tree Service submitted the lowest bid for the tree trimming contract, and

**THEREFORE, BE IT RESOLVED** that the City Council of the City of Antioch hereby approves the 4-Person Tree Trimming Crew with Stewart's Tree Service, Inc. effective July 1, 2018.

\* \* \* \* \*

**I HEREBY CERTIFY** that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 22<sup>nd</sup> day of May, 2018 by the following vote:

**AYES:**

**ABSENT:**

**NOES:**

\_\_\_\_\_  
**ARNE SIMONSEN, CMC  
CITY CLERK OF THE CITY OF ANTIOCH**



**Bid Tabulation**  
**4 Person Tree Trimming Crew**  
**Bid No. 988-0418-18C**

4 Person Tree Trimming Crew Per 8 Hour Day	Stewart's Tree Service	Valley Falls Tree Care Co.	Hamilton Tree Service, Inc.	West Coast Arborists, Inc.
FY 2018/19	\$2,200.00	\$2,175.00	\$2,390.00	\$3,300.00
FY 2019/20	\$2,200.00	\$2,250.00	\$2,550.00	\$3,500.00
FY 2020/21	\$2,400.00	\$2,500.00	\$2,790.00	\$3,700.00
Total:	<b>\$6,800.00</b>	<b>\$6,925.00</b>	<b>\$7,730.00</b>	<b>\$10,500.00</b>
<b>Optional Two Year Renewal:</b>				
FY 2021/22	\$2,600.00	\$2,500.00	\$2,950.00	\$3,900.00
FY 2022/23	\$2,600.00	\$2,700.00	\$3,050.00	\$4,100.00
Total:	<b>\$5,200.00</b>	<b>\$5,200.00</b>	<b>\$6,000.00</b>	<b>\$8,000.00</b>
<b>Grand Total:</b>	<b>\$12,000.00</b>	<b>\$12,125.00</b>	<b>\$13,730.00</b>	<b>\$18,500.00</b>

**Incomplete Bids:** Bay Area Tree Specialists  
The Professional Tree Care Company

**Non-responsive Bidders:** Evergreen Tree Care  
Davey Tree  
Atlas Tree Service, Inc.  
Saitta's Gardening



## STAFF REPORT TO THE CITY COUNCIL

**DATE:** Regular Meeting of May 22, 2018  
**TO:** Honorable Mayor and Members of the City Council  
**SUBMITTED BY:** Tim Coley, Superintendent, Water Treatment Plant *TC*  
**APPROVED BY:** Ron Bernal, City Manager *REB*  
**SUBJECT:** Annual Water Treatment Chemicals Purchase

---

### RECOMMENDED ACTION

It is recommended that the City Council adopt a resolution to approve and authorize the joint agency cooperative purchase arrangement for bulk water treatment plant chemicals, and authorize the City Manager to enter into an agreement with the overall lowest bidders, Chemtrade Chemicals, Argo Chemical, Thatcher Company of California, Inc., Univar USA, and Solvay Flourides in the amount not to exceed \$1,146,830 for the period of July 1, 2018 through June 30, 2019.

### STRATEGIC PURPOSE

These actions support Long Term Goal K/Strategy K-2 to operate, maintain, and steward Antioch's water assets and resources and deliver high quality water to our customers

### FISCAL IMPACT

Funding for this annual expenditure is allocated in the Water Treatment budget and is in an amount not to exceed \$1,146,830.

### DISCUSSION

The City of Antioch is a member of the Bay Area Chemical Consortium (BACC). The BACC is a group of public agencies seeking to cooperatively competitively bid for the supply and delivery of water and wastewater chemicals for the period of July 1, 2018 through June 30, 2019.

This is the third consecutive year that Antioch has collaborated with the BACC consortium allowing us to secure the best price and eliminating the duplication of efforts of each agency bidding chemicals individually. In previous years Antioch participated in a joint bid with Pittsburg, Martinez (Cities) and Diablo Water District; these agencies are also participating in the BACC bid this year. Although jointly bid, the chemicals are delivered and invoiced separately to the respective cities.

Antioch purchases only the products (depicted by shading in Attachments B, C, D, E, F and G) within the North Bay column from the low bidders. Products must comply with all applicable Federal and State of California drinking water laws and regulations and meet or exceed all terms and conditions specified in the bid.

**ATTACHMENTS**

- A. Resolution No. 2018/\*\*
- B. Aluminum Sulfate Bid Tabulation Bid No. 01-2018
- C. Ammonium Sulfate Bid Tabulation Bid No. 02-2018
- D. Liquid Chlorine Bid Tabulation Bid No. 10-2018
- E. Sodium Hydroxide Bid Tabulation Bid No. 12-2018
- F. Sodium Hypochlorite 12.5% Bid Tabulation Bid No. 13-2018
- G. Hydrofluosilicic Acid Bid Tabulation Bid No. 08-2018

ATTACHMENT A

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH  
APPROVING THE JOINT AGENCY COOPERATIVE PURCHASE ARRANGEMENT  
FOR BULK WATER TREATMENT PLANT CHEMICALS  
AND AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT  
WITH CHEMTRADE CHEMICALS, ARGO CHEMICAL, THATCHER COMPANY OF  
CALIFORNIA, INC., UNIVAR USA, AND SOLVAY FLOURIDES**

**WHEREAS**, the City of Antioch a member of the Bay Area Chemical Consortium (BACC), an informal cooperative that prepares bid recommendations and combines bid solicitations which allow participating agencies to obtain lower prices than bidding alone for the supply and delivery of water and wastewater chemicals; and

**WHEREAS**, the City of Antioch will benefit from the supply and delivery of water chemical products that comply with all applicable Federal and State of California drinking water laws, and related cost savings through membership.

**THEREFORE, BE IT RESOLVED** that the City Council of the City of Antioch hereby approves the joint agency cooperative purchase agreement and authorizes the City Manager to execute an agreement to purchase bulk water treatment plant chemicals through the consortium, for the period of July 1, 2018 through June 30, 2019, in the amount not to exceed \$1,146,830, in a form approved by the City Attorney.

\* \* \* \* \*

**I HEREBY CERTIFY** that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 22<sup>nd</sup> day of May 2018, by the following vote:

**AYES:**

**ABSENT:**

**NOES:**

---

**ARNE SIMONSEN, CMC  
CITY CLERK OF THE CITY OF ANTIOCH**

## ATTACHMENT B

### BAY AREA CHEMICAL CONSORTIUM

Preliminary Bid Tabulation for **Bid No. 01-2018**

Supply and Delivery of **Aluminum Sulfate** for Fiscal Year 2018/2019

Open Date: Tuesday, April 10, 2018 at 9:00 a.m. PDT

Name of Bidder	Unit Price Per Gallon					2% Acidized Unit Price Per Gal	5% Acidized Unit Price Per Gal
	Marin Sonoma Napa	North Bay	Sacrame nto	South Bay	Tri Valley	South Bay	South Bay
Univar USA Inc.	no bid	no bid	no bid	no bid	no bid	no bid	no bid
Thatcher Company of California, Inc.	\$0.74050	\$0.71950	\$0.70660	\$0.76740	\$0.75180	\$0.90800	\$0.88340
Chemtrade Chemicals US LLC	\$0.67670	\$0.68750	\$0.62230	\$0.70810	\$0.81520	\$0.68240	\$0.64280

*Lowest responsive bid*

## ATTACHMENT C

Name of Bidder	25% Dry Material unit price per lb	40% Liquid Solution, unit price per gal		
	Tri Valley	East Bay	North Bay	South Bay
Univar USA Inc.	no bid	no bid	no bid	no bid
Hill Brothers Chemical Company	\$0.46000	\$2.74000	\$2.74000	\$2.74000
Brenntag Pacific, Inc.	\$0.42400	\$2.02000	\$2.02000	\$2.79000
Argo Chemical	no bid	\$1.38700	\$1.48600	\$2.17000

**Lowest Responsive Bid**

*Tri-Valley - delivery requirement is in 50-lb bags (40 bags in a pallet, 4 pallets)*

## ATTACHMENT D

### BAY AREA CHEMICAL CONSORTIUM

Final Bid Tabulation for **Bid No. 10-2018**

Supply and Delivery of **Liquid Chlorine** for Fiscal Year 2018/2019

Open Date: Tuesday, April 10, 2018 at 9:00 a.m. PDT

Name of Bidder	One-ton cylinders, unit price per ton			150-lb cylinders, unit price per lb
	Marin Sonoma Napa	North Bay	Sacramento	Sacramento
Thatcher Company of California, Inc.	\$1,050.00	\$656.00	\$665.00	\$1.28930
Olin Chlor Alkali Products	no bid	no bid	no bid	no bid
Univar USA Inc.	no bid	no bid	no bid	no bid

*Lowest responsive bid*



## ATTACHMENT E

### BAY AREA CHEMICAL CONSORTIUM

Preliminary Bid Tabulation for Bid No. 12-2018

Supply and Delivery of Sodium Hydroxide for Fiscal Year 2018/2019

Open Date: Tuesday, April 10, 2018 at 9:00 a.m. PDT

\*Regional Award

Name of Bidder	20% Caustic, Unit Price Per Dry Lb	25% Caustic, Unit Price Per Dry Lb					30% Caustic, Unit Price Per Dry Lb		50% Caustic, Unit Price Per Dry Lb						
	Sacrame nto	Central Valley	Marin Sonoma Napa	Sacrame nto	South Bay	Tri Valley	North Bay	Sacrame nto	Central Valley	East Bay	Marin Sonoma Napa	North Bay	Sacrame nto	South Bay	Tri Valley
Brenntag Pacific, Inc.	\$0.45500	\$0.40500	\$0.40700	\$0.42550	\$0.52500	\$0.39500	\$0.38400	\$0.47500	\$0.35500	\$0.35800	\$0.35300	\$0.35300	\$0.35700	\$0.35500	\$0.34900
Olin Chlor Alkali Products	\$0.47300	\$0.51200	\$0.44300	\$0.45200	\$0.53500	\$0.45300	\$0.41700	\$0.49000	\$0.44400	\$0.39300	\$0.40000	\$0.39500	\$0.40800	\$0.39700	\$0.39700
Univar USA Inc.	\$0.37240	\$0.35700	\$0.35870	\$0.35740	\$0.36680	\$0.36100	\$0.34450	\$0.35820	\$0.32220	\$0.32530	\$0.32700	\$0.31690	\$0.33020	\$0.32610	\$0.32410

*Lowest responsive bid*

## ATTACHMENT F

### BAY AREA CHEMICAL CONSORTIUM

Preliminary Bid Tabulation for **Bid No. 13-2018**

Supply and Delivery of **Sodium Hypochlorite 12.5%** for Fiscal Year 2018/2019

Open Date: Tuesday, April 10, 2018 at 9:00 a.m. PDT

Name of Bidder	Unit price per gallon								Optional Bid Item IN DRUMS Unit price per gal	Optional Bid Item IN CARBOYS Unit price per gal
	Central Valley	East Bay	Marin Sonoma Napa	North Bay	Peninsula	Sacramento	South Bay	Tri Valley	North Bay	South Bay
Olin Chlor Alkali Products	\$0.66900	\$0.66900	\$0.73900	\$0.68900	\$0.72900	\$0.66400	\$0.65900	\$0.64900	no bid	no bid
Univar USA Inc.	\$0.65520	\$0.65390	\$0.66530	\$0.64690	\$0.65230	\$0.77490	\$0.60530	\$0.67220	no bid	no bid

*Lowest responsive bid*

## ATTACHMENT G

### BAY AREA CHEMICAL CONSORTIUM

Final Bid Tabulation for **Bid No. 08-2018**

Supply and Delivery of **Hydrofluosilicic Acid** for Fiscal Year 2018/2019

Open Date: Tuesday, April 10, 2018 at 9:00 a.m. PDT

Name of Bidder	Unit price per gallon					
	East Bay	Marin Sonoma Napa	North Bay	Sacrame nto	South Bay	Tri Valley
Pencco, Inc.	no bid	no bid	no bid	no bid	no bid	no bid
Univar USA Inc.	no bid	no bid	no bid	no bid	no bid	no bid
DuBois	\$1.68000	\$1.68000	\$1.68000	\$1.68000	\$1.68000	\$2.75000
Solvay	\$1.46000	\$1.46000	\$1.46000	\$1.46000	\$1.46000	\$2.57000


*Lowest responsive bid*




## STAFF REPORT TO THE CITY COUNCIL

**DATE:** Regular Meeting of May 22, 2018

**TO:** Honorable Mayor and Members of the City Council

**SUBMITTED BY:** Don LaDue, Lieutenant  
Rick Martin, Sergeant 

**APPROVED BY:** Tammany Brooks, Chief of Police 

**SUBJECT:** 3D Laser Scanner System and Software Purchase

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### **RECOMMENDED ACTION**

It is recommended that the City Council adopt a resolution:

- 1) Authorizing the purchase of a 3D Laser Scanner system and accompanying software for approximately \$76,531; and
- 2) Authorizing a sole source purchase agreement with FARO Technologies, Inc., Lake Mary FL for a 3D Focus S150 Laser Scanner system and SCENE™ software; and
- 3) Authorizing a 2017/18 budget amendment to re-allocate Police salary savings to the equipment purchase.

### **STRATEGIC PURPOSE**

Staff's efforts regarding this issue are prioritized in the City's Strategic Plan as follows:  
**Strategy A-3:** Improve public safety using technology.

### **FISCAL IMPACT**

The cost to purchase a FARO Focus S150 3D Laser Scanner System and accompanying software will be approximately \$76,531. This is a one time expenditure which can be offset by salary savings in the Police Department's fiscal year 2017/18 budget; therefore, an amendment to the current budget will be necessary to re-allocate funding from salaries to equipment. The FARO Technologies, Inc., system comes with a three year warranty which includes software updates and maintenance. Upon expiration of the warranty there will be nominal ongoing maintenance fee which will be included in the Police Department's annual budget.

### **DISCUSSION**

Sworn personnel of the Antioch Police Department's Traffic Unit previously used a system called a "Total Station" which has been inoperable for approximately four years.

Officers must document scenes with pencil and paper which is tedious, time consuming, and results in significant overtime costs. These diagrams are less accurate and much less detailed than what can be accomplished with current laser mapping technology and in a fraction of the time. The functionality and capabilities of the FARO system and SCENE™ software far exceed the ability of our previous system offering cutting edge technology and the following benefits:

1. **Ease of Use.** The FARO S70 laser scanner is operated by only one person and takes just minutes to scan entire scenes, as opposed to 2-3 personnel to take hand measurements resulting in hours of time on scene. This is a significant reduction of staff hours. This also potentially reduces on-scene officer injuries due to the reduction of time on scene, and the ability to scan from a safe position.
2. **Less time for Road Closures.** The light weight of the FARO scanner and its ability to self-level are two major factors, allowing the operator to scan scenes very quickly and clear a scene providing a significant financial savings by the time reduction of road closures. Fewer officers on scenes and roads re-opened to public use quicker will also reduce the officers' chances of injury and other collisions associated with road closures. This also applies to crime scenes as time necessary to secure crime scenes will be reduced.
3. **Reduction in Outsourcing.** Ability to process more incidents in house (Blood Spatter, Bullet Trajectory, etc.) saving money and time, without having to outsource to Contra Costa County crime lab for processing of scenes.
4. **Reduced Office Time.** Significant reduction of staff hours in the office producing two and three dimensional diagrams. By using state of the art SCENE and REALITY software, officers can create compelling court exhibits to include two and three dimensional diagrams, "fly-throughs" and animations. More officers will have the ability to produce state of the art court documents and exhibits, upgrading from the current practice of hand drawing traffic accidents and crime scenes. It is estimated there will be a fifty percent reduction in time to scan scenes and prepare documents using FARO.
5. **Advancement in Reporting.** The production of compelling evidence will assist with conviction rates and may aid in the reduction of lawsuits against the department and the city.
6. **Forensic Software.** FARO's SCENE software allows a unit to conduct and produce forensic analysis of blood spatter, suspect height, and bullet trajectory which significantly saves time, increases accuracy, and offers better forensic understanding which previously was not possible through traditional methods.
  - The FARO scanner and forensic "plug-in" allow blood spatter analysis on surfaces where traditional methods cannot go.

- The FARO scanner allows for very accurate bullet trajectory analysis. With FARO's unique trajectory spheres, trajectory analysis allows investigators to establish shooter origin and run quick scenarios in minutes to establish facts of the case.
7. **Maintain and Improve Integrity of Evidence.** Create a virtual three dimensional Model /Snap Shot of a scene which can be kept in perpetuity. The virtual scene can be revisited at any point, two days or twenty years later.
  8. **Multi-Unit Forensic Tool.** The FARO Focus S150 scanner can be used by multiple Antioch Police units: Traffic, CSI or SWAT for response to accident and crime scenes as well as pre-planning for a variety of events.

### **ALTERNATIVES**

Staff would continue to document traffic accident and crime scenes by hand, which requires a significant use of manpower and overtime costs and a less than convincing product for criminal prosecution and defense in civil liability cases.

The department could contract with the Office of the Sheriff Contra Costa County Crime Lab for services; however, this represents a significant cost long term. It should be anticipated the cost to use the Sheriff's Crime Lab will continue to rise in the coming years. Additionally, there are potential issues with the Sheriff's Crime Lab's availability to respond in a timely manner, or at all should their staff be committed to another police agency at our time of need.

### **CONCLUSION**

The police department's staff has been without a measuring system for approximately four years, and the system it has is obsolete. During this time the Traffic Unit and Crime Scene Investigators have had to document accident and crime scenes by hand with less than optimum detail, accuracy, and at considerable overtime expense. It should be anticipated this cost will only increase in the future as wages and overtime rates rise pursuant to the current labor agreement between the city and the Police Officers Association.

The FARO Technologies, Inc., system's ability to be used for both accident and crime scene mapping offers potential reduction in manpower and long term salary and overtime savings. With FARO, scenes can be scanned in a fraction of the time it currently takes staff and with precise accuracy. The savings in manpower and overtime would offset the cost of the initial FARO purchase. The ability to produce two and three dimensional accident reconstructions and crime scenes is more compelling for both criminal prosecutions as well as defense in potential litigation against the department and city.

Sole source justification for the FARO Technologies, Inc., system is requested and based on the following facts and circumstances:

FARO Technologies, Inc. is the sole developer and manufacturer of the Focus 3D S Series and M Series Laser Scanners and SCENE™ software uniquely designed for law enforcement, forensics, accident reconstruction, crime scene investigation, bullet trajectory, bloodstain pattern analysis, and bomb-blast sites.

Other scanner technologies do not offer the same proprietary technology.

### **ATTACHMENTS**

A. Resolution

Exhibit A to Resolution – Purchase quote from FARO Technologies, Inc.

B. City of Antioch Sole Source Request

C. Sole source justification letter from FARO Technologies, Inc.

**RESOLUTION NO. 2018/\*\***

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH  
APPROVING THE SOLE SOURCE REQUEST FOR THE PURCHASE OF A THREE  
DIMENSIONAL SCANNER AND ASSOCIATED SOFTWARE FROM FARO  
TECHNOLOGIES, INC., AND AUTHORIZING A 2017/18 BUDGET AMENDMENT TO  
RE-ALLOCATE POLICE SALARY SAVINGS TO THE EQUIPMENT PURCHASE**

**WHEREAS**, the City would like to replace antiquated and ineffective laser measuring equipment; and provide current equipment and technology to recreate precise accident reconstruction and crime scene mapping ability, and

**WHEREAS**, FARO Technologies, Inc., offers state of the art, high quality precise scanning and measurement capabilities for both accident reconstructions and crime scene diagrams, and

**WHEREAS**, FARO Technologies, Inc., is the sole developer and manufacturer of the Focus 3D S Series and M Series Laser Scanners and SCENE™ software uniquely designed for law enforcement, forensics, accident reconstruction, crime scene investigation, bullet trajectory, bloodstain pattern analysis, and bomb-blast sites, and

**WHEREAS**, the implementation of this technology would increase efficiency, reduce necessary manpower, improve accuracy of work product, and potentially reduce liability.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Antioch as follows:

- 1. The sole source request for purchase of a three dimensional scanner and associated software from FARO Technologies, Inc., is hereby approved in an amount not to exceed \$76,531.07, and
- 2. The Finance Director is authorized to re-allocate Police salary savings to the equipment purchase in the fiscal year 2017/18 budget.

\* \* \* \* \*

**I HEREBY CERTIFY** that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 22nd day of May, 2018, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

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**ARNE SIMONSEN, CMC**  
**CITY CLERK OF THE CITY OF ANTIOCH**





FARO Technologies Inc  
 250 Technology Park  
 Lake Mary FL 32746-7115  
 Phone No: 250-374-8005  
 Fax No:  
 Email: Lon.Connor@faro.com

Remit to:  
 FARO Technologies, Inc.  
 P.O. Box 116908  
 Atlanta, GA 30368-6908

Quotation No: 20182167  
 Quote Date: 05/01/2018  
 Expiration Date: 05/31/2018  
 Regional Manager: Scott Schacht  
 Account Manager: Daniel Tirapelli  
 Sales Support: LonConnor  
 Ship: Ground  
 Payment Terms: Net due in 30 days  
 with approved credit  
 Delivery Terms: EXW Origin  
 Delivery Date: 2-10 Weeks



Bill To :  
 Antioch Police Department (CA)  
 300 L St  
 Antioch CA 94509-1100  
 US

Ship To :  
 Antioch Police Department (CA)  
 RickMartin  
 300 L St  
 Antioch CA 94509-1100  
 US

The estimated taxes on this quote are \$4,693.66

Qty	Item No.	Description	Unit Price	Discount	Ext. Price
1	LS-8-S-150	3D_HW_LS_FocusS 150 Laser Scanner FocusS 150 ships with: 1 FocusS 150, with HDR photography, with GPS, compass, altimeter (barometer), dual-axis compensator, WLAN, accessory bay, IP rating 54, on-site compensation functionality, 1x Battery Power Block, 1x Battery Power Dock, 1x 90W Power Supply, 1x Optic Cleaning Fluid, 3x Optic Cleaning Tissues, 1x 32GB SD card, 1x SD card reader, 1x SD card cover, 1x Allen wrench, 1x rugged transport case, calibration certificate and a quick start guide. Please notice: the lead-time may take 6 weeks or more after receipt of written order.	47,597.32	0.00	47,597.32

**PURCHASE AGREEMENT AND CONDITIONS OF SALE** Customer will pay any federal, state and local taxes. All conditions of sale, service and warranty as described in FARO standard purchase conditions currently on file with FARO are made as part of this Quotation and are incorporated herein by reference (02FRM522). DR12 PLEASE REFERENCE FARO QUOTE NUMBER ON ALL DOCUMENTS. BY REFERENCING FARO QUOTE, CUSTOMER AGREES TO SAID TERMS AND CONDITIONS AS LISTED ON FARO QUOTATION.

Qty	Item No.	Description	Unit Price	Discount	Ext. Price
1	SOFTS0302	<p>3D_SW_SC_SCENE</p> <p>SCENE software is designed for viewing, administration and working on, of extensive 3D scan points. It allows the user to manipulate raw 3D scan points and acquire with analysis functions initial point cloud data comprehension. Complete workspace creation and manipulation tool. Contains all functionality of FARO Scoutplus functions required for scan placement.</p>	6,110.00	1,405.30	4,704.70
1	TR-SCN-POS-FOR-O	<p>OnSite Forensics Cust-Site Upg. 5 Day</p> <p>Additional travel and lodging fees may be required for travel outside the US and Canada.#</p>	8,300.00	0.00	8,300.00
1	ACCSS8001	<p>3D_AC_LS_FocusS Battery Power Block</p> <p>Power Block battery for FARO Focus S and Scan Localizer</p>	590.00	135.70	454.30
					
1	ACCSS6005	<p>3D_AC_LS_Carbon Fiber Compact Tripod</p> <p>High-level carbon fiber tripod for Focus3D X 330 and Focus 3D X 130.</p>	1,150.00	264.50	885.50
					

Qty	Item No.	Description	Unit Price	Discount	Ext. Price
1	SOFT-FZ-3DA-01	<p>FARO Zone 3D Advanced</p> <p>Advanced version of FARO Zone 3D used to create 2D and 3D scene diagrams and animations, perform crash and crime scene analysis, and create impressive, courtroom presentations. Open diagrams created with other FARO Forensics software. Import point clouds captured by drones and Laser Scanners and directly open SCENE software projects. Includes one (1) year of maintenance with product updates and upgrades (as available) and top tier technical support. Digital download.</p>	7,995.00	1,838.85	6,156.15
1	SWS-FCS-3Y	<p>3D_WA_LS_FocusS Warranty_3Y_STAND</p> <p>Standard warranty for the FARO Laser Scanner FocusS. Included: free recertification of the FARO FocusS once a year at FARO service centre, free repair of damages which are not caused by the user, technical Hotline support, return shipping charges. Duration: 3 years, considers 3 year factory warranty (included with yearly service). Only available at the point of sale of a new unit. Services based on our General terms and conditions of maintenance.</p>	8,390.00	1,929.70	6,460.30
1	SMA-SC-3Y	<p>3D_MA_SC_SCENE Maintenance_3Y_STAND</p> <p>Maintenance for SCENE software. Includes SCENE software upgrades during the term of the contract. Duration: Three (3) year. Scope of service according to the conditions of the SCENE maintenance contract.</p>	2,540.00	584.20	1,955.80

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Order Total:	82,672.32
Discount Amount:	-6,158.25
Shipping Total:	17.00
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Total in USD:	76,531.07

## Additional Information

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### QUOTE TERMS

To accurately and promptly process your order, the following information is required with your Purchase Order:

1. Purchase Order Number (PO#)
2. Bill To AND Ship To Address (even if they are the same)
3. Net 30 or Sooner Payment Terms
4. Prepay and Add Freight Charges OR Collect (with your shippers Account #)
5. Method of Shipment (Best Way, Ground, Overnight, 2DAY)
6. FOB Origin or Destination (for GSA and Warranty ONLY Customers)
7. FARO Quote Number
8. PO Signed and Dated
9. Ship To State Tax Exemption Certificate OR acknowledgement to charge tax
10. Signed Credit Application (New Customers ONLY)

Quoted delivery terms are contingent upon timely receipt of all above listed items.

### CALIBRATION CAPABILITIES

FARO meets the calibration requirements of ISO 17025 for FARO USB FaroArms and Bluetooth Gage, and Laser Trackers (when B89 or Standard Calibration for Vantage is requested). If another calibration standard is required please discuss with your Customer Service representative.

FARO USB FaroArms and Bluetooth Gage are certified using calibration procedures developed in accordance with ASME B89.4.22.

FARO Laser Trackers are certified following FARO internal procedures developed in accordance with ISO9001:2008. The ASME B89.4.19 System Calibration (Part #: 960-02589) is an additional calibration process to our FARO Standard Calibration (Part #: ACC-00). The tracker must be put through our standard calibration first before an ASME B89.4.19 System Calibration.

FARO follows the recommendation of the ASME B89.4.22-2004, Appendix J, in the application of the decision rule to testing results. This appendix states "B89 standards that adopt standards referencing ISO 14253-1 as a normative standard shall explicitly state a different default decision rule, where the 4:1 simple acceptance and rejection rule from B89.7.3.1 shall be the default rule unless a different rule is specified.

STANDARD TERMS AND CONDITIONS OF SALE

These standard terms and conditions of sale are the only terms and conditions, oral or written, applying to the sale of equipment, Software, other products or services ('Product') to Purchaser except for additional terms consistent with these standard terms and conditions on prices, quantities, delivery schedules, and the description of the Products as set forth in an order issued by FARO or approved by FARO (each, an 'Order'). FARO hereby objects to and rejects any other terms or conditions appearing on, incorporated by reference in or attached to any purchase order, acceptance, acknowledgement, invoice, transmittal or other document and FARO's acceptance of any Order is expressly made conditional on Purchaser's acceptance of these standard terms and conditions. FARO's failure to object to any provision contained in a document or communication from Purchaser shall not be a waiver of these standard terms and conditions. Acceptance of these standard terms and conditions and any Order, both or either of which may be delivered to Purchaser in electronic form by FARO shall be deemed to have occurred upon the earlier of (i) executing or accepting these standard terms and conditions, (ii) executing or accepting any Order, (iii) when Purchaser is aware that FARO has commenced performance thereunder or (iv) taking delivery of any Products.

All capitalized terms used but not defined in the body of this document are defined in Section 10.00.

- 1.1 Payment of Purchase Price
- 1.2 Subject to credit approval by FARO and except as otherwise expressly set forth in an Order, the Purchase Price for Product shall be paid to FARO within thirty (30) days from the date of FARO's invoice. If FARO determines not to extend credit to Purchaser, FARO reserves the right to require Purchaser to pay for Product by wire transfer prior to shipment. FARO shall be entitled to issue an invoice upon shipment of Product. FARO has the right to charge interest on late Purchase Price payments at a rate of 1.5% per month (18% per annum).
- 1.3 Purchaser shall also pay FARO for any and all governmental taxes, charges or duties of every kind (excluding any tax based upon FARO's income) that FARO may be required to pay with respect to the production, transportation, export, import, storage, delivery, purchase, sale or use of Product. Purchaser shall provide FARO, on request, with properly completed exemption certificates for any tax or duty from which Purchaser claims an exemption.
- 1.4 Purchaser grants to FARO a security interest in all Product sold pursuant to the Order, which FARO may perfect by filing a UCC Financing Statement or by other filings, registrations or notices as may be required. Any such security interest will remain in effect until FARO has received payment in full of the Purchase Price together with interest on any late Purchase Price payments.
- 1.5 If Purchaser fails to make full payment of the Purchase Price in accordance with the terms set forth in the Order, FARO shall, at its sole option, have the right to the following remedies, which shall be cumulative and not alternative and which are not exclusive:
  - a) the right to cancel the Order and enter Purchaser's premises to re-take possession of Product, in which event Purchaser agrees that any down payment or deposit for Product shall be forfeited to FARO as liquidated damages and not as a penalty, and all costs incurred by FARO in connection with the removal and subsequent transportation of Product shall be payable by Purchaser upon written demand;
  - b) the right to enter Purchaser's premises and remove any Software, components of Product or other items necessary to render Product inoperative;
  - c) the right to withhold all services which would otherwise be required to be provided by FARO pursuant to the Warranties set out in Section 4.00 hereof;
  - d) the right to terminate any existing Software license agreement with Purchaser; and
  - e) the right to pursue any other available remedy, including without limitation suing to collect any remaining balance of the Purchase Price (i.e., accelerate the payment of the Purchase Price, causing the entire balance to immediately become due and payable in full).
- 1.6 Except as expressly set forth in Section 4.06, FARO does not permit returns on any Products shipped.
- 1.7 No waiver by FARO of its rights under these terms and conditions shall be deemed to constitute a waiver of subsequent breaches or defaults by Purchaser. In the event more than one Product is being purchased pursuant to the Order, unless otherwise set forth herein, each payment received by FARO from Purchaser shall be applied pro rata against the cost of each Product rather than being applied to the Purchase Price of any Product.
- 1.8 Purchaser shall pay FARO all costs and expenses of collection, suit, or other legal action to enforce the Order, including, but not limited to, all actual attorneys' and paralegal fees and collection costs FARO may assign any cause of action that it has against Purchaser without Purchaser's consent.
- 2.1 Delivery and Transportation
- 2.2 Delivery dates set forth in the Order are estimates and not guarantees, and are based upon conditions at the time such estimate is given.
- 2.3 FARO shall not be liable for any loss or damage, whether direct, indirect or consequential, resulting from delivery of Product past the estimated delivery date. If Product is not delivered within 90 days of the estimated delivery date, Purchaser's sole remedy shall be to cancel the Order and to recover from FARO, without interest or penalty, the amount of the down payment or deposit and any other part of the Purchase Price which has been paid by Purchaser. Notwithstanding the foregoing, such right of cancellation shall not extend to situations where delayed delivery is due to a Force Majeure Event (as defined in Section 9.01). Any delays resulting from a Force Majeure Event shall extend estimated delivery dates by the length of such delay.
- 2.4 If there is a shortage of Product, excessive demand for Product or any other reason for which FARO is unable to supply the full amount of Product specified in Purchaser's Order, FARO reserves the right to allocate its available supply of Product among its customers and distributors. The allocation of Product shall be in such a manner and in such amounts as FARO determines in its sole discretion.
- 2.5 Responsibility for all costs and risks in any way connected with the storage, transportation and installation of Product shall be borne entirely by Purchaser. If any disagreement arises as to whether or not damage to Product was in fact caused in storage, in transit or on installation, the opinion of FARO's technical advisors, acting reasonably, shall be conclusive.
- 2.6 Unless otherwise agreed to by FARO in an Order, Product shall be delivered by FARO at FARO's premises EXW (Ex Works) as defined in Incoterms 2010.
- 3.1 Installation, Operator Training and Maintenance
- 3.2 Purchaser shall be responsible for installation of Product, including, without limitation, the preparation of its premises, the uncrating of Product and setting up of Product for operation.
- 3.3 Subject to Section 4.00, Purchaser shall be responsible for all maintenance of Product.
- 4.1 Warranties and Exclusions; Exclusive Remedies and Disclaimers
- 4.2 Subject to Section 4.05, FARO warrants that any Product (but excluding Software and services) shall be free from material defects in workmanship or material affecting the fitness of Product for its usual purpose under normal conditions of use, service and maintenance. FARO makes no warranty that any Product will operate in an uninterrupted or error free manner.
- 4.3 Subject to Section 4.05, FARO warrants that any Software shall operate substantially according to written user documentation provided by FARO. FARO makes no warranty that any Software will operate in an uninterrupted or error free manner.
- 4.4 The warranties set out in paragraphs 4.01 and 4.02 above (together, the 'Warranties') shall expire at the end of the twelve (12) month period commencing on the last day of the calendar month in which Product was delivered to Purchaser (the 'Warranty Period').
- 4.5 To properly make a claim under the Warranties, Purchaser must deliver written notice to FARO during the Warranty Period, at FARO's contact information set forth on the Order, of a breach of the Warranties, together with a description of such breach in reasonable detail. Within a reasonable time following receipt of such proper notice FARO shall have Product diagnosed by its service personnel. Nothing herein contained shall be construed as obligating FARO to make service, parts, or repairs available for any breach reported after the expiration of the Warranty Period. If Product is determined by FARO, in its reasonable opinion, to be covered by and in breach of the Warranties, FARO will, as Purchaser's sole and exclusive remedy, repair or adjust Product to the extent determined by FARO to be necessary or, at the option of FARO, will replace Product with replacement Product or parts therefor at no cost to Purchaser, other than the cost of shipping Product to FARO pursuant to Section 4.06. If Product is determined by FARO, in its reasonable opinion, not to be covered by or not to be in breach of the Warranties, Purchaser shall pay the cost of service, which shall be the amount that FARO would otherwise charge for an evaluation under a non-warranty service evaluation.
- 4.6 The Warranties shall not apply to or cover:
  - a) Any defects in any component of a Product if, in the reasonable opinion of FARO, (i) Product has been improperly stored, installed, operated, or maintained; (ii) the defect was caused by or relates to misuse or extraordinary use of Product, or to use of Product outside the purpose for which Product was designed and manufactured; (iii) Purchaser has permitted unauthorized modifications, additions, deletions, adjustments and/or repair to any Software, hard drive structure or content, or any other part of Product, or which might otherwise affect Product; or (iv) the defect was caused by, or repairs are required as a result of, causes external to FARO workmanship or the materials used by FARO. As used herein, 'unauthorized' means that which has not been approved and authorized by FARO in writing.
  - b) Any replacement of expendable items, including, but not limited to, fuses, diskettes, printer paper, printer ink, printing heads, disk cleaning materials, or similar cleaning items.
  - c) Minor preventive and corrective maintenance, including, but not limited to, replacement of fuses, disk drive head cleaning, fan filter cleaning and system clock battery replacement.
- 4.7 Any Product or component which was sold or transferred to any party other than the original Purchaser unless transferred in accordance with section 4.11 or prior express written consent is obtained.
  - e) Any defect in or related to Product which FARO cannot duplicate with reasonable effort.
  - f) Any defect in or related Product caused by materials, including hardware, software or data not supplied by FARO.
  - g) Any defect caused or resulting from accident, physical, electrical or magnetic stress, failure of electric power, air condition or environmental controls, use in or with defective or non-compatible equipment, hardware, software or data.
  - h) Any defect or problem caused by changes in the operating characteristics of computer systems, hardware or software developed after Product is delivered.
  - i) Any Product exported by Purchaser outside of the United States or Canada.
  - j) Any demonstration or used Product.
  - k) Any services of FARO. ALL SERVICES OF FARO ARE PROVIDED TO PURCHASER 'AS IS' WITHOUT WARRANTY OF ANY KIND.
- 4.8 Any Third Party Product sold or included with the Products. Such Third Party Products are provided with the manufacturer's warranties, if any, which FARO is permitted to pass on to Purchaser. OTHERWISE, SUCH THIRD PARTY PRODUCTS ARE PROVIDED TO PURCHASER 'AS IS' WITHOUT WARRANTY OF ANY KIND.
- 4.9 Factory Repairs
  - a) IF PRODUCT IS UNDER WARRANTY: Purchaser agrees to ship Product to FARO in the original packing container at Purchaser's sole cost and expense. FARO will return the repaired or replacement Product to Purchaser at FARO's sole cost and expense. IF PRODUCT IS UNDER A SEPARATE PREMIUM SERVICE PLAN: When practical, as determined by FARO in its sole discretion, and subject to availability, FARO will make available to Purchaser substitute component parts or substitute Product ('Temporary Replacements') as appropriate while Purchaser's Product is undergoing repair. Shipping charges for these Temporary Replacements will be the responsibility of FARO.
  - b) IF PRODUCT IS NOT UNDER WARRANTY: Purchaser shall be responsible for the cost of any repair or replacement of any part, Software or Product, together with all shipping charges related to such repair or replacement. All charges shall be estimated and prepaid by Purchaser to FARO prior to commencement of repairs.
- 4.10 FARO may authorize the manufacturer of a component of Product to perform any Warranty service.
- 4.9 Purchaser's sole and exclusive remedy, and FARO's sole and exclusive liability hereunder, with respect to breach of warranty relating to any Product, consists of the obligation to repair, adjust or replace Product as provided in Section 4.04.
- 4.10 DISCLAIMER OF WARRANTIES. THE WARRANTIES SPECIFIED IN THIS SECTION 4.00 ARE THE COMPLETE WARRANTIES BETWEEN FARO AND PURCHASER. THEY SUPERSEDE ALL PROPOSALS, PROMOTIONS, ADVERTISEMENTS, REPRESENTATIONS OR PRIOR WARRANTIES, VERBAL OR WRITTEN, AND ANY COMMUNICATIONS BETWEEN THE PARTIES RELATING TO THE SUBJECT MATTER OF THESE WARRANTIES. EXCEPT FOR THE EXPRESS WARRANTIES SPECIFIED IN THIS SECTION 4.00, FARO EXPRESSLY DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, ARISING FROM COURSE OF DEALING OR USAGE OF TRADE, STATUTORY OR OTHERWISE, INCLUDING BUT NOT LIMITED TO IMPLIED CONDITIONS AND WARRANTIES OF MERCHANTABILITY, QUALITY, FITNESS FOR A PARTICULAR PURPOSE, CORRESPONDENCE WITH DESCRIPTION OR QUALITY, AND NON-INFRINGEMENT.

- 4.11 FARO does not authorize any person (whether natural or corporate) to assume for FARO any liability in connection with or with respect to Product. No agent or employee of FARO has any authority to make any representation or promise on behalf of FARO, except as expressly set forth herein or in the Order, or to modify the terms or limitations of the Warranties. No verbal statements shall be binding upon FARO.
- 4.12 The Warranties extend only to Purchaser and are transferable by Purchaser only under the following conditions:  
1. Product is currently within the Warranty Period;  
2. The new owner is, or becomes, a Certified User;  
3. A FARO warranty transfer form is completed and submitted to FARO Customer Service.
- 4.13 All claims under the Warranties must originate with Purchaser, or any subsequent owner that becomes a Certified User, and Purchaser will indemnify, defend and hold FARO harmless from any and all claims, liabilities, damages, costs and expenses for breach of warranty asserted against FARO by any third party.
- 4.14 PURCHASER ACKNOWLEDGES THAT IT HAS PURCHASED PRODUCT BASED UPON ITS OWN KNOWLEDGE OF THE USES TO WHICH PRODUCT WILL BE PUT. FARO SPECIFICALLY DISCLAIMS ANY WARRANTY OR LIABILITY RELATED TO THE FITNESS OF PRODUCT FOR ANY PARTICULAR PURPOSE OR ARISING FROM THE INABILITY OF PURCHASER TO USE PRODUCT FOR ANY PARTICULAR PURPOSE.
- 4.15 FARO is an equal opportunity employer. All candidates for employment will be considered without regard to race, color, religion, sex, national origin, physical or mental disability, veteran status, or any other basis protected by applicable federal, state or local law.
- 5.00 Limitations of Liability
- 5.01. In no case shall FARO be liable for any indirect, special, incidental, punitive or consequential damages arising from any cause whatsoever, whether based in contract, tort (including without limitation negligence), strict product liability or any other theory of law (including without limitation theories of equitable relief), including, but not limited to, injury to or death of any operator or other person, damage or loss resulting from inability to use Product, increased operating costs, loss of production, loss of profits or revenues, loss of software or data, any cost or expense of providing substitute product or software during periods of, or resulting from, malfunction, non-use or maintenance or repair (except as provided in Section 4.06(b)), or damage to property. The disclaimer of liability for indirect, special, incidental, punitive and consequential damages extends to any damages which may be suffered by third parties, including without limitation, caused directly or indirectly resulting from test results or data produced by Product or any component thereof, and Purchaser agrees to indemnify and save FARO harmless from any such claims made by third parties.
- 5.02 FARO's maximum aggregate liability arising out of or relating to any Product from any cause whatsoever, whether based in contract, tort (including without limitation negligence), strict product liability or any other theory of law shall not exceed the Purchase Price received by FARO for the Product to which such liability relates. In all cases, FARO's maximum aggregate liability arising out of or relating to an Order shall not exceed the aggregate amounts paid by Purchaser to FARO under such Order.
- 5.03. The limitations of liability in this Section apply even if FARO had notice of the possibility of damages and even if any exclusive remedies fail of their essential purpose. Purchaser acknowledges that FARO has set its pricing in reliance upon the limitations of liability and the disclaimers of warranties and damages set forth in these terms and conditions, and that the same form an essential basis of the bargain between the parties.
- 6.1 Design Changes
- 6.2 Product is subject to changes in design, manufacture and programming between the date of the Order and the actual delivery date.
- 6.3 FARO reserves the right to implement such changes without Purchaser's consent. Notwithstanding the foregoing, nothing contained herein shall be construed as obligating FARO to include such changes in Product provided to Purchaser.
- 7.1 Intellectual Property
- 7.2 As between FARO and Purchaser, FARO owns all ownership in all FARO Intellectual Property, and Purchaser shall not own or acquire any right, title or interest in any FARO Intellectual Property. FARO grants Purchaser only a limited, non-exclusive, non-transferable license to use any Software in object code form only and, unless otherwise set forth in an Order or approved in writing by FARO, only with Product in which such Software is installed or embedded.
- 7.3 Purchaser acknowledges and agrees that the Software contains trade secrets, and confidential and proprietary information, of FARO, and shall maintain all Software as confidential and proprietary information of FARO, and shall use no less than the same degree of care to avoid misuse or improper disclosure of the trade secrets, and confidential and proprietary information, than Purchaser uses with respect to its own similar information, which shall be no less than a reasonable degree of care. Purchaser shall not, in whole or in part, reproduce or duplicate (other than that which is necessary and incidental to the ordinary use of the Software in compliance with these terms and conditions, or for purpose of making one (1) archival or back-up copy of the Software), alter, modify, disassemble, reverse assemble, decompile, reverse compile, reverse engineer, sell, transfer, assign, sublicense, lease, rent or use in connection with a service bureau or to provide services to others, in any manner the Software, in whole or in part, or permit access to or use thereof by any third party.
- 7.4 Purchaser acknowledges that any unauthorized use of the Software, or any right therein, will result in irreparable harm to FARO, and that FARO shall be entitled to damages, lost profits, attorney's fees, costs, expenses, and injunctive relief, including without limitation temporary restraining orders, preliminary injunctions and permanent injunctions from any such unauthorized use.
- 7.5 Purchaser shall forthwith execute any further assurances in the form of non-disclosure or licensing agreements which may reasonably be required by FARO in connection with the Software.
- 8.00 Indemnification
- Purchaser will defend, indemnify and hold harmless FARO against all claims, losses, liabilities, damages, costs and expenses either (a) on account of any damage to property or injury or death of persons caused by or arising out of Purchaser's (and/or any of Purchaser's employee's, agent's, affiliate's and customer's) distribution, storage, handling, use, or disposal of Product or caused by or (b) arising out of: (i) any breach of contract by Purchaser; (ii) any acts or omissions of Purchaser (and/or any of Purchaser's employees, agents, affiliates and customers); or (iii) any willful misconduct or any violation by Purchaser (and/or by any of Purchaser's employees, agents, affiliates and customers) of any applicable law, rule or regulation.
- 9.1 Force Majeure/ Entire Agreement / Governing Law / Miscellaneous
- 9.2 FARO shall not be liable for any loss, damage, detention or delay due directly or indirectly to any cause beyond FARO's control (a 'Force Majeure Event'), including without limitation, compliance with any rules, regulations, orders or instructions of any federal, state, county, municipal or other government or any department or agency thereof, acts of god, acts or omissions of Purchaser, acts of civil or military authorities, fires, floods, embargoes, war or insurrection, labor interruption through strike or walkout, transportation delays, or inability or difficulties in obtaining necessary labor, manufacturing facilities, materials or transportation from its usual sources.
- 9.3 These terms and conditions and the Order into which they are incorporated by reference constitute the entire agreement between FARO and Purchaser in respect to Product subject to such Order. There are no representations or warranties by FARO, express or implied, except for those contained herein, and these terms and conditions supersede and replace any proposals, quotations, or agreements, whether oral or written, between FARO and Purchaser with respect to such Order.
- 9.4 No representative of FARO has any authority to modify, alter, delete or add to any of the terms or conditions hereof. Any such modifications shall be void and of no force and effect.
- 9.5 The terms and conditions hereof shall be governed by and construed in accordance with the laws of the State of Florida, United States of America, regardless of the laws that might otherwise govern under applicable principles of conflicts of laws thereof. Purchaser and FARO agree that the sole and exclusive jurisdiction and venue for purposes of any and all lawsuits, disputes, causes of action, arbitrations or mediations shall be in either (a) the United States District Court for the Middle District of Florida, Orlando Division, or (b) the Business Court of the Ninth Judicial Circuit Court of Orange County, Florida.
- 9.6 These conditions shall not be construed more strictly against one party than another as a result of one party having drafted said instrument.
- 9.7 If any provision of these terms and conditions or the Order is held invalid or unenforceable by any court of competent jurisdiction, the other provisions of these terms and conditions and the Order shall remain in full force and effect. Any provision of these terms and conditions or the Order held invalid or unenforceable only in part or degree will remain in full force and effect to the extent not held invalid or unenforceable.
- 9.8 FARO AND PURCHASER HEREBY IRREVOCABLY WAIVE THE RIGHT TO A TRIAL BY JURY IN ANY ACTION, PROCEEDING OR COUNTERCLAIM (WHETHER BASED IN CONTRACT, TORT OR OTHERWISE) ARISING OUT OF, UNDER OR IN CONNECTION WITH THE ORDER OR THESE TERMS AND CONDITIONS, OR ANY COURSE OF CONDUCT, COURSE OF DEALINGS, STATEMENT OR ACTION RELATED THERETO OR HERETO.
- 9.9 Any claim, action, suit or other proceeding initiated by Purchaser in connection with any Product must be brought within one year after delivery to Purchaser of the applicable Product to which such claim, action, suit or other proceeding relates.
- 9.10 Purchaser shall not export or re-export any Product in violation of applicable law, rules or regulations.
- 10.1 Definitions
- 10.2 'Certified User' means any person who has completed at full session of product-specific training for Product.
- 10.3 'FARO' means FARO Technologies, Inc.
- 10.4 'FARO Intellectual Property' means all intellectual property rights relating to any Product, including without limitation, patents, copyrights, trademarks, trade secrets, and know-how, and any derivative works, improvements, modifications, repairs, maintenance, enhancements and updates of any Product.
- 10.5 'Purchaser' means the party buying Product and who is legally obligated under the Order.
- 10.6 'Software' means all computer programs, disk drive directory organization and content, including without limitation the devices containing such computer programs disk drive directory organization and content, sold pursuant to the Order.
- 10.7 'Purchase Price' means the agreed-upon price of Product set forth in the Order.
- 10.8 'Third Party Product' shall mean any equipment, products, Software or services of a third party that FARO sells or makes available to Purchaser under an Order.

**CITY OF ANTIOCH  
SOLE SOURCE/BRAND REQUEST**

**THIS FORM MUST BE COMPLETED AND APPROVED PRIOR TO  
ANY SOLE SOURCE PURCHASE OR CONTRACT**

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When a request is made for a non-competitive purchase of goods or services, then the specification, special circumstances or special qualifications that justify limiting the bidding or contracting to one source must be justified in writing and approved by the City Manager or, if the amount of the contract exceeds the City Manager's authority, the City Council. In such cases, the requesting department must complete this form for approval. Please answer in the space provided, and/or in an attachment and address, by specific reference, each question listed below (1-5) in your justification. ***Be sure to answer each part of each question.*** Failure to respond fully to any of the questions could result in delay or rejection of your request due to inadequate justification.

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1. Using appropriate detail, such as brand name, model number etc., briefly describe the product you wish to purchase. In the case of a service, use enough detail to clearly describe to someone not familiar with the process what you are purchasing.

**The FARO Focus 3D S150 laser scanner and software system allows for fast and accurate documentation of vehicle collision reconstruction and crime scene analysis.**

2. Please check one:

- a. |  **SOLE SOURCE:** Item is available from one source only; or item is one-of-a kind and is not sold through distributors; or manufacturer is exclusive distributor; or special circumstances and/or qualifications merit consideration of sole source to save money and/or time.
- b. |  **SOLE BRAND:** Various sources can supply the specified model and brand; competitive bids will be solicited for the requested brand only. Meets form, fit and function - nothing else will do.
- c. |  **STANDARDIZATION REQUEST:** The Department requires the item to standardize parts, design, quality etc. **(This requires a detailed memo with analysis and justification.)**

3. What are the unique performance features of the product, brand or service requested that are not available in any other product, brand or service? (For services: What unique qualifications, experience, rights, and/or licenses does this vendor possess?)

**Refer to sole source attachment.**

4. (a) Why are the unique performance features required (not merely preferred), and how would your requirement be inhibited without this particular service/item? or (b) What are the unique circumstances that compel (not merely make easier) the recommendation of this service/item at this particular time?



**In response to fatal vehicle collisions and major crime scenes, the Antioch Police Department currently takes measurements by hand and produces collision/crime scene diagrams for reports, evidence and later court room testimony with pencil and paper. This process usually takes multiple officers and many hours to produce collision reconstruction and crime scene analysis reports. The FARO Technologies, Inc. system would reduce the number of police personnel and time to produce a much more accurate and detailed product.**

5. What other products/services, if any, have been examined and rejected, and why? *(Please provide a specific meaningful explanation, one vendor one feature at a time. For products be sure to clearly identify the product by name and model number and include the name, address, and telephone number of the company representative who's product you tested.)*

**No other products were considered as FARO Technologies is the sole developer and manufacturer of the FOCUS3D S Series and M Series Laser Scanners and SCENE™ software uniquely designed for law enforcement, forensics, accident reconstruction, crime scene investigation, bullet trajectory, bloodstain pattern analysis and bomb-blast sites.**

**Other scanner technologies do not offer the same proprietary technology.**

6. If justification is based on matching and/or intermixing with existing equipment (refer to 1.c.), list the quantity, manufacturer, brand, and model of the existing equipment, and why the matching is required not simply preferred. N/A

I HEREBY CERTIFY THAT:

1. I am an approved department representative, and am aware of the City's requirements for competitive bidding, as well as the criteria for justification for sole source/brand purchasing.
2. I have gathered the required technical information and considered comparable and/or equal equipment/service.
3. I believe that a sole source/brand purchase in this case would withstand a possible audit or a vendor's protest.

REQUESTOR \_\_\_\_\_ DATE: 05 /08/2018

DEPT. HEAD/ DIRECTOR: \_\_\_\_\_ DATE: \_\_\_/\_\_\_/\_\_\_

FINANCE DIRECTOR:

APPROVED: \_\_\_\_\_

NOT APPROVED: \_\_\_\_\_ DATE: \_\_\_/\_\_\_/\_\_\_

COMMENTS:

BY: \_\_\_\_\_

FINAL APPROVAL:

(Council Agenda date and Item)

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City Manager  
(Up to \$50,000.00)

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City Council  
(Over \$50,000.00)

## SOLE SOURCE/BRAND REQUEST

### B. PROCEDURE

Sole source/brand purchasing is an exception to the normal procurement function and requires a detailed justification.

If you are requesting a particular vendor, brand or product, you must make this fact clear on your requisition. Your request will then be restrictive and non-competitive, and will fall into a sole source/sole brand category.

Such a request should not be made unless you are confident that your request is reasonable and appropriately justified to meet the City's requirements and withstand any possible audit. The City's requirements and the format for submitting such requests are contained herein. Please make copies of the Sole Source/Brand Request form for your future use.

The following factors do not apply to sole source/brand requests and should not be included in your sole source/brand justification. They will not be considered and only tend to confuse the evaluation process.

1. Personal preference for product or vendor.
2. Vendor performance, and local service (these are generally considered award factors in competitive bidding).
3. Features which exceed the minimum department requirements.
4. Explanation for the actual need and basic use for the equipment, unless the information relates to a request for "unique factors" (refer to questions 2 and 3 from the Sole Source/Brand Request form).
5. A request for "no substitution" submitted without justification. This is a sole source/brand request requiring detailed justification including established sole source/brand criteria.



April 1, 2018

To whom it may concern,

This letter identifies FARO Technologies, Inc., a Florida corporation ("FARO Technologies" or "FARO"), as the sole developer and manufacturer of the FOCUS3D S Series and M Series Laser Scanners and SCENE™ software. FARO is also the sole provider of hardware service, warranty, maintenance, annual calibration, and FARO Certified train the trainer programs. FARO is also the sole source for its GSA product pricing for the above services.

FARO Technologies was founded in 1981 and has quickly become a global leader in the manufacture of 3D measurement technology. FARO Technologies is headquartered in Lake Mary, Florida, its European regional headquarters in Stuttgart, Germany and its Asia/Pacific regional headquarters in Singapore. FARO has branches in Brazil, Mexico, Germany, United Kingdom, France, Spain, Italy, Poland, Netherlands, India, China, Singapore, Malaysia, Vietnam, Thailand and Japan.

Unique to the FOCUS3D S Series and M Series of Laser Scanners is the "self-leveling" feature offered by the on-board inclinometer. This sensor can reduce officer documentation time by 20-30min for each station move when scanning a scene as they don't need to level the instrument like a standard total station or other laser scanners. This can save considerable time and reduce possible road closure times.

As the world's most trusted source for 3D measurement, imaging and realization technology, FARO Technologies develops and markets computer-aided measurement and imaging devices and software. Technology from FARO permits high-precision 3D measurement, imaging and comparison of parts and compound structures within production and quality assurance processes. The devices are used for inspecting, planning and documenting large volume spaces or structures in 3D, as well as for law enforcement, forensics, accident reconstruction, crime scene investigation, bullet trajectory, bloodstain pattern analysis and bomb-blast sites.

With increased ranges and scan quality, the Focus3D S 350, S 150, S70 and M70 considerably reduces the effort involved in measuring and post-processing. The 3D scan data can easily be imported into all commonly used software solutions for accident reconstruction, architecture, civil engineering, construction, forensics, industrial manufacturing and land surveying. Distance dimensions, area and volume calculations, analysis, inspection tasks and documentation can thus be carried out quickly, precisely and reliably. Additionally, the S350 offers a range almost 3X greater than previous models; S350 can scan objects up to 350 meters away and in direct sunlight. Unique to the S Series laser scanner it is able to correlate individual scans in post-processing making it ideal for forensic, law enforcement and surveying based applications. The S series scanners in conjunction with FARO's Scene software can register scans as they are taken thus allowing the user to know sufficient coverage between scans is complete and accurate onsite before leaving the Scene. If there is insufficient coverage an error will let the user know to reposition the scanner. Having the scanner and software process the data as scans are taken allows for less time post processing saving considerable time. Another unique feature is scans can also be transferred via Wi-Fi in the field to a portable workstation reducing post process time.

FARO's competitive advantage is the lightweight, affordable, precise technology delivered with each 3D laser scanning product. With FARO Technologies products, our customers are making an investment for future projects with unsurpassed cost-value, a major advantage when looking for the most cutting-edge technology that gets you the right results in an age of limited resources. With hundreds of thousands of units sold worldwide and customers around the globe, our products have been reliably measuring success throughout the world. Our forensic customers include the Department of Defense, the federal government, various intelligence organizations, the military, law enforcement divisions, fire agencies and private firms.

Please feel free to contact us with any questions.

Kind Regards,

Scott Schacht  
Regional Manager | Public Safety Forensics- Western US and Latin America  
[scott.schacht@faro.com](mailto:scott.schacht@faro.com)

250 Technology Drive Lake Mary, FL 32746 Tel: 407.333.9911 Fax: 407.562.5262

**Tax ID: 59-3157093 • DUNS: 61-730-8929 • CAGE: 0VGY2 ISO Certified • GSA**

CITY OF ANTIOCH AS HOUSING SUCCESSOR TO  
THE ANTIOCH DEVELOPMENT AGENCY  
CLAIMS BY FUND REPORT  
FOR THE PERIOD OF  
APRIL 13 - MAY 10, 2018  
FUND/CHECK#

**227 Housing Fund**

**Housing - CIP**

374582 CITY DATA SERVICES LLC	CONSULTING SERVICES	1,650.00
374593 CONTRA COSTA CRISIS CENTER	PROGRAM SERVICES	2,500.88
374634 INTERFAITH COUNCIL OF CONTRA COSTA	PROGRAM SERVICES	4,088.65
374692 SHELTER INC	PROGRAM SERVICES	13,558.85



## STAFF REPORT TO THE CITY COUNCIL

**DATE:** Regular Meeting of May 22, 2018

**TO:** Honorable Mayor and Members of the City Council

**SUBMITTED BY:** Forrest Ebbs, Community Development Director *FE*

**SUBJECT:** Introduce Ordinance Amending Title 9, Chapter 5 of the Antioch Municipal Code (Zoning Ordinance) Establishing a Cannabis Business (CB) Zoning Overlay and Accompanying Text.

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### **RECOMMENDED ACTION**

Staff and the Planning Commission recommend that the City Council introduce an ordinance amending Title 9, Chapter 5 of the Antioch Municipal Code (Zoning Ordinance) establishing a Cannabis Business (CB) Zoning Overlay and accompanying text.

### **STRATEGIC PURPOSE**

This action would address the following strategies contained in the Strategic Management Plan:

- Strategy H-2: Update long range planning documents.
- Strategy H-5: Grow Antioch's economy through additional annexation, as well as residential and commercial development.

### **FISCAL IMPACT**

The proposed ordinance will allow for the establishment of cannabis businesses in a new zoning overlay district. These businesses will generate business license taxes and/or sales tax, which will benefit the City of Antioch.

### **DISCUSSION**

With the passage of Proposition 64 in November of 2016, California residents over the age of 21 are allowed to legally use marijuana without a medicinal card, as long as it's not in a public place. Californians are allowed to carry and use up to an ounce of marijuana and grow up to six plants for personal use. Recreational sales of marijuana did not go into effect until January 1, 2018. The possession, sale and distribution of cannabis are now legal under California State law, subject to provisions contained in the law, including a licensing requirement. The law did not mandate that local agencies accommodate any or all forms of cannabis businesses and much discretion remains

with cities and counties. Several Bay Area cities have accommodated cannabis businesses through local ordinances and others have prohibited such businesses.

On May 2, 2018, the Planning Commission considered the proposed amendments and recommended that the City Council adopt the text and the creation of a Cannabis Business (CB) Zoning Overlay District, as modified by the Commission.

At the Planning Commission meeting, staff provided recommended text and three map options for the CB Overlay District. Option One included the industrial area between the San Joaquin River and East 18<sup>th</sup> Street. Option Two included the area in Option One as well as all other commercial, office, retail, business park, and industrial areas in the City of Antioch. Option Three included the areas in Options One and Two as well as the Sand Creek Focus Area.

Staff had recommended that the CB Overlay District be limited to the area in Option One - the eastern waterfront industrial area between the San Joaquin River and East 18<sup>th</sup> Street. The Planning Commission accepted this recommendation, but extended the CB Overlay District to include the business park area around Verne Roberts Circle. Staff has integrated the Planning Commission modification of Option One into its current recommendation.

#### Cannabis Definitions

The Zoning Ordinance does not currently address cannabis uses and, as such, there are no corresponding definitions. Those cities that have addressed cannabis land uses have generally separated the industry into two distinct categories: cannabis business and cannabis retail. The recommended ordinance contains distinct definitions for both "cannabis business" and "cannabis retail". Whereas, cannabis retail generally includes the sale or gift of cannabis products directly to the consumer, cannabis business generally includes the supporting industries dedicated to the production of cannabis, including manufacturing, testing, cultivation, research and development, and similar non-retail uses. Cannabis retail is a sub-category of cannabis business as it is a specific type of cannabis business. The ordinance also includes definitions for "cannabis", and "cannabis product". Each of these definitions is common to other municipal cannabis ordinances and is generally accepted throughout the industry.

These recommended definitions are as follows:

**CANNABIS.** All parts of the plant *Cannabis sativa* Linnaeus, *Cannabis indica*, or *Cannabis ruderalis*, or any other strain or varietal of the genus *Cannabis* that may exist or be discovered, or developed, that has psychoactive or medical properties, whether growing or not, including but not limited to the seeds thereof; the resin, whether crude or purified, extracted from any part of the plant; and every compound, manufacture, salt, derivative, mixture, or preparation of the plant, its seeds, or resin. "Cannabis" also means the separated resin, whether crude or purified, obtained from cannabis. "Cannabis" also means marijuana as defined by California Health and Safety Code section 11018 and Business and Professions Code section 26001(f), as both may be

amended from time to time. Any reference to cannabis or cannabis products shall include medical and nonmedical cannabis and medical and nonmedical cannabis products, unless otherwise specified. Cannabis or cannabis product does not mean industrial hemp as defined by Health and Safety Code section 11018.5, or the weight of any other ingredient combined with cannabis to prepare topical or oral administrations, food, drink, or other product. Cannabis does not include the mature stalks of the plant; fiber produced from the stalks; any compound, manufacture, salt, derivative, mixture, or preparation of the mature stalks (except the resin extracted there from); fiber, or the sterilized seed of the plant which is incapable of germination.

**CANNABIS BUSINESS.** A person, partnership, corporation, company, association, collective, or cooperative which engages in commercial cannabis use(s).

**CANNABIS PRODUCT.** Cannabis that has undergone a process whereby the plant material has been transformed into concentrate, including, but not limited to concentrated cannabis, or an edible or topical product containing cannabis and other ingredients.

**CANNABIS RETAIL.** A cannabis business that distributes, dispenses, stores, exchanges, packages, re-packages, labels, sells, makes available, transmits, or gives away cannabis or cannabis products for either medical or recreational use and is operated in accordance with state and local laws and regulations. Cannabis retail includes, but is not limited to, selling and/or delivering cannabis or cannabis products as part of a sale, pursuant to a Type 10 cannabis license, or a cannabis license subsequently established.

#### Zoning Overlay

Staff and the Planning Commission are recommending the use of a Zoning Overlay specifically dedicated to cannabis uses. This approach is already in use for Emergency Shelters through the ES Zoning Overlay. A Zoning Overlay operates in addition to the underlying zoning designation and allows certain uses not specifically addressed by the traditional zoning.

As described above, staff initially provided three map options for the Planning Commission to consider in its recommendation. For reference and discussion, these map options are attached along with the Planning Commission recommendation.

#### Use Permit Requirement

The CB Zoning Overlay would allow cannabis uses only upon approval of a Use Permit from the City Council, following recommendation by the Planning Commission. As the nature of cannabis uses is evolving, this approach will allow for a case-by-case review of each user. State law already imposes a minimum separation requirement of 600' between a cannabis business and a school. The proposed zoning amendment integrates and restates this requirement and also expands it to include public parks and residential uses. For comparison, the City currently requires a 500' separation between liquor stores and residential uses.



The City may eventually decide to introduce additional development or operational standards or guidelines. Any such standards or guidelines would be brought before the Planning Commission and City Council prior to adoption. The proposed ordinance accommodates any future standards or guidelines as it includes a specific finding for cannabis Use Permits that would be in addition to the standard findings required for an ordinary Use Permit. These findings refer to compliance with all State laws and any forthcoming standards or guidelines.

**ATTACHMENTS**

- A. Ordinance with Recommended Zoning Map
- B. Planning Commission Minutes from May 2
- C. Three Map Options Presented to Planning Commission

# ATTACHMENT "A"

ORDINANCE NO. \_\_\_\_\_

## AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ANTIOCH AMENDING CHAPTER 5 OF TITLE 9 OF THE ANTIOCH MUNICIPAL CODE ESTABLISHING A CANNABIS BUSINESS (CB) ZONING OVERLAY DISTRICT WITH ACCOMPANYING TEXT

The City Council of the City of Antioch does ordain as follows:

### **SECTION 1:**

1. On May 22, 2018, the City Council found that the proposed project is exempt from the California Environmental Quality Act (CEQA), per Section 15061(b)(3) as it is covered by the general rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment. It can be seen with certainty that there is no possibility that the proposed project may have a significant effect on the environment.
2. On May 2, 2018, the Planning Commission held a duly noticed public hearing and recommended that the City Council amend the Antioch Municipal Code to establish a Cannabis Business (CB) Zoning Overlay District with accompanying text.
3. The regulation of land use, including cannabis businesses, throughout the City of Antioch is in the interest of the City and its residents as land uses have the potential to create a public nuisance if not properly regulated.

### **SECTION 2:** Add the following definitions to Section 9-5.203 DEFINITIONS

**CANNABIS BUSINESS.** A person, partnership, corporation, company, association, collective, or cooperative which engages in commercial cannabis use(s).

**CANNABIS RETAIL.** A cannabis business that distributes, dispenses, stores, exchanges, packages, re-packages, labels, sells, makes available, transmits, or gives away cannabis or cannabis products for either medical or recreational use and is operated in accordance with state and local laws and regulations. Cannabis retail includes, but is not limited to, selling and/or delivering cannabis or cannabis products as part of a sale, pursuant to a Type 10 cannabis license, or a cannabis license subsequently established.

**CANNABIS.** All parts of the plant *Cannabis sativa* Linnaeus, *Cannabis indica*, or *Cannabis ruderalis*, or any other strain or varietal of the genus *Cannabis* that may exist or be discovered, or developed, that has psychoactive or medical properties, whether growing or not, including but not limited to the seeds thereof; the resin, whether crude or purified, extracted from any part of the plant; and every compound, manufacture, salt, derivative, mixture, or preparation of the plant, its seeds, or resin. "Cannabis" also means the separated resin, whether crude or purified, obtained from cannabis. "Cannabis" also means marijuana as defined by California Health and Safety Code section 11018 and Business and

Professions Code section 26001(f), as both may be amended from time to time. Any reference to cannabis or cannabis products shall include medical and nonmedical cannabis and medical and nonmedical cannabis products, unless otherwise specified. Cannabis or cannabis product does not mean industrial hemp as defined by Health and Safety Code section 11018.5, or the weight of any other ingredient combined with cannabis to prepare topical or oral administrations, food, drink, or other product. Cannabis does not include the mature stalks of the plant; fiber produced from the stalks; any compound, manufacture, salt, derivative, mixture, or preparation of the mature stalks (except the resin extracted there from); fiber, or the sterilized seed of the plant which is incapable of germination.

**CANNABIS PRODUCT.** Cannabis that has undergone a process whereby the plant material has been transformed into concentrate, including, but not limited to concentrated cannabis, or an edible or topical product containing cannabis and other ingredients.

