



ANNOTATED AGENDA

Antioch City Council REGULAR MEETING Including the Antioch City Council acting as Successor Agency/Housing Successor to the Antioch Development Agency

Date: **Tuesday, June 23, 2020**

Time: 6:15 P.M. – Closed Session
7:00 P.M. – Regular Meeting

Place: The City of Antioch, in response to the Executive Order of the Governor and the Order of the Health Officer of Contra Costa County concerning the Novel Coronavirus Disease, is making Antioch City Council meetings available via Comcast channel 24, AT&T U-verse channel 99, or live stream (at www.antiochca.gov).

If you wish to make a public comment, you may do so any of the following ways: **(1)** by filling out an online speaker card, located at https://www.antiochca.gov/speaker_card, **(2)** by emailing the City Clerk prior to or during the meeting at cityclerk@ci.antioch.ca.us, or **(3)** by dialing **(925) 776-3057** during the meeting.

The City cannot guarantee that its network and/or the site will be uninterrupted. To ensure that the City Council receives your comments, you are strongly encouraged to submit your comments in writing in advance of the meeting.

Sean Wright, Mayor
Joyann Motts, Mayor Pro Tem
Monica E. Wilson, Council Member
Lamar Thorpe, Council Member
Lori Ogorchock, Council Member

Arne Simonsen, MMC, City Clerk
James D. Davis, City Treasurer
Ron Bernal, City Manager
Thomas Lloyd Smith, City Attorney

Online Viewing: <https://www.antiochca.gov/government/city-council-meetings/>
Electronic Agenda Packet: <https://www.antiochca.gov/government/agendas-and-minutes/city-council/>
Project Plans: <https://www.antiochca.gov/fc/community-development/planning/Project-Pipeline.pdf>
Hard Copy Viewing: Antioch Public Library, 501 W 18th St, Antioch, CA

SPEAKERS' RULES

IMPORTANT NOTICE REGARDING THIS MEETING: To protect our residents, officials, and staff, and aligned with the Governor's Executive Order N-29-20, certain teleconference requirements of the Brown Act have been suspended, including the requirement to provide a physical location for members of the public to participate in the meeting.

Members of the public seeking to observe the meeting may do so at https://www.antiochca.gov/live_stream, on Comcast Channel 24, or AT&T U-Verse Channel 99.

Members of the public wishing to provide public comment may do so in the following ways (#2 pertains to the Zoom Webinar):

1. Fill out an online speaker card located at: https://www.antiochca.gov/speaker_card.
2. Provide oral public comments during the meeting by clicking the following link to register in advance to access the meeting via Zoom Webinar: <https://www.antiochca.gov/speakers>
 - You will be asked to enter an email address and a name. Your email address will not be disclosed to the public. After registering, you will receive an email with instructions on how to connect to the meeting.
 - When the Mayor announces public comments, click the "raise hand" feature in Zoom. For instructions on using the "raise hand" feature in Zoom, visit: https://www.antiochca.gov/raise_hand.
3. Email comments to cityclerk@ci.antioch.ca.us **prior** to the Mayor announcing that public comment is closed, and the comment will be read into the record at the meeting (350 words maximum, up to 3 minutes, at the discretion of the Mayor). **IMPORTANT:** Identify the agenda item in the subject line of your email if the comment is for Announcement of Community Events, General Comment, or a specific Agenda Item number. All emails received will be entered into the record for the meeting.

Speakers will be notified shortly before they are called to speak.

- When called to speak, please limit your comments to the time allotted (350 words, up to 3 minutes, at the discretion of the Mayor).

After having heard from the public, the agenda item will be closed. Deliberations will then be limited to members of the City Council.

If the Council meeting appears to be going late, the City Council may decide to continue some items until a subsequent meeting. We will try to make this determination around 10:00 p.m. It is the goal of the City Council to stop discussing agenda items no later than 11:00 p.m.

In accordance with the Americans with Disabilities Act and California law, it is the policy of the City of Antioch to offer its public programs, services and meetings in a manner that is readily accessible to everyone, including individuals with disabilities. If you are a person with a disability and require information or materials in an appropriate alternative format; or if you require any other accommodation, please contact the ADA Coordinator at the number or address below at least 72 hours prior to the meeting or when you desire to receive services. Advance notification within this guideline will enable the City to make reasonable arrangements to ensure accessibility. The City's ADA Coordinator can be reached @ Phone: (925) 779-6950, and e-mail: publicworks@ci.antioch.ca.us.

Notice of Availability of Reports

This agenda is a summary of the actions proposed to be taken by the City Council. For almost every agenda item, materials have been prepared by the City staff for the Council's consideration. These materials include staff reports which explain in detail the item before the Council and the reason for the recommendation. The materials may also include resolutions or ordinances which are proposed to be adopted. Other materials, such as maps and diagrams, may also be included. City Council Agendas, including Staff Reports are posted onto our City's Website 72 hours before each Council Meeting. To be notified when the agenda packets are posted onto our City's Website, simply click on this link: <https://www.antiochca.gov/notifications/> and enter your e-mail address to subscribe. To view the agenda information, click on the following link: <https://www.antiochca.gov/government/agendas-and-minutes/city-council/>. Questions may be directed to the staff member who prepared the staff report, or to the City Clerk's Office, who will refer you to the appropriate person.

Notice of Opportunity to Address Council

The public has the opportunity to address the Council on each agenda item. To address the Council, fill out a Speaker Request form online at https://www.antiochca.gov/speaker_card. See the Speakers' Rules on the inside cover of this Agenda. The Council can only take action on items that are listed on the agenda. Comments regarding matters not on this Agenda, may be addressed during the "Public Comments" section.

6:18 P.M. ROLL CALL – CLOSED SESSION – for Council Members – *Council Members Wilson, Motts, Ogorchock and Mayor Wright (Council Member Thorpe arrived at 6:27 p.m.)*

PUBLIC COMMENTS for Closed Session – *None*

CLOSED SESSION:

- 1) **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**
Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2): (1 potential case).

No reportable action

7:00 P.M. ROLL CALL – REGULAR MEETING – for City /City Council Members acting as Successor Agency/Housing Successor to the Antioch Development Agency – *All Present*

PLEDGE OF ALLEGIANCE

REPORT OUT OF CLOSED SESSION AGENDA ITEM NO. 1 FROM THE MAY 26, 2020 REGULAR CITY COUNCIL MEETING: Antioch Police Officers Association v. City of Antioch et al., Contra Costa Superior Court Case No. 19-0170.

1. **PROCLAMATION**

- In Honor of Parks and Recreation Month, July 2020

Approved, 5/0

Recommended Action: It is recommended that the City Council approve the proclamation.

MOTION BY COUNCIL MEMBER THORPE TO SUSPEND THE RULES AND MOVE REGULAR AGENDA ITEMS #8 AND #10 AS THE NEXT ORDER OF BUSINESS;

COUNCIL APPROVED 5/0

COUNCIL REGULAR AGENDA

8. CREATION OF CITY-WIDE LIGHT POLE BANNER PROGRAM, PROVIDE DIRECTION TO STAFF ON THE PROPOSED LOCATIONS OF THE CITY MARKETING AND VETERANS MEMORIAL BANNER PROGRAMS, AUTHORIZING THE PURCHASE OF BANNERS AND MATERIALS FROM SIERRA DISPLAY INC. FOR AN AMOUNT NOT TO EXCEED \$77,000, AND EXECUTION OF AN AGREEMENT WITH SIERRA INSTALLATIONS FOR THE INSTALLATION OF THE CITY MARKETING BANNERS FOR AN AMOUNT NOT TO EXCEED \$13,000

Reso. No. 2020/98 adopted as amended not to exceed \$100,000, 5/0

Recommended Action: It is recommended that the City Council adopt a resolution for the creation of a City-wide Light Pole Banner Program, provide direction to staff on the proposed locations of the City marketing and Veterans Memorial Banner programs, and authorize the City Manager to purchase banners and materials from Sierra Display, Inc., for an amount not to exceed \$77,000 and execute an agreement with Sierra Installations, Inc., for the installation of City marketing banners for an amount not to exceed \$13,000.

10. RESOLUTION EXPRESSING ITS SUPPORT FOR APPROVAL OF THE INITIATIVE TO CHANGE GENERAL PLAN DESIGNATIONS WITHIN THE SAND CREEK FOCUS AREA AND PERMANENTLY REQUIRE VOTER APPROVAL OF AMENDMENTS TO URBAN LIMIT LINE (“LET ANTIOCH VOTERS DECIDE” INITIATIVE)

Reso. No. 2020/99 adopted in support, 5/0

Recommended Action: It is recommended that the City Council consider whether to adopt a resolution expressing its support for approval of the Initiative to Change General Plan Designations Within the Sand Creek Focus Area and Permanently Require Voter Approval of Amendments to Urban Limit Line (“Let Antioch Voters Decide” Initiative).

ANNOUNCEMENTS OF CIVIC AND COMMUNITY EVENTS

PUBLIC COMMENTS – *Members of the public may comment only on unagendized items. The public may comment on agendized items when they come up on this Agenda.*

CITY COUNCIL COMMITTEE REPORTS/COMMUNICATIONS

MAYOR’S COMMENTS

2. **PRESENTATION – Public Finance Management (PFM) Investment Report presented by Sarah Meacham, Managing Director**

3. **CONSENT CALENDAR for City /City Council Members acting as Successor Agency/Housing Successor to the Antioch Development Agency**
 - A. APPROVAL OF COUNCIL MINUTES FOR MAY 26, 2020 **Approved, 5/0**
Recommended Action: It is recommended that the City Council approve the Minutes.

 - B. APPROVAL OF COUNCIL MINUTES FOR JUNE 9, 2020 **Continued, 5/0**
Recommended Action: It is recommended that the City Council continue the Minutes.

 - C. APPROVAL OF SPECIAL MEETING MINUTES FOR JUNE 16, 2020 **Continued, 5/0**
Recommended Action: It is recommended that the City Council continue the Special Meeting Minutes.

 - D. APPROVAL OF SPECIAL MEETING MINUTES FOR JUNE 18, 2020 **Continued, 5/0**
Recommended Action: It is recommended that the City Council continue the Special Meeting Minutes.

 - E. APPROVAL OF COUNCIL WARRANTS **Approved, 5/0**
Recommended Action: It is recommended that the City Council approve the warrants.

 - F. APPROVAL OF SUCCESSOR AGENCY WARRANTS **Approved, 5/0**
Recommended Action: It is recommended that the City Council approve the warrants.

 - G. APPROVAL OF HOUSING SUCCESSOR WARRANTS **Approved, 5/0**
Recommended Action: It is recommended that the City Council approve the warrants.

 - H. REJECTION OF CLAIMS: ABDUL NEVAREZ AND PRISCILLA NEVAREZ **Rejected, 5/0**
Recommended Action: It is recommended that the City Council reject the claims submitted by Abdul Nevarez and Priscilla Nevarez.

CONSENT CALENDAR for City /City Council Members acting as Successor Agency/Housing Successor to the Antioch Development Agency – Continued

- I. SECOND READING – ORDINANCE AMENDING CHAPTER 15 OF TITLE 8 OF THE ANTIOCH MUNICIPAL CODE “BUILDING REGULATIONS”, ADOPTING BY REFERENCE THE CONTRA COSTA COUNTY FIRE CODE AND THE 2019 CALIFORNIA FIRE CODE WITH AMENDMENTS (*Introduced on 06/09/20*)

Ord. No. 2185-C-S adopted, 5/0

Recommended Action: It is recommended that the City Council adopt the ordinance amending Chapter 15 of Title 8 of the Antioch Municipal Code, adopting by reference the Contra Costa County Fire Code and the 2019 California Fire Code with amendments.

- J. SECOND READING – ORDINANCE REVISING THE MAYOR PRO TEMPORE SELECTION PROCESS (*Introduced on 06/09/20*)

Ord. No. 2186-C-S adopted, 5/0

Recommended Action: It is recommended that the City Council adopt the ordinance amending Sections 1.401 and 1.402 of Title 2 of the Antioch Municipal Code revising the selection process and term of office for mayor pro tempore.

- K. RESOLUTION AUTHORIZING A LOCAL EARLY ACTION PLANNING (“LEAP”) GRANT APPLICATION

Reso. No. 2020/100 adopted, 5/0

Recommended Action: It is recommended that the City Council adopt the resolution authorizing an application for and receipt of Local Early Action Planning (“LEAP”) Grant Program Funds.

- L. AUTHORIZATION FOR THE CITY MANAGER TO EXECUTE VARIOUS GRANT AGREEMENTS AND AMENDMENTS WITH THE STATE OF CALIFORNIA DEPARTMENT OF TRANSPORTATION

Reso. No. 2020/101 adopted, 5/0

Recommended Action: It is recommended that the City Council adopt a resolution authorizing the City Manager or designee to execute all Master Agreements, Program Supplemental Agreements, Fund Exchange Agreements, Fund Transfer Agreements and/or any amendments with the State of California Department of Transportation (“Caltrans”) for Federal and/or State funded transportation projects.

CONSENT CALENDAR for City /City Council Members acting as Successor Agency/Housing Successor to the Antioch Development Agency – Continued

- M.** RESOLUTION APPROVING AND AUTHORIZING THE TRANSFER OF A CITY OF ANTIOCH PARCEL TO DAVIDON HOMES FOR THE CONSTRUCTION OF COUNTRY HILLS DRIVE

Reso. No. 2020/102 adopted, 5/0

Recommended Action: It is recommended that the City Council adopt a resolution approving and authorizing the transfer of a City of Antioch Parcel to Davidon Homes for the construction of Country Hills Drive.

- N.** RESOLUTION APPROVING THE FINAL MAP AND IMPROVEMENT PLANS FOR PARK RIDGE UNIT 3 SUBDIVISION 9517 (DAVIDON HOMES) AND ANNEXING TO CITY WIDE LIGHTING AND LANDSCAPING DISTRICT 10 ZONE 1 (PW 674-3)

Reso. No. 2020/103 adopted, 5/0

Recommended Action: It is recommended that the City Council adopt a resolution approving the final map and improvement plans for Park Ridge Unit 3 Subdivision 9517 and annexing to City Wide Lighting and Landscaping District 10 Zone 1.

- O.** HONEYWELL BUILDING SOLUTIONS HVAC SERVICE CONTRACT RENEWAL

Reso. No. 2020/104 adopted, 5/0

Recommended Action: It is recommended that the City Council adopt a resolution to renew the Honeywell Building Solutions (“Honeywell”) HVAC services agreement and authorize the City Manager to execute the renewal of the HVAC services agreement for a term of three years ending June 30, 2023 the amount not to exceed \$790,700 per three (3) year contract term with the option to extend an additional two (2) years at a 2 percent CPI increase per each additional contract year. This amount includes \$75,000 for parts and service replacement of the aging components.

- P.** SECOND AMENDMENT TO THE BRIGHT SECURITY INTEGRATIONS AGREEMENT

Reso. No. 2020/105 adopted, 5/0

Recommended Action: It is recommended that the City Council adopt a resolution authorizing the City Manager to execute the Second Amendment to the Maintenance and Trade Services Agreement with Bright Security Integrations for a one time camera installation in the amount of \$194,941.01; for a total project cost not to exceed \$324,359.01 for the 2019/20 fiscal year.

CONSENT CALENDAR for City /City Council Members acting as Successor Agency/Housing Successor to the Antioch Development Agency – Continued

- Q.** RESOLUTION AUTHORIZING THE FILING OF APPLICATION FOR PERMANENT EASEMENT ON CONTRA COSTA CANAL PROPERTY ALONG BUCHANAN ROAD FROM UNITED STATES BUREAU OF RECLAMATION

Reso. No. 2020/106 adopted, 5/0

Recommended Action: It is recommended that the City Council adopt a resolution authorizing the filing of an application for permanent easement on Contra Costa Canal property along Buchanan Road from the United States Bureau of Reclamation (“USBR”).

- R.** OFFICE OF TRAFFIC SAFETY (“OTS”) 2021 STEP GRANT – APPROVAL AND ALLOCATION OF GRANT FUNDS

Reso. No. 2020/107 adopted, 5/0

Recommended Action: It is recommended that the City Council adopt a resolution to approve the allocated Office of Traffic Safety (“OTS”) 2021 STEP Grant funds to pay for police officer training and enforcement operations focused on reducing the number of persons killed and injured in crashes involving alcohol and other primary crash factors.

- S.** OFFICE OF TRAFFIC SAFETY (“OTS”) 2021 TRIP GRANT – APPROVAL AND ALLOCATION OF GRANT FUNDS

Reso. No. 2020/108 adopted, 5/0

Recommended Action: It is recommended that the City Council adopt a resolution to approve the allocated Office of Traffic Safety (“OTS”) 2021 TRIP Grant funds to pay for technology related to traffic crash reporting systems as well as electronic citation equipment and software.