**SECTION 3.** Add the following text to Section 9-5.301 DISTRICTS ESTABLISHED AND DEFINED

(EE) CB Cannabis Business Overlay District. This overlay district provides sites suitable for the establishment of a cannabis business when compatible with the underlying zoning designation and upon approval by the City Council. Section 9-5.203, "Definitions" of the Antioch Municipal Code is amended as follows:

**SECTION 4.** Add the following text to the end of Section 9-5.3801 SUMMARY OF ZONING DISTRICTS

CB Cannabis Business Overlay District

**SECTION 5.** Amend Table 9-5.3803 as follows:

TABLE 9-5.3803	RE R	R-4 R-4	R-10	R-20	R-25	R-35	PBC	C-0	C-1	C-2	C-3	MC R	WF	OS	M-1	M-2	II	ES <sup>6</sup>	MTC	RTR -10	RTR -20	CU
RESIDENTIAL USES																						
Day-care centers (§ 9-5.3832)	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U
Day-care: large family (§ 9-5.3816)	A	A	A	A	A	A	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U
Day-care: small family (§ 9-5.3817)	P	P	P	P	P	P	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U
Senior Group Housing	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U
Fraternity-sorority houses/dormitory	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U
Home occupations	A	A	A	A	A	A	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U
Hospice <sup>9</sup>	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U
Manufactured, modular home; mobile home (§ 9-5.3804)	P	P	P	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U
Mobile home park	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U
Multiple-family: condominium, apartment, townhouse (§ 9-5.3820)	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U
Recreational vehicle park (§ 9-5.3830)	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U
Residential care facility <sup>4</sup>	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U
Residential hotel	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U
Room & boarding house	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U
Second residential unit (§ 9-5.3805)	A	A	A	A	A	A	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U
Single-family	P	P	P	P	P	P	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U
Tobacco and paraphernalia retailers (§ 9-5.3843)	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U
Two-family dwelling	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U
PUBLIC AND SEMI-PUBLIC USES																						
Bus & transit maintenance facility	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U
Bus & train terminal	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U
Clubs & Lodges (private & public)	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U
Convalescent and Extended Care	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U
Correctional facility <sup>2</sup>	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U
Cultural institution	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U
Government offices	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U
Homeless shelter	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U
Hospitals (§ 9-5.3827):																						
Acute care	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U
Rehabilitation	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U
Psychiatric/chemical dependency	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U
Medical care—	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U
Parks	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
Public assembly	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U
Public safety facilities	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U

TABLE 9-5.3803	RE R	R-4 R-4	R-10	R-10	R-15	R-15	PBC	C-0	U-1	C-2	C-3	MC R	WF	OS	M-1	M-2	H	ES	MIC	RTR -10	RTR -20	CU
Public utility yard	—	—	—	—	—	—	—	—	—	—	—	—	U	—	U	U	—	—	—	—	—	—
Religious assembly (§ 9-5.3832)	—	U	U	U	U	U	U	U	U	U	U	U	U	—	—	—	U	—	U	U	U	—
Satellite antenna (§ 9-5.3807)	A	A	A	A	A	A	A	A	A	A	A	A	A	—	A	A	A	—	A	A	A	—
Schools, private and preschools	U	U	U	U	U	U	U	U	U	U	—	U	—	—	U	—	U	—	U	U	U	—
Utility substations	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	U	—	U	U	U	—
COMMERCIAL USES																						
Adult book stores, motion picture areas, and model studios (§ 9-5.3808)	—	—	—	—	—	—	—	—	—	U	U	—	—	—	—	—	—	—	—	—	—	—
Adult entertainment, other (§ 9-5.3808)	—	—	—	—	—	—	—	—	—	U	U	—	—	—	—	—	—	—	—	—	—	—
Agricultural uses (§ 9-5.3809)	P	—	—	—	—	—	—	—	—	—	—	—	—	P	—	—	—	—	—	—	—	—
Appliance maintenance & repair services:																						
Major	—	—	—	—	—	—	—	—	—	P	P	P	—	—	P	P	—	—	—	—	—	—
Minor	—	—	—	—	—	—	—	P	P	P	P	P	—	—	P	P	—	—	P	—	—	—
Amusement center (§ 9-5.3813)	—	—	—	—	—	—	—	—	U	U	U	U	U	—	—	—	—	—	U	—	—	—
Animal hospital/veterinary clinics	—	—	—	—	—	—	U	—	U	U	U	U	—	—	U	U	—	—	—	—	—	—
Antique store	—	—	—	—	—	—	—	—	—	P	P	A	U	—	U	—	—	—	P	—	—	—
Auto sales, rental	—	—	—	—	—	—	U	—	—	U	U	U	—	—	—	—	—	—	U	—	—	—
Auto storage	—	—	—	—	—	—	—	—	—	—	—	—	—	—	U	U	—	—	—	—	—	—
Auto service station (§ 9-5.3815)	—	—	—	—	—	—	—	—	U	U	U	U	—	—	U	U	—	—	—	—	—	—
Auto repair:																						
Major	—	—	—	—	—	—	U	—	—	—	U	U	—	—	U	P	—	—	—	—	—	—
Minor	—	—	—	—	—	—	U	—	U	U	U	U	—	—	P	P	—	—	—	—	—	—
Bakeries—retail	—	—	—	—	—	—	—	—	P	P	P	P	U	—	P	P	—	—	P	—	—	—
Bank or savings & loan	—	—	—	—	—	—	P	P	P	P	P	P	—	—	—	—	—	—	P	—	—	—
Bar (§ 9-5.3831)	—	—	—	—	—	—	—	—	—	U	U	U	U	—	—	—	—	—	U	—	—	—
Barber & beauty shop	—	—	—	—	—	—	—	—	P	P	P	P	—	—	—	—	—	—	P	—	—	—
Bed and breakfast inns (§ 9-5.3819)	U	U	—	—	—	—	—	—	—	—	—	U	U	—	—	—	—	—	U	U	—	—
Boat repair:																						
Major	—	—	—	—	—	—	U	—	—	—	U	U	U	—	U	P	—	—	U	—	—	—
Minor	—	—	—	—	—	—	—	—	—	U	U	U	U	—	—	P	—	—	U	—	—	—
Boat, RV—storage facility (§ 9-5.3810)	—	—	—	—	—	—	—	—	—	—	U	U	U	—	U	P	—	—	—	—	—	—
Bowling alleys (§ 9-5.3831)	—	—	—	—	—	—	—	—	—	U	U	U	—	—	—	—	—	—	—	—	—	—
Cannabis business (§ 9-5.3845)	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	U <sup>13</sup>
Car and vehicle wash	—	—	—	—	—	—	—	—	—	U	U	U	U	—	U	U	—	—	—	—	—	—
Card room	—	—	—	—	—	—	—	—	—	U	U	—	—	—	—	—	—	—	U	—	—	—
Catering services	—	—	—	—	—	—	—	—	—	P	P	P	A	—	U	—	—	—	U	—	—	—
Clothing store	—	—	—	—	—	—	—	—	—	P	P	P	A	—	—	—	—	—	P	—	—	—
Combined residential/commercial structure	—	—	—	—	—	—	—	—	—	—	—	U	U	—	—	—	—	—	U	—	—	—

A4

TABLE 9-5.3803	RE R	R-4 R-4	R-10	R-10	R-21	R-35	PBC	C-4	C-1	C-1	C-3	MC R	WF	OS	M-1	M-2	H	ES <sup>6</sup>	RTC	RTR -10	RTR -24	CD
Communication facilities	U	U	U	U	U	U	U	P	P	P	P	P	—	U	P	P	—	—	P	U	U	—
Computer gaming and internet access business	—	—	—	—	—	—	—	—	—	—	U	—	—	—	—	—	—	—	—	—	—	—
Confectionery stores	—	—	—	—	—	—	—	—	P	P	P	P	A	—	—	—	—	—	P	—	—	—
Dance hall	—	—	—	—	—	—	—	—	—	U	U	U	—	—	U	—	—	—	U	—	—	—
Drive-up window (all uses)	—	—	—	—	—	—	U	U	U	U	U	U	—	—	U	U	U	—	—	—	—	—
Dry cleaning agencies, pick-up and self serve	—	—	—	—	—	—	—	—	P	P	P	P	—	—	—	—	—	—	P	—	—	—
Florist shop	—	—	—	—	—	—	P	—	P	P	P	P	—	—	—	—	—	—	P	—	—	—
Food stores (§ 9-5.3831):																						
Convenience store	—	—	—	—	—	—	—	—	U	U	U	U	U	—	—	—	U	—	U	—	—	—
Supermarket	—	—	—	—	—	—	—	—	U	P	P	U	—	—	—	—	—	—	U	—	—	—
Fortune-teller's	—	—	—	—	—	—	—	—	—	U	U	U	—	—	—	—	—	—	U	—	—	—
Funeral parlor & mortuary	—	—	—	—	—	—	—	—	U	U	U	U	—	—	—	—	—	—	U <sup>1</sup>	—	—	—
Furniture stores	—	—	—	—	—	—	—	—	—	P	P	U	—	—	—	—	—	—	P	—	—	—
Gift shop	—	—	—	—	—	—	—	—	—	P	P	P	P	—	—	—	—	—	P	—	—	—
Gun sales (§ 9-5.3833)	—	—	—	—	—	—	—	—	—	U	U	U	U	—	—	—	—	—	U	—	—	—
Hardware store	—	—	—	—	—	—	—	—	U	P	P	U	U	—	—	—	—	—	P	—	—	—
Health club/fitness center	—	—	—	—	—	—	U	—	U	P	P	U	—	—	U	—	U	—	U	—	—	—
Hotel & motels	—	—	—	—	—	—	U <sup>2</sup>	U	—	P	P	P	U	—	U <sup>3</sup>	—	U	—	U	—	—	—
Jewelry store	—	—	—	—	—	—	—	—	—	P	P	P	U	—	—	—	—	—	P	—	—	—
Kennels	—	—	—	—	—	—	—	—	—	U	U	—	—	—	U	U	—	—	—	—	—	—
Laboratories, medical, dental, optical	—	—	—	—	—	—	P	P	U	U	U	U	—	—	U	—	P	—	U	—	—	—
Laundrette	—	—	—	—	—	—	—	—	—	P	P	P	P	—	—	—	—	—	P	—	—	—
Liquor stores (§ 9-5.3831)	—	—	—	—	—	—	—	—	—	U	U	U	U	—	—	—	—	—	U	—	—	—
Live entertainment	—	—	—	—	—	—	—	—	—	U	U	U	U	—	—	—	—	—	U	—	—	—
Marina	—	—	—	—	—	—	—	—	—	—	—	—	U	—	—	—	—	—	U	—	—	—
Miniature golf courses	—	—	—	—	—	—	—	—	—	U	U <sup>4</sup>	U	—	—	U	—	—	—	U	—	—	—
Mini-storage	—	—	—	—	—	—	—	—	—	—	—	U	U	—	U	P	—	—	—	—	—	—
Nurseries (horticulture) (§ 9-5.3824)	—	—	—	—	—	—	—	—	—	P	P	U	U	—	P	P	—	—	—	—	—	—
Offices:																						
Business & professional	—	—	—	—	—	—	P	P	U	P	P	P	U	—	—	—	P	—	U	—	—	—
Medical (includes clinics)	—	—	—	—	—	—	P	P	U	P	P	P	U	—	—	—	P	—	U	—	—	—
Paint store	—	—	—	—	—	—	—	—	—	P	P	U	—	—	U	—	—	—	P	—	—	—
Parking lot (commercial) (§ 9-5.3837)	—	—	—	—	—	—	A	A	A	A	A	A	A	A	P	P	A	—	A	—	—	—
Pawn shops	—	—	—	—	—	—	—	—	—	U	U	U	—	—	—	—	—	—	U	—	—	—
Pet shop	—	—	—	—	—	—	—	—	P	P	P	P	U	—	—	—	—	—	P	—	—	—
Pharmacy	—	—	—	—	—	—	U	P	P	P	P	P	A	—	P	P	P	—	P	—	—	—
Photographer	—	—	—	—	—	—	—	P	P	P	P	P	A	—	U	—	—	—	P	—	—	—
Printing & blue printing	—	—	—	—	—	—	—	P	P	U	U	U	—	—	P	P	—	—	U	—	—	—
Radio & TV sales & repair	—	—	—	—	—	—	—	—	U	P	P	P	—	—	—	—	—	—	P	—	—	—
Recycling facilities:																						

TABLE 9-5.3803	RK	R-4	R-10	R-20	R-25	R-30	PBC	C-0	C-1	C-2	C-3	RAC	WF	OS	M-1	M-2	II	ES	RIC	RTR	RTR	CU
Reverse vending machines (§ 9-5.3811)	--	--	--	--	--	--	--	--	P	P	P	P	--	--	P	P	--	--	P	--	--	--
Small collection facility (§ 9-5.3812)	--	--	--	--	--	--	--	--	A	A	A	A	--	--	A	A	--	--	A	--	--	--
Large collection facility (§ 9-5.3813)	--	--	--	--	--	--	--	--	A	A	A	A	--	--	A	A	--	--	A	--	--	--
Light processing facility	--	--	--	--	--	--	--	--	--	--	--	--	--	--	U	U	--	--	--	--	--	--
Heavy processing facility (§ 9-5.3815)	--	--	--	--	--	--	--	--	--	--	--	--	--	--	U	U	--	--	--	--	--	--
Repair service	--	--	--	--	--	--	--	--	--	--	U	U	U	--	P	P	--	--	U	--	--	--
Restaurants (§§ 9-5.3823 and 9-5.3831):																						
General	--	--	--	--	--	--	P	P	P	P	P	P	P	--	U <sup>1</sup>	--	--	--	P	--	--	--
Fast food	--	--	--	--	--	--	U	--	--	U	U	U	U	--	U <sup>1</sup>	--	--	--	U	--	--	--
Outdoor seating & food service	--	--	--	--	--	--	U	U	U	U	U	U	U	--	U <sup>1</sup>	U	--	--	U	--	--	--
Take out/delivery	--	--	--	--	--	--	P	U	P	P	P	P	U	--	U <sup>1</sup>	--	--	--	U	--	--	--
With bar & live entertainment	--	--	--	--	--	--	--	--	--	U	U	U	U	--	--	--	--	--	U	--	--	--
Retail, general and specialty	--	--	--	--	--	--	--	--	P	P	P	P	A	--	--	--	--	--	P	--	--	--
Secondhand sales	--	--	--	--	--	--	--	--	--	--	U	U	--	--	--	--	--	--	U	--	--	--
Shoe repair shop	--	--	--	--	--	--	--	--	P	P	P	P	--	--	--	--	--	--	P	--	--	--
Sign shop	--	--	--	--	--	--	--	--	--	U	U	U	--	--	U	--	--	--	--	--	--	--
Studios (e.g., dance, martial arts)	--	--	--	--	--	--	--	--	--	P	P	P	--	--	--	--	--	--	P	--	--	--
Tailor shop	--	--	--	--	--	--	--	--	--	P	P	P	--	--	--	--	--	--	P	--	--	--
Tattoo studio	--	--	--	--	--	--	--	--	--	U	U	U	--	--	--	--	--	--	U	--	--	--
Theaters	--	--	--	--	--	--	--	--	--	U	U	U	U	--	--	--	--	--	U	--	--	--
Upholstery shop	--	--	--	--	--	--	--	--	--	U	U	U	--	--	U	P	--	--	U	--	--	--
Variety store	--	--	--	--	--	--	--	--	--	P	P	P	P	--	--	--	--	--	P	--	--	--
Vehicle/boat/equipment sales & rental (§ 9-5.3825)	--	--	--	--	--	--	U <sup>1</sup>	--	--	U	U	U	U	--	U	U	--	--	U <sup>1</sup>	--	--	--
INDUSTRIAL USES																						
Animal rendering	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	U	--	--	--	--	--	--
Bakery-commercial	--	--	--	--	--	--	--	--	--	--	--	--	--	--	P	P	--	--	--	--	--	--
Beverage bottling plant	--	--	--	--	--	--	--	--	--	--	--	--	--	--	U	P	--	--	--	--	--	--
Boat building	--	--	--	--	--	--	--	--	--	--	--	--	U	--	U	P	--	--	--	--	--	--
Cement or clay products manufacturing	--	--	--	--	--	--	--	--	--	--	--	--	--	--	U	U	--	--	--	--	--	--
Concrete batch plant	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	U	--	--	--	--	--	--
Contractor's storage yard	--	--	--	--	--	--	--	--	--	--	--	--	--	--	U	P	--	--	--	--	--	--
Dairy products processing	--	--	--	--	--	--	--	--	--	--	--	--	--	--	U	P	--	--	--	--	--	--
Dry cleaners processing	--	--	--	--	--	--	--	--	--	--	--	--	--	--	U	U	--	--	--	--	--	--
Exterminator	--	--	--	--	--	--	--	--	--	--	--	--	--	--	U	P	--	--	--	--	--	--
Finished paper production	--	--	--	--	--	--	--	--	--	--	--	--	--	--	U	U	--	--	--	--	--	--

TABLE 9-5.3803	RE	R-4	R-10	R-20	R-25	R-35	PBC	C-0	C-1	C-2	C-3	MCR	WF	OS	M-1	M-2	H	ES	MIC	RTR	RTR	CB
	R	R-4	R-10	R-20	R-25	R-35						R								10	20	
Food processing plant	—	—	—	—	—	—	—	—	—	—	—	—	—	—	U	P	—	—	—	—	—	—
Fuel yard, bulk petroleum storage	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	U	—	—	—	—	—	—
Garment manufacture	—	—	—	—	—	—	—	—	—	—	—	—	—	—	U	U	—	—	—	—	—	—
Hazardous waste facilities (§ 9-5.3826)	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	U	—	—	—	—	—	—
Small generator (§ 9-5.3826)	—	—	—	—	—	—	—	—	U	U	U	U	—	—	U	U	—	—	—	—	—	—
Large generator (§ 9-5.3826)	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	U	—	—	—	—	—	—
Processor (§ 9-5.3826)	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	U	—	—	—	—	—	—
Household hazardous waste facility (§ 9-5.3826)	—	—	—	—	—	—	—	—	—	—	—	—	—	—	U	U	—	—	—	—	—	—
Junk yard/auto wrecking yard	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	U	—	—	—	—	—	—
Lumber yard	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	U	U	—	—	—	—	—
Machine shop	—	—	—	—	—	—	—	—	—	—	—	—	—	—	U	P	—	—	—	—	—	—
Manufacturing or storage of explosives, acid, cement, fertilizer, gas, inflammable fluids, glue, gypsum, lime, plaster of paris	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	U	—	—	—	—	—	—
Mining & quarry, resource extraction	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	U	U	—	—	—	—	—
Oil & gas drilling	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	U	—	—	—	—	—
Oil & gas production	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	U	—	—	—	—	—
Photographic plants	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	U	U	—	—	—	—	—
Plastic fabrication	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	U	U	—	—	—	—	—
Research & development	—	—	—	—	—	—	U	—	—	—	—	U	—	—	U	U	—	—	—	—	—	—
Residual repository (§ 9-5.3826)	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	U	—	—	—	—	—	—
Salvage/war surplus yards	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	U	U	—	—	—	—	—
Solid waste transfer station	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	U	—	—	—	—	—	—
Smelting or processing of iron, tin zinc or other ore	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	U	—	—	—	—	—	—
Stockyards/slaughterhouses	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	U	—	—	—	—	—	—
Stone monument works	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	U	P	—	—	—	—	—
Truck terminal yard	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	U	U	—	—	—	—	—
Truck & tractor repair	—	—	—	—	—	—	—	—	—	—	—	—	—	—	—	U	P	—	—	—	—	—
Warehousing & wholesaling	—	—	—	—	—	—	U	—	—	—	—	—	—	—	—	U	P	—	—	—	—	—
TEMPORARY USES																						
Removal of earth (§ 9-5.3822)	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	—
Temporary construction building and uses (§ 9-5.3821)	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	—
Outdoor display of merchandise (in conjunction with a non-residential use)	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	—	—

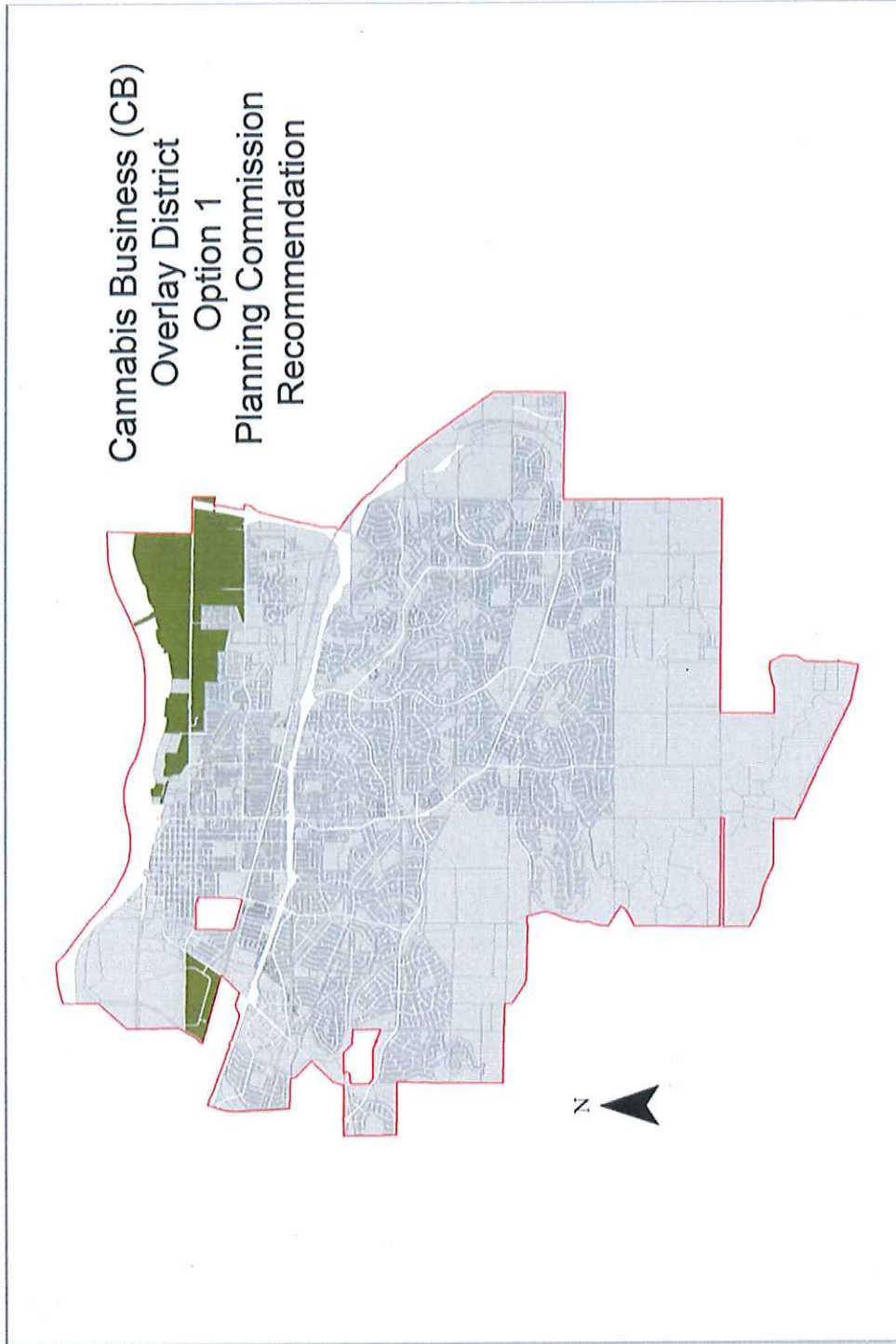


TABLE 9-5.3803	R- R	R-4 R-4	R-10	R-20	R-25	R- 35	PBC	C-0	C-1	C-2	C-3	MC R	WF	OS	M-1	M-2	H	ES <sup>1</sup>	RTC	RTR -18	RTR .20	CB
Special outdoor events (§§ 9-5.3828 and 9-5.3831)	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	—	A	A	A	—
Christmas tree and pumpkin sale lots (§ 9-5.3829)	—	—	—	—	—	—	A	A	A	A	A	A	—	—	A	A	—	—	A	—	—	—

- 1 Single-family dwellings existing prior to the effective date of this section are permitted uses, conforming to the R-20 zone; however, development of new single-family dwelling units, other than replacement of existing single-family dwellings, are prohibited within the R-20 zone.
- 2 Use may be permitted as an ancillary use if it is incidental to an otherwise permitted or conditionally permitted use within this zoning district.
- 3 Legally established churches existing prior to the effective date of this section are permitted uses, conforming to the PBC, C-0, C-1, C-2, and C-3 zone; however, development of new religious assembly uses, other than replacement of existing uses, is prohibited within these zoning districts.
- 4 Funeral services are limited to "J" Street, Fourth Street, and the area between Fourth and Fifth Streets.
- 5 May be located only on sites adjacent to freeway interchanges.
- 6 May be located along Somersville Road north of the SR-4 freeway.
- 7 Marine repair only. Permitted as an ancillary service for waterfront activities.
- 8 Boat sales and repair only.
- 9 In the case of the Emergency Shelter Overlay District, where no letter or number is included in the table for a particular land use, the regulations of the base zone apply. Emergency shelters are permitted by right in the Emergency Shelter Overlay District if they meet all standards of § 9-5.3835, Emergency Shelters, of this article.
- 10 Hospices and residential care facilities providing care for up to six patients are a permitted use in any district where residential uses are allowed.
- 11 Up to 20 units/acre permitted by right subject to compliance with all other applicable standards.
- 12 Subject to a conditional use permit on a site at least one quarter mile from any type of residential care facility, social service institution, welfare institution, or a similar type of facility, at least one mile from another correctional facility; and at least 1,000 feet from a school, library, public park, recreation area or any property zoned or used for residential development. See § 9-5.3838, Correctional Facilities, for additional requirements.
- 13 Cannabis Business requires approval of a Use Permit by the City Council upon recommendation by the Planning Commission. See § 9-5.384531

(Am. Ord. 930-C-S, passed 7-29-97; Am. Ord. 1080-C-S, passed 10-24-06; Am. Ord. 2072-C-S, passed 10-22-13; Am. Ord. 2075-C-S, passed 11-26-13; Am. Ord. 2077-C-S, passed 12-10-13; Am. Ord. 2089-C-S, passed 6-24-14; Am. Ord. 2096-C-S, passed 2-24-15)

**SECTION 7.** Modify the Zoning Map to include the Cannabis Business (CB) Zoning Overlay District as follows:



**SECTION 8. CEQA.**

The above amendments to the City’s Municipal Code are exempt from environmental review per CEQA Guidelines under the General Rule, 14 California Code of Regulations, section 15061(b)(3). The proposed code amendments are consistent with California Law, specifically Government Code section 65850.7 and Civil Code section 714. It can be seen with certainty that the proposed Municipal Code text amendments will have no significant effect on the environment.

In addition, this ordinance is not subject to CEQA per section 15060(c)(2) of the CEQA Guideline. In addition, this ordinance is not a project under section CEQA Guidelines section 15378(b)(2) because this ordinance involves “continuing administrative activities”. Finally, this ordinance is also statutorily exempt under (the 2017 “SB 94” legislation) per Business and Professions Code section 26055(h).

**SECTION 9. Publication; Effective Date.**

This Ordinance shall take effect and be enforced thirty (30) days from and after the date of its adoption by the City Council at a second reading and shall be posted and published in accordance with the California Government Code.

**SECTION 10. Severability.**

Should any provision of this Ordinance, or its application to any person or circumstance, be determined by a court of competent jurisdiction to be unlawful, unenforceable or otherwise void, that determination shall have no effect on any other provision of this Ordinance or the application of this Ordinance to any other person or circumstance and, to that end, the provisions hereof are severable.

\* \* \* \* \*

I **HEREBY CERTIFY** that the foregoing ordinance was introduced at a regular meeting of the City Council of the City of Antioch held on the 22<sup>nd</sup> day of May, and passed and adopted at a regular meeting thereof, held on the \_\_\_\_ day of \_\_\_\_\_, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

\_\_\_\_\_  
**Sean Wright, Mayor of the City of Antioch**

**ATTEST:**

\_\_\_\_\_  
**Arne Simonsen, CMC**  
**City Clerk of the City of Antioch**

A10

# ATTACHMENT "B"

Commissioner Motts reported he had noticed that many of the Amtrak stations had restaurants.

In response to Commissioner Motts, Assistant City Engineer Filson explained that any time a grant opportunity presented itself, they attempted to find a project that fit and applied.

Commissioner Motts stated he was interested in getting wording in place for projects so that they could access funds as they came up.

Acting Chair Zacharatos opened and then closed the floor to public comment with no speakers requesting to speak.

## RESOLUTION NO. 2018-14

*On motion by Commissioner Motts, seconded by Commissioner Martin, the Planning Commission determined that the 2018-2023 Capital Improvement Program is consistent with the Antioch General Plan, which includes that any acquisition or disposition of property identified in the project description for each project in the Capital Improvement Program is consistent with the General Plan. The motion carried the following vote:*

<b>AYES:</b>	<b>Zacharatos, Motts, Martin, Conley and Schneiderman</b>
<b>NOES:</b>	<b>None</b>
<b>ABSTAIN:</b>	<b>None</b>
<b>ABSENT:</b>	<b>Turnage, Parsons</b>

## NEW PUBLIC HEARING

- 3. Cannabis Ordinance** – The Community Development Department has recommended amendments to Chapter 5 of Title 9 of the Antioch Municipal Code (Zoning Ordinance) to create a Cannabis Business (CB) Overlay District within the City of Antioch. The amendments would establish an overlay zoning district wherein an applicant could apply for a Use Permit from the City Council to operate a cannabis business. The amendment will also include applicable definitions, setback requirements, and procedures.

Community Development Director Ebbs presented the staff report dated April 24, 2018, recommending that the Planning Commission adopt the resolution recommending that the City Council approve the proposed amendments to the Zoning Ordinance.

Community Development Director Ebbs explained that there was some limitation on the law that required the City to act and if they did not by July 31, 2018, the City's ability to regulate was somewhat limited.

Interim City Attorney Perez asked the City to act at this time because they would be limited as to regulating in the future, and it had been recommended universally to act before July 31, 2018.

Director of Community Development Ebbs stated that in the future he would like the City to develop guidelines and policy.

Community Development Director Ebbs recommended that the Planning Commission recommend the City Council adopt the text and table changes, as well as make a recommendation on which map was the most appropriate. He noted in the future the maps and zoning ordinance could be amended at will.

Interim City Attorney Perez stated that if the City failed to adopt an ordinance, they would still be able to regulate past July 31, 2018; however, there may be limitations that are unknown at this time. She noted if the City could act by July 31, 2018, it was the recommended action.

Commissioner Schneiderman expressed concern that weed maps indicated that there were approximately 20 people in residential areas that were delivering marijuana.

Community Development Director Ebbs responded that this issue had been discussed with the City Attorney and that regulation would be outside of the zoning ordinance. He noted as written today, no cannabis business could occur in a residential district.

In response to Commissioner Martin, Director of Community Development Ebbs speaking to the definitions explained that Cannabis Business was the broader term and aspects of the business such as retail, production, and cultivation fell under that category. He clarified that they did not plan to separate the retail in the maps because they had not received guidance from the City Council on that matter. He explained the Cannabis definition as written was an industry standard definition.

Interim City Attorney Perez added that the definition of Cannabis in the resolution was fairly universal.

In response to Commissioner Martin, Director of Community Development Ebbs explained that he could not speak to the email attachments from the Consultant because they had not been agendaized. He encouraged the Commission to discuss those items with the Economic Development Commission and/or the City Council when it was presented to them.

Speaking to exhibit A2 and A3, Commissioner Martin questioned if the areas listed equate to a 500-600 foot buffer as part of the ordinance.

Director of Community Development Ebbs clarified that some parcels would be eliminated and some of the larger parcels may have to be located further from the property line. He noted it would be looked at on a case by case basis.

In response to Commissioner Martin, Interim City Attorney Perez stated that the City could amend the ordinance after July 31, 2018.

In response to Commissioner Motts, Director of Community Development Ebbs explained greenhouses could be utilized for agricultural use in the Sand Creek area.

Interim City Attorney Perez added that plants could be grown outdoors; however, the bulk of cultivation would be indoors for climate control and security.

Commissioner Motts reported there was a greenhouse in the Wilbur corridor that used water and heat from the paper plant and he believed the building was still on the site. He questioned if the City of Pittsburg had adopted their Cannabis Ordinance.

Economic Development Program Manager Zepeda reported the City of Pittsburg approved a 10% sales tax and objected to every use until they found an existing chemical plant within their City limits that they determined had enough space and could provide enough jobs to produce a chemical component of cannabis. She noted once Council toured the facility and was provided with a report on job projections, they reconsidered and amended their ordinance to allow for lab use within the City limits.

Commissioner Motts thanked Economic Development Program Manager Zepeda for sending the email attachments and stated that he agreed with most of the recommendations.

Economic Development Program Manager Zepeda stated she had sent the email to provide the Commission with the information and at the request of the Economic Development Commission. She noted it had also been sent to the City Council. She further noted the Economic Development Commission had completed their research and recommendations.

Commissioner Motts discussed the possibility of allowing for cannabis use in the Wilbur corridor.

Director of Community Development Ebbs stated that the Planning Commission had a limited scope for this discussion which did not include economic benefits. He noted if there was a greater regulatory scheme, it would be in addition to this ordinance.

In response to Acting Chair Zacharatos, Captain Morefield reported the Antioch Police Department looked at cannabis businesses from the police services standpoint and a testing facility or R&D type of business would be the least impactful and retail sales would be the most impactful. He stated the presence of high quality marijuana and

cash was guaranteed at those sites which would be an enticing target to someone with ill intent and the means to commit that ill intent. He commented that they were not very supportive of retail sales and anything further away from that, they would have less objection. He noted if it was decided that this type of business would be permitted in Antioch, the permitting process, as well as the calls for service would add to a burden on the Antioch Police Department.

In response to Commissioner Martin, Captain Morefield speaking to the map 1 option stated it would likely be the least impactful because it was concentrated in one area and by virtue of what existed in that area. He noted indoor cultivation was preferred by those in the business because it allowed for a year round grow. He further noted that the area would not be adequate for retail because it was problematic due to being a remote site and there was direct access to a freeway and a bridge that would take someone out of the area quickly that committed a crime at the business.

Commissioner Martin questioned if the Wilbur Avenue area was appropriate for any cannabis business.

Captain Morefield explained that given the three options before the Planning Commission, they would prefer cannabis businesses be in one specific area that would cause the least amount of problems.

Director of Community Development Ebbs stated that if the Planning Commission decided to support option 1, it would be appropriate to add the caveat that they would suggest that cannabis retail not be allowed there, if they were so inclined.

Captain Morefield clarified that he would not presume any area of Antioch to be an appropriate location or site for this type of business.

Commissioner Motts spoke in support of option 1 and of adding the Verne Roberts Circle area.

Acting Chair Zacharatos agreed with Commissioner Motts.

Commissioner Conley stated that Cannabis Businesses are against federal law and spoke in support of not allowing the businesses in Antioch.

In response to Acting Chair Zacharatos, Interim City Attorney Perez stated the Planning Commission could recommend the City not allow cannabis businesses; however, if it goes to City Council and they decided to regulate marijuana, it would be problematic and come back to the Planning Commission.

Director of Community Development Ebbs stated the Planning Commission could forward the ordinance with the table indentifying and defining the uses and regulate it by prohibiting it.

Acting Chair Zacharatos opened and closed the public hearing with no members of the public requesting to speak.

Commissioner Martin stated that he attempted to do what the people of the City requested and reported that in Contra Costa County 60.7% of the people voted yes on Prop 64 and in Antioch 60.1% voted yes; however, they may not have known the implications of legalizing cannabis. He stated his thought process was that if he should follow the voters or do what he believed was right. He noted it was difficult to proceed when Council had not made their legislative decision. He expressed concern of what the result would be at the Council level if they said no and Council voted to approve.

Director of Community Development Ebbs stated Council would take action prior to July 31, 2018, and that this item would be part of the input they received. He noted the ordinance was enough for the City to build off of and refine over time.

Acting Chair Zacharatos mentioned that Prop 64 passed which allowed cannabis users to have under an ounce of marijuana and six plants and from that it had been broadened into retail and other uses.

In response to Commissioner Motts, Director of Community Development Ebbs stated that if the City wanted to be more restrictive in the future, they could change the ordinance.

Commissioner Schneiderman suggested taking a conservative approach and approving option 1 because it was a small area on the edge of town. She stated she shared the Antioch Police Department's concerns regarding the increase in criminal activity.

Acting Chair Zacharatos suggested the Commission consider that Antioch was a family community and they were trying to build a brand to protect.

Commissioner Motts stated that he understood Commissioner Conley's concerns; however, U.S. Congress did not do their job in deciding if this was a State's rights issue or a Federal issue. He spoke in support of option 1 with the addition of Verne Roberts Circle.

Acting Chair Zacharatos stated that in looking at the City's infrastructure, she questioned if this was the right time to approve cannabis uses in Antioch.

#### RESOLUTION NO. 2018-15

***On motion by Commissioner Motts, seconded by Commissioner Schneiderman, the Planning Commission adopted the resolution recommending that the City Council approved the proposed amendments to the Zoning Ordinance approving map option 1 with the addition of Verne Roberts Circle. The motion carried the following vote:***



**AYES:** *Motts, Martin, Schneiderman*  
**NOES:** *Conley, Zacharatos*  
**ABSTAIN:** *None*  
**ABSENT:** *Parsons and Turnage*

Interim City Attorney Perez stated that with five Commissioners present, there needed to be a majority so three voting affirmative approved the motion.

Director of Community Development Ebbs stated he would modify the maps and this item would go before the City Council on May 22, 2018.

### **ORAL COMMUNICATIONS**

Following discussion, Commissioner Martin stated that he would provide his Planning Commissioner binder to staff to duplicate for other Commissioners who had not received one.

### **WRITTEN COMMUNICATIONS**

None.

### **COMMITTEE REPORTS**

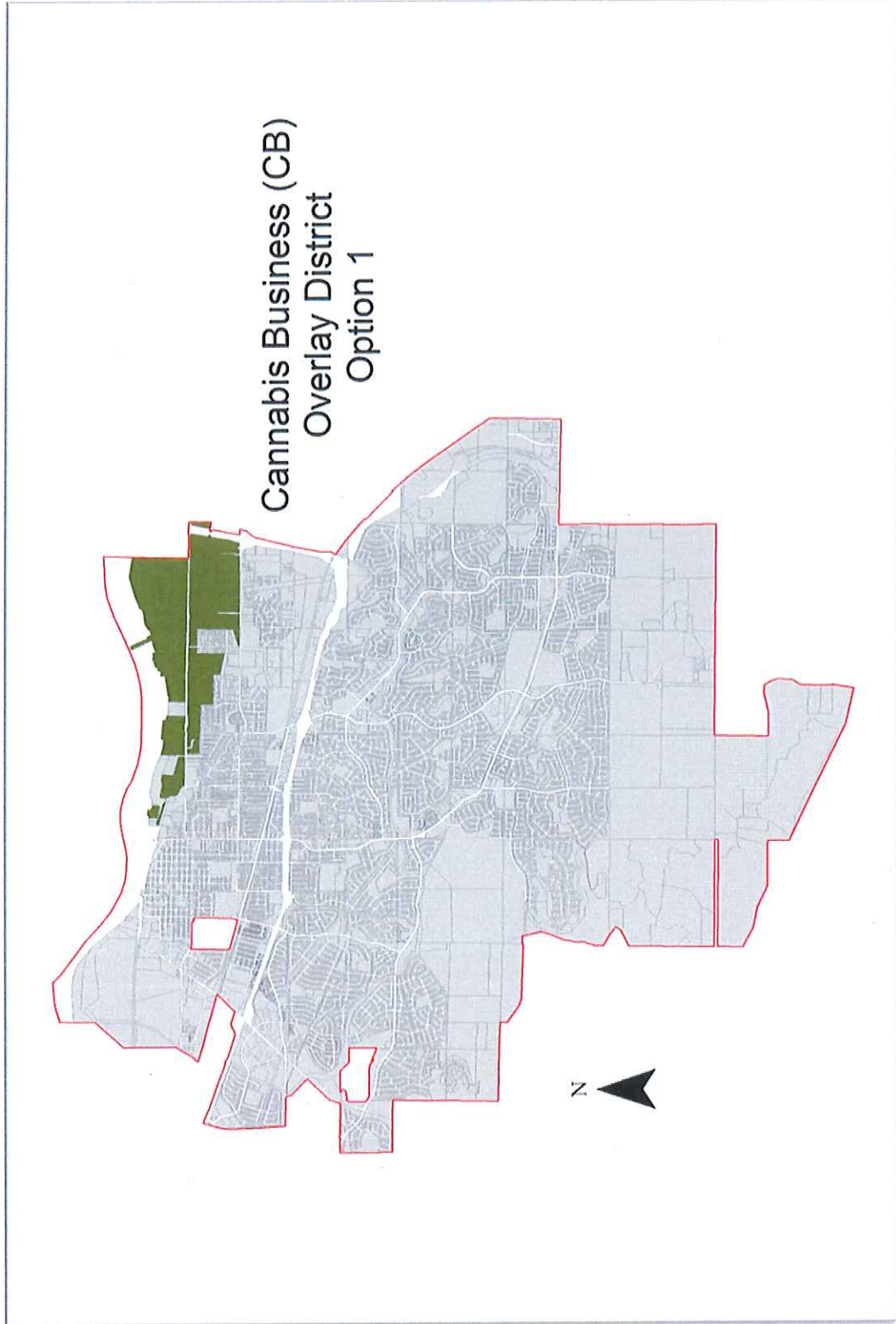
Commissioner Motts reported that he would be attending the TRANSPLAN meeting next week.

### **ADJOURNMENT**

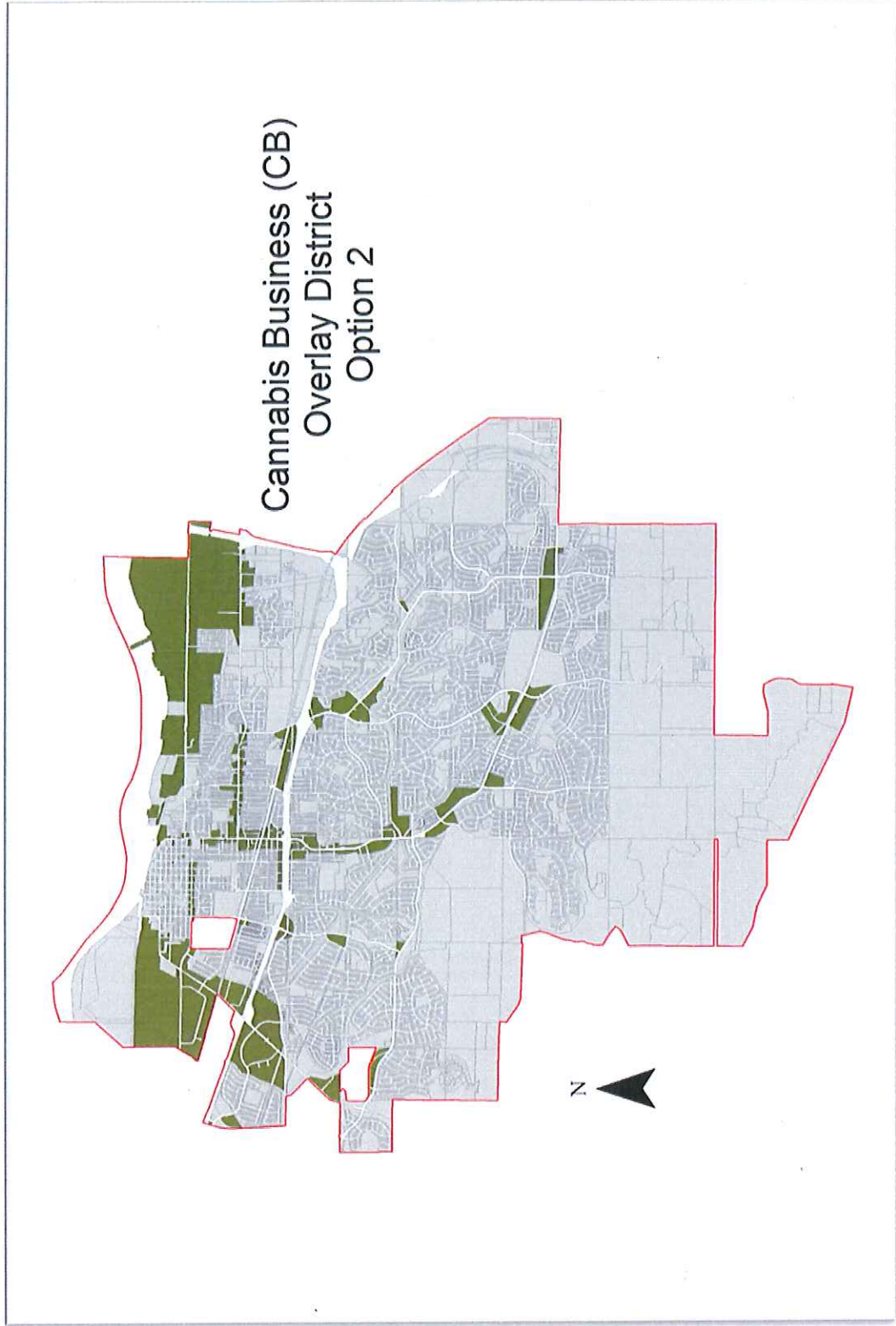
***Acting Chair Zacharatos adjourned the Planning Commission at 8:32 P.M. to the next regularly scheduled meeting to be held on May 16, 2018.***

Respectfully Submitted,  
Kitty Eiden

# ATTACHMENT "C"

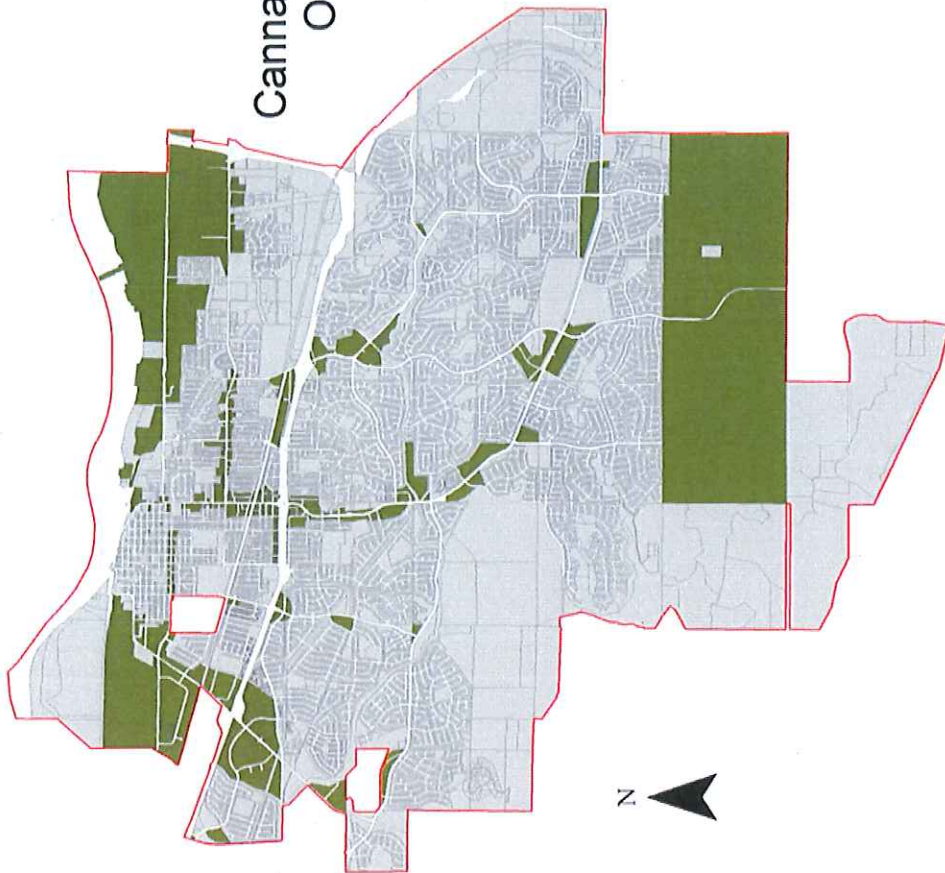


# ATTACHMENT "C"



# ATTACHMENT "C"

Cannabis Business (CB)  
Overlay District  
Option 3





## STAFF REPORT TO THE CITY COUNCIL

**DATE:** Regular Meeting of May 22, 2018

**TO:** Honorable Mayor and Members of the City Council

**SUBMITTED BY:** Nancy Kaiser, Parks and Recreation Director *Nancy Kaiser*

**SUBJECT:** **PARKS AND RECREATION COMMISSION APPOINTMENTS FOR FOUR (4) FULL-TERM VACANCIES EXPIRING APRIL 2022**

---

### RECOMMENDED ACTION

It is recommended that the Mayor nominate and Council appoint by resolution four (4) full-term vacancies to the Parks and Recreation Commission expiring April 2022.

### STRATEGIC PURPOSE

**Long Term Goal L: City Administration.** Provide exemplary City administration.

- **Strategy L-7:** Coordinate City Boards and Commissions administrative requirements.

### FISCAL IMPACT

Administering the Commission is a budgeted function of the Department; there is no additional fiscal impact. Commissioners serve in a voluntary role.

### DISCUSSION

The term for four members of the Parks and Recreation Commission expired April 30, 2018. The Commission vacancies were posted and six residents submitted applications during the recruitment period ending March 23, 2018. The applicants were interviewed by Mayor Sean Wright and Nancy Kaiser, Parks and Recreation Director. The term for these appointments will expire April 2022.

The applicants are as follows:

Jackie Bruckman  
Lesley Eubanks  
Janet Farr  
Beverly Knight  
Zayd Othman  
Manuel Soliz, Jr.

### ATTACHMENTS

- Resolution
- Applications

**RESOLUTION NO. 2018/\*\***

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH  
APPOINTING {INSERT NAME OF APPOINTEES AFTER APPOINTMENT} TO THE  
PARKS AND RECREATION COMMISSION FOR FOUR (4) FULL-TERM VACANCIES  
EXPIRING APRIL 2022**

**WHEREAS**, there are currently four (4) full-term vacancies on the Parks and Recreation Commission ending in April 2022; and

**WHEREAS**, the City Clerk's Office made announcement of the vacancies and solicited applications for the four (4) full-term vacancies; and

**WHEREAS**, Mayor Sean Wright considered six applications received and interviewed each of the interested applicants; and

**WHEREAS**, Antioch Municipal Code Section 2-5.201 requires that the Mayor nominate candidates for appointment to boards and commissions and requires that the City Council approve, by a majority vote, the final appointment of said nominees; and

**WHEREAS**, Mayor Sean Wright has nominated {insert name of appointees after appointment} to the Parks and Recreation Commission.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Antioch hereby approves the Mayor's nominations of {insert name of appointees after appointment} and appoints them to serve on the Parks and Recreation Commission, as Commissioners, full-term, ending in April 2022.

\* \* \* \* \*

**I HEREBY CERTIFY** that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 22<sup>nd</sup> day of May, 2018 by the following vote:

**AYES:**

**ABSENT:**

**NOES:**

---

**ARNE SIMONSEN, CMC  
CITY CLERK OF THE CITY OF ANTIOCH**



RECEIVED

MAR 22 2018

CITY OF ANTIOCH  
CITY CLERK

APPLICATION DEADLINE: 5:00 p.m. Friday, March 23, 2018

APPLICATION FOR COMMUNITY SERVICE

PARKS & RECREATION COMMISSION

Four (4) Year Terms

Print your name JACKIE BRUCKMAN  
Address [REDACTED], City [REDACTED]  
ZIP Code [REDACTED] Phone (H) \_\_\_\_\_ (W) \_\_\_\_\_ (C) [REDACTED]

e-mail address [REDACTED]

Employer Consultant / Self employed

Address same as above City \_\_\_\_\_

Occupation Management/Marketing Executive Consultant - FORMER EXECUTIVE OR 24M SILVER COMPANY

How long have you lived in Antioch? 2 years

List the three (3) main reasons for you interest in this appointment: \_\_\_\_\_

- I love Antioch and want to help make it better
- Civic service - community service and help youth
- I love nature and Antioch has so many great parks and open space

Have you attended any meetings of this commission? not yet

Have you had any previous city community service on this commission? (If yes, please explain) no

What skills/knowledge do you have that would be helpful in serving on the Parks & Recreation Commission? I am very organized and great people skills and have great ideas and not afraid of doing the work to get things done. I love history and know alot about the area. I spent formative years as a kid in Costa Costa Country. I love nature, love teaching, and am a fair minded person.

Please indicate any further information or comments you wish to make that would be helpful in reviewing your application.

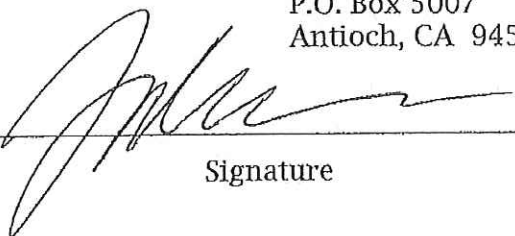
I have a deep commitment to community and am passionate about nature, recreation, open space, community gathering and creating experiences for all ages including educational events, festivals, tours, youth group activities, conservation and preservation. I have an extensive management and marketing background and want to help Antioch be a thriving wonderful community for all ages

The Parks & Recreation Commission meets on the third Thursday of each month at 7:00 p.m. in the City Council Chambers. Can you attend meetings at the designated days and time? Yes

Please attach your resume (recommended to enhance your application). please look at linkedin/in/jackie-redner-bruckner

**PLEASE NOTE THIS COMPLETED APPLICATION IS AVAILABLE FOR PUBLIC REVIEW.**

DELIVER OR MAIL TO: Antioch City Clerk  
200 "H" Street  
P.O. Box 5007  
Antioch, CA 94531-5007

  
Signature

3-19-17  
Date



**APPLICATION FOR COMMUNITY SERVICE: Parks and Recreation Commission**

PRINT YOUR NAME: **Lesley Eubanks**

ADDRESS: [REDACTED] CITY: [REDACTED] ZIP CODE: [REDACTED]

PHONE: (H) [REDACTED] (W) [REDACTED] (C) [REDACTED]

eMail ADDRESS: [REDACTED]

EMPLOYER: **AT&T**

ADDRESS:

OCCUPATION: **Administrative Specialist**

CITY CLERK  
CITY OF ANTIOCH

MAR 23 2018

How long have you lived in Antioch? **15 Years**

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List the three (3) main reasons for your interest in this appointment:

1. I love the positive ways that Parks can affect the Community – An outlet for recreation, relaxation, learning, exercise, fellowship and fun
2. I love the beauty and being out in nature
3. The positive experience in being involved in my Community that I had not really thought about until experiencing the process with my husband on his appointment to a commission. For me it is a feeling of pride, connectedness and a desire to make a positive difference

Have you attended any meetings of this commission? **No, only City Council and Crime**

**Prevention Commission meetings**

Have you had any previous city community service on this commission? **No**

What skills/knowledge do you have that would be helpful in serving on the Parks & Recreation Commission? **Interpersonal and communication skills, a willingness to learn and a team player**

Please indicate any further information or comments you wish to make that would be helpful in reviewing your application.

**This is a new adventure for me. My Community involvement has been mainly through my Church. I see this as another avenue to make a positive difference and to learn more about the function of local government and the city of Antioch. It is so easy sometimes to get caught up in your own little world. This is my opportunity, in a big way, to open up my World and explore other ways to be of service to others.**

Thank you for your time!

Lesley Eubanks

Signature

March 23, 2018

Date

# LESLEY EUBANKS

, Antioch CA 94509 |

**OBJECTIVE** | Serve My Community through a seat on Parks & Recreation Commission

**EXPERIENCE** | **ADMINISTRATIVE SPECIALIST – AT&T**                      **1979 – PRESENT**

I have held different positions within AT&T (Pacific Bell, ASI, AT&T Services and AT&T Mobility) for the last 39 years. With my current position (2000 – Present) with the Company, I provide administrative support on personnel issues involving benefits, payroll, training and employment.

**EDUCATION** | **UNIVERSITY OF SAN FRANCISCO, SAN FRANCISCO CA**  
ORGANIZATIONAL BEHAVIOR, BS

**LICENSES** | California Real Estate

**VOLUNTEER/  
ASSOCIATIONS** | Religious education – St Ignatius of Antioch Catholic Church  
Member of Young Ladies Institute (YLI) #101

**REFERENCES** | **CHERISSE SHEPHARD, SR. ADVANCED TECHNICAL SUPPORT**  
AT&T



APPLICATION DEADLINE: 5:00 p.m. Friday, March 23, 2018

APPLICATION FOR COMMUNITY SERVICE

PARKS & RECREATION COMMISSION

Four (4) 4-year Terms

Print your name \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_

ZIP Code \_\_\_\_\_ Phone (H) \_\_\_\_\_ (W) \_\_\_\_\_ (C) \_\_\_\_\_

e-mail address \_\_\_\_\_

Employer \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_

Occupation \_\_\_\_\_

How long have you lived in Antioch? \_\_\_\_\_

List the three (3) main reasons for your interest in this appointment: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Have you attended any meetings of this commission? \_\_\_\_\_

Have you had any previous city community service on this commission? (If yes, please explain) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

What skills/knowledge do you have that would be helpful in serving on the Parks & Recreation Commission? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Please indicate any further information or comments you wish to make that would be helpful in reviewing your application.

*See Attached*

The Parks & Recreation Commission meets on the third Thursday of each month at 7:00 p.m. in the City Council Chambers. Can you attend meetings at the designated days and time? \_\_\_\_\_

Please attach your resume *(recommended to enhance your application)*.

**PLEASE NOTE THIS COMPLETED APPLICATION IS AVAILABLE FOR PUBLIC REVIEW.**

DELIVER OR MAIL TO: Antioch City Clerk  
200 "H" Street  
P.O. Box 5007  
Antioch, CA 94531-5007

*Lesley Eubanks*  
Signature

*March 23, 2018*  
Date

RECEIVED

MAR 28 2018

CITY OF ANTIOCH  
CITY CLERK



APPLICATION DEADLINE: 5:00 p.m. Friday, March 23, 2018

APPLICATION FOR COMMUNITY SERVICE

PARKS & RECREATION COMMISSION

Four (4) 4-year Terms

Print your name Janet Farr

Address [REDACTED] City Antioch

ZIP Code [REDACTED] Phone (925) 277-1200 (W) \_\_\_\_\_ (C) [REDACTED]

e-mail address [REDACTED]

Employer None

Address \_\_\_\_\_ City \_\_\_\_\_

Occupation \_\_\_\_\_

How long have you lived in Antioch? 40 yrs

List the three (3) main reasons for you interest in this appointment: \_\_\_\_\_

Reapplying for second term

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Have you attended any meetings of this commission? \_\_\_\_\_

Have you had any previous city community service on this commission? (If yes, please explain) Reapplying for second term

\_\_\_\_\_  
\_\_\_\_\_

What skills/knowledge do you have that would be helpful in serving on the Parks & Recreation Commission? Previously served

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please indicate any further information or comments you wish to make that would be helpful in reviewing your application.

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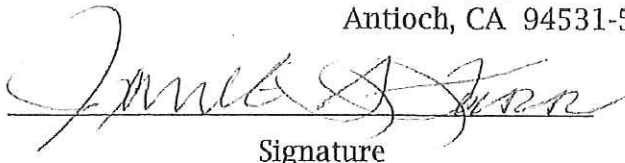
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The Parks & Recreation Commission meets on the third Thursday of each month at 7:00 p.m. in the City Council Chambers. Can you attend meetings at the designated days and time? \_\_\_\_\_

Please attach your resume (*recommended to enhance your application*).

**PLEASE NOTE THIS COMPLETED APPLICATION IS AVAILABLE FOR PUBLIC REVIEW.**

DELIVER OR MAIL TO: Antioch City Clerk  
200 "H" Street  
P.O. Box 5007  
Antioch, CA 94531-5007

  
Signature

  
Date



RECEIVED

MAR 15 2018

CITY OF ANTIOCH  
CITY CLERK

APPLICATION DEADLINE: 5:00 p.m. Friday, March 23, 2018

APPLICATION FOR COMMUNITY SERVICE

PARKS & RECREATION COMMISSION

Four (4) 4-year Terms

Print your name Beverly Knight  
Address [REDACTED] City [REDACTED]  
ZIP Code [REDACTED] Phone (H) [REDACTED] (W) [REDACTED] (C) [REDACTED]  
e-mail address [REDACTED]  
Employer Self

Address [REDACTED] City [REDACTED]  
Occupation Childcare Provider

How long have you lived in Antioch? 40 years

List the three (3) main reasons for your interest in this appointment: \_\_\_\_\_

I enjoy doing what I can to make a difference in the community.  
Communication with the city on Parks condition and needs.  
I would like to be involved in the planning of new amenities  
and future parks in Antioch.

Have you attended any meetings of this commission? yes

Have you had any previous city community service on this commission? (If yes, please explain) Currently a end term Parks & Recreation Commissioner

What skills/knowledge do you have that would be helpful in serving on the Parks & Recreation Commission? \_\_\_\_\_

I work with children daily, addressing their recreational needs.  
We attend various city Parks almost daily, weather permitting.  
We always leave the parks better than we find them.

Please indicate any further information or comments you wish to make that would be helpful in reviewing your application.

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The Parks & Recreation Commission meets on the third Thursday of each month at 7:00 p.m. in the City Council Chambers. Can you attend meetings at the designated days and time? yes

Please attach your resume (*recommended to enhance your application*).

**PLEASE NOTE THIS COMPLETED APPLICATION IS AVAILABLE FOR PUBLIC REVIEW.**

DELIVER OR MAIL TO: Antioch City Clerk  
200 "H" Street  
P.O. Box 5007  
Antioch, CA 94531-5007

  
\_\_\_\_\_  
Signature

3-15-18

\_\_\_\_\_  
Date



# Knight Photography

Desrys Blvd. | Antioch CA 94509

**November 2012 – Present**

**Antioch Unified School District - y**

Photographer Arts & Cultural Foundation of Antioch | [www.Art4Antioch.org/P](http://www.Art4Antioch.org/P) &

Approximately 140 Albums from 2012-present (3-month sample list below)

Sycamore Block Party, Unity in the Community	Concerts by the River: Mixed Nuts
Concerts by the River: Last Call	Concerts by the River: Vocal-Base and The Boogie Men
Concerts by the River: Project 4	Celebrate Antioch - 4th of July
Concerts by the River: Tuck & Roll	Memorial Day Celebration: Oak View Memorial Park
Antioch National Night Out	Call for Prayer
Concerts by the River: The Back-Alley Boys	Junior Giants Opening Day
Concerts by the River: Spare Change	Special Needs Prom - Elite Event Center

**January 2014- Present**

Face Book Page: Empower Antioch Today, Close to 5,000 Followers

- To provide the neighborhoods with tools and resources to address neighborhood concerns and issues.
- To educate residents about the organizational structure of the City and its services, resources and procedures.
- To empower residents to take responsibility for solving concerns in their neighborhoods
- To encourage neighborhood pride.

**May 1978 – Present**

Owner/Operator, All in R Family Childcare

- Child Care services professional skilled at managing groups of various ages and assessing child behavior, needs, and health to determine appropriate teaching style and action. Interpersonal communicator who provides consistent updates to parents on child progress and needs. Administrative manager who ensures accurate record-keeping.
- Basic Care, Teaching, Program/ Learning Development, Strategic Planning, Problem Solving, Conflict Resolution, Physical/ Social Development, Emotional/ Developmental Problems, Emergency Training, Creative Activities, Scheduling, Meeting Facilitation, Clerical Tasks, Customer Service

**Volunteer Activities:**

- Caretaker of Antioch City Park 2012 - Present
- Antioch Parks & Recreation Commissioner 2014 - Present



RECEIVED

MAR 23 2018

CITY OF ANTIOCH  
CITY CLERK

APPLICATION DEADLINE: 5:00 p.m. Friday, March 23, 2018

APPLICATION FOR COMMUNITY SERVICE

**PARKS & RECREATION COMMISSION**

**Four (4) 4-year Terms**

Print your name Zayd Othman  
Address [REDACTED] City [REDACTED]  
ZIP Code [REDACTED] Phone (H) [REDACTED] (W) [REDACTED] (C) [REDACTED]  
e-mail address [REDACTED]

Employer Solar Swim and Gym  
Address \_\_\_\_\_ City Antioch  
Occupation Aqualics Director

How long have you lived in Antioch? 22 years

List the three (3) main reasons for you interest in this appointment: \_\_\_\_\_  
Want to get more involved in the community.

I want to be able to provide a youthful input.  
I also want to make sure that Antioch is heading in the right direction.

Have you attended any meetings of this commission? No.

Have you had any previous city community service on this commission? (If yes, please explain) No.

What skills/knowledge do you have that would be helpful in serving on the Parks & Recreation Commission? I have been a part of doing a lot of event planning and execution the past few years. I am a very outdoors person and actually use the parks in Antioch when I have time. I went to college in WV and everything we did out there was something in nature along with a lot of outdoors events. Even at work when doing events I try and utilize the property to its fullest potential.

Please indicate any further information or comments you wish to make that would be helpful in reviewing your application.

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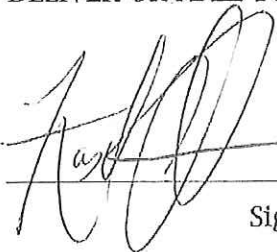
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The Parks & Recreation Commission meets on the third Thursday of each month at 7:00 p.m. in the City Council Chambers. Can you attend meetings at the designated days and time? yes.

Please attach your resume (*recommended to enhance your application*).

**PLEASE NOTE THIS COMPLETED APPLICATION IS AVAILABLE FOR PUBLIC REVIEW.**

DELIVER OR MAIL TO: Antioch City Clerk  
200 "H" Street  
P.O. Box 5007  
Antioch, CA 94531-5007

  
\_\_\_\_\_  
Signature

3/23/18  
\_\_\_\_\_  
Date

Zayd Y. Othman

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## Objective

### Work Experience

#### **Solar Swim and Gym**

Aquatics Director: December 2017-current.

- Coaching kids 5-18, event planning, and marketing

#### **Antioch High School**

Head Swimming coach 2018

#### **Antioch Delta Skimmers Swim Club**

Coach: May-August 2017

- Coached ages 5-8 and 13-18

#### **Dolphin Swim Club (Brentwood, CA)**

Assistant Coach: April 2012-2016

- Coached multiple age groups, concentrated on technique, conditioning, and managing swim meets

Junior Coach: April-May 2011

- Assisted with the 6 & Under and 7-8 age groups at the beginning of the season

Volunteer Coach: April – August 2008-2010

- Helped assist with the 7-8 age group and helped coach the swimmers when team was short coaches at swim meets
- 

#### **Development Department Assistant for Davis and Elkins College (Elkins, WV)**

- Set up events on campus along with working with alumni: August 2015-May 2017

#### **Student Ambassador for Davis and Elkins College (Elkins, WV)**

- Worked in the admissions department as a student ambassador; took incoming students on tours, helped set up for events: September 2013-August 2015

#### **D&E Swim Camp (Elkins, WV)**

- Helped teach swim lessons for ages 5-18: April 2014

#### **Oakwood Water Polo (Brentwood, CA)**

- Volunteer Coach for 12 and Unders and High School Boys: June 2011-2015

### Accomplishments

**Academic All American Division II Swimming.**(3rd in the Nation 2017)

2013, 2014, 2015, 2016, 2017

**Blue Grass Mountain Conference 200 Fly Semi Finalist:** February 2015, February 2017

**Academic Achievement Award History:** May 2017

**Cum Laude: Graduation Honors May 2017**

**Davis and Elkins College Deans List: 2014, 2015, 2017**

**Contra Costa County Swim Championships Finalist in the 100 Free and 100 Fly: August 2013**

**NCS Finalist in the 200 Free Relay: May 2013**

**All America in 200 Free Relay: May 2013**

**Tri Varsity Sport Award Heritage High School (Water Polo, Soccer, Swimming): May 2013**

**Team Captain for the Heritage High School Varsity Swim Team: 2013 Season**

**NCS Finalist in the 200 Free Relay (Heritage H.S.): May 2012**

**American Legion School Award Knightsen School: June 2009**

**Knightsen School Student Body President: 2008-2009 School Year**

## **Activities**

**Sigma Phi Epsilon Vice President of Programming : March- November 2016**

**Sigma Phi Epsilon Event Coordinator: March- November 2016**

- Planned the Alzheimer's fundraiser
- Planned the community Fright Walk October 2016
  
- **Sigma Phi Epsilon Senior Marshal: February- March 2016 and January-May 2017** Helped keep brothers in line while participating on the standards board

**Sigma Phi Epsilon Fraternity Brother: Feb 2016**

**Davis and Elkins Student Ambassador:**

- Helped set up and run several Davis and Elkins Open Houses: 2013-14 Freshman Year
- Davis and Elkins Tail Gate Weekend: Painted several Corn Hole games and banners with our school logo and mascot on them; March 2014

**Davis and Elkins College Swim Team: September 2013-2017 February**

**Davis and Elkins College Lacrosse Team: February 2017- April**

**Varsity Swim Team Heritage High School (4 seasons): February. 2010 – 2013**

**Varsity Water Polo Heritage High School (3 seasons) August 2010 - November 2012**

**Junior Varsity Water Polo** (1 season): August-November 2009

**Varsity Soccer Heritage High School** (1 season): November 2012-February 2013

**Junior Varsity Soccer Heritage High School** (3 seasons): November 2009-February 2012

**Recreation Sports:** Dolphin Swim Club 2000-Present, Delta Youth Soccer League 2000-2009, Terrapin Swim Club (USA Swimming) Fall Program, Club Dolphin Fall Swim Program, Oakwood Water Polo (USA Water Polo), Antioch Water Polo Clinic

**Interests**

Swimming, lacrosse, soccer, art (pencil portraits), traveling with my family, riding my bike, attending local sporting events with my Grandfather, going to UC Berkeley football and water polo games with my family.

**Education**

Davis and Elkins College  
100 Campus Dr.  
Elkins, WV 26241  
Dates attended: August 2013-Present  
BA in History, Minor in Art: May 2017

Heritage High School  
101 American Avenue  
Brentwood, CA 94513  
Dates attended: From 8/2009 – 6/2013

Knightsen Elementary School  
1923 Delta Road  
Knightsen, CA 94548  
Dates attended: From 8/2000 – 6/2009

**References**

Ms. Niki Rose  
Davis & Elkins College Head Swim Coach and Aquatic Director (Elkins, WV)

Ms. Lisa Senic  
Administrative Assistant for the Office of Student Life & Coordinator of Parent Relations  
Davis & Elkins College (Elkins, WV)

Mrs. Janet Hannigan  
Heritage Physical Education Teacher  
Heritage High School

Mrs. Lynn Gursky

Gursky Ranch

Monica Adams  
Antioch Delta Skimmers President



APPLICATION DEADLINE: 5:00 p.m. Friday, March 23, 2018

APPLICATION FOR COMMUNITY SERVICE

**PARKS & RECREATION COMMISSION**

Four (4) 4-year Terms

Print your name: Manuel L. Solz, Jr.

Address [REDACTED] City [REDACTED] ZIP Code [REDACTED]

Phone (H) [REDACTED] (W) [REDACTED] (C) [REDACTED]

e-mail address: [REDACTED]

Employer Thrivent Financial

Address \_\_\_\_\_ City Walnut Creek, CA 94598

Occupation Financial Advisor

How long have you lived in Antioch? 57 years

List the three (3) main reasons for your interest in this appointment:

1. I love serving the community where I reside.
2. This Commission deals with many positive and community impacting programs which I would like to see continue.
3. Parks and Recreation programs are an indicator of a community's health and well being. Antioch can be a positive influence over the rest of east county by having a dedicated and effective Parks and Recreation Commission and staff dedicated to the community's well being. I can help lead that effort, and I intend to do so.

Have you attended any meetings of this commission? Yes, monthly.

Have you had any previous city community service on this commission? (If yes, please explain)

Yes, I am currently completing a 4 year term on this Commission. I also served on this Commission from 1992-1995.



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What skills/knowledge do you have that would be helpful in serving on the Parks & Recreation Commission? A commitment to the betterment of Antioch is the strongest skill I have to offer. I have spent many years as a resident of Antioch, and have benefitted from the generations of before. My knowledge of department operations, Citywide and department budgets and the knowledge and experience of how things get done within City governance are invaluable. I have many contacts within City staff, neighboring Cities and the County, which facilitate the process of accomplishing important tasks, even when budget constrictions might otherwise be an impediment.

Please indicate any further information or comments you wish to make that would be helpful in reviewing your application.

Antioch's Parks and Recreation programs exist to provide our citizens a healthy outlet. As commissioners, we can ensure those goals are met by helping manage these community resources that exist for all of us. A functional, deliberate Parks and Recreation commission can help accomplish these goals. I would like to continue to serve our community in this capacity.

The Parks & Recreation Commission meets on the third Thursday of each month at 7:00 p.m. in the City Council Chambers. Can you attend meetings at the designated days and time?

Please attach your resume (*recommended to enhance your application*).

**PLEASE NOTE THIS COMPLETED APPLICATION IS AVAILABLE FOR PUBLIC REVIEW.**

DELIVER OR MAIL TO: Antioch City Clerk  
200 "H" Street

P.O. Box 5007  
Antioch, CA 94531-5007

  
Signature

03/23/2018  
Date

- The Commissioners serve in an advisory capacity to the City Council in matters pertaining to Parks and Recreation functions.
- Surveying all current and future public and private recreation facilities.
- Recommend coordinated recreation programs for the City.
- Survey current and future park & recreational needs of the community to provide a sound and year-round recreational program for all ages.
- Must be a resident of the City of Antioch.
- 7 member board - 4 year terms
- Meetings are held the third Thursday of every other month at 7:00 p.m. in the City Council Chambers at 200 H Street.
- Commissioners are required to submit a FPPC Form 700 (Statement of Economic Interests) upon assuming office, and every year thereafter no later than April 1<sup>st</sup>.
- Newly appointed Commissioners are also required to complete the AB 1234 Ethics training within 1-year of their appointment. All Commissioners must then take the AB 1234 Ethics training every two years thereafter. The Ethics training is available online.



## STAFF REPORT TO THE CITY COUNCIL

**DATE:** Regular Meeting of May 22, 2018

**TO:** Honorable Mayor and Members of the City Council

**SUBMITTED BY:** Lizeht Zepeda, Economic Development Program Manager

**APPROVED BY:** Ron Bernal, City Manager

**SUBJECT:** Economic Development Commission appointment for (1) partial-term vacancy expiring 2019

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### RECOMMENDED ACTION

It is recommended that the Mayor nominate and Council appoint by resolution one (1) partial-term vacancy to the Economic Development Commission expiring June 2019.

### STRATEGIC PURPOSE

The Economic Development Commission supports **Long Term Goal G: Economic Development**. – Grow the City out of Recession. This action also supports **Long Term Goal L: City Administration**: Provide exemplary City administration. Specifically, **Strategy L-8**: Coordinate City Boards and Commissions administrative requirements.

### FISCAL IMPACT

This action has no direct fiscal impact.

### DISCUSSION

The Economic Development Commission's (EDC) function is to address economic development issues within the City and make recommendations to the City Council regarding policies, regulations, marketing, development strategies and planning activities designed to enhance the City's economic base and create quality jobs. EDC consist of seven members holding 4-year terms. EDC must be either a City resident or owner/operator of a business located in the City.

There is one (1) partial-term vacancy with an expiring term of June 2019. The City of Antioch advertised to fill the vacancy and the Clerk's Office received five applications. Mayor Wright had an opportunity to interview all five of the following applicants:

- Jackie Bruckman

- Aisha Hall
- Kelly Kalfsbeek
- Susana M. Williams
- Veronica Zamani

**ATTACHMENTS**

- A. Resolution
- B. Applications

**RESOLUTION NO. 2018/\*\***

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH  
APPOINTING [INSERT NAME OF APPOINTEES AFTER APPOINTMENT] TO  
THE ECONOMIC DEVELOPMENT COMMISSION FOR THE ONE (1) PARTIAL-  
TERM VACANCY, ENDING IN JUNE 2019**

**WHEREAS**, there is currently one (1) partial-term vacancy on the Economic Development Commission ending in June 2019; and

**WHEREAS**, the City Clerk’s Office made announcement of the vacancy and solicited applications for one (1) partial-term vacancy; and

**WHEREAS**, Mayor Sean Wright considered five applications received and interviewed the interested applicants; and

**WHEREAS**, Antioch Municipal Code Section 2-5.201 requires that the Mayor nominate candidates for membership on all boards and commissions and requires that the City Council approve, by a majority vote, the appointment of said nominee; and

**WHEREAS**, Mayor Sean Wright has nominated [insert name of appointee after appointment] to the Economic Development Commission; and

**NOW THEREFORE BE IT RESOLVED**, that the City Council of the City of Antioch hereby approve the Mayor’s nomination of [insert name of appointee after appointment] and appoint to serve on the Economic Development Commission, for the one (1) partial-term vacancy, ending in June 2019.

\* \* \* \* \*

**I HEREBY CERTIFY** that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 22nd day of May 2018, by the following vote:

**AYES:**

**NOES:**

**ABSTAIN:**

**ABSENT:**

**ARNE SIMONSEN, CMC  
CITY CLERK OF THE CITY OF ANTIOCH**

RECEIVED

APR 4 2018

CITY OF ANTIOCH  
CITY CLERK



APPLICATION DEADLINE: 5:00 p.m. Friday, April 6, 2018

**ECONOMIC DEVELOPMENT COMMISSION - Commissioner**

One (1) partial term ending June 2019

Print Your Name JACKIE BRUCKMAN  
 Address [REDACTED] City ANTIOCH  
 ZIP Code 94509 Phone (H) [REDACTED]  
 E-Mail Address [REDACTED]  
 Employer self employed  
 Address same as above City same  
 Occupation EXECUTIVE & MARKETING CONSULTANT  
 Years lived in the City of Antioch 2.5

List the three (3) main reasons for your interest in this Appointment:

I love Antioch and am dedicated to seeing the city thrive.  
I am a business minded person with great marketing abilities.  
I am a natural leader and a team player and want to do more public service.

Have you attended any meetings of this commission? NO

Have you had any previous City community service on this commission? (If yes, please explain) NO

What skills/knowledge do you have that would be helpful in serving on the commission for which you are applying? I am an entrepreneur with lots of business experience. I have worked with startups, non-profits, FORTUNE 500 companies and more. I am great at marketing and networking. I have great communication skills and understand the socio-economic needs of the city.

Please indicate any further information or comments you wish to make that would be helpful in reviewing your application:

I am organized and know how to focus on the details and priorities that matter. I have good ideas and am results driven. I would love to help Antioch succeed. I am a home owner here and raising 3 sons here and am very proud to call Antioch our home and community.

I have included my resume which focuses on Executive & Marketing experience. I have extensive experience in growth and change management and business mergers and acquisitions and negotiations.

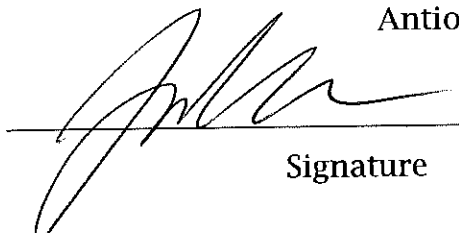
Please read the attached general information regarding boards and commission so you are aware of the duties, time and frequency of meetings. Can you attend meetings for this commission at the designated times? yes

**\*\*Please attach your resume (Recommended to enhance your application).**

**Please note that this completed application is available for public review.**

The top three/four candidates will undergo a background check by the Antioch Police Department prior to appointment.

Deliver or mail to: Antioch City Clerk  
200 "H" Street  
P.O. Box 5007  
Antioch, CA 94531-5007

  
\_\_\_\_\_  
Signature

3-30-18  
Date

# Jackie Rednour-Bruckman

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04509

PLEASE CHECK MY  
LINKED IN PROFILE @ Jackie

Rednour-

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## SUMMARY

Passionate results driven Executive with natural leadership instincts and an entrepreneurial spirit. Strong business acumen with decades of experience and expertise in the sexual health and wellness category. Created highly successful campaigns and page one search results on google of iconic brands. Bruckman

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## SKILLS

- CRM Optimization
- Excellent Communication
- SEM, SEO, SMO
- Innovative & Strategic Thinker
- Analytics
- Revenue Growth
- Change Management
- Grace Under Pressure
- Technical Knowledge
- Branding

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## EXPERIENCE

**Executive Vice President, 08/2009 to 11/2017**

**Good Vibrations** — San Francisco, CA

Executive Vice President- Barnaby Ltd dba Good Vibrations, Babeland, Camouflage. Privately held company managing three iconic brands- vanguards and creators of the feminist, sex positive retail revolution of the sex toy industry. 14 store retail chain footprint in SF, Seattle, Oakland, Berkeley, Palo Alto, Boston, & NYC- including 2 robust ecommerce sites, private label and wholesale. Focus on mainstreaming sexual health and wellness with trusted information and education for all. Inclusive, diverse, socially conscious agents of social change and influence. Recently awarded SF Legacy Business Status for contribution to the communities and culture of SF. Heritage brand since 1977. Worked directly with CEO and led daily operations of executive management team. Directly involved and managed all marketing channels and pitched stories successfully to major outlets. Direct oversight of Brand Manager, Social Media Manager, Business Analyst, Web Producer, Ecommerce Director, Advertising, IT Manager, Education Director, Retail Marketing, and Call Center as well as Retail Managers. Created SOPs, identified and drove KPIs, analyzed core metrics and google analytics for revenue and brand growth.

**Director of Operations- Web & Fulfillment, 06/2007 to 08/2009**

**Babeland** — Oakland, CA

Director of Operations TIB LLC dba Babeland, an iconic Multi Channel Retail/Ecommerce business located in Oakland, Seattle, and NYC with fulfillment, launched ERP software, Management of staff, shopping cart, hosting platform, and credit card processing integration. Worked directly with CEO and managed department heads. Main brand oversight was all online marketing channels including web, email, social, affiliates, and campaign creations and launch. Directly involved with highest revenue season even during downturn economy.

**Director of Operations, 06/2004 to 08/2007**

**Create Space/Amazon** — Santa Cruz, CA

Director of Operations Create Space/Amazon 2004-2007 Amazon owned subsidiary, DVD on demand publishing house, launched CD on demand and proprietary software platforms, ran ops of



duplication services and fulfillment ops before, during, and after Amazon acquisition. Managed staff. Thanked personally by Jeff Bezos for first busy season accomplishment- shipped 5,000 pieces/day. Instituted SOPs, Metrics KPIs, and handbooks.

**Quality Assurance Director, 01/1999 to 06/2001**  
**Ask.com/AskJeeves** — Oakland, CA

Quality Assurance Director Ask.com 1999-2001 came on board prior to IPO- regression and black box testing of product launches from Beta to Gold. Solid copy editing and natural search skills building search engine.

**Co Owner/Worker of Co-operative, 02/1993 to 07/1998**  
**Good Vibrations** — San Francisco, CA

Cooperative Worker-Owner Good Vibrations 1993-1998 co-owner of legendary sex positive feminist sex toy retailer and book publisher, was part of phenomenal growth period with opening second store, launching web site, expanding mail order catalog business, training and managing personnel, branding, marketing.

**Co-Owner/Founder, 01/1998 to 09/2017**  
**SIR Productions** — San Francisco, CA

High successful and critically acclaimed indie adult video production company with a 7 title catalog that was wildly successful. Built the brand and saw soaring revenue growth on culturally influencing media

**Founder/Frontperson/Songwriter, 02/1993 to 04/2004**  
**The Hail Marys** — San Francisco, CA

Very successful indie rock band based in SF Bay Area, toured country from The Fillmore to CBGBs and garnered critical acclaim with major soundtrack work with Hollywood titles. Ran all media campaigns and press.

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**EDUCATION AND TRAINING**

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Communications

**SF State University** — San Francisco, CA, United States

Studied Communications, Journalism, and Media

**Master of Arts: Poetics**

**New College of California** — San Francisco, CA, United States

Studied with David Meltzer, Poet with the Beats

Submitted writing to be granted entrance into the Masters program

**Associate of Arts: Media Communications**

**American River Junior College** — Sacramento, CA

RECEIVED

APR 4 2018

March 30, 2018

RE: Economic Development Director — OR COMMISSIONER

CITY OF ANTIOCH  
CITY CLERK

Antioch, CA

Dear Hiring Committee

I am a proud citizen of Antioch and am committed to the health and prosperity of the city for many reasons and I am an experienced marketing expert, entrepreneur, have a solid business background, and years of management experience.

I was delighted to see the job posting because it is very much in my wheelhouse and expertise. I am currently the Chief Marketing Officer of a tech start-up and before that was the Executive Vice President of a very successful retail and ecommerce business that went through exponential growth during my tenure including new locations on both coasts and sales over \$24M annually.

I have a team spirit with a keen sense of leadership and am very adept at public speaking, presenting, negotiating, and outreach marketing. I have managed large teams and small groups of all walks of life dedicated to fiscal responsibility, growth, and success.

My wife and I bought a house in Antioch in the summer of 2016. We have 3 sons and are proud to be citizens here. I am actively involved in local neighborhood groups, and have organized on a district and State wide level for elected officials committed to health and prosperity for everyone. I love Antioch and have strong ties to Contra Costa County in general from my youth. I am proud to raise my kids here and they will be graduating from public school here one day soon.

I am skilled at self-direction and networking and brainstorming on big ideas and have the tenacity to execute them. I can see a lot of potential for Antioch and can easily see it becoming a tech hub, a shining example of alternative green energy and a beautiful prosperous community with committed companies making roots here and providing jobs and city revenue. There is no reason we can't have further medical research facilities here to compliment Kaiser's site developments and also entice engineering and tech start ups given the great quality of life and outdoor activities available as more millennials are leaving SF.

I have visions for downtown Antioch becoming a cultural hub with film festivals, art galleries, farmer's markets, and specialty dining and wine tasting from local wineries on a regular basis. There is plenty of space to entice a retail outpost for Apple or something comparable to serve the growing populations out here in East County from Bay Point to Stockton and in between. As BART gets completed we are only going to continue to grow and I am enthusiastic and energized to help make that happen in a fiscally responsible way.

I look forward to hearing from you and discussing synergies and possibilities.

Kind regards- Jackie Rednour-Bruckman 415-515-4179





RECEIVED  
APR 06 2018  
CITY OF ANTIOCH  
CITY CLERK

APPLICATION DEADLINE: 5:00 p.m. Friday, April 6, 2018

**ECONOMIC DEVELOPMENT COMMISSION - Commissioner**

One (1) partial term ending June 2019

Print Your Name Aisha Hall  
Address [REDACTED] City Antioch  
ZIP Code 94509 Phone (H) \_\_\_\_\_ (W) \_\_\_\_\_ (C) [REDACTED]  
E-Mail Address [REDACTED]  
Employer In Home Supportive Services  
Address 15700 Crestwood DR. #187 City San Pablo  
Occupation Care provider  
Years lived in the City of Antioch 5 years

List the three (3) main reasons for your interest in this Appointment:  
To get more of an understanding of economics in that's not in theory.  
To be more of a service to my community  
To build relationships within my community.

Have you attended any meetings of this commission? NO

Have you had any previous City community service on this commission? (If yes, please explain) NO

What skills/knowledge do you have that would be helpful in serving on the commission for which you are applying? I'm majoring at Mills College in Business Economics.

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Please indicate any further information or comments you wish to make that would be helpful in reviewing your application:

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Please read the attached general information regarding boards and commission so you are aware of the duties, time and frequency of meetings. Can you attend meetings for this commission at the designated times? yes

**\*\*Please attach your resume *(Recommended to enhance your application)*.**

**Please note that this completed application is available for public review.**

The top three/four candidates will undergo a background check by the Antioch Police Department prior to appointment.

Deliver or mail to:            Antioch City Clerk  
   200 "H" Street  
   P.O. Box 5007  
   Antioch, CA 94531-5007

 \_\_\_\_\_  
Signature

4/6/18 \_\_\_\_\_  
Date



RECEIVED

APR 6 2018

CITY OF ANTIOCH  
CITY CLERK

**APPLICATION DEADLINE: 5:00 p.m. Friday, April 6, 2018**

**ECONOMIC DEVELOPMENT COMMISSION – Commissioner**

**One (1) partial term ending June 2019**

Print Your Name Kelly Kalfsbeek

Address [REDACTED] City Antioch

ZIP Code 94509 Phone (H)(925) [REDACTED]

E-Mail Address [REDACTED]

Employer Contra Costa County EHSD

Address 2500 Bates Ave. Ste. B. City Concord

Occupation: Social Services Program Assistant

Years lived in the City of Antioch 21

List the three (3) main reasons for your interest in this Appointment:

1. I want to see jobs with sustainable wages in Antioch.
2. I take pride in my city and want to see it thrive. (improve quality of life for residents and attract visitors.)
3. I want businesses to know the benefits of being in Antioch.

Have you attended any meetings of this commission? No.

Have you had any previous City community service on this commission? (If yes, please explain)

I have been a member of the Antioch Chamber of Commerce through my position with the Workforce Development Board of Contra Costa County and continue to support their members. I have also had the pleasure of working with Lizeht Zepeda to support Antioch business owners as well as attending the Economic Development Summit held on 10/20/17.

What skills/knowledge do you have that would be helpful in serving on the commission for which you are applying? I have done a lot of outreach to Antioch business owners to let them know about resources available through Contra Costa County including providing staffing assistance, by connecting them to programs and partners, as well as the Small Business Development Center. I have worked with the City of Antioch Economic Development Department to support business owners. I work with Antioch residents to assist them with accessing resources to find employment and meet their other needs as well. I do weekly meetups/webinars/zoom meetings with business owners/entrepreneurs to discuss best practices and share resources.

Please indicate any further information or comments you wish to make that would be helpful in reviewing your application: I have been a proud resident for over 20 years, was a small business owner in Antioch for over 15 years and I also worked for the Census Bureau in Antioch in 2000 and 2010. I feel I have a good grasp of the city and it's residents. Also I bring a different perspective as I have also served both the business owners, employers and residents through my roles with Contra Costa County. I have a passion to serve this city and am aware of some of the challenges that face us. By providing social services to our residents I know the need for providing good paying jobs in our city. I am excited about the opportunities to show everyone all good things about doing business in Antioch. We have great resources, like the Northern Waterfront, a large talented workforce, excellent educational facilities and a positive can-do attitude just to name a few! I want to see Antioch continue to grow, thrive and shine and I am looking forward to being a part of,

Please read the attached general information regarding boards and commission so you are aware of the duties, time and frequency of meetings. Can you attend meetings for this commission at the designated times? Yes.

**\*\*Please attach your resume *(Recommended to enhance your application)*.**

**Please note that this completed application is available for public review.**

The top three/four candidates will undergo a background check by the Antioch Police Department prior to appointment.

Kelly S. Kalfsheek

Phone [REDACTED]

**OBJECTIVE:**

To obtain a volunteer position on the Economic Development Commission for the City of Antioch.

**EXPERIENCE:**

**Business Services Representative, Workforce Development Board of Contra Costa County, 3/16-7/17** Outreach to businesses and employers to assess needs, develop relationships and promote workforce services programs. Collaborated with partners to provide services such as job placement of eligible individuals, customized training development, small business development services, rapid response and other services needed to stabilize and grow business in Contra Costa County. Monthly reporting, providing data to partners and businesses. Preparing reports for management, record keeping. Maintaining database and CRMs. Posting jobs and acting as a liaison between employers, partners, educators, Small Business Development Center and Career Centers/AJCC. Proficiency in EXCEL, PowerPoint, Salesforce, CalJOBS, Econovue.

**MPA, Contra Costa County EHS<sup>8117-present</sup>D, 11/14-3/16** Determine eligibility to CW/CF?MC programs through intake. Refer clients to WTW and other social services. Maintaining accurate records. Reviewing IEVS/MEDS. Clearing apps through MEDS system. Coordinating with other workers. Prioritizing workload to stay on task. Strong attention to detail and excellent communication skills. Preparing reports. As part of Speaker's Bureau, performed public outreach to inform about Medi-Cal and other County programs

**EW Specialist, MCSC, 2/12-10/14** Determine ongoing eligibility for CF clients. Incl. processing SAR7's, RC's and all related tasks For CF eligibility. Incl. Answering phones, problem solving, client correspondence. Completing RC's in person and by phone. Completed assignments from SSWFI and other depts. Assist co-workers and being shadowed by EW's in OJT. Active member of Social Committee and performed community outreach for HCR through Speaker's Bureau.

**Business Owner/Operator, Bright Sun Pool and Spa Service & Repair, 8/94-4/11** Performed all duties required to run Pool/Spa Service and Repair Business. Incl. A/R & A/P, billing, inventory control, marketing/advertising, parts ordering, tax prep, record keeping, client correspondence, estimating, interviewing and hiring of personnel, quality control.

**Crew Leader Assistant, U.S.Census, 3/10-7/10** Concord, CA  
Assisted Crew Leader in training and auditing crew of enumerators. Conducted personal

interviews to obtain required info. Scheduled workload & reported to crew leader.

**Customer Service, AP/A/R, Farwest Equipment** Concord, CA  
Interacted with Sales, Parts and Service Departments of this tractor dealership. I worked closely with customers to ensure their satisfaction.

**Inventory Control Supervisor, TMC** Pleasant Hill, CA  
Duties included ordering private label products for clients, calculating truck loads for shipment, shipping, tracking and dispatching.

**Operations Supervisor, JC Penney Distribution Center** Reno, NV  
Responsibilities included: hiring, training and supervising 35 employees for Shipping Dept., Order takers, Packing & Receiving depts. Responsible for hiring, training providing quarterly performance reviews for employees. Scheduling for dept., coordinating with other Supervisors and reporting to Dept. Manager. Team Leader for Quality Circles. Preparing reports and presenting to management.

**Quality Control Supervisor, Quaker State Oil** Oakland, CA  
Responsible for interviewing, hiring and training Quality Control Associates for Quaker State Oil and placing them in the Service Departments of Automobile Dealerships throughout the East Bay and San Francisco area. Completed performance reviews, provided training materials and support and reported to District Manager. Acted as liaison between Service Dept. Managers and Quality Control Associates. Assessed needs of Service Dept. Managers and screened candidates.

***EDUCATION : BS Business Management, University of Nevada Reno***

**References:**

1. **Patience Ofodu,** [REDACTED]
2. **Jamie Pulido,** [REDACTED]  
**Email:** [REDACTED]
3. **Janeen Lawson,** [REDACTED]  
**Email:** [REDACTED]





**APPLICATION DEADLINE: 5:00 p.m. Friday, April 27, 2018**

**ECONOMIC DEVELOPMENT COMMISSION - Commissioner**

**One (1) partial term ending June 2019**

Print Your Name Sosana m. Williams  
Address [REDACTED] City Antioch  
ZIP Code 94531 Phone (H) [REDACTED]  
E-Mail Address [REDACTED]  
Employer Route 166 Social (Self)  
Address 5109 Watkins Way City Antioch  
Occupation Marketing/Media Consultant - Digital focus  
Years lived in the City of Antioch 18

List the three (3) main reasons for your interest in this Appointment:

1. I Love Antioch and want to make it even better
2. I have media/marketing skills that can help Antioch attract more business & raise our profile
3. I want to give back to my community

Have you attended any meetings of this commission? NO

Have you had any previous City community service on this commission? (If yes, please explain) 2 yrs Sales Tax Oversight Committee - Currently Chair

What skills/knowledge do you have that would be helpful in serving on the commission for which you are applying? I have a varied and extensive background in working with and helping market/develop a wide range of types of businesses. I'm familiar with up and coming categories of business including tech. I also have relationships that would be helpful to the strategic economic development of Antioch.

My skills range from a strong background in traditional marketing to a current knowledge of digital.

Please indicate any further information or comments you wish to make that would be helpful in reviewing your application:

I have a deep understanding of marketing from a traditional POV to digital, social, influencer and data driven strategies. I also have skills that will help identify potential businesses & industries. I understand how businesses choose locations and I am an excellent presenter & negotiator. I'm forward thinking yet realistic. I understand change doesn't come easily. I grew up in a small town and have lived in large cities - this gives me a unique perspective.

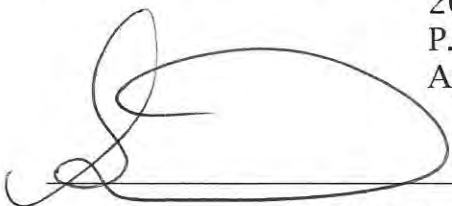
Please read the attached general information regarding boards and commission so you are aware of the duties, time and frequency of meetings. Can you attend meetings for this commission at the designated times? Yes

**\*\*Please attach your resume (Recommended to enhance your application).**

**Please note that this completed application is available for public review.**

The top three/four candidates will undergo a background check by the Antioch Police Department prior to appointment.

Deliver or mail to: Antioch City Clerk  
200 "H" Street  
P.O. Box 5007  
Antioch, CA 94531-5007



Signature

3/28/2018

Date

# RECEIVED

APR 6 2018



CITY OF ANTIOCH  
CITY CLERK

*APPLICATION DEADLINE: 5:00 p.m. Friday, April 6, 2018*

## ECONOMIC DEVELOPMENT COMMISSION - Commissioner

**One (1) partial term ending June 2019**

Print Your Name Veronica Zamani

Address [REDACTED] City Antioch

ZIP Code 94509 Phone (H) \_\_\_\_\_ (W) \_\_\_\_\_ (C) [REDACTED]

E-Mail Address [REDACTED]

Employer City and County of San Francisco - SF Airport Commission

Address 575 N. McDonnell Rd. Suite 3-329 City San Francisco 94128

Occupation Assistant Property Manager

Years lived in the City of Antioch Nearly 13 years, not including my time away at college

List the three (3) main reasons for your interest in this Appointment:

1. Antioch's economic development is imbalanced between what is considered as the old and new sides of our city and I want to contribute to greater equity there, however incremental that may be.
2. I want to offer my perspective as a younger resident of Antioch. I have grown up here and returned home after college with a greater interest in being involved in the city and community that raised me.
3. I want to learn by first hand service, as I observe and participate in the many ways we as public stewards attempt to alter our city landscape through revision, innovation, and public input. I want to offer my talents to the efforts of improving Antioch's quality of living through this very tangible aspect of our residents' lives.

Have you attended any meetings of this commission? No

Have you had any previous City community service on this commission? (If yes, please explain) No

What skills/knowledge do you have that would be helpful in serving on the commission for which you are applying?

I am extremely detail-oriented in my assessment and analysis of problems and I believe this thorough curiosity of mine can be immensely helpful when confronted with the complexities we face with development. My background knowledge regarding economic development is a compilation of college courses, on-the-job experience at SFO, and discussions had with interest groups as it pertains to the Bay Area's economic opportunity.

Please indicate any further information or comments you wish to make that would be helpful in reviewing your application:

I unfortunately have been unable to make previous meetings of the Economic Development Commission due to scheduling conflicts and my participation in other organizations. I have been actively involved on committees, councils, and other bodies of leadership in my time as a 2nd through 12th grade student here in AUSD and that level of engagement proceeded into my years as a student leader at UCLA. As a young adult with a keen interest in public service and governance, I'm seeking out this Commissioner position as a way to be better involved in Antioch. Much of what I have learned about local government has been through my employment with the City and County of San Francisco, however, I know one local government is not identical to another. I want to be of greater service to my actual hometown and represent a portion of our population that is not as involved in city government. As my attached UCLA transcript shows, I have studied various aspects of government but I endeavor to learn more from first hand experience by being involved with this commission. I also believe that my role in property management for what will soon be 2 years has given me a greater sense of understanding behind what drives business, customer motives, and employment, among other things. I believe I have valuable perspective, matchless curiosity, and a drive to find solutions that can contribute that helping rejuvenate our city with its economic development. I would greatly appreciate the opportunity to articulate my desire to serve in person, if at all possible within this process.

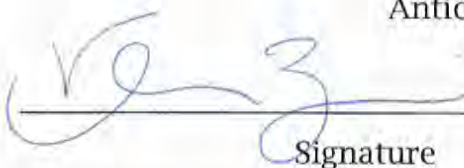
Please read the attached general information regarding boards and commission so you are aware of the duties, time and frequency of meetings. Can you attend meetings for this commission at the designated times? Yes

**\*\*Please attach your resume (*Recommended to enhance your application*).**

**Please note that this completed application is available for public review.**

The top three/four candidates will undergo a background check by the Antioch Police Department prior to appointment.

Deliver or mail to:      Antioch City Clerk  
   200 "H" Street  
   P.O. Box 5007  
   Antioch, CA 94531-5007

  
\_\_\_\_\_  
Signature

4/10/18  
\_\_\_\_\_  
Date

- The EDC's function is to address economic development issues within the City and make recommendations to the City Council and staff regarding policies, regulations, marketing, development strategies and planning activities designed to enhance the City's economic base and create quality jobs.
- 7 members; 4-year terms.
- At least five members shall be Antioch residents/electors. Non-resident members shall own or operate a business in the city.
- Regular meetings are held at 6:00 p.m. in the Council Chamber on the first Tuesday in the months of February, April, June, October and December, the third Tuesday in July, and on the first Tuesday on an as-needed basis only during the months of March, May and November. No meetings are held during January or August.
- Members of the Economic Development Commission are required to file an annual ***Statement of Economic Interest*** (FPPC Form 700).
- Commissioners must take the 2-hour AB 1234 Ethics Training within one year of appointment and every two years thereafter. There is no cost to this online AB 1234 Ethics Training provided by the Fair Political Practices Commission.

# VERONICA ZAMANI

## Education

### University of California, Los Angeles

Sept 2012 - June 2016

Cumulative GPA: 3.56

- Bachelor of Arts in Political Science
- Double Minor: Public Affairs and Education Studies

### University of California, Berkeley Junior Summer Institute

June 2015 – Aug 2015

Program GPA: 3.79

- Public Policy and International Affairs Fellow
- Courses: Intro to Economic Policy Analysis, Quantitative Methods for Policy Analysis, Policy Analysis and Communications

## Employment History

### Assistant Property Manager at San Francisco International Airport

July 2017 – Present

#### *Office of Revenue Development and Management, Contract Compliance and Management Team*

- Oversee the contractual compliance of a portfolio of concessionaires and their agreements, ranging from property leases, space use permits, trash compactor permits, pest control permits, and various forms of insurance
- Authorize all billing commencements, modifications, fines, and terminations while working in conjunction with Accounting to monitor all Accounts Receivables activity of tenants
- Issued and handled a Request for Proposals process, which includes writing Airport Commission packages and the Request for Proposal, conducting Informational Conference, and evaluating proposals
- Maintain deposit forms such as cashier's checks, surety or performance bonds, letters of credit, certificates of deposit for tenant portfolio to ensure Airport liability is minimized
- Super user and office liaison for the Airport Billing and Management System database, which track all concession activity and contract obligations
- Respond to all sunshine requests from the public regarding Request for Proposals submissions

### San Francisco Fellow for the City and County of San Francisco

Aug 2016 – July 2017

#### *Fellowship program conducted through the Department of Human Resources*

- Interviewed with different city department leaders and employees through Fellows Learning Sessions in an effort to learn more about San Francisco's local government

#### *Full-time Placement: San Francisco International Airport, Office of Revenue Development and Management*

#### *Fellowship Project Placement: Department of Public Health at Laguna Honda Hospital and Rehabilitation Center*

- Created the first of its kind Tableau dashboards, consolidating resident trend data from five separate databases for the previous four fiscal years, across eight hospital service lines known as Laguna Honda's Centers of Excellence

### Outreach Coordinator for Pacific Islands' Student Association (PISA), Los Angeles, CA

June 2014 – June 2015

- Served as the liaison between PISA and its outreach project, Pacific Islander Education and Retention (PIER) by overseeing the project's progress and supervising the full-time project director
- Allocated approximately \$700,000 in funding to seven outreach projects to fund staff, transportation, and outreach efforts as part of the Student-Initiated Outreach Committee in the Community Programs Office
- Evaluated project effectiveness extensively throughout the year by way of quantitative and qualitative data collection and subsequent hearing times with each project

### Summer Intern for OCA – Asian Pacific American Advocates National Center, Washington D.C.

June 2014 – Aug 2014

#### *Placement: National Education Association in the Office of Minority Community Organizing and Partnerships*

#### *An EPIC Scholar sponsored by Empowering Pacific Islander Communities (EPIC)*

## Student Leadership

### President of the Pacific Islands' Student Association at UCLA

June 2015 – June 2016

- Represented Pacific Islander undergraduates in official meetings with administration, staff, and community representatives for advocacy issues
- Served the Pacific Islander community in the greater Los Angeles area through overseeing all programming, such as the annual welcome, youth conference, culture night, yield program, and health awareness event
- Established a policy agenda for the organization's advocacy, with priorities of publicized data disaggregation, in-state tuition talks for the UCs, and increased attention to Pacific Islander athlete retention

### Selected Attendee for Harvard Kennedy School of Government Public Policy Leadership Conference

February 2014

### Selected Attendee for Indiana University Moving the World Forward Conference

October 2014

## Volunteer Experience

### Public attendee for the Our Children, Our Families Data Analysis Working Group

Jan 2017-April 2017

- Measure co-champion for Goal Area E: Succeed in post-secondary and/or career paths

University of California, Los Angeles  
UNDERGRADUATE Student Copy Transcript Report

For Personal Use Only

This is an **unofficial/student copy** of an academic transcript and therefore does not contain the university seal and Registrar's signature. Students who attempt to alter or tamper with this document will be subject to disciplinary action, including possible dismissal, and prosecution permissible by law.

**Student Information**

Name: ZAMANI, VERONICA FARIDEH  
UCLA ID: 604146920  
Date of Birth: 05/06/XXXX  
Version: 08/2014 | SAITONE  
Generation Date: April 04, 2018 | 04:04:58 PM  
This output is generated only once per hour. Any data changes from this time will be reflected in 1 hour.

**Program of Study**

Admit Date: 09/24/2012  
COLLEGE OF LETTERS AND SCIENCE

**Major:**  
POLITICAL SCIENCE

**Minors:**  
EDUCATION STUDIES  
PUBLIC AFFAIRS

**Degrees | Certificates Awarded**

BACHELOR OF ARTS Awarded June 10, 2016  
in POLITICAL SCIENCE  
With a Minor in EDUCATION STUDIES  
With a Minor in PUBLIC AFFAIRS

**Secondary School**

ANTIOCH HIGH SCHOOL, June 2012

**University Requirements**

Entry Level Writing satisfied  
American History & Institutions satisfied

**California Residence Status**

Resident

**Summer Sessions 2012**

GREAT BOOKS	COM LIT 1D	5.0	18.5	A-	
HNRS-COM LIT 1D Honors Content	COM LIT 89	1.0	4.0	A	
UG ACADEMIC SUCCESS	EDUC 92F	2.0	8.0	A	
ENGL COMP-RHET&LANG	ENGCMP 3	5.0	20.0	A	
	<b>Atm</b>	<b>Psd</b>	<b>Pts</b>	<b>GPA</b>	
	Term Total	13.0	13.0	50.5	3.885

**Transfer Credit**Institution

ADVANCED PLACEMENT

1 Term to 10/2012 **Psd**  
20.0

**Fall Quarter 2012**Major:

PREPOLITICAL SCIENCE

COSMOS AND LIFE	GE CLST 70A	6.0	18.0	B	
AMERICAN MUSICAL	MUS HST 60	5.0	16.5	B+	
INTRO-COMPRTV PLTCS	POL SCI 50	5.0	15.0	B	
	<b>Atm</b>	<b>Psd</b>	<b>Pts</b>	<b>GPA</b>	
	Term Total	16.0	16.0	49.5	3.094

**Winter Quarter 2013**

COSMOS AND LIFE	GE CLST 70B	6.0	18.0	B	
WORLD POLITICS	POL SCI 20	5.0	18.5	A-	
INDIGENOUS WORLDVWS	WL ARTS 33	5.0	20.0	A	
	<b>Atm</b>	<b>Psd</b>	<b>Pts</b>	<b>GPA</b>	
	Term Total	16.0	16.0	56.5	3.531

**Spring Quarter 2013**

COSMOS AND LIFE Honors Content Writing Intensive 06/25/2013 Grade Changed	GE CLST 70CW	6.0	22.2	A-	
PHILOS IN LITERATRE	PHILOS 5	5.0	11.5	C+	
INTRO-STAT REASON	STATS 10	5.0	11.5	C+	
	<b>Atm</b>	<b>Psd</b>	<b>Pts</b>	<b>GPA</b>	
	Term Total	16.0	16.0	45.2	2.825



**Fall Quarter 2013**

ELEMENTARY PERSIAN	IRANIAN 1A	5.0	20.0	A
INTRO-AMERICN PLTCS	POL SCI 40	5.0	18.5	A-
INTRO-PUBLIC POLICY	PUB PLC 10A	4.0	14.8	A-

Dean's Honors List

	<u>Atm</u>	<u>Psd</u>	<u>Pts</u>	<u>GPA</u>
Term Total	14.0	14.0	53.3	3.807

**Winter Quarter 2014**

ELEMENTARY PERSIAN	IRANIAN 1B	5.0	20.0	A
INTR-POLITCL THEORY	POL SCI 10	5.0	15.0	B
CALIFORNIA PLCY ISS	PUB PLC 10B	4.0	13.2	B+

	<u>Atm</u>	<u>Psd</u>	<u>Pts</u>	<u>GPA</u>
Term Total	14.0	14.0	48.2	3.443

**Spring Quarter 2014**Major:

POLITICAL SCIENCE

EDUCATIONAL EQUITY	EDUC 187	5.0	18.5	A-
AFRICA 1800-PRESENT	HIST 10B	5.0	20.0	A
ELEMENTARY PERSIAN	IRANIAN 1C	5.0	20.0	A
PLTCL ECON-DEVLPMNT	POL SCI M167C	4.0	14.8	A-

Dean's Honors List

	<u>Atm</u>	<u>Psd</u>	<u>Pts</u>	<u>GPA</u>
Term Total	19.0	19.0	73.3	3.858

**Fall Quarter 2014**

RACE&CLASS&INEQUAL	EDUC 130	5.0	20.0	A+
INTRMEDIATE PERSIAN	IRANIAN 102A	5.0	20.0	A
INTERNATIONAL LAW	POL SCI 123A	4.0	12.0	B
ISLAM AND POLITICS	POL SCI 165	4.0	16.0	A

Dean's Honors List

	<u>Atm</u>	<u>Psd</u>	<u>Pts</u>	<u>GPA</u>
Term Total	18.0	18.0	68.0	3.778

**Winter Quarter 2015**

INTRMEDIATE PERSIAN	IRANIAN 102B	5.0	18.5	A-
THE PRESIDENCY	POL SCI 140B	4.0	12.0	B
COMP CONSTITNL DSGN	POL SCI 166	4.0	16.0	A
DIVERSITY IN AGING	SOC WLF M104C	4.0	12.0	B
	<u>Atm</u>	<u>Psd</u>	<u>Pts</u>	<u>GPA</u>
Term Total	17.0	17.0	58.5	3.441

**Spring Quarter 2015**

INTRMEDIATE PERSIAN	IRANIAN 102C	5.0	20.0	A
POLITICAL PARTIES	POL SCI 142A	4.0	14.8	A-
POLITICAL VIOLENCE	POL SCI 150	4.0	10.8	B-
URBN POLCY&PLANNING	URBN PL 121	4.0	14.8	A-
	<u>Atm</u>	<u>Psd</u>	<u>Pts</u>	<u>GPA</u>
Term Total	17.0	17.0	60.4	3.553

**Fall Quarter 2015**

PERSPECTV-US COLLEGE	EDUC 122	5.0	20.0	A+
EDUCATION AND LAW	EDUC 129	5.0	20.0	A
IRAN AND WEST	POL SCI 139	4.0	12.0	B
BLACK EXPR-LATIN AM	POL SCI M184A	4.0	16.0	A
Dean's Honors List		<u>Atm</u>	<u>Psd</u>	<u>Pts</u>
Term Total	18.0	18.0	68.0	3.778

**Winter Quarter 2016**

AUTISM-MND&BRAIN&ED	EDUC 132	5.0	20.0	A
CORRUPTION	POL SCI 169	4.0	13.2	B+
POLITICS & POLICY	UG-LAW 183	1.0	0.0	P
INEQLTY & DEMOCRACY	URBN PL M110	4.0	13.2	B+
	<u>Atm</u>	<u>Psd</u>	<u>Pts</u>	<u>GPA</u>
Term Total	14.0	14.0	46.4	3.569

**Spring Quarter 2016**

EDUCATNL ANTHROPLGY	EDUC C126	5.0	18.5	A-
URBAN POLICY&RESRCH	URBN PL 129	4.0	16.0	A
PLANG-MINORTY COMUN	URBN PL 141	4.0	0.0	
Class Dropped - Week 7				
		<u>Atm</u>	<u>Psd</u>	<u>Pts</u>
	Term Total	9.0	9.0	34.5
				<u>GPA</u>
				3.833

**UNDERGRADUATE Totals**

	<u>Atm</u>	<u>Psd</u>	<u>Pts</u>	<u>GPA</u>
Pass/No Pass Total	1.0	1.0	N/a	N/a
Graded Total	200.0	200.0	N/a	N/a
Cumulative Total	201.0	201.0	712.3	3.562
Total Non-UC Transfer Credit Accepted		20.0		
Total Completed Units		221.0		

END OF RECORD  
NO ENTRIES BELOW THIS LINE

UNIVERSITY OF CALIFORNIA, BERKELEY

BERKELEY • DAVIS • IRVINE • LOS ANGELES • MERCED • RIVERSIDE • SAN DIEGO • SAN FRANCISCO



SANTA BARBARA • SANTA CRUZ

RICHARD & RHODA GOLDMAN SCHOOL OF PUBLIC POLICY  
Public Policy & International Affairs (PPIA) Summer Institute

2607 HEARST AVENUE  
BERKELEY, CALIFORNIA 94720-7320  
TEL: (510) 642-4670  
FAX: (510) 643-9657  
URL: <http://gspp.berkeley.edu/>

October 7, 2015

To Whom It May Concern,

Enclosed please find the **unofficial** Goldman School of Public Policy transcripts for **Veronica Zamani** who completed the **2015 University of California Public Policy and International Affairs (PPIA) Junior Summer Institute**.

Should you have any questions or concerns, please do not hesitate to contact me via email at [icastro@berkeley.edu](mailto:icastro@berkeley.edu) or phone at (510) 643-6961. Please stay in touch, and let me know if I can be of any other assistance.

Sincerely,

A handwritten signature in black ink, appearing to read "Isaac Castro".

Isaac Castro  
PPIA Program Manager  
Goldman School of Public Policy  
University of California, Berkeley

Enclosures



**University of California**  
**Public Policy and International Affairs (UCPPIA)**  
**Junior Summer Institute at UC Berkeley**

## **2015 UCPPIA Course Overview**

The 2015 UC Public Policy and International Affairs (UCPPIA) Junior Summer Institute at UC Berkeley is held at the Goldman School of Public Policy from June 14 to July 31, 2015. During these seven weeks, 30 carefully selected, diverse, motivated students spend seven days a week in intensive study of core public policy issues. There are three core classes:

**Course Title: Policy Analysis and Communications**

**Total Classroom Hours: 56**  
**3 Units**

This course provides an introductory framework for policy analysis, followed by five one-week modules taught by prominent faculty members from UC Berkeley, researchers and practitioners in public policy. Each module consists of two two-hour lectures by a faculty member and then two one-and-a-half hour discussion sections in which students learn to apply the overall policy analytic framework to a specific problem. The communications module offers workshops and intensive practice in policy memo writing, briefings, and presentation skills. Course grades are based on memos and written assignments, individual and group presentations, and class participation.

**Course Title: Quantitative Methods for Policy Analysis**

**Total Classroom Hours: 44**  
**3 Units**

Students learn to perform data analyses and statistical tests, both by hand and with the aid of STATA. The course focuses on the process of acquiring and using data to draw conclusions that can inform public policy and the ability to communicate the results of these analyses to a general audience. Topics include: Acquiring data through experiments and observation studies; Describing data through the use of summaries, graphs and distributions; Probability and sampling distributions; Confidence intervals; Hypothesis and Statistical testing. Course grade is based on three problem sets, an in-class presentation, a midterm, a final exam and class participation.

**Course Title: Introduction to Economic Policy Analysis**

**Total Classroom Hours: 44**  
**3 Units**

Introduction to economic concepts and application of those concepts to the analysis of different public policy issues. The course is taught using basic college algebra and emphasized on axiomatic derivation of consumer theory relying on logical demonstrations such as proofs by contradiction. The policy application topics include: analysis of incentives in different types of grants, price controls, taxation, subsidies, and the efficiency of in-kind welfare programs and free-trade agreements. Course grades are based on three problem sets, a midterm, a final exam and class participation.

In addition to these classes, students take field trips to San Francisco and Oakland, meet with various organizations and government representatives, participate in a retreat, and attend various guest lectures. For each course, students receive a letter grade and instructor's comments regarding participation, analytical ability, motivation, ability to work independently, improvement, and potential for graduate studies.

This summer, 10 students will be selected as UCPPIA Public Policy and Law Fellows and will participate in the Public Policy and Law course taught by faculty members from the UC Berkeley School of Law. In addition to learning the fundamentals of policy analysis from a legal perspective, UCPPIA Law Fellows are introduced to the skills necessary to gain entry to and succeed at a top law school.

If you have any questions or concerns, or if you would like any further information about the program, please contact Isaac Castro, the UC Berkeley PPIA Program Manager at [icastro@berkeley.edu](mailto:icastro@berkeley.edu).

Richard & Rhoda Goldman School of Public Policy  
University of California, Berkeley

University of California  
2015 Public Policy and International Affairs (PPIA)  
Junior Summer Institute at UC Berkeley

TRANSCRIPTS

*Evaluation of VERONICA ZAMANI by ISAAC CASTRO*

STUDENT NAME (Last, First)	UNDERGRADUATE INSTITUTION
Zamani, Veronica	University of California, Los Angeles

COURSE TITLES AND SUMMARY GRADES

Course Title	Instructor	Effort Grade	Coursework Grade
Policy Analysis & Communications	Daniel Baker	A-	A-
Introduction to Economic Policy Analysis	Ryan Hubert	A	A
Quantitative Methods in Policy Analysis	Felix Owusu	A	A-

**OVERALL COMMENTS:**

**1. Summary of student strengths:**

Veronica was one of the most impressive and hardworking students in the 2015 PPIA Junior Summer Institute. Her dedication and commitment was outstanding, and she was an exemplary student. Veronica displayed excellent quantitative and analytical abilities, and her written and communication skills were strengthened throughout the summer program.

**2. Summary of student weaknesses:**

None that we can identify. Veronica demonstrated superb skills in all aspects of the program.

**3. What's not captured in general evaluation and descriptive comments?**

Veronica is an extremely dedicated and highly motivated student, and it was a pleasure to have her in the program. She works well independently and with other students, and was well respected by her peers. Veronica displayed a superb maturity and professionalism throughout the summer.

**OVERALL RECOMMENDATION:**

Given her academic aptitude and her superior dedication to succeed, I have no doubt that Veronica Zamani will excel and contribute greatly to any competitive and rigorous graduate program. I recommend her with great enthusiasm.

*\*The coursework grade is based upon work completed as outlined by each instructor. The effort grade is based upon the instructor's monitoring of a student's enhancement between the first and last day of instruction.*



## STAFF REPORT TO THE CITY COUNCIL

**DATE:** Regular Meeting of May 22, 2018  
**TO:** Honorable Mayor and Members of the City Council  
**SUBMITTED BY:** Dawn Merchant, Finance Director *DM*  
**SUBJECT:** User Fee Study Introduction

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### **RECOMMENDED ACTION**

It is recommended that the City Council receive the draft user fee study report introduction and explanation presented by Revenue & Cost Specialists, LLC.

### **STRATEGIC PURPOSE**

This action falls under Strategic Plan Long Term Goal O: Achieve and maintain financial stability and transparency.

### **FISCAL IMPACT**

At this time, there is no fiscal impact as a result of this report as this is just an introduction and explanation of the draft user fee study report. However, if Council ultimately adopts all recommendations proposed, the City has the potential to realize up to \$696,250 in additional fee revenue annually.

### **DISCUSSION**

The City has contracted with Revenue & Cost Specialists, LLC to update our user fees and cost allocation plan. A study was last completed in 2005 and an update is needed to evaluate our current fee structure to ensure we are obtaining the maximum cost recovery possible for City services provided.

Revenue & Cost Specialists have been meeting with key City staff over the last several months to complete a detailed analysis of our processes and provide fee recommendations in accordance with the Article XIII B of the California constitution.

The fee study is being introduced tonight to explain the report to Council to aid in review. A study session is tentatively scheduled for June 12<sup>th</sup> before the start of the Council meeting for an in-depth discussion of the study before it is brought to Council for action on the recommended fees.

### **Attachments**

- A. Cost of Services Study

**Cost of Services Study  
for the  
City of Antioch**

**MAY 2018**

**Prepared by:**

**Revenue & Cost Specialists, LLC**

1519 East Chapman Ave, Suite C  
Fullerton, CA 92831

[www.revenuecost.com](http://www.revenuecost.com)

(714) 992-9020



May 11, 2018

Honorable Mayor and City Council  
via City Manager Ron Bernal  
City of Antioch  
200 H Street  
Antioch, CA 94509

Honorable Mayor, City Council, and Mr. Bernal:

This Report is submitted pursuant to our contract with the City to perform a revenue and cost analysis and to develop a computerized cost distribution and cost control system for the City for its services.

The motivation for this study is the need of both the City Council and City staff to maintain City's services at a level commensurate with the standards previously set by the City Council, and to maintain effective policy and management control of City services.

This Report provides currently useful information about the City's status on recovery of costs for all City services. In addition, it will assist in projecting and determining the future level and equity of these City services.

RCS wishes to thank all City department heads and staff for their assistance and cooperation extended to us during the accomplishment of our work, without whose aid this Report could not have been produced. The response, awareness and information gathered and supplied by numerous City employees make this Report the sound one we believe it to be.

We also believe that your constituents will appreciate your subjecting the City's operations to business costing methodologies, and your willingness to be informed of the true and full costs of those services which you have decided the City should provide its citizens.

Respectfully submitted,



ERIC JOHNSON  
President



CHU THAI  
Vice President

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APPENDIX F - DETAIL OF RECREATION SERVICES

## EXECUTIVE SUMMARY

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Revenue & Cost Specialists (RCS) has subjected the City's operations to a detailed analysis seeking alternate and more equitable ways to finance its services. This report presents the analytical advantages which are available to the City through the institution of a comprehensive system designed by RCS to implement Article XIII B of the California Constitution.

Based on data presented in this report, the City Council can better respond to the limits on tax revenues available to the City as well as the constant demand for higher and more operational services and capital improvements. Due to demands made of the City, it is essential that the Council and City management have additional information upon which to assist in charting a future financial course that will preserve the quality of life which its citizens have come to expect.

Systematic and Documented Approach. This analysis was designed to provide the City with a systematic and documented approach to understand, control, and recapture the costs which are forced on it by normal service demands, growth and general economic inflation.

Constitutional Methodology. The methodology used for this analysis is the "costs reasonably borne" test established by Section 8(c) of Proposition 4, now Article XIII B of the California Constitution. In following that process, RCS has analyzed the ways in which City services can be financed more equitably to assure the City's future financial viability.

Full Business Costs Determined. The methodology followed by both the Authors of Proposition 4, and consequently by RCS, determines the full business cost of providing the reported City services. It also identifies the beneficiaries of those services and determines if they are paying in relationship to benefits derived or if they are deserving of a subsidy paid from the taxes paid by all local citizens and businesses. Thus, the City Council will have full knowledge of costs which are actually occurring.

Financial Integrity Established. This report summarizes the work accomplished and presents recommendations. These recommendations, if implemented, would establish the financial integrity of the analyzed City services and would establish a continuing cost control system following the business principles which are generally espoused for government, but often are ignored in application.

### **Identifying Service Centers**

There are three basic steps in the process used by RCS. The first step is to identify the services offered by the City. Next, the service costs are calculated. Finally, the revenue currently received is matched to the cost of providing the service to determine if there is a subsidy from taxes.

Refinement Process. In a series of meetings held with City staff, department by department, we

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developed a list of services, and then allocated staff time to the appropriate services. This service time was refined over the course of these meetings until all available staff time was allocated and represented an accurate allocation.

### **Personal Choice versus Community Supported Services**

Personal Choice Services are those offered to identifiable customers at a measured level. They are also services that can be withheld for non-payment. These services are not precisely likened to fee-based services to the extent that policy makers may have decided to subsidize them in full or part. These services are distinguished from Community Supported Services that carry an implicit requirement and rationale for setting a level of subsidization typically based on social, safety or general community welfare.

### **Summary of Results**

If all the recommendations and suggestions made in this Report are adopted, the City would raise \$696,250 on an annual basis.

Taxpayer Equity Achieved. By taking such actions, the City's financial picture would be improved, far more equity between taxpayers and fee-payers would be gained, and fairness between property-related and non-property-related services would be secured.

The report also shows that the City is subsidizing Personal Choice Services with \$4,920,832 in tax dollars. Should the City Council determine that tax dollars are insufficient this Report has shown that there are many opportunities to either increase the fee or lower the cost of Personal Choice Services.

### **Policy Review Information**

As the Council conducts its policy review of each of the revenue-cost match-ups, it should refer to Appendix A and also to the text in Chapter IV to assist in that review.

The policy review should assess the tax revenues used to subsidize each service and address the following options available to the City for each service center:

1. Reduce costs and thereby the tax subsidy by reducing the level of service or restructuring the service to provide it differently.
2. Adjust or institute a fee or charge to recover all of the "costs reasonably borne".
3. Eliminate a tax subsidy to another "less deserving" service to utilize the taxes in order to provide this service.

## **Result of Acceptance of Fee Suggestions**

If the suggestions in Chapter IV and in the fee recommendations in Appendix A are adopted in full then a significant amount of added revenues will be available to the City, which would provide taxpayer equity. Most of these new revenues will be from fee increases to replace tax monies used to make up the difference between fees collected and costs incurred in providing the services, which will then be available for those services which can only be funded from taxes.

These tax "diversions" are the now-documented tax subsidies to potentially self-supporting City services. Thus, additional monies could be made available for police services, infrastructure maintenance, and other City services which are not generally conducive to service charges, thereby achieving much closer equity between benefits and associated payments.

Policy Guidance. More importantly, the Council would be able to make its decisions based on business principles as much as is possible.

Understanding of Equitable Charging for Government. The City Council now has to assist its constituents to understand that under the California Constitution the intent is:

- That taxes finance those services for which there is no other alternative way to finance them.
- That service charges should be utilized to finance those things for which benefits can be determined.
- That the beneficiaries of such services be charged in direct relationship to the benefits derived.

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## CHAPTER I

### BACKGROUND OF STUDY

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Revenue & Cost Specialist has subjected the City's operations to a detailed analysis seeking alternate and more equitable ways to finance its services. This report presents the analytical advantages which are available to the City through the institution of a comprehensive system designed by RCS to implement Article XIII B of the California Constitution.

Based on data presented in this report, the City Council can better respond to the limits on tax revenues available to the City as well as the constant demand for higher and more operational services and capital improvements. Due to demands made of the City, it is essential that the Council and City management have additional information upon which to assist in charting future financial course that will preserve the quality of life which its citizens have come to expect.

Systematic and Documented Approach. This analysis was designed to provide the City with a systematic and documented approach to understand, control, and recapture the costs which are forced on it by normal service demands, growth and general economic inflation.

Constitutional Methodology. The methodology used for this analysis is the "costs reasonably borne" test established by Section 8(c) of Proposition 4, now Article XIII B of the California Constitution. In following that process, RCS has analyzed the ways in which City services can be financed more equitably to assure the City's future financial viability.

Full Business Costs Determined. The methodology followed by both the Authors of Proposition 4, and consequently by RCS, determines the full business cost of providing the reported City services. It also identifies the beneficiaries of those services and determines if they are paying in relationship to benefits derived or if they are deserving of a subsidy paid from the taxes paid by all local citizens and businesses. Thus, the City Council will have full knowledge and cannot ignore costs which are actually occurring.

Financial Integrity Established. This text summarizes the work accomplished and presents recommendations. These recommendations, if implemented, would firmly establish the financial integrity of the analyzed City services and would establish a continuing cost control system following the business principles which are generally espoused for government, but often are ignored in application.



## **Financing Adjustments Pursuant to Proposition 4**

Proposition 4, which is more commonly referred to as the "Gann Spirit of 13 'Let's Finish the Job' Initiative", was adopted by 74.3% of the voters of California on November 6, 1979. It became effective on July 1, 1980, retroactive to Fiscal Year 1978-1979. Statutes clarifying certain provisions of the Proposition, which is now Article XIII B of the California Constitution, became effective January 1, 1981.

This report provides data to the City for reviewing the reported fee-financed services based on full-costing information and for implementing the "costs reasonably borne" provision of this Constitutional Article, within presently known legal parameters and the authors' pronounced and published intent.

Adjustments to Financing. As a result of this analysis, the City now possesses the basis for making necessary adjustments to its methods of financing services for those services reported on herein. It can achieve a more equitable and fair mix for financing those services and capital needs, using taxes and service charges, in the direction pointed by passage of Article XIII B, and the business methodologies inherent in that Article.

It should be remembered from the start that taxes are now limited and controlled, and therefore the capability of using these taxes to subsidize "special" services which are wholly or partially fee-financed is also limited.

The "Costs Reasonably Borne" Test. The "costs reasonably borne" process as envisioned by the Authors of Proposition 4 implies a direct relationship between payment of fees and charges and receipt of services. It also implies the use of taxes for financing those governmental activities which humanely and properly cannot be financed other than by taxes.

## **Desirability of Direct Relationship between Payment and Service**

This direct fee-for-service and tax equity relationship does not exist when tax monies are used to subsidize services which are received by only a small portion of the taxpaying public or by non-residents. A major underlying goal of this project is to provide information and guidance to the Council on how the City can continue as a viable financial entity, finance the services and facilities that its citizens and business enterprises have come to expect, and yet in the long run be able to live within the limits imposed by Article XIII B and Propositions 13 and 218.

At the same time, the City can in great part re-establish basic fairness and equity between users of City services and those who pay for them, and control those costs on a continuing basis.

### **Impact of Propositions 4, 13, 26, and 218**

Initiative 4 of November 1979, coupled with its immediate predecessor -- Proposition 13 of a year earlier -- wrought the greatest changes in California governmental financing in a century. Proposition 218, passed in 1996 and becoming Articles XIII C & D, further limited local governments' revenue source options. Those propositions have had, and will continue to have, a profound effect on California governments.

Effects on the City. One effect of these propositions has been a constant search for new revenue sources to finance services required by the City. However, at the same time, State and Federal program revenues continue to decrease. Consequently, the City faces the prospect of declining revenue with which to fund City services.

Costs Exceeding Revenues. The full costs of delivering the City's defined fee-financed services -- as defined in business terms by the authors of Article XIII B, and as applied by the business methods of this analysis as based on that Constitutional Article -- are running at an annual rate beyond current or expected fee revenues. The result is the diversion of tax monies to make up the difference between fee revenues collected and full business costs incurred.

Variety of Equitable Revenue Sources. This analysis presents a wide variety of ways in which revenue can surely and legally be raised and as important, more equitably raised than at present. The amount of new revenues to be raised is dependent upon the Council's determination of the level of support for essential services.

Proposition 26. With the passage of Proposition 26 in 2010, the voters of California put limits on fees for which there is no direct benefit provided to the fee payer. This proposition also contains numerous exemptions, therefore, there are no fees or proposed fees included in this report which come under the limitations of Proposition 26.

**Text Topics**

The remaining Chapters of this text address the following topics:

- II. Identifying and Costing Service Centers
- III. Overview of Service Revenues Matched Against Costs
- IV. Service Revenue Recommendations
- V. Conclusion

## CHAPTER II

### IDENTIFYING AND COSTING SERVICE CENTERS

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There are three basic steps in the process used by RCS. The first step is to identify the services offered by the City. Next, the service costs are calculated. Finally, the revenue currently received is matched to the cost of providing the service to determine if there is a subsidy from taxes. This chapter covers the first two steps and Chapter III shows the match-up of revenues and costs.

#### **Identifying Service Centers**

Two techniques were utilized to identify the service centers for which revenue and cost data were gathered and around which the service cost analysis of this Report is built.

#### Revenue Analysis

The first technique involved gathering revenue information for the past fiscal year, and then updating and revising the budget estimates for the same revenue sources for the fiscal year during which the analysis was performed by RCS.

Budgets and Financial Reports Used. The Budget for the current fiscal year was secured and analyzed. Budgeted and received revenues for all fee-supported services were extracted from those reports, where such information was available.

Division of Revenue Sources. RCS has divided services into far smaller "service centers" than the City has traditionally designated.

#### Service Center Identification

The second technique involved several scheduled meetings with City staff to identify each type of service being provided with or without charge.

Refinement Process. In a series of meetings held with City staff, department by department, we developed a list of services, and then allocated staff time to the appropriate services. This service time was refined over the course of these meetings until all available staff time was allocated and represented an accurate allocation.

#### **Resultant Service Centers**

"Service Center" Defined. The "service revenue" -- fee or charge for a service - - and the related "service cost" comprise a "service center". Each service center has a unique "Revenue and Cost

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Summary Worksheet" and a matching "Cost Detail Worksheet", which are found in Appendix B of this Report. These "Service Center Worksheets" are matched to one another on facing pages.

Detailed Back-Up Workpapers. The costs are backed up by detailed analyses, which have been turned over to the City in several volumes of work papers and detailed cost distribution reports.

### **Constitutional Basis for Cost of Services**

The costs determined by RCS for the various service centers are based on the definitions of "costs reasonably borne" as utilized in Article XIII B (Proposition 4) and as further defined by its Authors in their background documents. The Authors of Proposition 4 intended their full business costing definitions to be used by California governments. Thus, the City can know and control its costs, using those Constitutionally-set business principles and legally set elements and definitions of "costs reasonably borne".

Listing of Detailed Full Business Cost Definitions. Thus, the following are put forward by the Authors as the accepted elements of "costs reasonably borne":

1. Labor costs.
2. Employee benefit costs.
3. Operational services and supply expenses.
4. Overhead expense.
5. Administrative costs.
6. Start-up costs.
7. Future capacity expenses.
8. Capital replacement expense.
9. Costs of expansion of services.
10. Repayment of debt.

Authors' Background. It is not surprising that the authors used such business definitions and elements of "cost" as quoted herein. They represented several known business organizations:

- The California Taxpayers Association
- The California Chamber of Commerce
- The National Tax Limitation Committee
- The California Association of Realtors

In effect, the pillars of California business and their thinking were represented, and their ideas were adopted overwhelmingly by the electorate of California at referendum. Thus, by definition, the premises of this report process have a California electoral mandate.

Principle Involved. A basic principle involved in this report was the recognition of those full business costs as used and as defined by the authors of the Constitutional amendment.

### **Types of Costs**

The following costs, identified above as part of "costs reasonably borne" by the Authors of Proposition 4, make up the cost detail found on the right-hand page in Appendix B for each service center.

#### Salaries and Wages

City government is in fact a service industry, and therefore, it is natural that salaries make up the largest single element of cost for most services.

Interview Process. In order to allocate the salaries, lengthy interviews were held, documents sought and researched, and reports and accounting records examined by RCS. The result was, in most cases, a percentage or hours distribution of individual employee personal services costs.

One hundred percent of the time of all City employees was distributed. In other words, everyone had to be someplace all of their time. No judgments were made about what personnel should or might be doing. Their time was distributed to those service centers where the time was expended.

#### Employee Fringe Benefits

Since fractional time -- to as low as three minutes per unit of service or one-twentieth of a percent of the annual time of an employee has been allocated to service centers, fringe benefit costs also must be fractionalized to carefully and accurately distribute those ancillary personnel costs.

The City finances numerous benefits for its employees, thereby incurring measurable costs for these items, including:

- Retirement
- Medical Benefits
- Medicare Insurance
- Workers Compensation Insurance
- Other Pays

All of these costs are current operating expenses, and the amounts were isolated. Actual costs were determined and reduced to a percentage of salary for each of the positions.

Available Work-Hours. After the individual elements of cost for positions was compiled, the total cost for each position was divided by the number of available work-hours. Available work hours were calculated as the total possible work-hours in a year, 2,080, less the following away-from-work benefit hours:

- Holidays
- Vacations
- Sick Leave
- Morning/Afternoon Breaks
- Start Up/Down Time

#### Maintenance and Operation Costs

All maintenance and operation costs, including non-personnel expenses such as professional services, insurance, operating supplies etc., were derived from the current year Council-approved budget and allocated via percentages or through actual allocation to each of the service centers identified in a department or division.

#### General and Departmental Overhead Costs

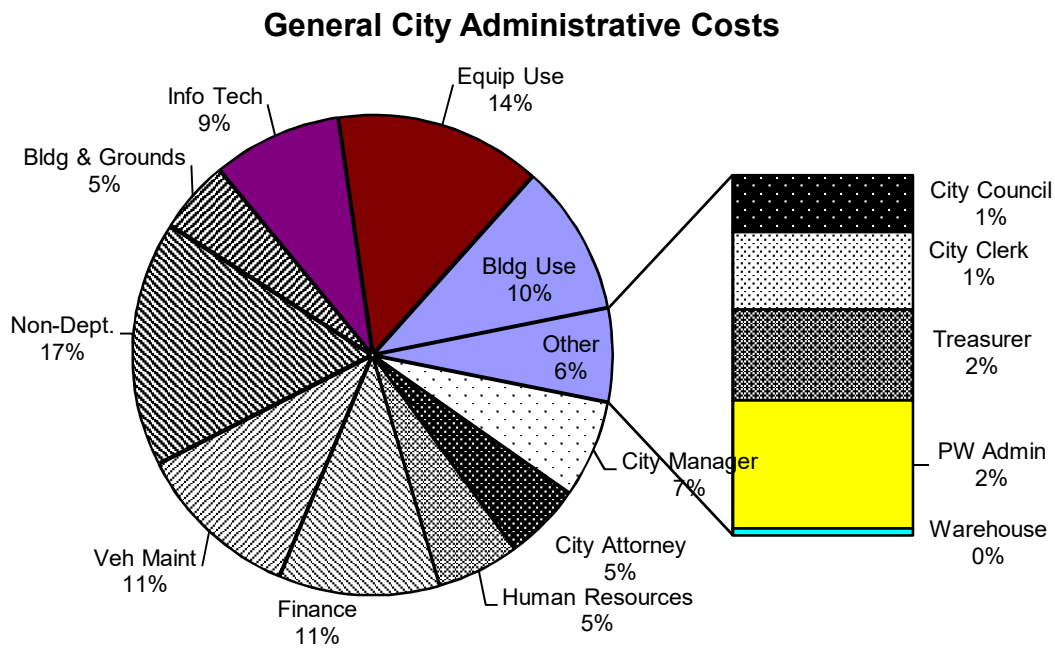
Overhead costs provide the vital glue that holds an organization together operationally and provide important coordinating capabilities. They also provide the day-to-day support services and facilities required for the organization to function effectively. RCS has used a detailed Cost Allocation Plan (CAP) to identify and allocate these costs to the remainder of the City organization. In the CAP, costs were allocated to end-user departments and divisions by applying an agreed-upon overhead allocation factor. Each factor was related to the work effort of its particular overhead element and was assessed for relevance and reasonableness

Full Cost Distribution. The purpose of deriving overhead costs to apportion these amounts to

direct service program costs. By adopting this method the City will be aware of its true costs and be able to emulate business methods. Article XIII B's (Proposition 4 of 1979) authors intended this, defining as part of "costs reasonably borne" a calculated "reasonable allocation for overhead and administration."

General City Overhead. These services primarily set policy and support other departments without providing a deliverable service to the public. Where they do perform an end-user service, such costs have not been allocated to other departments.

Costs in this general administration category include the following functions:





Departmental Administration. Costs in this category involve intra-departmental support functions, outside the above listed general City overhead functions, and involve the allocation of staff time within and among departmental functions. These services also do not provide end-user deliverables to the public, but instead provide vital administrative support within specific departments.

Fixed Asset Replacement Cost

In costing a service, a more uniform charge over the life of the asset is preferable to the onetime charge that standard, traditional governmental accounting indicates. Whether to use historical cost or replacement cost as the base becomes the next question. While the use of historical cost is a basic concept used by many, basing a service charge on fixed asset replacement cost is good business. Since Proposition 4 suggests operating governmental services in a businesslike manner, and references fixed asset replacement cost, it follows that a service charge that incorporates the replacement cost of fixed assets contains a "cost reasonably borne."

Schedule 1 below identifies these infrastructure fixed assets and their total replacement cost as well as the annual replacement cost, or depreciation cost.

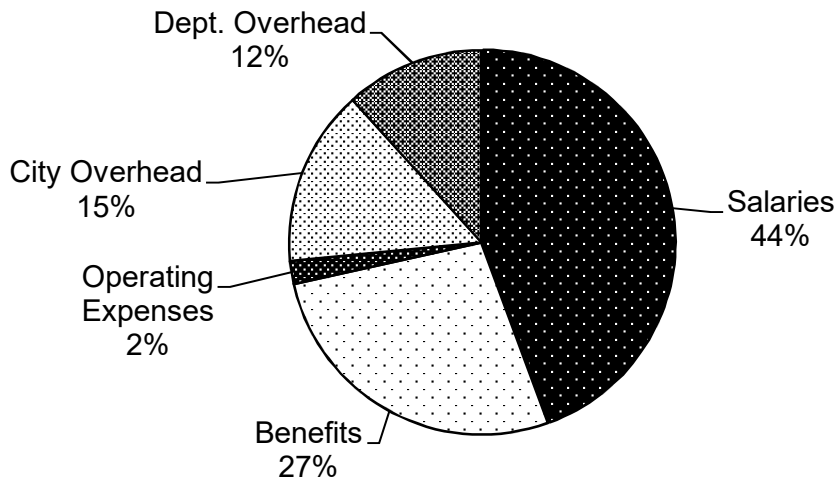
Schedule 1

	TOTAL REPLACEMENT COST	ASSET LIFE	ANNUAL REPLACEMENT COST
PAVEMENT, CURB, GUTTER, & S/W	\$898,454,040	30	\$29,948,468
STREET LIGHTS	\$35,380,000	20	\$1,769,000
TRAFFIC SIGNAL	\$38,500,000	10	\$3,850,000
STREET TREES	\$1,312,500	50	\$26,250
SEWER PUMP STATIONS	\$350,000	25	\$14,000
SEWER PIPES/MANHOLES	\$327,360,000	50	\$6,547,200
STORM DRAINAGE SYSTEM	\$279,417,600	50	\$5,588,352
PARK IMPROVEMENTS	\$148,824,000	50	\$2,976,480
WATER SYSTEM	\$228,023,000	50	\$4,560,460
MARINA	\$12,000,000	75	\$160,000
PREWETT WATER PARK FACILITIES	\$3,260,000	50	\$65,200
	\$69,985,000	50	\$1,399,700
	\$2,042,866,140		\$56,905,110

### Fully Allocated Hourly Rates

All of the above items make up the fully allocated hourly rate which is calculated for each position in the City. The makeup of each component of the City-wide average fully allocated hourly rate is detailed in the chart below.

## Fully Allocated Hourly Rate Components



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## CHAPTER III

### OVERVIEW OF SERVICE REVENUES MATCHED AGAINST COSTS

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In the last chapter the method of calculating the costs for all City services was identified. This chapter begins with a Summary that itemizes the revenues and costs by service center. Then, an overview is presented of what will be presented in the following chapter, which shows that there is no one solution to the City's financial challenge.

#### **Accounting for All Revenues**

As an example in the following schedule, for Minor Admin Use Permit (S-001), the current fees for this service, amounting to \$4,680, are matched with the full costs of providing this service, which are \$15,158. This leaves a tax revenue, or subsidy, of \$10,478 necessary to cover the full cost of the service. This subsidy can be eliminated by raising the relevant fees. To the extent that the fees are NOT increased, the difference is paid for by general City taxes paid by all taxpayers.

**CITY OF ANTIOCH  
SUMMARY OF FEE SERVICES AND CURRENT FINANCING  
FISCAL YEAR 2017-2018**

REF # (1)	SERVICE (2)	TOTAL SERVICE COST (3)	RESOURCES USED TO FINANCE SERVICE	
			FEES (4)	TAXES (5)
<b>COMMUNITY DEVELOPMENT SERVICES</b>				
S-001	MINOR ADMIN USE PERMIT	\$15,158	\$4,680	\$10,478
S-002	MAJOR ADMIN USE PERMIT	\$10,736	\$1,560	\$9,176
S-003	ZONING ADMINISTRATOR USE PERMIT	\$22,086	\$16,000	\$6,086
S-004	MINOR DESIGN REVIEW	\$12,214	\$20,000	(\$7,786)
S-005	VARIANCE - ADMINISTRATIVE	\$730	\$500	\$230
S-006	VARIANCE - HEARING	\$9,030	\$2,500	\$6,530
S-007	SIGN PROGRAM REVIEW	\$7,975	\$2,000	\$5,975
S-008	SIGN REVIEW - PLANNING COMMISSION	\$7,287	\$2,000	\$5,287
S-009	SIGN REVIEW - ADMINISTRATIVE	\$2,545	\$468	\$2,077
S-010	TEMPORARY SIGN/BANNER PERMIT	\$563	\$780	(\$217)
S-011	APPLICATION EXTENSION	\$800	\$197	\$603
S-012	PLANNING BUSINESS ZONING REVIEW	\$61,178	\$0	\$61,178
S-013	HOME OCCUPATION USE PERMIT	\$31,033	\$29,000	\$2,033
S-014	PLANNING BUILDING PLAN REVIEW	\$8,564	\$3,900	\$4,664
S-015	ZONING VERIFICATION LETTER	\$2,532	\$1,248	\$1,284
S-016	APPEAL TO PLANNING COMMISSION	\$919	\$50	\$869
S-017	APPEAL TO CITY COUNCIL	\$4,677	\$100	\$4,577
S-018	LOT LINE ADJUSTMENT	\$8,946	\$7,500	\$1,446
S-019	LOT MERGER	\$16,399	\$7,500	\$8,899
S-020	ENCROACHMENT APPLIC & PROCESSING	\$34,614	\$28,050	\$6,564
S-021	ENCROACHMENT INSPECTION	\$169,865	\$197,400	(\$27,535)
S-022	TRAFFIC CONTROL PLAN - ART & COLL	\$13,376	\$0	\$13,376
S-023	CELL TOWER REVIEW	\$8,031	\$0	\$8,031
S-024	ENCROACHMENT AGREEMENT	\$1,140	\$100	\$1,040
S-025	BUILDING MOVE	N/A	N/A	N/A
S-026	DEVELOPER BASED DEPOSITS	\$647,430	\$524,581	\$122,849
S-027	GENERAL PLAN MAINTENANCE	\$66,667	\$9,650	\$57,017
S-028	BUILDING PLAN CHECK/INSPECTION	\$1,102,714	\$1,153,343	(\$50,629)
S-029	PUBLIC NUISANCE ABATEMENT	\$58,530	\$2,000	\$56,530
S-030	CODE ENFORCEMENT REINSPECTION	\$71,389	\$62,400	\$8,989

**CITY OF ANTIOCH  
SUMMARY OF FEE SERVICES AND CURRENT FINANCING  
FISCAL YEAR 2017-2018**

REF # (1)	SERVICE (2)	TOTAL SERVICE COST (3)	RESOURCES USED TO FINANCE SERVICE	
			FEES (4)	TAXES (5)
S-031	SPECIAL ASSESSMENT LIEN RELEASE	\$135	\$25	\$110

<b>SUBTOTAL-COMMUNITY DEVELOPMENT</b>	<b>\$2,397,263</b>	<b>\$2,077,532</b>	<b>\$319,731</b>
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**PUBLIC SAFETY SERVICES**

S-032	IMPOUNDED VEHICLE RELEASE	\$366,359	\$231,715	\$134,644
S-033	VEHICLE REPROSESSION NOTICE	\$1,343	\$702	\$641
S-034	CLEARANCE LETTER	\$10,028	\$5,240	\$4,788
S-035	LOCAL CRIMINAL HISTORY	\$5,013	\$35	\$4,978
S-036	DUI COLLISION RESPONSE	\$204,890	\$76,500	\$128,390
S-037	DUI ARREST PROCESSING	\$83,006	\$25,500	\$57,506
S-038	POLICE FALSE ALARM RESPONSE	\$100,524	\$30,000	\$70,524
S-039	POLICE ALARM REGISTRATION	\$18,988	\$30,150	(\$11,162)
S-040	PUBLIC DISTURBANCE RESPONSE	\$819	\$0	\$819
S-041	MISDEMEANOR BOOKING	\$3,867	\$0	\$3,867
S-042	VIN VERIFICATION	\$31	\$29	\$2
S-043	ACCIDENT INVESTIGATION REPORT COPY	\$79,661	\$77,168	\$2,493
S-044	POLICE REPORT COPY	\$52,823	\$12,985	\$39,838
S-045	POLICE DISPATCH EVENT SCREEN	\$25,655	\$3,710	\$21,945
S-046	CONCEALED WEAPONS PERMIT	\$399	\$100	\$299
S-047	SUBPEONA PROCESSING	\$153	\$150	\$3
S-048	ABC DAILY LICENSE	\$8,463	\$6,000	\$2,463
S-049	CARD ROOM PERMIT (NEW OWNER)	N/A	N/A	N/A
S-050	CARD ROOM PERMIT (RENEWAL)	\$739	\$0	\$739
S-051	LIMO/TAXI BUSINESS PERMIT	\$293	\$570	(\$277)
S-052	LIMO/TAXI DRIVER PERMIT	\$293	\$570	(\$277)
S-053	PAWN SHOP & 2ND HAND DEALER PERMIT	\$293	\$956	(\$663)
S-054	ADULT BUSINESS PERMIT	N/A	N/A	N/A
S-055	BLOCK PARTY PERMIT	\$179	\$0	\$179
S-056	SPECIAL EVENT PERMIT	\$135	\$100	\$35
S-057	PARADE & ASSEMBLIES PERMIT	\$1,437	\$100	\$1,337
S-058	ANIMAL IMPOUND	\$105,692	\$4,565	\$101,127
S-059	ANIMAL CONTROL INSPECTION	\$4,171	\$3,900	\$271
S-060	ANIMAL QUARANTINE	\$3,504	\$2,226	\$1,278

**CITY OF ANTIOCH  
SUMMARY OF FEE SERVICES AND CURRENT FINANCING  
FISCAL YEAR 2017-2018**

REF # (1)	SERVICE (2)	TOTAL SERVICE COST (3)	RESOURCES USED TO FINANCE SERVICE	
			FEES (4)	TAXES (5)
S-061	ANIMAL DISPOSAL	\$8,278	\$10,620	(\$2,342)
S-062	MULTIPLE PET PERMIT	\$1,001	\$1,998	(\$997)
S-063	LIVESTOCK PERMIT	\$56	\$0	\$56
S-064	DANGEROUS/VICIOUS ANIMAL REVIEW	\$21,236	\$9,513	\$11,723
S-065	CAT TRAP RENTAL	\$137	\$90	\$47
S-066	ANIMAL MICROCHIPING	\$45,760	\$27,144	\$18,616
S-067	ANIMAL CONTROL/SHELTER SVS	\$1,571,075	\$265,383	\$1,305,692

<b>SUBTOTAL – PUBLIC SAFETY</b>	<b>\$2,726,301</b>	<b>\$827,719</b>	<b>\$1,898,582</b>
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**RECREATION SERVICES**

S-068	ADULT SPORTS	\$246,790	\$118,750	\$128,040
S-069	YOUTH SPORTS	\$235,418	\$63,345	\$172,073
S-070	RECREATION CLASSES	\$421,185	\$78,724	\$342,461
S-071	CAMP PROGRAMS	\$198,888	\$45,128	\$153,760
S-072	PRESCHOOL PROGRAM	\$182,311	\$169,525	\$12,786
S-073	PREWETT WATER PARK	\$1,740,796	\$873,210	\$867,586
S-074	COMMUNITY THEATER	\$55,448	\$12,600	\$42,848
S-075	FACILITY RENTAL	\$681,165	\$266,400	\$414,765
S-076	PICNIC/FIELD RENTAL	\$77,814	\$102,375	(\$24,561)

<b>SUBTOTAL - RECREATION</b>	<b>\$3,839,815</b>	<b>\$1,730,057</b>	<b>\$2,109,758</b>
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**MAINTENANCE & ENTERPRISE SERVICES**

S-077	NEW WATER ACCOUNT	\$137,117	\$0	\$137,117
S-078	DELINQUENT WATER TURN-OFF/ON	\$296,627	\$380,550	(\$83,923)
S-079	WATER METER TAMPERING REPAIR	\$21,951	\$14,080	\$7,871
S-080	WATER METER TESTING	\$63,597	\$31,200	\$32,397
S-081	VOLUNTARY WATER METER TURN-OFF	\$2,587	\$0	\$2,587
S-082	TEMPORARY WATER METER RENTAL	\$9,054	\$8,222	\$832
S-083	WATER METER INSTALL	\$7,970	\$5,720	\$2,250
S-084	BACTERIOLOGICAL TESTING	\$12,340	\$7,100	\$5,240
S-085	NEW BACKFLOW DEVICE TESTING	\$6,778	\$8,799	(\$2,021)
S-086	ANNUAL BACKFLOW DEVICE TESTING	\$201,079	\$203,476	(\$2,397)
S-087	TV SEWER LATERAL ON PROPERTY SALE	\$107	\$0	\$107

**CITY OF ANTIOCH**  
**SUMMARY OF FEE SERVICES AND CURRENT FINANCING**  
**FISCAL YEAR 2017-2018**

REF # (1)	SERVICE (2)	TOTAL SERVICE COST (3)	RESOURCES USED TO FINANCE SERVICE	
			FEES (4)	TAXES (5)
S-088	SEWAGE SPILL CLEANUP	N/A	N/A	N/A
S-089	MARINA SERVICES	\$1,145,707	\$739,298	\$406,409

<b>SUBTOTAL - MAINTENANCE SERVICES</b>	<b>\$1,904,914</b>	<b>\$1,398,445</b>	<b>\$506,469</b>
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**ADMINISTRATIVE SERVICES**

S-090	BUSINESS LICENSE APPLICATION	\$44,550	\$54,000	(\$9,450)
S-091	BUSINESS LICENSE RENEWAL	\$79,200	\$0	\$79,200
S-092	BUSINESS LIC. DELINQUENCY LIEN PROC	\$441	\$0	\$441
S-093	NSF CHECK	\$18,965	\$6,000	\$12,965
S-094	DOCUMENT COPY	\$288	\$0	\$288
S-095	DOCUMENT CERTIFICATION	\$58	\$0	\$58
S-096	ELECTRONIC FILE COPY	\$92	\$100	(\$8)
S-097	CANDIDATE FILING	\$1,010	\$0	\$1,010
S-098	INITIATIVE FILING	\$1,988	\$200	\$1,788

<b>SUBTOTAL - ADMINISTRATIVE</b>	<b>\$146,592</b>	<b>\$60,300</b>	<b>\$86,292</b>
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<b>GRAND TOTAL</b>	<b>\$11,014,885</b>	<b>\$6,094,053</b>	<b>\$4,920,832</b>
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**Tax Revenues**

The revenues that were not directly associated with a personal choice service are itemized on Schedule 3 below.