- T.** STATEMENT OF INVESTMENT POLICY

Reso. No. 2020/109 adopted, 5/0

Recommended Action: It is recommended that the City Council adopt a resolution approving the Statement of Investment Policy.

PUBLIC HEARING

4. ADOPTION OF RESOLUTION AUTHORIZING APPLICATION FOR, AND RECEIPT OF, PERMANENT LOCAL HOUSING ALLOCATION GRANT FUNDS

Reso. No. 2020/110 adopted, 5/0

Recommended Action: It is recommended that the City Council take the following actions:

- 1) Approve the use of PLHA grant funds for the purpose of 1) assisting persons who are experiencing or at risk of homelessness; 2) housing rehabilitation and the development of accessory dwelling units; and 3) creating homeownership opportunity for Antioch workers and renters earning from 80 percent to 120 percent of the area median income.
- 2) Adopt a resolution authorizing the application for, and receipt of, PLHA grant funds from the State of California.

5. RESOLUTION ACCEPTING AND ADOPTING THE PROPOSED FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM 2020-2025, AND THE NECESSARY FY2019-21 BUDGET ADJUSTMENTS (P.W. 150-20)

Reso. No. 2020/111 adopted, 5/0

Recommended Action: It is recommended that the City Council conduct a public hearing to adopt the resolution approving the City's Five-Year Capital Improvement Program ("CIP") 2020-2025 and the necessary FY2019-21 budget adjustments.

6. EMERGENCY SHELTER ("ES") ZONING ORDINANCE AND MAP AMENDMENTS

Tabled, 5/0

Recommended Action: It is recommended that the City Council introduce an ordinance amending Antioch Municipal Code Sections 9-5.203 and 9-5.3839 regarding emergency shelters and amending the Zoning Map to introduce the Emergency Shelter ("ES") Zoning Overlay to the specified properties.

COUNCIL REGULAR AGENDA

7. DISCUSSION ON ANTIOCH SMALL BUSINESS COVID-19 STIMULUS AND RECOVERY/RETENTION PLAN CONCEPTS

Direction provided to staff

Recommended Action: It is recommended that the City Council discuss Antioch Small Business COVID-19 Stimulus and Recovery/Retention Plan concepts and recommend next steps.

COUNCIL MEMBER THORPE REQUESTED A MOTION TO SUSPEND THE RULES AND MOVE REGULAR AGENDA ITEMS #8 AND #10 TO BE HEARD BEFORE THE ANNOUNCEMENTS OF CIVIC AND COMMUNITY EVENTS SECTION OF THE MEETING; COUNCIL APPROVED 5/0

9. URGENCY ORDINANCE EFFECTING THE EXPIRATION OF THE CITY OF ANTIOCH EVICTION MORATORIUM URGENCY ORDINANCE IN RECOGNITION OF THE CONTRA COSTA COUNTY MORATORIUM ON EVICTIONS AND RENT INCREASES

Ord. No. 2187-C-S adopted, 5/0

Recommended Action: It is recommended that the City Council adopt the urgency ordinance effecting the expiration of the City of Antioch's temporary moratorium on evictions.

PUBLIC COMMENT

STAFF COMMUNICATIONS

COUNCIL COMMUNICATIONS AND FUTURE AGENDA ITEMS – *Council Members report out various activities and any Council Member may place an item for discussion and direction on a future agenda. Timing determined by Mayor and City Manager – no longer than 6 months.*

MOTION TO ADJOURN – *After Council Communications and Future Agenda Items, the Mayor will make a motion to adjourn the meeting. A second of the motion is required, and then a majority vote is required to adjourn the meeting.*

Motioned to adjourn meeting at 10:49 p.m., 5/0



IN HONOR OF
PARKS AND RECREATION MONTH
JULY 2020

WHEREAS, every day, in communities across the country, the people of parks and recreation are providing essential services and making their communities better places to live, work and play;

WHEREAS, Antioch's park and recreation professionals are frontline staff, confronting our most pressing health, environmental and social challenges throughout our community;

WHEREAS, this year especially, residents value their parks for access to outdoor spaces for health and fitness, meeting with family and enjoying the peace and serenity of nature;

WHEREAS, Antioch residents value recreation because it provides positive alternatives for children and youth; it promotes the arts, it increases social connections, aids in therapy and promotes lifelong learning;

WHEREAS, parks and natural recreation areas preserve and protect the historic, natural and cultural resources in our community; improve water quality, prevent flooding, and produce habitat for wildlife;

WHEREAS, parks and recreation programs increase a community's economic prosperity through increased property values, expansion of the local tax base, increased tourism, the attraction and retention of businesses, and crime reduction; and

WHEREAS, Antioch provides a lifetime of discovery in the hills, near the river, along the trails, throughout our parks, and within all programs.

NOW, THEREFORE, I, SEAN WRIGHT, Mayor of the City of Antioch, do hereby encourage all residents to become more involved in the wonderful places, spaces and programs that unify and strengthen our community through parks and recreation.

JUNE 23, 2020

SEAN WRIGHT, Mayor



CITY OF ANTIOCH

Investment Performance Review For the Quarter Ended March 31, 2020

Client Management Team

Sarah Meacham, Managing Director

Monique Spyke, Managing Director

601 South Figueroa, Suite 4500

Los Angeles, CA 90017

213-489-4075

PFM Asset Management LLC

213 Market Street

Harrisburg, PA 17101-2141

717-232-2723

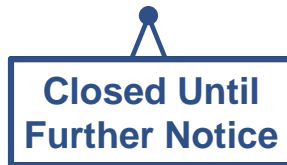
Market Update

COVID-19: A Three-Pronged Crisis



Health Crisis Pandemic

The rapidly spreading coronavirus is overwhelming healthcare facilities around the world as the number of cases and deaths related to the virus continue to grow.



Effects on the Economy

With businesses forced to close their doors and consumers stuck at home “social distancing,” the economy came to a near standstill over a very short period of time.

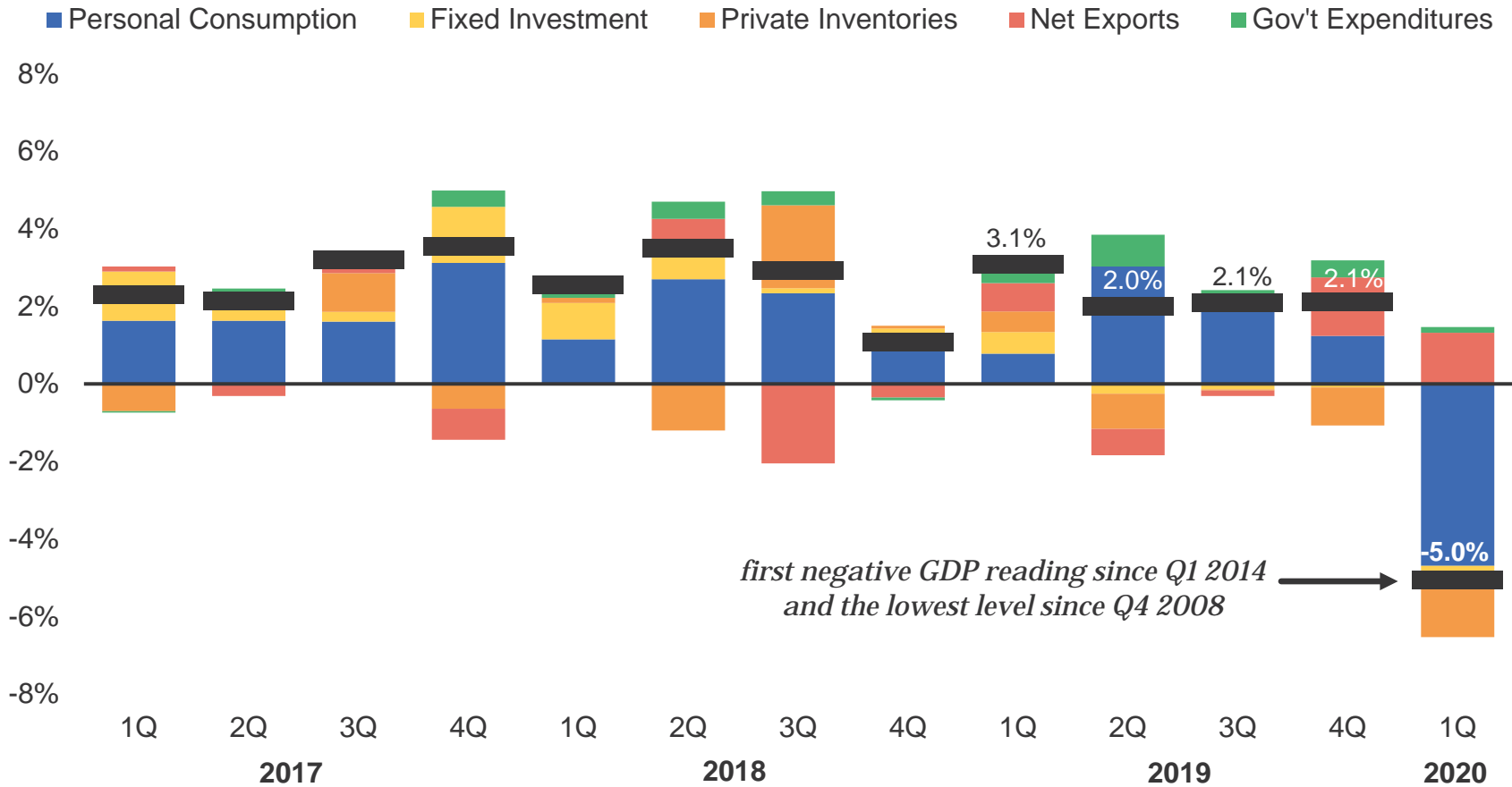


Effects on Financial Markets

Treasury yields and stock prices have plummeted while credit spreads and volatility have soared in reaction to the uncertainty created by the pandemic.

Economic Growth Slowed 5.0% in First Quarter as Personal Consumption Plummeted

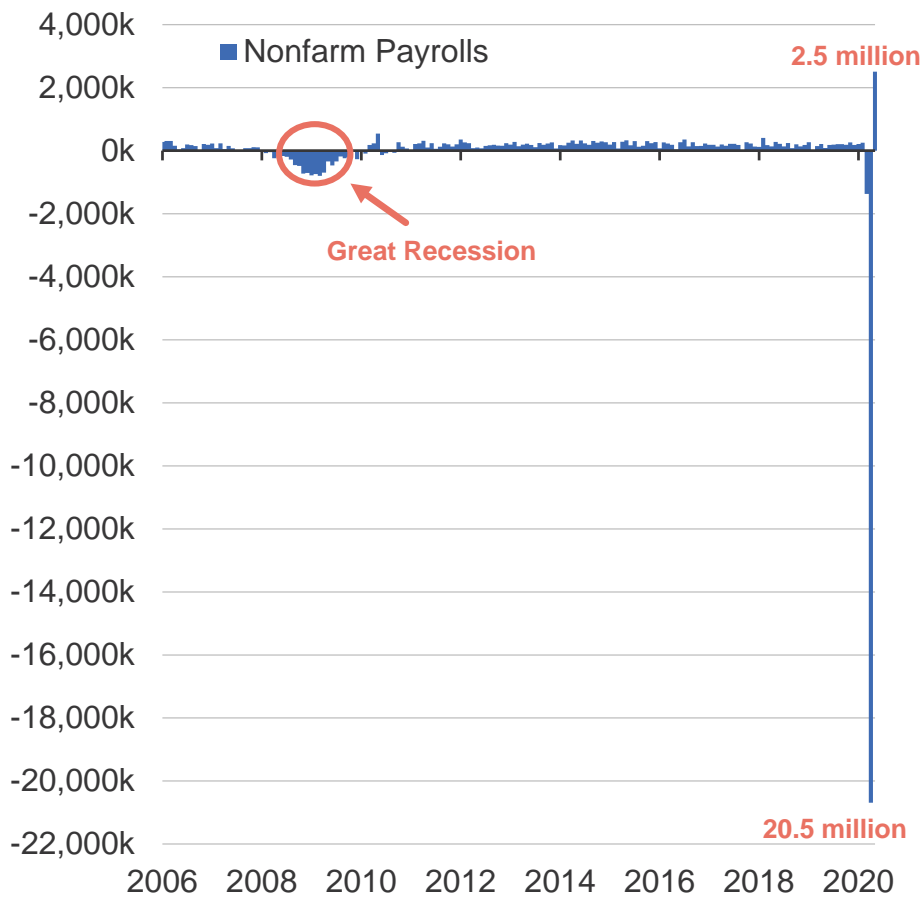
U.S. GDP Contributors and Detractors



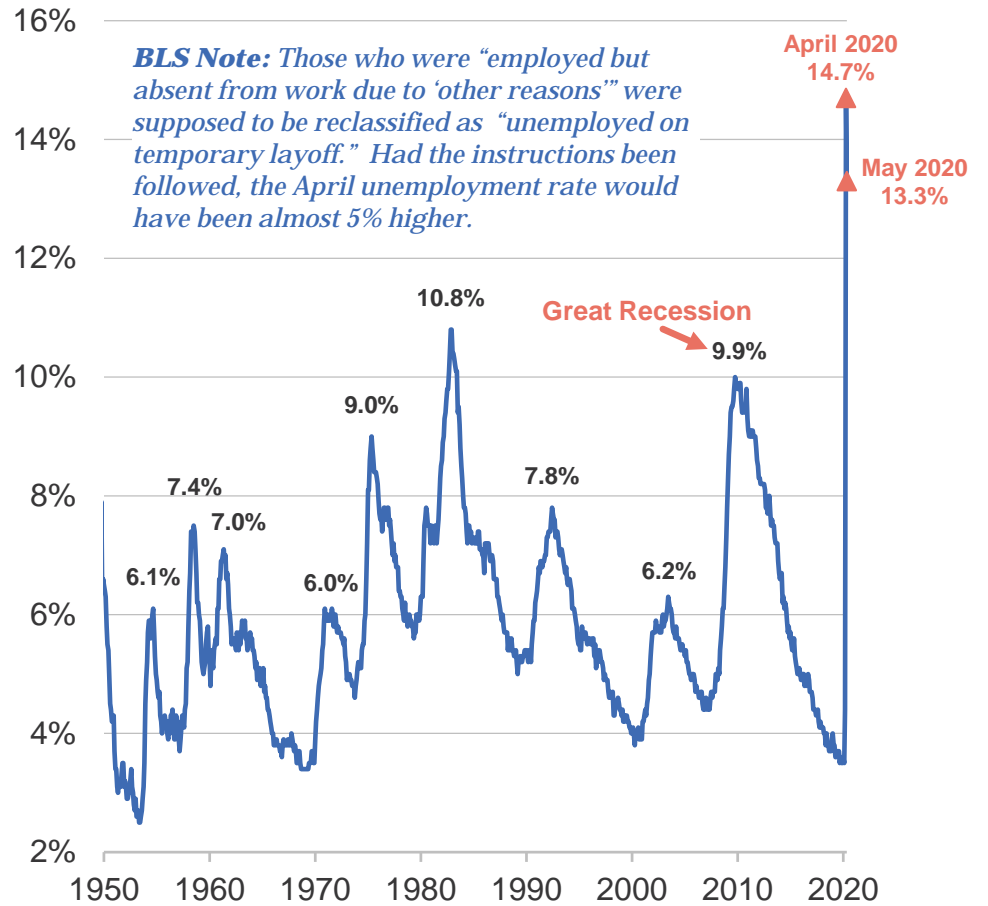
Source: Bureau of Economic Analysis.

U.S. Economy Adds Jobs in May, Jobless Rate Falls to Much Surprise

Monthly Change in Non-Farm Payrolls



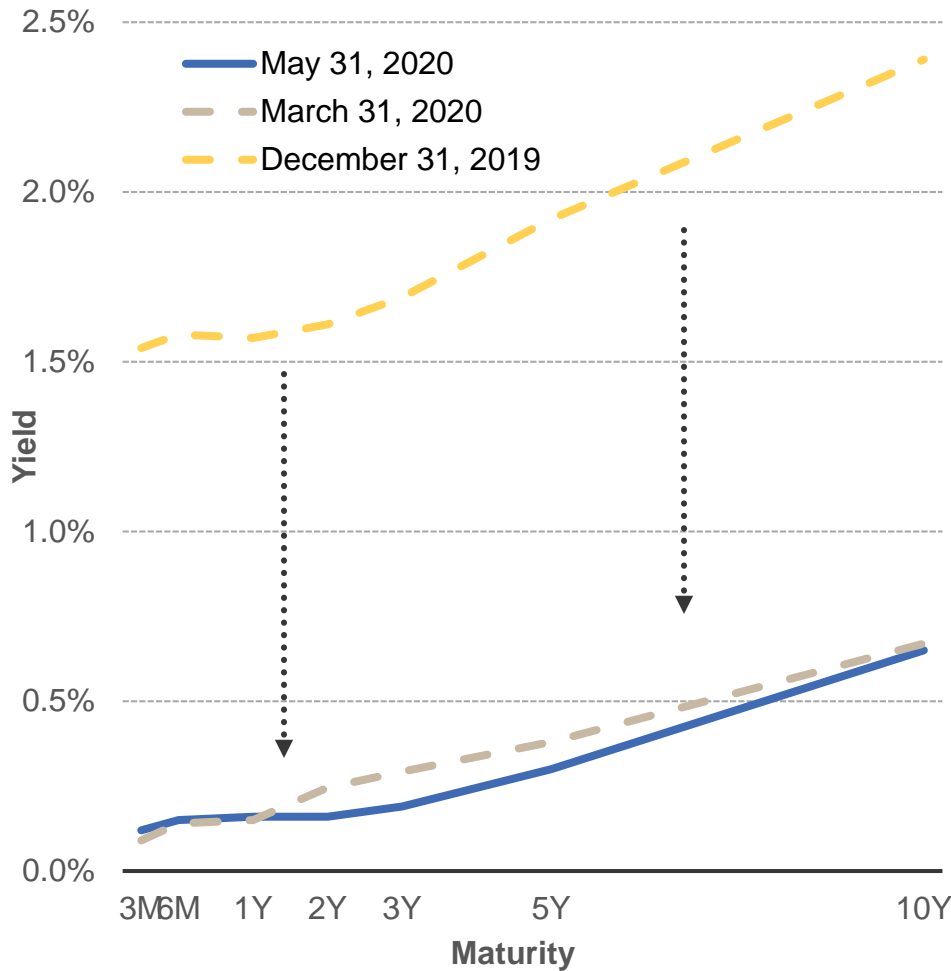
Unemployment Rate



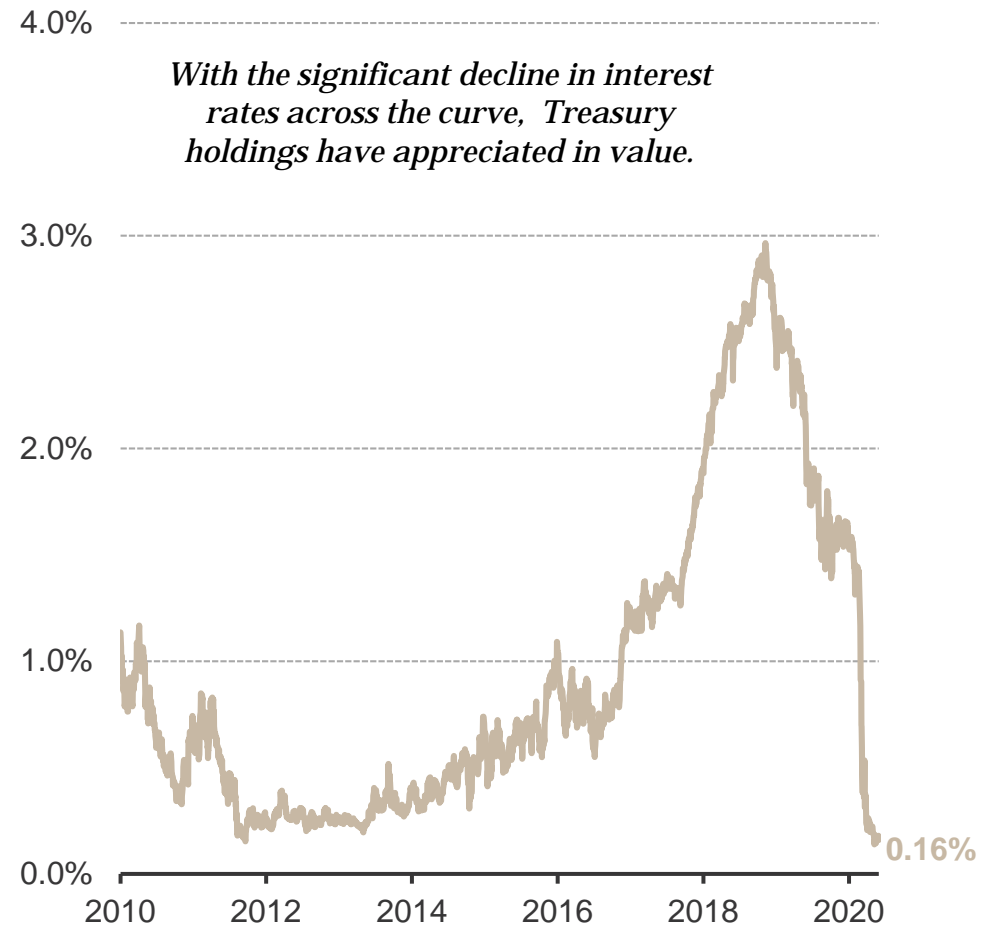
Source: Bloomberg, as of June 2020.

Interest Rates Plunge; Likely to Stay Ultra-Low Through the Crisis

U.S. Treasury Yield Curve



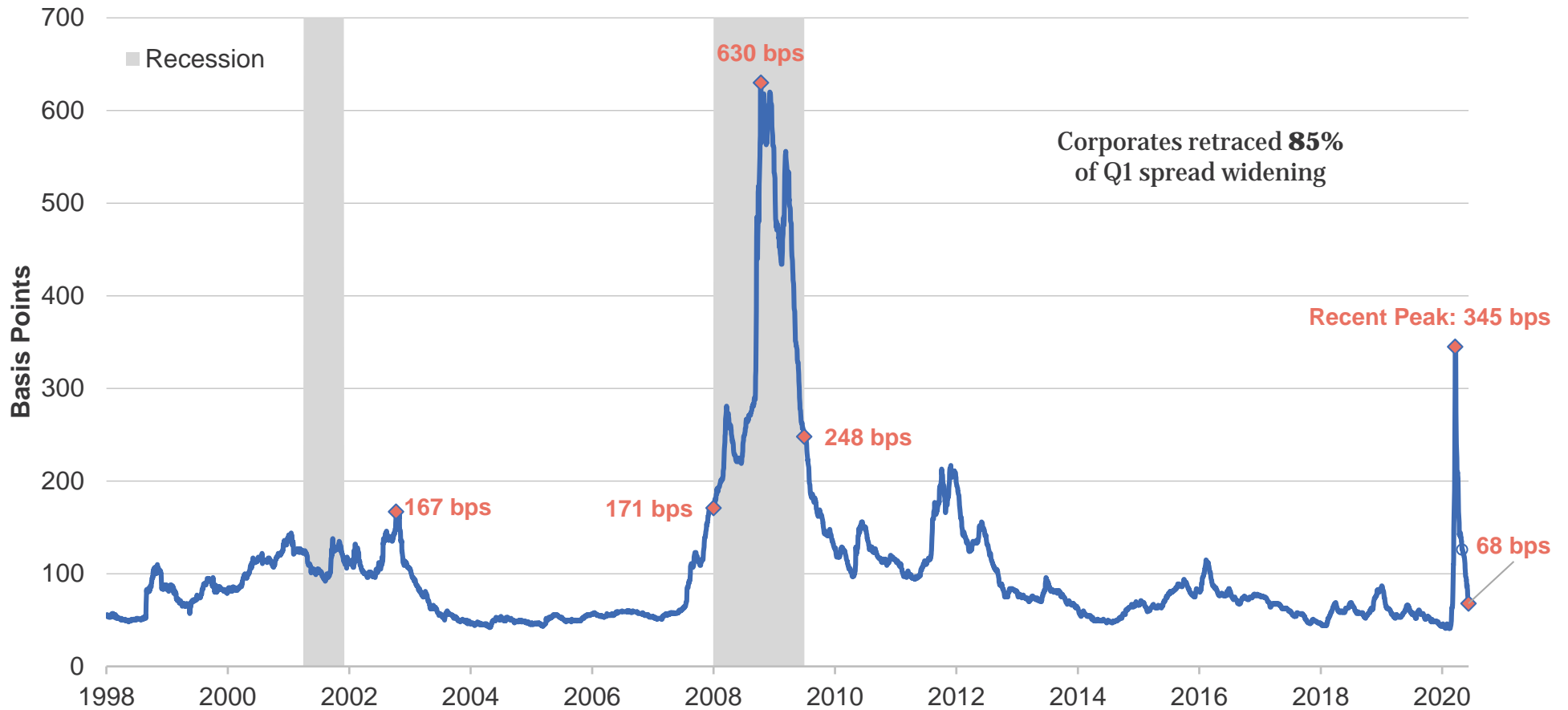
2-Year Treasury Yield



Source: Bloomberg as of 5/31/2020.

Corporate Yield Spreads Tighten to Near Pre-Coronavirus Levels

Corporate Yield Spreads
1-5 Year A-AAA



Source: Bloomberg, as of 6/08/20. Recession period derive from the National Bureau of Economic Research (NBER) based recession indicators.

Portfolio Review

Portfolio Recap

- ◆ Our strategy throughout the first quarter included the following elements:
 - PFM took a proactive response to the emerging crisis and fast-moving markets by further emphasizing safety and liquidity in the portfolio's strategy, as well as holding frequent ad-hoc Credit and Investment Committee meetings to assess emerging news and market trends. Our first step was to restrict all new credit and ABS purchases.
 - We enhanced the liquidity profile of the portfolio by increasing our target allocation of U.S. Treasuries and federal agencies while also reassessing our clients' potential near-term cash needs.
 - Portfolio durations were maintained in line with benchmarks, which has been an important element in sustaining performance over the past several years.
 - Entering the quarter, we had a modestly defensive posture on corporate credit, reflective of our eye on narrow yield spreads and concerns about overall increased leverage by issuers in the sector. In prior quarters, we had modestly reduced allocations to the sector but still viewed corporate securities as a core holding in the portfolio.
 - Investment grade corporate bond spreads widened significantly in the second half of the quarter, although not to the same degree as during the 2008-09 financial crisis. The move in spreads resulted in significant negative excess returns in the sector to the tune of 200 to 400 basis points (-2% to -4%), depending on credit quality, industry, and maturity. The unprecedented economic conditions will stress many companies' revenue, profits, liquidity, and credit ratings. PFM has also undertaken a wholesale review of all issuers on our approved list and redoubled our ongoing monitoring and due diligence efforts.
 - Asset-backed securities (ABS) also generated significant negative excess returns as spreads widened sharply from recent lows to 10-year wides (again, not reaching 2008-09 levels). All new ABS purchases were halted, and cash flows were reallocated to U.S. Treasuries and federal agencies to improve portfolio liquidity.
 - PFM modestly reduced agency mortgage-backed securities (MBS) holdings in the first quarter as declining rates caused a wave of prepayments and yield spread widening. However, the Fed's quick response and commitment to purchase large amounts of agency MBS and commercial MBS have helped stabilize the sector.
 - Both taxable and tax-exempt municipals generated negative excess returns as spreads widened amid revenue concerns. Wider spreads offered value, but supply was limited and liquidity was very poor.

Sector Allocation & Compliance

- The portfolio is in compliance with the City's Investment Policy and California Government Code.

Security Type	Market Value	% of Portfolio	% Change vs. 12/31/19	Permitted by Policy	In Compliance
U.S. Treasury	\$44,216,442	42.2%	+1.6%	100%	✓
Federal Agency	\$3,296,804	3.1%	-	100%	✓
Federal Agency CMOs	\$2,410,209	2.3%	-0.1%	100%	✓
California Municipal Obligations	\$856,577	0.8%	-	100%	✓
Supranationals	\$1,096,042	1.0%	-1.6%	30%	✓
Negotiable CDs	\$7,435,017	7.1%	+0.1%	30%	✓
Corporate Notes	\$16,434,068	15.7%	-	30%	✓
Asset-Backed Securities	\$12,373,463	11.8%	+0.3%	20%	✓
Securities Sub-Total	\$88,118,621	84.0%			
Accrued Interest	\$419,671				
Securities Total	\$88,538,292				
CAMP	\$10,166,881	9.7%	-0.1%	20%	✓
LAIF	\$6,616,816	6.3%	-0.1%	\$75 million	✓
Total Investments	\$105,321,989	100.0%			

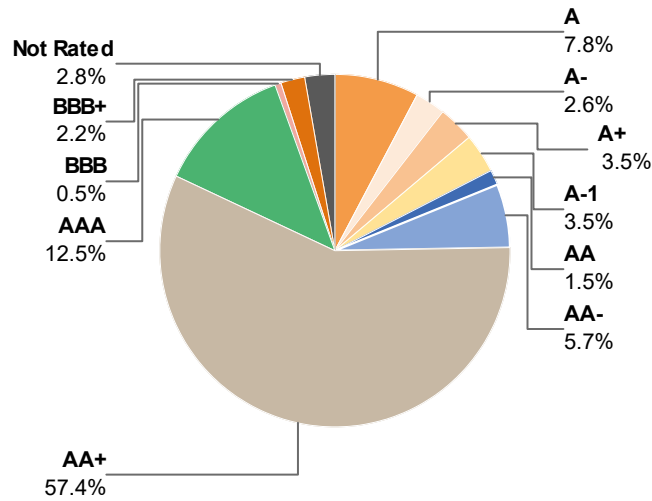
Market values, excluding accrued interest. Detail may not add to total due to rounding. Current investment policy as of May 2018.

Portfolio Statistics

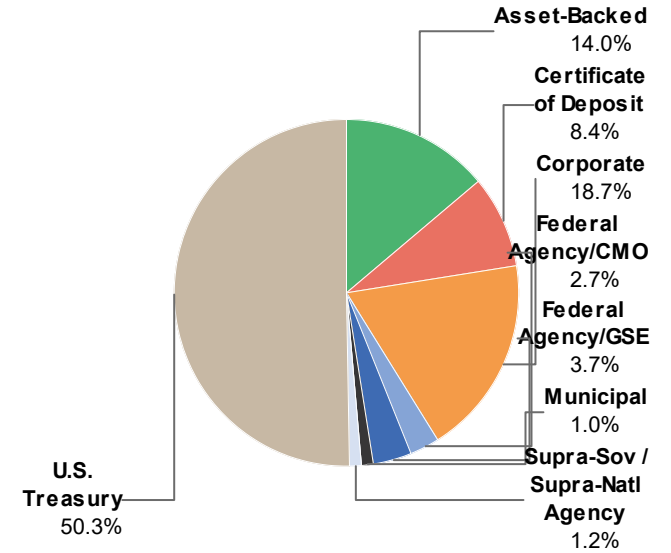
As of March 31, 2020

Par Value:	\$86,393,767
Total Market Value:	\$88,538,292
Security Market Value:	\$88,118,621
Accrued Interest:	\$419,671
Cash:	-
Amortized Cost:	\$86,407,716
Yield at Market:	1.13%
Yield at Cost:	2.30%
Effective Duration:	1.80 Years
Duration to Worst:	1.83 Years
Average Maturity:	2.14 Years
Average Credit: *	AA

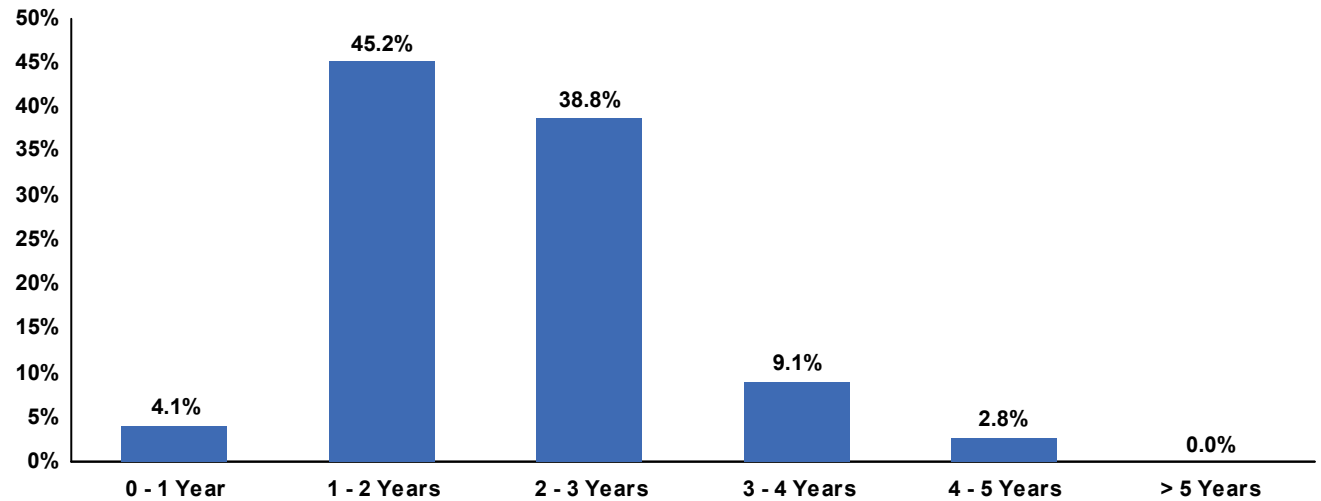
Credit Quality (S&P Ratings)**



Sector Allocation



Maturity Distribution

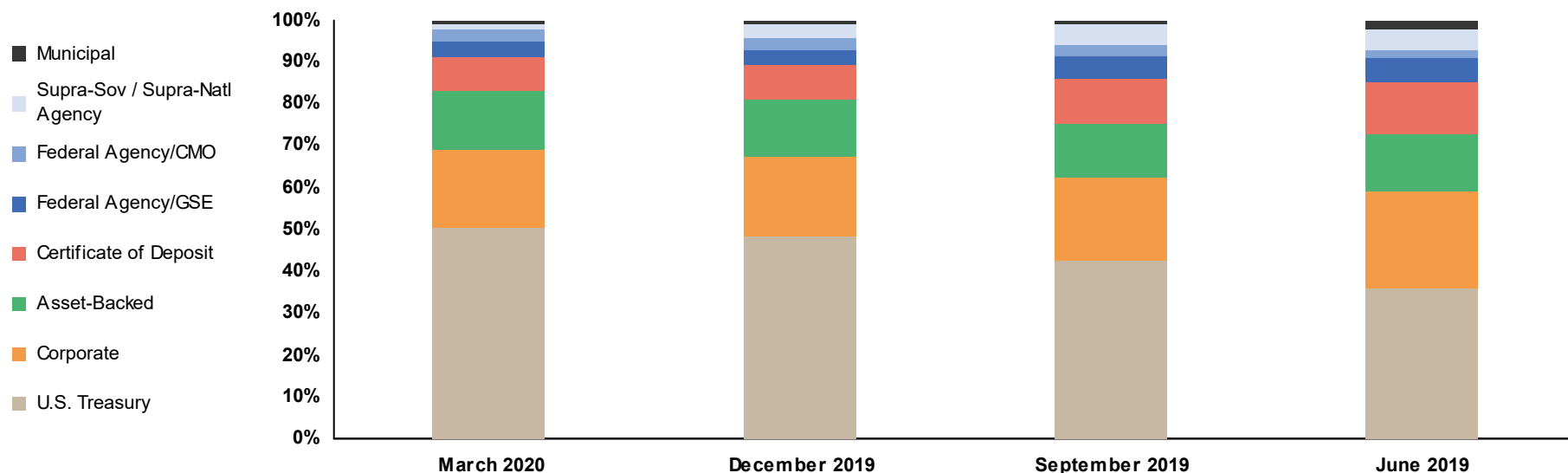


* An average of each security's credit rating assigned a numeric value and adjusted for its relative weighting in the portfolio.