SCHEDULE 3

**CITY OF ANTIOCH  
SUMMARY OF TAX REVENUES  
FISCAL YEAR 2017-2018**

REVENUE CATEGORY (1)	TOTAL REVENUE (2)	PER CAPITA REVENUE (3)
WATER REVENUES	\$28,229,997	\$249.69
SALES & USE TAXES	\$12,434,000	\$109.98
PROPERTY TAXES	\$10,586,311	\$93.63
PROPERTY TAX IN LIEU OF MOTOR VEH TAXES	\$7,492,400	\$66.27
SALES & USE TAXES - MEASURE C	\$6,756,900	\$59.76
WASTEWATER REVENUES	\$5,976,920	\$52.86
HOUSING & SUCCESSOR AGENCY REVENUES	\$3,879,049	\$34.31
BUSINESS LICENSE TAXES	\$3,610,000	\$31.93
CAPITAL IMPROVEMENT PROJECT REVENUES	\$3,447,300	\$30.49
FRANCHISE TAXES	\$3,298,890	\$29.18
GAS TAX REVENUES	\$3,164,205	\$27.99
MAINTENANCE DISTRICT REVENUES	\$3,110,499	\$27.51
DEBT SERVICE REVENUES	\$1,735,001	\$15.35
MEASURE J GROWTH MANAGEMENT REVENUE	\$1,397,721	\$12.36
REIMBURSEMENTS FROM OTHER AGENCIES	\$1,145,743	\$10.13
COM DEV BLOCK GRANT REVENUES	\$907,100	\$8.02
GRANT FUNDS	\$790,131	\$6.99
INTEREST INCOME & RENTS	\$575,000	\$5.09
SALES & USE TAXES - PUBLIC SAFETY ALLOC.	\$559,550	\$4.95
UNITARY TAXES	\$514,000	\$4.55
REAL PROPERTY TRANSFER TAXES	\$360,000	\$3.18
PUBLIC EDUCATION GOV'T REVENUES	\$288,000	\$2.55
ASSET FORFEIT/POLICE GRANT REVENUES	\$169,375	\$1.50
FINES & FORFEITURES	\$143,300	\$1.27
AB109 REIMBURSEMENT	\$130,500	\$1.15
TRANSIENT OCCUPANCY TAXES	\$90,000	\$0.80
HOMEOWNERS PROPERTY TAX RELIEF	\$80,000	\$0.71
MOTOR VEHICLE IN LIEU FEES	\$45,000	\$0.40
TRANSIENT OCCUPANCY TAXES - CIVIC ARTS	\$37,550	\$0.33
MISCELLANEOUS REVENUE	\$12,000	\$0.11
SENIOR BUS REVENUES	\$5,850	\$0.05
<b>TOTAL</b>	<b>\$100,972,292</b>	<b>\$893.08</b>

Per Capita costs are based on a current City population of 113,061.

## **Tax Services**

On a simplified level of discussion tax services might be defined as any activity the City provides that the public has paid taxes for. Yet, the analysis is more complex than it appears. Other definitions suggest that tax services are derived from a social contract, generally used by all, related to benefit services received, and not always easily measured.

Taking a pragmatic view of tax services, they can be understood to be anything that a City Council decides to support by taxes given the availability of commensurate levels of revenue. This being considered, there is no one true classification of tax services, only services that policy makers have decided to be tax supported. In other words, determining just what a tax service is entails “backing into” those services that can be funded once available and allocable amounts of tax revenues are determined.

This makes more sense when one considers the alternate models that exist in charging for some traditional tax services as exemplified below:

Fire Service: Some fire authorities in rural areas directly contract with property owners in providing fire suppression services. This follows a per-household priced subscription based model that contrasts with the tax-based model that typifies local government models.

Park Services: Open space is generally considered free for use yet, once facility improvements are set into place, a degree of charging the benefitting user may be set into place. Such an improvement could be as basic as providing rescue services to the weekend or off-hours hiker/climber.

The above noted examples in no way suggest that the City charge for the above mentioned services but only illustrate that policy decisions, sometimes influenced by past practice or habit, define the extent to which services, or at least a certain service level, is supported with taxes.

Given these broad views of classifying and defining tax services, this report discusses services in the context of being Community Supported Services, or fully tax supported, in contrast to Personal Choice Services that are partially or entirely fee supported. This is important, as we will see below as the context of policy discussions changes when they relate to partially tax supported services.

## **Personal Choice versus Community Supported Services**

Personal Choice Services are those offered to identifiable customers at a measured level. They are also services that can be withheld for non-payment. These services are not precisely likened to fee-based services to the extent that policy makers may have decided to subsidize them in full or part. These services are distinguished from Community Supported Services that carry an implicit requirement and rationale for setting a level of subsidization typically based on social, safety or general community welfare.

As the voter initiative most concerned with fee services, the initiative authors of Proposition 4 were not concerned with what categories of services were being subsidized as long as subsidy levels set by policy were explicit decisions made by the authorizing body with knowledge of full cost information.

The following Schedule 4 summarizes, and Appendix C details, the Tax Supported Services.

SCHEDULE 4

**CITY OF ANTIOCH  
SUMMARY OF TAX SUPPORTED SERVICES  
FISCAL YEAR 2017-2018**

REF # (1)	SERVICE (2)	TOTAL SERVICE COST (3)	PER CAPITA SERVICE COST (4)
TAX-01	POLICE SERVICES	\$36,679,180	\$324.42
TAX-02	STREET MAINTENANCE	\$32,136,721	\$284.24
TAX-03	SIGNAL/STREET LIGHT MAINTENANCE	\$6,319,753	\$55.90
TAX-04	STRIPING/SIGN MAINTENANCE	\$911,127	\$8.06
TAX-05	MEDIAN MAINTENANCE	\$536,864	\$4.75
TAX-06	STORM DRAIN MAINTENANCE	\$6,639,027	\$58.72
TAX-07	PARK MAINTENANCE	\$4,371,225	\$38.66
TAX-08	WORK ALTERNATIVE PROGRAM	\$197,838	\$1.75
TAX-09	MAINTENANCE DISTRICT SERVICES	\$3,009,627	\$26.62
TAX-10	WATER SERVICES	\$34,688,973	\$306.82
TAX-11	WASTEWATER SERVICES	\$13,119,963	\$116.04
TAX-12	SOLID WASTE SERVICES	\$354,573	\$3.14
TAX-13	CIP ENGINEERING SERVICES	\$1,134,762	\$10.04
TAX-14	GOLF COURSE RECYCLED WATER	\$115,000	\$1.02
TAX-15	ADVANCED PLANNING	\$1,143,164	\$10.11
TAX-16	PLANNING COUNTER/PHONE SERVICES	\$452,659	\$4.00
TAX-17	CODE ENFORCEMENT	\$1,629,795	\$14.42
TAX-18	ECONOMIC DEVELOPMENT	\$788,024	\$6.97
TAX-19	BOARD OF APPEALS	\$10,735	\$0.09
TAX-20	CDBG SERVICES	\$784,907	\$6.94
TAX-21	HOUSING SERVICES	\$270,595	\$2.39
TAX-22	CHILD CARE RENT	\$1,175	\$0.01
TAX-23	GIS SERVICES	\$757,455	\$6.70
TAX-24	DEBT SERVICE	\$3,840,926	\$33.97
TAX-25	BUS LIC MAINT & ENFORCEMENT	\$198,020	\$1.75
TAX-26	GENERAL RECREATION SERVICES	\$76,608	\$0.68
TAX-27	GENERAL BALLFIELD USAGE	\$8,485	\$0.08

**CITY OF ANTIOCH  
SUMMARY OF TAX SUPPORTED SERVICES  
FISCAL YEAR 2017-2018**

REF # (1)	SERVICE (2)	TOTAL SERVICE COST (3)	PER CAPITA SERVICE COST (4)
TAX-28	SENIOR SERVICES	\$550,624	\$4.87
TAX-29	ADVENTURES IN FUN FITNESS	\$10,966	\$0.10
TAX-30	CIVIC ARTS	\$89,043	\$0.79
TAX-31	LIBRARY SUPPORT	\$203,454	\$1.80
TAX-32	PUBLIC RECORDS ACT REQUESTS	\$8,365	\$0.07
TAX-33	PUBLIC EDUCATION GOV'T SERVICES	\$90,858	\$0.80

TOTAL TAX SUPPORTED SERVICE COSTS	\$151,130,491	\$1,336.72
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TAX SUBSIDY OF FEE SERVICES (SCH 2, COL 5)	\$4,920,832	\$43.52
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TOTAL TAX RESOURCES REQUIRED	\$156,051,323	\$1,380.24
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Per Capita costs are based on a current City population of 113,061.

The above two schedules suggest that when the full depreciation costs of the City's infrastructure are included a different look at the City's finances is shown:

TOTAL FEE SERVICE COSTS (SCH 2, COL 3)	\$11,014,885
TOTAL TAX SERVICE COSTS (SCH 4)	\$151,130,491
TOTAL SERVICE COSTS	<u>\$162,145,376</u>
LESS:	
TOTAL FEE REVENUES (SCH 2, COL 4)	\$6,094,053
TOTAL TAX REVENUES (SCH 3)	\$100,972,292
TOTAL REVENUES	<u>\$107,066,345</u>
 TOTAL COSTS IN EXCESS OF REVENUES	 <b>\$55,079,031</b>

With the full depreciation costs of the City's infrastructure included there is now a more than \$55 million deficit for the current year.

In reality, the deficit is more dangerous as it is hidden by an accounting model mandated by "Generally Accepted Accounting Principles" for local government that requires the City's general government funds to be reported on an expenditure basis, thereby ignoring the "consumption" of the City's infrastructure. While recent changes to GAAP mandate the reporting of City assets in annual financial reports, the costs are reported on an historical basis and not a replacement basis.

The financial picture is much different with the Infrastructure Replacement costs removed:

TOTAL REVENUES (SEE ABOVE)	\$107,066,345
TOTAL SERVICE COSTS (SEE ABOVE)	\$162,145,376
LESS INFRASTRUCTURE REPLACE COSTS	<u>(\$56,905,110)</u>
TOTAL EXPENDITURES	\$105,240,266
TOTAL <u>REVENUES</u> IN EXCESS OF <u>COSTS</u>	<b>\$1,826,079</b>

The budget picture now looks much better. Now there is a surplus of more than \$1.8 million. However, the City still has to fund its Capital Improvement Program, which can require the City to use Fund Balances to be able to meet current capital expenses. But Fund Balances only last for so long and the City can still be left with an aging infrastructure.

Insufficient Taxes. It can be seen from the above analysis and from comparing the total taxes necessary in Schedule 4, with the Tax Revenues in Schedule 3, that the full cost of City services is in excess of the total revenues available to the City. The reason for this excess is that the RCS full, businesslike, cost of services includes the fixed asset replacement costs from Schedule 1 of Chapter II. These replacement costs are real expenses but not always real annual expenditures. In other words, the assets lose value each year (creating an expense) but this cost is often deferred until the asset must be replaced by spending cash (expenditure of cash).

### **Policy Review Information**

As the Council conducts its policy review of each of the revenue-cost match-ups in the next chapter, it should refer to comments on the bottom of the service center worksheets in Appendix B and also in the text in the next chapter to assist in that review.

The policy review should assess the tax revenues used to subsidize each service and address the following options available to the City for each service center:

4. Reduce costs and thereby the tax subsidy by reducing the level of service or restructuring the service to provide it differently.
  5. Adjust or institute a fee or charge to recover all of the "costs reasonably borne".
-

6. Eliminate a tax subsidy to another "less deserving" service to utilize the taxes in order to provide this service.

### **Result of Acceptance of Fee Suggestions**

If the suggestions in the following Chapter and on the Service Center Worksheets are adopted in full then a significant amount of added revenues will be available to the City, which would provide taxpayer equity. Most of these new revenues will be from fee increases to replace tax monies used to make up the difference between fees collected and costs incurred in providing the services, which will then be available for those services which can only be funded from taxes.

These tax "diversions" are the now-documented tax subsidies to potentially self-supporting City services. Thus, additional monies could be made available for police services, infrastructure maintenance, and other City services which are not generally conducive to service charges, thereby achieving much closer equity between benefits and associated payments.

Policy Guidance. More importantly, the Council would be able to make its decisions based on business principles as much as is possible.

Understanding of Equitable Charging for Government. The City Council now has to assist its constituents to understand that under the California Constitution the intent is:

- That taxes finance those services for which there is no other alternative way to finance them.
- That service charges and special assessments should be utilized to finance those things for which benefits can be determined.
- That the beneficiaries of such services be charged in direct relationship to the benefits derived.

Then there no longer will be a feeling that the old definitional saw of "a good tax" being "the one which you pay and from which I get the benefits" exists in the City.

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## CHAPTER IV

### SERVICE REVENUE RECOMMENDATIONS

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The purpose of this Chapter is to present the services which RCS has initially labeled as Personal Choice and to suggest the magnitude of tax revenues that could be diverted from these services to Community Supported Services.

City Council has Final Judgment. It must be understood that considerable judgment--albeit experienced--was exercised by RCS in suggesting what services were Personal Choice as opposed to Community Supported Services and in suggesting that most Personal Choice Services should be paid for by the service requestor rather than subsidized by the entire community. However, the final decision on the nature of the service and whether it deserves to be subsidized will have to be made by the City Council.

#### Service Groups

RCS has organized Personal Choice Services into the following five service groups for purposes of discussion:

- Community Development Services
- Public Safety Services
- Recreation Services
- Maintenance and Enterprise Services
- Administrative Services

These groups, explained in turn, are program oriented. Each group includes a table summarizing the revenues and costs of each service. A Table summarizing the group tables (Table 6) is found at the end of this Chapter.

**Appendix A**, following the text, summarizes the current fees and the proposed fees for each of the Personal Choice service centers

#### Service Center Detail Found in Appendix B

Appendix B, which is in sequence by the Reference Number (Column 1 on each of the following Tables), includes detail information for each service on two facing pages. The left page has textual and summary information including RCS's suggested service fee. The right page has the service cost detail.



### **General Commentary on Chapter Tables**

Each table has eight columns, explained here:

Column 1 is the Report Reference Number.

Column 2 is the title of the service.

Columns 3, 4 & 5 are the same amounts for revenue, cost and profit (subsidy) found on the left page of the detail service sheets in Appendix B.

Column 6 is the current percentage of costs recovered from the user fees and charges with the difference being subsidized by taxes.

Column 7 is the percentage of user fee cost recovery which might be obtainable without tax subsidy. Of course, decisions regarding tax subsidies to a service are a City Council policy decision on how to allocate its tax and general revenues.

Column 8 contains the estimated amount of revenues which RCS suggests could be raised or reduced.

### **Special Circumstances**

When a service is marked with a pound sign (#), it occurs infrequently; and, therefore, RCS does not project any possible new revenue for the service.

When a service is marked with an asterisk (\*), the consumer is anticipated to respond to governmental services like he/she does to private services: marginal users will be “priced out” until the resulting volume of service provided is in equilibrium to the demand at the revised price. The City Council will have to decide if such private pricing methodology is appropriate and, if so, to what extent. However, it must be remembered that to the extent market forces do not prevail, the general taxpayers will make up the difference with their taxes. Therefore, the revenue will not be as high as a service that did not have these issues.

**Community Development Services**

When basic City development services are supported by general taxes, there is little reason for taxes to also finance those Personal Choice services which mainly benefit a developer or specific property owner. Thus, the expenses distributed across these service centers are primarily the incremental additional expenses caused by community development. Were no development to take place, most of these costs could be eliminated, or at least significantly reduced.

**Table 1  
Community Development Services**

REF #	SERVICE	TOTAL	TOTAL	TOTAL	PCT. RECOVERY		POSSIBLE NEW REVENUE	
		FEE REVENUE	SERVICE COST	PROFIT/ (SUBSIDY)	ACTUAL	SUGGEST		
S-001	MINOR ADMIN USE PERMIT	\$4,680	\$15,158	(\$10,478)	30.9%	100%	\$10,500	
S-002	MAJOR ADMIN USE PERMIT	\$1,560	\$10,736	(\$9,176)	14.5%	100%	\$9,200	
S-003	ZONING ADMINISTRATOR USE PERMT	\$16,000	\$22,086	(\$6,086)	72.4%	100%	\$6,100	
S-004	MINOR DESIGN REVIEW	\$20,000	\$12,214	\$7,786	163.7%	100%	(\$7,800)	
S-005	VARIANCE – ADMINISTRATIVE	\$500	\$730	(\$230)	68.5%	100%	\$200	
S-006	VARIANCE – HEARING	\$2,500	\$9,030	(\$6,530)	27.7%	100%	\$6,500	
S-007	SIGN PROGRAM REVIEW	\$2,000	\$7,975	(\$5,975)	25.1%	100%	\$6,000	
S-008	SIGN REVIEW - PLANNING COMM	\$2,000	\$7,287	(\$5,287)	27.4%	100%	\$5,300	
S-009	SIGN REVIEW – ADMINISTRATIVE	\$468	\$2,545	(\$2,077)	18.4%	100%	\$2,100	
S-010	TEMPORARY SIGN/BANNER PERMIT	\$780	\$563	\$217	138.5%	100%	(\$200)	
S-011	APPLICATION EXTENSION	\$197	\$800	(\$603)	24.6%	100%	\$600	
S-012	PLANNING BUSINESS ZONING REV	\$0	\$61,178	(\$61,178)	0.0%	100%	\$61,200	
S-013	HOME OCCUPATION USE PERMIT	\$29,000	\$31,033	(\$2,033)	93.4%	100%	\$2,000	
S-014	PLANNING BUILDING PLAN REVIEW	\$3,900	\$8,564	(\$4,664)	45.5%	100%	\$4,700	
S-015	ZONING VERIFICATION LETTER	\$1,248	\$2,532	(\$1,284)	49.3%	100%	\$1,300	
S-016	APPEAL TO PLANNING COMMISSION	\$50	\$919	(\$869)	5.4%	100%	\$0	#
S-017	APPEAL TO CITY COUNCIL	\$100	\$4,677	(\$4,577)	2.1%	100%	\$4,600	
S-018	LOT LINE ADJUSTMENT	\$7,500	\$8,946	(\$1,446)	83.8%	100%	\$1,400	
S-019	LOT MERGER	\$7,500	\$16,399	(\$8,899)	45.7%	100%	\$8,900	
S-020	ENCROACHMENT APPLIC & PROCESS	\$28,050	\$34,614	(\$6,564)	81.0%	100%	\$6,600	
S-021	ENCROACHMENT INSPECTION	\$197,400	\$169,865	\$27,535	116.2%	100%	(\$27,500)	
S-022	TRAFF CONTROL PLAN - ART & COLL	\$0	\$13,376	(\$13,376)	0.0%	100%	\$13,400	
S-023	CELL TOWER REVIEW	\$0	\$8,031	(\$8,031)	0.0%	100%	\$8,000	
S-024	ENCROACHMENT AGREEMENT	\$100	\$1,140	(\$1,040)	8.8%	100%	\$1,000	
S-025	BUILDING MOVE	N/A	N/A	N/A	N/A	100%	\$0	
S-026	DEVELOPER BASED DEPOSITS	\$524,581	\$647,430	(\$122,849)	81.0%	100%	\$122,800	
S-027	GENERAL PLAN MAINTENANCE	\$9,650	\$66,667	(\$57,017)	14.5%	100%	\$57,000	
S-028	BUILDING PLAN CHECK/INSPECTION	\$1,153,343	\$1,102,714	\$50,629	104.6%	100%	\$0	
S-029	PUBLIC NUISANCE ABATEMENT	\$2,000	\$58,530	(\$56,530)	3.4%	100%	\$14,125	*
S-030	CODE ENFORCEMENT REINSPECT	\$62,400	\$71,389	(\$8,989)	87.4%	100%	\$2,250	*
S-031	SPECIAL ASSESS LIEN RELEASE	\$25	\$135	(\$110)	18.5%	100%	\$100	
SUBTOTAL – COMM.DEVELOPMENT		\$2,077,532	\$2,397,263	(\$319,731)	86.7%		\$320,375	

Key to Symbols: # - Occurs Infrequently \* - Market Sensitive

City as Impartial Arbiter of Land Use. The City staff, Planning Commission, and the City Council require the processes enumerated in the above list as the price of community review, input and ultimate acceptance by neighboring properties of land development. Such municipal review is required by State law, assigning the role of impartial arbiter of land use decisions to local government.

While it would be grossly unfair, and probably foolhardy and expensive as well, to totally deny all development, some cities have chosen this course. The City is by law put into the unenviable position of being the impartial arbiter; a referee over development. Therefore, it seems logical that the development industry bears the full cost of the services to regulate its development; not more than cost, nor less than cost, but only full cost recovery through fees charged.

### **Conclusion of Community Development Services**

If the suggestions made in Appendix A are approved, approximately \$320,375 in new revenue could be realized annually.

**Public Safety Services**

These service centers are identified for those who use the City public safety services disproportionately from others.

**Table 2  
Public Safety Services**

REF #	SERVICE	TOTAL	TOTAL	TOTAL	PCT. RECOVERY		POSSIBLE NEW REVENUE
		FEE REVENUE	SERVICE COST	PROFIT/ (SUBSIDY)	FROM FEES ACTUAL	SUGGEST	
S-032	IMPOUNDED VEHICLE RELEASE	\$231,715	\$366,359	(\$134,644)	63.2%	100%	\$134,600
S-033	VEHICLE REPROSESSION NOTICE	\$702	\$1,343	(\$641)	52.3%	45%	(\$100)
S-034	CLEARANCE LETTER	\$5,240	\$10,028	(\$4,788)	52.3%	100%	\$4,800
S-035	LOCAL CRIMINAL HISTORY	\$35	\$5,013	(\$4,978)	0.7%	100%	\$5,000
S-036	DUI COLLISION RESPONSE	\$76,500	\$204,890	(\$128,390)	37.3%	100%	\$32,100 *
S-037	DUI ARREST PROCESSING	\$25,500	\$83,006	(\$57,506)	30.7%	100%	\$14,375 *
S-038	POLICE FALSE ALARM RESPONSE	\$30,000	\$100,524	(\$70,524)	29.8%	100%	\$0 *
S-039	POLICE ALARM REGISTRATION	\$30,150	\$18,988	\$11,162	158.8%	100%	(\$11,200)
S-040	PUBLIC DISTURBANCE RESPONSE	\$0	\$819	(\$819)	0.0%	100%	\$0 *
S-041	MISDEMEANOR BOOKING	\$0	\$3,867	(\$3,867)	0.0%	100%	\$3,900
S-042	VIN VERIFICATION	\$29	\$31	(\$2)	93.5%	100%	\$0
S-043	ACCIDENT INVEST. REPORT COPY	\$77,168	\$79,661	(\$2,493)	96.9%	100%	\$0
S-044	POLICE REPORT COPY	\$12,985	\$52,823	(\$39,838)	24.6%	100%	\$0
S-045	POLICE DISPATCH EVENT SCREEN	\$3,710	\$25,655	(\$21,945)	14.5%	100%	\$21,900
S-046	CONCEALED WEAPONS PERMIT	\$100	\$399	(\$299)	25.1%	25%	\$0
S-047	SUBPEONA PROCESSING	\$150	\$153	(\$3)	98.0%	100%	\$0
S-048	ABC DAILY LICENSE	\$6,000	\$8,463	(\$2,463)	70.9%	100%	\$2,500
S-049	CARD ROOM PERMIT (NEW OWNER)	N/A	N/A	N/A	N/A	100%	\$0 #
S-050	CARD ROOM PERMIT (RENEWAL)	\$0	\$739	(\$739)	0.0%	100%	\$700
S-051	LIMO/TAXI BUSINESS PERMIT	\$570	\$293	\$277	194.5%	100%	\$0 #
S-052	LIMO/TAXI DRIVER PERMIT	\$570	\$293	\$277	194.5%	100%	\$0 #
S-053	PAWN SHOP/2ND HAND DEALER PMT	\$956	\$293	\$663	326.3%	100%	\$0 #
S-054	ADULT BUSINESS PERMIT	\$0	\$0	N/A	N/A	100%	\$0 #
S-055	BLOCK PARTY PERMIT	\$0	\$179	(\$179)	0.0%	100%	\$200
S-056	SPECIAL EVENT PERMIT	\$100	\$135	(\$35)	74.1%	100%	\$0
S-057	PARADE & ASSEMBLIES PERMIT	\$100	\$1,437	(\$1,337)	7.0%	100%	\$1,300
S-058	ANIMAL IMPOUND	\$4,565	\$105,692	(\$101,127)	4.3%	5%	\$0
S-059	ANIMAL CONTROL INSPECTION	\$3,900	\$4,171	(\$271)	93.5%	100%	\$300
S-060	ANIMAL QUARANTINE	\$2,226	\$3,504	(\$1,278)	63.5%	100%	\$1,300
S-061	ANIMAL DISPOSAL	\$10,620	\$8,278	\$2,342	128.3%	100%	\$0
S-062	MULTIPLE PET PERMIT	\$1,998	\$1,001	\$997	199.6%	100%	(\$1,000)
S-063	LIVESTOCK PERMIT	\$0	\$56	(\$56)	0.0%	100%	\$0 #
S-064	DANGEROUS/VICIOUS ANIMAL REV	\$9,513	\$21,236	(\$11,723)	44.8%	100%	\$11,700
S-065	CAT TRAP RENTAL	\$90	\$137	(\$47)	65.7%	67%	\$0
S-066	ANIMAL MICROCHIPPING	\$27,144	\$45,760	(\$18,616)	59.3%	65%	\$0
S-067	ANIMAL CONTROL/SHELTER SVS	\$265,383	\$1,571,075	(\$1,305,692)	16.9%	20%	\$5,000
SUBTOTAL - PUBLIC SAFETY		\$827,719	\$2,726,301	(\$1,898,582)	30.4%		\$227,375

Key to Symbols:  
# - Occurs Infrequently \* - Market Sensitive

Conclusion of Public Safety. Consideration of the above suggestions would result in more equitable fees among the group of users of these services.

**Recreation Services**

These service centers are identified for those Recreation services that are provided to the community.

**Table 3  
Recreation Services**

REF #	SERVICE	TOTAL	TOTAL	TOTAL	PCT. RECOVERY		POSSIBLE NEW REVENUE
		FEE REVENUE	SERVICE COST	PROFIT/ (SUBSIDY)	FROM FEES		
					ACTUAL	SUGGEST	
S-068	ADULT SPORTS	\$118,750	\$246,790	(\$128,040)	48.1%	80%	See Text
S-069	YOUTH SPORTS	\$63,345	\$235,418	(\$172,073)	26.9%	60%	See Text
S-070	RECREATION CLASSES	\$78,724	\$421,185	(\$342,461)	18.7%	30%	See Text
S-071	CAMP PROGRAMS	\$45,128	\$198,888	(\$153,760)	22.7%	50%	See Text
S-072	PRESCHOOL PROGRAM	\$169,525	\$182,311	(\$12,786)	93.0%	100%	See Text
S-073	PREWETT WATER PARK	\$873,210	\$1,740,796	(\$867,586)	50.2%	80%	See Text
S-074	COMMUNITY THEATER	\$12,600	\$55,448	(\$42,848)	22.7%	100%	See Text
S-075	FACILITY RENTAL	\$266,400	\$681,165	(\$414,765)	39.1%	100%	See Text
S-076	PICNIC/FIELD RENTAL	\$102,375	\$77,814	\$24,561	131.6%	100%	See Text
SUBTOTAL - RECREATION		\$1,730,057	\$3,839,815	(\$2,109,758)	45.1%		\$0

**Recreation Services Findings**

Recreation Cost Breakdown	Revenue	Cost	(Subsidy)	Cost Recovery
<b>RECREATION DIV. COSTS</b>	<b>1,753,057</b>	<b>2,380,147</b>	<b>(627,090)</b>	<b>73.7%</b>
<b>FACILITY/FIELD MAINTENANCE</b>		1,032,229	(1,659,319)	51.4%
<b>DEPT/CITY INDIRECT COSTS</b>		1,074,122	(2,733,441)	39.1%
<b>TOTAL COSTS</b>	<b>1,753,057</b>	<b>4,486,498</b>	<b>(2,733,441)</b>	<b>39.1%</b>

The above breakout of direct and indirect costs and cost recovery percentages, which also includes tax-supported services, can be reviewed in more detail in **Appendix F**.

As anticipated, the above findings suggest that a subsidy level exists for recreation activities – an amount that varies depending upon whether one considers direct versus indirect costs.

This report recommends that Recreation cost recovery goals be set as a percentage of Recreation Program costs. This practice is quite common in local government operations, not because indirect costs do not exist and are not important, but rather to insure that the cost recovery goals remain relevant, market competitive, and are easily reproducible.

## **Market Considerations**

But much remains to consider in evaluating price and costing levels in this sensitive service area – considerations that are further detailed below.

By their nature, recreation services are highly market driven and subject to a variety of external factors including value to the City’s character, consumer demand, location, facility amenities, demographics, and competing service providers. Adjustments in fees can arguably have a significant impact on consumer demand given a variety of elasticity factors that may be in play. This comment does not imply that additional revenues are unavailable but makes the case that fee levels are best set at the delivery point based on a flexible and market based pricing model. It also suggests that recreation performance levels might be best set at a macro level, rather than at the individual program level, to allow for optimal marketing and program pricing flexibility.

In pondering these cost results, the City should consider the following observations common to Recreation services.

## **General Methodology Assumptions**

The methodology generally used in developing service center revenue/cost computations, as has been done in this study, is founded on key assumptions:

First, service volumes are fairly constant and void of wide fluctuations in consumer patronage from year to year.

Second, consumers have come to accept the economic value of continuing to use the identified service at a value that equates to the cost of providing the service.

It is important to note that these two assumptions are not particularly valid for recreation type activities that are characterized by commonly noted annual changes in program popularity combined with the influence of seasonal and weather conditions. Furthermore, recreation dollars are highly sensitive to overall market and economic conditions as a service that strives to compete for an elusive discretionary income dollar.

Recreation service fees are influenced by two factors generally not an issue in the delivery of other City services - marketing and social policy.

## **Marketing**

Given that these services are highly market sensitive and financed mostly by discretionary income, a special burden is placed on program managers to innovate and promote attendance. Those who run these programs know too well the need to convince customers of the value added features of their services. Their market is unforgiving. If fees are set too high, attendance and consequently revenues will drop. On the other hand, establishing fee levels artificially low will result in a flood of demand beyond resource capabilities.

## **Pricing**

If priced strictly at average cost, fee increases can result in reduced participation leading to additional reactionary price increases and further losses in patronage. As such, prices for recreation services must be set carefully. The potential number of target customers should be estimated as part of an aggressive program marketing those services at determined price levels. Some important considerations in setting pricing follow:

- Has a marketing study been performed?
- Have programs been selected for their popularity?
- Do City programs compete with offerings made by other agencies, organizations, or private businesses that can supply the program at less cost?
- Is there a less costly way for the City to supply the service?
- Has sufficient money been budgeted to advertise the program adequately and how is the number of participants affected by the level of advertising?
- What costs would NOT be incurred or REMAIN were the program not to be offered?
- What is the cost of adding one more participant; of opening one more section of the activity?
- Are participants polled for their reaction to the offering, the instructor, the facility, and for their ideas for possible programs and the amounts that they are willing to pay?



- Are some facilities more costly to operate than others? What are the costs of electricity, water, gas, janitorial, maintenance, telephone, vandalism, and the like for each facility?
- How do existing facilities compare to those provided by the competition in creating either a price advantage or disadvantage?
- Has the clientele of the activity been defined allowing the City to understand the social purpose in subsidizing the activity?

A number of these issues have already been addressed by City staff and are merely presented to illustrate the issues involved in operating such services.

In determining what should be charged for services it ultimately is the responsibility of recreation professionals to recommend a combination of decreased costs, increased participation and fee adjustments needed to meet the degree of recovery that is ultimately determined by City Council.

### **What Can Be Charged?**

In so far as Recreation services are market driven by definition, they are not subject to the cost limitations of Proposition 4. As such, pricing for class programs and related facility rentals can be set at market rate and consumer valued pricing levels subject to policy defined discount and subsidy levels.

### **Social Policy**

The City Council should develop a conscious policy as to what programs should be subsidized with tax monies in promoting social benefit, and to what extent. It may well be that some level of subsidy for many of the services identified in this group is not only necessary, but also appropriate. If that is deemed to be the case, subsidy levels can be set as part of a budgetary or programmatic policy statement. These policy statements can also explicitly describe the social reasoning involved in the decision making process.

Discounts & Exemptions: The provision of scholarships and exemptions to disadvantaged youths and seniors is a viable and appropriate alternative to reducing fees to the entire community and should be considered in the fee setting process.

### **Conclusion of Recreation Services**

City staff and the City Council may wish to ponder the marketing criteria set out earlier in this Chapter and review the cost figures provided herein. It may well be the case that additional revenues can be generated if the marketplace permits it. In setting fiscal goals for such services, it is recommended that financial targets be established at the macro (Division or Major Program Level) level to allow for maximum price adaptability at the minor program and class level. That being said, monitoring and reporting performance at the targeted level is critical in assessing class/program viability as a bias for properly allocating resources to the most financially and socially productive activities.

**Maintenance and Enterprise Services**

These service centers are identified for certain Utility services, as well as the Marina Enterprise service.

**Table 4  
Maintenance and Enterprise Services**

REF #	SERVICE	TOTAL	TOTAL	TOTAL	PCT. RECOVERY		POSSIBLE NEW REVENUE
		FEE REVENUE	SERVICE COST	PROFIT/ (SUBSIDY)	FROM FEES ACTUAL	SUGGEST	
S-077	NEW WATER ACCOUNT	\$0	\$137,117	(\$137,117)	0.0%	100%	\$137,100
S-078	DELINQUENT WATER TURN-OFF/ON	\$380,550	\$296,627	\$83,923	128.3%	100%	(\$83,900)
S-079	WATER METER TAMPERING REPAIR	\$14,080	\$21,951	(\$7,871)	64.1%	100%	\$7,900
S-080	WATER METER TESTING	\$31,200	\$63,597	(\$32,397)	49.1%	100%	\$0
S-081	VOLUNTARY WATER METER TURN-OFF	\$0	\$2,587	(\$2,587)	0.0%	100%	\$0
S-082	TEMPORARY WATER METER RENTAL	\$8,222	\$9,054	(\$832)	90.8%	100%	\$800
S-083	WATER METER INSTALL	\$5,720	\$7,970	(\$2,250)	71.8%	100%	\$2,300
S-084	BACTERIOLOGICAL TESTING	\$7,100	\$12,340	(\$5,240)	57.5%	100%	\$5,200
S-085	NEW BACKFLOW DEVICE TESTING	\$8,799	\$6,778	\$2,021	129.8%	100%	(\$2,000)
S-086	ANNUAL BACKFLOW DEVICE TESTING	\$203,476	\$201,079	\$2,397	101.2%	100%	(\$2,400)
S-087	TV SEWER LATERAL ON PROPERTY SALE	\$0	\$107	(\$107)	0.0%	100%	\$100
S-088	SEWAGE SPILL CLEANUP	N/A	N/A	N/A	N/A	100%	\$0
S-089	MARINA SERVICES	\$739,298	\$1,145,707	(\$406,409)	64.5%	65%	\$0
SUBTOTAL – MAINT & ENTERPRISE		\$1,398,445	\$1,904,914	(\$506,469)	73.4%		\$65,100

**Marina Services (S-089):**

Marina Cost Breakdown	Revenue	Cost	(Subsidy)	Cost Recovery
<b>DIRECT MARINA DIVISION COSTS</b>	<b>739,298</b>	<b>503,857</b>	<b>235,441</b>	<b>146.7%</b>
<b>FACILITY MAINTENANCE/REPL.</b>		421,847	(186,406)	79.9%
<b>DEPT/CITY INDIRECT COSTS</b>		220,003	(406,409)	64.5%
<b>TOTAL COSTS</b>	<b>739,298</b>	<b>1,145,707</b>	<b>(406,409)</b>	<b>64.5%</b>

The Marina is recovering 65% of its total costs, including city and departmental overhead costs. But when looking at only the direct position and operating expense costs, it is recovering 147% of these Direct Costs. Then when facility maintenance and replacement costs are added, the cost recovery for the Marina goes to 80%.

Conclusion of Maintenance. Consideration of the above suggestions would result in more equitable fees among the users of these services.

**Administrative Services**

Miscellaneous administrative service centers fall into this group.

**Table 5  
Administrative Services**

REF #	SERVICE	TOTAL	TOTAL	TOTAL	PCT. RECOVERY		POSSIBLE NEW REVENUE
		FEE REVENUE	SERVICE COST	PROFIT/ (SUBSIDY)	FROM FEES		
					ACTUAL	SUGGEST	
S-090	BUSINESS LICENSE APPLICATION	\$54,000	\$44,550	\$9,450	121.2%	100%	(\$9,500)
S-091	BUSINESS LICENSE RENEWAL	\$0	\$79,200	(\$79,200)	0.0%	100%	\$79,200
S-092	BUSINESS LIC. DELINQUENCY LIEN PROC	\$0	\$441	(\$441)	0.0%	100%	\$400
S-093	NSF CHECK	\$6,000	\$18,965	(\$12,965)	31.6%	100%	\$13,000
S-094	DOCUMENT COPY	\$0	\$288	(\$288)	0.0%	100%	\$0
S-095	DOCUMENT CERTIFICATION	\$0	\$58	(\$58)	0.0%	100%	\$0
S-096	ELECTRONIC FILE COPY	\$100	\$92	\$8	108.7%	100%	\$0
S-097	CANDIDATE FILING	\$0	\$1,010	(\$1,010)	0.0%	30%	\$300
S-098	INITIATIVE FILING	\$200	\$1,988	(\$1,788)	10.1%	10%	\$0
SUBTOTAL - ADMINISTRATIVE		\$60,300	\$146,592	(\$86,292)	41.1%		\$83,400

Summary of Administrative Services. If the suggestions made concerning the service centers grouped here are implemented, there would be decreases in the new business registration fees and the creation of business license renewal fees. These fees are separate from the business tax.

**Summary of Personal Choice Services**

The following Table 6 summarizes the recommendations and suggestions made in this Chapter.

**Table 6  
Summary**

SERVICE	TOTAL	TOTAL	TOTAL	PCT. RECOVERY		POSSIBLE NEW REVENUE
	FEE REVENUE	SERVICE COST	PROFIT/ (SUBSIDY)	FROM FEES ACTUAL	SUGGEST	
COMMUNITY DEVELOPMENT SERVICES	\$2,077,532	\$2,397,263	(\$319,731)	86.7%	VAR.	\$320,375
PUBLIC SAFETY SERVICES	\$827,719	\$2,726,301	(\$1,898,582)	30.4%	VAR.	\$227,375
RECREATION SERVICES	\$1,730,057	\$3,839,815	(\$2,109,758)	45.1%	VAR.	\$0
MAINT & ENTERPRISE SERVICES	\$1,398,445	\$1,904,914	(\$506,469)	73.4%	VAR.	\$65,100
ADMINISTRATIVE SERVICES	\$60,300	\$146,592	(\$86,292)	41.1%	VAR.	\$83,400
<b>GRAND TOTAL</b>	<b>\$6,094,053</b>	<b>\$11,014,885</b>	<b>(\$4,920,832)</b>	<b>55.3%</b>		<b>\$696,250</b>

If all the recommendations and suggestions made in this Chapter and in Appendix A are adopted, the City would raise \$696,250 on an annual basis.

When calculating the possible new revenue we want this number to be as realistic as possible. Therefore, the Possible New Revenue is less than the Total Subsidies in the above schedule. This occurs for the following reasons:

- Some services occur infrequently and so no revenue is projected.
- Other services are market sensitive, and therefore the fees and possible new revenues are projected to be less than the subsidies so that the fees fit into the market.

Taxpayer Equity Achieved. By taking such positive actions, the City’s financial picture would be improved, far more equity between taxpayers and fee-payers could be gained, and fairness between property-related and non-property-related services could be secured.

The above table shows that the City is subsidizing Personal Choice Services with \$4,920,832 in tax dollars. Should the City Council feel that tax dollars are insufficient this chapter has shown that there are many opportunities to either increase the fee or lower the cost of Personal Choice Services.

**A Master Fee Resolution**

RCS recommends that the City adopt a Master Fee Resolution which Finance updates and the City Council adopts annually. RCS will work with the Finance Department to help implement this Resolution.

**Policy Regarding “New” Services**

RCS also recommends that the City Council adopt a policy of not starting any new service without a cost analysis, using the costing approach utilized in this Report, so as to determine ways in which the service could be fee-financed, if at all possible. This approach could be used when considering new parks or public buildings, improved police protection, or any other desired function or service.

**Conclusion**

RCS is available to discuss the process and results with the City Council. In addition, we can share our experience of doing this for over two hundred cities as the City Council determines what action to take.

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## CHAPTER V

### CONCLUSION

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#### **Elimination of Subsidies**

This Report highlights tax subsidies and recommends that most be eliminated as being unintentional. Service users thus can vote with their dollars and not use a service for which they are unwilling or unable to pay. Hidden subsidies, which have existed for many of the City's supposedly self-financed and self-supporting services, can now be re-evaluated.

#### **Issues Involved**

The basic issue involved in viewing the results of the analysis presented by this text is to what degree fees should be expected to support the costs of the services.

Or viewed another way, to what extent should general taxes be utilized to subsidize the difference between the costs of each service center and the revenue produced from fees paid by the user of that service'?

Pressure on Tax Money Use. The opposite side of this issue is the increasing pressure on the use of public tax monies. Tax monies have severely decreased for local government in California. If fees do not pay all costs, then taxes must make up the differences not paid for by fees generated by users of specific services, or those services are threatened with extinction.

#### **Addressing of Issues by City Council**

The City Council should address the principles and issues enumerated herein to determine where, and to what extent, taxes will be utilized to cover costs incurred in the provision of special services. This is the current nature of competition between deserving public services for the scarce tax dollar. Who gets the dollars -- Police or Public Works? City streets or persons wanting zone changes? Code Enforcement or Animal Control? This is the nature of the tough policy questions involved in being an elected official in local government today.

Specific Policy Alternatives to Be Answered. Once the above cost issues are determined then the City Council has four clear policy alternatives available as to the revenue/cost mix of each service center:

- Continue any tax subsidy which might be found.
- Eliminate the tax subsidy by increasing fees to cover all "costs reasonably borne".
- Reduce costs by reducing the level of service.



- Decide on an appropriate level of tax subsidy, being aware that taxes are now limited in rate, base and, consequently, in amounts yielded and available.

**Conclusion**

The City has appropriately responded to the mandate and spirit of Proposition 4. It is utilizing the passage of Propositions 4, 13 and 218 and the attention given to them as an opportunity to review its financial structure and philosophy, and to institute a businesslike cost control system, tailored to the City's needs, to supplement its governmental accounting and budgeting systems.

The cooperation, excellent support and data provided in accomplishment of the work reported herein speaks well of the way in which a City organization can adapt to the so-called "new realities" of California governmental finance.

**END**

APPENDIX A

SUMMARY  
OF  
CURRENT FEES  
AND  
PROPOSED FEES

**CITY OF ANTIOCH  
FEE COMPARISON REPORT  
2017-2018**

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**REF #: S-001**                      **TITLE: MINOR ADMIN USE PERMIT**

**CURRENT FEE**

\$156 per application

**RECOMMENDED FEE**

\$505 per application

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**REF #: S-002**                      **TITLE: MAJOR ADMIN USE PERMIT**

**CURRENT FEE**

\$156 per application

**RECOMMENDED FEE**

\$1,075 per application

2nd Residential Units - \$1,000 deposit

---

**REF #: S-003**                      **TITLE: ZONING ADMINISTRATOR USE PERMIT**

**CURRENT FEE**

\$2,000 deposit

**RECOMMENDED FEE**

\$2,760 per application

---

**REF #: S-004**                      **TITLE: MINOR DESIGN REVIEW**

**CURRENT FEE**

\$2,000 deposit

**RECOMMENDED FEE**

\$1,220 per application

---

**REF #: S-005**                      **TITLE: VARIANCE - ADMINISTRATIVE**

**CURRENT FEE**

\$500 deposit

**RECOMMENDED FEE**

\$730 per application

---

**REF #: S-006**                      **TITLE: VARIANCE - HEARING**

**CURRENT FEE**

\$500 deposit

**RECOMMENDED FEE**

\$1,805 per application

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**REF #: S-007**

**TITLE: SIGN PROGRAM REVIEW**

**CURRENT FEE**

\$500 deposit

**RECOMMENDED FEE**

\$1,995 per application

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**REF #: S-008**

**TITLE: SIGN REVIEW - PLANNING COMMISSION**

**CURRENT FEE**

\$500 deposit

**RECOMMENDED FEE**

\$1,820 per application

---

**REF #: S-009**

**TITLE: SIGN REVIEW - ADMINISTRATIVE**

**CURRENT FEE**

\$156 per application

**RECOMMENDED FEE**

\$850 per application

---

**REF #: S-010**

**TITLE: TEMPORARY SIGN/BANNER PERMIT**

**CURRENT FEE**

\$156 per application

**RECOMMENDED FEE**

\$115 per application

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**REF #: S-011**

**TITLE: APPLICATION EXTENSION**

**CURRENT FEE**

\$197 per application

**RECOMMENDED FEE**

\$800 per application

---

**REF #: S-012**

**TITLE: PLANNING BUSINESS ZONING REVIEW**

**CURRENT FEE**

None

**RECOMMENDED FEE**

\$80 per application

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**REF #: S-013**                      **TITLE: HOME OCCUPATION USE PERMIT**

**CURRENT FEE**

\$116 per application

**RECOMMENDED FEE**

\$125 per application

---

**REF #: S-014**                      **TITLE: PLANNING BUILDING PLAN REVIEW**

**CURRENT FEE**

\$156 per plan

Existing Deposit project - Continue to charge against the deposit

**RECOMMENDED FEE**

Deposit Project - Charge the fully allocated hourly rates for all personnel involved plus any outside costs.

Other:

Residential - \$245 per plan

Commercial - \$490 per plan

---

**REF #: S-015**                      **TITLE: ZONING VERIFICATION LETTER**

**CURRENT FEE**

\$156 per letter

**RECOMMENDED FEE**

Residential - \$195 per letter

Commercial - \$355 per letter

---

**REF #: S-016**                      **TITLE: APPEAL TO PLANNING COMMISSION**

**CURRENT FEE**

\$50 per appeal

Fee is refunded if appeal is successful

**RECOMMENDED FEE**

\$920 per appeal

---

**REF #: S-017**                      **TITLE: APPEAL TO CITY COUNCIL**

**CURRENT FEE**

\$50 per appeal

Existing Deposit project - Continue to charge against the deposit

Fee is refunded if appeal is successful

**RECOMMENDED FEE**

\$2,340 per appeal

Deposit Project - Charge the fully allocated hourly rates for all personnel

---

**REF #: S-018**                      **TITLE: LOT LINE ADJUSTMENT**

**CURRENT FEE**

\$1,500 deposit

**RECOMMENDED FEE**

\$1,790 per application

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---

**REF #: S-019**                      **TITLE: LOT MERGER**

**CURRENT FEE**

\$1,500 deposit

**RECOMMENDED FEE**

\$3,280 per application

---

**REF #: S-020**                      **TITLE: ENCROACHMENT APPLIC & PROCESSING**

**CURRENT FEE**

\$150 per permit

**RECOMMENDED FEE**

Projects up to \$50,000 - \$190 per permit

Projects over \$50,000 - Charges at the fully allocated hourly rates for all personnel involved plus any outside costs

---

**REF #: S-021**                      **TITLE: ENCROACHMENT INSPECTION**

**CURRENT FEE**

\$0 - \$1,500 valuation - \$150  
\$1,501 - \$10,000 valuation - 10% of valuation  
\$10,001 - \$100,000 valuation - additional 5% over \$10,000

**RECOMMENDED FEE**

\$0 - \$2,000 valuation - \$270  
\$2,001 - \$10,000 valuation - \$810  
\$10,001 - \$50,000 valuation - \$1,345  
\$50,000+ valuation - Deposit set at 10% of Construction Value with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.

---

**REF #: S-022**                      **TITLE: TRAFFIC CONTROL PLAN - ART & COLL**

**CURRENT FEE**

None

**RECOMMENDED FEE**

\$0 - \$50,000 valuation - \$255  
\$50,000+ valuation - Deposit set at 10% of Construction Value with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.

---

**REF #: S-023**                      **TITLE: CELL TOWER REVIEW**

**CURRENT FEE**

None

**RECOMMENDED FEE**

Modification to Existing Tower - \$1,005 per application  
New - Charges at the fully allocated hourly rates for all personnel involved plus any outside costs

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---

<b>REF #: S-024</b>	<b>TITLE: ENCROACHMENT AGREEMENT</b>
<b><u>CURRENT FEE</u></b> \$50 per application	<b><u>RECOMMENDED FEE</u></b> \$570 per application plus fees from any other inspections/permits and fees from any other agencies.

---

<b>REF #: S-025</b>	<b>TITLE: BUILDING MOVE</b>
<b><u>CURRENT FEE</u></b> \$400 per application	<b><u>RECOMMENDED FEE</u></b> \$1,000 deposit with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.

---

<b>REF #: S-026</b>	<b>TITLE: DEVELOPER BASED DEPOSITS</b>
<b><u>CURRENT FEE</u></b> Various Deposit Amounts See Appendix D for detail	<b><u>RECOMMENDED FEE</u></b> Various Deposit Amounts See Appendix D for detail

---

<b>REF #: S-027</b>	<b>TITLE: GENERAL PLAN MAINTENANCE</b>
<b><u>CURRENT FEE</u></b> \$200 per residential unit	<b><u>RECOMMENDED FEE</u></b> 5% of Building Permit Fee

---

<b>REF #: S-028</b>	<b>TITLE: BUILDING PLAN CHECK/INSPECTION</b>
<b><u>CURRENT FEE</u></b> Various Fees - See Appendix E for detail	<b><u>RECOMMENDED FEE</u></b> No Change

---

<b>REF #: S-029</b>	<b>TITLE: PUBLIC NUISANCE ABATEMENT</b>
<b><u>CURRENT FEE</u></b> Actual abatement costs plus 35% (\$250 minimum)	<b><u>RECOMMENDED FEE</u></b> Standard - \$2,005 per abatement plus actual staff cost of on-site abatement review plus the actual cost of the abatement. Emergency - Actual staff cost of abatement plus the actual cost of the abatement (\$250 minimum).

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**REF #: S-030**

**TITLE: CODE ENFORCEMENT REINSPECTION**

**CURRENT FEE**

\$200 per reinspection

**RECOMMENDED FEE**

\$225 per reinspection

---

**REF #: S-031**

**TITLE: SPECIAL ASSESSMENT LIEN RELEASE**

**CURRENT FEE**

\$100 per release (includes County fees)

**RECOMMENDED FEE**

\$135 per release plus additional fees from other agencies

---

**REF #: S-032**

**TITLE: IMPOUNDED VEHICLE RELEASE**

**CURRENT FEE**

DUI/Suspended License/30 Day Tows - \$150 per vehicle  
Other - \$121 per vehicle

**RECOMMENDED FEE**

\$190 per vehicle

---

**REF #: S-033**

**TITLE: VEHICLE REPROSESSION NOTICE**

**CURRENT FEE**

\$18 per vehicle

**RECOMMENDED FEE**

\$15 per vehicle

This fee is set by State law.

---

**REF #: S-034**

**TITLE: CLEARANCE LETTER**

**CURRENT FEE**

\$40 per letter

**RECOMMENDED FEE**

\$75 per letter

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**REF #: S-035**

**TITLE: LOCAL CRIMINAL HISTORY**

**CURRENT FEE**

\$35 per request

**RECOMMENDED FEE**

\$40 per request



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---

**REF #: S-036**                      **TITLE: DUI COLLISION RESPONSE**

**CURRENT FEE**

Direct costs of responding to the incident, not to exceed \$12,000.

**RECOMMENDED FEE**

Direct costs of responding to the incident, not to exceed \$12,000.

This fee is limited by State law.

---

**REF #: S-037**                      **TITLE: DUI ARREST PROCESSING**

**CURRENT FEE**

Direct costs of responding to the incident, not to exceed \$12,000.

**RECOMMENDED FEE**

\$415 per arrest

---

**REF #: S-038**                      **TITLE: POLICE FALSE ALARM RESPONSE**

**CURRENT FEE**

First two responses in a calendar year - No Charge  
Each subsequent response - \$150

**RECOMMENDED FEE**

First two responses in a calendar year - No Charge  
Each subsequent response - \$205

---

**REF #: S-039**                      **TITLE: POLICE ALARM REGISTRATION**

**CURRENT FEE**

\$45 per permit

**RECOMMENDED FEE**

\$30 per permit

---

**REF #: S-040**                      **TITLE: PUBLIC DISTURBANCE RESPONSE**

**CURRENT FEE**

Cost of Personnel and Equipment up to \$1,000

**RECOMMENDED FEE**

Charge the fully allocated hourly rates for all personnel involved plus any outside costs.

---

**REF #: S-041**                      **TITLE: MISDEMEANOR BOOKING**

**CURRENT FEE**

None

**RECOMMENDED FEE**

\$75 per booking

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**REF #: S-042**

**TITLE: VIN VERIFICATION**

**CURRENT FEE**

\$29 per vehicle

**RECOMMENDED FEE**

\$30 per vehicle

---

**REF #: S-043**

**TITLE: ACCIDENT INVESTIGATION REPORT COPY**

**CURRENT FEE**

\$26 per copy

**RECOMMENDED FEE**

\$27 per report for those reports that are not covered by the Public Records Act

---

**REF #: S-044**

**TITLE: POLICE REPORT COPY**

**CURRENT FEE**

Victim of Domestic Violence - No Charge  
Other - \$5 per copy

Audio Copy - \$46  
Photo Print - \$46  
Video Tape/DVD-CD - \$72

**RECOMMENDED FEE**

Victim of Domestic Violence - No Charge  
Printed Copy - \$0.20 per page  
Electronic File Copy - \$10 per device

---

**REF #: S-045**

**TITLE: POLICE DISPATCH EVENT SCREEN**

**CURRENT FEE**

\$2 per event

**RECOMMENDED FEE**

\$14 per event

---

**REF #: S-046**

**TITLE: CONCEALED WEAPONS PERMIT**

**CURRENT FEE**

Not to exceed \$100

**RECOMMENDED FEE**

These fees are set by State Penal Code Sections 12050-12054:

New Permit - \$100 (\$20 paid at time of application with remaining amount paid upon issuing of permit)  
Renewal Permit - \$25  
Amended Permit - \$10

Psychological testing costs are added to the above fees up to \$150

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**REF #: S-047**                      **TITLE: SUBPEONA PROCESSING**

**CURRENT FEE**

\$275 deposit with actual costs per Government Code section 68096.1

**RECOMMENDED FEE**

\$275 deposit with actual costs per Government Code section 68096.1

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**REF #: S-048**                      **TITLE: ABC DAILY LICENSE**

**CURRENT FEE**

\$24 per application

**RECOMMENDED FEE**

\$35 per application

---

**REF #: S-049**                      **TITLE: CARD ROOM PERMIT (NEW OWNER)**

**CURRENT FEE**

\$2,724 per application plus \$50 DOJ fee

**RECOMMENDED FEE**

\$3,000 deposit with charges at the fully allocated hourly rate for all personnel involved plus any outside costs.

---

**REF #: S-050**                      **TITLE: CARD ROOM PERMIT (RENEWAL)**

**CURRENT FEE**

\$317 per table per year

Fee is not currently charged

**RECOMMENDED FEE**

\$740 per business regulatory fee

---

**REF #: S-051**                      **TITLE: LIMO/TAXI BUSINESS PERMIT**

**CURRENT FEE**

Taxi Owner:  
New - \$570 per application  
Renewal - \$285 per year

**RECOMMENDED FEE**

\$295 per year

---

**REF #: S-052**                      **TITLE: LIMO/TAXI DRIVER PERMIT**

**CURRENT FEE**

Taxi Driver - \$570  
Taxi Vehicle Inspection - \$80

Limo Driver:  
New - \$570  
Renewal - \$277  
Vehicle Inspection - \$80

**RECOMMENDED FEE**

\$295 per year  
Vehicle Inspection - \$80 per vehicle

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**REF #: S-053**

**TITLE: PAWN SHOP & 2ND HAND DEALER PERMIT**

**CURRENT FEE**

\$956 per application plus \$300 DOJ fee

**RECOMMENDED FEE**

\$295 per application plus DOJ fees

---

**REF #: S-054**

**TITLE: ADULT BUSINESS PERMIT**

**CURRENT FEE**

None

**RECOMMENDED FEE**

Deposit determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.

---

**REF #: S-055**

**TITLE: BLOCK PARTY PERMIT**

**CURRENT FEE**

Deposit for barricades

**RECOMMENDED FEE**

\$180 per application plus deposit for barricades

---

**REF #: S-056**

**TITLE: SPECIAL EVENT PERMIT**

**CURRENT FEE**

\$100 per application

**RECOMMENDED FEE**

\$135 per application

---

**REF #: S-057**

**TITLE: PARADE & ASSEMBLIES PERMIT**

**CURRENT FEE**

\$100 per application plus the actual cost for all staff involved during the event.

**RECOMMENDED FEE**

\$1,435 per application  
Charge the actual cost for all staff involved during the event, plus any outside costs

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---

**REF #: S-058**

**TITLE: ANIMAL IMPOUND**

**CURRENT FEE**

Licensed Dog:  
1st - \$30 2nd - \$75 within 12 mo 3rd - \$120 within 24 mo 4th - \$180 within 36 mo  
Unlicensed Dog:  
1st - \$50 2nd - \$88 within 12 mo 3rd - \$181 within 24 mo 4th - \$234 within 36 mo  
Cat/Small Animal - \$30  
Livestock - \$59  
After Hours Impound - \$30

**RECOMMENDED FEE**

Licensed Dog:  
1st - \$30 2nd - \$75 within 12 mo 3rd - \$120 within 24 mo 4th - \$180 within 36 mo  
Unlicensed Dog:  
1st - \$50 2nd - \$88 within 12 mo 3rd - \$181 within 24 mo 4th - \$234 within 36 mo  
Cat/Small Animal - \$30  
Livestock - \$59  
After Hours Impound - \$30

---

**REF #: S-059**

**TITLE: ANIMAL CONTROL INSPECTION**

**CURRENT FEE**

\$52 per Inspection

**RECOMMENDED FEE**

\$55 per Inspection

---

**REF #: S-060**

**TITLE: ANIMAL QUARANTINE**

**CURRENT FEE**

Home - \$53 plus inspection fees  
Shelter - \$53 plus board and shelter fee

**RECOMMENDED FEE**

At Home - \$110 per animal  
At Shelter - \$55 per animal plus board and shelter fee

---

**REF #: S-061**

**TITLE: ANIMAL DISPOSAL**

**CURRENT FEE**

Licensed Dog - \$20  
Unlicensed Dog - \$36  
Cat - \$20  
Other Animal - \$20

**RECOMMENDED FEE**

Licensed Dog - \$20  
Unlicensed Dog - \$36  
Cat - \$20  
Other Animal - \$20

---

**REF #: S-062**

**TITLE: MULTIPLE PET PERMIT**

**CURRENT FEE**

\$111 per application per year

**RECOMMENDED FEE**

\$55 per application per year

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**REF #: S-063**

**TITLE: LIVESTOCK PERMIT**

**CURRENT FEE**

None

**RECOMMENDED FEE**

\$55 per application per year

---

**REF #: S-064**

**TITLE: DANGEROUS/VICIOUS ANIMAL REVIEW**

**CURRENT FEE**

Impound - \$165  
Conditional Release Agreement - \$53 inspection fee plus impound, boarding, alteration, microchipping, and other fees and costs.  
Appeal - \$410 plus impound, boarding, alteration, microchipping, vaccination, and other fees and costs.

**RECOMMENDED FEE**

Impound - \$350  
Conditional Release Agreement - \$150 inspection fee plus impound, boarding, alteration, microchipping, and other fees and costs.  
Appeal - \$450 plus impound, boarding, alteration, microchipping, vaccination, and other fees and costs. Appeal processing fee is refunded if appeal is won.

---

**REF #: S-065**

**TITLE: CAT TRAP RENTAL**

**CURRENT FEE**

\$6 per day plus \$60 trap deposit

**RECOMMENDED FEE**

\$6 per day plus trap deposit

---

**REF #: S-066**

**TITLE: ANIMAL MICROCHIPING**

**CURRENT FEE**

Adopted and Return to Owner Animals - \$24  
Other:  
Resident - \$24  
Non-Resident - \$29

**RECOMMENDED FEE**

\$25 per animal

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**REF #: S-067**

**TITLE: ANIMAL CONTROL/SHELTER SVS**

**CURRENT FEE**

License-Altered: \$19/1 yr \$34/2yr \$49/3 yr Sr: \$10/1 yr \$18/2yr \$25/3 yr  
 License-Unaltered: \$40/1 yr \$70/2yr \$108/3 yr Sr: \$21/1 yr \$36/2yr \$54/3 yr  
 License-U&I: \$63/1 yr \$93/2yr \$130/3 yr Potential Dangerous Animal - \$60  
 Tag Transfer - \$7 Duplicate Tag - \$7  
 Adoption: Dog/Cat - \$18 Rabbit - \$13 Small Animal - \$7  
 Board & Care: Dog/Cat/Small Animal - \$19/Day Livestock/Reptile - \$18/day  
 Potentially Dangerous/Vicious - \$29/day  
 Various Surrender & Euthanasia fees

**RECOMMENDED FEE**

License-Altered: \$20/1 yr \$35/2yr \$50/3 yr Sr: \$11/1 yr \$19/2yr \$26/3 yr  
 License-Unaltered: \$41/1 yr \$71/2yr \$109/3 yr Sr: \$22/1 yr \$37/2yr \$55/3 yr  
 License-U&I: \$64/1 yr \$94/2yr \$131/3 yr Potential Dangerous Animal - \$61  
 Tag Transfer - \$7 Duplicate Tag - \$7  
 Adoption: Dog-\$96 Cat-\$76\* Rabbit-\$16\* Small Animal-\$11\*  
 Board & Care: Dog/Cat/Small Animal - \$19/Day Livestock/Reptile - \$18/day  
 Potentially Dangerous/Vicious - \$29/day  
 Various Surrender & Euthanasia fees

**REF #: S-068**

**TITLE: ADULT SPORTS**

**CURRENT FEE**

Adult Drop-In Open Gym - \$5 per person  
 Spring Softball Adult League - \$960 per team mens or womens league  
 Spring Softball Co-Ed Recreational League - \$585 per team  
 Tennis - \$60 per participant

**RECOMMENDED FEE**

This program is recovering 81% of its Direct Costs, which is defined as direct part time salaries and benefits and direct services and supplies.  
 See Appendix F for more detail.

**REF #: S-069**

**TITLE: YOUTH SPORTS**

**CURRENT FEE**

Drop-In Open Gym - \$3 per person  
 Basketball Camp - \$55 per participant  
 Soccer - \$100 per participant (City receives 40%)  
 Jr. Warriors - \$98 per participant  
 Jr. Giants - No Charge

**RECOMMENDED FEE**

This program is recovering 57% of its Direct Costs, which is defined as direct part time salaries and benefits and direct services and supplies.  
 See Appendix F for more detail.

**REF #: S-070**

**TITLE: RECREATION CLASSES**

**CURRENT FEE**

Class fees vary.  
 The majority of instructors are on a contract and receive 60% of the revenue for each class conducted. The City receives the remaining 40% of the revenue.

**RECOMMENDED FEE**

This program is recovering 27% of its Direct Costs, which is defined as direct part time salaries and benefits and direct services and supplies.  
 See Appendix F for more detail.

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**REF #: S-071**

**TITLE: CAMP PROGRAMS**

**CURRENT FEE**

Full Day Camp (7 hours per day)  
Resident - \$192 per week  
Non-Resident - \$202 per week  
Half Day Camp (3 hours per day)  
Resident - \$116 per week  
Non-Resident - \$126 per week

**RECOMMENDED FEE**

This program is recovering 46% of its Direct Costs, which is defined as direct part time salaries and benefits and direct services and supplies.

See Appendix F for more detail.

---

**REF #: S-072**

**TITLE: PRESCHOOL PROGRAM**

**CURRENT FEE**

MWF - 3 hours - \$306 per session or approximately \$18 per day  
TTH - 3 hours - \$252 per session or approximately \$21 per day

**RECOMMENDED FEE**

This program is recovering 215% of its Direct Costs, which is defined as direct part time salaries and benefits and direct services and supplies.

See Appendix F for more detail.

---

**REF #: S-073**

**TITLE: PREWETT WATER PARK**

**CURRENT FEE**

Various fees

**RECOMMENDED FEE**

This program is recovering 80% of its Direct Costs, which is defined as direct part time salaries and benefits and direct services and supplies.

See Appendix F for more detail.

---

**REF #: S-074**

**TITLE: COMMUNITY THEATER**

**CURRENT FEE**

\$1,575 per performance for community theater groups.

**RECOMMENDED FEE**

This program is recovering 161% of its Direct Costs, which is defined as direct part time salaries and benefits and direct services and supplies.

See Appendix F for more detail.

---

**REF #: S-075**

**TITLE: FACILITY RENTAL**

**CURRENT FEE**

Various fees

**RECOMMENDED FEE**

This program is recovering 142% of its Direct Costs, which is defined as direct part time salaries and benefits and direct services and supplies.

See Appendix F for more detail.



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**REF #: S-076**

**TITLE: PICNIC/FIELD RENTAL**

**CURRENT FEE**

Various fees

**RECOMMENDED FEE**

This program is recovering 301% of its Direct Costs, which is defined as direct part time salaries and benefits and direct services and supplies.

See Appendix F for more detail.

---

**REF #: S-077**

**TITLE: NEW WATER ACCOUNT**

**CURRENT FEE**

None

**RECOMMENDED FEE**

\$30 per account

---

**REF #: S-078**

**TITLE: DELINQUENT WATER TURN-OFF/ON**

**CURRENT FEE**

\$73 per turn-off

Disconnection Service Charge - \$104 per trip

Reconnection:  
Next Business Day - No Charge  
Same Day - \$205

**RECOMMENDED FEE**

Processing - \$26 per turn-off

Disconnection Service Charge - \$104 per trip

Reconnection:  
Next Business Day - No Charge  
Same Day - \$260 (2 hrs at OT)

---

**REF #: S-079**

**TITLE: WATER METER TAMPERING REPAIR**

**CURRENT FEE**

Actual costs of parts and labor with a minimum of \$251

**RECOMMENDED FEE**

Charge the fully allocated hourly rate of all personnel involved plus any outside costs with a minimum of \$250

---

**REF #: S-080**

**TITLE: WATER METER TESTING**

**CURRENT FEE**

Fully burdened hourly rate plus cost of materials and equipment.

**RECOMMENDED FEE**

Charge the fully allocated hourly rate of all personnel involved plus any outside costs.

Fee will be refunded if the meter is found to be running fast.

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**REF #: S-081**

**TITLE: VOLUNTARY WATER METER TURN-OFF**

**CURRENT FEE**

Next Business Day - No Charge  
Same Day - \$205

**RECOMMENDED FEE**

Next Business Day - No Charge  
Same Day - \$260 (2 hrs at OT)

---

**REF #: S-082**

**TITLE: TEMPORARY WATER METER RENTAL**

**CURRENT FEE**

Installation or Move - \$98 plus \$2,885 deposit plus \$72 per month  
Backflow Protection - \$173 per test plus \$706 deposit plus monthly backflow charges

**RECOMMENDED FEE**

Installation - \$110 plus \$2,885 deposit plus \$80 per month for reading.  
Move - \$55 per move  
Backflow Protection - \$135 per test plus \$706 deposit plus monthly backflow charges.

---

**REF #: S-083**

**TITLE: WATER METER INSTALL**

**CURRENT FEE**

5/8" - 3/4" - \$274 (includes meter/parts/labor)  
1"+ - \$370 (includes meter/parts/labor)

Meter and Lateral installation - Actual costs

**RECOMMENDED FEE**

5/8" - 2" - \$110 plus cost of meter and parts  
3"+ - \$495 plus cost of meter and parts

Meter and Lateral installation - Charge the fully allocated hourly for all staff involved plus any outside costs.

---

**REF #: S-084**

**TITLE: BACTERIOLOGICAL TESTING**

**CURRENT FEE**

New Main - \$40 per test plus labor and cost of materials and equipment. Fee is only charged if there is a test failure.

Hydrant Repair - \$82 plus labor and cost of materials and equipment.

**RECOMMENDED FEE**

New Main - \$100 per test plus cost of labor and materials. Fee will only be charged if there is a test failure.

Hydrant Repair - \$100 per test plus cost of labor and materials.

---

**REF #: S-085**

**TITLE: NEW BACKFLOW DEVICE TESTING**

**CURRENT FEE**

Inside City - \$172.53 per device  
Outside City - Evaluated on a case by case basis

Backflow Prevention Device Installation - Actual Cost

**RECOMMENDED FEE**

Inside City - \$135 per device  
Outside City - Evaluated on a case by case basis

Backflow Prevention Device Installation - Actual Cost

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**REF #: S-086**

**TITLE: ANNUAL BACKFLOW DEVICE TESTING**

**CURRENT FEE**

Double Check Dev/Reduced Pressure Dev  
 5/8" - 3/4" \$4.26/\$8.52 per month  
 1 inch \$4.26/\$9.59 per month  
 1 1/2 inch \$7.46/\$11.72 per month  
 2 inches \$8.52/\$13.85 per month 3 inches - \$20.24/\$27.69 per month  
 4 inches \$28.76/\$33.02 per month 6 inches - \$38.34/\$48.99 per month  
 8 inches \$72.42/\$86.27 per month 10 inches - \$100.11/\$113.96 per month  
 Fire Line:  
 up to 4" \$40.47 per month 6" - \$52.19 per month  
 8" \$84.14/month 10" - \$115.03 per month

**RECOMMENDED FEE**

Double Check Dev/Reduced Pressure Dev  
 5/8" - 3/4" \$5.17/\$5.99 per month  
 1 inch \$5.28/\$7.28 per month  
 1 1/2 inch \$7.14/\$10.75 per month  
 2 inches \$7.53/\$11.47 per month 3 inches - \$24.64/\$28.09 per month  
 4 inches \$26.59/\$25.44 per month 6 inches - \$33.43/\$49.33 per month  
 8 inches \$60.48/\$68.40 per month 10 inches - \$78.21/\$85.93 per month  
 Fire Line:  
 up to 4" \$39.92 per month 6" - \$46.84 per month  
 8" \$63.61/month 10" - \$88.64 per month

**REF #: S-087**

**TITLE: TV SEWER LATERAL ON PROPERTY SALE**

**CURRENT FEE**

None

**RECOMMENDED FEE**

\$105 per lateral

**REF #: S-088**

**TITLE: SEWAGE SPILL CLEANUP**

**CURRENT FEE**

Actual costs

**RECOMMENDED FEE**

Charge the fully allocated hourly rate for all personnel involved plus any outside costs.

**REF #: S-089**

**TITLE: MARINA SERVICES**

**CURRENT FEE**

Various fees

**RECOMMENDED FEE**

No change to the fees at the Marina are recommended at this time. With the opening of the new restaurant there may be opportunities to make changes to the fees once it is apparant how that amenity moves the market.

See Appendix G for a breakout of the different cost components.

**CITY OF ANTIOCH  
FEE COMPARISON REPORT  
2017-2018**

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**REF #: S-090**                      **TITLE: BUSINESS LICENSE APPLICATION**

**CURRENT FEE**

\$30 per application  
Verification - \$25  
Vehicle Sticker - \$5

**RECOMMENDED FEE**

\$25 per application  
Vehicle Sticker - \$5

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**REF #: S-091**                      **TITLE: BUSINESS LICENSE RENEWAL**

**CURRENT FEE**

None

**RECOMMENDED FEE**

\$10 per renewal

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**REF #: S-092**                      **TITLE: BUSINESS LIC. DELINQUENCY LIEN PROC**

**CURRENT FEE**

None

**RECOMMENDED FEE**

\$440 per lien

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**REF #: S-093**                      **TITLE: NSF CHECK**

**CURRENT FEE**

First NSF Check - \$25  
Each Subsequent NSF Check - \$35

**RECOMMENDED FEE**

\$80 per NSF Check

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**REF #: S-094**                      **TITLE: DOCUMENT COPY**

**CURRENT FEE**

Four pages or less - No Charge  
Five pages or more - \$0.20 per page  
FPPC Copies - \$0.10 per page

**RECOMMENDED FEE**

Four pages or less - No Charge  
Five pages or more - \$0.20 per page (\$1 minimum)  
FPPC Copies - \$0.10 per page

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**REF #: S-095**                      **TITLE: DOCUMENT CERTIFICATION**

**CURRENT FEE**

None

**RECOMMENDED FEE**

\$20 per document

**CITY OF ANTIOCH  
FEE COMPARISON REPORT  
2017-2018**

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**REF #: S-096**

**TITLE: ELECTRONIC FILE COPY**

**CURRENT FEE**

\$10 per disk

**RECOMMENDED FEE**

\$10 per device

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**REF #: S-097**

**TITLE: CANDIDATE FILING**

**CURRENT FEE**

None

**RECOMMENDED FEE**

\$25 per candidate

This fee is limited by State law.