** Securities held in the City's portfolio are in compliance with California Government Code and the City's investment policy reviewed May 2018.

Sector Allocation

Sector	March 31, 2020		December 31, 2019		September 30, 2019		June 30, 2019	
	MV (\$MM)	% of Total	MV (\$MM)	% of Total	MV (\$MM)	% of Total	MV (\$MM)	% of Total
U.S. Treasury	44.2	50.3%	41.9	48.4%	36.8	42.4%	28.9	36.0%
Corporate	16.4	18.7%	16.2	18.7%	17.2	19.9%	18.3	22.8%
Asset-Backed	12.4	14.0%	11.9	13.7%	11.0	12.7%	11.0	13.8%
Certificate of Deposit	7.4	8.4%	7.3	8.4%	9.2	10.7%	9.9	12.3%
Federal Agency/GSE	3.3	3.7%	3.2	3.8%	4.8	5.6%	4.8	6.1%
Federal Agency/CMO	2.4	2.7%	2.5	2.9%	2.5	2.9%	1.5	1.8%
Supra-Sov / Supra-Natl Agency	1.1	1.2%	2.7	3.1%	4.1	4.8%	4.1	5.1%
Municipal	0.9	1.0%	0.9	1.0%	0.9	1.0%	1.7	2.1%
Total	\$88.1	100.0%	\$86.5	100.0%	\$86.4	100.0%	\$80.1	100.0%

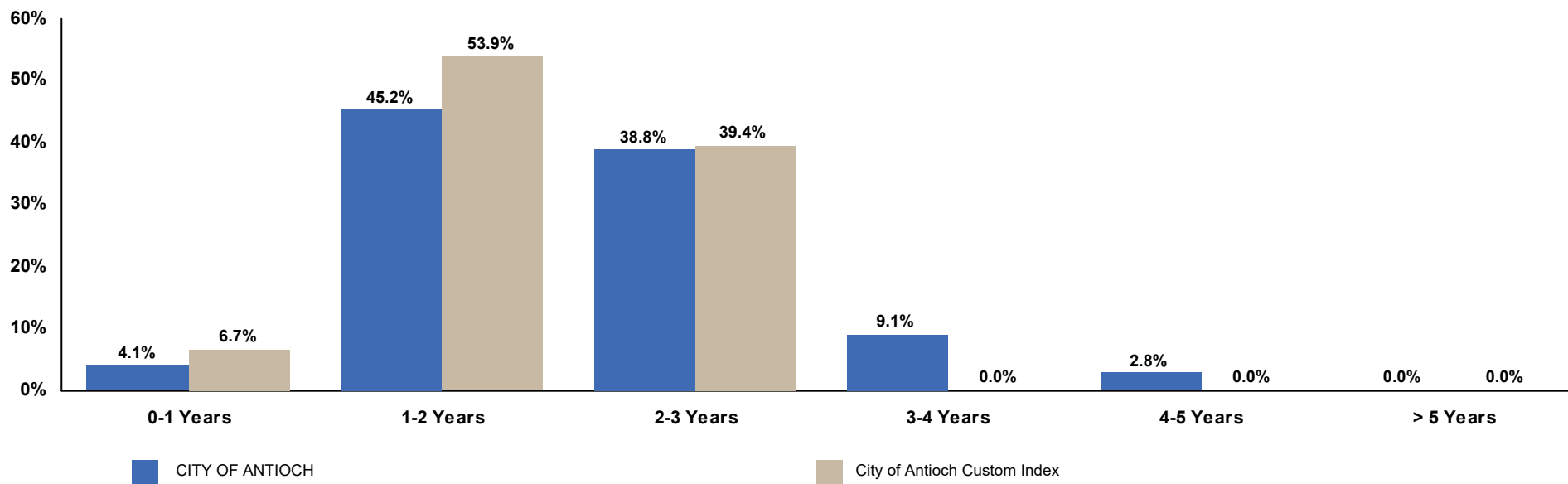


Detail may not add to total due to rounding.

Maturity Distribution

As of March 31, 2020

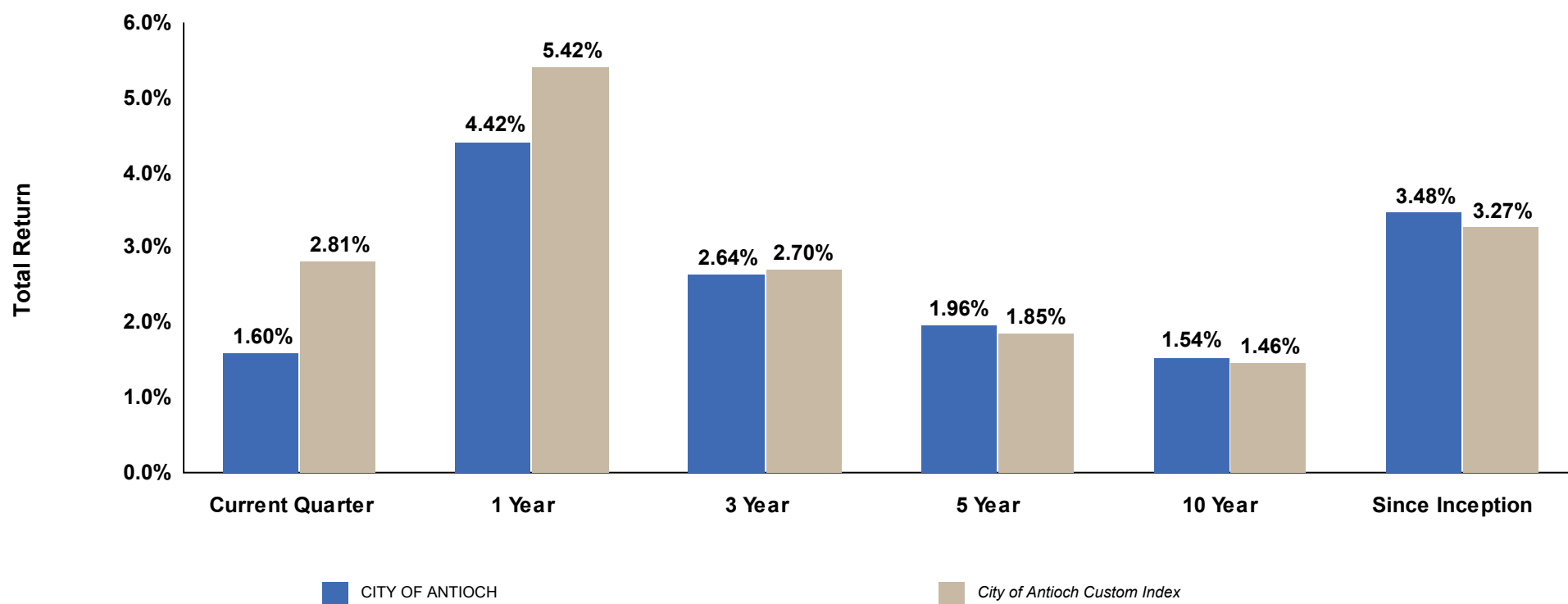
Portfolio/Benchmark	Yield at Market	Average Maturity	0-1 Years	1-2 Years	2-3 Years	3-4 Years	4-5 Years	>5 Years
CITY OF ANTIOCH	1.13%	2.14 yrs	4.1%	45.2%	38.8%	9.1%	2.8%	0.0%
City of Antioch Custom Index*	0.20%	1.86 yrs	6.7%	53.9%	39.4%	0.0%	0.0%	0.0%



*The City's Benchmark is the ICE BofAML 1-3 Year U.S. Treasury Index as of February 28, 2011. Prior to February 28, 2011, the City's benchmark was the ICE BofAML 1-Year U.S. Treasury Index as of September 30, 2010. Prior to September 30, 2010, the City's benchmark was the 1-3 Year U.S. Treasury Index as of June 30, 2002. Prior to June 30, 2002, the City's benchmark was the 1-Year Treasury Note as of June 30, 2001. Prior to June 30, 2001, the City's benchmark was the ICE BofAML 1-Year Treasury Bill.

Portfolio Performance (Total Return)

Portfolio/Benchmark	Effective Duration	Current Quarter	Annualized Return				Since Inception (06/30/95)
			1 Year	3 Year	5 Year	10 Year	
CITY OF ANTIOCH	1.80	1.60%	4.42%	2.64%	1.96%	1.54%	3.48%
City of Antioch Custom Index*	1.81	2.81%	5.42%	2.70%	1.85%	1.46%	3.27%
Difference		-1.21%	-1.00%	-0.06%	0.11%	0.08%	0.21%

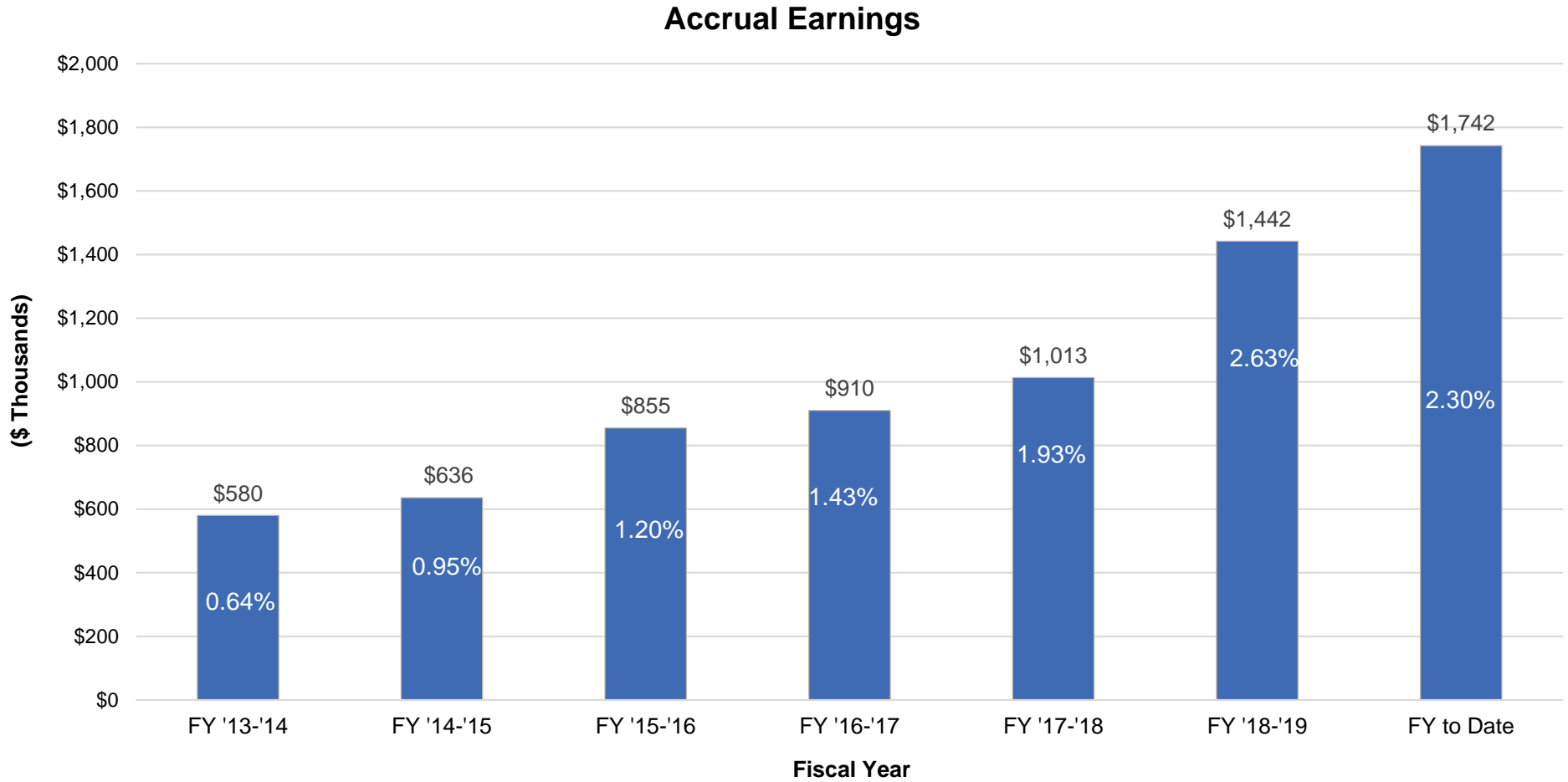


* The City's Benchmark is the ICE BofAML 1-3 Year U.S. Treasury Index as of February 28, 2011. Prior to February 28, 2011, the City's benchmark was the ICE BofAML 1-Year U.S. Treasury Index as of September 30, 2010. Prior to September 30, 2010, the City's benchmark was the 1-3 Year U.S. Treasury Index as of June 30, 2002. Prior to June 30, 2002, the City's benchmark was the 1-Year Treasury Note as of June 30, 2001. Prior to June 30, 2001, the City's benchmark was the ICE BofAML 1-Year Treasury Bill.

Portfolio Earnings**Quarter-Ended March 31, 2020**

	Market Value Basis	Accrual (Amortized Cost) Basis
Beginning Value (12/31/2019)	\$86,513,873.03	\$85,561,113.21
Net Purchases/Sales	\$699,866.20	\$699,866.20
Change in Value	\$904,881.50	\$146,736.25
Ending Value (03/31/2020)	\$88,118,620.73	\$86,407,715.66
Interest Earned	\$491,180.33	\$491,180.33
Portfolio Earnings	\$1,396,061.83	\$637,916.58

Accrual Earnings Over Time



White denotes yields-at-cost as of each fiscal year-end period.

Investment Strategy Outlook

- ◆ U.S. economic fundamentals are expected to deteriorate significantly in the second quarter as the full effect of COVID-19 materializes. The real question is the duration of the economic shutdown and the speed and trajectory of the eventual recovery. As a result of this uncertainty, we plan to maintain neutral portfolio durations relative to their respective benchmarks into April as we monitor guidance from index vendors regarding future rebalancing.
- ◆ Our outlook for major investment-grade sectors includes the following:
 - Federal agencies currently offer value, materially less credit risk, and better liquidity than most other sectors. Moving into the second quarter, we will likely target increased allocations to agencies. Given low yields, we also find value in callable agencies but will evaluate them on an issue-specific basis.
 - The supranational sector remains underwhelming, even though spreads are wider than the previous quarter. We anticipate increasing allocations as opportunities become available.
 - The investment-grade corporate market faces numerous challenges and uncertainties. We believe the prudent action is to remain cautious and vigilant until longer-term economic consequences are better understood and market liquidity stabilizes. While spreads are significantly wider, PFM's view is that under current conditions the risks still outweigh the potential benefits. The late quarter surge in new issues that were easily absorbed by investors is an early, optimistic sign.
 - In ABS, spreads remain wide, and liquidity remains impaired. At the forefront of risks are consumers' and businesses' ability to make timely credit card, auto loan, and equipment lease payments. We plan to avoid new ABS purchases until the outlook is clearer. ABS allocations are expected to naturally decline from principal paydowns.
 - The MBS sector survived the recent surge of prepayments and now has support from the unlimited Fed purchase program. As a result, spreads began to narrow in the late first quarter. We view this stabilization as a modest buying opportunity in MBS heading into the second quarter with a focus on structures with less prepayment risk.
 - In the municipal sector, recent monetary and fiscal stimulus is expected to benefit local government issuers. We anticipate continuing to search for and scrutinize high-quality municipal issuers that are best positioned to weather current challenges.

Issuer Distribution

Issuer Distribution

As of March 31, 2020

Issuer	Market Value (\$)	% of Portfolio
UNITED STATES TREASURY	44,216,442	50.2%
FANNIE MAE	2,517,116	2.9%
FEDERAL HOME LOAN BANKS	1,635,762	1.9%
FREDDIE MAC	1,554,135	1.8%
NISSAN AUTO RECEIVABLES	1,305,008	1.5%
CARMAX AUTO OWNER TRUST	1,143,407	1.3%
TOYOTA MOTOR CORP	1,112,310	1.3%
INTL BANK OF RECONSTRUCTION AND DEV	1,096,042	1.2%
HONDA AUTO RECEIVABLES	1,051,477	1.2%
ROYAL BANK OF CANADA	973,228	1.1%
GM FINANCIAL SECURITIZED TERM	901,779	1.0%
DNB ASA	895,218	1.0%
CATERPILLAR INC	871,358	1.0%
CALIFORNIA ST	856,577	1.0%
SOCIETE GENERALE	850,605	1.0%
SKANDINAVISKA ENSKILDA BANKEN AB	813,000	0.9%
NORDEA BANK AB	812,810	0.9%
JP MORGAN CHASE & CO	812,665	0.9%

Top 5 = 58.2%

Top 10 = 64.3%

Issuer	Market Value (\$)	% of Portfolio
BB&T CORPORATION	805,667	0.9%
THE BANK OF NEW YORK MELLON CORPORATION	805,530	0.9%
CAPITAL ONE FINANCIAL CORP	791,687	0.9%
AMERICAN HONDA FINANCE	791,539	0.9%
MITSUBISHI UFJ FINANCIAL GROUP INC	788,246	0.9%
CREDIT AGRICOLE SA	787,064	0.9%
MERCEDES-BENZ AUTO LEASE TRUST	760,440	0.9%
SUMITOMO MITSUI FINANCIAL GROUP INC	759,705	0.9%
SWEDBANK AB	755,140	0.9%
VERIZON OWNER TRUST	752,209	0.9%
HYUNDAI AUTO RECEIVABLES	745,782	0.9%
MORGAN STANLEY	730,078	0.8%
BANK OF AMERICA CO	717,235	0.8%
PFIZER INC	692,554	0.8%
APPLE INC	646,641	0.7%
FORD CREDIT AUTO LEASE TRUST	643,184	0.7%
FORD CREDIT AUTO OWNER TRUST	631,823	0.7%
HARLEY-DAVIDSON MOTORCYCLE TRUST	610,473	0.7%
VOLKSWAGEN OF AMERICA	590,814	0.7%
UNILEVER PLC	582,065	0.7%
PACCAR FINANCIAL CORP	558,525	0.6%

Issuer	Market Value (\$)	% of Portfolio
WAL-MART STORES INC	530,964	0.6%
NATIONAL RURAL UTILITIES CO FINANCE CORP	475,783	0.5%
GM FINANCIAL AUTO LEASING TRUST	450,729	0.5%
AMERICAN EXPRESS CO	448,784	0.5%
CHEVRON CORPORATION	443,462	0.5%
UNITED PARCEL SERVICE INC	439,371	0.5%
PNC FINANCIAL SERVICES GROUP	433,246	0.5%
3M COMPANY	432,440	0.5%
US BANCORP	414,136	0.5%
BOEING COMPANY	412,629	0.5%
GOLDMAN SACHS GROUP INC	400,992	0.5%
EXXON MOBIL CORP	378,246	0.4%
CITIGROUP INC	353,035	0.4%
CHARLES SCHWAB	350,883	0.4%
DISCOVER FINANCIAL SERVICES	331,391	0.4%
ADOBE INC	328,777	0.4%
IBM CORP	327,760	0.4%
ALLY AUTO RECEIVABLES TRUST	310,391	0.4%
NISSAN AUTO LEASE TRUST	295,487	0.3%
BURLINGTON NORTHERN SANTA FE	289,561	0.3%
FIFTH THIRD AUTO TRUST	281,508	0.3%

Issuer	Market Value (\$)	% of Portfolio
HERSHEY COMPANY	281,276	0.3%
DEERE & COMPANY	276,639	0.3%
HOME DEPOT INC	232,439	0.3%
CAPITAL ONE PRIME AUTO REC TRUST	228,804	0.3%
VOLKSWAGEN AUTO LEASE TURST	222,073	0.3%
THE WALT DISNEY CORPORATION	216,069	0.3%
HONEYWELL INTERNATIONAL	166,403	0.2%
Grand Total:	88,118,621	100.0%

Portfolio Transactions

Quarterly Portfolio Transactions

Trade Date	Settle Date	Par (\$)	CUSIP	Security Description	Coupon	Maturity Date	Transact Amt (\$)	Yield at Market	Realized G/L (BV)
BUY									
1/2/20	1/6/20	1,500,000	912828P38	US TREASURY NOTES	1.75%	1/31/23	1,517,435.46	1.61%	
1/9/20	1/13/20	250,000	14913Q3C1	CATERPILLAR FINL SERVICE	1.95%	11/18/22	249,885.00	1.97%	
1/14/20	1/22/20	245,000	14315XAC2	CARMX 2020-1 A3	1.89%	12/15/24	244,951.93	1.90%	
1/21/20	1/28/20	200,000	06406RAM9	BANK OF NY MELLON CORP	1.85%	1/27/23	199,860.00	1.87%	
1/21/20	1/29/20	215,000	92348TAA2	VZOT 2020-A A1A	1.85%	7/20/24	214,974.82	1.86%	
1/21/20	1/29/20	200,000	41284UAD6	HDMOT 2020-A A3	1.87%	10/15/24	199,956.38	2.36%	
1/22/20	2/3/20	100,000	00724PAA7	ADOBE INC CORP NOTE	1.70%	2/1/23	99,863.00	1.75%	
1/22/20	2/5/20	175,000	63743HET5	NATIONAL RURAL UTIL COOP CORP NOTE	1.75%	1/21/22	174,846.00	1.80%	
1/23/20	2/3/20	225,000	00724PAA7	ADOBE INC CORP NOTE	1.70%	2/1/23	224,948.25	1.71%	
2/3/20	2/5/20	1,525,000	912828Z29	UNITED STATES TREASURY NOTES	1.50%	1/15/23	1,533,825.57	1.33%	
2/14/20	2/19/20	875,000	83369XDL9	SOCIETE GENERALE NY CERT DEPOS	1.80%	2/14/22	875,000.00	1.80%	
2/25/20	2/27/20	425,000	166764AH3	CHEVRON CORP	3.19%	6/24/23	448,933.56	1.62%	
3/2/20	3/4/20	5,500,000	912828Z86	UNITED STATES TREASURY NOTES	1.37%	2/15/23	5,599,345.17	0.78%	
3/6/20	3/10/20	425,000	69353RFL7	PNC BANK NA CORP NOTES	3.50%	6/8/23	458,619.39	1.28%	
Total BUY		11,860,000					12,042,444.53		

INTEREST

1/1/20	1/25/20	336,851	3136AEGQ4	FNA 2013-M7 A2	2.28%	12/25/22	726.03		
1/1/20	1/25/20	360,000	3137AVXN2	FHLMC MULTIFAMILY STRUCTURED P	2.35%	7/25/22	706.50		
1/1/20	1/25/20	375,000	3137B1BS0	FHLMC MULTIFAMILY STRUCTURED P	2.51%	11/25/22	784.38		
1/1/20	1/25/20	254,289	3136AEGQ4	FNA 2013-M7 A2	2.28%	12/25/22	548.08		
1/1/20	1/25/20	375,000	3137BLUR7	FHLMC MULTIFAMILY STRUCTURED P	2.71%	6/25/22	848.75		
1/1/20	1/25/20	322,427	3136B1XP4	FNA 2018-M5 A2	3.56%	9/25/21	971.91		
1/1/20	1/25/20	233,145	3137FKK39	FHMS KP05 A	3.20%	7/1/23	622.30		

Trade Date	Settle Date	Par (\$)	CUSIP	Security Description	Coupon	Maturity Date	Transact Amt (\$)	Yield at Market	Realized G/L (BV)
1/1/20	1/25/20	224,646	3137FQ3V3	FHMS KJ27 A1	2.09%	7/25/24	418.02		
1/8/20	1/8/20	140,000	24422ETZ2	JOHN DEERE CAPITAL CORP NOTES	2.35%	1/8/21	1,645.00		
1/11/20	1/11/20	800,000	3135G0U92	FANNIE MAE NOTES	2.62%	1/11/22	10,500.00		
1/11/20	1/11/20	345,000	89236TDP7	TOYOTA MOTOR CREDIT CORP BONDS	2.60%	1/11/22	4,485.00		
1/11/20	1/11/20	800,000	3135G0U92	FANNIE MAE NOTES	2.62%	1/11/22	10,500.00		
1/15/20	1/15/20	630,000	34533FAD3	FORDO 2019-A A3	2.78%	9/15/23	1,459.50		
1/15/20	1/15/20	285,000	31680YAD9	FIFTH THIRD AUTO TRUST	2.64%	12/15/23	627.00		
1/15/20	1/15/20	320,000	89231PAD0	TOYOTA AUTO RECEIVABLES OWNER	3.18%	3/15/23	848.00		
1/15/20	1/15/20	265,000	14316LAC7	CARMX 2019-2 A3	2.68%	3/15/24	591.83		
1/15/20	1/15/20	2,300,000	9128285V8	US TREASURY NOTES	2.50%	1/15/22	28,750.00		
1/15/20	1/15/20	330,000	34532FAD4	FORDL 2019-A A3	2.90%	5/15/22	797.50		
1/15/20	1/15/20	740,000	43815AAC6	HAROT 2018-4 A3	3.16%	1/15/23	1,948.67		
1/15/20	1/15/20	335,000	44932NAD2	HYUNDAI AUTO RECEIVABLES TRUST	2.66%	6/15/23	742.58		
1/15/20	1/15/20	280,000	02004WAC5	ALLYA 2019-1 A3	2.91%	9/15/23	679.00		
1/15/20	1/15/20	120,000	44891KAD7	HART 2018-A A3	2.79%	7/15/22	279.00		
1/15/20	1/15/20	285,000	14315EAC4	CARMAX AUTO OWNER TRUST	3.36%	9/15/23	798.00		
1/15/20	1/15/20	400,000	41284WAC4	HDMOT 2019-A A3	2.34%	2/15/24	780.00		
1/15/20	1/15/20	230,000	14042WAC4	COPAR 2019-1 A3	2.51%	11/15/23	481.08		
1/15/20	1/15/20	760,000	58769LAC6	MBALT 2018-B A3	3.21%	9/15/21	2,033.00		
1/15/20	1/15/20	295,000	65478LAD1	NALT 2019-B A3	2.27%	7/15/22	558.04		
1/15/20	1/15/20	330,000	254683CM5	DCENT 2019-A3 A	1.89%	10/15/24	519.75		
1/15/20	1/15/20	515,000	65479KAD2	NAROT 2019-A A3	2.90%	10/15/23	1,244.58		
1/15/20	1/15/20	340,000	14313FAD1	CARMAX AUTO OWNER TRUST	3.13%	6/15/23	886.83		
1/15/20	1/15/20	52,802	02007EAE8	ALLY ABS 2017-3 A3	1.74%	9/15/21	76.56		
1/15/20	1/15/20	315,000	34531LAD2	FORDL 2018-B A3	3.19%	12/15/21	837.38		
1/15/20	1/15/20	775,000	65478NAD7	NAROT 2018-C A3	3.22%	6/15/23	2,079.58		
1/15/20	1/15/20	300,000	44933AAC1	HART 2018-B A3	3.20%	12/15/22	800.00		
1/15/20	1/15/20	190,000	43815NAC8	HAROT 2019-3 A3	1.78%	8/15/23	281.83		
1/15/20	1/15/20	800,000	14041NFU0	COMET 2019-A2 A2	1.72%	8/15/24	1,146.67		
1/16/20	1/16/20	445,000	36256XAD4	GMCAR 2019-1 A3	2.97%	11/16/23	1,101.38		

Trade Date	Settle Date	Par (\$)	CUSIP	Security Description	Coupon	Maturity Date	Transact Amt (\$)	Yield at Market	Realized G/L (BV)
1/16/20	1/16/20	450,000	36257FAD2	GMCAR 2019-2 A3	2.65%	2/16/24	993.75		
1/18/20	1/18/20	120,000	43814WAC9	HAROT 2019-1 A3	2.83%	3/20/23	283.00		
1/20/20	1/20/20	585,000	92869BAD4	VALET 2018-2 A3	3.25%	4/20/23	1,584.38		
1/20/20	1/20/20	230,000	36256GAD1	GMALT 2018-3 A3	3.18%	6/20/21	609.50		
1/20/20	1/20/20	220,000	92867XAD8	VWALT 2019-A A3	1.99%	11/21/22	364.83		
1/20/20	1/20/20	270,000	36256UAD0	GMALT 2019-1 A3	2.98%	12/20/21	670.50		
1/20/20	1/20/20	555,000	92348AAA3	VZOT 2019-C A1A	1.94%	4/22/24	897.25		
1/23/20	1/23/20	1,065,000	459058GH0	INTL BANK OF RECONSTRUCTION AND DEV NOTE	2.75%	7/23/21	14,643.75		
1/31/20	1/31/20	3,600,000	912828V72	US TREASURY NOTES	1.87%	1/31/22	33,750.00		
1/31/20	1/31/20	3,375,000	912828P4	US TREASURY NOTES	1.87%	7/31/22	31,640.63		
1/31/20	1/31/20	1,500,000	912828P38	US TREASURY NOTES	1.75%	1/31/23	13,125.00		
1/31/20	1/31/20	800,000	912828P4	US TREASURY NOTES	1.87%	7/31/22	7,500.00		
2/1/20	2/1/20	325,000	459200HG9	IBM CORP NOTES	1.87%	8/1/22	3,046.88		
2/1/20	2/1/20	130,000	097023CL7	BOEING CO	2.30%	8/1/21	1,503.31		
2/1/20	2/25/20	375,000	3137B1BS0	FHLMC MULTIFAMILY STRUCTURED P	2.51%	11/25/22	784.38		
2/1/20	2/25/20	221,236	3137FQ3V3	FHMS KJ27 A1	2.09%	7/25/24	780.63		
2/1/20	2/25/20	322,683	3136AEGQ4	FNA 2013-M7 A2	2.28%	12/25/22	706.41		
2/1/20	2/25/20	317,460	3136B1XP4	FNA 2018-M5 A2	3.56%	9/25/21	943.71		
2/1/20	2/25/20	360,000	3137AVXN2	FHLMC MULTIFAMILY STRUCTURED P	2.35%	7/25/22	706.50		
2/1/20	2/25/20	375,000	3137BLUR7	FHLMC MULTIFAMILY STRUCTURED P	2.71%	6/25/22	848.75		
2/1/20	2/25/20	243,594	3136AEGQ4	FNA 2013-M7 A2	2.28%	12/25/22	533.27		
2/1/20	2/25/20	232,763	3137FKK39	FHMS KP05 A	3.20%	7/1/23	621.28		
2/8/20	2/8/20	165,000	438516BT2	HONEYWELL INTERNATIONAL CORPORATE NOTE	2.15%	8/8/22	1,773.75		
2/15/20	2/15/20	300,000	44933AAC1	HART 2018-B A3	3.20%	12/15/22	800.00		
2/15/20	2/15/20	190,000	43815NAC8	HAROT 2019-3 A3	1.78%	8/15/23	281.83		
2/15/20	2/15/20	800,000	14041NFU0	COMET 2019-A2 A2	1.72%	8/15/24	1,146.67		
2/15/20	2/15/20	230,000	14042WAC4	COPAR 2019-1 A3	2.51%	11/15/23	481.08		
2/15/20	2/15/20	725,000	912828W7	US TREASURY NOTES	2.75%	8/15/21	9,968.75		
2/15/20	2/15/20	43,693	02007EAE8	ALLY ABS 2017-3 A3	1.74%	9/15/21	63.35		
2/15/20	2/15/20	295,000	65478LAD1	NALT 2019-B A3	2.27%	7/15/22	558.04		