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**REF #: S-098**

**TITLE: INITIATIVE FILING**

**CURRENT FEE**

\$200 per initiative

**RECOMMENDED FEE**

\$200 per initiative

Fee is to be refunded to the filer if, within one year of the date of filing the notice of intent, the elections official certifies the sufficiency of the petition.

This is the maximum allowed under State law.

APPENDIX B

REVENUE AND COST  
SUMMARY WORKSHEETS  
Matched With  
COST DETAIL WORKSHEETS

**CITY OF ANTIOCH  
REVENUE AND COST SUMMARY WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>MINOR ADMIN USE PERMIT</b>		<b>REFERENCE NO.</b> <b>S-001</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b> Developer/Resident/Business	
<b>DESCRIPTION OF SERVICE</b>  Review of a proposed project that can be approved by Planning Department staff without a public hearing for compliance with City codes and standards. Projects include outdoor events, live entertainment, Christmas tree lots, pumpkin patches, etc.			
<b>CURRENT FEE STRUCTURE</b>  \$156 per application			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	\$156.00	<b>TOTAL REVENUE:</b>	\$4,680
<b>UNIT COST:</b>	\$505.27	<b>TOTAL COST:</b>	\$15,158
<b>UNIT PROFIT (SUBSIDY):</b>	\$(349.27)	<b>TOTAL PROFIT (SUBSIDY):</b>	\$(10,478)
<b>TOTAL UNITS:</b>	30	<b>PCT. COST RECOVERY:</b>	30.87%
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$505 per application			

**CITY OF ANTIOCH  
COST DETAIL WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>MINOR ADMIN USE PERMIT</b>					<b>REFERENCE NO.</b> <b>S-001</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>30</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
CD LAND PLANNING	ASSOC/ASST PLANNER		2.25	\$367.04	30	\$11,011	
CD LAND PLANNING	COMM DEV DIRECTOR		0.25	\$76.15	30	\$2,285	
CD LAND PLANNING	DEVELOP SERVICES TECH		0.50	\$62.07	30	\$1,862	
<b>TYPE SUBTOTAL</b>			<b>3.00</b>	<b>\$505.26</b>		<b>\$15,158</b>	
<b>TOTALS</b>			<b>3.00</b>	<b>\$505.27</b>		<b>\$15,158</b>	



**CITY OF ANTIOCH  
REVENUE AND COST SUMMARY WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>MAJOR ADMIN USE PERMIT</b>		<b>REFERENCE NO.</b> <b>S-002</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b> Developer/Resident/Business	
<b>DESCRIPTION OF SERVICE</b>  Review of a proposed project that can be approved by the Zoning Administrator without a public hearing for compliance with City codes and standards. Such projects include 2nd units, 8' fences and commercial parking lots.			
<b>CURRENT FEE STRUCTURE</b>  \$156 per application  2nd Residential Units - \$1,000 deposit			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$156.00</b>	<b>TOTAL REVENUE:</b>	<b>\$1,560</b>
<b>UNIT COST:</b>	<b>\$1,073.60</b>	<b>TOTAL COST:</b>	<b>\$10,736</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(917.60)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(9,176)</b>
<b>TOTAL UNITS:</b>	<b>10</b>	<b>PCT. COST RECOVERY:</b>	<b>14.53%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$1,075 per application			

**CITY OF ANTIOCH  
COST DETAIL WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>MAJOR ADMIN USE PERMIT</b>					<b>REFERENCE NO.</b> <b>S-002</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>10</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PW ENGINEERING	SENIOR/ASST ENGINEER		1.00	\$154.44	10	\$1,544	
CD LAND PLANNING	ASSOC/ASST PLANNER		3.50	\$570.96	10	\$5,710	
CD LAND PLANNING	COMM DEV DIRECTOR		0.50	\$152.30	10	\$1,523	
CD LAND PLANNING	DEVELOP SERVICES TECH		0.75	\$93.10	10	\$931	
CD LAND PLANNING	PLANNING MANAGER		0.50	\$102.75	10	\$1,028	
<b>TYPE SUBTOTAL</b>			<b>6.25</b>	<b>\$1,073.55</b>		<b>\$10,736</b>	
<b>TOTALS</b>			<b>6.25</b>	<b>\$1,073.60</b>		<b>\$10,736</b>	

**CITY OF ANTIOCH  
REVENUE AND COST SUMMARY WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>ZONING ADMINISTRATOR USE PERMIT</b>		<b>REFERENCE NO.</b> <b>S-003</b>
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b> Developer/Resident/Business
<b>DESCRIPTION OF SERVICE</b>  Review of a proposed project that can be approved by the Zoning Administrator and requires a public hearing for compliance with City codes and standards.		
<b>CURRENT FEE STRUCTURE</b>  \$2,000 deposit		
<b><u>REVENUE AND COST COMPARISON</u></b>		
<b>UNIT REVENUE:</b>	\$2,000.00	<b>TOTAL REVENUE:</b> \$16,000
<b>UNIT COST:</b>	\$2,760.75	<b>TOTAL COST:</b> \$22,086
<b>UNIT PROFIT (SUBSIDY):</b>	\$(760.75)	<b>TOTAL PROFIT (SUBSIDY):</b> \$(6,086)
<b>TOTAL UNITS:</b>	8	<b>PCT. COST RECOVERY:</b> 72.44%
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$2,760 per application		

**CITY OF ANTIOCH  
COST DETAIL WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>ZONING ADMINISTRATOR USE PERMIT</b>					<b>REFERENCE NO.</b> <b>S-003</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>8</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PW ENGINEERING	SENIOR/ASST ENGINEER		2.00	\$308.88	8	\$2,471	
CD LAND PLANNING	ASSOC/ASST PLANNER		9.00	\$1,468.17	8	\$11,745	
CD LAND PLANNING	COMM DEV DIRECTOR		0.25	\$76.15	8	\$609	
CD LAND PLANNING	DEVELOP SERVICES TECH		4.00	\$496.52	8	\$3,972	
CD LAND PLANNING	PLANNING MANAGER		2.00	\$410.98	8	\$3,288	
<b>TYPE SUBTOTAL</b>			<b>17.25</b>	<b>\$2,760.70</b>		<b>\$22,086</b>	
<b>TOTALS</b>			<b>17.25</b>	<b>\$2,760.75</b>		<b>\$22,086</b>	

**CITY OF ANTIOCH  
REVENUE AND COST SUMMARY WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>MINOR DESIGN REVIEW</b>		<b>REFERENCE NO.</b> <b>S-004</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b> Developer/Resident/Business	
<b>DESCRIPTION OF SERVICE</b>  Review of a proposed project which meets approved design guidelines or has minor changes to an approved design review.			
<b>CURRENT FEE STRUCTURE</b>  \$2,000 deposit			
<b>REVENUE AND COST COMPARISON</b>			
<b>UNIT REVENUE:</b>	<b>\$2,000.00</b>	<b>TOTAL REVENUE:</b>	<b>\$20,000</b>
<b>UNIT COST:</b>	<b>\$1,221.40</b>	<b>TOTAL COST:</b>	<b>\$12,214</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<u><b>\$778.60</b></u>	<b>TOTAL PROFIT (SUBSIDY):</b>	<u><b>\$7,786</b></u>
<b>TOTAL UNITS:</b>	<b>10</b>	<b>PCT. COST RECOVERY:</b>	<b>163.75%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$1,220 per application			

**CITY OF ANTIOCH  
COST DETAIL WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>MINOR DESIGN REVIEW</b>				<b>REFERENCE NO.</b> <b>S-004</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>10</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
CD LAND PLANNING	ASSOC/ASST PLANNER		5.00	\$815.65	10	\$8,157
CD LAND PLANNING	COMM DEV DIRECTOR		0.25	\$76.15	10	\$762
CD LAND PLANNING	DEVELOP SERVICES TECH		1.00	\$124.13	10	\$1,241
CD LAND PLANNING	PLANNING MANAGER		1.00	\$205.49	10	\$2,055
		<b>TYPE SUBTOTAL</b>	<b>7.25</b>	<b>\$1,221.42</b>		<b>\$12,214</b>
<b>TOTALS</b>			<b>7.25</b>	<b>\$1,221.40</b>		<b>\$12,214</b>

**CITY OF ANTIOCH  
REVENUE AND COST SUMMARY WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>VARIANCE - ADMINISTRATIVE</b>		<b>REFERENCE NO.</b> <b>S-005</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b> Developer/Resident/Business	
<b>DESCRIPTION OF SERVICE</b>  Review of a proposed variance from the terms of the zoning code which can be approved administratively.			
<b>CURRENT FEE STRUCTURE</b>  \$500 deposit			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$500.00</b>	<b>TOTAL REVENUE:</b>	<b>\$500</b>
<b>UNIT COST:</b>	<b>\$730.00</b>	<b>TOTAL COST:</b>	<b>\$730</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<u><b>\$(230.00)</b></u>	<b>TOTAL PROFIT (SUBSIDY):</b>	<u><b>\$(230)</b></u>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>68.49%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$730 per application			

**CITY OF ANTIOCH  
COST DETAIL WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>VARIANCE - ADMINISTRATIVE</b>					<b>REFERENCE NO.</b> <b>S-005</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
CD LAND PLANNING	ASSOC/ASST PLANNER		3.00	\$489.39	1	\$489	
CD LAND PLANNING	COMM DEV DIRECTOR		0.25	\$76.15	1	\$76	
CD LAND PLANNING	DEVELOP SERVICES TECH		0.50	\$62.07	1	\$62	
CD LAND PLANNING	PLANNING MANAGER		0.50	\$102.75	1	\$103	
		<b>TYPE SUBTOTAL</b>	<b>4.25</b>	<b>\$730.36</b>		<b>\$730</b>	
<b>TOTALS</b>			<b>4.25</b>	<b>\$730.00</b>		<b>\$730</b>	



**CITY OF ANTIOCH  
REVENUE AND COST SUMMARY WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>VARIANCE - HEARING</b>		<b>REFERENCE NO.</b> <b>S-006</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b> Developer/Resident/Business	
<b>DESCRIPTION OF SERVICE</b>  Review of a proposed variance from the terms of the zoning code which requires a public hearing.			
<b>CURRENT FEE STRUCTURE</b>  \$500 deposit			
<b>REVENUE AND COST COMPARISON</b>			
<b>UNIT REVENUE:</b>	<b>\$500.00</b>	<b>TOTAL REVENUE:</b>	<b>\$2,500</b>
<b>UNIT COST:</b>	<b>\$1,806.00</b>	<b>TOTAL COST:</b>	<b>\$9,030</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<u><b>\$(1,306.00)</b></u>	<b>TOTAL PROFIT (SUBSIDY):</b>	<u><b>\$(6,530)</b></u>
<b>TOTAL UNITS:</b>	<b>5</b>	<b>PCT. COST RECOVERY:</b>	<b>27.69%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$1,805 per application			

**CITY OF ANTIOCH  
COST DETAIL WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>VARIANCE - HEARING</b>					<b>REFERENCE NO.</b> <b>S-006</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>5</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PW ENGINEERING	SENIOR/ASST ENGINEER		1.00	\$154.44	5	\$772	
CD LAND PLANNING	ASSOC/ASST PLANNER		7.00	\$1,141.91	5	\$5,710	
CD LAND PLANNING	COMM DEV DIRECTOR		0.25	\$76.15	5	\$381	
CD LAND PLANNING	DEVELOP SERVICES TECH		2.25	\$279.29	5	\$1,396	
CD LAND PLANNING	PLANNING MANAGER		0.75	\$154.12	5	\$771	
<b>TYPE SUBTOTAL</b>			<b>11.25</b>	<b>\$1,805.91</b>		<b>\$9,030</b>	
<b>TOTALS</b>			<b>11.25</b>	<b>\$1,806.00</b>		<b>\$9,030</b>	

**CITY OF ANTIOCH  
REVENUE AND COST SUMMARY WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>SIGN PROGRAM REVIEW</b>		<b>REFERENCE NO.</b> <b>S-007</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b> Developer/Business	
<b>DESCRIPTION OF SERVICE</b>  Review of a proposed sign program with multiple signs for compliance with City codes and standards.			
<b>CURRENT FEE STRUCTURE</b>  \$500 deposit			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$500.00</b>	<b>TOTAL REVENUE:</b>	<b>\$2,000</b>
<b>UNIT COST:</b>	<b>\$1,993.75</b>	<b>TOTAL COST:</b>	<b>\$7,975</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(1,493.75)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(5,975)</b>
<b>TOTAL UNITS:</b>	<b>4</b>	<b>PCT. COST RECOVERY:</b>	<b>25.08%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$1,995 per application			

**CITY OF ANTIOCH  
COST DETAIL WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>SIGN PROGRAM REVIEW</b>					<b>REFERENCE NO.</b> <b>S-007</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>4</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
CD LAND PLANNING	ASSOC/ASST PLANNER		9.00	\$1,468.17	4	\$5,873	
CD LAND PLANNING	DEVELOP SERVICES TECH		1.75	\$217.23	4	\$869	
CD LAND PLANNING	PLANNING MANAGER		1.50	\$308.24	4	\$1,233	
		<b>TYPE SUBTOTAL</b>	<b>12.25</b>	<b>\$1,993.64</b>		<b>\$7,975</b>	
<b>TOTALS</b>			<b>12.25</b>	<b>\$1,993.75</b>		<b>\$7,975</b>	

**CITY OF ANTIOCH  
REVENUE AND COST SUMMARY WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>SIGN REVIEW - PLANNING COMMISSION</b>		<b>REFERENCE NO.</b> <b>S-008</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b> Developer/Business	
<b>DESCRIPTION OF SERVICE</b>  Review of a proposed sign by the Planning Commission for compliance with City codes and standards.			
<b>CURRENT FEE STRUCTURE</b>  \$500 deposit			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$500.00</b>	<b>TOTAL REVENUE:</b>	<b>\$2,000</b>
<b>UNIT COST:</b>	<b>\$1,821.75</b>	<b>TOTAL COST:</b>	<b>\$7,287</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(1,321.75)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(5,287)</b>
<b>TOTAL UNITS:</b>	<b>4</b>	<b>PCT. COST RECOVERY:</b>	<b>27.45%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$1,820 per application			

**CITY OF ANTIOCH  
COST DETAIL WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>SIGN REVIEW - PLANNING COMMISSION</b>					<b>REFERENCE NO.</b> <b>S-008</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>4</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PW ENGINEERING	SENIOR/ASST ENGINEER		1.00	\$154.44	4	\$618	
CD LAND PLANNING	ASSOC/ASST PLANNER		7.00	\$1,141.91	4	\$4,568	
CD LAND PLANNING	DEVELOP SERVICES TECH		1.75	\$217.23	4	\$869	
CD LAND PLANNING	PLANNING MANAGER		1.50	\$308.24	4	\$1,233	
		<b>TYPE SUBTOTAL</b>	<b>11.25</b>	<b>\$1,821.82</b>		<b>\$7,287</b>	
<b>TOTALS</b>			<b>11.25</b>	<b>\$1,821.75</b>		<b>\$7,287</b>	

**CITY OF ANTIOCH  
REVENUE AND COST SUMMARY WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>SIGN REVIEW - ADMINISTRATIVE</b>		<b>REFERENCE NO.</b> <b>S-009</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b> Business	
<b>DESCRIPTION OF SERVICE</b>  Review of a proposed sign which can be approved administratively for compliance with City codes and standards.			
<b>CURRENT FEE STRUCTURE</b>  \$156 per application			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$156.00</b>	<b>TOTAL REVENUE:</b>	<b>\$468</b>
<b>UNIT COST:</b>	<b>\$848.33</b>	<b>TOTAL COST:</b>	<b>\$2,545</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(692.33)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(2,077)</b>
<b>TOTAL UNITS:</b>	<b>3</b>	<b>PCT. COST RECOVERY:</b>	<b>18.39%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$850 per application			

**CITY OF ANTIOCH  
COST DETAIL WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>SIGN REVIEW - ADMINISTRATIVE</b>					<b>REFERENCE NO.</b> <b>S-009</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>3</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PW ENGINEERING	SENIOR/ASST ENGINEER		0.50	\$77.22	3	\$232	
CD LAND PLANNING	ASSOC/ASST PLANNER		3.25	\$530.17	3	\$1,591	
CD LAND PLANNING	COMM DEV DIRECTOR		0.25	\$76.15	3	\$228	
CD LAND PLANNING	DEVELOP SERVICES TECH		0.50	\$62.07	3	\$186	
CD LAND PLANNING	PLANNING MANAGER		0.50	\$102.75	3	\$308	
<b>TYPE SUBTOTAL</b>			<b>5.00</b>	<b>\$848.36</b>		<b>\$2,545</b>	
<b>TOTALS</b>			<b>5.00</b>	<b>\$848.33</b>		<b>\$2,545</b>	



**CITY OF ANTIOCH  
REVENUE AND COST SUMMARY WORKSHEET  
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<b>SERVICE</b> TEMPORARY SIGN/BANNER PERMIT		<b>REFERENCE NO.</b> S-010	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b> Developer/Business	
<b>DESCRIPTION OF SERVICE</b>  Review of a proposed temporary sign or banner for compliance with City codes and standards.			
<b>CURRENT FEE STRUCTURE</b>  \$156 per application			
<b>REVENUE AND COST COMPARISON</b>			
<b>UNIT REVENUE:</b>	\$156.00	<b>TOTAL REVENUE:</b>	\$780
<b>UNIT COST:</b>	\$112.60	<b>TOTAL COST:</b>	\$563
<b>UNIT PROFIT (SUBSIDY):</b>	\$43.40	<b>TOTAL PROFIT (SUBSIDY):</b>	\$217
<b>TOTAL UNITS:</b>	5	<b>PCT. COST RECOVERY:</b>	138.54%
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$115 per application			

**CITY OF ANTIOCH  
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2017-2018**

<b>SERVICE</b> <b>TEMPORARY SIGN/BANNER PERMIT</b>					<b>REFERENCE NO.</b> <b>S-010</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>5</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
CD LAND PLANNING	ASSOC/ASST PLANNER		0.50	\$81.57	5	\$408	
CD LAND PLANNING	DEVELOP SERVICES TECH		0.25	\$31.03	5	\$155	
		<b>TYPE SUBTOTAL</b>	<b>0.75</b>	<b>\$112.60</b>		<b>\$563</b>	
<b>TOTALS</b>			<b>0.75</b>	<b>\$112.60</b>		<b>\$563</b>	

**CITY OF ANTIOCH  
REVENUE AND COST SUMMARY WORKSHEET  
2017-2018**

<b>SERVICE APPLICATION EXTENSION</b>		<b>REFERENCE NO. S-011</b>
<b>PRIMARY DEPARTMENT PLANNING</b>	<b>UNIT OF SERVICE APPLICATION</b>	<b>SERVICE RECIPIENT Developer/Resident/Business</b>
<b>DESCRIPTION OF SERVICE</b>  Review of a proposed time extension on an existing project for compliance with City codes and standards.		
<b>CURRENT FEE STRUCTURE</b>  \$197 per application		
<b><u>REVENUE AND COST COMPARISON</u></b>		
<b>UNIT REVENUE:</b>	<b>\$197.00</b>	<b>TOTAL REVENUE:</b>
<b>UNIT COST:</b>	<b>\$800.00</b>	<b>TOTAL COST:</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(603.00)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>
		<b>24.63%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$800 per application		

**CITY OF ANTIOCH  
COST DETAIL WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>APPLICATION EXTENSION</b>					<b>REFERENCE NO.</b> <b>S-011</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
CD LAND PLANNING	ASSOC/ASST PLANNER		2.50	\$407.83	1	\$408	
CD LAND PLANNING	DEVELOP SERVICES TECH		1.50	\$186.20	1	\$186	
CD LAND PLANNING	PLANNING MANAGER		1.00	\$205.49	1	\$205	
		<b>TYPE SUBTOTAL</b>	<b>5.00</b>	<b>\$799.52</b>		<b>\$800</b>	
<b>TOTALS</b>			<b>5.00</b>	<b>\$800.00</b>		<b>\$800</b>	

**CITY OF ANTIOCH  
REVENUE AND COST SUMMARY WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>PLANNING BUSINESS ZONING REVIEW</b>		<b>REFERENCE NO.</b> <b>S-012</b>
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b> Business
<b>DESCRIPTION OF SERVICE</b>  Review of the zoning of a proposed new business within the City.		
<b>CURRENT FEE STRUCTURE</b>  None		
<b><u>REVENUE AND COST COMPARISON</u></b>		
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b> <b>\$0</b>
<b>UNIT COST:</b>	<b>\$81.57</b>	<b>TOTAL COST:</b> <b>\$61,178</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(81.57)</b>	<b>TOTAL PROFIT (SUBSIDY):</b> <b>\$(61,178)</b>
<b>TOTAL UNITS:</b>	<b>750</b>	<b>PCT. COST RECOVERY:</b> <b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$80 per application		

**CITY OF ANTIOCH  
COST DETAIL WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>PLANNING BUSINESS ZONING REVIEW</b>					<b>REFERENCE NO.</b> <b>S-012</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>750</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
CD LAND PLANNING	ASSOC/ASST PLANNER		0.50	\$81.57	750	\$61,178	
		TYPE SUBTOTAL	0.50	\$81.57		\$61,178	
<b>TOTALS</b>			<b>0.50</b>	<b>\$81.57</b>		<b>\$61,178</b>	

**CITY OF ANTIOCH  
REVENUE AND COST SUMMARY WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>HOME OCCUPATION USE PERMIT</b>		<b>REFERENCE NO.</b> <b>S-013</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b> Business	
<b>DESCRIPTION OF SERVICE</b>  Review of a proposed business use at a residence for compliance with City codes and standards.			
<b>CURRENT FEE STRUCTURE</b>  \$116 per application			
<b>REVENUE AND COST COMPARISON</b>			
<b>UNIT REVENUE:</b>	<b>\$116.00</b>	<b>TOTAL REVENUE:</b>	<b>\$29,000</b>
<b>UNIT COST:</b>	<b>\$124.13</b>	<b>TOTAL COST:</b>	<b>\$31,033</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(8.13)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(2,033)</b>
<b>TOTAL UNITS:</b>	<b>250</b>	<b>PCT. COST RECOVERY:</b>	<b>93.45%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$125 per application			

**CITY OF ANTIOCH  
COST DETAIL WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>HOME OCCUPATION USE PERMIT</b>					<b>REFERENCE NO.</b> <b>S-013</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>250</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
CD LAND PLANNING	DEVELOP SERVICES TECH		1.00	\$124.13	250	\$31,033	
		<b>TYPE SUBTOTAL</b>	<b>1.00</b>	<b>\$124.13</b>		<b>\$31,033</b>	
<b>TOTALS</b>			<b>1.00</b>	<b>\$124.13</b>		<b>\$31,033</b>	



**CITY OF ANTIOCH  
REVENUE AND COST SUMMARY WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>PLANNING BUILDING PLAN REVIEW</b>		<b>REFERENCE NO.</b> <b>S-014</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> PLAN	<b>SERVICE RECIPIENT</b> Developer/Resident/Business	
<b>DESCRIPTION OF SERVICE</b>  Review of Building Plans by Planning staff for compliance with zoning and entitlement requirements.			
<b>CURRENT FEE STRUCTURE</b>  \$156 per plan  Existing Deposit project - Continue to charge against the deposit			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$156.00</b>	<b>TOTAL REVENUE:</b>	<b>\$3,900</b>
<b>UNIT COST:</b>	<b>\$342.56</b>	<b>TOTAL COST:</b>	<b>\$8,564</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(186.56)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(4,664)</b>
<b>TOTAL UNITS:</b>	<b>25</b>	<b>PCT. COST RECOVERY:</b>	<b>45.54%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  Deposit Project - Charge the fully allocated hourly rates for all personnel involved plus any outside costs. Other: Residential - \$245 per plan Commercial - \$490 per plan			

**CITY OF ANTIOCH  
COST DETAIL WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>PLANNING BUILDING PLAN REVIEW</b>					<b>REFERENCE NO.</b> <b>S-014</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>25</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
CD LAND PLANNING	ASSOC/ASST PLANNER	Residential	1.50	\$244.70	15	\$3,671	
		<b>TYPE SUBTOTAL</b>	<b>1.50</b>	<b>\$244.70</b>		<b>\$3,671</b>	
CD LAND PLANNING	ASSOC/ASST PLANNER	Commercial	3.00	\$489.39	10	\$4,894	
		<b>TYPE SUBTOTAL</b>	<b>3.00</b>	<b>\$489.39</b>		<b>\$4,894</b>	
<b>TOTALS</b>			<b>4.50</b>	<b>\$342.56</b>		<b>\$8,564</b>	

**CITY OF ANTIOCH  
REVENUE AND COST SUMMARY WORKSHEET  
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<b>SERVICE</b> <b>ZONING VERIFICATION LETTER</b>		<b>REFERENCE NO.</b> <b>S-015</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> LETTER	<b>SERVICE RECIPIENT</b> Developer/Resident/Business	
<b>DESCRIPTION OF SERVICE</b>  Preparation of a letter detailing the zoning and development history of a particular parcel on request.			
<b>CURRENT FEE STRUCTURE</b>  \$156 per letter			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$156.00</b>	<b>TOTAL REVENUE:</b>	<b>\$1,248</b>
<b>UNIT COST:</b>	<b>\$316.50</b>	<b>TOTAL COST:</b>	<b>\$2,532</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(160.50)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(1,284)</b>
<b>TOTAL UNITS:</b>	<b>8</b>	<b>PCT. COST RECOVERY:</b>	<b>49.29%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  Residential - \$195 per letter Commercial - \$355 per letter			

**CITY OF ANTIOCH  
COST DETAIL WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>ZONING VERIFICATION LETTER</b>					<b>REFERENCE NO.</b> <b>S-015</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>8</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
CD LAND PLANNING	ASSOC/ASST PLANNER	Residential	1.00	\$163.13	2	\$326	
CD LAND PLANNING	DEVELOP SERVICES TECH	Residential	0.25	\$31.03	2	\$62	
<b>TYPE SUBTOTAL</b>			<b>1.25</b>	<b>\$194.16</b>		<b>\$388</b>	
CD LAND PLANNING	ASSOC/ASST PLANNER	Commercial	2.00	\$326.26	6	\$1,958	
CD LAND PLANNING	DEVELOP SERVICES TECH	Commercial	0.25	\$31.03	6	\$186	
<b>TYPE SUBTOTAL</b>			<b>2.25</b>	<b>\$357.29</b>		<b>\$2,144</b>	
<b>TOTALS</b>			<b>3.50</b>	<b>\$316.50</b>		<b>\$2,532</b>	

**CITY OF ANTIOCH  
REVENUE AND COST SUMMARY WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>APPEAL TO PLANNING COMMISSION</b>		<b>REFERENCE NO.</b> <b>S-016</b>
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPEAL	<b>SERVICE RECIPIENT</b> Developer/Resident/Business
<b>DESCRIPTION OF SERVICE</b>  Review of an appeal of an administrative decision to the Planning Commission.		
<b>CURRENT FEE STRUCTURE</b>  \$50 per appeal  Fee is refunded if appeal is successful		
<b><u>REVENUE AND COST COMPARISON</u></b>		
<b>UNIT REVENUE:</b>	<b>\$50.00</b>	<b>TOTAL REVENUE:</b>
<b>UNIT COST:</b>	<b>\$919.00</b>	<b>TOTAL COST:</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(869.00)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>
		<b>5.44%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$920 per appeal		

**CITY OF ANTIOCH  
COST DETAIL WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>APPEAL TO PLANNING COMMISSION</b>				<b>REFERENCE NO.</b> <b>S-016</b>			
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>1</b>			
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
CD LAND PLANNING	ASSOC/ASST PLANNER		3.50	\$570.96	1	\$571	
CD LAND PLANNING	COMM DEV DIRECTOR		0.50	\$152.30	1	\$152	
CD LAND PLANNING	DEVELOP SERVICES TECH		0.75	\$93.10	1	\$93	
CD LAND PLANNING	PLANNING MANAGER		0.50	\$102.75	1	\$103	
<b>TYPE SUBTOTAL</b>			<b>5.25</b>	<b>\$919.11</b>		<b>\$919</b>	
<b>TOTALS</b>			<b>5.25</b>	<b>\$919.00</b>		<b>\$919</b>	

**CITY OF ANTIOCH  
REVENUE AND COST SUMMARY WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>APPEAL TO CITY COUNCIL</b>		<b>REFERENCE NO.</b> <b>S-017</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> APPEAL	<b>SERVICE RECIPIENT</b> Developer/Resident/Business	
<b>DESCRIPTION OF SERVICE</b>  Review of an appeal of a commission decision to the City Council.			
<b>CURRENT FEE STRUCTURE</b>  \$50 per appeal  Existing Deposit project - Continue to charge against the deposit  Fee is refunded if appeal is successful			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$50.00</b>	<b>TOTAL REVENUE:</b>	<b>\$100</b>
<b>UNIT COST:</b>	<b>\$2,338.50</b>	<b>TOTAL COST:</b>	<b>\$4,677</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(2,288.50)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(4,577)</b>
<b>TOTAL UNITS:</b>	<b>2</b>	<b>PCT. COST RECOVERY:</b>	<b>2.14%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$2,340 per appeal  Deposit Project - Charge the fully allocated hourly rates for all personnel			

**CITY OF ANTIOCH  
COST DETAIL WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>APPEAL TO CITY COUNCIL</b>					<b>REFERENCE NO.</b> <b>S-017</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>2</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
CD LAND PLANNING	ADMIN ANALYST III		1.00	\$173.24	2	\$346	
CD LAND PLANNING	ASSOC/ASST PLANNER		5.00	\$815.65	2	\$1,631	
CD LAND PLANNING	COMM DEV DIRECTOR		2.00	\$609.18	2	\$1,218	
CD LAND PLANNING	DEVELOP SERVICES TECH		1.00	\$124.13	2	\$248	
CD LAND PLANNING	PLANNING MANAGER		3.00	\$616.47	2	\$1,233	
<b>TYPE SUBTOTAL</b>			<b>12.00</b>	<b>\$2,338.67</b>		<b>\$4,677</b>	
<b>TOTALS</b>			<b>12.00</b>	<b>\$2,338.50</b>		<b>\$4,677</b>	



**CITY OF ANTIOCH  
REVENUE AND COST SUMMARY WORKSHEET  
2017-2018**

<b>SERVICE LOT LINE ADJUSTMENT</b>		<b>REFERENCE NO. S-018</b>	
<b>PRIMARY DEPARTMENT ENGINEERING</b>	<b>UNIT OF SERVICE APPLICATION</b>	<b>SERVICE RECIPIENT Developer/Resident/Business</b>	
<b>DESCRIPTION OF SERVICE</b>  Review of a proposed adjustment of the property lines between two parcels for compliance with City codes and the subdivision map act. Includes the dedicatino of easement.			
<b>CURRENT FEE STRUCTURE</b>  \$1,500 deposit			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$1,500.00</b>	<b>TOTAL REVENUE:</b>	<b>\$7,500</b>
<b>UNIT COST:</b>	<b>\$1,789.20</b>	<b>TOTAL COST:</b>	<b>\$8,946</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(289.20)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(1,446)</b>
<b>TOTAL UNITS:</b>	<b>5</b>	<b>PCT. COST RECOVERY:</b>	<b>83.84%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$1,790 per application			

**CITY OF ANTIOCH  
COST DETAIL WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>LOT LINE ADJUSTMENT</b>					<b>REFERENCE NO.</b> <b>S-018</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>5</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PW ENGINEERING	SENIOR/ASST ENGINEER		10.00	\$1,544.40	5	\$7,722	
CD LAND PLANNING	ASSOC/ASST PLANNER		1.50	\$244.70	5	\$1,224	
		<b>TYPE SUBTOTAL</b>	<b>11.50</b>	<b>\$1,789.10</b>		<b>\$8,946</b>	
<b>TOTALS</b>			<b>11.50</b>	<b>\$1,789.20</b>		<b>\$8,946</b>	

**CITY OF ANTIOCH  
REVENUE AND COST SUMMARY WORKSHEET  
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<b>SERVICE</b> <b>LOT MERGER</b>		<b>REFERENCE NO.</b> <b>S-019</b>	
<b>PRIMARY DEPARTMENT</b> ENGINEERING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b> Developer/Resident/Business	
<b>DESCRIPTION OF SERVICE</b>  Review of a proposed merger of the two parcels into one for compliance with City codes and the subdivision map act. This includes the valuation of easement.  Reversion to Acreage??			
<b>CURRENT FEE STRUCTURE</b>  \$1,500 deposit			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	\$1,500.00	<b>TOTAL REVENUE:</b>	\$7,500
<b>UNIT COST:</b>	\$3,279.80	<b>TOTAL COST:</b>	\$16,399
<b>UNIT PROFIT (SUBSIDY):</b>	\$(1,779.80)	<b>TOTAL PROFIT (SUBSIDY):</b>	\$(8,899)
<b>TOTAL UNITS:</b>	5	<b>PCT. COST RECOVERY:</b>	45.73%
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$3,280 per application			

**CITY OF ANTIOCH  
COST DETAIL WORKSHEET  
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<b>SERVICE</b> <b>LOT MERGER</b>				<b>REFERENCE NO.</b> <b>S-019</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>5</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
PW ENGINEERING	SENIOR/ASST ENGINEER		14.00	\$2,162.16	5	\$10,811
CD LAND PLANNING	ASSOC/ASST PLANNER		3.00	\$489.39	5	\$2,447
CD LAND PLANNING	DEVELOP SERVICES TECH		1.75	\$217.23	5	\$1,086
CD LAND PLANNING	PLANNING MANAGER		2.00	\$410.98	5	\$2,055
		<b>TYPE SUBTOTAL</b>	<b>20.75</b>	<b>\$3,279.76</b>		<b>\$16,399</b>
<b>TOTALS</b>			<b>20.75</b>	<b>\$3,279.80</b>		<b>\$16,399</b>

**CITY OF ANTIOCH  
REVENUE AND COST SUMMARY WORKSHEET  
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<b>SERVICE</b> <b>ENCROACHMENT APPLIC &amp; PROCESSING</b>		<b>REFERENCE NO.</b> <b>S-020</b>
<b>PRIMARY DEPARTMENT</b> ENGINEERING	<b>UNIT OF SERVICE</b> PERMIT	<b>SERVICE RECIPIENT</b> Developer/Resident/Business
<b>DESCRIPTION OF SERVICE</b>  Processing of applications to temporarily use the public right-of-way.		
<b>CURRENT FEE STRUCTURE</b>  \$150 per permit		
<b><u>REVENUE AND COST COMPARISON</u></b>		
<b>UNIT REVENUE:</b>	<b>\$150.00</b>	<b>TOTAL REVENUE:</b> <b>\$28,050</b>
<b>UNIT COST:</b>	<b>\$185.10</b>	<b>TOTAL COST:</b> <b>\$34,614</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(35.10)</b>	<b>TOTAL PROFIT (SUBSIDY):</b> <b>\$(6,564)</b>
<b>TOTAL UNITS:</b>	<b>187</b>	<b>PCT. COST RECOVERY:</b> <b>81.04%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>		
Projects up to \$50,000 - \$190 per permit		
Projects over \$50,000 - Charges at the fully allocated hourly rates for all personnel involved plus any outside costs		

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COST DETAIL WORKSHEET  
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<b>SERVICE</b> <b>ENCROACHMENT APPLIC &amp; PROCESSING</b>					<b>REFERENCE NO.</b> <b>S-020</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>187</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PW ENGINEERING	SENIOR/ASST ENGINEER	Utils Up To \$50k	0.50	\$77.22	181	\$13,977	
PW ENGINEERING	ENG TECH ASSOC/ASST	Utils Up To \$50k	1.00	\$114.02	181	\$20,638	
<b>TYPE SUBTOTAL</b>			<b>1.50</b>	<b>\$191.24</b>		<b>\$34,614</b>	
PW ENGINEERING	SENIOR/ASST ENGINEER	\$50,000+ - T&M	0.00	\$0.00	6	\$0	
<b>TYPE SUBTOTAL</b>			<b>0.00</b>	<b>\$0.00</b>		<b>\$0</b>	
<b>TOTALS</b>			<b>1.50</b>	<b>\$185.10</b>		<b>\$34,614</b>	

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<b>SERVICE</b> <b>ENCROACHMENT INSPECTION</b>		<b>REFERENCE NO.</b> <b>S-021</b>	
<b>PRIMARY DEPARTMENT</b> ENGINEERING	<b>UNIT OF SERVICE</b> PERMIT	<b>SERVICE RECIPIENT</b> Developer/Resident/Business	
<b>DESCRIPTION OF SERVICE</b>  Inspection of work in the public right-of-way to insure compliance with City codes and standards.			
<b>CURRENT FEE STRUCTURE</b>  \$0 - \$1,500 valuation - \$150 \$1,501 - \$10,000 valuation - 10% of valuation \$10,001 - \$100,000 valuation - additional 5% over \$10,000			
<b>REVENUE AND COST COMPARISON</b>			
<b>UNIT REVENUE:</b>	<b>\$1,055.61</b>	<b>TOTAL REVENUE:</b>	<b>\$197,400</b>
<b>UNIT COST:</b>	<b>\$908.37</b>	<b>TOTAL COST:</b>	<b>\$169,865</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$147.24</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$27,535</b>
<b>TOTAL UNITS:</b>	<b>187</b>	<b>PCT. COST RECOVERY:</b>	<b>116.21%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$0 - \$2,000 valuation - \$270 \$2,001 - \$10,000 valuation - \$810 \$10,001 - \$50,000 valuation - \$1,345 \$50,000+ valuation - Deposit set at 10% of Construction Value with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.			

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<b>SERVICE</b> <b>ENCROACHMENT INSPECTION</b>					<b>REFERENCE NO.</b> <b>S-021</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>187</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PW ENGINEERING	PW INSPECTOR/SENIOR	Up To \$2,000	2.00	\$269.20	42	\$11,306	
		<b>TYPE SUBTOTAL</b>	<b>2.00</b>	<b>\$269.20</b>		<b>\$11,306</b>	
PW ENGINEERING	PW INSPECTOR/SENIOR	\$2,001 - \$10,000	6.00	\$807.60	43	\$34,727	
		<b>TYPE SUBTOTAL</b>	<b>6.00</b>	<b>\$807.60</b>		<b>\$34,727</b>	
PW ENGINEERING	PW INSPECTOR/SENIOR	\$10,001 - \$50,000	10.00	\$1,346.00	92	\$123,832	
		<b>TYPE SUBTOTAL</b>	<b>10.00</b>	<b>\$1,346.00</b>		<b>\$123,832</b>	
PW ENGINEERING	PW INSPECTOR/SENIOR	\$50,000+ - T&M	0.00	\$0.00	6	\$0	
		<b>TYPE SUBTOTAL</b>	<b>0.00</b>	<b>\$0.00</b>		<b>\$0</b>	
<b>TOTALS</b>			<b>18.00</b>	<b>\$908.37</b>		<b>\$169,865</b>	



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REVENUE AND COST SUMMARY WORKSHEET  
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<b>SERVICE</b> TRAFFIC CONTROL PLAN - ART & COLL		<b>REFERENCE NO.</b> S-022	
<b>PRIMARY DEPARTMENT</b> ENGINEERING	<b>UNIT OF SERVICE</b> PLAN	<b>SERVICE RECIPIENT</b> Developer/Business	
<b>DESCRIPTION OF SERVICE</b>  Review of a traffic control plan for arterial or collector streets related to work performed in the public right-of-way.			
<b>CURRENT FEE STRUCTURE</b>  None			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$257.23</b>	<b>TOTAL COST:</b>	<b>\$13,376</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(257.23)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(13,376)</b>
<b>TOTAL UNITS:</b>	<b>52</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$0 - \$50,000 valuation - \$255 \$50,000+ valuation - Deposit set at 10% of Construction Value with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.			

**CITY OF ANTIOCH  
COST DETAIL WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>TRAFFIC CONTROL PLAN - ART &amp; COLL</b>					<b>REFERENCE NO.</b> <b>S-022</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>52</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PW ENGINEERING	ASST CITY ENGINEER II	T&M Above \$50k	1.00	\$257.24	52	\$13,376	
		<b>TYPE SUBTOTAL</b>	<b>1.00</b>	<b>\$257.24</b>		<b>\$13,376</b>	
<b>TOTALS</b>			<b>1.00</b>	<b>\$257.23</b>		<b>\$13,376</b>	

**CITY OF ANTIOCH  
REVENUE AND COST SUMMARY WORKSHEET  
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<b>SERVICE</b> <b>CELL TOWER REVIEW</b>		<b>REFERENCE NO.</b> <b>S-023</b>	
<b>PRIMARY DEPARTMENT</b> ENGINEERING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b> Business	
<b>DESCRIPTION OF SERVICE</b>  Review of a proposed telecommunications cell tower on City property.			
<b>CURRENT FEE STRUCTURE</b>  None			
<b>REVENUE AND COST COMPARISON</b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$1,003.88</b>	<b>TOTAL COST:</b>	<b>\$8,031</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<u><b>\$(1,003.88)</b></u>	<b>TOTAL PROFIT (SUBSIDY):</b>	<u><b>\$(8,031)</b></u>
<b>TOTAL UNITS:</b>	<b>8</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>			
Modification to Existing Tower - \$1,005 per application New - Charges at the fully allocated hourly rates for all personnel involved plus any outside costs			

**CITY OF ANTIOCH  
COST DETAIL WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>CELL TOWER REVIEW</b>					<b>REFERENCE NO.</b> <b>S-023</b>	
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>8</b>	
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
PW ENGINEERING	SENIOR/ASST ENGINEER	Modif To Existing	6.50	\$1,003.86	8	\$8,031
		<b>TYPE SUBTOTAL</b>	<b>6.50</b>	<b>\$1,003.86</b>		<b>\$8,031</b>
<b>TOTALS</b>			<b>6.50</b>	<b>\$1,003.88</b>		<b>\$8,031</b>

**CITY OF ANTIOCH  
REVENUE AND COST SUMMARY WORKSHEET  
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<b>SERVICE ENCROACHMENT AGREEMENT</b>		<b>REFERENCE NO. S-024</b>	
<b>PRIMARY DEPARTMENT ENGINEERING</b>	<b>UNIT OF SERVICE APPLICATION</b>	<b>SERVICE RECIPIENT Developer/Resident/Business</b>	
<b>DESCRIPTION OF SERVICE</b>  Review of a request for a permanent encroachment in the public right-of-way.			
<b>CURRENT FEE STRUCTURE</b>  \$50 per application			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$50.00</b>	<b>TOTAL REVENUE:</b>	<b>\$100</b>
<b>UNIT COST:</b>	<b>\$570.00</b>	<b>TOTAL COST:</b>	<b>\$1,140</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(520.00)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(1,040)</b>
<b>TOTAL UNITS:</b>	<b>2</b>	<b>PCT. COST RECOVERY:</b>	<b>8.77%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$570 per application plus fees from any other inspections/permits and fees from any other agencies.			

**CITY OF ANTIOCH  
COST DETAIL WORKSHEET  
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<b>SERVICE</b> <b>ENCROACHMENT AGREEMENT</b>					<b>REFERENCE NO.</b> <b>S-024</b>	
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>2</b>	
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
PW ENGINEERING	ENG TECH ASSOC/ASST	+County Charges	5.00	\$570.10	2	\$1,140
		<b>TYPE SUBTOTAL</b>	<b>5.00</b>	<b>\$570.10</b>		<b>\$1,140</b>
<b>TOTALS</b>			<b>5.00</b>	<b>\$570.00</b>		<b>\$1,140</b>

**CITY OF ANTIOCH  
REVENUE AND COST SUMMARY WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>BUILDING MOVE</b>		<b>REFERENCE NO.</b> <b>S-025</b>
<b>PRIMARY DEPARTMENT</b> ENGINEERING	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b> Developer/Resident/Business
<b>DESCRIPTION OF SERVICE</b>  Review of a request to move a building from one parcel to another parcel.		
<b>CURRENT FEE STRUCTURE</b>  \$400 per application		
<b><u>REVENUE AND COST COMPARISON</u></b>		
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>
<b>UNIT COST:</b>	<b>\$0.00</b>	<b>TOTAL COST:</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$0.00</b>	<b>TOTAL PROFIT (SUBSIDY):</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>
		<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$1,000 deposit with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.		

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<b>SERVICE</b> <b>BUILDING MOVE</b>					<b>REFERENCE NO.</b> <b>S-025</b>	
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>	
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
PW ENGINEERING	ASST CITY ENGINEER II	Time & Materials	0.00	\$0.00	1	\$0
<b>TYPE SUBTOTAL</b>			<b>0.00</b>	<b>\$0.00</b>		<b>\$0</b>
<b>TOTALS</b>			<b>0.00</b>	<b>\$0.00</b>		<b>\$0</b>



**CITY OF ANTIOCH  
REVENUE AND COST SUMMARY WORKSHEET  
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<b>SERVICE</b> <b>DEVELOPER BASED DEPOSITS</b>		<b>REFERENCE NO.</b> <b>S-026</b>	
<b>PRIMARY DEPARTMENT</b> ENGINEERING/PLANNING	<b>UNIT OF SERVICE</b> N/A	<b>SERVICE RECIPIENT</b> Developer	
<b>DESCRIPTION OF SERVICE</b>  Review of development projects which are charged actual costs against an initial deposit.			
<b>CURRENT FEE STRUCTURE</b>  Various Deposit Amounts  See Appendix D for detail			
<b>REVENUE AND COST COMPARISON</b>			
<b>UNIT REVENUE:</b>	\$524,581.00	<b>TOTAL REVENUE:</b>	\$524,581
<b>UNIT COST:</b>	\$647,430.00	<b>TOTAL COST:</b>	\$647,430
<b>UNIT PROFIT (SUBSIDY):</b>	\$(122,849.00)	<b>TOTAL PROFIT (SUBSIDY):</b>	\$(122,849)
<b>TOTAL UNITS:</b>	1	<b>PCT. COST RECOVERY:</b>	81.03%
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  Various Deposit Amounts  See Appendix D for detail			

**CITY OF ANTIOCH  
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<b>SERVICE</b> <b>DEVELOPER BASED DEPOSITS</b>					<b>REFERENCE NO.</b> <b>S-026</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PW ENGINEERING	SENIOR/ASST ENGINEER		833.42	\$128,713.38	1	\$128,713	
PW ENGINEERING	ASST CITY ENGINEER II	Remainder Of 25%	354.58	\$91,212.16	1	\$91,212	
PW ENGINEERING	PW INSPECTOR/SENIOR		1,932.00	\$260,047.20	1	\$260,047	
PW ENGINEERING		Contract Services	0.00	\$100,000.00	1	\$100,000	
CD LAND PLANNING	ASSOC/ASST PLANNER		183.00	\$29,852.79	1	\$29,853	
CD LAND PLANNING	PLANNING MANAGER		183.00	\$37,604.67	1	\$37,605	
		<b>TYPE SUBTOTAL</b>	<b>3,486.00</b>	<b>\$647,430.20</b>		<b>\$647,430</b>	
<b>TOTALS</b>			<b>3,486.00</b>	<b>\$647,430.00</b>		<b>\$647,430</b>	

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REVENUE AND COST SUMMARY WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>GENERAL PLAN MAINTENANCE</b>		<b>REFERENCE NO.</b> <b>S-027</b>	
<b>PRIMARY DEPARTMENT</b> PLANNING	<b>UNIT OF SERVICE</b> N/A	<b>SERVICE RECIPIENT</b> Developer/Resident/Business	
<b>DESCRIPTION OF SERVICE</b>  Maintenance and update of the General Plan.			
<b>CURRENT FEE STRUCTURE</b>  \$200 per residential unit			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$9,650.00</b>	<b>TOTAL REVENUE:</b>	<b>\$9,650</b>
<b>UNIT COST:</b>	<b>\$66,667.00</b>	<b>TOTAL COST:</b>	<b>\$66,667</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(57,017.00)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(57,017)</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>14.47%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  5% of Building Permit Fee			

**CITY OF ANTIOCH  
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<b>SERVICE</b> <b>GENERAL PLAN MAINTENANCE</b>					<b>REFERENCE NO.</b> <b>S-027</b>	
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>	
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
CD LAND PLANNING		\$1 Mill Over 15 Yrs	0.00	\$66,667.00	1	\$66,667
		<b>TYPE SUBTOTAL</b>	<b>0.00</b>	<b>\$66,667.00</b>		<b>\$66,667</b>
<b>TOTALS</b>			<b>0.00</b>	<b>\$66,667.00</b>		<b>\$66,667</b>

**CITY OF ANTIOCH  
REVENUE AND COST SUMMARY WORKSHEET  
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<b>SERVICE</b> <b>BUILDING PLAN CHECK/INSPECTION</b>		<b>REFERENCE NO.</b> <b>S-028</b>
<b>PRIMARY DEPARTMENT</b> BUILDING	<b>UNIT OF SERVICE</b> PERMIT	<b>SERVICE RECIPIENT</b> Developer/Resident/Business
<b>DESCRIPTION OF SERVICE</b>  Plan check of proposed construction and inspection of that work for compliance with City codes and standards.		
<b>CURRENT FEE STRUCTURE</b>  Various Fees - See Appendix E for detail		
<b><u>REVENUE AND COST COMPARISON</u></b>		
<b>UNIT REVENUE:</b>	\$1,153,343.00	<b>TOTAL REVENUE:</b> \$1,153,343
<b>UNIT COST:</b>	\$1,102,714.00	<b>TOTAL COST:</b> \$1,102,714
<b>UNIT PROFIT (SUBSIDY):</b>	\$50,629.00	<b>TOTAL PROFIT (SUBSIDY):</b> \$50,629
<b>TOTAL UNITS:</b>	1	<b>PCT. COST RECOVERY:</b> 104.59%
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  No Change		

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<b>SERVICE</b> <b>BUILDING PLAN CHECK/INSPECTION</b>					<b>REFERENCE NO.</b> <b>S-028</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
CD BUILDING INSP	BUILDING INSPECTOR I/II	100% Of 2	3,262.00	\$496,933.08	1	\$496,933	
CD BUILDING INSP	BLDG INSPECTION SVS MGR	100%	1,631.00	\$336,817.81	1	\$336,818	
CD BUILDING INSP	ENG TECH ASSOC/ASST	100%	1,631.00	\$206,712.94	1	\$206,713	
CD BUILDING INSP	OVERTIME	\$1,000	1,000.00	\$2,250.00	1	\$2,250	
CD BUILDING INSP		Contract Services	0.00	\$60,000.00	1	\$60,000	
<b>TYPE SUBTOTAL</b>			<b>7,524.00</b>	<b>\$1,102,713.83</b>		<b>\$1,102,714</b>	
<b>TOTALS</b>			<b>7,524.00</b>	<b>\$1,102,714.00</b>		<b>\$1,102,714</b>	

**CITY OF ANTIOCH  
REVENUE AND COST SUMMARY WORKSHEET  
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<b>SERVICE</b> <b>PUBLIC NUISANCE ABATEMENT</b>		<b>REFERENCE NO.</b> <b>S-029</b>	
<b>PRIMARY DEPARTMENT</b> CODE ENFORCEMENT	<b>UNIT OF SERVICE</b> ABATEMENT	<b>SERVICE RECIPIENT</b> Resident/Business	
<b>DESCRIPTION OF SERVICE</b>  Abatement of a code enforcement violation for compliance with City codes and standards.			
<b>CURRENT FEE STRUCTURE</b>  Actual abatement costs plus 35% (\$250 minimum)			
<b>REVENUE AND COST COMPARISON</b>			
<b>UNIT REVENUE:</b>	<b>\$74.07</b>	<b>TOTAL REVENUE:</b>	<b>\$2,000</b>
<b>UNIT COST:</b>	<b>\$2,167.78</b>	<b>TOTAL COST:</b>	<b>\$58,530</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<u><b>\$(2,093.71)</b></u>	<b>TOTAL PROFIT (SUBSIDY):</b>	<u><b>\$(56,530)</b></u>
<b>TOTAL UNITS:</b>	<b>27</b>	<b>PCT. COST RECOVERY:</b>	<b>3.42%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>			
Standard - \$2,005 per abatement plus actual staff cost of on-site abatement review plus the actual cost of the abatement. Emergency - Actual staff cost of abatement plus the actual cost of the abatement (\$250 minimum).			

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<b>SERVICE</b> <b>PUBLIC NUISANCE ABATEMENT</b>					<b>REFERENCE NO.</b> <b>S-029</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>27</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
CD CODE ENFORCE	CODE ENFORCEMENT OFCR	Abatement On-Site	11.00	\$1,400.74	27	\$37,820	
		<b>TYPE SUBTOTAL</b>	<b>11.00</b>	<b>\$1,400.74</b>		<b>\$37,820</b>	
CD CODE ENFORCE	ADMIN ANALYST III	Standard	0.75	\$131.04	8	\$1,048	
CD CODE ENFORCE	CODE ENFORCEMENT MGR	Standard	1.00	\$163.48	8	\$1,308	
CD CODE ENFORCE	CODE ENFORCEMENT OFCR	Prep Warrant/Court	12.00	\$1,528.08	8	\$12,225	
CD CODE ENFORCE	ENG TECH ASSOC/ASST	Standard	0.50	\$62.60	8	\$501	
CD CODE ENFORCE	PART-TIME STAFF	Standard	2.50	\$121.75	8	\$974	
		<b>TYPE SUBTOTAL</b>	<b>16.75</b>	<b>\$2,006.95</b>		<b>\$16,056</b>	
CD CODE ENFORCE	ADMIN ANALYST III	Emergency	0.75	\$131.04	19	\$2,490	
CD CODE ENFORCE	CODE ENFORCEMENT MGR	Emergency	0.25	\$40.87	19	\$777	
CD CODE ENFORCE	PART-TIME STAFF	Emergency	1.50	\$73.05	19	\$1,388	
		<b>TYPE SUBTOTAL</b>	<b>2.50</b>	<b>\$244.96</b>		<b>\$4,654</b>	
<b>TOTALS</b>			<b>30.25</b>	<b>\$2,167.78</b>		<b>\$58,530</b>	



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<b>SERVICE</b> <b>CODE ENFORCEMENT REINSPECTION</b>		<b>REFERENCE NO.</b> <b>S-030</b>	
<b>PRIMARY DEPARTMENT</b> CODE ENFORCEMENT	<b>UNIT OF SERVICE</b> INSPECTION	<b>SERVICE RECIPIENT</b> Resident/Business	
<b>DESCRIPTION OF SERVICE</b>  Review, inspection, research and documentation of a code enforcement issue requiring an inspection. Fee charged at 2nd inspection and covers the cost of the first two inspections.			
<b>CURRENT FEE STRUCTURE</b>  \$200 per reinspection			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$200.00</b>	<b>TOTAL REVENUE:</b>	<b>\$62,400</b>
<b>UNIT COST:</b>	<b>\$228.81</b>	<b>TOTAL COST:</b>	<b>\$71,389</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(28.81)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(8,989)</b>
<b>TOTAL UNITS:</b>	<b>312</b>	<b>PCT. COST RECOVERY:</b>	<b>87.41%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$225 per reinspection			

**CITY OF ANTIOCH  
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<b>SERVICE</b> <b>CODE ENFORCEMENT REINSPECTION</b>					<b>REFERENCE NO.</b> <b>S-030</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>312</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
CD CODE ENFORCE	ADMIN ANALYST III		0.08	\$13.98	312	\$4,362	
CD CODE ENFORCE	CODE ENFORCEMENT OFCR		1.25	\$159.18	312	\$49,664	
CD CODE ENFORCE	ENG TECH ASSOC/ASST		0.25	\$31.30	312	\$9,766	
CD CODE ENFORCE	PART-TIME STAFF		0.50	\$24.35	312	\$7,597	
		<b>TYPE SUBTOTAL</b>	<b>2.08</b>	<b>\$228.81</b>		<b>\$71,389</b>	
<b>TOTALS</b>			<b>2.08</b>	<b>\$228.81</b>		<b>\$71,389</b>	

**CITY OF ANTIOCH  
REVENUE AND COST SUMMARY WORKSHEET  
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<b>SERVICE</b> SPECIAL ASSESSMENT LIEN RELEASE		<b>REFERENCE NO.</b> S-031
<b>PRIMARY DEPARTMENT</b> CODE ENFORCEMENT	<b>UNIT OF SERVICE</b> RELEASE	<b>SERVICE RECIPIENT</b> Resident/Business
<b>DESCRIPTION OF SERVICE</b>  Processing the release of a code enforcement special assessment lien.		
<b>CURRENT FEE STRUCTURE</b>  \$100 per release (includes County fees)		
<b><u>REVENUE AND COST COMPARISON</u></b>		
<b>UNIT REVENUE:</b>	<b>\$25.00</b>	<b>TOTAL REVENUE:</b>
<b>UNIT COST:</b>	<b>\$135.00</b>	<b>TOTAL COST:</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(110.00)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>
		<b>18.52%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$135 per release plus additional fees from other agencies		

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<b>SERVICE</b> <b>SPECIAL ASSESSMENT LIEN RELEASE</b>					<b>REFERENCE NO.</b> <b>S-031</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
CD CODE ENFORCE	ADMIN ANALYST III		0.08	\$13.98	1	\$14	
CD CODE ENFORCE	CODE ENFORCEMENT MGR		0.25	\$40.87	1	\$41	
CD CODE ENFORCE	ENG TECH ASSOC/ASST		0.25	\$31.30	1	\$31	
CD CODE ENFORCE	PART-TIME STAFF		1.00	\$48.70	1	\$49	
		<b>TYPE SUBTOTAL</b>	<b>1.58</b>	<b>\$134.85</b>		<b>\$135</b>	
<b>TOTALS</b>			<b>1.58</b>	<b>\$135.00</b>		<b>\$135</b>	

**CITY OF ANTIOCH  
REVENUE AND COST SUMMARY WORKSHEET  
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<b>SERVICE</b> <b>IMPOUNDED VEHICLE RELEASE</b>		<b>REFERENCE NO.</b> <b>S-032</b>
<b>PRIMARY DEPARTMENT</b> POLICE	<b>UNIT OF SERVICE</b> VEHICLE	<b>SERVICE RECIPIENT</b> Resident/Non-Resident
<b>DESCRIPTION OF SERVICE</b>  Towing and release of an impounded vehicle		
<b>CURRENT FEE STRUCTURE</b>  DUI/Suspended License/30 Day Tows - \$150 per vehicle Other - \$121 per vehicle		
<b><u>REVENUE AND COST COMPARISON</u></b>		
<b>UNIT REVENUE:</b>	<b>\$121.00</b>	<b>TOTAL REVENUE:</b>
<b>UNIT COST:</b>	<b>\$191.31</b>	<b>TOTAL COST:</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(70.31)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>
<b>TOTAL UNITS:</b>	<b>1,915</b>	<b>PCT. COST RECOVERY:</b>
		<b>63.25%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$190 per vehicle		

**CITY OF ANTIOCH  
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<b>SERVICE</b> <b>IMPOUNDED VEHICLE RELEASE</b>				<b>REFERENCE NO.</b> <b>S-032</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>1,915</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
PD ADMINISTRATION	PD RECORDS TECHNICIAN		0.25	\$20.34	1,915	\$38,951
PD COMM POLICING	POLICE OFFICER		0.75	\$118.11	1,915	\$226,181
PD COMM POLICING	POLICE SERGEANT		0.25	\$52.86	1,915	\$101,227
		<b>TYPE SUBTOTAL</b>	<b>1.25</b>	<b>\$191.31</b>		<b>\$366,359</b>
<b>TOTALS</b>			<b>1.25</b>	<b>\$191.31</b>		<b>\$366,359</b>

**CITY OF ANTIOCH  
REVENUE AND COST SUMMARY WORKSHEET  
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<b>SERVICE</b> <b>VEHICLE REPOSSESSION NOTICE</b>		<b>REFERENCE NO.</b> <b>S-033</b>	
<b>PRIMARY DEPARTMENT</b> POLICE	<b>UNIT OF SERVICE</b> VEHICLE	<b>SERVICE RECIPIENT</b> Business	
<b>DESCRIPTION OF SERVICE</b>  Receiving notification of the repossession of a vehicle by the title holder.			
<b>CURRENT FEE STRUCTURE</b>  \$18 per vehicle			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$18.00</b>	<b>TOTAL REVENUE:</b>	<b>\$702</b>
<b>UNIT COST:</b>	<b>\$34.44</b>	<b>TOTAL COST:</b>	<b>\$1,343</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(16.44)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(641)</b>
<b>TOTAL UNITS:</b>	<b>39</b>	<b>PCT. COST RECOVERY:</b>	<b>52.27%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 45%</b>  \$15 per vehicle  This fee is set by State law.			

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<b>SERVICE</b> <b>VEHICLE REPOSSESSION NOTICE</b>				<b>REFERENCE NO.</b> <b>S-033</b>			
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>39</b>			
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PD ADMINISTRATION	PD RECORDS TECHNICIAN		0.08	\$6.51	39	\$254	
PD COMMUNICATIONS	PD DISPATCHER		0.25	\$27.92	39	\$1,089	
		<b>TYPE SUBTOTAL</b>	<b>0.33</b>	<b>\$34.43</b>		<b>\$1,343</b>	
<b>TOTALS</b>			<b>0.33</b>	<b>\$34.44</b>		<b>\$1,343</b>	



**CITY OF ANTIOCH  
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<b>SERVICE</b> <b>CLEARANCE LETTER</b>		<b>REFERENCE NO.</b> <b>S-034</b>	
<b>PRIMARY DEPARTMENT</b> POLICE	<b>UNIT OF SERVICE</b> LETTER	<b>SERVICE RECIPIENT</b> Resident/Non-Resident	
<b>DESCRIPTION OF SERVICE</b>  Processing a request for a local criminal history clearance letter. This is more formal and detailed than a Local Criminal History.			
<b>CURRENT FEE STRUCTURE</b>  \$40 per letter			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$40.00</b>	<b>TOTAL REVENUE:</b>	<b>\$5,240</b>
<b>UNIT COST:</b>	<b>\$76.55</b>	<b>TOTAL COST:</b>	<b>\$10,028</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(36.55)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(4,788)</b>
<b>TOTAL UNITS:</b>	<b>131</b>	<b>PCT. COST RECOVERY:</b>	<b>52.25%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$75 per letter			

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<b>SERVICE</b> <b>CLEARANCE LETTER</b>					<b>REFERENCE NO.</b> <b>S-034</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>131</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PD ADMINISTRATION	PD RECORDS SUPERVISOR		0.50	\$76.55	131	\$10,028	
		TYPE SUBTOTAL	0.50	\$76.55		\$10,028	
<b>TOTALS</b>			<b>0.50</b>	<b>\$76.55</b>		<b>\$10,028</b>	

**CITY OF ANTIOCH  
REVENUE AND COST SUMMARY WORKSHEET  
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<b>SERVICE</b> <b>LOCAL CRIMINAL HISTORY</b>		<b>REFERENCE NO.</b> <b>S-035</b>	
<b>PRIMARY DEPARTMENT</b> POLICE	<b>UNIT OF SERVICE</b> REQUEST	<b>SERVICE RECIPIENT</b> Resident/Non-Resident	
<b>DESCRIPTION OF SERVICE</b>  Processing a request for the local criminal history of an individual.			
<b>CURRENT FEE STRUCTURE</b>  \$35 per request			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$0.27</b>	<b>TOTAL REVENUE:</b>	<b>\$35</b>
<b>UNIT COST:</b>	<b>\$38.27</b>	<b>TOTAL COST:</b>	<b>\$5,013</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(38.00)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(4,978)</b>
<b>TOTAL UNITS:</b>	<b>131</b>	<b>PCT. COST RECOVERY:</b>	<b>0.70%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$40 per request			

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COST DETAIL WORKSHEET  
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<b>SERVICE</b> <b>LOCAL CRIMINAL HISTORY</b>					<b>REFERENCE NO.</b> <b>S-035</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>131</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PD ADMINISTRATION	PD RECORDS SUPERVISOR		0.25	\$38.27	131	\$5,013	
		<b>TYPE SUBTOTAL</b>	<b>0.25</b>	<b>\$38.27</b>		<b>\$5,013</b>	
<b>TOTALS</b>			<b>0.25</b>	<b>\$38.27</b>		<b>\$5,013</b>	

**CITY OF ANTIOCH  
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<b>SERVICE</b> <b>DUI COLLISION RESPONSE</b>		<b>REFERENCE NO.</b> <b>S-036</b>	
<b>PRIMARY DEPARTMENT</b> POLICE	<b>UNIT OF SERVICE</b> RESPONSE	<b>SERVICE RECIPIENT</b> Resident/Non-Resident	
<b>DESCRIPTION OF SERVICE</b>  Emergency response to a collision involving a driver under the influence.			
<b>CURRENT FEE STRUCTURE</b>  Direct costs of responding to the incident, not to exceed \$12,000.			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$382.50</b>	<b>TOTAL REVENUE:</b>	<b>\$76,500</b>
<b>UNIT COST:</b>	<b>\$1,024.45</b>	<b>TOTAL COST:</b>	<b>\$204,890</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(641.95)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(128,390)</b>
<b>TOTAL UNITS:</b>	<b>200</b>	<b>PCT. COST RECOVERY:</b>	<b>37.34%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>			
Direct costs of responding to the incident, not to exceed \$12,000.			
This fee is limited by State law.			

**CITY OF ANTIOCH  
COST DETAIL WORKSHEET  
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<b>SERVICE</b> <b>DUI COLLISION RESPONSE</b>					<b>REFERENCE NO.</b> <b>S-036</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>200</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PD COMM POLICING	POLICE LIEUTENANT		0.25	\$67.60	200	\$13,520	
PD COMM POLICING	POLICE OFFICER	1.5 Hrs X 3	4.50	\$708.58	200	\$141,716	
PD COMM POLICING	POLICE SERGEANT		1.00	\$211.42	200	\$42,284	
PD COMMUNICATIONS	PD DISPATCHER		0.33	\$36.85	200	\$7,370	
		<b>TYPE SUBTOTAL</b>	<b>6.08</b>	<b>\$1,024.45</b>		<b>\$204,890</b>	
		<b>TOTALS</b>	<b>6.08</b>	<b>\$1,024.45</b>		<b>\$204,890</b>	

**CITY OF ANTIOCH  
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<b>SERVICE</b> <b>DUI ARREST PROCESSING</b>		<b>REFERENCE NO.</b> <b>S-037</b>	
<b>PRIMARY DEPARTMENT</b> POLICE	<b>UNIT OF SERVICE</b> RESPONSE	<b>SERVICE RECIPIENT</b> Resident/Non-Resident	
<b>DESCRIPTION OF SERVICE</b>  Arrest of an individual due to driving under the influence.			
<b>CURRENT FEE STRUCTURE</b>  Direct costs of responding to the incident, not to exceed \$12,000.			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$127.50</b>	<b>TOTAL REVENUE:</b>	<b>\$25,500</b>
<b>UNIT COST:</b>	<b>\$415.03</b>	<b>TOTAL COST:</b>	<b>\$83,006</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(287.53)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(57,506)</b>
<b>TOTAL UNITS:</b>	<b>200</b>	<b>PCT. COST RECOVERY:</b>	<b>30.72%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$415 per arrest			

**CITY OF ANTIOCH  
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<b>SERVICE</b> <b>DUI ARREST PROCESSING</b>					<b>REFERENCE NO.</b> <b>S-037</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>200</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PD COMM POLICING	COMMUNITY SVS OFFICER		0.75	\$60.73	200	\$12,146	
PD COMM POLICING	POLICE OFFICER	Backup	0.75	\$118.09	200	\$23,618	
PD COMM POLICING	POLICE OFFICER	1st Responder	1.50	\$236.21	200	\$47,242	
		<b>TYPE SUBTOTAL</b>	<b>3.00</b>	<b>\$415.03</b>		<b>\$83,006</b>	
<b>TOTALS</b>			<b>3.00</b>	<b>\$415.03</b>		<b>\$83,006</b>	



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<b>SERVICE</b> <b>POLICE FALSE ALARM RESPONSE</b>		<b>REFERENCE NO.</b> <b>S-038</b>
<b>PRIMARY DEPARTMENT</b> POLICE	<b>UNIT OF SERVICE</b> RESPONSE	<b>SERVICE RECIPIENT</b> Resident/Business
<b>DESCRIPTION OF SERVICE</b>  Response to a burglary alarm where it is ultimately determined that the alarm was set due to alarm malfunction or misuse.		
<b>CURRENT FEE STRUCTURE</b>  First two responses in a calendar year - No Charge Each subsequent response - \$150		
<b><u>REVENUE AND COST COMPARISON</u></b>		
<b>UNIT REVENUE:</b>	<b>\$60.48</b>	<b>TOTAL REVENUE:</b> <b>\$30,000</b>
<b>UNIT COST:</b>	<b>\$202.67</b>	<b>TOTAL COST:</b> <b>\$100,524</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(142.19)</b>	<b>TOTAL PROFIT (SUBSIDY):</b> <b>\$(70,524)</b>
<b>TOTAL UNITS:</b>	<b>496</b>	<b>PCT. COST RECOVERY:</b> <b>29.84%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  First two responses in a calendar year - No Charge Each subsequent response - \$205		

**CITY OF ANTIOCH  
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<b>SERVICE</b> <b>POLICE FALSE ALARM RESPONSE</b>					<b>REFERENCE NO.</b> <b>S-038</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>496</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PD ADMINISTRATION	ADMIN ANALYST II	Billing 8 Hr/Mo	0.19	\$26.22	496	\$13,005	
PD COMM POLICING	POLICE OFFICER	30 Min X 2	1.00	\$157.47	496	\$78,105	
PD COMMUNICATIONS	PD DISPATCHER		0.17	\$18.98	496	\$9,414	
		<b>TYPE SUBTOTAL</b>	<b>1.36</b>	<b>\$202.67</b>		<b>\$100,524</b>	
<b>TOTALS</b>			<b>1.36</b>	<b>\$202.67</b>		<b>\$100,524</b>	

**CITY OF ANTIOCH  
REVENUE AND COST SUMMARY WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>POLICE ALARM REGISTRATION</b>		<b>REFERENCE NO.</b> <b>S-039</b>	
<b>PRIMARY DEPARTMENT</b> POLICE	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b> Resident/Business	
<b>DESCRIPTION OF SERVICE</b>  Processing the contact information for a burglary alarm within the City.			
<b>CURRENT FEE STRUCTURE</b>  \$45 per permit			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$45.00</b>	<b>TOTAL REVENUE:</b>	<b>\$30,150</b>
<b>UNIT COST:</b>	<b>\$28.34</b>	<b>TOTAL COST:</b>	<b>\$18,988</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$16.66</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$11,162</b>
<b>TOTAL UNITS:</b>	<b>670</b>	<b>PCT. COST RECOVERY:</b>	<b>158.78%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$30 per permit			

**CITY OF ANTIOCH  
COST DETAIL WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>POLICE ALARM REGISTRATION</b>					<b>REFERENCE NO.</b> <b>S-039</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>670</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
FIN ACCOUNTING	ACCOUNTANT I		0.08	\$8.00	670	\$5,360	
PD ADMINISTRATION	PD RECORDS TECHNICIAN		0.25	\$20.34	670	\$13,628	
		<b>TYPE SUBTOTAL</b>	<b>0.33</b>	<b>\$28.34</b>		<b>\$18,988</b>	
<b>TOTALS</b>			<b>0.33</b>	<b>\$28.34</b>		<b>\$18,988</b>	

**CITY OF ANTIOCH  
REVENUE AND COST SUMMARY WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>PUBLIC DISTURBANCE RESPONSE</b>		<b>REFERENCE NO.</b> <b>S-040</b>
<b>PRIMARY DEPARTMENT</b> POLICE	<b>UNIT OF SERVICE</b> RESPONSE	<b>SERVICE RECIPIENT</b> Resident/Business
<b>DESCRIPTION OF SERVICE</b>  Response to a public disturbance after an initial warning.		
<b>CURRENT FEE STRUCTURE</b>  Cost of Personnel and Equipment up to \$1,000		
<b><u>REVENUE AND COST COMPARISON</u></b>		
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>
<b>UNIT COST:</b>	<b>\$819.00</b>	<b>TOTAL COST:</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(819.00)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>
		<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  Charge the fully allocated hourly rates for all personnel involved plus any outside costs.		