Trade Date	Settle Date	Par (\$)	CUSIP	Security Description	Coupon	Maturity Date	Transact Amt (\$)	Yield at Market	Realized G/L (BV)
2/15/20	2/15/20	335,000	44932NAD2	HYUNDAI AUTO RECEIVABLES TRUST	2.66%	6/15/23	742.58		
2/15/20	2/15/20	630,000	34533FAD3	FORDO 2019-A A3	2.78%	9/15/23	1,459.50		
2/15/20	2/15/20	2,800,000	9128286C9	US TREASURY NOTES	2.50%	2/15/22	35,000.00		
2/15/20	2/15/20	285,000	14315EAC4	CARMAX AUTO OWNER TRUST	3.36%	9/15/23	798.00		
2/15/20	2/15/20	775,000	65478NAD7	NAROT 2018-C A3	3.22%	6/15/23	2,079.58		
2/15/20	2/15/20	285,000	31680YAD9	FIFTH THIRD AUTO TRUST	2.64%	12/15/23	627.00		
2/15/20	2/15/20	330,000	34532FAD4	FORDL 2019-A A3	2.90%	5/15/22	797.50		
2/15/20	2/15/20	315,000	34531LAD2	FORDL 2018-B A3	3.19%	12/15/21	837.38		
2/15/20	2/15/20	760,000	58769LAC6	MBALT 2018-B A3	3.21%	9/15/21	2,033.00		
2/15/20	2/15/20	550,000	9128284W7	US TREASURY NOTES	2.75%	8/15/21	7,562.50		
2/15/20	2/15/20	320,000	89231PAD0	TOYOTA AUTO RECEIVABLES OWNER	3.18%	3/15/23	848.00		
2/15/20	2/15/20	245,000	14315XAC2	CARMX 2020-1 A3	1.89%	12/15/24	295.84		
2/15/20	2/15/20	400,000	41284WAC4	HDMOT 2019-A A3	2.34%	2/15/24	780.00		
2/15/20	2/15/20	200,000	41284UAD6	HDMOT 2020-A A3	1.87%	10/15/24	166.22		
2/15/20	2/15/20	280,000	02004WAC5	ALLYA 2019-1 A3	2.91%	9/15/23	679.00		
2/15/20	2/15/20	120,000	44891KAD7	HART 2018-A A3	2.79%	7/15/22	279.00		
2/15/20	2/15/20	515,000	65479KAD2	NAROT 2019-A A3	2.90%	10/15/23	1,244.58		
2/15/20	2/15/20	740,000	43815AAC6	HAROT 2018-4 A3	3.16%	1/15/23	1,948.67		
2/15/20	2/15/20	340,000	14313FAD1	CARMAX AUTO OWNER TRUST	3.13%	6/15/23	886.83		
2/15/20	2/15/20	265,000	14316LAC7	CARMX 2019-2 A3	2.68%	3/15/24	591.83		
2/15/20	2/15/20	2,550,000	9128284W7	US TREASURY NOTES	2.75%	8/15/21	35,062.50		
2/15/20	2/15/20	330,000	254683CM5	DCENT 2019-A3 A	1.89%	10/15/24	519.75		
2/16/20	2/16/20	445,000	36256XAD4	GMCAR 2019-1 A3	2.97%	11/16/23	1,101.38		
2/16/20	2/16/20	450,000	36257FAD2	GMCAR 2019-2 A3	2.65%	2/16/24	993.75		
2/18/20	2/18/20	120,000	43814WAC9	HAROT 2019-1 A3	2.83%	3/20/23	283.00		
2/20/20	2/20/20	270,000	36256UAD0	GMALT 2019-1 A3	2.98%	12/20/21	670.50		
2/20/20	2/20/20	585,000	92869BAD4	VALET 2018-2 A3	3.25%	4/20/23	1,584.38		
2/20/20	2/20/20	220,000	92867XAD8	VWALT 2019-A A3	1.99%	11/21/22	364.83		
2/20/20	2/20/20	221,970	36256GAD1	GMALT 2018-3 A3	3.18%	6/20/21	588.22		
2/20/20	2/20/20	555,000	92348AAA3	VZOT 2019-C A1A	1.94%	4/22/24	897.25		

Trade Date	Settle Date	Par (\$)	CUSIP	Security Description	Coupon	Maturity Date	Transact Amt (\$)	Yield at Market	Realized G/L (BV)
2/22/20	2/22/20	450,000	025816CB3	AMERICAN EXPRESS CO CORP NOTES	3.00%	2/22/21	6,750.00		
2/23/20	2/23/20	175,000	06406RAK3	BANK OF NY MELLON CORP CORP NOTES	1.95%	8/23/22	1,706.25		
2/23/20	2/23/20	250,000	06406RAK3	BANK OF NY MELLON CORP CORP NOTES	1.95%	8/23/22	2,437.50		
2/26/20	2/26/20	800,000	83050PDR7	SKANDINAV ENSKILDA BANK LT CD	1.86%	8/26/22	7,274.67		
2/26/20	2/26/20	800,000	65558TLL7	NORDEA BANK ABP NEW YORK CERT DEPOS	1.85%	8/26/22	7,441.11		
2/26/20	2/26/20	775,000	55379WZT6	MUFG BANK LTD/NY CERT DEPOS	2.97%	2/26/21	23,209.31		
2/29/20	2/29/20	1,350,000	9128282S8	US TREASURY NOTES	1.62%	8/31/22	10,968.75		
2/29/20	2/29/20	1,700,000	9128282S8	US TREASURY NOTES	1.62%	8/31/22	13,812.50		
3/1/20	3/1/20	170,000	69371RP75	PACCAR FINANCIAL CORP NOTE	2.85%	3/1/22	2,422.50		
3/1/20	3/1/20	215,000	254687FJ0	WALT DISNEY COMPANY/THE	1.65%	9/1/22	1,724.48		
3/1/20	3/1/20	225,000	437076BV3	HOME DEPOT INC	3.25%	3/1/22	3,656.25		
3/1/20	3/1/20	250,000	88579YBF7	3M COMPANY BONDS	2.75%	3/1/22	3,437.50		
3/1/20	3/25/20	232,380	3137FKK39	FHMS KP05 A	3.20%	7/1/23	620.26		
3/1/20	3/25/20	177,242	3137FQ3V3	FHMS KJ27 A1	2.09%	7/25/24	308.99		
3/1/20	3/25/20	303,578	3136AEGQ4	FNA 2013-M7 A2	2.28%	12/25/22	576.80		
3/1/20	3/25/20	360,000	3137AVXN2	FHLMC MULTIFAMILY STRUCTURED P	2.35%	7/25/22	706.50		
3/1/20	3/25/20	314,785	3136B1XP4	FNA 2018-M5 A2	3.56%	9/25/21	945.00		
3/1/20	3/25/20	375,000	3137BLUR7	FHLMC MULTIFAMILY STRUCTURED P	2.71%	6/25/22	848.75		
3/1/20	3/25/20	229,172	3136AEGQ4	FNA 2013-M7 A2	2.28%	12/25/22	435.43		
3/1/20	3/25/20	375,000	3137B1BS0	FHLMC MULTIFAMILY STRUCTURED P	2.51%	11/25/22	784.38		
3/6/20	3/6/20	420,000	14913Q3A5	CATERPILLAR FINANCIAL SERVICES CORP NOTE	1.90%	9/6/22	3,990.00		
3/6/20	3/6/20	375,000	30231GAJ1	EXXON MOBIL CORP (CALLABLE) NOTE	2.39%	3/6/22	4,494.38		
3/7/20	3/7/20	205,000	14913Q2N8	CATERPILLAR FINANCIAL SERVICES CORP CORP	3.15%	9/7/21	3,228.75		
3/11/20	3/11/20	225,000	037833DL1	APPLE INC	1.70%	9/11/22	1,912.50		
3/11/20	3/11/20	230,000	717081ER0	PFIZER INC CORP BONDS	2.80%	3/11/22	3,220.00		
3/14/20	3/14/20	175,000	88579YBA8	3M COMPANY	3.00%	9/14/21	2,625.00		
3/15/20	3/15/20	400,000	41284WAC4	HDMOT 2019-A A3	2.34%	2/15/24	780.00		
3/15/20	3/15/20	330,000	34532FAD4	FORDL 2019-A A3	2.90%	5/15/22	797.50		
3/15/20	3/15/20	245,000	14315XAC2	CARMX 2020-1 A3	1.89%	12/15/24	385.88		
3/15/20	3/15/20	630,000	34533FAD3	FORDO 2019-A A3	2.78%	9/15/23	1,459.50		

Trade Date	Settle Date	Par (\$)	CUSIP	Security Description	Coupon	Maturity Date	Transact Amt (\$)	Yield at Market	Realized G/L (BV)
3/15/20	3/15/20	285,000	12189LAF8	BURLINGTN NORTH SANTA FE CORP NOTES	3.45%	9/15/21	4,916.25		
3/15/20	3/15/20	300,000	44933AAC1	HART 2018-B A3	3.20%	12/15/22	800.00		
3/15/20	3/15/20	340,000	14313FAD1	CARMAX AUTO OWNER TRUST	3.13%	6/15/23	886.83		
3/15/20	3/15/20	280,000	02004WAC5	ALLYA 2019-1 A3	2.91%	9/15/23	679.00		
3/15/20	3/15/20	295,000	65478LAD1	NALT 2019-B A3	2.27%	7/15/22	558.04		
3/15/20	3/15/20	120,000	44891KAD7	HART 2018-A A3	2.79%	7/15/22	279.00		
3/15/20	3/15/20	35,226	02007EAE8	ALLY ABS 2017-3 A3	1.74%	9/15/21	51.08		
3/15/20	3/15/20	515,000	65479KAD2	NAROT 2019-A A3	2.90%	10/15/23	1,244.58		
3/15/20	3/15/20	330,000	254683CM5	DCENT 2019-A3 A	1.89%	10/15/24	519.75		
3/15/20	3/15/20	775,000	65478NAD7	NAROT 2018-C A3	3.22%	6/15/23	2,079.58		
3/15/20	3/15/20	200,000	41284UAD6	HDMOT 2020-A A3	1.87%	10/15/24	311.67		
3/15/20	3/15/20	265,000	14316LAC7	CARMX 2019-2 A3	2.68%	3/15/24	591.83		
3/15/20	3/15/20	285,000	31680YAD9	FIFTH THIRD AUTO TRUST	2.64%	12/15/23	627.00		
3/15/20	3/15/20	740,000	43815AAC6	HAROT 2018-4 A3	3.16%	1/15/23	1,948.67		
3/15/20	3/15/20	315,000	34531LAD2	FORDL 2018-B A3	3.19%	12/15/21	837.38		
3/15/20	3/15/20	300,000	63743HER9	NATIONAL RURAL UTIL COOP NOTE	2.90%	3/15/21	4,350.00		
3/15/20	3/15/20	105,000	91159HHC7	US BANCORP (CALLABLE) NOTE	3.00%	3/15/22	1,575.00		
3/15/20	3/15/20	335,000	44932NAD2	HYUNDAI AUTO RECEIVABLES TRUST	2.66%	6/15/23	742.58		
3/15/20	3/15/20	190,000	43815NAC8	HAROT 2019-3 A3	1.78%	8/15/23	281.83		
3/15/20	3/15/20	760,000	58769LAC6	MBALT 2018-B A3	3.21%	9/15/21	2,033.00		
3/15/20	3/15/20	450,000	717081EM1	PFIZER INC CORP NOTE	3.00%	9/15/21	6,750.00		
3/15/20	3/15/20	320,000	89231PAD0	TOYOTA AUTO RECEIVABLES OWNER	3.18%	3/15/23	848.00		
3/15/20	3/15/20	300,000	91159HHC7	US BANCORP (CALLABLE) NOTE	3.00%	3/15/22	4,500.00		
3/15/20	3/15/20	800,000	14041NFU0	COMET 2019-A2 A2	1.72%	8/15/24	1,146.67		
3/15/20	3/15/20	230,000	14042WAC4	COPAR 2019-1 A3	2.51%	11/15/23	481.08		
3/15/20	3/15/20	285,000	14315EAC4	CARMAX AUTO OWNER TRUST	3.36%	9/15/23	798.00		
3/16/20	3/16/20	445,000	36256XAD4	GMCAR 2019-1 A3	2.97%	11/16/23	1,101.38		
3/16/20	3/16/20	450,000	36257FAD2	GMCAR 2019-2 A3	2.65%	2/16/24	993.75		
3/18/20	3/18/20	120,000	43814WAC9	HAROT 2019-1 A3	2.83%	3/20/23	283.00		
3/20/20	3/20/20	215,000	92348TAA2	VZOT 2020-A A1A	1.85%	7/20/24	563.48		

Trade Date	Settle Date	Par (\$)	CUSIP	Security Description	Coupon	Maturity Date	Transact Amt (\$)	Yield at Market	Realized G/L (BV)
3/20/20	3/20/20	220,000	92867XAD8	VWALT 2019-A A3	1.99%	11/21/22	364.83		
3/20/20	3/20/20	555,000	92348AAA3	VZOT 2019-C A1A	1.94%	4/22/24	897.25		
3/20/20	3/20/20	270,000	36256UAD0	GMALT 2019-1 A3	2.98%	12/20/21	670.50		
3/20/20	3/20/20	202,341	36256GAD1	GMALT 2018-3 A3	3.18%	6/20/21	536.20		
3/20/20	3/20/20	585,000	92869BAD4	VALET 2018-2 A3	3.25%	4/20/23	1,584.38		
3/22/20	3/22/20	575,000	904764AZ0	UNILEVER CAPITAL CORP NOTES	2.75%	3/22/21	7,906.25		
Total INTEREST		76,417,281					484,135.76		

PAYDOWNS

1/1/20	1/25/20	381	3137FKK39	FHMS KP05 A	3.20%	7/1/23	381.45		0.00
1/1/20	1/25/20	3,411	3137FQ3V3	FHMS KJ27 A1	2.09%	7/25/24	3,410.55		0.00
1/1/20	1/25/20	4,967	3136B1XP4	FNA 2018-M5 A2	3.56%	9/25/21	4,966.54		0.00
1/1/20	1/25/20	14,167	3136AEGQ4	FNA 2013-M7 A2	2.28%	12/25/22	14,167.23		0.00
1/1/20	1/25/20	10,695	3136AEGQ4	FNA 2013-M7 A2	2.28%	12/25/22	10,694.87		0.00
1/15/20	1/15/20	9,109	02007EAE8	ALLY ABS 2017-3 A3	1.74%	9/15/21	9,108.94		0.00
1/20/20	1/20/20	8,030	36256GAD1	GMALT 2018-3 A3	3.18%	6/20/21	8,030.22		0.00
2/1/20	2/25/20	43,994	3137FQ3V3	FHMS KJ27 A1	2.09%	7/25/24	43,993.93		0.00
2/1/20	2/25/20	14,423	3136AEGQ4	FNA 2013-M7 A2	2.28%	12/25/22	14,422.77		0.00
2/1/20	2/25/20	383	3137FKK39	FHMS KP05 A	3.20%	7/1/23	383.39		0.00
2/1/20	2/25/20	2,675	3136B1XP4	FNA 2018-M5 A2	3.56%	9/25/21	2,675.14		0.00
2/1/20	2/25/20	19,105	3136AEGQ4	FNA 2013-M7 A2	2.28%	12/25/22	19,105.48		0.00
2/15/20	2/15/20	8,467	02007EAE8	ALLY ABS 2017-3 A3	1.74%	9/15/21	8,466.58		0.00
2/20/20	2/20/20	19,629	36256GAD1	GMALT 2018-3 A3	3.18%	6/20/21	19,628.55		0.00
3/1/20	3/25/20	499	3136AEGQ4	FNA 2013-M7 A2	2.28%	12/25/22	498.81		0.00
3/1/20	3/25/20	361	3137FQ3V3	FHMS KJ27 A1	2.09%	7/25/24	360.75		0.00
3/1/20	3/25/20	5,192	3136B1XP4	FNA 2018-M5 A2	3.56%	9/25/21	5,192.23		0.00
3/1/20	3/25/20	661	3136AEGQ4	FNA 2013-M7 A2	2.28%	12/25/22	660.76		0.00
3/1/20	3/25/20	419	3137FKK39	FHMS KP05 A	3.20%	7/1/23	418.89		0.00

Trade Date	Settle Date	Par (\$)	CUSIP	Security Description	Coupon	Maturity Date	Transact Amt (\$)	Yield at Market	Realized G/L (BV)
3/15/20	3/15/20	172	44891KAD7	HART 2018-A A3	2.79%	7/15/22	171.70		0.00
3/15/20	3/15/20	8,238	02007EAE8	ALLY ABS 2017-3 A3	1.74%	9/15/21	8,237.83		0.00
3/20/20	3/20/20	25,415	36256GAD1	GMALT 2018-3 A3	3.18%	6/20/21	25,415.11		0.00
Total PAYDOWNS		200,392					200,391.72		0.00

SELL

1/2/20	1/6/20	1,500,000	912828N89	US TREASURY NOTES	1.37%	1/31/21	1,505,044.16	1.62%	6,765.75
1/9/20	1/13/20	240,000	69371RN93	PACCAR FINANCIAL CORP NOTES	2.80%	3/1/21	245,300.80	1.74%	2,882.40
1/14/20	1/16/20	125,000	44932HAG8	IBM CORP CORP NOTES	2.65%	2/5/21	127,581.42	1.80%	1,122.08
1/21/20	1/28/20	200,000	06406FAA1	BANK OF NEW YORK MELLON CORP (CALLABLE)	2.50%	4/15/21	203,092.56	1.80%	2,689.24
1/22/20	1/29/20	140,000	24422ETZ2	JOHN DEERE CAPITAL CORP NOTES	2.35%	1/8/21	140,960.52	1.76%	792.00
1/22/20	1/29/20	60,000	24422EUD9	JOHN DEERE CAPITAL CORP NOTES	2.87%	3/12/21	61,443.06	1.69%	802.26
1/22/20	2/5/20	175,000	912828V72	US TREASURY NOTES	1.87%	1/31/22	176,173.00	1.54%	3,222.47
1/23/20	2/3/20	225,000	912828P2	US TREASURY NOTES	2.62%	5/15/21	229,286.36	1.57%	2,486.57
2/3/20	2/5/20	650,000	912828P2	US TREASURY NOTES	2.62%	5/15/21	663,339.84	1.46%	8,052.84
2/3/20	2/5/20	845,000	4581X0DB1	INTER-AMERICAN DEVELOPMENT BANK NOTE	2.62%	4/19/21	862,930.20	1.49%	12,163.62
2/14/20	2/19/20	315,000	24422EUD9	JOHN DEERE CAPITAL CORP NOTES	2.87%	3/12/21	322,946.88	1.67%	4,075.54
2/14/20	2/19/20	325,000	025816BP3	AMERICAN EXPRESS CO CORP (CALLABLE) NOTE	2.20%	10/30/20	328,055.36	1.80%	991.14
2/25/20	2/27/20	325,000	912828Z29	UNITED STATES TREASURY NOTES	1.50%	1/15/23	328,660.85	1.16%	1,517.57
3/2/20	3/4/20	725,000	06370REU9	BANK OF MONTREAL CHICAGO CERT DEPOS	3.19%	8/3/20	744,768.21	1.15%	6,148.68
3/2/20	3/4/20	725,000	45950VLQ7	INTERNATIONAL FINANCE CORPORATION NOTE	2.63%	3/9/21	745,379.05	1.11%	11,283.10
3/2/20	3/4/20	3,000,000	912828V7	UNITED STATES TREASURY NOTES	2.12%	5/31/21	3,061,547.13	0.91%	33,728.16
3/2/20	3/4/20	1,000,000	912828WN6	US TREASURY NOTES	2.00%	5/31/21	1,018,902.20	0.89%	21,262.70
3/6/20	3/10/20	425,000	912828WN6	US TREASURY NOTES	2.00%	5/31/21	434,733.33	0.57%	10,555.45
Total SELL		11,000,000					11,200,144.93		130,541.57

Portfolio Holdings

Managed Account Detail of Securities Held

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
U.S. Treasury Bond / Note											
US TREASURY NOTES DTD 06/02/2014 2.000% 05/31/2021	912828WN6	1,475,000.00	AA+	Aaa	6/4/2018	6/6/2018	1,448,784.18	2.62	9,913.93	1,464,537.35	1,505,652.27
US TREASURY NOTES DTD 06/30/2014 2.125% 06/30/2021	912828WR7	1,300,000.00	AA+	Aaa	7/3/2018	7/6/2018	1,280,093.75	2.66	6,982.14	1,291,494.06	1,330,265.56
US TREASURY NOTES DTD 08/15/2018 2.750% 08/15/2021	9128284W7	550,000.00	AA+	Aaa	10/2/2018	10/4/2018	547,916.02	2.89	1,911.40	548,984.90	568,562.50
US TREASURY NOTES DTD 08/15/2018 2.750% 08/15/2021	9128284W7	725,000.00	AA+	Aaa	9/12/2018	9/14/2018	723,838.87	2.81	2,519.57	724,446.54	749,468.75
US TREASURY NOTES DTD 08/15/2018 2.750% 08/15/2021	9128284W7	2,550,000.00	AA+	Aaa	9/5/2018	9/7/2018	2,552,091.80	2.72	8,861.95	2,551,010.72	2,636,062.50
US TREASURY NOTES DTD 10/31/2014 2.000% 10/31/2021	912828F96	1,600,000.00	AA+	Aaa	11/2/2018	11/2/2018	1,556,375.00	2.96	13,450.55	1,576,516.80	1,641,750.08
US TREASURY NOTES DTD 10/31/2016 1.250% 10/31/2021	912828T67	3,000,000.00	AA+	Aaa	9/17/2019	9/18/2019	2,968,593.75	1.76	15,762.36	2,976,469.11	3,044,062.50
US TREASURY NOTES DTD 10/31/2016 1.250% 10/31/2021	912828T67	2,125,000.00	AA+	Aaa	11/8/2019	11/12/2019	2,107,070.31	1.69	11,165.01	2,110,558.97	2,156,210.94
US TREASURY NOTES DTD 01/15/2019 2.500% 01/15/2022	9128285V8	2,300,000.00	AA+	Aaa	1/29/2019	1/31/2019	2,296,675.78	2.55	12,163.46	2,297,968.80	2,390,562.50
US TREASURY NOTES DTD 01/31/2017 1.875% 01/31/2022	912828V72	3,425,000.00	AA+	Aaa	1/7/2019	1/9/2019	3,362,654.30	2.50	10,761.93	3,387,122.69	3,522,398.44
US TREASURY NOTES DTD 02/15/2019 2.500% 02/15/2022	9128286C9	2,800,000.00	AA+	Aaa	3/1/2019	3/5/2019	2,796,937.50	2.54	8,846.15	2,798,042.10	2,914,625.00
UNITED STATES TREASURY NOTES DTD 04/15/2019 2.250% 04/15/2022	9128286M7	1,050,000.00	AA+	Aaa	5/1/2019	5/3/2019	1,050,738.28	2.23	10,908.81	1,050,519.08	1,091,015.63
US TREASURY NOTES DTD 07/31/2017 1.875% 07/31/2022	9128282P4	800,000.00	AA+	Aaa	7/1/2019	7/3/2019	802,718.75	1.76	2,513.74	802,076.87	829,000.00
US TREASURY NOTES DTD 07/31/2017 1.875% 07/31/2022	9128282P4	3,375,000.00	AA+	Aaa	6/3/2019	6/5/2019	3,377,768.55	1.85	10,604.82	3,377,085.04	3,497,343.75
US TREASURY NOTES DTD 08/31/2017 1.625% 08/31/2022	9128282S8	1,350,000.00	AA+	Aaa	8/2/2019	8/5/2019	1,347,310.55	1.69	1,907.61	1,347,879.57	1,391,976.63

Managed Account Detail of Securities Held

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
U.S. Treasury Bond / Note											
US TREASURY NOTES DTD 08/31/2017 1.625% 08/31/2022	9128282S8	1,700,000.00	AA+	Aaa	10/3/2019	10/4/2019	1,713,945.31	1.34	2,402.17	1,711,619.91	1,752,859.46
UNITED STATES TREASURY NOTES DTD 10/15/2019 1.375% 10/15/2022	912828YK0	1,000,000.00	AA+	Aaa	10/31/2019	11/4/2019	996,289.06	1.50	6,349.04	996,794.38	1,026,718.80
UNITED STATES TREASURY NOTES DTD 10/15/2019 1.375% 10/15/2022	912828YK0	3,150,000.00	AA+	Aaa	12/2/2019	12/4/2019	3,127,851.56	1.63	19,999.49	3,130,329.51	3,234,164.22
UNITED STATES TREASURY NOTES DTD 10/15/2019 1.375% 10/15/2022	912828YK0	450,000.00	AA+	Aaa	12/20/2019	12/20/2019	446,343.75	1.67	2,857.07	446,703.44	462,023.46
UNITED STATES TREASURY NOTES DTD 01/15/2020 1.500% 01/15/2023	912828Z29	1,200,000.00	AA+	Aaa	2/3/2020	2/5/2020	1,205,906.25	1.33	3,807.69	1,205,603.41	1,240,312.56
US TREASURY NOTES DTD 02/01/2016 1.750% 01/31/2023	912828P38	1,500,000.00	AA+	Aaa	1/2/2020	1/6/2020	1,506,093.75	1.61	4,399.04	1,505,641.38	1,559,531.25
UNITED STATES TREASURY NOTES DTD 02/18/2020 1.375% 02/15/2023	912828Z86	5,500,000.00	AA+	Aaa	3/2/2020	3/4/2020	5,595,605.47	0.78	6,576.09	5,593,166.15	5,671,875.00
Security Type Sub-Total		42,925,000.00					42,811,602.54	1.94	174,664.02	42,894,570.78	44,216,441.80
Supra-National Agency Bond / Note											
INTL BANK OF RECONSTRUCTION AND DEV NOTE DTD 07/25/2018 2.750% 07/23/2021	459058GH0	1,065,000.00	AAA	Aaa	7/18/2018	7/25/2018	1,062,507.90	2.83	5,532.08	1,063,883.17	1,096,041.56
Security Type Sub-Total		1,065,000.00					1,062,507.90	2.83	5,532.08	1,063,883.17	1,096,041.56
Municipal Bond / Note											
CA ST TXBL GO BONDS DTD 04/25/2018 2.800% 04/01/2021	13063DGA0	845,000.00	AA-	Aa2	4/18/2018	4/25/2018	845,033.80	2.80	11,830.00	845,008.54	856,576.50
Security Type Sub-Total		845,000.00					845,033.80	2.80	11,830.00	845,008.54	856,576.50
Federal Agency Collateralized Mortgage Obligation											

Managed Account Detail of Securities Held

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Federal Agency Collateralized Mortgage Obligation											
FNA 2018-M5 A2 DTD 04/01/2018 3.560% 09/25/2021	3136B1XP4	309,592.78	AA+	Aaa	4/11/2018	4/30/2018	315,750.88	2.27	918.46	312,108.37	311,674.32
FHLMC MULTIFAMILY STRUCTURED P DTD 11/01/2015 2.716% 06/25/2022	3137BLUR7	375,000.00	AA+	Aaa	3/13/2019	3/18/2019	374,533.45	2.68	848.75	374,533.45	381,804.72
FHLMC MULTIFAMILY STRUCTURED P DTD 12/01/2012 2.355% 07/25/2022	3137AVXN2	360,000.00	AA+	Aaa	6/12/2019	6/17/2019	361,321.88	2.03	706.50	360,887.67	367,138.63
FHLMC MULTIFAMILY STRUCTURED P DTD 05/01/2013 2.510% 11/25/2022	3137B1BS0	375,000.00	AA+	Aaa	8/13/2019	8/16/2019	381,210.94	1.43	784.38	380,031.99	385,024.35
FNA 2013-M7 A2 DTD 05/01/2013 2.280% 12/25/2022	3136AEGQ4	228,672.69	AA+	Aaa	9/11/2019	9/16/2019	230,097.55	1.82	434.48	229,837.20	234,183.47
FNA 2013-M7 A2 DTD 05/01/2013 2.280% 12/25/2022	3136AEGQ4	302,917.08	AA+	Aaa	9/4/2019	9/9/2019	306,885.60	1.42	575.54	306,189.67	310,217.08
FHMS KP05 A DTD 12/01/2018 3.203% 07/01/2023	3137FKK39	231,960.83	AA+	Aaa	12/7/2018	12/17/2018	231,960.13	3.11	619.14	231,960.13	239,360.38
FHMS KJ27 A1 DTD 11/01/2019 2.092% 07/25/2024	3137FQ3V3	176,881.11	AA+	Aaa	11/20/2019	11/26/2019	176,876.87	2.03	308.36	176,876.86	180,806.52
Security Type Sub-Total		2,360,024.49					2,378,637.30	2.08	5,195.61	2,372,425.34	2,410,209.47
Federal Agency Bond / Note											
FEDERAL HOME LOAN BANKS NOTES DTD 10/12/2018 3.000% 10/12/2021	3130AF5B9	1,575,000.00	AA+	Aaa	11/2/2018	11/2/2018	1,573,866.00	3.03	22,181.25	1,574,407.39	1,635,761.93
FANNIE MAE NOTES DTD 01/11/2019 2.625% 01/11/2022	3135G0U92	800,000.00	AA+	Aaa	1/29/2019	1/31/2019	800,208.00	2.62	4,666.67	800,131.54	830,520.80
FANNIE MAE NOTES DTD 01/11/2019 2.625% 01/11/2022	3135G0U92	800,000.00	AA+	Aaa	1/9/2019	1/11/2019	799,424.00	2.65	4,666.67	799,653.34	830,520.80
Security Type Sub-Total		3,175,000.00					3,173,498.00	2.83	31,514.59	3,174,192.27	3,296,803.53
Corporate Note											

Managed Account Detail of Securities Held

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Corporate Note											
AMERICAN EXPRESS CO CORP NOTES DTD 02/22/2019 3.000% 02/22/2021	025816CB3	450,000.00	BBB+	A3	2/19/2019	2/22/2019	449,550.00	3.05	1,462.50	449,796.15	448,783.65
NATIONAL RURAL UTIL COOP NOTE DTD 02/26/2018 2.900% 03/15/2021	63743HER9	300,000.00	A	A2	2/21/2018	2/26/2018	299,667.00	2.94	386.67	299,891.63	300,385.80
UNILEVER CAPITAL CORP NOTES DTD 03/22/2018 2.750% 03/22/2021	904764AZ0	575,000.00	A+	A1	3/19/2018	3/22/2018	572,061.75	2.93	395.31	574,016.99	582,065.03
UNITED PARCEL SERVICE CORPORATE BOND DTD 11/14/2017 2.050% 04/01/2021	911312BP0	440,000.00	A	A2	11/9/2017	11/14/2017	439,304.80	2.10	4,510.00	439,787.93	439,370.80
TOYOTA MOTOR CREDIT CORP NOTES DTD 04/13/2018 2.950% 04/13/2021	89236TEU5	440,000.00	AA-	A1	4/10/2018	4/13/2018	439,824.00	2.96	6,057.33	439,937.63	441,527.24
BANK OF NEW YORK MELLON CORP (CALLABLE) DTD 02/19/2016 2.500% 04/15/2021	06406FAA1	175,000.00	A	A1	2/16/2018	2/21/2018	172,726.75	2.93	2,017.36	174,228.43	175,880.78
MORGAN STANLEY CORP NOTES DTD 04/21/2016 2.500% 04/21/2021	61746BEA0	350,000.00	BBB+	A3	2/13/2018	2/15/2018	344,120.00	3.06	3,888.89	347,990.34	350,876.05
HERSHEY COMPANY CORP NOTES DTD 05/10/2018 3.100% 05/15/2021	427866BA5	280,000.00	A	A1	5/3/2018	5/10/2018	279,806.80	3.12	3,279.11	279,925.64	281,275.96
CHARLES SCHWAB CORP NOTES DTD 05/22/2018 3.250% 05/21/2021	808513AW5	350,000.00	A	A2	5/17/2018	5/22/2018	349,989.50	3.25	4,107.64	349,995.80	350,883.40
WAL-MART STORES INC CORP NOTES DTD 06/27/2018 3.125% 06/23/2021	931142EJ8	520,000.00	AA	Aa2	6/20/2018	6/27/2018	519,974.00	3.13	4,423.61	519,988.47	530,964.20
BOEING CO DTD 07/31/2019 2.300% 08/01/2021	097023CL7	130,000.00	BBB	Baa1	7/29/2019	7/31/2019	129,994.80	2.30	498.33	129,996.54	125,747.18
CATERPILLAR FINANCIAL SERVICES CORP CORP DTD 09/07/2018 3.150% 09/07/2021	14913Q2N8	205,000.00	A	A3	9/4/2018	9/7/2018	204,842.15	3.18	430.50	204,922.74	208,696.56
3M COMPANY DTD 09/14/2018 3.000% 09/14/2021	88579YBA8	175,000.00	A+	A1	9/11/2018	9/14/2018	174,641.25	3.07	247.92	174,822.21	179,023.60