**CITY OF ANTIOCH  
COST DETAIL WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>PUBLIC DISTURBANCE RESPONSE</b>					<b>REFERENCE NO.</b> <b>S-040</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PD COMM POLICING	POLICE OFFICER	1st - 30Min X 2	1.00	\$157.47	1	\$157	
PD COMMUNICATIONS	PD DISPATCHER	1st	0.18	\$20.10	1	\$20	
<b>TYPE SUBTOTAL</b>			<b>1.18</b>	<b>\$177.57</b>		<b>\$178</b>	
PD COMM POLICING	POLICE OFFICER	2nd - 45Min X 3	2.21	\$348.01	1	\$348	
PD COMM POLICING	POLICE SERGEANT	2nd	0.75	\$158.57	1	\$159	
PD COMMUNICATIONS	PD DISPATCHER	2nd	0.18	\$20.10	1	\$20	
<b>TYPE SUBTOTAL</b>			<b>3.14</b>	<b>\$526.68</b>		<b>\$527</b>	
PD COMM POLICING	POLICE LIEUTENANT	2nd Bill	0.25	\$67.60	1	\$68	
PD COMM POLICING	POLICE OFFICER	2nd Bill	0.30	\$47.24	1	\$47	
<b>TYPE SUBTOTAL</b>			<b>0.55</b>	<b>\$114.84</b>		<b>\$115</b>	
<b>TOTALS</b>			<b>4.87</b>	<b>\$819.00</b>		<b>\$819</b>	

**CITY OF ANTIOCH  
REVENUE AND COST SUMMARY WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>MISDEMEANOR BOOKING</b>		<b>REFERENCE NO.</b> <b>S-041</b>	
<b>PRIMARY DEPARTMENT</b> POLICE	<b>UNIT OF SERVICE</b> BOOKING	<b>SERVICE RECIPIENT</b> Resident/Non-Resident	
<b>DESCRIPTION OF SERVICE</b>  Booking of an individual who has received a misdemeanor citation.			
<b>CURRENT FEE STRUCTURE</b>  None			
<b>REVENUE AND COST COMPARISON</b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$77.34</b>	<b>TOTAL COST:</b>	<b>\$3,867</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(77.34)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(3,867)</b>
<b>TOTAL UNITS:</b>	<b>50</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$75 per booking			

**CITY OF ANTIOCH  
COST DETAIL WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>MISDEMEANOR BOOKING</b>					<b>REFERENCE NO.</b> <b>S-041</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>50</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PD PRISONER CUSTOD'	COMMUNITY SVS OFFICER		0.75	\$77.33	50	\$3,867	
		<b>TYPE SUBTOTAL</b>	<b>0.75</b>	<b>\$77.33</b>		<b>\$3,867</b>	
<b>TOTALS</b>			<b>0.75</b>	<b>\$77.34</b>		<b>\$3,867</b>	



**CITY OF ANTIOCH  
REVENUE AND COST SUMMARY WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>VIN VERIFICATION</b>		<b>REFERENCE NO.</b> <b>S-042</b>	
<b>PRIMARY DEPARTMENT</b> POLICE	<b>UNIT OF SERVICE</b> VEHICLE	<b>SERVICE RECIPIENT</b> Resident/Non-Resident	
<b>DESCRIPTION OF SERVICE</b>  Verification of the vehicle identification number of a vehicle on request.			
<b>CURRENT FEE STRUCTURE</b>  \$29 per vehicle			
<b>REVENUE AND COST COMPARISON</b>			
<b>UNIT REVENUE:</b>	<b>\$29.00</b>	<b>TOTAL REVENUE:</b>	<b>\$29</b>
<b>UNIT COST:</b>	<b>\$31.00</b>	<b>TOTAL COST:</b>	<b>\$31</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(2.00)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(2)</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>93.55%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$30 per vehicle			

**CITY OF ANTIOCH  
COST DETAIL WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>VIN VERIFICATION</b>				<b>REFERENCE NO.</b> <b>S-042</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
PD COMM POLICING	POLICE OFFICER	15 Min	0.20	\$31.49	1	\$31
		<b>TYPE SUBTOTAL</b>	<b>0.20</b>	<b>\$31.49</b>		<b>\$31</b>
<b>TOTALS</b>			<b>0.20</b>	<b>\$31.00</b>		<b>\$31</b>

**CITY OF ANTIOCH  
REVENUE AND COST SUMMARY WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>ACCIDENT INVESTIGATION REPORT COPY</b>		<b>REFERENCE NO.</b> <b>S-043</b>
<b>PRIMARY DEPARTMENT</b> POLICE	<b>UNIT OF SERVICE</b> REPORT	<b>SERVICE RECIPIENT</b> Resident/Non-Resident
<b>DESCRIPTION OF SERVICE</b>  Providing a copy of an accident investigation report when requested.		
<b>CURRENT FEE STRUCTURE</b>  \$26 per copy		
<b><u>REVENUE AND COST COMPARISON</u></b>		
<b>UNIT REVENUE:</b>	<b>\$26.00</b>	<b>TOTAL REVENUE:</b>
<b>UNIT COST:</b>	<b>\$26.84</b>	<b>TOTAL COST:</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(0.84)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>
<b>TOTAL UNITS:</b>	<b>2,968</b>	<b>PCT. COST RECOVERY:</b>
		<b>96.87%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$27 per report for those reports that are not covered by the Public Records Act		

**CITY OF ANTIOCH  
COST DETAIL WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>ACCIDENT INVESTIGATION REPORT COPY</b>					<b>REFERENCE NO.</b> <b>S-043</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>2,968</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PD ADMINISTRATION	PD RECORDS TECHNICIAN		0.33	\$26.84	2,968	\$79,661	
		<b>TYPE SUBTOTAL</b>	<b>0.33</b>	<b>\$26.84</b>		<b>\$79,661</b>	
<b>TOTALS</b>			<b>0.33</b>	<b>\$26.84</b>		<b>\$79,661</b>	

**CITY OF ANTIOCH  
REVENUE AND COST SUMMARY WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>POLICE REPORT COPY</b>		<b>REFERENCE NO.</b> <b>S-044</b>	
<b>PRIMARY DEPARTMENT</b> POLICE	<b>UNIT OF SERVICE</b> REPORT	<b>SERVICE RECIPIENT</b> Resident/Non-Resident	
<b>DESCRIPTION OF SERVICE</b>  Providing a copy of a police Report on request.			
<b>CURRENT FEE STRUCTURE</b>  Victim of Domestic Violence - No Charge Other - \$5 per copy  Audio Copy - \$46 Photo Print - \$46 Video Tape/DVD-CD - \$72			
<b>REVENUE AND COST COMPARISON</b>			
<b>UNIT REVENUE:</b>	<b>\$5.00</b>	<b>TOTAL REVENUE:</b>	<b>\$12,985</b>
<b>UNIT COST:</b>	<b>\$20.34</b>	<b>TOTAL COST:</b>	<b>\$52,823</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(15.34)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(39,838)</b>
<b>TOTAL UNITS:</b>	<b>2,597</b>	<b>PCT. COST RECOVERY:</b>	<b>24.58%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  Victim of Domestic Violence - No Charge Printed Copy - \$0.20 per page Electronic File Copy - \$10 per device			

**CITY OF ANTIOCH  
COST DETAIL WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>POLICE REPORT COPY</b>					<b>REFERENCE NO.</b> <b>S-044</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>2,597</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PD ADMINISTRATION	PD RECORDS TECHNICIAN		0.25	\$20.34	2,597	\$52,823	
		<b>TYPE SUBTOTAL</b>	<b>0.25</b>	<b>\$20.34</b>		<b>\$52,823</b>	
<b>TOTALS</b>			<b>0.25</b>	<b>\$20.34</b>		<b>\$52,823</b>	

**CITY OF ANTIOCH  
REVENUE AND COST SUMMARY WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>POLICE DISPATCH EVENT SCREEN</b>		<b>REFERENCE NO.</b> <b>S-045</b>	
<b>PRIMARY DEPARTMENT</b> POLICE	<b>UNIT OF SERVICE</b> EVENT	<b>SERVICE RECIPIENT</b> Resident/Non-Resident	
<b>DESCRIPTION OF SERVICE</b>  Providing a copy of an Police dispatch event screen on request.			
<b>CURRENT FEE STRUCTURE</b>  \$2 per event			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$2.00</b>	<b>TOTAL REVENUE:</b>	<b>\$3,710</b>
<b>UNIT COST:</b>	<b>\$13.83</b>	<b>TOTAL COST:</b>	<b>\$25,655</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(11.83)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(21,945)</b>
<b>TOTAL UNITS:</b>	<b>1,855</b>	<b>PCT. COST RECOVERY:</b>	<b>14.46%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$14 per event			

**CITY OF ANTIOCH  
COST DETAIL WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>POLICE DISPATCH EVENT SCREEN</b>					<b>REFERENCE NO.</b> <b>S-045</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1,855</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PD ADMINISTRATION	PD RECORDS TECHNICIAN		0.17	\$13.83	1,855	\$25,655	
		<b>TYPE SUBTOTAL</b>	<b>0.17</b>	<b>\$13.83</b>		<b>\$25,655</b>	
<b>TOTALS</b>			<b>0.17</b>	<b>\$13.83</b>		<b>\$25,655</b>	



**CITY OF ANTIOCH  
REVENUE AND COST SUMMARY WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>CONCEALED WEAPONS PERMIT</b>		<b>REFERENCE NO.</b> <b>S-046</b>	
<b>PRIMARY DEPARTMENT</b> POLICE	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b> Resident	
<b>DESCRIPTION OF SERVICE</b>  Processing a request to be able to carry a concealed waepon with in the City.			
<b>CURRENT FEE STRUCTURE</b>  Not to exceed \$100			
<b>REVENUE AND COST COMPARISON</b>			
<b>UNIT REVENUE:</b>	<b>\$100.00</b>	<b>TOTAL REVENUE:</b>	<b>\$100</b>
<b>UNIT COST:</b>	<b>\$399.00</b>	<b>TOTAL COST:</b>	<b>\$399</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<u><b>\$(299.00)</b></u>	<b>TOTAL PROFIT (SUBSIDY):</b>	<u><b>\$(299)</b></u>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>25.06%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 25%</b>			
<p>These fees are set by State Penal Code Sections 12050-12054:</p> <p>New Permit - \$100 (\$20 paid at time of application with remaining amount paid upon issuing of permit)  Renewal Permit - \$25  Amended Permit - \$10</p> <p>Psychological testing costs are added to the above fees up to \$150</p>			

**CITY OF ANTIOCH  
COST DETAIL WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>CONCEALED WEAPONS PERMIT</b>					<b>REFERENCE NO.</b> <b>S-046</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PD ADMINISTRATION	POLICE CHIEF		0.50	\$212.08	1	\$212	
PD COMM POLICING	POLICE CORPORAL		1.00	\$187.03	1	\$187	
		<b>TYPE SUBTOTAL</b>	<b>1.50</b>	<b>\$399.11</b>		<b>\$399</b>	
<b>TOTALS</b>			<b>1.50</b>	<b>\$399.00</b>		<b>\$399</b>	

**CITY OF ANTIOCH  
REVENUE AND COST SUMMARY WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>SUBPEONA PROCESSING</b>		<b>REFERENCE NO.</b> <b>S-047</b>	
<b>PRIMARY DEPARTMENT</b> POLICE	<b>UNIT OF SERVICE</b> REQUEST	<b>SERVICE RECIPIENT</b> Resident/Non-Resident	
<b>DESCRIPTION OF SERVICE</b>  Processing subpoena issued by a court for records or testimony.			
<b>CURRENT FEE STRUCTURE</b>  \$275 deposit with actual costs per Government Code section 68096.1			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$150.00</b>	<b>TOTAL REVENUE:</b>	<b>\$150</b>
<b>UNIT COST:</b>	<b>\$153.00</b>	<b>TOTAL COST:</b>	<b>\$153</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(3.00)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(3)</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>98.04%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$275 deposit with actual costs per Government Code section 68096.1			

**CITY OF ANTIOCH  
COST DETAIL WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>SUBPEONA PROCESSING</b>					<b>REFERENCE NO.</b> <b>S-047</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PD ADMINISTRATION	PD RECORDS SUPERVISOR		1.00	\$153.09	1	\$153	
		<b>TYPE SUBTOTAL</b>	<b>1.00</b>	<b>\$153.09</b>		<b>\$153</b>	
<b>TOTALS</b>			<b>1.00</b>	<b>\$153.00</b>		<b>\$153</b>	

**CITY OF ANTIOCH  
REVENUE AND COST SUMMARY WORKSHEET  
2017-2018**

<b>SERVICE</b> ABC DAILY LICENSE		<b>REFERENCE NO.</b> S-048	
<b>PRIMARY DEPARTMENT</b> POLICE	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b> Comm. Group/Business	
<b>DESCRIPTION OF SERVICE</b>  Review of a request to serve alcohol at a one-time event.			
<b>CURRENT FEE STRUCTURE</b>  \$24 per application			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	\$24.00	<b>TOTAL REVENUE:</b>	\$6,000
<b>UNIT COST:</b>	\$33.85	<b>TOTAL COST:</b>	\$8,463
<b>UNIT PROFIT (SUBSIDY):</b>	\$(9.85)	<b>TOTAL PROFIT (SUBSIDY):</b>	\$(2,463)
<b>TOTAL UNITS:</b>	250	<b>PCT. COST RECOVERY:</b>	70.90%
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$35 per application			

**CITY OF ANTIOCH  
COST DETAIL WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>ABC DAILY LICENSE</b>					<b>REFERENCE NO.</b> <b>S-048</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>250</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PD ADMINISTRATION	ADMIN ANALYST II		0.25	\$33.85	250	\$8,463	
		TYPE SUBTOTAL	0.25	\$33.85		\$8,463	
<b>TOTALS</b>			<b>0.25</b>	<b>\$33.85</b>		<b>\$8,463</b>	

**CITY OF ANTIOCH  
REVENUE AND COST SUMMARY WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>CARD ROOM PERMIT (NEW OWNER)</b>		<b>REFERENCE NO.</b> <b>S-049</b>
<b>PRIMARY DEPARTMENT</b> POLICE	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b> Business
<b>DESCRIPTION OF SERVICE</b>  Review of a request to open a new card room business within the City for compliance with City codes and standards.		
<b>CURRENT FEE STRUCTURE</b>  \$2,724 per application plus \$50 DOJ fee		
<b><u>REVENUE AND COST COMPARISON</u></b>		
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b> <b>\$0</b>
<b>UNIT COST:</b>	<b>\$0.00</b>	<b>TOTAL COST:</b> <b>\$0</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$0.00</b>	<b>TOTAL PROFIT (SUBSIDY):</b> <b>\$0</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b> <b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$3,000 deposit with charges at the fully allocated hourly rate for all personnel involved plus any outside costs.		

**CITY OF ANTIOCH  
COST DETAIL WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>CARD ROOM PERMIT (NEW OWNER)</b>					<b>REFERENCE NO.</b> <b>S-049</b>	
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>	
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
PD INVESTIGATIONS	POLICE LIEUTENANT	Time & Materials	0.00	\$0.00	1	\$0
<b>TYPE SUBTOTAL</b>			<b>0.00</b>	<b>\$0.00</b>		<b>\$0</b>
<b>TOTALS</b>			<b>0.00</b>	<b>\$0.00</b>		<b>\$0</b>



**CITY OF ANTIOCH  
REVENUE AND COST SUMMARY WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>CARD ROOM PERMIT (RENEWAL)</b>		<b>REFERENCE NO.</b> <b>S-050</b>	
<b>PRIMARY DEPARTMENT</b> POLICE	<b>UNIT OF SERVICE</b> BUSINESS	<b>SERVICE RECIPIENT</b> Business	
<b>DESCRIPTION OF SERVICE</b> Annual review of existing card room businesses within the City for compliance with City codes and standards.			
<b>CURRENT FEE STRUCTURE</b> \$317 per table per year Fee is not currently charged			
<b>REVENUE AND COST COMPARISON</b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$739.00</b>	<b>TOTAL COST:</b>	<b>\$739</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<u><b>\$(739.00)</b></u>	<b>TOTAL PROFIT (SUBSIDY):</b>	<u><b>\$(739)</b></u>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b> \$740 per business regulatory fee			

**CITY OF ANTIOCH  
COST DETAIL WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>CARD ROOM PERMIT (RENEWAL)</b>					<b>REFERENCE NO.</b> <b>S-050</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PD COMM POLICING	POLICE OFFICER	1 Hr X 2 Trips	2.01	\$316.51	1	\$317	
PD COMM POLICING	POLICE SERGEANT	1 Hr X 2 Trips	2.00	\$422.84	1	\$423	
<b>TYPE SUBTOTAL</b>			<b>4.01</b>	<b>\$739.35</b>		<b>\$739</b>	
<b>TOTALS</b>			<b>4.01</b>	<b>\$739.00</b>		<b>\$739</b>	

**CITY OF ANTIOCH  
REVENUE AND COST SUMMARY WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>LIMO/TAXI BUSINESS PERMIT</b>		<b>REFERENCE NO.</b> <b>S-051</b>	
<b>PRIMARY DEPARTMENT</b> POLICE	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b> Business	
<b>DESCRIPTION OF SERVICE</b>  Annual review of a limosine or taxi business operating within the City for compliance with City codes and standards.			
<b>CURRENT FEE STRUCTURE</b>  Taxi Owner: New - \$570 per application Renewal - \$285 per year			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$570.00</b>	<b>TOTAL REVENUE:</b>	<b>\$570</b>
<b>UNIT COST:</b>	<b>\$293.00</b>	<b>TOTAL COST:</b>	<b>\$293</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<u><b>\$277.00</b></u>	<b>TOTAL PROFIT (SUBSIDY):</b>	<u><b>\$277</b></u>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>194.54%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$295 per year			

**CITY OF ANTIOCH  
COST DETAIL WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>LIMO/TAXI BUSINESS PERMIT</b>					<b>REFERENCE NO.</b> <b>S-051</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PD ADMINISTRATION	POLICE CHIEF		0.25	\$106.04	1	\$106	
PD COMM POLICING	POLICE CORPORAL		1.00	\$187.03	1	\$187	
		<b>TYPE SUBTOTAL</b>	<b>1.25</b>	<b>\$293.07</b>		<b>\$293</b>	
<b>TOTALS</b>			<b>1.25</b>	<b>\$293.00</b>		<b>\$293</b>	

**CITY OF ANTIOCH  
REVENUE AND COST SUMMARY WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>LIMO/TAXI DRIVER PERMIT</b>		<b>REFERENCE NO.</b> <b>S-052</b>	
<b>PRIMARY DEPARTMENT</b> POLICE	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b> Business	
<b>DESCRIPTION OF SERVICE</b>  Annual review of a limosine or taxi driver operating within the City for compliance with City codes and standards.			
<b>CURRENT FEE STRUCTURE</b>  Taxi Driver - \$570 Taxi Vehicle Inspection - \$80  Limo Driver: New - \$570 Renewal - \$277 Vehicle Inspection - \$80			
<b>REVENUE AND COST COMPARISON</b>			
<b>UNIT REVENUE:</b>	<b>\$570.00</b>	<b>TOTAL REVENUE:</b>	<b>\$570</b>
<b>UNIT COST:</b>	<b>\$293.00</b>	<b>TOTAL COST:</b>	<b>\$293</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$277.00</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$277</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>194.54%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$295 per year  Vehicle Inspection - \$80 per vehicle			

**CITY OF ANTIOCH  
COST DETAIL WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>LIMO/TAXI DRIVER PERMIT</b>					<b>REFERENCE NO.</b> <b>S-052</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PD ADMINISTRATION	POLICE CHIEF		0.25	\$106.04	1	\$106	
PD COMM POLICING	POLICE CORPORAL		1.00	\$187.03	1	\$187	
		<b>TYPE SUBTOTAL</b>	<b>1.25</b>	<b>\$293.07</b>		<b>\$293</b>	
<b>TOTALS</b>			<b>1.25</b>	<b>\$293.00</b>		<b>\$293</b>	

**CITY OF ANTIOCH  
REVENUE AND COST SUMMARY WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>PAWN SHOP &amp; 2ND HAND DEALER PERMIT</b>		<b>REFERENCE NO.</b> <b>S-053</b>
<b>PRIMARY DEPARTMENT</b> POLICE	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b> Business
<b>DESCRIPTION OF SERVICE</b>  Review of a request to operate a pawnshop or secondhand dealer business within the City for compliance with City codes and standards.		
<b>CURRENT FEE STRUCTURE</b>  \$956 per application plus \$300 DOJ fee		
<b><u>REVENUE AND COST COMPARISON</u></b>		
<b>UNIT REVENUE:</b>	<b>\$956.00</b>	<b>TOTAL REVENUE:</b> <b>\$956</b>
<b>UNIT COST:</b>	<b>\$293.00</b>	<b>TOTAL COST:</b> <b>\$293</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$663.00</b>	<b>TOTAL PROFIT (SUBSIDY):</b> <b>\$663</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b> <b>326.28%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$295 per application plus DOJ fees		

**CITY OF ANTIOCH  
COST DETAIL WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>PAWN SHOP &amp; 2ND HAND DEALER PERMIT</b>					<b>REFERENCE NO.</b> <b>S-053</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PD ADMINISTRATION	POLICE CHIEF		0.25	\$106.04	1	\$106	
PD COMM POLICING	POLICE CORPORAL		1.00	\$187.03	1	\$187	
		<b>TYPE SUBTOTAL</b>	<b>1.25</b>	<b>\$293.07</b>		<b>\$293</b>	
<b>TOTALS</b>			<b>1.25</b>	<b>\$293.00</b>		<b>\$293</b>	



**CITY OF ANTIOCH  
REVENUE AND COST SUMMARY WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>ADULT BUSINESS PERMIT</b>		<b>REFERENCE NO.</b> <b>S-054</b>	
<b>PRIMARY DEPARTMENT</b> POLICE	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b> Business	
<b>DESCRIPTION OF SERVICE</b>  Review of a request to operate an adult business within the City.			
<b>CURRENT FEE STRUCTURE</b>  None			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$0.00</b>	<b>TOTAL COST:</b>	<b>\$0</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$0.00</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$0</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>			
Deposit determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.			

**CITY OF ANTIOCH  
COST DETAIL WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>ADULT BUSINESS PERMIT</b>					<b>REFERENCE NO.</b> <b>S-054</b>	
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>	
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
PD INVESTIGATIONS	POLICE LIEUTENANT	Time & Materials	0.00	\$0.00	1	\$0
<b>TYPE SUBTOTAL</b>			<b>0.00</b>	<b>\$0.00</b>		<b>\$0</b>
<b>TOTALS</b>			<b>0.00</b>	<b>\$0.00</b>		<b>\$0</b>

**CITY OF ANTIOCH  
REVENUE AND COST SUMMARY WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>BLOCK PARTY PERMIT</b>		<b>REFERENCE NO.</b> <b>S-055</b>	
<b>PRIMARY DEPARTMENT</b> POLICE	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b> Resident	
<b>DESCRIPTION OF SERVICE</b>  Review of a request to close a City street for a neighborhood block party.			
<b>CURRENT FEE STRUCTURE</b>  Deposit for barricades			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$179.00</b>	<b>TOTAL COST:</b>	<b>\$179</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<u><b>\$(179.00)</b></u>	<b>TOTAL PROFIT (SUBSIDY):</b>	<u><b>\$(179)</b></u>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$180 per application plus deposit for barricades			

**CITY OF ANTIOCH  
COST DETAIL WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>BLOCK PARTY PERMIT</b>					<b>REFERENCE NO.</b> <b>S-055</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PW ENGINEERING	ASST CITY ENGINEER II		0.17	\$43.73	1	\$44	
PD COMM POLICING	POLICE LIEUTENANT		0.50	\$135.20	1	\$135	
		<b>TYPE SUBTOTAL</b>	<b>0.67</b>	<b>\$178.93</b>		<b>\$179</b>	
<b>TOTALS</b>			<b>0.67</b>	<b>\$179.00</b>		<b>\$179</b>	

**CITY OF ANTIOCH  
REVENUE AND COST SUMMARY WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>SPECIAL EVENT PERMIT</b>		<b>REFERENCE NO.</b> <b>S-056</b>
<b>PRIMARY DEPARTMENT</b> POLICE	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b> Comm. Group/Business
<b>DESCRIPTION OF SERVICE</b>  Review of a private special event or party on private property for compliance with City codes and standards.		
<b>CURRENT FEE STRUCTURE</b>  \$100 per application		
<b><u>REVENUE AND COST COMPARISON</u></b>		
<b>UNIT REVENUE:</b>	<b>\$100.00</b>	<b>TOTAL REVENUE:</b> <b>\$100</b>
<b>UNIT COST:</b>	<b>\$135.00</b>	<b>TOTAL COST:</b> <b>\$135</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(35.00)</b>	<b>TOTAL PROFIT (SUBSIDY):</b> <b>\$(35)</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b> <b>74.07%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$135 per application		

**CITY OF ANTIOCH  
COST DETAIL WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>SPECIAL EVENT PERMIT</b>					<b>REFERENCE NO.</b> <b>S-056</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PD COMM POLICING	POLICE LIEUTENANT		0.50	\$135.20	1	\$135	
		<b>TYPE SUBTOTAL</b>	<b>0.50</b>	<b>\$135.20</b>		<b>\$135</b>	
<b>TOTALS</b>			<b>0.50</b>	<b>\$135.00</b>		<b>\$135</b>	

**CITY OF ANTIOCH  
REVENUE AND COST SUMMARY WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>PARADE &amp; ASSEMBLIES PERMIT</b>		<b>REFERENCE NO.</b> <b>S-057</b>	
<b>PRIMARY DEPARTMENT</b> POLICE	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b> Comm. Group/Business	
<b>DESCRIPTION OF SERVICE</b>  Review of a proposed parade or public assembly within the City's right of way for compliance with City codes and standards.			
<b>CURRENT FEE STRUCTURE</b>  \$100 per application plus the actual cost for all staff involved during the event.			
<b>REVENUE AND COST COMPARISON</b>			
<b>UNIT REVENUE:</b>	<b>\$100.00</b>	<b>TOTAL REVENUE:</b>	<b>\$100</b>
<b>UNIT COST:</b>	<b>\$1,437.00</b>	<b>TOTAL COST:</b>	<b>\$1,437</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<u><b>\$(1,337.00)</b></u>	<b>TOTAL PROFIT (SUBSIDY):</b>	<u><b>\$(1,337)</b></u>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>6.96%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$1,435 per application  Charge the actual cost for all staff involved during the event, plus any outside costs			

**CITY OF ANTIOCH  
COST DETAIL WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>PARADE &amp; ASSEMBLIES PERMIT</b>					<b>REFERENCE NO.</b> <b>S-057</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PW ENGINEERING	ASST CITY ENGINEER II		1.00	\$257.24	1	\$257	
PD COMM POLICING	POLICE LIEUTENANT		0.75	\$202.79	1	\$203	
PD COMM POLICING	POLICE SERGEANT		0.75	\$158.57	1	\$159	
COMM RECREATION	PARKS AND REC DIR		3.00	\$817.95	1	\$818	
<b>TYPE SUBTOTAL</b>			<b>5.50</b>	<b>\$1,436.55</b>		<b>\$1,437</b>	
<b>TOTALS</b>			<b>5.50</b>	<b>\$1,437.00</b>		<b>\$1,437</b>	



**CITY OF ANTIOCH  
REVENUE AND COST SUMMARY WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>ANIMAL IMPOUND</b>		<b>REFERENCE NO.</b> <b>S-058</b>	
<b>PRIMARY DEPARTMENT</b> ANIMAL CONTROL	<b>UNIT OF SERVICE</b> ANIMAL	<b>SERVICE RECIPIENT</b> Resident	
<b>DESCRIPTION OF SERVICE</b>  Impound of a stray animal.			
<b>CURRENT FEE STRUCTURE</b>  Licensed Dog: 1st - \$30 2nd - \$75 within 12 mo 3rd - \$120 within 24 mo 4th - \$180 within 36 mo Unlicensed Dog: 1st - \$50 2nd - \$88 within 12 mo 3rd - \$181 within 24 mo 4th - \$234 within 36 mo Cat/Small Animal - \$30 Livestock - \$59 After Hours Impound - \$30			
<b>REVENUE AND COST COMPARISON</b>			
<b>UNIT REVENUE:</b>	<b>\$1.26</b>	<b>TOTAL REVENUE:</b>	<b>\$4,565</b>
<b>UNIT COST:</b>	<b>\$29.16</b>	<b>TOTAL COST:</b>	<b>\$105,692</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(27.90)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(101,127)</b>
<b>TOTAL UNITS:</b>	<b>3,624</b>	<b>PCT. COST RECOVERY:</b>	<b>4.32%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 5%</b>			
Licensed Dog: 1st - \$30 2nd - \$75 within 12 mo 3rd - \$120 within 24 mo 4th - \$180 within 36 mo Unlicensed Dog: 1st - \$50 2nd - \$88 within 12 mo 3rd - \$181 within 24 mo 4th - \$234 within 36 mo Cat/Small Animal - \$30 Livestock - \$59 After Hours Impound - \$30			

**CITY OF ANTIOCH  
COST DETAIL WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>ANIMAL IMPOUND</b>					<b>REFERENCE NO.</b> <b>S-058</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>3,624</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
ANIMAL CONTROL	OFFICE ASSISTANT	Intake-OTC	0.25	\$13.39	2,537	\$33,970	
ANIMAL CONTROL	PART-TIME STAFF	Kennel Attendant-OTC	0.25	\$6.89	2,537	\$17,480	
<b>TYPE SUBTOTAL</b>			<b>0.50</b>	<b>\$20.28</b>		<b>\$51,450</b>	
ANIMAL CONTROL	ANIMAL CTRL OFFICER	Collected	0.58	\$43.01	1,087	\$46,752	
ANIMAL CONTROL	PART-TIME STAFF	Kennel Att-Collected	0.25	\$6.89	1,087	\$7,489	
<b>TYPE SUBTOTAL</b>			<b>0.83</b>	<b>\$49.90</b>		<b>\$54,241</b>	
<b>TOTALS</b>			<b>1.33</b>	<b>\$29.16</b>		<b>\$105,692</b>	

**CITY OF ANTIOCH  
REVENUE AND COST SUMMARY WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>ANIMAL CONTROL INSPECTION</b>		<b>REFERENCE NO.</b> <b>S-059</b>
<b>PRIMARY DEPARTMENT</b> ANIMAL CONTROL	<b>UNIT OF SERVICE</b> INSPECTION	<b>SERVICE RECIPIENT</b> Resident/Business
<b>DESCRIPTION OF SERVICE</b>  Inspection of the welfare of an animal when necessary.		
<b>CURRENT FEE STRUCTURE</b>  \$52 per Inspection		
<b><u>REVENUE AND COST COMPARISON</u></b>		
<b>UNIT REVENUE:</b>	<b>\$52.00</b>	<b>TOTAL REVENUE:</b>
<b>UNIT COST:</b>	<b>\$55.61</b>	<b>TOTAL COST:</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(3.61)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>
<b>TOTAL UNITS:</b>	<b>75</b>	<b>PCT. COST RECOVERY:</b>
		<b>93.50%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$55 per Inspection		

**CITY OF ANTIOCH  
COST DETAIL WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>ANIMAL CONTROL INSPECTION</b>					<b>REFERENCE NO.</b> <b>S-059</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>75</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
ANIMAL CONTROL	ANIMAL CTRL OFFICER		0.75	\$55.61	75	\$4,171	
		TYPE SUBTOTAL	0.75	\$55.61		\$4,171	
<b>TOTALS</b>			<b>0.75</b>	<b>\$55.61</b>		<b>\$4,171</b>	

**CITY OF ANTIOCH  
REVENUE AND COST SUMMARY WORKSHEET  
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<b>SERVICE</b> <b>ANIMAL QUARANTINE</b>		<b>REFERENCE NO.</b> <b>S-060</b>	
<b>PRIMARY DEPARTMENT</b> ANIMAL CONTROL	<b>UNIT OF SERVICE</b> ANIMAL	<b>SERVICE RECIPIENT</b> Resident/Business	
<b>DESCRIPTION OF SERVICE</b>  Processing an animal quarantine due to the actions of the animal.			
<b>CURRENT FEE STRUCTURE</b>  Home - \$53 plus inspection fees Shelter - \$53 plus board and shelter fee			
<b>REVENUE AND COST COMPARISON</b>			
<b>UNIT REVENUE:</b>	<b>\$53.00</b>	<b>TOTAL REVENUE:</b>	<b>\$2,226</b>
<b>UNIT COST:</b>	<b>\$83.43</b>	<b>TOTAL COST:</b>	<b>\$3,504</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(30.43)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(1,278)</b>
<b>TOTAL UNITS:</b>	<b>42</b>	<b>PCT. COST RECOVERY:</b>	<b>63.53%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  At Home - \$110 per animal At Shelter - \$55 per animal plus board and shelter fee			

**CITY OF ANTIOCH  
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<b>SERVICE</b> <b>ANIMAL QUARANTINE</b>					<b>REFERENCE NO.</b> <b>S-060</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>42</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
ANIMAL CONTROL	ANIMAL CTRL OFFICER	At House	1.50	\$111.23	21	\$2,336	
		<b>TYPE SUBTOTAL</b>	<b>1.50</b>	<b>\$111.23</b>		<b>\$2,336</b>	
ANIMAL CONTROL	ANIMAL CTRL OFFICER	At Shelter	0.75	\$55.61	21	\$1,168	
		<b>TYPE SUBTOTAL</b>	<b>0.75</b>	<b>\$55.61</b>		<b>\$1,168</b>	
<b>TOTALS</b>			<b>2.25</b>	<b>\$83.43</b>		<b>\$3,504</b>	

**CITY OF ANTIOCH  
REVENUE AND COST SUMMARY WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>ANIMAL DISPOSAL</b>		<b>REFERENCE NO.</b> <b>S-061</b>	
<b>PRIMARY DEPARTMENT</b> ANIMAL CONTROL	<b>UNIT OF SERVICE</b> ANIMAL	<b>SERVICE RECIPIENT</b> Resident	
<b>DESCRIPTION OF SERVICE</b>  Disposal of a dead animal on request.			
<b>CURRENT FEE STRUCTURE</b>  Licensed Dog - \$20 Unlicensed Dog - \$36 Cat - \$20 Other Animal - \$20			
<b>REVENUE AND COST COMPARISON</b>			
<b>UNIT REVENUE:</b>	<b>\$20.00</b>	<b>TOTAL REVENUE:</b>	<b>\$10,620</b>
<b>UNIT COST:</b>	<b>\$15.59</b>	<b>TOTAL COST:</b>	<b>\$8,278</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$4.41</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$2,342</b>
<b>TOTAL UNITS:</b>	<b>531</b>	<b>PCT. COST RECOVERY:</b>	<b>128.29%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  Licensed Dog - \$20 Unlicensed Dog - \$36 Cat - \$20 Other Animal - \$20			

**CITY OF ANTIOCH  
COST DETAIL WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>ANIMAL DISPOSAL</b>					<b>REFERENCE NO.</b> <b>S-061</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>531</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
ANIMAL CONTROL	OFFICE ASSISTANT		0.25	\$13.39	531	\$7,110	
ANIMAL CONTROL	PART-TIME STAFF	Kennel Attendant	0.08	\$2.20	531	\$1,168	
<b>TYPE SUBTOTAL</b>			<b>0.33</b>	<b>\$15.59</b>		<b>\$8,278</b>	
<b>TOTALS</b>			<b>0.33</b>	<b>\$15.59</b>		<b>\$8,278</b>	



**CITY OF ANTIOCH  
REVENUE AND COST SUMMARY WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>MULTIPLE PET PERMIT</b>		<b>REFERENCE NO.</b> <b>S-062</b>	
<b>PRIMARY DEPARTMENT</b> ANIMAL CONTROL	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b> Resident/Business	
<b>DESCRIPTION OF SERVICE</b>  Review of a request for multiple pets over what is allowed by City code.			
<b>CURRENT FEE STRUCTURE</b>  \$111 per application per year			
<b>REVENUE AND COST COMPARISON</b>			
<b>UNIT REVENUE:</b>	<b>\$111.00</b>	<b>TOTAL REVENUE:</b>	<b>\$1,998</b>
<b>UNIT COST:</b>	<b>\$55.61</b>	<b>TOTAL COST:</b>	<b>\$1,001</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<u><b>\$55.39</b></u>	<b>TOTAL PROFIT (SUBSIDY):</b>	<u><b>\$997</b></u>
<b>TOTAL UNITS:</b>	<b>18</b>	<b>PCT. COST RECOVERY:</b>	<b>199.60%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$55 per application per year			

**CITY OF ANTIOCH  
COST DETAIL WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>MULTIPLE PET PERMIT</b>					<b>REFERENCE NO.</b> <b>S-062</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>18</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
ANIMAL CONTROL	ANIMAL CTRL OFFICER		0.75	\$55.61	18	\$1,001	
		TYPE SUBTOTAL	0.75	\$55.61		\$1,001	
<b>TOTALS</b>			<b>0.75</b>	<b>\$55.61</b>		<b>\$1,001</b>	

**CITY OF ANTIOCH  
REVENUE AND COST SUMMARY WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>LIVESTOCK PERMIT</b>		<b>REFERENCE NO.</b> <b>S-063</b>
<b>PRIMARY DEPARTMENT</b> ANIMAL CONTROL	<b>UNIT OF SERVICE</b> APPLICATION	<b>SERVICE RECIPIENT</b> Resident/Business
<b>DESCRIPTION OF SERVICE</b>  Review of livestock within the city for compliance with City codes and standards.		
<b>CURRENT FEE STRUCTURE</b>  None		
<b><u>REVENUE AND COST COMPARISON</u></b>		
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b> <b>\$0</b>
<b>UNIT COST:</b>	<b>\$56.00</b>	<b>TOTAL COST:</b> <b>\$56</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(56.00)</b>	<b>TOTAL PROFIT (SUBSIDY):</b> <b>\$(56)</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b> <b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$55 per application per year		

**CITY OF ANTIOCH  
COST DETAIL WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>LIVESTOCK PERMIT</b>					<b>REFERENCE NO.</b> <b>S-063</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
ANIMAL CONTROL	ANIMAL CTRL OFFICER		0.75	\$55.61	1	\$56	
		<b>TYPE SUBTOTAL</b>	<b>0.75</b>	<b>\$55.61</b>		<b>\$56</b>	
<b>TOTALS</b>			<b>0.75</b>	<b>\$56.00</b>		<b>\$56</b>	

**CITY OF ANTIOCH  
REVENUE AND COST SUMMARY WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>DANGEROUS/VICIOUS ANIMAL REVIEW</b>		<b>REFERENCE NO.</b> <b>S-064</b>	
<b>PRIMARY DEPARTMENT</b> ANIMAL CONTROL	<b>UNIT OF SERVICE</b> ANIMAL	<b>SERVICE RECIPIENT</b> Resident/Business	
<b>DESCRIPTION OF SERVICE</b>  Impound and review of potentially dangerous or vicious animals.			
<b>CURRENT FEE STRUCTURE</b>  Impound - \$165 Conditional Release Agreement - \$53 inspection fee plus impound, boarding, alteration, microchipping, and other fees and costs. Appeal - \$410 plus impound, boarding, alteration, microchipping, vaccination, and other fees and costs.			
<b>REVENUE AND COST COMPARISON</b>			
<b>UNIT REVENUE:</b>	<b>\$226.50</b>	<b>TOTAL REVENUE:</b>	<b>\$9,513</b>
<b>UNIT COST:</b>	<b>\$505.62</b>	<b>TOTAL COST:</b>	<b>\$21,236</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(279.12)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(11,723)</b>
<b>TOTAL UNITS:</b>	<b>42</b>	<b>PCT. COST RECOVERY:</b>	<b>44.80%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  Impound - \$350 Conditional Release Agreement - \$150 inspection fee plus impound, boarding, alteration, microchipping, and other fees and costs. Appeal - \$450 plus impound, boarding, alteration, microchipping, vaccination, and other fees and costs. Appeal processing fee is refunded if appeal is won.			

**CITY OF ANTIOCH  
COST DETAIL WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>DANGEROUS/VICIOUS ANIMAL REVIEW</b>					<b>REFERENCE NO.</b> <b>S-064</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>42</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
ANIMAL CONTROL	ANIMAL CTRL OFFICER	Impound	4.00	\$296.60	42	\$12,457	
ANIMAL CONTROL	OFFICE ASSISTANT	Impound	1.00	\$53.54	42	\$2,249	
<b>TYPE SUBTOTAL</b>			<b>5.00</b>	<b>\$350.14</b>		<b>\$14,706</b>	
ANIMAL CONTROL	ANIMAL CTRL OFFICER	Cond Release Agrmt	2.00	\$148.30	41	\$6,080	
<b>TYPE SUBTOTAL</b>			<b>2.00</b>	<b>\$148.30</b>		<b>\$6,080</b>	
CITY ATTORNEY	CITY ATTORNEY	Appeal	0.50	\$170.36	1	\$170	
CITY CLERK	DEPUTY CITY CLERK	Appeal	0.50	\$57.31	1	\$57	
ANIMAL CONTROL	ANIMAL CTRL OFFICER	Appeal	3.00	\$222.45	1	\$222	
<b>TYPE SUBTOTAL</b>			<b>4.00</b>	<b>\$450.12</b>		<b>\$450</b>	
<b>TOTALS</b>			<b>11.00</b>	<b>\$505.62</b>		<b>\$21,236</b>	

**CITY OF ANTIOCH  
REVENUE AND COST SUMMARY WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>CAT TRAP RENTAL</b>		<b>REFERENCE NO.</b> <b>S-065</b>	
<b>PRIMARY DEPARTMENT</b> ANIMAL CONTROL	<b>UNIT OF SERVICE</b> TRAP	<b>SERVICE RECIPIENT</b> Resident/Business	
<b>DESCRIPTION OF SERVICE</b>  Rental of a cat trap on request.			
<b>CURRENT FEE STRUCTURE</b>  \$6 per day plus \$60 trap deposit			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$6.00</b>	<b>TOTAL REVENUE:</b>	<b>\$90</b>
<b>UNIT COST:</b>	<b>\$9.13</b>	<b>TOTAL COST:</b>	<b>\$137</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(3.13)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(47)</b>
<b>TOTAL UNITS:</b>	<b>15</b>	<b>PCT. COST RECOVERY:</b>	<b>65.69%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 67%</b>  \$6 per day plus trap deposit			

**CITY OF ANTIOCH  
COST DETAIL WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>CAT TRAP RENTAL</b>					<b>REFERENCE NO.</b> <b>S-065</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>15</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
ANIMAL CONTROL	OFFICE ASSISTANT		0.17	\$9.10	15	\$137	
		<b>TYPE SUBTOTAL</b>	<b>0.17</b>	<b>\$9.10</b>		<b>\$137</b>	
<b>TOTALS</b>			<b>0.17</b>	<b>\$9.13</b>		<b>\$137</b>	



**CITY OF ANTIOCH  
REVENUE AND COST SUMMARY WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>ANIMAL MICROCHIPING</b>		<b>REFERENCE NO.</b> <b>S-066</b>	
<b>PRIMARY DEPARTMENT</b> ANIMAL CONTROL	<b>UNIT OF SERVICE</b> ANIMAL	<b>SERVICE RECIPIENT</b> Resident/Non-Resident	
<b>DESCRIPTION OF SERVICE</b>  Microchipping the contact information for a pet at the time of adoption of the pet.			
<b>CURRENT FEE STRUCTURE</b>  Adopted and Return to Owner Animals - \$24 Other: Resident - \$24 Non-Resident - \$29			
<b>REVENUE AND COST COMPARISON</b>			
<b>UNIT REVENUE:</b>	<b>\$24.00</b>	<b>TOTAL REVENUE:</b>	<b>\$27,144</b>
<b>UNIT COST:</b>	<b>\$40.46</b>	<b>TOTAL COST:</b>	<b>\$45,760</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(16.46)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(18,616)</b>
<b>TOTAL UNITS:</b>	<b>1,131</b>	<b>PCT. COST RECOVERY:</b>	<b>59.32%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 65%</b>  \$25 per animal			

**CITY OF ANTIOCH  
COST DETAIL WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>ANIMAL MICROCHIPING</b>					<b>REFERENCE NO.</b> <b>S-066</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1,131</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
ANIMAL CONTROL	OFFICE ASSISTANT		0.50	\$26.77	1,131	\$30,277	
ANIMAL CONTROL	PART-TIME STAFF	Kennel Attendant	0.17	\$4.69	1,131	\$5,304	
ANIMAL CONTROL		Chip Costs	0.00	\$9.00	1,131	\$10,179	
		<b>TYPE SUBTOTAL</b>	<b>0.67</b>	<b>\$40.46</b>		<b>\$45,760</b>	
<b>TOTALS</b>			<b>0.67</b>	<b>\$40.46</b>		<b>\$45,760</b>	

**CITY OF ANTIOCH  
REVENUE AND COST SUMMARY WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>ANIMAL CONTROL/SHELTER SVS</b>		<b>REFERENCE NO.</b> <b>S-067</b>	
<b>PRIMARY DEPARTMENT</b> ANIMAL CONTROL	<b>UNIT OF SERVICE</b> ANIMAL	<b>SERVICE RECIPIENT</b> Resident/Business	
<b>DESCRIPTION OF SERVICE</b>  Providing animal control, licensing, and shelter services to the community.  * - New License fees include spay/neuter, mircochip, and core vaccines. Cost of Licensing is additional			
<b>CURRENT FEE STRUCTURE</b>  License-Altered: \$19/1 yr \$34/2yr \$49/3 yr Sr: \$10/1 yr \$18/2yr \$25/3 yr License-Unaltered: \$40/1 yr \$70/2yr \$108/3 yr Sr: \$21/1 yr \$36/2yr \$54/3 yr License-U&I: \$63/1 yr \$93/2yr \$130/3 yr Potential Dangerous Animal - \$60 Tag Transfer - \$7 Duplicate Tag - \$7 Adoption: Dog/Cat - \$18 Rabbit - \$13 Small Animal - \$7 Board & Care: Dog/Cat/Small Animal - \$19/Day Livestock/Reptile - \$18/day Potentially Dangerous/Vicious - \$29/day Various Surrender & Euthanasia fees			
<b>REVENUE AND COST COMPARISON</b>			
<b>UNIT REVENUE:</b>	<b>\$265,383.00</b>	<b>TOTAL REVENUE:</b>	<b>\$265,383</b>
<b>UNIT COST:</b>	<b>\$1,571,075.00</b>	<b>TOTAL COST:</b>	<b>\$1,571,075</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<u><b>\$(1,305,692.00)</b></u>	<b>TOTAL PROFIT (SUBSIDY):</b>	<u><b>\$(1,305,692)</b></u>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>16.89%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 20%</b>  License-Altered: \$20/1 yr \$35/2yr \$50/3 yr Sr: \$11/1 yr \$19/2yr \$26/3 yr License-Unaltered: \$41/1 yr \$71/2yr \$109/3 yr Sr: \$22/1 yr \$37/2yr \$55/3 yr License-U&I: \$64/1 yr \$94/2yr \$131/3 yr Potential Dangerous Animal - \$61 Tag Transfer - \$7 Duplicate Tag - \$7 Adoption: Dog-\$96 Cat-\$76* Rabbit-\$16* Small Animal-\$11* Board & Care: Dog/Cat/Small Animal - \$19/Day Livestock/Reptile - \$18/day Potentially Dangerous/Vicious - \$29/day Various Surrender & Euthanasia fees			

**CITY OF ANTIOCH  
COST DETAIL WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>ANIMAL CONTROL/SHELTER SVS</b>					<b>REFERENCE NO.</b> <b>S-067</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
ANIMAL CONTROL	ANIMAL CTRL OFFICER	Remainder Of 3	3,891.79	\$288,576.23	1	\$288,576	
ANIMAL CONTROL	ANIMAL SVS MANAGER	100%	1,631.00	\$289,959.18	1	\$289,959	
ANIMAL CONTROL	ANIMAL SVS SUPERVISOR	100%	1,631.00	\$194,871.88	1	\$194,872	
ANIMAL CONTROL	OFFICE ASSISTANT	Remainder Of Time	253.95	\$13,596.48	1	\$13,596	
ANIMAL CONTROL	OVERTIME	\$40,000	1,000.00	\$68,610.00	1	\$68,610	
ANIMAL CONTROL	POLICE CHIEF	10%	161.70	\$67,299.54	1	\$67,300	
ANIMAL CONTROL	POLICE LIEUTENANT	10%	161.70	\$47,759.71	1	\$47,760	
ANIMAL CONTROL	REGISTERED VET TECH	100%	1,631.00	\$128,376.01	1	\$128,376	
ANIMAL CONTROL	PART-TIME STAFF	\$171,829	10,659.25	\$293,768.93	1	\$293,769	
ANIMAL CONTROL		Various Accounts	0.00	\$41,936.00	1	\$41,936	
ANIMAL CONTROL		Suppl/Contr/Insur	0.00	\$136,321.00	1	\$136,321	
<b>TYPE SUBTOTAL</b>			<b>21,021.39</b>	<b>\$1,571,074.96</b>		<b>\$1,571,075</b>	
<b>TOTALS</b>			<b>21,021.39</b>	<b>\$1,571,075.00</b>		<b>\$1,571,075</b>	

**CITY OF ANTIOCH  
REVENUE AND COST SUMMARY WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>ADULT SPORTS</b>		<b>REFERENCE NO.</b> <b>S-068</b>	
<b>PRIMARY DEPARTMENT</b> RECREATION	<b>UNIT OF SERVICE</b> PARTICIPANT	<b>SERVICE RECIPIENT</b> Resident/Non-Resident	
<b>DESCRIPTION OF SERVICE</b>  Provide sports and fitness programs for adults, such as softball, tennis, volleyball, organized and drop-in programs. Sports and fitness programs contribute to a healthy lifestyle and promote community engagements in adults.			
<b>CURRENT FEE STRUCTURE</b>  Adult Drop-In Open Gym - \$5 per person  Spring Softball Adult League - \$960 per team mens or womens league Spring Softball Co-Ed Recreational League - \$585 per team  Tennis - \$60 per participant			
<b>REVENUE AND COST COMPARISON</b>			
<b>UNIT REVENUE:</b>	<b>\$40.95</b>	<b>TOTAL REVENUE:</b>	<b>\$118,750</b>
<b>UNIT COST:</b>	<b>\$85.10</b>	<b>TOTAL COST:</b>	<b>\$246,790</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(44.15)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(128,040)</b>
<b>TOTAL UNITS:</b>	<b>2,900</b>	<b>PCT. COST RECOVERY:</b>	<b>48.12%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 80%</b>			
This program is recovering 81% of its Direct Costs, which is defined as direct part time salaries and benefits and direct services and supplies.			
See Appendix F for more detail.			

**CITY OF ANTIOCH  
COST DETAIL WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>ADULT SPORTS</b>					<b>REFERENCE NO.</b> <b>S-068</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>2,900</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
RECREATION SPORTS	OVERTIME	\$500	0.11	\$0.30	2,900	\$870	
RECREATION SPORTS	REC SPECIALIST	33%	0.19	\$19.33	2,900	\$56,057	
RECREATION SPORTS	PART-TIME STAFF	\$52,750	1.52	\$34.18	2,900	\$99,122	
RECREATION SPORTS		Field Maintenance	0.00	\$0.03	2,900	\$87	
RECREATION SPORTS		Tennis	0.00	\$0.14	2,900	\$406	
RECREATION SPORTS		Drop-In	0.00	\$0.98	2,900	\$2,842	
RECREATION SPORTS		Softball	0.00	\$12.99	2,900	\$37,671	
RECREATION SPORTS		Tournaments	0.00	\$2.24	2,900	\$6,496	
COMM RECREATION		Facility Maint/Repl	0.00	\$14.91	2,900	\$43,239	
		<b>TYPE SUBTOTAL</b>	<b>1.82</b>	<b>\$85.10</b>		<b>\$246,790</b>	
<b>TOTALS</b>			<b>1.82</b>	<b>\$85.10</b>		<b>\$246,790</b>	

**CITY OF ANTIOCH  
REVENUE AND COST SUMMARY WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>YOUTH SPORTS</b>		<b>REFERENCE NO.</b> <b>S-069</b>	
<b>PRIMARY DEPARTMENT</b> RECREATION	<b>UNIT OF SERVICE</b> PARTICIPANT	<b>SERVICE RECIPIENT</b> Resident/Non-Resident	
<b>DESCRIPTION OF SERVICE</b>  Provide active recreation, sports, and physical development programs for youth of all ages, such as basketball, soccer, sports camps, Jr. Giants, and other active programs based on trends and interests.			
<b>CURRENT FEE STRUCTURE</b>  Drop-In Open Gym - \$3 per person Basketball Camp - \$55 per participant Soccer - \$100 per participant (City receives 40%) Jr. Warriors - \$98 per participant Jr. Giants - No Charge			
<b>REVENUE AND COST COMPARISON</b>			
<b>UNIT REVENUE:</b>	\$45.77	<b>TOTAL REVENUE:</b>	\$63,345
<b>UNIT COST:</b>	\$170.10	<b>TOTAL COST:</b>	\$235,418
<b>UNIT PROFIT (SUBSIDY):</b>	<u>\$(124.33)</u>	<b>TOTAL PROFIT (SUBSIDY):</b>	<u>\$(172,073)</u>
<b>TOTAL UNITS:</b>	1,384	<b>PCT. COST RECOVERY:</b>	26.91%
<b>SUGGESTED FEE FOR COST RECOVERY OF: 60%</b>			
<p>This program is recovering 57% of its Direct Costs, which is defined as direct part time salaries and benefits and direct services and supplies.</p> <p>See Appendix F for more detail.</p>			

**CITY OF ANTIOCH  
COST DETAIL WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>YOUTH SPORTS</b>					<b>REFERENCE NO.</b> <b>S-069</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1,384</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
RECREATION SPORTS	OVERTIME	\$1,000	0.48	\$1.27	1,384	\$1,758	
RECREATION SPORTS	REC SPECIALIST	33%	0.39	\$40.50	1,384	\$56,052	
RECREATION SPORTS	PART-TIME STAFF	\$28,225	1.70	\$38.31	1,384	\$53,021	
RECREATION SPORTS		BBall Camps	0.00	\$2.37	1,384	\$3,280	
RECREATION SPORTS		Field Maintenance	0.00	\$0.01	1,384	\$14	
RECREATION SPORTS		Basketball	0.00	\$9.44	1,384	\$13,065	
RECREATION SPORTS		Junior Giants	0.00	\$0.89	1,384	\$1,232	
RECREATION SPORTS		Soccer	0.00	\$16.00	1,384	\$22,144	
COMM RECREATION		Facility Maint/Repl	0.00	\$61.31	1,384	\$84,853	
		<b>TYPE SUBTOTAL</b>	<b>2.57</b>	<b>\$170.10</b>		<b>\$235,418</b>	
<b>TOTALS</b>			<b>2.57</b>	<b>\$170.10</b>		<b>\$235,418</b>	



**CITY OF ANTIOCH  
REVENUE AND COST SUMMARY WORKSHEET  
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<b>SERVICE RECREATION CLASSES</b>		<b>REFERENCE NO. S-070</b>	
<b>PRIMARY DEPARTMENT RECREATION</b>	<b>UNIT OF SERVICE PARTICIPANT</b>	<b>SERVICE RECIPIENT Resident/Non-Resident</b>	
<b>DESCRIPTION OF SERVICE</b>  Providing various recreation classes to residents of all ages that support lifelong learning and active, healthy living. Classes include youth and adult dance, art, fitness, music, gymnastics, cooking, martial arts, personal growth and enrichment.			
<b>CURRENT FEE STRUCTURE</b>  Class fees vary.  The majority of instructors are on a contract and receive 60% of the revenue for each class conducted. The City receives the remaining 40% of the revenue.			
<b>REVENUE AND COST COMPARISON</b>			
<b>UNIT REVENUE:</b>	<b>\$52.48</b>	<b>TOTAL REVENUE:</b>	<b>\$78,724</b>
<b>UNIT COST:</b>	<b>\$280.79</b>	<b>TOTAL COST:</b>	<b>\$421,185</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(228.31)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(342,461)</b>
<b>TOTAL UNITS:</b>	<b>1,500</b>	<b>PCT. COST RECOVERY:</b>	<b>18.69%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 30%</b>  This program is recovering 27% of its Direct Costs, which is defined as direct part time salaries and benefits and direct services and supplies.  See Appendix F for more detail.			

**CITY OF ANTIOCH  
COST DETAIL WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>RECREATION CLASSES</b>					<b>REFERENCE NO.</b> <b>S-070</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1,500</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
COMM RECREATION	REC SPECIALIST	75%	0.82	\$97.09	1,500	\$145,635	
COMM RECREATION	PART-TIME STAFF	\$9,615	0.44	\$14.25	1,500	\$21,375	
COMM RECREATION		Suppl/Contr/Temp Hlp	0.00	\$121.60	1,500	\$182,400	
COMM RECREATION		Facility Maint/Repl	0.00	\$47.85	1,500	\$71,775	
		<b>TYPE SUBTOTAL</b>	<b>1.26</b>	<b>\$280.79</b>		<b>\$421,185</b>	
<b>TOTALS</b>			<b>1.26</b>	<b>\$280.79</b>		<b>\$421,185</b>	

**CITY OF ANTIOCH  
REVENUE AND COST SUMMARY WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>CAMP PROGRAMS</b>		<b>REFERENCE NO.</b> <b>S-071</b>	
<b>PRIMARY DEPARTMENT</b> RECREATION	<b>UNIT OF SERVICE</b> PARTICIPANT	<b>SERVICE RECIPIENT</b> Resident/Non-Resident	
<b>DESCRIPTION OF SERVICE</b>  Providing a summer day camp program experience for youths ages 6-12 years at the Antioch Community Center. Known as Coyote Hills Summer Camp, the program builds self-confidence, creates life-long memories, nurtures friendships.			
<b>CURRENT FEE STRUCTURE</b>  Full Day Camp (7 hours per day) Resident - \$192 per week Non-Resident - \$202 per week Half Day Camp (3 hours per day) Resident - \$116 per week Non-Resident - \$126 per week			
<b>REVENUE AND COST COMPARISON</b>			
<b>UNIT REVENUE:</b>	<b>\$158.90</b>	<b>TOTAL REVENUE:</b>	<b>\$45,128</b>
<b>UNIT COST:</b>	<b>\$700.31</b>	<b>TOTAL COST:</b>	<b>\$198,888</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(541.41)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(153,760)</b>
<b>TOTAL UNITS:</b>	<b>284</b>	<b>PCT. COST RECOVERY:</b>	<b>22.69%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 50%</b>			
This program is recovering 46% of its Direct Costs, which is defined as direct part time salaries and benefits and direct services and supplies.			
See Appendix F for more detail.			

**CITY OF ANTIOCH  
COST DETAIL WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>CAMP PROGRAMS</b>					<b>REFERENCE NO.</b> <b>S-071</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>284</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
COMM RECREATION	REC SPECIALIST	5%	0.29	\$34.19	284	\$9,710	
COMM RECREATION	PART-TIME STAFF	\$68,016	16.43	\$532.21	284	\$151,148	
COMM RECREATION		Facility Maint/Repl	0.00	\$117.89	284	\$33,481	
COMM RECREATION		Supplies/Contracts	0.00	\$16.02	284	\$4,550	
<b>TYPE SUBTOTAL</b>			<b>16.72</b>	<b>\$700.31</b>		<b>\$198,888</b>	
<b>TOTALS</b>			<b>16.72</b>	<b>\$700.31</b>		<b>\$198,888</b>	

**CITY OF ANTIOCH  
REVENUE AND COST SUMMARY WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>PRESCHOOL PROGRAM</b>		<b>REFERENCE NO.</b> <b>S-072</b>	
<b>PRIMARY DEPARTMENT</b> RECREATION	<b>UNIT OF SERVICE</b> PARTICIPANT	<b>SERVICE RECIPIENT</b> Resident/Non-Resident	
<b>DESCRIPTION OF SERVICE</b>  Providing a recreational preschool that offers a nurturing environment to promote learning through the joy of discovery, social play, individual development and fun. It focuses on building confidence and self-esteem, and learning with new friends.			
<b>CURRENT FEE STRUCTURE</b>  MWF - 3 hours - \$306 per session or approximately \$18 per day TTH - 3 hours - \$252 per session or approximately \$21 per day			
<b>REVENUE AND COST COMPARISON</b>			
<b>UNIT REVENUE:</b>	<b>\$229.40</b>	<b>TOTAL REVENUE:</b>	<b>\$169,525</b>
<b>UNIT COST:</b>	<b>\$246.70</b>	<b>TOTAL COST:</b>	<b>\$182,311</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(17.30)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(12,786)</b>
<b>TOTAL UNITS:</b>	<b>739</b>	<b>PCT. COST RECOVERY:</b>	<b>92.99%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  This program is recovering 215% of its Direct Costs, which is defined as direct part time salaries and benefits and direct services and supplies.  See Appendix F for more detail.			

**CITY OF ANTIOCH  
COST DETAIL WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>PRESCHOOL PROGRAM</b>					<b>REFERENCE NO.</b> <b>S-072</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>739</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
COMM RECREATION	REC SPECIALIST	5%	0.11	\$13.14	739	\$9,710	
COMM RECREATION	PART-TIME STAFF	\$39,011	3.62	\$117.29	739	\$86,677	
COMM RECREATION		Supplies/Contracts	0.00	\$30.79	739	\$22,754	
COMM RECREATION		Facility Maint/Repl	0.00	\$85.48	739	\$63,170	
<b>TYPE SUBTOTAL</b>			<b>3.73</b>	<b>\$246.70</b>		<b>\$182,311</b>	
<b>TOTALS</b>			<b>3.73</b>	<b>\$246.70</b>		<b>\$182,311</b>	

**CITY OF ANTIOCH  
REVENUE AND COST SUMMARY WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>PREWETT WATER PARK</b>		<b>REFERENCE NO.</b> <b>S-073</b>	
<b>PRIMARY DEPARTMENT</b> RECREATION	<b>UNIT OF SERVICE</b> PARTICIPANT	<b>SERVICE RECIPIENT</b> Resident/Non-Resident	
<b>DESCRIPTION OF SERVICE</b>  Providing the Prewett Water Park to the community.			
<b>CURRENT FEE STRUCTURE</b>  Various fees			
<b>REVENUE AND COST COMPARISON</b>			
<b>UNIT REVENUE:</b>	<b>\$24.46</b>	<b>TOTAL REVENUE:</b>	<b>\$873,210</b>
<b>UNIT COST:</b>	<b>\$48.77</b>	<b>TOTAL COST:</b>	<b>\$1,740,796</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(24.31)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(867,586)</b>
<b>TOTAL UNITS:</b>	<b>35,694</b>	<b>PCT. COST RECOVERY:</b>	<b>50.16%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 80%</b>			
<p>This program is recovering 80% of its Direct Costs, which is defined as direct part time salaries and benefits and direct services and supplies.</p> <p>See Appendix F for more detail.</p>			

**CITY OF ANTIOCH  
COST DETAIL WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>PREWETT WATER PARK</b>					<b>REFERENCE NO.</b> <b>S-073</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>35,694</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
WATER PARK OPS	OVERTIME	\$4,000	0.03	\$0.22	35,694	\$7,853	
WATER PARK OPS	PREWETT AQUATICS MAINT WR	100%	0.05	\$5.20	35,694	\$185,609	
WATER PARK OPS	REC PROGRAMS COORD	50%	0.02	\$2.07	35,694	\$73,887	
WATER PARK OPS	REC SPECIALIST	100%	0.05	\$5.25	35,694	\$187,394	
WATER PARK OPS	PART-TIME STAFF	\$312,000	0.58	\$18.58	35,694	\$663,195	
WATER PARK OPS		Park Replacement	0.00	\$1.83	35,694	\$65,320	
WATER PARK OPS		Various Accounts	0.00	\$12.67	35,694	\$452,243	
WATER PARK OPS		Utilities	0.00	\$2.95	35,694	\$105,297	
<b>TYPE SUBTOTAL</b>			<b>0.72</b>	<b>\$48.77</b>		<b>\$1,740,796</b>	
<b>TOTALS</b>			<b>0.72</b>	<b>\$48.77</b>		<b>\$1,740,796</b>	



**CITY OF ANTIOCH  
REVENUE AND COST SUMMARY WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>COMMUNITY THEATER</b>		<b>REFERENCE NO.</b> <b>S-074</b>	
<b>PRIMARY DEPARTMENT</b> RECREATION	<b>UNIT OF SERVICE</b> PRODUCTION	<b>SERVICE RECIPIENT</b> Community Group	
<b>DESCRIPTION OF SERVICE</b>  Maintenance and operational management of a 200 seat community theater located inside the Nick Rodriguez Community Center for use by community theater groups, organizations, musical ensembles, and individuals. Primarily used by two community groups.			
<b>CURRENT FEE STRUCTURE</b>  \$1,575 per performance for community theater groups.			
<b>REVENUE AND COST COMPARISON</b>			
<b>UNIT REVENUE:</b>	<b>\$1,575.00</b>	<b>TOTAL REVENUE:</b>	<b>\$12,600</b>
<b>UNIT COST:</b>	<b>\$6,931.00</b>	<b>TOTAL COST:</b>	<b>\$55,448</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<u><b>\$(5,356.00)</b></u>	<b>TOTAL PROFIT (SUBSIDY):</b>	<u><b>\$(42,848)</b></u>
<b>TOTAL UNITS:</b>	<b>8</b>	<b>PCT. COST RECOVERY:</b>	<b>22.72%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>			
<p>This program is recovering 161% of its Direct Costs, which is defined as direct part time salaries and benefits and direct services and supplies.</p> <p>See Appendix F for more detail.</p>			

**CITY OF ANTIOCH  
COST DETAIL WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>COMMUNITY THEATER</b>				<b>REFERENCE NO.</b> <b>S-074</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>8</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
NICK ROD. COMM CTR	PART-TIME STAFF	\$6,912	71.87	\$2,422.15	8	\$19,377
COMM RECREATION		Facility Maint/Repl	0.00	\$4,508.88	8	\$36,071
		<b>TYPE SUBTOTAL</b>	<b>71.87</b>	<b>\$6,931.03</b>		<b>\$55,448</b>
<b>TOTALS</b>			<b>71.87</b>	<b>\$6,931.00</b>		<b>\$55,448</b>

**CITY OF ANTIOCH  
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<b>SERVICE</b> <b>FACILITY RENTAL</b>		<b>REFERENCE NO.</b> <b>S-075</b>	
<b>PRIMARY DEPARTMENT</b> RECREATION	<b>UNIT OF SERVICE</b> RENTAL	<b>SERVICE RECIPIENT</b> Resident/Non-Resident	
<b>DESCRIPTION OF SERVICE</b>  Scheduling and maintenance of the Nick Rodriguez Community Center and the Antioch Community Center for rental by private parties, as well as other City facilities.			
<b>CURRENT FEE STRUCTURE</b>  Various fees			
<b>REVENUE AND COST COMPARISON</b>			
<b>UNIT REVENUE:</b>	<b>\$236.80</b>	<b>TOTAL REVENUE:</b>	<b>\$266,400</b>
<b>UNIT COST:</b>	<b>\$605.48</b>	<b>TOTAL COST:</b>	<b>\$681,165</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<u><b>\$(368.68)</b></u>	<b>TOTAL PROFIT (SUBSIDY):</b>	<u><b>\$(414,765)</b></u>
<b>TOTAL UNITS:</b>	<b>1,125</b>	<b>PCT. COST RECOVERY:</b>	<b>39.11%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>			
<p>This program is recovering 142% of its Direct Costs, which is defined as direct part time salaries and benefits and direct services and supplies.</p> <p>See Appendix F for more detail.</p>			

**CITY OF ANTIOCH  
COST DETAIL WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>FACILITY RENTAL</b>					<b>REFERENCE NO.</b> <b>S-075</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1,125</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
NICK ROD. COMM CTR	PART-TIME STAFF	Nick Custod-\$11,000	0.81	\$27.41	1,125	\$30,836	
SENIOR PROG & SVS	REC SPECIALIST	5%	0.07	\$7.72	1,125	\$8,685	
RECREATION SPORTS	PART-TIME STAFF	Gym Rental - \$2,700	0.20	\$4.51	1,125	\$5,074	
RECREATION SPORTS		Gym Rentals	0.00	\$3.91	1,125	\$4,399	
COMM RECREATION	ADMIN ASSISTANT II	50%	0.72	\$64.04	1,125	\$72,045	
COMM RECREATION	PART-TIME STAFF	ACC Bldg Att-\$28,000	1.71	\$55.32	1,125	\$62,235	
COMM RECREATION	PART-TIME STAFF	ACC Process-\$15,000	0.91	\$29.63	1,125	\$33,334	
COMM RECREATION	PART-TIME STAFF	ACC Custod-\$47,500	2.90	\$93.80	1,125	\$105,525	
COMM RECREATION		Facility Maint/Repl	0.00	\$319.14	1,125	\$359,033	
		<b>TYPE SUBTOTAL</b>	<b>7.33</b>	<b>\$605.48</b>		<b>\$681,165</b>	
<b>TOTALS</b>			<b>7.33</b>	<b>\$605.48</b>		<b>\$681,165</b>	

**CITY OF ANTIOCH  
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<b>SERVICE</b> PICNIC/FIELD RENTAL		<b>REFERENCE NO.</b> S-076	
<b>PRIMARY DEPARTMENT</b> RECREATION	<b>UNIT OF SERVICE</b> RESERVATION	<b>SERVICE RECIPIENT</b> Resident/Non-Resident	
<b>DESCRIPTION OF SERVICE</b>  Scheduling and maintenance of City ballfields and picnic areas for rental by private parties.			
<b>CURRENT FEE STRUCTURE</b>  Various fees			
<b>REVENUE AND COST COMPARISON</b>			
<b>UNIT REVENUE:</b>	\$106.97	<b>TOTAL REVENUE:</b>	\$102,375
<b>UNIT COST:</b>	\$81.31	<b>TOTAL COST:</b>	\$77,814
<b>UNIT PROFIT (SUBSIDY):</b>	\$25.66	<b>TOTAL PROFIT (SUBSIDY):</b>	\$24,561
<b>TOTAL UNITS:</b>	957	<b>PCT. COST RECOVERY:</b>	131.56%
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>			
<p>This program is recovering 301% of its Direct Costs, which is defined as direct part time salaries and benefits and direct services and supplies.</p> <p>See Appendix F for more detail.</p>			

**CITY OF ANTIOCH  
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<b>SERVICE</b> <b>PICNIC/FIELD RENTAL</b>					<b>REFERENCE NO.</b> <b>S-076</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>957</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
RECREATION SPORTS	REC SPECIALIST		0.17	\$17.71	957	\$16,948	
RECREATION SPORTS	PART-TIME STAFF	\$9,775	0.85	\$19.19	957	\$18,365	
RECREATION SPORTS		Turf Field Elec	0.00	\$29.26	957	\$28,002	
RECREATION SPORTS		Field Maintenance	0.00	\$0.97	957	\$928	
RECREATION SPORTS		Picnic Rental	0.00	\$0.21	957	\$201	
RECREATION SPORTS		Field Rentals	0.00	\$6.90	957	\$6,603	
COMM RECREATION	ADMIN ASSISTANT II		0.08	\$7.07	957	\$6,766	
		<b>TYPE SUBTOTAL</b>	<b>1.10</b>	<b>\$81.31</b>		<b>\$77,814</b>	
<b>TOTALS</b>			<b>1.10</b>	<b>\$81.31</b>		<b>\$77,814</b>	

**CITY OF ANTIOCH  
REVENUE AND COST SUMMARY WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>NEW WATER ACCOUNT</b>		<b>REFERENCE NO.</b> <b>S-077</b>	
<b>PRIMARY DEPARTMENT</b> WATER	<b>UNIT OF SERVICE</b> ACCOUNT	<b>SERVICE RECIPIENT</b> Resident/Business	
<b>DESCRIPTION OF SERVICE</b>  Processing a request to open a new City water account.			
<b>CURRENT FEE STRUCTURE</b>  None			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$32.24</b>	<b>TOTAL COST:</b>	<b>\$137,117</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(32.24)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(137,117)</b>
<b>TOTAL UNITS:</b>	<b>4,253</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$30 per account			

**CITY OF ANTIOCH  
COST DETAIL WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>NEW WATER ACCOUNT</b>				<b>REFERENCE NO.</b> <b>S-077</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>4,253</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
WATER DISTRIBUTION	CUSTOMER SVS REP I/II		0.25	\$23.54	4,253	\$100,116
METER READING	WATER DISTR OPER I/II		0.08	\$8.70	4,253	\$37,001
		<b>TYPE SUBTOTAL</b>	<b>0.33</b>	<b>\$32.24</b>		<b>\$137,117</b>
<b>TOTALS</b>			<b>0.33</b>	<b>\$32.24</b>		<b>\$137,117</b>



**CITY OF ANTIOCH  
REVENUE AND COST SUMMARY WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>DELINQUENT WATER TURN-OFF/ON</b>		<b>REFERENCE NO.</b> <b>S-078</b>
<b>PRIMARY DEPARTMENT</b> WATER	<b>UNIT OF SERVICE</b> TURN OFF/ON	<b>SERVICE RECIPIENT</b> Resident/Business
<b>DESCRIPTION OF SERVICE</b>  Disconnection, and ensuing re-connection, of a water meter due to non-payment.		
<b>CURRENT FEE STRUCTURE</b>  \$73 per turn-off  Disconnection Service Charge - \$104 per trip  Reconnection: Next Business Day - No Charge Same Day - \$205		
<b><u>REVENUE AND COST COMPARISON</u></b>		
<b>UNIT REVENUE:</b>	<b>\$177.00</b>	<b>TOTAL REVENUE:</b>
<b>UNIT COST:</b>	<b>\$137.97</b>	<b>TOTAL COST:</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$39.03</b>	<b>TOTAL PROFIT (SUBSIDY):</b>
<b>TOTAL UNITS:</b>	<b>2,150</b>	<b>PCT. COST RECOVERY:</b>
		<b>128.29%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  Processing - \$26 per turn-off  Disconnection Service Charge - \$104 per trip  Reconnection: Next Business Day - No Charge Same Day - \$260 (2 hrs at OT)		

**CITY OF ANTIOCH  
COST DETAIL WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>DELINQUENT WATER TURN-OFF/ON</b>					<b>REFERENCE NO.</b> <b>S-078</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>2,150</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
WATER DISTRIBUTION	ACCOUNTING TECHNICIAN	2 Wk Notice - 1 H/W	0.00	\$0.15	35,736	\$5,360	
		<b>TYPE SUBTOTAL</b>	<b>0.00</b>	<b>\$0.15</b>		<b>\$5,360</b>	
WATER DISTRIBUTION	ACCOUNTING TECHNICIAN	1 Wk Notice - 45 M/W	0.00	\$0.15	27,876	\$4,181	
WATER DISTRIBUTION	ACCOUNTING TECHNICIAN	1 Wk Call - 90 M/W	0.00	\$0.35	27,876	\$9,757	
		<b>TYPE SUBTOTAL</b>	<b>0.00</b>	<b>\$0.50</b>		<b>\$13,938</b>	
WATER DISTRIBUTION	CUSTOMER SVS REP I/II	Turn-On	0.17	\$16.01	2,150	\$34,422	
WATER DISTRIBUTION	CUSTOMER SVS REP I/II	Shut-Off List-4.5 HW	0.10	\$9.86	2,150	\$21,199	
METER READING	WATER DISTR OPER I/II	Disconnect	0.95	\$103.12	2,150	\$221,708	
		<b>TYPE SUBTOTAL</b>	<b>1.22</b>	<b>\$128.99</b>		<b>\$277,329</b>	
<b>TOTALS</b>			<b>1.23</b>	<b>\$137.97</b>		<b>\$296,627</b>	

**CITY OF ANTIOCH  
REVENUE AND COST SUMMARY WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>WATER METER TAMPERING REPAIR</b>		<b>REFERENCE NO.</b> <b>S-079</b>
<b>PRIMARY DEPARTMENT</b> WATER	<b>UNIT OF SERVICE</b> METER	<b>SERVICE RECIPIENT</b> Resident/Business
<b>DESCRIPTION OF SERVICE</b>  Repair of a water meter due to tampering by the customer.		
<b>CURRENT FEE STRUCTURE</b>  Actual costs of parts and labor with a minimum of \$251		
<b><u>REVENUE AND COST COMPARISON</u></b>		
<b>UNIT REVENUE:</b>	<b>\$80.00</b>	<b>TOTAL REVENUE:</b> <b>\$14,080</b>
<b>UNIT COST:</b>	<b>\$124.72</b>	<b>TOTAL COST:</b> <b>\$21,951</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(44.72)</b>	<b>TOTAL PROFIT (SUBSIDY):</b> <b>\$(7,871)</b>
<b>TOTAL UNITS:</b>	<b>176</b>	<b>PCT. COST RECOVERY:</b> <b>64.14%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  Charge the fully allocated hourly rate of all personnel involved plus any outside costs with a minimum of \$250		

**CITY OF ANTIOCH  
COST DETAIL WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>WATER METER TAMPERING REPAIR</b>					<b>REFERENCE NO.</b> <b>S-079</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>176</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
WATER DISTRIBUTION	CUSTOMER SVS REP I/II		0.17	\$16.01	176	\$2,818	
METER READING	WATER DISTR OPER I/II	+ Repair Costs	1.00	\$108.71	176	\$19,133	
		<b>TYPE SUBTOTAL</b>	<b>1.17</b>	<b>\$124.72</b>		<b>\$21,951</b>	
<b>TOTALS</b>			<b>1.17</b>	<b>\$124.72</b>		<b>\$21,951</b>	

**CITY OF ANTIOCH  
REVENUE AND COST SUMMARY WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>WATER METER TESTING</b>		<b>REFERENCE NO.</b> <b>S-080</b>	
<b>PRIMARY DEPARTMENT</b> WATER	<b>UNIT OF SERVICE</b> TEST	<b>SERVICE RECIPIENT</b> Resident/Business	
<b>DESCRIPTION OF SERVICE</b>  Testing a water meter at the request of the customer due to concerns about the accuracy of the meter.			
<b>CURRENT FEE STRUCTURE</b>  Fully burdened hourly rate plus cost of materials and equipment.			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$80.00</b>	<b>TOTAL REVENUE:</b>	<b>\$31,200</b>
<b>UNIT COST:</b>	<b>\$163.07</b>	<b>TOTAL COST:</b>	<b>\$63,597</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(83.07)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(32,397)</b>
<b>TOTAL UNITS:</b>	<b>390</b>	<b>PCT. COST RECOVERY:</b>	<b>49.06%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>			
Charge the fully allocated hourly rate of all personnel involved plus any outside costs.			
Fee will be refunded if the meter is found to be running fast.			

**CITY OF ANTIOCH  
 COST DETAIL WORKSHEET  
 2017-2018**

<b>SERVICE</b> <b>WATER METER TESTING</b>					<b>REFERENCE NO.</b> <b>S-080</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>390</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
METER READING	WATER DISTR OPER I/II		1.50	\$163.07	390	\$63,597	
		TYPE SUBTOTAL	1.50	\$163.07		\$63,597	
<b>TOTALS</b>			<b>1.50</b>	<b>\$163.07</b>		<b>\$63,597</b>	

**CITY OF ANTIOCH  
REVENUE AND COST SUMMARY WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>VOLUNTARY WATER METER TURN-OFF</b>		<b>REFERENCE NO.</b> <b>S-081</b>	
<b>PRIMARY DEPARTMENT</b> WATER	<b>UNIT OF SERVICE</b> REQUEST	<b>SERVICE RECIPIENT</b> Resident/Business	
<b>DESCRIPTION OF SERVICE</b>  Turn of and turn back on a water meter at the request of the customer.			
<b>CURRENT FEE STRUCTURE</b>  Next Business Day - No Charge Same Day - \$205			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$18.48</b>	<b>TOTAL COST:</b>	<b>\$2,587</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(18.48)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(2,587)</b>
<b>TOTAL UNITS:</b>	<b>140</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  Next Business Day - No Charge Same Day - \$260 (2 hrs at OT)			

**CITY OF ANTIOCH  
COST DETAIL WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>VOLUNTARY WATER METER TURN-OFF</b>					<b>REFERENCE NO.</b> <b>S-081</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>140</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
METER READING	WATER DISTR OPER I/II		0.17	\$18.48	140	\$2,587	
		TYPE SUBTOTAL	0.17	\$18.48		\$2,587	
<b>TOTALS</b>			<b>0.17</b>	<b>\$18.48</b>		<b>\$2,587</b>	



**CITY OF ANTIOCH  
REVENUE AND COST SUMMARY WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>TEMPORARY WATER METER RENTAL</b>		<b>REFERENCE NO.</b> <b>S-082</b>	
<b>PRIMARY DEPARTMENT</b> WATER	<b>UNIT OF SERVICE</b> METER	<b>SERVICE RECIPIENT</b> Developer	
<b>DESCRIPTION OF SERVICE</b>  Installation, removal, move and backflow testing a temporary construction water meter.			
<b>CURRENT FEE STRUCTURE</b>  Installation or Move - \$98 plus \$2,885 deposit plus \$72 per month  Backflow Protection - \$173 per test plus \$706 deposit plus monthly backflow charges			
<b>REVENUE AND COST COMPARISON</b>			
<b>UNIT REVENUE:</b>	<b>\$216.37</b>	<b>TOTAL REVENUE:</b>	<b>\$8,222</b>
<b>UNIT COST:</b>	<b>\$238.26</b>	<b>TOTAL COST:</b>	<b>\$9,054</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(21.89)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(832)</b>
<b>TOTAL UNITS:</b>	<b>38</b>	<b>PCT. COST RECOVERY:</b>	<b>90.81%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  Installation - \$110 plus \$2,885 deposit plus \$80 per month for reading.  Move - \$55 per move  Backflow Protection - \$135 per test plus \$706 deposit plus monthly backflow charges.			

**CITY OF ANTIOCH  
COST DETAIL WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>TEMPORARY WATER METER RENTAL</b>					<b>REFERENCE NO.</b> <b>S-082</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>38</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
WATER DISTRIBUTION	CROSS CONN CTRL SPEC II/L	Install Testing	1.00	\$132.91	26	\$3,456	
METER READING	WATER DISTR OPER I/II	Install	1.00	\$108.71	26	\$2,826	
<b>TYPE SUBTOTAL</b>			<b>2.00</b>	<b>\$241.62</b>		<b>\$6,282</b>	
METER READING	WATER DISTR OPER I/II	Move	0.50	\$54.36	12	\$652	
<b>TYPE SUBTOTAL</b>			<b>0.50</b>	<b>\$54.36</b>		<b>\$652</b>	
METER READING	WATER DISTR OPER I/II	Monthly Reading	0.75	\$81.53	26	\$2,120	
<b>TYPE SUBTOTAL</b>			<b>0.75</b>	<b>\$81.53</b>		<b>\$2,120</b>	
<b>TOTALS</b>			<b>3.25</b>	<b>\$238.26</b>		<b>\$9,054</b>	

**CITY OF ANTIOCH  
REVENUE AND COST SUMMARY WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>WATER METER INSTALL</b>		<b>REFERENCE NO.</b> <b>S-083</b>	
<b>PRIMARY DEPARTMENT</b> WATER	<b>UNIT OF SERVICE</b> METER	<b>SERVICE RECIPIENT</b> Developer/Resident/Business	
<b>DESCRIPTION OF SERVICE</b>  Installation of a new water meter to connect to the City water system.			
<b>CURRENT FEE STRUCTURE</b>  5/8" - 3/4" - \$274 (includes meter/parts/labor) 1"+ - \$370 (includes meter/parts/labor)  Meter and Lateral installation - Actual costs			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$110.00</b>	<b>TOTAL REVENUE:</b>	<b>\$5,720</b>
<b>UNIT COST:</b>	<b>\$153.27</b>	<b>TOTAL COST:</b>	<b>\$7,970</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(43.27)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(2,250)</b>
<b>TOTAL UNITS:</b>	<b>52</b>	<b>PCT. COST RECOVERY:</b>	<b>71.77%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  5/8" - 2" - \$110 plus cost of meter and parts 3"+ - \$495 plus cost of meter and parts  Meter and Lateral installation - Charge the fully allocated hourly for all staff involved plus any outside costs.			

**CITY OF ANTIOCH  
COST DETAIL WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>WATER METER INSTALL</b>					<b>REFERENCE NO.</b> <b>S-083</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>52</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
METER READING	WATER DISTR OPER I/II	5/8" - 2"	1.00	\$108.71	46	\$5,001	
		<b>TYPE SUBTOTAL</b>	<b>1.00</b>	<b>\$108.71</b>		<b>\$5,001</b>	
WATER DISTRIBUTION	LEAD WATER DISTRIB OPERAT	3" - 10"	2.00	\$275.56	6	\$1,653	
WATER DISTRIBUTION	WATER DISTR OPER I/II	3" - 6"	2.00	\$219.30	6	\$1,316	
		<b>TYPE SUBTOTAL</b>	<b>4.00</b>	<b>\$494.86</b>		<b>\$2,969</b>	
<b>TOTALS</b>			<b>5.00</b>	<b>\$153.27</b>		<b>\$7,970</b>	

**CITY OF ANTIOCH  
REVENUE AND COST SUMMARY WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>BACTERIOLOGICAL TESTING</b>		<b>REFERENCE NO.</b> <b>S-084</b>	
<b>PRIMARY DEPARTMENT</b> WATER	<b>UNIT OF SERVICE</b> TEST	<b>SERVICE RECIPIENT</b> Developer/Resident/Business	
<b>DESCRIPTION OF SERVICE</b>  Providing bacteriological testing of new connections to the City water system to insure system integrity.			
<b>CURRENT FEE STRUCTURE</b>  New Main - \$40 per test plus labor and cost of materials and equipment. Fee is only charged if there is a test failure.  Hydrant Repair - \$82 plus labor and cost of materials and equipment.			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$56.80</b>	<b>TOTAL REVENUE:</b>	<b>\$7,100</b>
<b>UNIT COST:</b>	<b>\$98.72</b>	<b>TOTAL COST:</b>	<b>\$12,340</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(41.92)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(5,240)</b>
<b>TOTAL UNITS:</b>	<b>125</b>	<b>PCT. COST RECOVERY:</b>	<b>57.54%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  New Main - \$100 per test plus cost of labor and materials. Fee will only be charged if there is a test failure.  Hydrant Repair - \$100 per test plus cost of labor and materials.			

**CITY OF ANTIOCH  
COST DETAIL WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>BACTERIOLOGICAL TESTING</b>					<b>REFERENCE NO.</b> <b>S-084</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>125</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
WATER SUPERVISION	WATER QUALITY ANALYST	New Main	0.50	\$98.72	75	\$7,404	
		<b>TYPE SUBTOTAL</b>	<b>0.50</b>	<b>\$98.72</b>		<b>\$7,404</b>	
WATER SUPERVISION	WATER QUALITY ANALYST	Hydrant Repair	0.50	\$98.72	50	\$4,936	
		<b>TYPE SUBTOTAL</b>	<b>0.50</b>	<b>\$98.72</b>		<b>\$4,936</b>	
<b>TOTALS</b>			<b>1.00</b>	<b>\$98.72</b>		<b>\$12,340</b>	

**CITY OF ANTIOCH  
REVENUE AND COST SUMMARY WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>NEW BACKFLOW DEVICE TESTING</b>		<b>REFERENCE NO.</b> <b>S-085</b>
<b>PRIMARY DEPARTMENT</b> WATER	<b>UNIT OF SERVICE</b> DEVICE	<b>SERVICE RECIPIENT</b> Resident/Business
<b>DESCRIPTION OF SERVICE</b>  Testing of a new backflow prevention device to insure water system integrity.		
<b>CURRENT FEE STRUCTURE</b>  Inside City - \$172.53 per device Outside City - Evaluated on a case by case basis  Backflow Prevention Device Installation - Actual Cost		
<b><u>REVENUE AND COST COMPARISON</u></b>		
<b>UNIT REVENUE:</b>	<b>\$172.53</b>	<b>TOTAL REVENUE:</b>
<b>UNIT COST:</b>	<b>\$132.90</b>	<b>TOTAL COST:</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$39.63</b>	<b>TOTAL PROFIT (SUBSIDY):</b>
<b>TOTAL UNITS:</b>	<b>51</b>	<b>PCT. COST RECOVERY:</b>
		<b>129.82%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  Inside City - \$135 per device Outside City - Evaluated on a case by case basis  Backflow Prevention Device Installation - Actual Cost		

**CITY OF ANTIOCH  
COST DETAIL WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>NEW BACKFLOW DEVICE TESTING</b>					<b>REFERENCE NO.</b> <b>S-085</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>51</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
WATER DISTRIBUTION	CROSS CONN CTRL SPEC II/L		1.00	\$132.91	51	\$6,778	
		<b>TYPE SUBTOTAL</b>	<b>1.00</b>	<b>\$132.91</b>		<b>\$6,778</b>	
<b>TOTALS</b>			<b>1.00</b>	<b>\$132.90</b>		<b>\$6,778</b>	



**CITY OF ANTIOCH  
REVENUE AND COST SUMMARY WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>ANNUAL BACKFLOW DEVICE TESTING</b>		<b>REFERENCE NO.</b> <b>S-086</b>	
<b>PRIMARY DEPARTMENT</b> WATER	<b>UNIT OF SERVICE</b> DEVICE	<b>SERVICE RECIPIENT</b> Resident/Business	
<b>DESCRIPTION OF SERVICE</b>  Annual testing of an existing backflow prevention device to insure water system integrity.			
<b>CURRENT FEE STRUCTURE</b>  Double Check Dev/Reduced Pressure Dev 5/8" - 3/4" \$4.26/\$8.52 per month 1 inch \$4.26/\$9.59 per month 1 1/2 inch \$7.46/\$11.72 per month 2 inches \$8.52/\$13.85 per month    3 inches - \$20.24/\$27.69 per month 4 inches \$28.76/\$33.02 per month    6 inches - \$38.34/\$48.99 per month 8 inches \$72.42/\$86.27 per month    10 inches - \$100.11/\$113.96 per month Fire Line: up to 4" \$40.47 per month    6" - \$52.19 per month 8" \$84.14/month    10" - \$115.03 per month			
<b>REVENUE AND COST COMPARISON</b>			
<b>UNIT REVENUE:</b>	<b>\$99.65</b>	<b>TOTAL REVENUE:</b>	<b>\$203,476</b>
<b>UNIT COST:</b>	<b>\$98.47</b>	<b>TOTAL COST:</b>	<b>\$201,079</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$1.18</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$2,397</b>
<b>TOTAL UNITS:</b>	<b>2,042</b>	<b>PCT. COST RECOVERY:</b>	<b>101.19%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  Double Check Dev/Reduced Pressure Dev 5/8" - 3/4" \$5.17/\$5.99 per month 1 inch \$5.28/\$7.28 per month 1 1/2 inch \$7.14/\$10.75 per month 2 inches \$7.53/\$11.47 per month    3 inches - \$24.64/\$28.09 per month 4 inches \$26.59/\$25.44 per month    6 inches - \$33.43/\$49.33 per month 8 inches \$60.48/\$68.40 per month    10 inches - \$78.21/\$85.93 per month Fire Line: up to 4" \$39.92 per month    6" - \$46.84 per month 8" \$63.61/month    10" - \$88.64 per month			

**CITY OF ANTIOCH  
COST DETAIL WORKSHEET  
2017-2018**

<b>SERVICE</b>				<b>REFERENCE NO.</b>			
<b>ANNUAL BACKFLOW DEVICE TESTING</b>				<b>S-086</b>			
<b>NOTE</b>				<b>TOTAL UNITS</b>			
Unit Costs are an Average of Total Units				<b>2,042</b>			
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
WATER DISTRIBUTION		Parts & Bags	0.00	\$15.48	2,042	\$31,610	
WATER DISTRIBUTION		Replacement Costs	0.00	\$37.65	2,042	\$76,881	
		<b>TYPE SUBTOTAL</b>	<b>0.00</b>	<b>\$53.13</b>		<b>\$108,491</b>	
WATER DISTRIBUTION	CROSS CONN CTRL SPEC II/L	3/4"-2" - DC	0.25	\$33.23	1,192	\$39,610	
		<b>TYPE SUBTOTAL</b>	<b>0.25</b>	<b>\$33.23</b>		<b>\$39,610</b>	
WATER DISTRIBUTION	CROSS CONN CTRL SPEC II/L	3"-6" - DC	1.00	\$132.91	3	\$399	
		<b>TYPE SUBTOTAL</b>	<b>1.00</b>	<b>\$132.91</b>		<b>\$399</b>	
WATER DISTRIBUTION	CROSS CONN CTRL SPEC II/L	8"-10" - DC	2.00	\$265.82	1	\$266	
		<b>TYPE SUBTOTAL</b>	<b>2.00</b>	<b>\$265.82</b>		<b>\$266</b>	
WATER DISTRIBUTION	CROSS CONN CTRL SPEC II/L	3/4"-2" - RP	0.25	\$33.23	762	\$25,321	
		<b>TYPE SUBTOTAL</b>	<b>0.25</b>	<b>\$33.23</b>		<b>\$25,321</b>	
WATER DISTRIBUTION	CROSS CONN CTRL SPEC II/L	3-4" - RP	0.83	\$110.32	80	\$8,826	
		<b>TYPE SUBTOTAL</b>	<b>0.83</b>	<b>\$110.32</b>		<b>\$8,826</b>	
WATER DISTRIBUTION	CROSS CONN CTRL SPEC II/L	6" - RP	1.00	\$132.91	1	\$133	
		<b>TYPE SUBTOTAL</b>	<b>1.00</b>	<b>\$132.91</b>		<b>\$133</b>	
WATER DISTRIBUTION	CROSS CONN CTRL SPEC II/L	8" - RP	1.17	\$155.50	1	\$156	
		<b>TYPE SUBTOTAL</b>	<b>1.17</b>	<b>\$155.50</b>		<b>\$156</b>	
WATER DISTRIBUTION	CROSS CONN CTRL SPEC II/L	10" - RP	2.00	\$265.82	1	\$266	
		<b>TYPE SUBTOTAL</b>	<b>2.00</b>	<b>\$265.82</b>		<b>\$266</b>	
WATER DISTRIBUTION	CROSS CONN CTRL SPEC II/L	Fire Line	2.00	\$265.82	1	\$266	
		<b>TYPE SUBTOTAL</b>	<b>2.00</b>	<b>\$265.82</b>		<b>\$266</b>	

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The costs shown on the facing page are  
a continued listing of costs listed on  
the page immediately preceding.

**CITY OF ANTIOCH  
COST DETAIL WORKSHEET  
2017-2018**

<b>SERVICE</b>					<b>REFERENCE NO.</b>		
<b>ANNUAL BACKFLOW DEVICE TESTING</b>					<b>S-086</b>		
<b>NOTE</b>					<b>TOTAL UNITS</b>		
Unit Costs are an Average of Total Units					<b>2,042</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
WATER DISTRIBUTION	CROSS CONN CTRL SPEC II/L	3/4-2" - DC Repair	0.50	\$66.46	78	\$5,184	
		<b>TYPE SUBTOTAL</b>	<b>0.50</b>	<b>\$66.46</b>		<b>\$5,184</b>	
WATER DISTRIBUTION	CROSS CONN CTRL SPEC II/L	3-6" - DC Repair	2.00	\$265.82	1	\$266	
		<b>TYPE SUBTOTAL</b>	<b>2.00</b>	<b>\$265.82</b>		<b>\$266</b>	
WATER DISTRIBUTION	CROSS CONN CTRL SPEC II/L	8-10" - DC Repair	3.00	\$398.73	1	\$399	
		<b>TYPE SUBTOTAL</b>	<b>3.00</b>	<b>\$398.73</b>		<b>\$399</b>	
WATER DISTRIBUTION	CROSS CONN CTRL SPEC II/L	3/4-2" - RP Repair	0.50	\$66.46	77	\$5,117	
		<b>TYPE SUBTOTAL</b>	<b>0.50</b>	<b>\$66.46</b>		<b>\$5,117</b>	
WATER DISTRIBUTION	CROSS CONN CTRL SPEC II/L	3-6" - RP Repair	2.00	\$265.82	17	\$4,519	
		<b>TYPE SUBTOTAL</b>	<b>2.00</b>	<b>\$265.82</b>		<b>\$4,519</b>	
WATER DISTRIBUTION	CROSS CONN CTRL SPEC II/L	8-10" - RP Repair	3.00	\$398.73	3	\$1,196	
		<b>TYPE SUBTOTAL</b>	<b>3.00</b>	<b>\$398.73</b>		<b>\$1,196</b>	
WATER DISTRIBUTION	CROSS CONN CTRL SPEC II/L	4-6" - Fire Line Rpr	2.00	\$265.82	1	\$266	
		<b>TYPE SUBTOTAL</b>	<b>2.00</b>	<b>\$265.82</b>		<b>\$266</b>	
WATER DISTRIBUTION	CROSS CONN CTRL SPEC II/L	8-12"-Fire Line Rpr	3.00	\$398.73	1	\$399	
		<b>TYPE SUBTOTAL</b>	<b>3.00</b>	<b>\$398.73</b>		<b>\$399</b>	
<b>TOTALS</b>			<b>26.50</b>	<b>\$98.47</b>		<b>\$201,079</b>	

**CITY OF ANTIOCH  
REVENUE AND COST SUMMARY WORKSHEET  
2017-2018**

<b>SERVICE</b> TV SEWER LATERAL ON PROPERTY SALE		<b>REFERENCE NO.</b> S-087	
<b>PRIMARY DEPARTMENT</b> SEWER	<b>UNIT OF SERVICE</b> LATERAL	<b>SERVICE RECIPIENT</b> Resident/Business	
<b>DESCRIPTION OF SERVICE</b>  Televising a sewer lateral on the sale of that property.			
<b>CURRENT FEE STRUCTURE</b>  None			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	\$0.00	<b>TOTAL REVENUE:</b>	\$0
<b>UNIT COST:</b>	\$107.00	<b>TOTAL COST:</b>	\$107
<b>UNIT PROFIT (SUBSIDY):</b>	\$(107.00)	<b>TOTAL PROFIT (SUBSIDY):</b>	\$(107)
<b>TOTAL UNITS:</b>	1	<b>PCT. COST RECOVERY:</b>	0.00%
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$105 per lateral			

**CITY OF ANTIOCH  
COST DETAIL WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>TV SEWER LATERAL ON PROPERTY SALE</b>					<b>REFERENCE NO.</b> <b>S-087</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
SEWER COLLECTION	COLL SYS WORKER I/II		0.99	\$107.38	1	\$107	
		<b>TYPE SUBTOTAL</b>	<b>0.99</b>	<b>\$107.38</b>		<b>\$107</b>	
<b>TOTALS</b>			<b>0.99</b>	<b>\$107.00</b>		<b>\$107</b>	

**CITY OF ANTIOCH  
REVENUE AND COST SUMMARY WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>SEWAGE SPILL CLEANUP</b>		<b>REFERENCE NO.</b> <b>S-088</b>	
<b>PRIMARY DEPARTMENT</b> SEWER	<b>UNIT OF SERVICE</b> SPILL	<b>SERVICE RECIPIENT</b> Resident/Business	
<b>DESCRIPTION OF SERVICE</b>  Cleanup of a sewage spill in the public right-of-way that resulted from a leak on private property.			
<b>CURRENT FEE STRUCTURE</b>  Actual costs			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$0.00</b>	<b>TOTAL COST:</b>	<b>\$0</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$0.00</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$0</b>
<b>TOTAL UNITS:</b>	<b>20</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  Charge the fully allocated hourly rate for all personnel involved plus any outside costs.			

**CITY OF ANTIOCH  
COST DETAIL WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>SEWAGE SPILL CLEANUP</b>				<b>REFERENCE NO.</b> <b>S-088</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>20</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
SEWER COLLECTION	COLL SYS WORKER I/II	Time & Materials	0.00	\$0.00	20	\$0
<b>TYPE SUBTOTAL</b>			<b>0.00</b>	<b>\$0.00</b>		<b>\$0</b>
<b>TOTALS</b>			<b>0.00</b>	<b>\$0.00</b>		<b>\$0</b>



**CITY OF ANTIOCH  
REVENUE AND COST SUMMARY WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>MARINA SERVICES</b>		<b>REFERENCE NO.</b> <b>S-089</b>	
<b>PRIMARY DEPARTMENT</b> MARINA	<b>UNIT OF SERVICE</b> N/A	<b>SERVICE RECIPIENT</b> Resident/Non-Resident	
<b>DESCRIPTION OF SERVICE</b>  Operation and maintenance of the City Marina.			
<b>CURRENT FEE STRUCTURE</b>  Various fees			
<b>REVENUE AND COST COMPARISON</b>			
<b>UNIT REVENUE:</b>	<b>\$739,298.00</b>	<b>TOTAL REVENUE:</b>	<b>\$739,298</b>
<b>UNIT COST:</b>	<b>\$1,145,707.00</b>	<b>TOTAL COST:</b>	<b>\$1,145,707</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<u><b>\$(406,409.00)</b></u>	<b>TOTAL PROFIT (SUBSIDY):</b>	<u><b>\$(406,409)</b></u>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>64.53%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 65%</b>			
<p>No change to the fees at the Marina are recommended at this time. With the opening of the new restaurant there may be opportunities to make changes to the fees once it is apparant how that amenity moves the market.</p> <p>See Appendix G for a breakout of the different cost components.</p>			

**CITY OF ANTIOCH  
COST DETAIL WORKSHEET  
2017-2018**

<b>SERVICE</b>				<b>REFERENCE NO.</b>			
<b>MARINA SERVICES</b>				<b>S-089</b>			
<b>NOTE</b>				<b>TOTAL UNITS</b>			
Unit Costs are an Average of Total Units				<b>1</b>			
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
MARINA ADMIN	DEPUTY PW DIR II	12.5%	203.89	\$47,239.27	1	\$47,239	
MARINA ADMIN	OPERATIONS SUPERVISOR	13%	212.03	\$33,890.88	1	\$33,891	
MARINA ADMIN		IT Services	0.00	\$16,167.06	1	\$16,167	
MARINA ADMIN		Marina Replacement	0.00	\$160,000.00	1	\$160,000	
MARINA ADMIN		Info Tech Replace	0.00	\$12,732.00	1	\$12,732	
MARINA ADMIN		Fuel Costs	0.00	\$100,000.00	1	\$100,000	
MARINA ADMIN		Insurance	0.00	\$5,470.34	1	\$5,470	
MARINA ADMIN		Util/Bad Debt	0.00	\$46,824.00	1	\$46,824	
MARINA ADMIN		Construction Loan	0.00	\$261,847.00	1	\$261,847	
MARINA ADMIN		Various Accounts	0.00	\$6,550.00	1	\$6,550	
MARINA ADMIN		Cashiering Charges	0.00	\$17,530.70	1	\$17,531	
MARINA MAINT	MARINA LEADWORKER-PROP M/ 85%		1,386.35	\$182,374.34	1	\$182,374	
MARINA MAINT	MARINA MAINT WORKER	85%	1,386.35	\$168,954.47	1	\$168,954	
MARINA MAINT	OVERTIME	\$4,000	1,000.00	\$8,790.00	1	\$8,790	
MARINA MAINT		Contracts	0.00	\$20,000.00	1	\$20,000	
MARINA BOAT LAUNCH	MARINA LEADWORKER-PROP M/ 15%		244.65	\$27,789.79	1	\$27,790	
MARINA BOAT LAUNCH	MARINA MAINT WORKER	15%	244.65	\$25,746.97	1	\$25,747	
MARINA BOAT LAUNCH		Contracts	0.00	\$3,800.00	1	\$3,800	
<b>TYPE SUBTOTAL</b>			<b>4,677.92</b>	<b>\$1,145,706.82</b>		<b>\$1,145,707</b>	
<b>TOTALS</b>			<b>4,677.92</b>	<b>\$1,145,707.00</b>		<b>\$1,145,707</b>	

**CITY OF ANTIOCH  
REVENUE AND COST SUMMARY WORKSHEET  
2017-2018**

<b>SERVICE BUSINESS LICENSE APPLICATION</b>		<b>REFERENCE NO. S-090</b>
<b>PRIMARY DEPARTMENT FINANCE</b>	<b>UNIT OF SERVICE BUSINESS</b>	<b>SERVICE RECIPIENT Business</b>
<b>DESCRIPTION OF SERVICE</b>  Processing a request to operate a business within the City.		
<b>CURRENT FEE STRUCTURE</b>  \$30 per application  Verification - \$25 Vehicle Sticker - \$5		
<b><u>REVENUE AND COST COMPARISON</u></b>		
<b>UNIT REVENUE:</b>	<b>\$30.00</b>	<b>TOTAL REVENUE:</b>
<b>UNIT COST:</b>	<b>\$24.75</b>	<b>TOTAL COST:</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$5.25</b>	<b>TOTAL PROFIT (SUBSIDY):</b>
<b>TOTAL UNITS:</b>	<b>1,800</b>	<b>PCT. COST RECOVERY:</b>
		<b>121.21%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$25 per application  Vehicle Sticker - \$5		

**CITY OF ANTIOCH  
COST DETAIL WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>BUSINESS LICENSE APPLICATION</b>					<b>REFERENCE NO.</b> <b>S-090</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1,800</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
FIN OPERATIONS	BUSINESS LICENSE REP.		0.25	\$24.75	1,800	\$44,550	
		TYPE SUBTOTAL	0.25	\$24.75		\$44,550	
<b>TOTALS</b>			<b>0.25</b>	<b>\$24.75</b>		<b>\$44,550</b>	

**CITY OF ANTIOCH  
REVENUE AND COST SUMMARY WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>BUSINESS LICENSE RENEWAL</b>		<b>REFERENCE NO.</b> <b>S-091</b>
<b>PRIMARY DEPARTMENT</b> FINANCE	<b>UNIT OF SERVICE</b> RENEWAL	<b>SERVICE RECIPIENT</b> Business
<b>DESCRIPTION OF SERVICE</b>  Processing a renewal of an existing business license.		
<b>CURRENT FEE STRUCTURE</b>  None		
<b><u>REVENUE AND COST COMPARISON</u></b>		
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b> <b>\$0</b>
<b>UNIT COST:</b>	<b>\$7.92</b>	<b>TOTAL COST:</b> <b>\$79,200</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(7.92)</b>	<b>TOTAL PROFIT (SUBSIDY):</b> <b>\$(79,200)</b>
<b>TOTAL UNITS:</b>	<b>10,000</b>	<b>PCT. COST RECOVERY:</b> <b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$10 per renewal		

**CITY OF ANTIOCH  
COST DETAIL WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>BUSINESS LICENSE RENEWAL</b>					<b>REFERENCE NO.</b> <b>S-091</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>10,000</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
FIN OPERATIONS	BUSINESS LICENSE REP.		0.08	\$7.92	10,000	\$79,200	
		<b>TYPE SUBTOTAL</b>	<b>0.08</b>	<b>\$7.92</b>		<b>\$79,200</b>	
<b>TOTALS</b>			<b>0.08</b>	<b>\$7.92</b>		<b>\$79,200</b>	

**CITY OF ANTIOCH  
REVENUE AND COST SUMMARY WORKSHEET  
2017-2018**

<b>SERVICE</b> BUSINESS LIC. DELINQINECY LIEN PROC		<b>REFERENCE NO.</b> S-092
<b>PRIMARY DEPARTMENT</b> FINANCE	<b>UNIT OF SERVICE</b> LIEN	<b>SERVICE RECIPIENT</b> Business
<b>DESCRIPTION OF SERVICE</b>  Processing a lien due to non-payment of business license and rental license fees.		
<b>CURRENT FEE STRUCTURE</b>  None		
<b><u>REVENUE AND COST COMPARISON</u></b>		
<b>UNIT REVENUE:</b>	\$0.00	<b>TOTAL REVENUE:</b> \$0
<b>UNIT COST:</b>	\$441.00	<b>TOTAL COST:</b> \$441
<b>UNIT PROFIT (SUBSIDY):</b>	\$(441.00)	<b>TOTAL PROFIT (SUBSIDY):</b> \$(441)
<b>TOTAL UNITS:</b>	1	<b>PCT. COST RECOVERY:</b> 0.00%
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$440 per lien		

**CITY OF ANTIOCH  
COST DETAIL WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>BUSINESS LIC. DELINQINECY LIEN PROC</b>					<b>REFERENCE NO.</b> <b>S-092</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
FIN OPERATIONS	FINANCE SVS SUPERVISOR		2.50	\$440.55	1	\$441	
		<b>TYPE SUBTOTAL</b>	<b>2.50</b>	<b>\$440.55</b>		<b>\$441</b>	
<b>TOTALS</b>			<b>2.50</b>	<b>\$441.00</b>		<b>\$441</b>	



**CITY OF ANTIOCH  
REVENUE AND COST SUMMARY WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>NSF CHECK</b>		<b>REFERENCE NO.</b> <b>S-093</b>	
<b>PRIMARY DEPARTMENT</b> FINANCE	<b>UNIT OF SERVICE</b> NSF CHECK	<b>SERVICE RECIPIENT</b> Resident/Non-Resident/Business	
<b>DESCRIPTION OF SERVICE</b>  Processing checks returned for non-sufficient funds			
<b>CURRENT FEE STRUCTURE</b>  First NSF Check - \$25 Each Subsequent NSF Check - \$35			
<b>REVENUE AND COST COMPARISON</b>			
<b>UNIT REVENUE:</b>	<b>\$25.00</b>	<b>TOTAL REVENUE:</b>	<b>\$6,000</b>
<b>UNIT COST:</b>	<b>\$79.02</b>	<b>TOTAL COST:</b>	<b>\$18,965</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(54.02)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(12,965)</b>
<b>TOTAL UNITS:</b>	<b>240</b>	<b>PCT. COST RECOVERY:</b>	<b>31.64%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$80 per NSF Check			

**CITY OF ANTIOCH  
COST DETAIL WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>NSF CHECK</b>					<b>REFERENCE NO.</b> <b>S-093</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>240</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
FIN ACCOUNTING	ACCOUNTANT I		0.33	\$33.01	240	\$7,922	
FIN OPERATIONS	FINANCE SVS SUPERVISOR		0.25	\$44.06	240	\$10,574	
FIN OPERATIONS		Bank Charge	0.00	\$1.95	240	\$468	
		<b>TYPE SUBTOTAL</b>	<b>0.58</b>	<b>\$79.02</b>		<b>\$18,965</b>	
<b>TOTALS</b>			<b>0.58</b>	<b>\$79.02</b>		<b>\$18,965</b>	

**CITY OF ANTIOCH  
REVENUE AND COST SUMMARY WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>DOCUMENT COPY</b>		<b>REFERENCE NO.</b> <b>S-094</b>	
<b>PRIMARY DEPARTMENT</b> CITY CLERK	<b>UNIT OF SERVICE</b> COPY	<b>SERVICE RECIPIENT</b> Resident/Non-Resident	
<b>DESCRIPTION OF SERVICE</b>  Providing paper copies of public documents on request.			
<b>CURRENT FEE STRUCTURE</b>  Four pages or less - No Charge Five pages or more - \$0.20 per page  FPPC Copies - \$0.10 per page			
<b>REVENUE AND COST COMPARISON</b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$1.15</b>	<b>TOTAL COST:</b>	<b>\$288</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(1.15)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(288)</b>
<b>TOTAL UNITS:</b>	<b>250</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  Four pages or less - No Charge Five pages or more - \$0.20 per page (\$1 minimum)  FPPC Copies - \$0.10 per page			

**CITY OF ANTIOCH  
COST DETAIL WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>DOCUMENT COPY</b>					<b>REFERENCE NO.</b> <b>S-094</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>250</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
CITY CLERK	DEPUTY CITY CLERK		0.01	\$1.15	250	\$288	
		TYPE SUBTOTAL	0.01	\$1.15		\$288	
<b>TOTALS</b>			<b>0.01</b>	<b>\$1.15</b>		<b>\$288</b>	

**CITY OF ANTIOCH  
REVENUE AND COST SUMMARY WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>DOCUMENT CERTIFICATION</b>		<b>REFERENCE NO.</b> <b>S-095</b>	
<b>PRIMARY DEPARTMENT</b> CITY CLERK	<b>UNIT OF SERVICE</b> DOCUMENT	<b>SERVICE RECIPIENT</b> Resident/Non-Resident	
<b>DESCRIPTION OF SERVICE</b>  Providing a certification that a City document is a true copy.			
<b>CURRENT FEE STRUCTURE</b>  None			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$19.33</b>	<b>TOTAL COST:</b>	<b>\$58</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(19.33)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(58)</b>
<b>TOTAL UNITS:</b>	<b>3</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$20 per document			

**CITY OF ANTIOCH  
COST DETAIL WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>DOCUMENT CERTIFICATION</b>					<b>REFERENCE NO.</b> <b>S-095</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>3</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
CITY CLERK	DEPUTY CITY CLERK		0.17	\$19.48	3	\$58	
		<b>TYPE SUBTOTAL</b>	<b>0.17</b>	<b>\$19.48</b>		<b>\$58</b>	
<b>TOTALS</b>			<b>0.17</b>	<b>\$19.33</b>		<b>\$58</b>	

**CITY OF ANTIOCH  
REVENUE AND COST SUMMARY WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>ELECTRONIC FILE COPY</b>		<b>REFERENCE NO.</b> <b>S-096</b>	
<b>PRIMARY DEPARTMENT</b> CITY CLERK	<b>UNIT OF SERVICE</b> DEVICE	<b>SERVICE RECIPIENT</b> Resident/Non-Resident	
<b>DESCRIPTION OF SERVICE</b>  Providing an electronic copy of a City document on request.			
<b>CURRENT FEE STRUCTURE</b>  \$10 per disk			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$10.00</b>	<b>TOTAL REVENUE:</b>	<b>\$100</b>
<b>UNIT COST:</b>	<b>\$9.20</b>	<b>TOTAL COST:</b>	<b>\$92</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$0.80</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$8</b>
<b>TOTAL UNITS:</b>	<b>10</b>	<b>PCT. COST RECOVERY:</b>	<b>108.70%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 100%</b>  \$10 per device			

**CITY OF ANTIOCH  
COST DETAIL WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>ELECTRONIC FILE COPY</b>					<b>REFERENCE NO.</b> <b>S-096</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>10</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
CITY CLERK	DEPUTY CITY CLERK		0.08	\$9.17	10	\$92	
		TYPE SUBTOTAL	0.08	\$9.17		\$92	
<b>TOTALS</b>			<b>0.08</b>	<b>\$9.20</b>		<b>\$92</b>	



**CITY OF ANTIOCH  
REVENUE AND COST SUMMARY WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>CANDIDATE FILING</b>		<b>REFERENCE NO.</b> <b>S-097</b>	
<b>PRIMARY DEPARTMENT</b> CITY CLERK	<b>UNIT OF SERVICE</b> CANDIDATE	<b>SERVICE RECIPIENT</b> Resident	
<b>DESCRIPTION OF SERVICE</b>  Processing an application for an intent to run for a City elected office.			
<b>CURRENT FEE STRUCTURE</b>  None			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$0.00</b>	<b>TOTAL REVENUE:</b>	<b>\$0</b>
<b>UNIT COST:</b>	<b>\$84.17</b>	<b>TOTAL COST:</b>	<b>\$1,010</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(84.17)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(1,010)</b>
<b>TOTAL UNITS:</b>	<b>12</b>	<b>PCT. COST RECOVERY:</b>	<b>0.00%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 30%</b>			
\$25 per candidate			
This fee is limited by State law.			

**CITY OF ANTIOCH  
COST DETAIL WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>CANDIDATE FILING</b>					<b>REFERENCE NO.</b> <b>S-097</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>12</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
CITY CLERK	CITY CLERK (ELECTED)		3.00	\$84.15	12	\$1,010	
		TYPE SUBTOTAL	3.00	\$84.15		\$1,010	
<b>TOTALS</b>			<b>3.00</b>	<b>\$84.17</b>		<b>\$1,010</b>	

**CITY OF ANTIOCH  
REVENUE AND COST SUMMARY WORKSHEET  
2017-2018**

<b>SERVICE INITIATIVE FILING</b>		<b>REFERENCE NO. S-098</b>	
<b>PRIMARY DEPARTMENT CITY CLERK</b>	<b>UNIT OF SERVICE INITIATIVE</b>	<b>SERVICE RECIPIENT Resident/Business</b>	
<b>DESCRIPTION OF SERVICE</b>  Processing an intent to place a local initiative on the ballot.			
<b>CURRENT FEE STRUCTURE</b>  \$200 per initiative			
<b><u>REVENUE AND COST COMPARISON</u></b>			
<b>UNIT REVENUE:</b>	<b>\$200.00</b>	<b>TOTAL REVENUE:</b>	<b>\$200</b>
<b>UNIT COST:</b>	<b>\$1,988.00</b>	<b>TOTAL COST:</b>	<b>\$1,988</b>
<b>UNIT PROFIT (SUBSIDY):</b>	<b>\$(1,788.00)</b>	<b>TOTAL PROFIT (SUBSIDY):</b>	<b>\$(1,788)</b>
<b>TOTAL UNITS:</b>	<b>1</b>	<b>PCT. COST RECOVERY:</b>	<b>10.06%</b>
<b>SUGGESTED FEE FOR COST RECOVERY OF: 10%</b>  \$200 per initiative  Fee is to be refunded to the filer if, within one year of the date of filing the notice of intent, the elections official certifies the sufficiency of the petition.  This is the maximum allowed under State law.			

**CITY OF ANTIOCH  
COST DETAIL WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>INITIATIVE FILING</b>					<b>REFERENCE NO.</b> <b>S-098</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
CITY CLERK	CITY CLERK (ELECTED)		30.00	\$841.50	1	\$842	
CITY CLERK	DEPUTY CITY CLERK		10.00	\$1,146.10	1	\$1,146	
		<b>TYPE SUBTOTAL</b>	<b>40.00</b>	<b>\$1,987.60</b>		<b>\$1,988</b>	
		<b>TOTALS</b>	<b>40.00</b>	<b>\$1,988.00</b>		<b>\$1,988</b>	

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APPENDIX C

DETAIL OF  
TAX-SUPPORTED  
COST DETAIL SHEETS

**CITY OF ANTIOCH  
COST DETAIL WORKSHEET  
2017-2018**

<b>SERVICE</b>				<b>REFERENCE NO.</b>			
<b>POLICE SERVICES</b>				<b>TAX-01</b>			
<b>NOTE</b>				<b>TOTAL UNITS</b>			
Unit Costs are an Average of Total Units				<b>1</b>			
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PD ADMINISTRATION	CRIME ANALYST	100%	1,631.00	\$204,347.99	1	\$204,348	
PD ADMINISTRATION	COMMUNITY SVS OFFICER	100%	1,617.00	\$146,758.92	1	\$146,759	
PD ADMINISTRATION	PART-TIME STAFF	\$190,000	12,700.00	\$357,759.00	1	\$357,759	
PD ADMINISTRATION		Juvenile Diversion	0.00	\$205,000.00	1	\$205,000	
PD RESERVES	PART-TIME STAFF	\$2,000	100.00	\$3,483.00	1	\$3,483	
PD RESERVES		Explorers	0.00	\$2,850.00	1	\$2,850	
PD PRISONER CUSTOD'	COMMUNITY SVS OFFICER	Remainder Of Time	1,579.50	\$162,862.25	1	\$162,862	
PD PRISONER CUSTOD'	OVERTIME	\$20,000	1,000.00	\$41,870.00	1	\$41,870	
PD PRISONER CUSTOD'		County Contract	0.00	\$60,000.00	1	\$60,000	
PD COMM POLICING	COMMUNITY SVS OFFICER	100% Of 5	7,935.00	\$642,496.95	1	\$642,497	
PD COMM POLICING	OVERTIME	\$1,450,000	20,000.00	\$2,177,200.00	1	\$2,177,200	
PD COMM POLICING	POLICE CORPORAL	100% Of 5	8,081.00	\$1,511,389.43	1	\$1,511,389	
PD COMM POLICING	POLICE CAPTAIN	Remainder Of Time	1,617.00	\$522,274.83	1	\$522,275	
PD COMM POLICING	POLICE LIEUTENANT	100% Of 3	4,799.00	\$1,297,601.61	1	\$1,297,602	
PD COMM POLICING	POLICE OFFICER	Remainder Of 60	93,732.05	\$14,759,985.91	1	\$14,759,986	
PD COMM POLICING	POLICE SERGEANT	100% Of 7	10,636.75	\$2,248,821.69	1	\$2,248,822	
PD COMM POLICING		Vehicle Rental	0.00	\$600,522.00	1	\$600,522	
PD COMM POLICING		Various Accounts	0.00	\$4,935.00	1	\$4,935	
PD TRAFFIC DIVISION	OVERTIME	\$19,475	1,000.00	\$32,520.00	1	\$32,520	
PD TRAFFIC DIVISION	POLICE OFFICER	100% Of 2	3,234.00	\$548,777.46	1	\$548,777	
PD TRAFFIC DIVISION		Vehicle Rental	0.00	\$46,420.00	1	\$46,420	
PD INVESTIGATIONS	COMMUNITY SVS OFFICER	100%	1,617.00	\$134,857.80	1	\$134,858	
PD INVESTIGATIONS	OVERTIME	\$200,000	1,000.00	\$313,280.00	1	\$313,280	
PD INVESTIGATIONS	POLICE CORPORAL	100% Of 2	3,234.00	\$622,965.42	1	\$622,965	
PD INVESTIGATIONS	POLICE LIEUTENANT	100%	1,617.00	\$449,509.83	1	\$449,510	
PD INVESTIGATIONS	POLICE OFFICER	100% Of 12	19,404.00	\$3,146,940.72	1	\$3,146,941	
PD INVESTIGATIONS	PD RECORDS TECHNICIAN	100%	1,631.00	\$121,803.08	1	\$121,803	
PD INVESTIGATIONS	POLICE SERGEANT	100%	1,617.00	\$352,117.92	1	\$352,118	
PD INVESTIGATIONS		Contract/Veh Rent	0.00	\$481,869.00	1	\$481,869	
PD SPEC OPS UNIT	OVERTIME	\$145,000	1,000.00	\$213,750.00	1	\$213,750	

**CITY OF ANTIOCH  
COST DETAIL WORKSHEET  
2017-2018**

<b>SERVICE</b>				<b>REFERENCE NO.</b>			
<b>POLICE SERVICES</b>				<b>TAX-01</b>			
<b>NOTE</b>				<b>TOTAL UNITS</b>			
Unit Costs are an Average of Total Units				<b>1</b>			
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PD SPEC OPS UNIT	POLICE OFFICER	100% Of 4	6,468.00	\$1,005,709.32	1	\$1,005,709	
PD SPEC OPS UNIT	POLICE SERGEANT	100%	1,617.00	\$337,564.92	1	\$337,565	
PD SPEC OPS UNIT		Drub Buy/Contract	0.00	\$26,749.00	1	\$26,749	
PD COMMUNICATIONS	OVERTIME	\$170,000	1,000.00	\$258,730.00	1	\$258,730	
PD COMMUNICATIONS	PD COMMUNICATIONS SUPV	100%	1,631.00	\$247,944.62	1	\$247,945	
PD COMMUNICATIONS	PD DISPATCHER	Remainder Of 11	17,626.55	\$1,968,180.57	1	\$1,968,181	
PD COMMUNICATIONS	PD DISPATCHER LEADWORKER	100% Of 4	6,468.00	\$840,063.84	1	\$840,064	
PD COMMUNICATIONS		Contracts	0.00	\$439,839.00	1	\$439,839	
OFFICE OF EMERGENC'		CAP Chargesa	0.00	\$12,353.14	1	\$12,353	
OFFICE OF EMERGENC'		Various Accounts	0.00	\$26,041.00	1	\$26,041	
PD COMM VOLUNTEERS		Various Accounts	0.00	\$16,935.00	1	\$16,935	
PD COMM VOLUNTEERS		CAP Charges	0.00	\$23,027.03	1	\$23,027	
PD FACILITIES MAINT		CAP Charges	0.00	\$47,253.11	1	\$47,253	
FEDERAL ASSET FORFE		Op Suppl./Cash Mgmt	0.00	\$5,400.00	1	\$5,400	
FEDERAL ASSET FORFE		Supplies/Cash Mgmt	0.00	\$3,800.00	1	\$3,800	
FEDERAL ASSET FORFE		CAP Charges	0.00	\$1,763.11	1	\$1,763	
BYRNE/LLEBG PD INVE\$		County Admin	0.00	\$2,857.00	1	\$2,857	
<b>TYPE SUBTOTAL</b>			<b>235,592.85</b>	<b>\$36,679,180.47</b>		<b>\$36,679,180</b>	
<b>TOTALS</b>			<b>235,592.85</b>	<b>\$36,679,180.00</b>		<b>\$36,679,180</b>	



**CITY OF ANTIOCH  
COST DETAIL WORKSHEET  
2017-2018**

<b>SERVICE</b>				<b>REFERENCE NO.</b>		
<b>STREET MAINTENANCE</b>				<b>TAX-02</b>		
<b>NOTE</b>				<b>TOTAL UNITS</b>		
Unit Costs are an Average of Total Units				<b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
PW STREET MAINT	EQUIPMENT OPERATOR	100%	1,631.00	\$195,034.98	1	\$195,035
PW STREET MAINT	OVERTIME	\$20,000	1,000.00	\$44,050.00	1	\$44,050
PW STREET MAINT	STREET MAINT LEADWORKER	100%	1,631.00	\$220,364.41	1	\$220,364
PW STREET MAINT	STREET MAINT WORKER I/II	100% Of 3	4,893.00	\$516,554.01	1	\$516,554
PW STREET MAINT		Street Tree Replace	0.00	\$26,250.00	1	\$26,250
PW STREET MAINT		Street/SW/Curb Repl	0.00	\$29,948,468.00	1	\$29,948,468
PW STREET MAINT		Various Accounts	0.00	\$589,931.00	1	\$589,931
GAS TAX - STREETS	ADMIN ANALYST I	25%	404.25	\$31,030.23	1	\$31,030
GAS TAX - STREETS		Contract/Cash Mgmt	0.00	\$18,000.00	1	\$18,000
GAS TAX - STREETS		CAP Charges	0.00	\$31,717.53	1	\$31,718
GAS TAX - STREETS		Street Light Elec	0.00	\$350,000.00	1	\$350,000
MEASURE C/J STREETS OVERTIME		\$3,500	1,000.00	\$3,550.00	1	\$3,550
MEASURE C/J STREETS		CAP Charges	0.00	\$21,684.38	1	\$21,684
MEASURE C/J STREETS		Contract/Cash Mgmt	0.00	\$138,000.00	1	\$138,000
TRAFFIC SAFETY		Cash Mgmt	0.00	\$80.00	1	\$80
STREET IMPACT-STREE		CAP Charges	0.00	\$1,306.14	1	\$1,306
STREET IMPACT-STREE		Cash Mgmt	0.00	\$700.00	1	\$700
<b>TYPE SUBTOTAL</b>			<b>10,559.25</b>	<b>\$32,136,720.68</b>		<b>\$32,136,721</b>
<b>TOTALS</b>			<b>10,559.25</b>	<b>\$32,136,721.00</b>		<b>\$32,136,721</b>

**CITY OF ANTIOCH  
COST DETAIL WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>SIGNAL/STREET LIGHT MAINTENANCE</b>				<b>REFERENCE NO.</b> <b>TAX-03</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
PW SIGNAL/ST LIGHTS		Various Accounts	0.00	\$695,875.00	1	\$695,875
PW SIGNAL/ST LIGHTS		Traff Signal Replace	0.00	\$3,850,000.00	1	\$3,850,000
PW SIGNAL/ST LIGHTS		Street Light Replace	0.00	\$1,769,000.00	1	\$1,769,000
TRAFFIC SIGNALS		CAP Charges	0.00	\$2,378.13	1	\$2,378
TRAFFIC SIGNALS		Cash Mgmt	0.00	\$2,500.00	1	\$2,500
		<b>TYPE SUBTOTAL</b>	<b>0.00</b>	<b>\$6,319,753.13</b>		<b>\$6,319,753</b>
<b>TOTALS</b>			<b>0.00</b>	<b>\$6,319,753.00</b>		<b>\$6,319,753</b>

**CITY OF ANTIOCH  
COST DETAIL WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>STRIPING/SIGN MAINTENANCE</b>					<b>REFERENCE NO.</b> <b>TAX-04</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PW STRIPING/SIGNING	OVERTIME	\$25,000	1,000.00	\$50,830.00	1	\$50,830	
PW STRIPING/SIGNING	STREET MAINT LEADWORKER	100%	1,631.00	\$207,446.89	1	\$207,447	
PW STRIPING/SIGNING	STREET MAINT WORKER I/II	100% Of 2	3,262.00	\$324,210.18	1	\$324,210	
PW STRIPING/SIGNING		Various Accounts	0.00	\$328,640.00	1	\$328,640	
<b>TYPE SUBTOTAL</b>			<b>5,893.00</b>	<b>\$911,127.07</b>		<b>\$911,127</b>	
<b>TOTALS</b>			<b>5,893.00</b>	<b>\$911,127.00</b>		<b>\$911,127</b>	

**CITY OF ANTIOCH  
COST DETAIL WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>MEDIAN MAINTENANCE</b>					<b>REFERENCE NO.</b> <b>TAX-05</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PW MEDIAN/GEN LAND	GENERAL LABORER	41%	668.71	\$47,565.34	1	\$47,565	
PW MEDIAN/GEN LAND	LANDSCAPE MAINT WORKER I/	41%	668.71	\$76,239.63	1	\$76,240	
PW MEDIAN/GEN LAND	PART-TIME STAFF	\$25,000	1,700.00	\$53,703.00	1	\$53,703	
PW MEDIAN/GEN LAND		Various Accounts	0.00	\$359,356.00	1	\$359,356	
<b>TYPE SUBTOTAL</b>			<b>3,037.42</b>	<b>\$536,863.97</b>		<b>\$536,864</b>	
<b>TOTALS</b>			<b>3,037.42</b>	<b>\$536,864.00</b>		<b>\$536,864</b>	

**CITY OF ANTIOCH  
COST DETAIL WORKSHEET  
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<b>SERVICE</b>					<b>REFERENCE NO.</b>		
<b>STORM DRAIN MAINTENANCE</b>					<b>TAX-06</b>		
<b>NOTE</b>					<b>TOTAL UNITS</b>		
Unit Costs are an Average of Total Units					<b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
CHANNEL MAINTENANC	ADMIN ANALYST III	17%	274.89	\$37,453.76	1	\$37,454	
CHANNEL MAINTENANC	COLLECTION SYS SUPERINTDT	7.5%	122.34	\$17,194.89	1	\$17,195	
CHANNEL MAINTENANC	COLLECTIONS SYS SUPERVISO	7.5%	122.34	\$14,553.57	1	\$14,554	
CHANNEL MAINTENANC	COLL SYS WORKER I/II	100%	1,631.00	\$143,723.72	1	\$143,724	
CHANNEL MAINTENANC	DEPUTY PW DIR II	10%	163.10	\$34,144.99	1	\$34,145	
CHANNEL MAINTENANC	LEAD COLL SYS WORKER	75%	1,223.25	\$127,034.51	1	\$127,035	
CHANNEL MAINTENANC	OVERTIME	\$10,000	1,000.00	\$15,830.00	1	\$15,830	
CHANNEL MAINTENANC	PART-TIME STAFF	\$30,000	2,000.00	\$51,080.00	1	\$51,080	
CHANNEL MAINTENANC		Various Accounts	0.00	\$344,082.00	1	\$344,082	
STORM DRAIN ADMINIS		CAP Charges	0.00	\$16,507.44	1	\$16,507	
STORM DRAIN ADMINIS		Storm Drain Sys Repl	0.00	\$5,588,352.00	1	\$5,588,352	
STORM DRAIN ADMINIS		Various Accounts	0.00	\$249,070.00	1	\$249,070	
		<b>TYPE SUBTOTAL</b>	<b>6,536.92</b>	<b>\$6,639,026.88</b>		<b>\$6,639,027</b>	
		<b>TOTALS</b>	<b>6,536.92</b>	<b>\$6,639,027.00</b>		<b>\$6,639,027</b>	

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<b>SERVICE</b> <b>PARK MAINTENANCE</b>					<b>REFERENCE NO.</b> <b>TAX-07</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PW PARKS MAINT	LANDSCAPE MAINT LEADWORKE 100%		1,631.00	\$191,919.77	1	\$191,920	
PW PARKS MAINT	OVERTIME	\$8,000	1,000.00	\$14,790.00	1	\$14,790	
PW PARKS MAINT		Various Accounts	0.00	\$117,500.00	1	\$117,500	
PW PARKS MAINT		Park Improve Replace	0.00	\$2,976,480.00	1	\$2,976,480	
PW PARKS MAINT		Contract Services	0.00	\$1,026,501.00	1	\$1,026,501	
DELTA FAIR PARKS & OI		Cash Mgmt	0.00	\$450.00	1	\$450	
PARK IN LIEU PARKS & I		CAP Charges	0.00	\$3,336.61	1	\$3,337	
TIDELANDS PARKS & OF		Contract/Cash Mgmt	0.00	\$5,300.00	1	\$5,300	
CAP IMPROVE PARKS &		Cash Mgmt	0.00	\$6,000.00	1	\$6,000	
ENERGY EFFICIENCY &		CAP Charges	0.00	\$8,947.19	1	\$8,947	
ENERGY EFFICIENCY &		Op. Suppl/Contracts	0.00	\$20,000.00	1	\$20,000	
<b>TYPE SUBTOTAL</b>			<b>2,631.00</b>	<b>\$4,371,224.57</b>		<b>\$4,371,225</b>	
<b>TOTALS</b>			<b>2,631.00</b>	<b>\$4,371,225.00</b>		<b>\$4,371,225</b>	

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<b>SERVICE</b> <b>WORK ALTERNATIVE PROGRAM</b>					<b>REFERENCE NO.</b> <b>TAX-08</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PW WORK ALTERNATIVE	LANDSCAPE MAINT WORKER I/	100%	1,631.00	\$142,989.77	1	\$142,990	
PW WORK ALTERNATIVE	PART-TIME STAFF	\$34,200	2,300.00	\$52,348.00	1	\$52,348	
PW WORK ALTERNATIVE		Insurance	0.00	\$2,500.00	1	\$2,500	
<b>TYPE SUBTOTAL</b>			<b>3,931.00</b>	<b>\$197,837.77</b>		<b>\$197,838</b>	
<b>TOTALS</b>			<b>3,931.00</b>	<b>\$197,838.00</b>		<b>\$197,838</b>	

**CITY OF ANTIOCH  
COST DETAIL WORKSHEET  
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SERVICE				REFERENCE NO.			
<b>MAINTENANCE DISTRICT SERVICES</b>				<b>TAX-09</b>			
NOTE				TOTAL UNITS			
Unit Costs are an Average of Total Units				1			
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
LONETREE MAINT ZONE	GENERAL LABORER	2.8%	45.67	\$2,209.97	1	\$2,210	
LONETREE MAINT ZONE	LANDSCAPE MAINT WORKER I/	8.4%	137.00	\$10,558.59	1	\$10,559	
LONETREE MAINT ZONE	OPERATIONS SUPERVISOR	0.2%	3.26	\$382.43	1	\$382	
LONETREE MAINT ZONE		Various Accounts	0.00	\$119,285.00	1	\$119,285	
LONETREE MAINT ZONE		CAP Charges	0.00	\$10,366.52	1	\$10,367	
LONETREE MAINT ZONE	GENERAL LABORER	14.7%	239.76	\$11,055.33	1	\$11,055	
LONETREE MAINT ZONE	LANDSCAPE MAINT WORKER I/	36.7%	598.58	\$43,959.72	1	\$43,960	
LONETREE MAINT ZONE	OPERATIONS SUPERVISOR	0.2%	3.26	\$364.27	1	\$364	
LONETREE MAINT ZONE		Various Accounts	0.00	\$105,040.00	1	\$105,040	
LONETREE MAINT ZONE		CAP Charges	0.00	\$15,819.17	1	\$15,819	
LONETREE MAINT ZONE	GENERAL LABORER	9.5%	154.95	\$7,065.72	1	\$7,066	
LONETREE MAINT ZONE	LANDSCAPE MAINT WORKER I/	36.2%	590.42	\$42,882.20	1	\$42,882	
LONETREE MAINT ZONE	OPERATIONS SUPERVISOR	0.2%	3.26	\$360.16	1	\$360	
LONETREE MAINT ZONE		Various Accounts	0.00	\$79,040.00	1	\$79,040	
LONETREE MAINT ZONE		CAP Charges	0.00	\$12,970.68	1	\$12,971	
LONETREE MAINT ZONE	OPERATIONS SUPERVISOR	13%	212.03	\$22,907.72	1	\$22,908	
LONETREE MAINT ZONE		Various Accounts	0.00	\$44,505.00	1	\$44,505	
LONETREE MAINT ZONE		CAP Charges	0.00	\$6,000.45	1	\$6,000	
DOWNTOWN MAINT	OPERATIONS SUPERVISOR	0.2%	3.26	\$352.90	1	\$353	
DOWNTOWN MAINT	PART-TIME STAFF	\$36,000	2,400.00	\$40,848.00	1	\$40,848	
DOWNTOWN MAINT		Various Accounts	0.00	\$41,920.00	1	\$41,920	
DOWNTOWN MAINT		CAP Charges	0.00	\$17,158.44	1	\$17,158	
ALMONDRIDGE MAINT	OPERATIONS SUPERVISOR	5%	81.55	\$8,809.03	1	\$8,809	
ALMONDRIDGE MAINT		Various Accounts	0.00	\$28,827.00	1	\$28,827	
ALMONDRIDGE MAINT		CAP Charges	0.00	\$3,268.32	1	\$3,268	
HILLCREST MAINT ZONE	GENERAL LABORER	6.3%	102.75	\$4,622.72	1	\$4,623	
HILLCREST MAINT ZONE	LANDSCAPE MAINT WORKER I/	53.5%	872.60	\$62,530.52	1	\$62,531	
HILLCREST MAINT ZONE	OPERATIONS SUPERVISOR	5%	81.55	\$8,868.56	1	\$8,869	
HILLCREST MAINT ZONE	OVERTIME	\$220	1,000.00	\$220.00	1	\$220	
HILLCREST MAINT ZONE		Various Accounts	0.00	\$138,660.00	1	\$138,660	



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SERVICE				REFERENCE NO.			
<b>MAINTENANCE DISTRICT SERVICES</b>				<b>TAX-09</b>			
NOTE				TOTAL UNITS			
Unit Costs are an Average of Total Units				<b>1</b>			
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
HILLCREST MAINT ZONE		CAP Charges	0.00	\$20,565.95	1	\$20,566	
HILLCREST MAINT ZONE	GENERAL LABORER	7.5%	122.34	\$5,637.43	1	\$5,637	
HILLCREST MAINT ZONE	LANDSCAPE MAINT WORKER I/	32.3%	526.81	\$38,673.12	1	\$38,673	
HILLCREST MAINT ZONE	OPERATIONS SUPERVISOR	5%	81.55	\$9,087.93	1	\$9,088	
HILLCREST MAINT ZONE	OVERTIME	\$150	1,000.00	\$160.00	1	\$160	
HILLCREST MAINT ZONE		Various Accounts	0.00	\$265,705.00	1	\$265,705	
HILLCREST MAINT ZONE		CAP Charges	0.00	\$25,170.64	1	\$25,171	
HILLCREST MAINT ZONE	GENERAL LABORER	5%	81.55	\$3,724.39	1	\$3,724	
HILLCREST MAINT ZONE	LANDSCAPE MAINT WORKER I/	42.5%	693.18	\$50,408.05	1	\$50,408	
HILLCREST MAINT ZONE	OPERATIONS SUPERVISOR	5%	81.55	\$9,001.49	1	\$9,001	
HILLCREST MAINT ZONE	OVERTIME	\$150	1,000.00	\$160.00	1	\$160	
HILLCREST MAINT ZONE		Various Accounts	0.00	\$80,056.00	1	\$80,056	
HILLCREST MAINT ZONE		CAP Charges	0.00	\$14,800.92	1	\$14,801	
PARK 1A MAINT DISTRICT	OPERATIONS SUPERVISOR	1.2%	19.57	\$2,113.36	1	\$2,113	
PARK 1A MAINT DISTRICT		CAP Charges	0.00	\$3,597.66	1	\$3,598	
PARK 1A MAINT DISTRICT		Various Accounts	0.00	\$34,939.00	1	\$34,939	
CITYWIDE 2A MAINT ZONE	GENERAL LABORER	1.5%	24.47	\$1,094.05	1	\$1,094	
CITYWIDE 2A MAINT ZONE	LANDSCAPE MAINT WORKER I/	6.5%	106.02	\$7,549.68	1	\$7,550	
CITYWIDE 2A MAINT ZONE	OVERTIME	\$25	1,000.00	\$30.00	1	\$30	
CITYWIDE 2A MAINT ZONE		Various Accounts	0.00	\$9,764.00	1	\$9,764	
CITYWIDE 2A MAINT ZONE		CAP Charges	0.00	\$2,554.39	1	\$2,554	
CITYWIDE 2A MAINT ZONE	GENERAL LABORER	1.3%	21.20	\$948.28	1	\$948	
CITYWIDE 2A MAINT ZONE	LANDSCAPE MAINT WORKER I/	1.3%	21.20	\$1,509.65	1	\$1,510	
CITYWIDE 2A MAINT ZONE	OVERTIME	\$10	1,000.00	\$10.00	1	\$10	
CITYWIDE 2A MAINT ZONE		CAP Charges	0.00	\$1,737.34	1	\$1,737	
CITYWIDE 2A MAINT ZONE		Various Accounts	0.00	\$16,041.00	1	\$16,041	
CITYWIDE 2A MAINT ZONE	GENERAL LABORER	1.5%	24.47	\$1,094.05	1	\$1,094	
CITYWIDE 2A MAINT ZONE	LANDSCAPE MAINT WORKER I/	10.3%	167.99	\$11,962.57	1	\$11,963	
CITYWIDE 2A MAINT ZONE	OVERTIME	\$40	1,000.00	\$40.00	1	\$40	
CITYWIDE 2A MAINT ZONE		Various Accounts	0.00	\$24,566.00	1	\$24,566	

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SERVICE					REFERENCE NO.		
<b>MAINTENANCE DISTRICT SERVICES</b>					<b>TAX-09</b>		
NOTE					TOTAL UNITS		
Unit Costs are an Average of Total Units					<b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
CITYWIDE 2A MAINT ZOI		CAP Charges	0.00	\$3,885.86	1	\$3,886	
CITYWIDE 2A MAINT ZOI	LANDSCAPE MAINT WORKER I/	3.8%	61.98	\$4,413.60	1	\$4,414	
CITYWIDE 2A MAINT ZOI		CAP Charges	0.00	\$4,769.24	1	\$4,769	
CITYWIDE 2A MAINT ZOI		Various Accounts	0.00	\$55,999.00	1	\$55,999	
CITYWIDE 2A MAINT ZOI	GENERAL LABORER	5%	81.55	\$3,646.10	1	\$3,646	
CITYWIDE 2A MAINT ZOI	LANDSCAPE MAINT WORKER I/	13.8%	225.08	\$16,023.45	1	\$16,023	
CITYWIDE 2A MAINT ZOI	OVERTIME	\$50	1,000.00	\$50.00	1	\$50	
CITYWIDE 2A MAINT ZOI		CAP Charges	0.00	\$5,203.72	1	\$5,204	
CITYWIDE 2A MAINT ZOI		Various Accounts	0.00	\$26,206.00	1	\$26,206	
CITYWIDE 2A MAINT ZOI	GENERAL LABORER	3.9%	63.61	\$3,002.39	1	\$3,002	
CITYWIDE 2A MAINT ZOI	LANDSCAPE MAINT WORKER I/	13.7%	223.45	\$16,803.44	1	\$16,803	
CITYWIDE 2A MAINT ZOI	OVERTIME	\$50	1,000.00	\$50.00	1	\$50	
CITYWIDE 2A MAINT ZOI		Various Accounts	0.00	\$72,753.00	1	\$72,753	
CITYWIDE 2A MAINT ZOI		CAP Charges	0.00	\$8,514.83	1	\$8,515	
CITYWIDE 2A MAINT ZOI	OPERATIONS SUPERVISOR	9.8%	159.84	\$17,269.11	1	\$17,269	
CITYWIDE 2A MAINT ZOI		CAP Charges	0.00	\$8,891.28	1	\$8,891	
CITYWIDE 2A MAINT ZOI		Various Accounts	0.00	\$102,764.00	1	\$102,764	
SLLMD ADMINISTRATIO	DEPUTY PW DIR II	20%	326.20	\$55,173.47	1	\$55,173	
SLLMD ADMINISTRATIO	OPERATIONS SUPERVISOR	15%	244.65	\$28,626.50	1	\$28,627	
SLLMD ADMINISTRATIO	OVERTIME	\$17,000	1,000.00	\$19,620.00	1	\$19,620	
SLLMD ADMINISTRATIO		CAP Charges	0.00	\$151,517.21	1	\$151,517	
SLLMD ADMINISTRATIO		Various Accounts	0.00	\$222,997.00	1	\$222,997	
EAST LONE TREE SLLM	OPERATIONS SUPERVISOR	10.2%	166.36	\$17,973.53	1	\$17,974	
EAST LONE TREE SLLM		CAP Charges	0.00	\$8,191.43	1	\$8,191	
EAST LONE TREE SLLM		Various Accounts	0.00	\$90,075.00	1	\$90,075	
EAST LT SPEC PLAN BE		CAP Charges	0.00	\$22,883.11	1	\$22,883	
EAST LT SPEC PLAN BE		Contracts	0.00	\$500,000.00	1	\$500,000	
HILLCREST ASSESSEME		CAP Charges	0.00	\$471.11	1	\$471	
HILLCREST ASSESSEME		Cash Mgmt	0.00	\$800.00	1	\$800	
LONE DIAM ASSESSEME		Engineering Svcs	0.00	\$5,270.00	1	\$5,270	

**CITY OF ANTIOCH  
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<b>SERVICE</b> <b>MAINTENANCE DISTRICT SERVICES</b>				<b>REFERENCE NO.</b> <b>TAX-09</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
LONE DIAM ASSESSMEI		CAP Charges	0.00	\$1,590.22	1	\$1,590
HILLCREST BRIDGE-STF		CAP Charges	0.00	\$333.19	1	\$333
HILLCREST BRIDGE-STF		Cash Mgmt	0.00	\$300.00	1	\$300
		<b>TYPE SUBTOTAL</b>	<b>18,054.52</b>	<b>\$3,009,627.16</b>		<b>\$3,009,627</b>
<b>TOTALS</b>			<b>18,054.52</b>	<b>\$3,009,627.00</b>		<b>\$3,009,627</b>

**CITY OF ANTIOCH  
COST DETAIL WORKSHEET  
2017-2018**

SERVICE				REFERENCE NO.			
<b>WATER SERVICES</b>				<b>TAX-10</b>			
NOTE				TOTAL UNITS			
Unit Costs are an Average of Total Units				1			
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
WATER SUPERVISION		Bad Debt Expense	0.00	\$275,600.00	1	\$275,600	
WATER PRODUCTION	LABORATORY ASSISTANT	100%	1,631.00	\$166,671.89	1	\$166,672	
WATER PRODUCTION	OVERTIME	\$152,000	1,000.00	\$336,880.00	1	\$336,880	
WATER PRODUCTION	PART-TIME STAFF	\$16,000	1,100.00	\$37,400.00	1	\$37,400	
WATER PRODUCTION	WTP INSTRUMENT TECH II	100%	1,631.00	\$164,258.01	1	\$164,258	
WATER PRODUCTION	WTP MAINT WKR I/II/III	100% Of 3	4,893.00	\$615,343.68	1	\$615,344	
WATER PRODUCTION	WTP OPERATOR	100% Of 6	9,786.00	\$1,665,870.78	1	\$1,665,871	
WATER PRODUCTION		Various Accounts	0.00	\$1,516,378.00	1	\$1,516,378	
WATER PRODUCTION		Contracts	0.00	\$13,946,000.00	1	\$13,946,000	
WATER PRODUCTION		Electricity	0.00	\$1,750,485.00	1	\$1,750,485	
WATER DISTRIBUTION	ASSOC/ASST PW TECH	100%	1,631.00	\$224,833.35	1	\$224,833	
WATER DISTRIBUTION	ACCOUNTING TECHNICIAN	Remainder Of 50%	630.78	\$68,225.16	1	\$68,225	
WATER DISTRIBUTION	CROSS CONN CTRL SPEC II/L	Remainder Of Time	2,488.43	\$330,737.23	1	\$330,737	
WATER DISTRIBUTION	CUSTOMER SVS REP I/II	Remainder Of 2.75	2,801.42	\$263,781.71	1	\$263,782	
WATER DISTRIBUTION	EQUIPMENT OPERATOR	100% Of 2	3,262.00	\$404,879.44	1	\$404,879	
WATER DISTRIBUTION	FINANCE DIRECTOR	7.5%	119.64	\$38,185.50	1	\$38,186	
WATER DISTRIBUTION	FINANCE SVS SUPERVISOR	42.5%	693.18	\$135,509.76	1	\$135,510	
WATER DISTRIBUTION	GENERAL LABORER	100%	1,631.00	\$128,163.98	1	\$128,164	
WATER DISTRIBUTION	LEAD WATER DISTRIB OPERAT	Remainder Of 5	8,143.00	\$1,121,942.54	1	\$1,121,943	
WATER DISTRIBUTION	OVERTIME	\$175,000	1,000.00	\$404,690.00	1	\$404,690	
WATER DISTRIBUTION	STREET MAINT WORKER I/II	50%	815.50	\$89,362.49	1	\$89,362	
WATER DISTRIBUTION	WATER DISTR OPER I/II	100% Of 11.5	18,744.50	\$2,055,334.43	1	\$2,055,334	
WATER DISTRIBUTION		Contrib/Recycl Water	0.00	\$2,328,745.00	1	\$2,328,745	
WATER DISTRIBUTION		Water Syst Replace	0.00	\$4,560,000.00	1	\$4,560,000	
WATER DISTRIBUTION		Various Accounts	0.00	\$1,385,658.64	1	\$1,385,659	
METER READING	OVERTIME		1,000.00	\$57,180.00	1	\$57,180	
METER READING		Contracts	0.00	\$11,517.00	1	\$11,517	
WATER PUBLIC FAC	ASST CITY ENGINEER II	25%	407.75	\$107,927.35	1	\$107,927	
WATER PUBLIC FAC	PROJECT MANAGER	50%	815.50	\$166,728.98	1	\$166,729	
WATER STUDIES & PLAI		Contract Svcs	0.00	\$300,000.00	1	\$300,000	

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<b>SERVICE</b> <b>WATER SERVICES</b>				<b>REFERENCE NO.</b> <b>TAX-10</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
WATER STUDIES & PLAI		CAP Charges	0.00	\$19,141.13	1	\$19,141
WATER SYSTEMS		CAP Charges	0.00	\$4,542.04	1	\$4,542
WATER SYSTEMS		Cash Mgmt	0.00	\$7,000.00	1	\$7,000
		<b>TYPE SUBTOTAL</b>	<b>64,224.70</b>	<b>\$34,688,973.09</b>		<b>\$34,688,973</b>
<b>TOTALS</b>			<b>64,224.70</b>	<b>\$34,688,973.00</b>		<b>\$34,688,973</b>

**CITY OF ANTIOCH  
COST DETAIL WORKSHEET  
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<b>SERVICE</b>					<b>REFERENCE NO.</b>		
<b>WASTEWATER SERVICES</b>					<b>TAX-11</b>		
<b>NOTE</b>					<b>TOTAL UNITS</b>		
Unit Costs are an Average of Total Units					<b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
SEWER COLLECTION	ASSOC/ASST PW TECH	100%	1,631.00	\$209,599.81	1	\$209,600	
SEWER COLLECTION	ACCOUNTING TECHNICIAN	50%	808.50	\$81,472.55	1	\$81,473	
SEWER COLLECTION	CUSTOMER SVS REP I/II	100% Of 2.75	4,485.25	\$393,177.02	1	\$393,177	
SEWER COLLECTION	COLL SYS WORKER I/II	100% Of 10	16,309.01	\$1,768,875.22	1	\$1,768,875	
SEWER COLLECTION	EQUIPMENT OPERATOR	100% Of 2	3,262.00	\$377,446.02	1	\$377,446	
SEWER COLLECTION	FINANCE DIRECTOR	7.5%	119.64	\$35,534.28	1	\$35,534	
SEWER COLLECTION	FINANCE SVS SUPERVISOR	42.5%	693.18	\$126,241.94	1	\$126,242	
SEWER COLLECTION	LEAD COLL SYS WORKER	100% Of 2.25	3,669.75	\$469,067.45	1	\$469,067	
SEWER COLLECTION	OVERTIME	\$115,000	1,000.00	\$242,520.00	1	\$242,520	
SEWER COLLECTION	SEWER CAMERA TRUCK OPERA	100%	1,631.00	\$194,170.55	1	\$194,171	
SEWER COLLECTION	STREET MAINT WORKER I/II	50%	815.50	\$83,311.48	1	\$83,311	
SEWER COLLECTION	PART-TIME STAFF	\$12,500	800.00	\$27,872.00	1	\$27,872	
SEWER COLLECTION	WATER DISTR OPER I/II	50%	815.50	\$83,360.41	1	\$83,360	
SEWER COLLECTION		Sewer Syst Replace	0.00	\$6,561,200.00	1	\$6,561,200	
SEWER COLLECTION		Various Accounts	0.00	\$735,315.00	1	\$735,315	
SEWER COLLECTION		CAP Charges	0.00	\$9,081.07	1	\$9,081	
SEWER COLLECTION		Contracts	0.00	\$1,411,956.00	1	\$1,411,956	
SEWER PUBLIC FACILIT	ASST CITY ENGINEER II	25%	407.75	\$100,078.16	1	\$100,078	
SEWER PUBLIC FACILIT	PROJECT MANAGER	50%	815.50	\$154,684.04	1	\$154,684	
SEWER COLLECTION		Contract/Cash Mgmt	0.00	\$55,000.00	1	\$55,000	
		<b>TYPE SUBTOTAL</b>	<b>37,263.58</b>	<b>\$13,119,963.00</b>		<b>\$13,119,963</b>	
		<b>TOTALS</b>	<b>37,263.58</b>	<b>\$13,119,963.00</b>		<b>\$13,119,963</b>	

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<b>SERVICE</b> <b>SOLID WASTE SERVICES</b>					<b>REFERENCE NO.</b> <b>TAX-12</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
SOLID WASTE USED OIL	PART-TIME STAFF	\$10,000	700.00	\$20,629.00	1	\$20,629	
SOLID WASTE USED OIL		Various Accountns	0.00	\$30,500.00	1	\$30,500	
SOLID WASTE	ADMIN ANALYST III	34%	549.78	\$81,048.57	1	\$81,049	
SOLID WASTE	COMM DEV DIRECTOR	10%	159.50	\$41,221.18	1	\$41,221	
SOLID WASTE	PART-TIME STAFF	\$25,000	1,700.00	\$47,192.00	1	\$47,192	
SOLID WASTE		Various Accounts	0.00	\$133,982.00	1	\$133,982	
		<b>TYPE SUBTOTAL</b>	<b>3,109.28</b>	<b>\$354,572.75</b>		<b>\$354,573</b>	
<b>TOTALS</b>			<b>3,109.28</b>	<b>\$354,573.00</b>		<b>\$354,573</b>	

**CITY OF ANTIOCH  
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<b>SERVICE</b> <b>CIP ENGINEERING SERVICES</b>					<b>REFERENCE NO.</b> <b>TAX-13</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PW ENGINEERING	SENIOR/ASST ENGINEER	Remainder Of 2	2,129.58	\$328,892.34	1	\$328,892	
PW ENGINEERING	ENG TECH ASSOC/ASST	Remainder Of Time	1,440.00	\$164,188.80	1	\$164,189	
PW ENGINEERING	PW INSPECTOR/SENIOR	Remainder Of Time	68.00	\$9,152.80	1	\$9,153	
CAP IMPRV ADMIN	ADMIN ANALYST I	25%	404.25	\$53,668.23	1	\$53,668	
CAP IMPRV ADMIN	ASST CITY ENGINEER II	25%	407.75	\$116,066.04	1	\$116,066	
CAP IMPRV SERVICES	SENIOR/ASST ENGINEER	100%	1,631.00	\$237,913.97	1	\$237,914	
CAP IMPRV SERVICES	DEV SVS-ENG TECH (SR)	100%	1,631.00	\$222,713.05	1	\$222,713	
DEV IMPACT NON DEPA		Cash Mgmt	0.00	\$1,000.00	1	\$1,000	
DEV IMPACT NON DEPA		CAP Charges	0.00	\$1,166.54	1	\$1,167	
<b>TYPE SUBTOTAL</b>			<b>7,711.58</b>	<b>\$1,134,761.77</b>		<b>\$1,134,762</b>	
<b>TOTALS</b>			<b>7,711.58</b>	<b>\$1,134,762.00</b>		<b>\$1,134,762</b>	



**CITY OF ANTIOCH  
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<b>SERVICE</b> <b>GOLF COURSE RECYCLED WATER</b>				<b>REFERENCE NO.</b> <b>TAX-14</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
NON DEPARTMENTAL		Golf Course Water	0.00	\$115,000.00	1	\$115,000
		<b>TYPE SUBTOTAL</b>	<b>0.00</b>	<b>\$115,000.00</b>		<b>\$115,000</b>
<b>TOTALS</b>			<b>0.00</b>	<b>\$115,000.00</b>		<b>\$115,000</b>

**CITY OF ANTIOCH  
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<b>SERVICE</b> <b>ADVANCED PLANNING</b>					<b>REFERENCE NO.</b> <b>TAX-15</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
CD LAND PLANNING	COMM DEV DIRECTOR	21%	348.43	\$106,128.29	1	\$106,128	
CD LAND PLANNING	PLANNING MANAGER	Remainder Of Time	1,055.55	\$216,904.97	1	\$216,905	
CD LAND PLANNING		Contract Services	0.00	\$820,131.00	1	\$820,131	
		<b>TYPE SUBTOTAL</b>	<b>1,403.98</b>	<b>\$1,143,164.26</b>		<b>\$1,143,164</b>	
<b>TOTALS</b>			<b>1,403.98</b>	<b>\$1,143,164.00</b>		<b>\$1,143,164</b>	

**CITY OF ANTIOCH  
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<b>SERVICE</b> <b>PLANNING COUNTER/PHONE SERVICES</b>					<b>REFERENCE NO.</b> <b>TAX-16</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
CD LAND PLANNING	ASSOC/ASST PLANNER	Remainder Of 2	2,097.15	\$342,108.08	1	\$342,108	
CD LAND PLANNING	DEVELOP SERVICES TECH	Remainder Of Time	620.60	\$77,035.08	1	\$77,035	
CD LAND PLANNING	PLANNING MANAGER	10%	163.10	\$33,515.42	1	\$33,515	
<b>TYPE SUBTOTAL</b>			<b>2,880.85</b>	<b>\$452,658.58</b>		<b>\$452,659</b>	
<b>TOTALS</b>			<b>2,880.85</b>	<b>\$452,659.00</b>		<b>\$452,659</b>	

**CITY OF ANTIOCH  
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<b>SERVICE</b> <b>CODE ENFORCEMENT</b>					<b>REFERENCE NO.</b> <b>TAX-17</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
CD CODE ENFORCE	CODE ENFORCEMENT MGR	Remainder Of Time	1,618.00	\$264,510.64	1	\$264,511	
CD CODE ENFORCE	CODE ENFORCEMENT OFCR	Remainder Of 2	4,110.00	\$523,367.40	1	\$523,367	
CD CODE ENFORCE	ENG TECH ASSOC/ASST	Remainder Of Time	1,548.75	\$193,888.01	1	\$193,888	
CD CODE ENFORCE	GENERAL LABORER	100% Of 2	3,262.00	\$248,270.82	1	\$248,271	
CD CODE ENFORCE		Nuisance Abatement	0.00	\$75,000.00	1	\$75,000	
CD CODE ENFORCE		Contract/Veh Rent	0.00	\$287,732.00	1	\$287,732	
ABANDONED VEHICLES		CAP Charges	0.00	\$4,751.04	1	\$4,751	
ABANDONED VEHICLES		Various Accounts	0.00	\$32,275.00	1	\$32,275	
		<b>TYPE SUBTOTAL</b>	<b>10,538.75</b>	<b>\$1,629,794.91</b>		<b>\$1,629,795</b>	
<b>TOTALS</b>			<b>10,538.75</b>	<b>\$1,629,795.00</b>		<b>\$1,629,795</b>	

**CITY OF ANTIOCH  
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<b>SERVICE</b> <b>ECONOMIC DEVELOPMENT</b>					<b>REFERENCE NO.</b> <b>TAX-18</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
ECONOMIC DEV	ECONOMIC DEV DIRECTOR	100%	1,595.00	\$323,529.80	1	\$323,530	
ECONOMIC DEV	ECONOMIC DEV PROGRAM MGR	100%	1,631.00	\$188,494.67	1	\$188,495	
ECONOMIC DEV		Contract/Marketing	0.00	\$215,000.00	1	\$215,000	
ECONOMIC DEV		Print/Pub Info/Conf	0.00	\$61,000.00	1	\$61,000	
<b>TYPE SUBTOTAL</b>			<b>3,226.00</b>	<b>\$788,024.47</b>		<b>\$788,024</b>	
<b>TOTALS</b>			<b>3,226.00</b>	<b>\$788,024.00</b>		<b>\$788,024</b>	

**CITY OF ANTIOCH  
COST DETAIL WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>BOARD OF APPEALS</b>				<b>REFERENCE NO.</b> <b>TAX-19</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>2</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
CITY CLERK	CITY CLERK (ELECTED)	1%	5.00	\$140.25	2	\$281
CITY CLERK	DEPUTY CITY CLERK	5%	40.43	\$4,633.11	2	\$9,266
FIN OPERATIONS	BUSINESS LICENSE REP.	6hrs Prep	6.00	\$594.06	2	\$1,188
<b>TYPE SUBTOTAL</b>			<b>51.43</b>	<b>\$5,367.42</b>		<b>\$10,735</b>
<b>TOTALS</b>			<b>51.43</b>	<b>\$5,367.50</b>		<b>\$10,735</b>

**CITY OF ANTIOCH  
COST DETAIL WORKSHEET  
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<b>SERVICE</b> <b>CDBG SERVICES</b>					<b>REFERENCE NO.</b> <b>TAX-20</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
CD CODE ENFORCEMENT		CAP Charges	0.00	\$10,473.57	1	\$10,474	
CDBG		Various Accounts	0.00	\$357,755.00	1	\$357,755	
CDBG		CAP Charges	0.00	\$27,014.10	1	\$27,014	
CDBG NSP		Contract Svcs	0.00	\$84,000.00	1	\$84,000	
CDBG NSP		CAP Charges	0.00	\$4,993.63	1	\$4,994	
CDBG REVOLVING LOAN		Various Accounts	0.00	\$283,110.00	1	\$283,110	
CDBG REVOLVING LOAN		CAP Charges	0.00	\$17,560.77	1	\$17,561	
		<b>TYPE SUBTOTAL</b>	<b>0.00</b>	<b>\$784,907.07</b>		<b>\$784,907</b>	
<b>TOTALS</b>			<b>0.00</b>	<b>\$784,907.00</b>		<b>\$784,907</b>	

**CITY OF ANTIOCH  
COST DETAIL WORKSHEET  
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<b>SERVICE</b> <b>HOUSING SERVICES</b>					<b>REFERENCE NO.</b> <b>TAX-21</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
HOUSING CIP		Various Accounts	0.00	\$250,525.00	1	\$250,525	
HOUSING CIP		CAP Charges	0.00	\$20,069.93	1	\$20,070	
		<b>TYPE SUBTOTAL</b>	<b>0.00</b>	<b>\$270,594.93</b>		<b>\$270,595</b>	
<b>TOTALS</b>			<b>0.00</b>	<b>\$270,595.00</b>		<b>\$270,595</b>	



**CITY OF ANTIOCH  
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<b>SERVICE</b> <b>CHILD CARE RENT</b>					<b>REFERENCE NO.</b> <b>TAX-22</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
CHILD CARE		Insurance/Cash Mgmt	0.00	\$1,175.00	1	\$1,175	
		<b>TYPE SUBTOTAL</b>	<b>0.00</b>	<b>\$1,175.00</b>		<b>\$1,175</b>	
		<b>TOTALS</b>	<b>0.00</b>	<b>\$1,175.00</b>		<b>\$1,175</b>	

**CITY OF ANTIOCH  
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2017-2018**

<b>SERVICE</b> <b>GIS SERVICES</b>					<b>REFERENCE NO.</b> <b>TAX-23</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
GIS SUPPORT SVS	ADMIN ASSISTANT II	90%	1,467.90	\$131,230.26	1	\$131,230	
GIS SUPPORT SVS	GIS COORDINATOR	100%	1,631.00	\$260,601.18	1	\$260,601	
GIS SUPPORT SVS	GIS TECHNICIAN	100%	1,631.00	\$186,097.10	1	\$186,097	
GIS SUPPORT SVS	OVERTIME	\$10,000	1,000.00	\$21,350.00	1	\$21,350	
GIS SUPPORT SVS	PART-TIME STAFF	\$36,000	2,400.00	\$81,168.00	1	\$81,168	
GIS SUPPORT SVS		Various Accounts	0.00	\$77,008.00	1	\$77,008	
<b>TYPE SUBTOTAL</b>			<b>8,129.90</b>	<b>\$757,454.54</b>		<b>\$757,455</b>	
<b>TOTALS</b>			<b>8,129.90</b>	<b>\$757,455.00</b>		<b>\$757,455</b>	

**CITY OF ANTIOCH  
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<b>SERVICE</b> <b>DEBT SERVICE</b>					<b>REFERENCE NO.</b> <b>TAX-24</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
2015 REFUNDING BOND		Insurance	0.00	\$4,715.00	1	\$4,715	
2015 REFUNDING BOND			0.00	\$341,870.00	1	\$341,870	
HONEYWELL NON DEPA			0.00	\$538,834.00	1	\$538,834	
2015 REF BOND (02 LEA			0.00	\$1,388,450.00	1	\$1,388,450	
ADA AREA 1 NON DEPAI		Contracts	0.00	\$2,500.00	1	\$2,500	
ADA AREA 1 NON DEPAI			0.00	\$1,564,557.00	1	\$1,564,557	
		<b>TYPE SUBTOTAL</b>	<b>0.00</b>	<b>\$3,840,926.00</b>		<b>\$3,840,926</b>	
<b>TOTALS</b>			<b>0.00</b>	<b>\$3,840,926.00</b>		<b>\$3,840,926</b>	

**CITY OF ANTIOCH  
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<b>SERVICE</b> <b>BUS LIC MAINT &amp; ENFORCEMENT</b>					<b>REFERENCE NO.</b> <b>TAX-25</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
FIN OPERATIONS	BUSINESS LICENSE REP.		2,000.00	\$198,020.00	1	\$198,020	
		<b>TYPE SUBTOTAL</b>	<b>2,000.00</b>	<b>\$198,020.00</b>		<b>\$198,020</b>	
<b>TOTALS</b>			<b>2,000.00</b>	<b>\$198,020.00</b>		<b>\$198,020</b>	

**CITY OF ANTIOCH  
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<b>SERVICE</b> <b>GENERAL RECREATION SERVICES</b>					<b>REFERENCE NO.</b> <b>TAX-26</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
COMM RECREATION	REC PROGRAMS COORD	50%	815.50	\$76,608.07	1	\$76,608	
<b>TYPE SUBTOTAL</b>			<b>815.50</b>	<b>\$76,608.07</b>		<b>\$76,608</b>	
<b>TOTALS</b>			<b>815.50</b>	<b>\$76,608.00</b>		<b>\$76,608</b>	

**CITY OF ANTIOCH  
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2017-2018**

<b>SERVICE</b> <b>GENERAL BALLFIELD USAGE</b>					<b>REFERENCE NO.</b> <b>TAX-27</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
RECREATION SPORTS		Field Maintenance	0.00	\$8,485.45	1	\$8,485	
		<b>TYPE SUBTOTAL</b>	<b>0.00</b>	<b>\$8,485.45</b>		<b>\$8,485</b>	
<b>TOTALS</b>			<b>0.00</b>	<b>\$8,485.00</b>		<b>\$8,485</b>	

**CITY OF ANTIOCH  
COST DETAIL WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>SENIOR SERVICES</b>					<b>REFERENCE NO.</b> <b>TAX-28</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>961</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
SENIOR BUS		Tickets/Cash Mgmt	0.00	\$22.37	961	\$21,498	
SENIOR BUS		CAP Charges	0.00	\$20.01	961	\$19,230	
SENIOR PROG & SVS	OVERTIME	\$3,000	1.04	\$5.65	961	\$5,430	
SENIOR PROG & SVS	REC PROGRAMS COORD	92%	1.56	\$131.22	961	\$126,102	
SENIOR PROG & SVS	REC SPECIALIST	95%	1.61	\$171.75	961	\$165,052	
SENIOR PROG & SVS	PART-TIME STAFF	\$41,800	2.91	\$84.12	961	\$80,839	
COMM RECREATION		Nick Fac Maint/Repl	0.00	\$137.85	961	\$132,474	
		<b>TYPE SUBTOTAL</b>	<b>7.13</b>	<b>\$572.97</b>		<b>\$550,624</b>	
<b>TOTALS</b>			<b>7.13</b>	<b>\$572.97</b>		<b>\$550,624</b>	

**CITY OF ANTIOCH  
COST DETAIL WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>ADVENTURES IN FUN FITNESS</b>					<b>REFERENCE NO.</b> <b>TAX-29</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
SENIOR PROG & SVS	REC PROGRAMS COORD	8%	130.48	\$10,965.54	1	\$10,966	
<b>TYPE SUBTOTAL</b>			<b>130.48</b>	<b>\$10,965.54</b>		<b>\$10,966</b>	
<b>TOTALS</b>			<b>130.48</b>	<b>\$10,966.00</b>		<b>\$10,966</b>	



**CITY OF ANTIOCH  
COST DETAIL WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>CIVIC ARTS</b>				<b>REFERENCE NO.</b> <b>TAX-30</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
CIVIC ARTS		Various Accounts	0.00	\$62,983.00	1	\$62,983
CIVIC ARTS		CAP Charges	0.00	\$26,060.43	1	\$26,060
		<b>TYPE SUBTOTAL</b>	<b>0.00</b>	<b>\$89,043.43</b>		<b>\$89,043</b>
<b>TOTALS</b>			<b>0.00</b>	<b>\$89,043.00</b>		<b>\$89,043</b>

**CITY OF ANTIOCH  
COST DETAIL WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>LIBRARY SUPPORT</b>				<b>REFERENCE NO.</b> <b>TAX-31</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
NON DEPARTMENTAL		Library Contribution	0.00	\$150,900.00	1	\$150,900
COMM RECREATION		CC Facil Mnt/Repl	0.00	\$52,554.00	1	\$52,554
		<b>TYPE SUBTOTAL</b>	<b>0.00</b>	<b>\$203,454.00</b>		<b>\$203,454</b>
<b>TOTALS</b>			<b>0.00</b>	<b>\$203,454.00</b>		<b>\$203,454</b>

**CITY OF ANTIOCH  
COST DETAIL WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>PUBLIC RECORDS ACT REQUESTS</b>				<b>REFERENCE NO.</b> <b>TAX-32</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units				<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>
CITY CLERK	CITY CLERK (ELECTED)	10%	100.00	\$2,805.00	1	\$2,805
CITY CLERK	DEPUTY CITY CLERK	3%	48.51	\$5,559.73	1	\$5,560
<b>TYPE SUBTOTAL</b>			<b>148.51</b>	<b>\$8,364.73</b>		<b>\$8,365</b>
<b>TOTALS</b>			<b>148.51</b>	<b>\$8,365.00</b>		<b>\$8,365</b>

**CITY OF ANTIOCH  
COST DETAIL WORKSHEET  
2017-2018**

<b>SERVICE</b> <b>PUBLIC EDUCATION GOV'T SERVICES</b>					<b>REFERENCE NO.</b> <b>TAX-33</b>		
<b>NOTE</b> Unit Costs are an Average of Total Units					<b>TOTAL UNITS</b> <b>1</b>		
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>TYPE</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
PEG FRANCHISE FEE		Op Suppl/Contract	0.00	\$82,500.00	1	\$82,500	
PEG FRANCHISE FEE		CAP Charges	0.00	\$8,357.72	1	\$8,358	
		<b>TYPE SUBTOTAL</b>	<b>0.00</b>	<b>\$90,857.72</b>		<b>\$90,858</b>	
<b>TOTALS</b>			<b>0.00</b>	<b>\$90,858.00</b>		<b>\$90,858</b>	

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APPENDIX D

DETAIL OF  
PLANNING AND ENGINEERING  
DEPOSIT APPLICATIONS

**CITY OF ANTIOCH  
PLANNING/ENGINEERING DEPOSIT APPLICATIONS**

**The following are deposits required for the items of work.  
Actual costs will be billed monthly on a time and material basis**

Service	Current Deposit	Proposed Deposit
Annexation	\$3,000	\$10,000
Development Agreement	\$2,500	\$2,500
Final Development Plan	\$10,000	\$10,000
General Plan Amendment	\$2,000	\$10,000
Master Development Plan	\$2,000	\$10,000
Municipal Code Amendment Review	\$2,000	\$2,000
Preliminary Development Plan	\$2,000	\$2,000
Residential Development Application	\$3,000	\$3,000
Tentative Tract Map: 1-4 lots	\$7,500	\$7,500
Tentative Tract Map: 5 or more lots	\$25,000	\$10,000
Use Permit	\$2,000	\$2,000
Zoning/Rezoning Request	\$2,000	\$2,000
Minor Subdivision Map Improvement Review 4 or less lots	\$7,500	\$7,500
Reversion to Acreage	\$30,000	\$7,500
Subdivision Final Map/Improvement Review	\$30,000	\$30,000
Subdivision Inspection	\$30,000	\$30,000

APPENDIX E

DETAIL OF  
BUILDING & SAFETY  
FEES



**CITY OF ANTIOCH  
BUILDING FEES**

Pool Safety Fee – applies to all pools, hot tubs, or any structure capable of holding more than 18” of water	1/10 of 1% of valuation
Certified Access Specialist Consultation Fee	Actual Consultant Cost + 10% admin fee
Solar Photovoltaic System – Residential	\$300.20
Commercial - \$1,000 + \$7 per kW for each kW between 51kW & 250 kW + \$5 for every kW over 250kW	
<b>Residential Construction:</b>	<b>Valuation:</b>
Dwellings, sf	\$ 124.00/sf
Private Garages, sf	\$ 48.00/sf
Sheds less than 300 sf	\$ 16.00/sf
Building Permits, minimum	\$136.00
<b>Plumbing fee, sq ft; Mechanical fee, sq ft; Electrical fee, sq ft; and Insulation fee, sq ft</b>	<b>Valuation:</b>
	\$0.08/sf Commercial, and
	\$0.06/sf Residential for plumbing, mechanical, electrical and insulation
	\$136.00
<b>Minimum fee - Plumbing fee, Mechanical fee, Electrical fee, and Insulation fee</b>	
	<b>Valuation:</b>
Patios, carports, patio covers, sq ft	\$ 14.00/ sq ft
Wood decks/lath patios, sq ft	\$ 11.00/sq ft
Plan Check Fee	65% of Building Permit Fee
Green Building Verification & Compliance Fee	18% of Building Permit Fee ( New residential & room additions)
	15% of Building Permit Fee (New Commercial & Tenant Improvement with Title 24)
Pool, residential + plan check	\$ 40,000 valuation or contract value, whichever is greater
Pool, commercial + plan check	Contract Price
Spas + plan check	\$ 7,100 valuation
Above Ground Pool (no plan check)	\$ 1,100 valuation
Special Inspections (written)	\$136.00
Special Inspections/Reinspection (3rd)	\$109.00
Grading Permit	Fee calculation based on contract price
Plot Plan Modification/Resubmittal - per lot	\$55.00
Changes to existing permits for new houses/permit	\$273.00
Reroof	<b>Valuation:</b>
Under 20 squares with tear off	\$6,500.00
Over 20 squares with tear off	\$10,000.00
Comp over Comp	\$4,500.00
	Or contract value, whichever is greater
Technology Fee	2% of building permit fee
Energy Inspection Fee	2% of building permit fee
Accessibility Fee (Non-residential)	2% of building permit fee
<b>BUILDING PERMIT FEES</b>	
<u>Total Valuation</u>	<u>Fee</u>
\$1 to \$2,000	\$136.00
\$2,001 to \$25,000	\$ 136.00 for the first \$2,000+ \$ 15.63 for each additional \$1,000 or fraction thereof, up to and including \$25,000
\$25,001 to \$50,000	\$ 436.91 for the first \$25,000+ \$ 11.28 for each additional \$1,000 or fraction thereof, up to and including \$50,000
\$50,001 to \$100,000	\$ 718.88 for the first \$50,000+ \$ 7.81 for each additional \$1,000 or fraction thereof, up to and including \$100,000
\$100,001 to \$500,000	\$ 1,109.74 for the first \$100,000 + \$ 6.25 for each additional \$1,000 or fraction thereof, up to and including \$500,000
\$500,001 to \$1,000,000	\$ 3,611.19 for the first \$500,000 + \$ 5.30 for each additional \$1,000 or fraction thereof, up to and including \$1,000,000
\$1,000,001 and up	\$ 6,263.40 for the first \$1,000,000 + \$ 3.51 for each additional \$1,000 or fraction thereof

APPENDIX F

DETAIL OF  
RECREATION SERVICES

**CITY OF ANTIOCH  
DETAIL OF RECREATION SERVICES  
FISCAL YEAR 2017-2018**

REF #	SERVICE	DIRECT COSTS			FACILITY/ FIELD COST	INDIRECT COSTS	TOTAL COSTS	REVENUES	DIRECT COST RECOVERY	DIRECT/ FACIL/FIELD COST RECOVERY	TOTAL COST RECOVERY
		PROGRAM COST	FULL TIME COST	TOTAL							
S-068	Adult Sports	\$107,758	\$38,634	\$146,392	\$43,326	\$57,072	\$246,790	\$118,750	81.1%	62.6%	48.1%
S-069	Youth Sports	\$72,741	\$38,657	\$111,398	\$84,867	\$39,153	\$235,418	\$63,345	56.9%	32.3%	26.9%
S-070	Recreation Classes	\$193,308	\$96,657	\$289,965	\$71,775	\$59,445	\$421,185	\$78,724	27.1%	21.8%	18.7%
S-071	Camp Programs	\$81,711	\$15,894	\$97,605	\$33,481	\$67,802	\$198,888	\$45,128	46.2%	34.4%	22.7%
S-072	Preschool Program	\$67,010	\$11,819	\$78,829	\$63,170	\$40,312	\$182,311	\$169,525	215.1%	119.4%	93.0%
S-074	Community Theater	\$7,841	\$0	\$7,841	\$36,071	\$11,536	\$55,448	\$12,600	160.7%	28.7%	22.7%
SUBTOTAL - PROGRAMS		\$530,370	\$201,660	\$732,030	\$332,690	\$275,320	\$1,340,040	\$488,072	66.7%	45.8%	36.4%
S-075	Facility Rental	\$122,610	\$65,703	\$188,313	\$359,033	\$133,819	\$681,165	\$266,400	141.5%	48.7%	39.1%
S-076	Picnic/Field Rental	\$17,893	\$16,109	\$34,002	\$28,930	\$14,882	\$77,814	\$102,375	301.1%	162.7%	131.6%
SUBTOTAL - RENTALS		\$140,503	\$81,812	\$222,315	\$387,963	\$148,701	\$758,979	\$368,775	165.9%	60.4%	48.6%
S-073	Prewett Water Park	\$810,195	\$288,467	\$1,098,662	\$170,617	\$471,517	\$1,740,796	\$873,210	79.5%	68.8%	50.2%
TAX-26	General Recreation Services	\$0	\$50,121	\$50,121	\$0	\$26,487	\$76,608	\$0	0.0%	0.0%	0.0%
TAX-27	General Ballfield Usage	\$0	\$0	\$0	\$8,485	\$0	\$8,485	\$0	0.0%	0.0%	0.0%
TAX-28	Senior Services	\$71,918	\$197,671	\$269,589	\$132,474	\$148,561	\$550,624	\$23,000	0.0%	5.7%	4.2%
TAX-29	Adventures in Fun Fitness	\$0	\$7,430	\$7,430	\$0	\$3,536	\$10,966	\$0	0.0%	0.0%	0.0%
SUBTOTAL - TAX SERVICES		\$71,918	\$255,222	\$327,140	\$140,959	\$178,584	\$646,683	\$23,000	7.0%	4.9%	3.6%
GRAND TOTAL		\$1,552,986	\$827,161	\$2,380,147	\$1,032,229	\$1,074,122	\$4,486,498	\$1,753,057	73.7%	51.4%	39.1%

PROGRAM COSTS ARE PART TIME COSTS (INCLUDING BENEFITS) AND DIRECT OPERATING EXPENSES

FULL TIME COSTS ARE SALARIES, BENEFITS, AND OTHER OPERATING EXPENSES

INDIRECT COSTS INCLUDES CITY AND DEPT O/H, ISF CHARGES, AND OTHER DEPARTMENTS

# COST OF SERVICES STUDY

Presented by:

Eric S. Johnson, President

&

Chu Thai, Vice President

Revenue & Cost Specialists, L.L.C.

7.02  
05-22-18

# Background of RCS

- Company Started in 1980 with Two Former City Managers
- Pioneered the Concept of Matching Fee Revenue with the Cost of the Service
- Have Studied Over 275 agencies in 11 states
- Eric Johnson has provided services to over 100 agencies over 28 years
- Chu Thai has over 22 years of experience with multiple public agencies

# What have we done?

## Recast the City Budget with a Business Orientation

- Identified the cost of services provided to it's customers
  - E.g. there is no City Council service
- Matched Revenues to those Costs

# Methodology

- Meet with Departments to establish services & time spent
- Review budget and calculate overhead rates
- Review services to categorize between Community Supported and Personal Choice services
- Review recovery percentages & make recommendations

# Community Supported vs. Personal Choice Public Services

## ➤ Community Supported (Tax Services)

- Typically benefits community as a whole
- 100% supported by tax dollars
  - E.g. Police and Street Maintenance Services

## ➤ Personal Choice (Fee Services)

- The Customer is identifiable and the Service is measurable
- Benefits an individual or group
- Subsidy levels may be based on social, safety or welfare reasons
  - E.g. Development Services and Recreation Services



REVENUES

TAXES/  
GRANTS

FEES

COSTS

COMMUNITY  
SUPPORTED  
SERVICES

PERSONAL  
CHOICE  
SERVICES

REVENUES



\$4,920,832  
ANNUAL  
SUBSIDY

COSTS



# City Council makes final tax subsidy decision


- The Project Goal is to identify the full costs for the various services.
- RCS and City Staff have made fee recommendations for every service.
- It is now up the City Council to decide which services should be charged the full costs and which services should be subsidized with tax dollars.



## STAFF REPORT TO THE CITY COUNCIL

**DATE:** Regular Meeting of May 22, 2018

**TO:** Honorable Mayor and Members of the City Council

**SUBMITTED BY:** Dawn Merchant, Finance Director 

**REVIEWED BY:** Ron Bernal, City Manager

**SUBJECT:** Information on Section 115 Trust for Pensions

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### **RECOMMENDED ACTION**

It is recommended that the City Council discuss and direct staff regarding the establishment of a Section 115 trust for pension obligations.

### **STRATEGIC PURPOSE**

This action falls under Strategic Plan Long Term Goal O: Achieve and maintain financial stability and transparency.

### **FISCAL IMPACT**

Fiscal impacts are discussed and presented in the discussion following.

### **DISCUSSION**

During the discussion of the mid-year budget on March 13<sup>th</sup>, information was provided to Council on a Section 115 trust. Council requested information on potential earnings of a trust and the administrative fees associated to be brought back. The City contacted two firms that provide trust services: Public Agency Retirement Services (PARS) and Public Financial Management (PFM).

According to information received from PARS, they offer 5 investment strategies the City could choose from. The long-term investment returns range from 4.95% to 7.39% based on 30 year returns. Total fees range from 0.20% to 0.60% annually on a sliding scale based on the amount invested. If the City were to invest \$6,300,000, our fees would be 0.50% annually (with no set up fees). If the City were to earn 4.95% in one year if market returns were favorable, potential earnings could be \$311,850 with fees of \$31,500 for a net return of \$280,350.

According to information received from PFM, they offer unlimited investment strategies based on what the City would want to invest in and how much risk we would want to take. PFM stated that most of their clients are not taking as much risk as CalPERS, and they also recommend that if the City would only be investing a lump sum amount on an annual basis for the unfunded liability portion of our CalPERS payment, to not invest in

a risky strategy (i.e. high stock percentage invested) as there is a lot of volatility in the market. In their opinion, a riskier investment strategy is only advisable if the money will be held for at least three years and not drawn. Average earnings have been 4.5% to 10% based on five year returns. However, looking forward to the future, PFM estimates this range will drop to between 3.5% and 7.5% due to recent stock market activity and the recent fed funds rate hike. Fees would be 0.45% (also on a sliding scale) with an additional \$6,000 custodial fee to Wells Fargo (with no set up fees). Total fees would then be approximately \$34,350, but the City would get an investment credit back annually that should absorb the majority, if not all, of the Wells Fargo fee. If 4.95% were assumed to match the PARS assumption, the potential earnings would be the same with fees potentially \$3,150 less if a credit on the Wells Fargo fee were realized.

In comparison, the City's portfolio has earned an annualized return of 3.49% since inception (over the last 23 years) as recently presented by our investment advisor to Council on February 13<sup>th</sup>. Earnings are then allocated monthly to each fund of the City based on cash balance so it is not targeted or earmarked for a specific pot of money.

Once established, the trust is irrevocable (no matter which firm the City selects). Funds can only be used to pay pension obligations and should the City decide to terminate the trust at any point in the future, the funds can only be transferred to another 115 trust or to CalPERS directly. There are no termination fees. Funds in a trust would not reduce the City's unfunded liabilities on the balance sheet of our financial statements; however, they would not be available for any other use and would reflect being obligated for pensions in the net position section of the financials.

In 2008, the City Council approved participation in the CalPERS CERBT trust for our OPEB liabilities and set aside \$7,516,505 in that trust. This amount has grown to just under \$12,100,000 as of December 31, 2017 due to some additional contributions and interest. However, the trust for OPEB differs slightly than establishing one for pensions as the amount set aside for OPEB directly offsets the OPEB liability (and is accounted for in the \$58,121,753 OPEB unfunded liability in the table on the next page).

Should the Council direct that they want a trust established, there are two options:

(1) Set aside an amount annually to cover the upcoming unfunded liability payment for the next fiscal year. Although the total unfunded liability payment is split evenly and paid over 26 pay-periods to CalPERS, we have confirmed with both firms we obtained information from that the City could pay this upfront outside of the trust and then request reimbursement at the end of the fiscal year to capture the most interest earnings as possible on the amount set aside verses drawing the balance down every two weeks and reducing interest earnings potential; or

(2) The Council could determine a lump sum amount to set aside and remain in the trust to earn maximum interest to help offset future pension increases in the pipeline from the effects of the shorter amortization period being implemented.

If a trust is established, this money then becomes committed to pension obligations and is a committed reserve of the General Fund. This means it reduces the amount

calculated for “unassigned” fund balance the City currently uses as a means to determine the fund balance level and percentage required under the City reserve policy. The table below demonstrates how the trust would affect our unassigned “available” fund balance under the current reserve policy:

	<b>2017-18 Budget</b>	<b>2017-18 Budget w/Trust</b>
<b>Ending Balance, June 30</b>	<b>\$14,066,643</b>	<b>\$14,066,643</b>
Committed-Pension Trust	0	6,300,000
Committed-Comp. Absences	112,147	115,000
Committed-Litigation Reserve	500,000	500,000
<b>Unassigned Fund Balance</b>	<b>\$13,454,496</b>	<b>\$7,151,643</b>
<b>Percentage of Revenue</b>	<b>24.31%</b>	<b>12.92%</b>

As you can see, under the current reserve policy, the establishment of the trust would drop General Fund “unassigned” reserves below 20% and would require \$3,916,679 from the Budget Stabilization Reserve fund established to bring the General Fund unassigned fund balance to exactly a 20% level. On March 13<sup>th</sup>, Council approved establishing the Budget Stabilization Reserve fund in the amount of \$14,872,454. This would be reduced to \$10,955,775 to supplement General Fund reserves in 2017-18. Alternatively, the Council could amend the current reserve policy to not calculate the Section 115 trust balance in the formula.

If directive is given to establish a trust, the City will need to send out a Request for Proposal and will then be able to get more concrete facts and numbers to evaluate in selecting a firm.

As previously provided, below is a historical snapshot of the City’s unfunded liabilities:

<b>Plan</b>	<b>6/30/13</b>	<b>6/30/14</b>	<b>6/30/15</b>	<b>6/30/16</b>	<b>6/30/17</b>
Miscellaneous	\$24,180,970	\$42,718,114	\$42,985,949	\$45,209,182	\$54,239,873
Safety	21,107,761	35,225,264	33,459,081	37,561,170	46,835,514
Police Supp.	1,693,000	1,959,000	2,001,333	1,065,673	652,945*
OPEB	30,978,000	37,669,000	37,669,000	58,121,753	58,121,753
	<b>\$77,959,731</b>	<b>\$117,571,378</b>	<b>\$116,115,363</b>	<b>\$141,957,778</b>	<b>\$159,850,085</b>

\*Police Supplementary Plan paid off in FY18



## STAFF REPORT TO THE CITY COUNCIL

**DATE:** Regular Meeting of May 22, 2018

**TO:** Honorable Mayor and Members of the City Council

**SUBMITTED BY:** Dawn Merchant, Finance Director *DM*

**REVIEWED BY:** Ron Bernal, City Manager

**SUBJECT:** Consideration of Projects under the One-Time Revenue Policy

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### **RECOMMENDED ACTION**

It is recommended that the City Council discuss and allocate one-time revenues to projects.

### **STRATEGIC PURPOSE**

This action falls under Strategic Plan Long Term Goal O: Achieve and maintain financial stability and transparency.

### **FISCAL IMPACT**

Under the City's one-time revenue policy, \$537,725 is available for spending on one-time projects out of the General Fund. This amount was appropriated for during the mid-year budget review on March 13<sup>th</sup>; however, the Council now needs to allocate the amount to a specific project or projects.

### **DISCUSSION**

The City has a one-time revenue policy that outlines that a minimum 50% of one-time revenues received by the City, which will include non Police salary savings, be contributed to unfunded liabilities with the remainder to be used on one-time projects as directed by City Council. For fiscal year 2016-2017, the only one-time revenues under this policy were non Police salary savings totaling \$1,389,250; of which 50% was allocated to unfunded liabilities and on February 13<sup>th</sup>, Council allocated \$200,000 to Prewett concrete repairs leaving a remaining balance of \$494,625. In the current fiscal year, the City received one time revenues totaling \$86,200 for franchise agreements approved by Council in November 2017. As these are one-time payments, 50% of this was allocated to unfunded liabilities and the remaining 50% (\$43,100) may be used for one time projects. A total of \$537,725 is now available. Staff, with some additions from Councilmember Ogorchock, has compiled the following list of possible uses for the remaining funds which would be in addition to any other Council suggestions:

<b>Project</b>	<b>Estimated Cost</b>
Replace Senior Center kitchen counter linoleum	\$14,000
Replace NRCC Kitchen: counters, cabinets, appliances	\$18,000
Paint outside on NRCC and Senior Center	\$20,000
Replace ASC lobby carpeting with ADA material	\$25,000
Replace ASC toilets; upgrade plumbing	\$25,000
Water cooler/drink fountain NRCC/ASC	\$2,000
Floor maintenance and cleaning equipment for recreation	\$8,000
NRCC & ACS maintenance & Repair needed: rekey, upgrade door handles, replace ceiling tiles, upgrade lights	\$20,000
Update or replace Animal Services HVAC	\$125,000 to update; \$750,000 to replace
Welcome City signage at freeway exits	\$400,000-\$700,000 depending on scale
Utility box paint project	\$50,000
Additional string lights downtown	\$10,000-\$20,000
Paint downtown light poles black	\$30,000-\$60,000
Special District studies for downtown areas	\$25,000 each
Waldie Plaza upgrades	\$700,000
Amtrak station remodel matching funds	\$100,000
L Street improvements	\$700,000 + matching funds
ADA improvements at City Hall	\$100,000-\$200,000
Chichibu park play structure replacement	\$500,000
Hillcrest & Deer Valley landscape median improvements	\$49,000
Lone Tree Way south of HWY 4 median improvement	\$200,000
LED retrofit of all City light poles	\$1,900,000
General Plan Update – set aside for 2023 update	\$100,000
License Plate Readers (stand alone) and community cameras	\$140,000
License Plate Readers for two Police vehicles	\$40,000
Body cameras for Police	\$150,000 first year and then \$175,000/yr for 4 yrs (\$850,000 total)

Of course, the Council may also direct that all remaining funds be diverted to the City's unfunded liabilities as the policy states "a minimum" of 50% will be applied to unfunded liabilities.

Many of the listed projects far exceed the amount of funds available under the one-time revenue policy. General Fund reserves would need to be appropriated should the Council decide to spend additional funds beyond what has already been approved (\$537,725). A budget summary follows incorporating the amendments approved on March 13<sup>th</sup> (which does already include the \$537,725)



so that Council can review the current General Fund budget in conjunction with the consideration of projects.

### Budget Summary

	<b>2017-18 Budget</b>	<b>2018-19 Budget</b>
<b>Beginning Balance, July 1</b>	<b>\$31,015,218</b>	<b>\$14,066,643</b>
<b>Revenue Source:</b>		
Taxes	39,751,302	41,053,998
Taxes – Measure C	6,756,900	6,928,325
Licenses & Permits	1,210,941	1,210,000
Fines & Penalties	135,000	135,000
Investment Income & Rentals	725,000	735,000
Revenue from Other Agencies	691,063	836,708
Current Service Charges	1,697,606	1,672,942
Other Revenue	1,327,828	708,540
Transfers In	3,045,972	2,950,019
<b>Transfer from Budget Stabilization</b>	<b>0</b>	<b>2,423,838</b>
<b>Total Revenue</b>	<b>55,341,612</b>	<b>58,654,370</b>
<b>Expenditures:</b>		
<b>One-Time Projects</b>	<b>537,725</b>	<b>0</b>
<b>Transfer to Stabilization</b>	<b>14,872,454</b>	<b>0</b>
Legislative & Administrative	1,006,323	1,169,868
Finance	153,743	235,236
Nondepartmental	3,062,252	906,362
Public Works	8,031,665	8,065,021
Police Services	29,141,455	35,197,182
Police Services-Measure C	9,125,710	6,303,241
Police Services-Animal Support	732,753	1,004,528
Recreation/Community Svs.	1,133,817	1,240,968
Community Development	3,913,175	3,906,880
Code Enforce. – Measure C	579,115	625,084
<b>Total Expenditures</b>	<b>72,290,187</b>	<b>58,654,370</b>
Surplus/(Deficit)	(16,948,575)	0
<b>Ending Balance, June 30</b>	<b>\$14,066,643</b>	<b>\$14,066,643</b>
Committed-Comp. Absences	112,147	115,000
Committed-Litigation Reserve	500,000	500,000
<b>Unassigned Fund Balance</b>	<b>\$13,454,496</b>	<b>\$13,451,643</b>
<b>Percentage of Revenue</b>	<b>24.31%</b>	<b>22.93%</b>



## STAFF REPORT TO THE CITY COUNCIL

**DATE:** Regular Meeting of May 22, 2018

**TO:** Honorable Mayor and Members of the City Council

**SUBMITTED BY:** Nancy Kaiser, Parks and Recreation Director *Nancy Kaiser*

**SUBJECT:** **APPROVE A CIVIC ENHANCEMENT GRANT PROGRAM TO SUPPORT COMMUNITY EVENTS AND IMPROVEMENT PROJECTS**

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### **RECOMMENDED ACTION**

It is recommended that the City Council approve a Civic Enhancement Grant Program to support community events and improvement projects that originate with nonprofit organizations.

### **STRATEGIC PURPOSE**

**Strategy F-1:** Improve the City's Business Processes  
Improve customer services

**Strategy J-1:** Increase Use of City's facilities and programs  
Build awareness of programs, services and community events

Special events and grass-roots community projects remind us of Antioch's rich heritage. They strengthen civic pride and support the mission of many nonprofit businesses and organizations. It is the City's goal to assist nonprofit organizations by creating and implementing a grant program to fund civic events and enhancement projects in an objective and efficient manner.

### **FISCAL IMPACT**

During Mid-Year Budget Review on March 13, 2018 the City Council approved \$50,000 each year for Fiscal Year 17-18 and Fiscal Year 18-19 from the General Fund to support the grant program.

### **DISCUSSION**

Antioch's community nonprofit organizations play an important role in the vibrancy of the community. By design, nonprofits are dedicated to the common good and measure success according to quality of life and not quantity of profit. They embrace community as their ultimate objective. Nonprofits deliver services and bring citizens together when other entities are unable. A majority of nonprofit organizations have small operating budgets and with a little assistance, their impact is felt community-wide.

To streamline the process for requesting funds from the City of Antioch, the City Council requested that staff develop a grant program to support civic enhancements that would provide an open application for all nonprofits, an objective process for reviewing requests, and a timeline that was clear and easy to follow. Attachment "A" outlines the proposed grant program and procedures as follows:

- Description of how and what the funds can be used for;
- Applicant eligibility;
- Directions on how to apply;
- Instructions and forms for applying for funding;
- Description of where and when funds can be used.

Applicants must be a nonprofit entity that is recognized by the IRS, Letter of Determination. All events proposed for funding must be open to the public, take place within the over-arching boundaries of the Antioch City Limits and be committed during July 1 and June 30 of the Fiscal Year for which the grant is awarded. Projects and activities must be performed directly for the benefit and enjoyment of all Antioch residents and open to the public and all citizens. General city beautification within Antioch and improvements to, or operation of, arts and cultural facilities are encouraged.

Attachment "B" is a draft application form that requests applicant information, amount of funding requested, total project budget, and a detailed description of the event or activity.

Civic grants are typically administered in the late summer/fall each year to coincide with the calendar year to implement events and projects. Staff recommends that the City process a one-time accelerated grant program in May 2018 to utilize the Fiscal Year 17-18 approved budget. Then, in Fiscal Year 18-19 staff would launch the grant program to coincide with the late summer/fall schedule for ease of program management by staff and project/event implementation in 2019.

The City is utilizing the current Transient Occupancy Tax (TOT) funds to fund summer concerts at Waldie Plaza and beginning Fiscal Year 2020-22 may decide to incorporate TOT and General Fund revenues together towards funding civic enhancements, concerts and other community engagement activities.

## **ATTACHMENT**

- A. Civic Enhancement Grant Policy and Procedures
- B. Civic Enhancement Grant Application

## ATTACHMENT A

### CITY OF ANTIOCH CIVIC ENHANCEMENT GRANTS POLICY



## Introduction

The City of Antioch offers one-time grants to provide funding that support operations, marketing and promotions for Antioch special events, historic and cultural activities, and facilities that enhance civic pride and strengthens community engagement within the City. Grants are funded by revenues from City Transient Occupancy Taxes (TOT) and/or the General Fund and approved by the City Council. Applications will be reviewed by the City and the Antioch City Council makes the final grant award decisions.

Funds may only be used for:

- Activities performed directly for the benefit and enjoyment of all Antioch residents; open to the public and all citizens.
- Improvements to or operation of arts and cultural facilities
- General city beautification

Applicants and grant recipients must meet certain reporting requirements and deadlines. This may include reports of how grant funds from previous fiscal years and or grantors were used.

## Applicant eligibility

To be eligible for civic enhancement grants, organizations must be a non-profit corporation with tax-exempt status under section 501(c) (3), 501(c) (4), or 501(c) (6) of the Internal Revenue Code. Organizations must provide a copy of their current 501(c) (3), 501(c) (4), or 501(c) (6) IRS determination letter when submitting an application. Private individuals are not eligible to submit applications for programs, events or projects.

## How to apply

Applications for grants are only accepted during the submission period, which occurs once a year in the fall. City funds that are budgeted for grants are available on July 1<sup>st</sup> of the Fiscal Year and must be committed by June 30<sup>th</sup>, which is the end of the Fiscal Year.

- Organizations should attend a Grant Orientation meeting to obtain the application packet, ask questions about funding, meet City staff, and plan for utilizing the funds in the next fiscal year. The meeting is not mandatory, but may be helpful for new nonprofits or first time applicants.

The Grant Orientation meeting will typically be held in September or October of each year.

- Organizations must meet all the applicant requirements detailed in the current application packet. Read the instructions and all application materials very carefully.
- Complete and submit all of the application materials listed on the grant application checklist. Applications missing any of the required materials will not be considered for funding. Please note that official budget reports and fiscal statements from the nonprofit organization will be a required item.

## Application forms

Applications for Civic Enhancement Grants will be available after July 1<sup>st</sup> each year. The application may be down loaded from the City of Antioch website: [www.ci.antioch.ca.us](http://www.ci.antioch.ca.us) or picked up from the following locations:

- Antioch Community Center, 4703 Lone Tree Way, Antioch
- City Clerk counter, City Hall, 200 H Street, Antioch

## Types of grants

- Activities performed directly for the benefit and enjoyment of all Antioch residents; open to the public and all citizens.
- Improvements to or operation of arts and cultural facilities in Antioch
- General city beautification within Antioch

All events proposed for funding must be:

- Open to the public
- Take place within the over-arching boundaries of the Antioch City Limits
- Committed and/or scheduled between July 1 and June 30 of the fiscal year for which the grant is awarded

For more information about the City of Antioch Civic Enhancement Grants please call the Antioch Recreation Department at (925) 776-3050.

## ATTACHMENT B

CITY OF ANTIOCH  
CIVIC ENHANCEMENT GRANTS APPLICATION  
FISCAL YEAR ( )



### 1. Introduction

This application should be used by nonprofit organizations requesting funding from the City's Civic Enhancement Grant Program.

Funds may only be used for:

- Activities performed directly for the benefit and enjoyment of all Antioch residents; open to the public and all citizens.
- Improvements to or operation of arts and cultural facilities
- General city beautification

Applications are due (\_\_\_\_\_).

While pleased to contribute toward enhancement activities, the city is interested in investing where other funding entities also contribute to the cost of programs, events and projects. Please describe in detail the program, event or project that you would like the City to support, other funders and supporters, and the positive impact it will have on the community.

Funding disbursements will be made after the nonprofit has been notified from the City. The city reserves the right to adjust grant awards based upon budgetary circumstances following the adoption of the Fiscal Budget.

Submit **one (1) original** of the application packet and three (3) copies. Note: All attachments to the application must be included in the original and all copies. You may send your application electronically in PDF format.

The application package must include the following:

- (1) **Completed application form**
- (2) **IRS 501 (C) Tax Exemption Determination Letter**
- (3) **Current List of the Organization's Board of Directors**
- (4) **Organization's Most Recent Audit/Financial Statement**
- (5) **Evidence of Insurance** (Listing of policies by type and coverage amount, indicating policy end dates, or copies of certificates of insurance.)
- (6) **IRS Form 990**

**ATTACHMENT B**

CITY OF ANTIOCH  
CIVIC ENHANCEMENT GRANTS APPLICATION  
FISCAL YEAR ( )



**2. Application**

**Name of Applicant/Organization:**

\_\_\_\_\_

**Applicant Contact Information:**

Project Manager: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Physical Address (if different than mailing address): \_\_\_\_\_

**Amount of City Funds Requested: \$** \_\_\_\_\_

**Total Project or Event Budget: \$** \_\_\_\_\_

**Description of Activity:** (attach up to one additional page total if necessary)

**DRAFT**

**Explain why financial assistance from the City is necessary to provide these services:**

**ATTACHMENT B**

CITY OF ANTIOCH  
CIVIC ENHANCEMENT GRANTS APPLICATION  
FISCAL YEAR ( )



**List other funding sources that will be used or requested in order to support the program, event or project. What funding will you add to the City grant?**

**Explain the effect upon these services if the City does not fund your request or if the award is less than requested:**

**How does this program or project create a unique, positive and valuable impact in our community?**

---

Signature: Applicant Authorized Representative

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Date

Applications must be received by the (department, public counter, etc. TBD)






## STAFF REPORT TO THE CITY COUNCIL

**DATE:** Regular Meeting of May 22, 2018

**TO:** Honorable Mayor and Members of the City Council

**SUBMITTED BY:** Nickie Mastay, Administrative Services Director 

**APPROVED BY:** Ron Bernal, City Manager

**SUBJECT:** City Council Travel

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### **RECOMMENDED ACTION**

It is recommended that the City Council discuss and appoint two (2) Council Members for travel to Washington D.C. from June 19 – 22, 2018 to meet with the City of Antioch's government relations firm. It is further recommended that the City Council authorize the associated meeting expenses in an amount not to exceed \$2,475 per person.

### **STRATEGIC PURPOSE**

The recommended action supports **Long Term Goal L: City Administration**. Provide exemplary City administration.

**Strategy L-1:** Improve community communications and trust in City government and keep the community well informed as to the activities of the City departments.

**Strategy L-3:** Encourage and enhance a culture of cooperation and transparency at City Hall.

### **FISCAL IMPACT**

The estimated cost is \$2,475 per person. The estimated cost for two City Council members is \$4,950.

### **DISCUSSION**

The City of Antioch's government relations firm, Federal Advocates is a Washington D.C. based firm. Federal Advocates has secured over two billion for their clients in authorized, appropriated and grant-funded projects. Federal Advocates has essential knowledge about the legislative process, and more importantly, they have access to and have built relationships with staff, agency heads and key decision-makers who control the process.

In order for the City of Antioch to utilize Federal Advocates in an efficient manner, two City Council members and the City Manager should meet with Federal Advocates who will then introduce them to members of the legislature in order for our elected officials to promote projects and initiatives that would be good candidates for federal support and funding. Although the City is in communication with Federal Advocates on a regular

basis, face-to-face meetings with federal legislators is recommended by Federal Advocates to increase the City's presence and better promote our needs at this level.

**ATTACHMENTS**

- A. Estimated cost based upon IRS Publication 1542
- B. Draft Itinerary with Federal Advocates
- C. Travel and Expense Policy – Elected and Appointed Officials

**ATTACHMENT A**

Federal Advocates Meeting  
Washington DC  
Cost Estimate

Flight	500.00
Lodging	1,265.00
Meals	310.50
Parking	100.00
Rental Car	300.00
Estimated Cost	<hr/> 2,475.50



# FY 2018 Per Diem Rates for District of Columbia

(October 2017 - September 2018).

Cities not appearing below may be located within a county for which rates are listed.

To determine what county a city is located in, visit the National Association of Counties (NACO) website (a non-federal website).

**October 2017 - September 2018** You searched for: **District of Columbia** Max lodging by month (excluding taxes.) The last column is the Meals and Incidental Expense (M&IE) rate.

Primary Destination (1, 2)	County (3, 4)	2017			2018									M&IE (5)	
		Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep		
Standard Rate	Applies for all locations without specified rates	\$93	\$93	\$93	\$93	\$93	\$93	\$93	\$93	\$93	\$93	\$93	\$93	\$93	\$51
District of Columbia	Washington DC (also the cities of Alexandria, Falls Church and Fairfax, and the counties of Arlington and Fairfax, in Virginia; and the counties of Montgomery and Prince George's in Maryland)	\$250	\$201	\$201	\$201	\$201	\$253	\$253	\$253	\$253	\$175	\$175	\$250	\$69	

## Footnotes

1. Traveler reimbursement is based on the location of the work activities and not the accommodations, unless lodging is not available at the work activity, then the agency may authorize the rate where lodging is obtained.
2. Unless otherwise specified, the per diem locality is defined as "all locations within, or entirely surrounded by, the corporate limits of the key city, including independent entities located within those boundaries."
3. Per diem localities with county definitions shall include "all locations within, or entirely surrounded by, the corporate limits of the key city as well as the boundaries of the listed counties, including independent entities located within the boundaries of the key city and the listed counties (unless otherwise listed separately)."
4. When a military installation or Government-related facility (whether or not specifically named) is located partially within more than one city or county boundary, the applicable per diem rate for the entire installation or facility is the higher of the rates which apply to the cities and/or counties, even though part(s) of such activities may be located outside the defined per diem locality.
5. *Meals and Incidental Expenses*, see Breakdown of M&IE Expenses for important information on first and last days of travel.

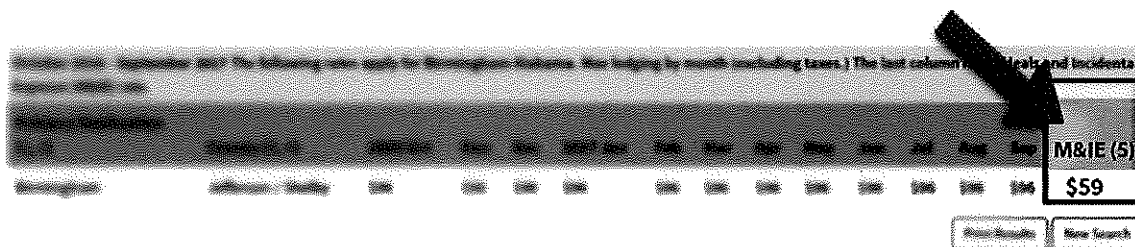


# Meals and Incidental Expenses (M&IE) Breakdown

Choose one of the headings below to get meals and incidental expense rates (M&IE) for federal travelers.

Find total M&IE for travel in the continental U.S.

1. Determine the location where you will be working while on official travel.
2. Look up the location-specific information at [www.gsa.gov/perdiem](http://www.gsa.gov/perdiem).
3. In the per diem rates table provided, find the row for your specific location and note the amount listed in the last column for "M&IE." This is the total daily M&IE for your specific location. See example below.



Find M&IE breakdown by meal for travel in the continental U.S.

## M&IE Breakdown

M&IE Total (1)	Continental Breakfast/ Breakfast (2)	Lunch (2)	Dinner (2)	Incidental Expenses	First & Last Day of Travel (3)
\$51	\$11	\$12	\$23	\$5	\$38.25
\$54	\$12	\$13	\$24	\$5	\$40.50
\$59	\$13	\$15	\$26	\$5	\$44.25
\$64	\$15	\$16	\$28	\$5	\$48.00
\$69	\$16	\$17	\$31	\$5	\$51.75
\$74	\$17	\$18	\$34	\$5	\$55.50

1. This table lists the full daily amount federal employees receive for a single calendar day of travel when that day is neither the first nor last day of travel.

RATE THIS PAGE

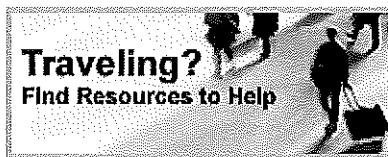
2. The separate amounts for breakfast, lunch and dinner listed in the chart are provided should you need to deduct any of those meals from your trip voucher. For example, if your trip includes meals that are already paid for by the government (such as through a registration fee for a conference), you will need to deduct those meals from your voucher. Refer to Section 301-11.18 of the Federal Travel Regulation for specific guidance on deducting these amounts from your per diem reimbursement claims for meals furnished to you by the government. Other organizations may have different rules that apply for their employees; please check with your organization for more assistance.
3. This column lists the amount federal employees receive for the first and last calendar day of travel. The first and last calendar day of travel is calculated at 75 percent.

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Find M&IE breakdown by meal for foreign and outside the continental U.S. (OCONUS) travel

The shortcut to this page is [www.gsa.gov/mie](http://www.gsa.gov/mie).

For all travel policy questions, email [travelpolicy@gsa.gov](mailto:travelpolicy@gsa.gov).



RATE THIS PAGE



**Federal Advocates Inc.**

**City of Antioch  
Washington, D.C. Meetings  
June 20-21, 2018**

**Wednesday, June 20**

- 8:30 AM            **Briefing**  
Federal Advocates  
1666 K Street NW, Suite 1110
- 9:30 AM            **Office of Representative Mark DeSaulnier (D-CA)**  
United States House of Representatives  
115 Cannon House Office Building  
*Justification: Representative for Antioch, CA*
- 10:30 AM          **Office of Representative Jerry McNerney (D-CA)**  
United States House of Representatives  
2265 Rayburn House Office Building  
*Justification: Representative for Antioch, CA*
- 11:30 AM          **Office of Senator Kamala Harris (D-CA)**  
United States Senate  
112 Hart Senate Office Building  
*Justification: Senator for Antioch, CA*
- 1:30 PM            **Office of Senator Dianne Feinstein (D-CA)**  
United States Senate  
331 Hart Senate Office Building  
*Justification: Senator for Antioch, CA*
- 3:00 PM            **Department of Homeland Security**  
3801 Nebraska Avenue NW  
*Justification: Agency in charge of FEMA and other grant programs*
- 5:30 PM            **Capitol Tour**  
US Capitol Building

**Thursday, June 21**

10:00 AM            **Department of Justice**  
Bureau of Justice Assistance  
810 7<sup>th</sup> Street NW, 4<sup>th</sup> Floor  
*Justification: Agency responsible for administering public safety grants*

11:30 AM            **Environmental Protection Agency**  
1200 Pennsylvania Avenue NW  
*Justification: Agency responsible for administering the WIFIA program*

2:00 PM             **Department of Transportation**  
1200 New Jersey Avenue SE  
*Justification: Agency responsible for various surface transportation grant programs*

3:30 PM             **US Army Corps of Engineers**  
441 G Street NW  
*Justification: Agency responsible for carrying out Congressionally authorized water projects.*

DRAFT



**CITY OF ANTIOCH  
TRAVEL AND EXPENSE POLICY  
ELECTED AND APPOINTED OFFICIALS**

**PURPOSE**

This document establishes the expense and reimbursement policy for all Elected and Appointed (non-employee) Officials of the City of Antioch. As Elected Officials, individuals may incur expenses related to the execution of their duties and responsibilities. These expenses may include the following: personal vehicle use, communication needs (cell phones, internet, and personal phone lines, newspaper subscriptions), and conferences and meetings related to the City's interests. As to Appointed Officials on the Administrative Appeals Board, Design Review Board, Economic Development Commission, Parks and Recreation Commission, Planning Commission, Police Crime Prevention Commission and Investment Committee, there may be opportunities for individuals to attend educational seminars or meetings related to the City's interests as approved by the City Council. Therefore, this policy establishes procedures for requesting and receiving payment for expenses incurred while representing the City on official business.

**ADOPTION AND IMPLEMENTATION**

The Council is responsible for adopting the expense and reimbursement policy for Elected and Appointed Officials and for approving any subsequent policy revisions.

**EXCEPTIONS**

The City Council may approve exceptions to this policy on a case-by-case basis for special or unique circumstances.

**I. PERSONAL VEHICLE USE**

In recognition of the fact that Elected Officials may use their private vehicles while performing their duties, a monthly vehicle allowance will be provided, as allowed pursuant to California Government Code section 1223. In addition to expenses associated with direct use of a private vehicle, this allowance shall also cover related expenses such as bridge tolls and routine parking fees. In order to be eligible for the reimbursement allowance, Elected Officials shall annually provide proof of liability insurance to the City Clerk. The monthly cap on reimbursement of automobile expenses for personal vehicle usage shall be as follows: Mayor: \$450; Council Members: \$350; City Clerk: \$350; City Treasurer: \$350.

**CITY OF ANTIOCH  
TRAVEL AND EXPENSE POLICY  
ELECTED AND APPOINTED OFFICIALS**

**II. COMMUNICATION EQUIPMENT AND SERVICES**

In recognition of the fact that City Council members have a significant responsibility to stay in touch with their constituents and City management employees, reimbursement of communication equipment shall be allowed for cell phone service and equipment, internet service and equipment, local and long distance telephone and fax line service and equipment. Individual council members will be responsible for establishing their own communication service providers and all bills for such service will be paid by the individual. Expense reports shall be submitted on the City's form within 30 days of an expense being incurred. The monthly cap on reimbursement of communication equipment and services shall be as follows: Mayor \$100; Council Members \$50. Any communication service expenditures beyond that amount will be borne by the individual elected official.

**III. MEMBERSHIPS**

The City Council shall decide which groups to join as an entity, such as the League of California Cities or the Antioch Chamber of Commerce, through City Council action including the budget process. Individual memberships in groups by Elected or Appointed Officials shall be the personal expense of those individuals unless otherwise approved in advance by the City Council.

**IV. LOCAL CITY EVENTS**

Elected City Officials may be reimbursed for the cost of attending local events related to the City's business upon completion of an expense report and documentation of expenses. City funds shall not be used to purchase alcohol or reimburse Elected Officials for alcohol related costs, unless as part of a set price for the event that happens to include alcohol. If a guest accompanies an Elected Official, only the cost of the Elected Official will be reimbursed.

**V. TRAVEL**

In recognition of the fact that Elected Officials may need to represent the City at conferences and meetings and may incur expenses in the course of their travel, this policy establishes procedures for requesting and receiving payment for travel and travel-related expenditures. Appointed Officials must be specifically authorized by the City Council to attend educational seminars or other meetings in order to seek reimbursement.

**CITY OF ANTIOCH  
TRAVEL AND EXPENSE POLICY  
ELECTED AND APPOINTED OFFICIALS**

**(A) PROCEDURE**

The key document in the administrative process is the Travel Authorization/Warrant Request (TA/WR). Besides ensuring that travel by Elected and Appointed Officials is conducted within this policy, the TA/WR summarizes the total cost of attending conferences, meetings, and seminars and provides documentation for cash advances, vendor payments and credit card purchases. General instructions for completing and processing this form are provided in a separate document.

**(B) AUTHORIZATION PROCESS**

All travel by an Appointed Official shall be pre-approved by having the item placed on the City Council Consent Calendar. Overnight travel by an Elected Official, shall be pre-approved by having the item placed on the City Council Consent Calendar.

After travel, the Travel Authorization report must be finalized. Finance will review for receipts and policy compliance.

**(C) METHODS OF REIMBURSEMENT**

There are three ways to request and receive payment for travel and travel-related expenditures: (1) advance payment, (2) reimbursement for actual expenditures, and (3) credit card usage.

(1) Advance payments: Elected Officials may request a cash advance for meals. The advance will be within the IRS approved per diem rates for meals and incidental expenses (M&IE) for the location/area visited as listed in Publication 1542. The value of meals provided at conferences, training, or other travel programs will be deducted from the cash advance at the following rate:

Breakfast - 20%      Lunch - 30%      Dinner - 50%

Other items, such as conference registration, lodging, and air fare may be paid directly to the vendor in advance of travel.

Upon return from travel, all cash advances must be documented with original itemized receipts.

(2) Reimbursement: Elected and Appointed Officials shall be reimbursed for all eligible expenditures upon return from travel for items that have original receipts. A Travel Authorization/Warrant Request with original receipts will be paid by Finance within the regular accounts payable time

**CITY OF ANTIOCH  
TRAVEL AND EXPENSE POLICY  
ELECTED AND APPOINTED OFFICIALS**

schedule. Reimbursement claims should be submitted within 30 days from the return from travel, and no reimbursements may be made that cross over fiscal years.

(3) Credit Card Usage: Elected and Appointed Officials may use personal credit cards to pay for travel expenses. Original receipts must be included with the Travel Authorization/Warrant Request to be eligible for reimbursement.

**(D) ELIGIBLE EXPENDITURES**

**Meals and Incidental Expenses (M & IE)**

- **Meals:** City funds shall not be used to purchase alcohol or reimburse Elected or Appointed Officials for alcohol related costs. Meal costs will be reimbursed as supported by original itemized receipts.

- **Personal Meals:** All expenditures must be documented and reimbursement will not exceed the meal schedule listed above.

- **Business Meals:** To qualify as a business meal, the identity of the participants and the business purpose of the discussion must be substantiated.

- **Incidental Expenses:** Those related to City business will be reimbursed at cost as supported by original receipts (e.g., tolls and taxi cabs).

In no event shall the reimbursement for meals and incidental expenses exceed the IRS approved per diem rates for the location visited as listed in Publication 1542.

- **Lodging:** The City will pay lodging expenses for Elected or Appointed Officials during official travel requiring one or more overnight stays. The City will pay for lodging for the evening preceding or subsequent to a meeting or business event when the Elected or Appointed Official would have to travel at unreasonably early or late hours to reach his or her destination.

Elected or Appointed Officials shall make an effort to obtain lodging at or near the facility where official City business is to take place to minimize travel time and transportation costs. The City will pay only for standard single rooms for individual Elected Officials. If lodging is in connection with a conference, lodging expenses must not exceed the group rate published by the conference sponsor. If conference rates are not available, government rates must be requested. A

**CITY OF ANTIOCH  
TRAVEL AND EXPENSE POLICY  
ELECTED AND APPOINTED OFFICIALS**

list of hotels offering government rates in different areas of the country is available in the Finance Department. Lodging rates that are equal to or less than the government rates are presumed to be reasonable and hence reimbursable for purposes of this policy.

If a double room is requested by an Elected or Appointed Official because he or she is accompanied by a spouse or other person, the difference between the single and double room rate shall be considered the Elected or Appointed Official's personal expense.

Elected or Appointed Officials shall cancel any reservations for lodging they will not use. Any charge for an unused reservation shall be considered the Elected or Appointed Official's personal expense unless failure to cancel the reservation was due to circumstances beyond the Elected Official's control.

- **Personal Entertainment:** No reimbursement will be made for personal entertainment.

- **Guests:** If a guest accompanies an Elected or Appointed Official, only the cost of the Elected or Appointed Official will be reimbursed. All costs above a single person will be borne by the Elected or Appointed Official.

- **Discounts:** If offered early registrations should be obtained whenever possible.

- **Telephone/Internet:** The City will pay for all City-related business telephone calls or internet use by an Elected or Appointed Official while traveling on authorized City business. If approved prior to travel, the City may pay for personal internet use up to \$5.00 per day for authorized overnight business travel within California and up to \$10.00 per day for all other authorized overnight business travel.

- **Transportation:** All travel will be made by the method most cost effective for the City. Considerations such as time, distance traveled and cost of transportation should be factors in arriving at the lowest cost. Elected and Appointed Officials shall endeavor to book air travel to take advantage of discounts and nonrefundable ticket fares where practical. All flights shall be booked at coach class or equivalent level. Any additional costs incurred due to personal travel added on before or after the trip will be paid by the Elected or Appointed Official.

Elected and Appointed Officials are encouraged to use their personal vehicles as transportation to and from airports. The cost of traveling from home to the

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airport will be paid for from monthly stipend. If a personal vehicle is left at the airport for more than one day, parking will be reimbursed per day based on long term parking rates or other transportation to and from the airport, whichever is less. Parking will not be reimbursed at the short term parking rate.

The use of rental vehicles is discouraged and shall be authorized only when no other mode of transportation is available or when alternate transportation would be more expensive or impractical. Elected or Appointed Officials must understand that the City's vehicle insurance coverage does not cover the individual driver of a rental car. Therefore, the City Official shall confirm personal coverage under their personal insurance or purchase additional insurance from the rental agency at their own expense. Rental vehicles shall be driven only by Elected or Appointed Officials included on the car rental agreement. Elected or Appointed Officials shall be reimbursed for reasonable taxi fare, airport van, or other public transportation in order to travel from their destination airport to their hotel.

**VI. REPORTING OF EXPENDITURES**

If the City reimburses an Elected or Appointed Official for attending a "meeting" as defined under the Brown Act<sup>1</sup>, the Official shall provide a brief written or oral report regarding the "meeting" at the next regular meeting of the Council or applicable commission, board or committee to which the Official belongs. For other educational seminars or events for which expenses were reimbursed by the City, the Official may provide a brief written or oral report at the next regularly scheduled meeting of the Council or applicable commission, board or committee to which the Official belongs.

**VII. ACKNOWLEDGEMENT**

After being sworn in, Elected or Appointed Officials will be required to sign a statement formally acknowledging receipt and acceptance of this policy.

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<sup>1</sup> The Brown Act (California Government Code section 54952.2) defines a meeting as including "any congregation of majority of the members of a legislative body at the same time and place to hear, discuss, or deliberate upon any item that is within the subject matter jurisdiction of the legislative body or the local agency to which it pertains."