Managed Account Detail of Securities Held

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Corporate Note											
PFIZER INC CORP NOTE DTD 09/07/2018 3.000% 09/15/2021	717081EM1	450,000.00	AA-	A1	9/4/2018	9/7/2018	449,392.50	3.05	600.00	449,699.48	457,156.80
BURLINGTN NORTH SANTA FE CORP NOTES DTD 08/22/2011 3.450% 09/15/2021	12189LAF8	285,000.00	A+	A3	8/9/2019	8/13/2019	292,105.05	2.22	437.00	289,987.42	289,561.43
BANK OF AMERICA CORP (CALLABLE) DTD 09/18/2017 2.328% 10/01/2021	06051GGS2	450,000.00	A-	A2	9/13/2017	9/18/2017	450,000.00	2.33	5,238.00	450,000.00	445,180.50
BANK OF AMERICA CORP (CALLABLE) DTD 09/18/2017 2.328% 10/01/2021	06051GGS2	275,000.00	A-	A2	9/22/2017	9/26/2017	274,560.00	2.37	3,201.00	274,830.51	272,054.75
BOEING COMPANY NOTE DTD 10/31/2014 2.350% 10/30/2021	097023BG9	300,000.00	BBB	Baa1	5/21/2019	5/23/2019	296,922.00	2.79	2,957.08	297,981.78	286,881.90
CITIGROUP INC CORP (CALLABLE) NOTE DTD 12/08/2016 2.900% 12/08/2021	172967LC3	350,000.00	BBB+	A3	1/15/2019	1/17/2019	343,633.50	3.57	3,185.97	346,215.64	353,034.85
AMERICAN HONDA FINANCE CORP NOTES DTD 10/10/2018 3.375% 12/10/2021	02665WCP4	250,000.00	A	A3	10/3/2018	10/10/2018	249,880.00	3.39	2,601.56	249,930.06	251,851.25
TOYOTA MOTOR CREDIT CORP BONDS DTD 01/09/2017 2.600% 01/11/2022	89236TDP7	345,000.00	AA-	A1	12/28/2018	12/31/2018	339,172.95	3.19	1,993.33	341,514.13	345,788.33
NATIONAL RURAL UTIL COOP CORP NOTE DTD 02/05/2020 1.750% 01/21/2022	63743HET5	175,000.00	A	A2	1/22/2020	2/5/2020	174,846.00	1.80	476.39	174,857.93	175,396.73
PACCAR FINANCIAL CORP NOTE DTD 03/01/2019 2.850% 03/01/2022	69371RP75	170,000.00	A+	A1	2/22/2019	3/1/2019	169,850.40	2.88	403.75	169,902.97	167,178.17
3M COMPANY BONDS DTD 02/22/2019 2.750% 03/01/2022	88579YBF7	250,000.00	A+	A1	2/12/2019	2/22/2019	249,882.50	2.77	572.92	249,923.72	253,416.50
HOME DEPOT INC DTD 12/06/2018 3.250% 03/01/2022	437076BV3	225,000.00	A	A2	11/27/2018	12/6/2018	224,383.50	3.34	609.38	224,622.49	232,438.73

Managed Account Detail of Securities Held

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Corporate Note											
EXXON MOBIL CORP (CALLABLE) NOTE DTD 03/06/2015 2.397% 03/06/2022	30231GAJ1	375,000.00	AA	Aaa	11/26/2018	11/28/2018	363,615.00	3.38	624.22	368,139.74	378,245.63
PFIZER INC CORP BONDS DTD 03/11/2019 2.800% 03/11/2022	717081ER0	230,000.00	AA-	A1	3/4/2019	3/11/2019	229,986.20	2.80	357.78	229,990.93	235,397.64
US BANCORP (CALLABLE) NOTE DTD 03/02/2012 3.000% 03/15/2022	91159HHC7	105,000.00	A+	A1	7/24/2019	7/26/2019	107,086.35	2.22	140.00	106,542.85	107,368.70
US BANCORP (CALLABLE) NOTE DTD 03/02/2012 3.000% 03/15/2022	91159HHC7	300,000.00	A+	A1	7/24/2019	7/26/2019	305,925.00	2.22	400.00	304,381.63	306,767.70
JOHN DEERE CAPITAL CORP DTD 03/07/2019 2.950% 04/01/2022	24422EUT4	275,000.00	A	A2	3/4/2019	3/7/2019	274,868.00	2.97	4,056.25	274,910.29	276,639.28
GOLDMAN SACHS GROUP INC (CALLABLE) NOTE DTD 01/26/2017 3.000% 04/26/2022	38141GWC4	400,000.00	BBB+	A3	2/13/2019	2/15/2019	395,608.00	3.36	5,166.67	397,112.59	400,992.00
PACCAR FINANCIAL CORP CORP NOTES DTD 05/10/2019 2.650% 05/10/2022	69371RP83	400,000.00	A+	A1	5/3/2019	5/10/2019	399,784.00	2.67	4,151.67	399,846.46	391,346.80
APPLE INC CORP NOTES DTD 05/13/2015 2.700% 05/13/2022	037833BF6	400,000.00	AA+	Aa1	6/12/2019	6/14/2019	405,032.00	2.25	4,140.00	403,690.03	417,408.40
MORGAN STANLEY CORP NOTES DTD 05/19/2017 2.750% 05/19/2022	61744YAH1	375,000.00	BBB+	A3	4/5/2019	4/9/2019	372,513.75	2.97	3,781.25	373,275.83	379,202.25
BRANCH BANKING & TRUST CORP NOTES DTD 03/18/2019 3.050% 06/20/2022	05531FBG7	800,000.00	A-	A3	3/11/2019	3/18/2019	799,976.00	3.05	6,845.56	799,983.66	805,667.20
AMERICAN HONDA FINANCE DTD 06/27/2019 2.200% 06/27/2022	02665WCY5	550,000.00	A	A3	6/24/2019	6/27/2019	549,494.00	2.23	3,159.44	549,619.32	539,687.50
IBM CORP NOTES DTD 07/30/2012 1.875% 08/01/2022	459200HG9	325,000.00	A	A2	10/30/2019	11/1/2019	323,966.50	1.99	1,015.63	324,122.91	327,759.58
HONEYWELL INTERNATIONAL CORPORATE NOTE DTD 08/08/2019 2.150% 08/08/2022	438516BT2	165,000.00	A	A2	7/30/2019	8/8/2019	164,833.35	2.19	522.27	164,868.42	166,403.16

Managed Account Detail of Securities Held

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Corporate Note											
BANK OF NY MELLON CORP CORP NOTES DTD 08/23/2019 1.950% 08/23/2022	06406RAK3	250,000.00	A	A1	8/20/2019	8/23/2019	249,920.00	1.96	514.58	249,935.79	252,158.25
BANK OF NY MELLON CORP CORP NOTES DTD 08/23/2019 1.950% 08/23/2022	06406RAK3	175,000.00	A	A1	9/3/2019	9/5/2019	175,483.00	1.85	360.21	175,392.22	176,510.78
WALT DISNEY COMPANY/THE DTD 09/06/2019 1.650% 09/01/2022	254687FJ0	215,000.00	A	A2	9/3/2019	9/6/2019	214,533.45	1.72	295.63	214,620.46	216,068.77
CATERPILLAR FINANCIAL SERVICES CORP NOTE DTD 09/06/2019 1.900% 09/06/2022	14913Q3A5	420,000.00	A	A3	9/3/2019	9/6/2019	419,416.20	1.95	554.17	419,524.48	413,880.18
APPLE INC DTD 09/11/2019 1.700% 09/11/2022	037833DL1	225,000.00	AA+	Aa1	9/4/2019	9/11/2019	224,961.75	1.71	212.50	224,968.69	229,232.93
CATERPILLAR FINL SERVICE DTD 01/13/2020 1.950% 11/18/2022	14913Q3C1	250,000.00	A	A3	1/9/2020	1/13/2020	249,885.00	1.97	1,056.25	249,892.16	248,781.00
BANK OF NY MELLON CORP DTD 01/28/2020 1.850% 01/27/2023	06406RAM9	200,000.00	A	A1	1/21/2020	1/28/2020	199,860.00	1.87	647.50	199,867.97	200,980.60
ADOBE INC CORP NOTE DTD 02/03/2020 1.700% 02/01/2023	00724PAA7	225,000.00	A	A2	1/23/2020	2/3/2020	224,948.25	1.71	616.25	224,950.95	227,614.73
ADOBE INC CORP NOTE DTD 02/03/2020 1.700% 02/01/2023	00724PAA7	100,000.00	A	A2	1/22/2020	2/3/2020	99,863.00	1.75	273.89	99,870.20	101,162.10
JPMORGAN CHASE & CO BONDS DTD 03/22/2019 3.207% 04/01/2023	46647PBB1	800,000.00	A-	A2	3/15/2019	3/22/2019	800,000.00	3.21	12,828.00	800,000.00	812,664.80
PNC BANK NA CORP NOTES DTD 06/08/2018 3.500% 06/08/2023	69353RFL7	425,000.00	A	A2	3/6/2020	3/10/2020	454,818.00	1.28	4,669.10	454,293.44	433,246.28
CHEVRON CORP DTD 06/24/2013 3.191% 06/24/2023	166764AH3	425,000.00	AA	Aa2	2/25/2020	2/27/2020	446,560.25	1.62	3,654.14	445,964.17	443,461.58
Security Type Sub-Total		16,325,000.00					16,344,068.25	2.65	114,024.51	16,360,531.82	16,434,068.03
Certificate of Deposit											

Managed Account Detail of Securities Held

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Certificate of Deposit											
SUMITOMO MITSUI BANK NY CERT DEPOS DTD 10/18/2018 3.390% 10/16/2020	86565BPC9	750,000.00	A-1	P-1	10/16/2018	10/18/2018	748,980.00	3.46	11,865.00	749,555.00	759,705.00
SWEDBANK (NEW YORK) CERT DEPOS DTD 11/17/2017 2.270% 11/16/2020	87019U6D6	750,000.00	A-1	P-1	11/16/2017	11/17/2017	750,000.00	2.30	6,384.38	750,000.00	755,139.75
MUFG BANK LTD/NY CERT DEPOS DTD 02/28/2019 2.970% 02/26/2021	55379WZT6	775,000.00	A-1	P-1	2/27/2019	2/28/2019	775,000.00	2.99	2,237.81	775,000.00	788,246.30
CREDIT AGRICOLE CIB NY CERT DEPOS DTD 04/04/2019 2.830% 04/02/2021	22535CDU2	775,000.00	A-1	P-1	4/3/2019	4/4/2019	775,000.00	2.85	22,115.27	775,000.00	787,064.43
ROYAL BANK OF CANADA NY CD DTD 06/08/2018 3.240% 06/07/2021	78012UEE1	950,000.00	AA-	Aa2	6/7/2018	6/8/2018	950,000.00	3.24	9,747.00	950,000.00	973,228.45
SOCIETE GENERALE NY CERT DEPOS DTD 02/19/2020 1.800% 02/14/2022	83369XDL9	875,000.00	A	A1	2/14/2020	2/19/2020	875,000.00	1.80	1,837.50	875,000.00	850,605.00
SKANDINAV ENSKILDA BANK LT CD DTD 09/03/2019 1.860% 08/26/2022	83050PDR7	800,000.00	A+	Aa2	8/29/2019	9/3/2019	800,000.00	1.88	1,446.67	800,000.00	813,000.00
NORDEA BANK ABP NEW YORK CERT DEPOS DTD 08/29/2019 1.850% 08/26/2022	65558TLL7	800,000.00	AA-	Aa3	8/27/2019	8/29/2019	800,000.00	1.87	1,438.89	800,000.00	812,810.40
DNB BANK ASA/NY LT CD DTD 12/04/2019 2.040% 12/02/2022	23341VZT1	875,000.00	AA-	Aa2	12/4/2019	12/6/2019	875,000.00	2.04	5,801.25	875,000.00	895,217.75
Security Type Sub-Total		7,350,000.00					7,348,980.00	2.49	62,873.77	7,349,555.00	7,435,017.08
Asset-Backed Security											
GMALT 2018-3 A3 DTD 09/26/2018 3.180% 06/20/2021	36256GAD1	176,926.12	AAA	Aaa	9/18/2018	9/26/2018	176,912.14	3.19	171.91	176,919.61	177,002.92
ALLY ABS 2017-3 A3 DTD 05/24/2017 1.740% 09/15/2021	02007EAE8	26,988.31	AAA	Aaa	5/16/2017	5/24/2017	26,985.49	1.96	20.87	26,987.46	26,955.42

Managed Account Detail of Securities Held

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Asset-Backed Security											
MBALT 2018-B A3 DTD 11/20/2018 3.210% 09/15/2021	58769LAC6	760,000.00	AAA	NR	11/15/2018	11/20/2018	759,982.98	3.51	1,084.27	759,982.98	760,439.96
FORDL 2018-B A3 DTD 09/21/2018 3.190% 12/15/2021	34531LAD2	315,000.00	NR	Aaa	9/18/2018	9/21/2018	314,973.38	3.41	446.60	314,985.55	315,149.03
GMALT 2019-1 A3 DTD 02/21/2019 2.980% 12/20/2021	36256UAD0	270,000.00	AAA	Aaa	2/13/2019	2/21/2019	269,957.61	2.99	245.85	269,973.62	273,726.38
FORDL 2019-A A3 DTD 02/25/2019 2.900% 05/15/2022	34532FAD4	330,000.00	AAA	NR	2/20/2019	2/25/2019	329,974.19	2.90	425.33	329,983.10	328,034.92
HART 2018-A A3 DTD 04/18/2018 2.790% 07/15/2022	44891KAD7	119,828.30	AAA	Aaa	4/10/2018	4/18/2018	119,810.26	2.80	148.59	119,818.31	118,994.15
NALT 2019-B A3 DTD 07/24/2019 2.270% 07/15/2022	65478LAD1	295,000.00	AAA	Aaa	7/16/2019	7/24/2019	294,983.24	2.27	297.62	294,986.95	295,486.90
VWALT 2019-A A3 DTD 10/04/2019 1.990% 11/21/2022	92867XAD8	220,000.00	AAA	NR	10/1/2019	10/4/2019	219,996.52	1.99	133.77	219,997.15	222,072.88
HART 2018-B A3 DTD 12/12/2018 3.200% 12/15/2022	44933AAC1	300,000.00	AAA	Aaa	12/4/2018	12/12/2018	299,996.40	3.48	426.67	299,997.60	294,324.54
HAROT 2018-4 A3 DTD 11/28/2018 3.160% 01/15/2023	43815AAC6	740,000.00	AAA	Aaa	11/20/2018	11/28/2018	739,889.37	3.17	1,039.29	739,923.87	743,826.61
TOYOTA AUTO RECEIVABLES OWNER DTD 11/07/2018 3.180% 03/15/2023	89231PAD0	320,000.00	AAA	Aaa	10/31/2018	11/7/2018	319,930.78	3.19	452.27	319,952.63	324,994.37
HAROT 2019-1 A3 DTD 02/27/2019 2.830% 03/20/2023	43814WAC9	120,000.00	AAA	NR	2/19/2019	2/27/2019	119,996.78	2.83	122.63	119,997.66	118,462.48
VALET 2018-2 A3 DTD 11/21/2018 3.250% 04/20/2023	92869BAD4	585,000.00	AAA	Aaa	11/15/2018	11/21/2018	584,975.43	3.25	580.94	584,982.78	590,814.32
HYUNDAI AUTO RECEIVABLES TRUST DTD 04/10/2019 2.660% 06/15/2023	44932NAD2	335,000.00	AAA	NR	4/3/2019	4/10/2019	334,955.91	2.67	396.04	334,966.04	332,462.98
CARMAX AUTO OWNER TRUST DTD 07/25/2018 3.130% 06/15/2023	14313FAD1	340,000.00	AAA	NR	7/18/2018	7/25/2018	339,953.66	3.36	472.98	339,969.08	343,201.34
NAROT 2018-C A3 DTD 12/12/2018 3.220% 06/15/2023	65478NAD7	775,000.00	AAA	Aaa	12/4/2018	12/12/2018	774,851.51	3.53	1,109.11	774,893.24	785,440.72

Managed Account Detail of Securities Held

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Asset-Backed Security											
HAROT 2019-3 A3 DTD 08/27/2019 1.780% 08/15/2023	43815NAC8	190,000.00	AAA	Aaa	8/20/2019	8/27/2019	189,998.42	1.78	150.31	189,998.69	189,188.38
ALLYA 2019-1 A3 DTD 02/13/2019 2.910% 09/15/2023	02004WAC5	280,000.00	NR	Aaa	2/5/2019	2/13/2019	279,966.18	3.13	362.13	279,974.31	283,435.77
CARMAX AUTO OWNER TRUST DTD 10/24/2018 3.360% 09/15/2023	14315EAC4	285,000.00	AAA	NR	10/17/2018	10/24/2018	284,997.38	3.36	425.60	284,998.28	289,605.94
FORDO 2019-A A3 DTD 03/22/2019 2.780% 09/15/2023	34533FAD3	630,000.00	NR	Aaa	3/19/2019	3/22/2019	629,893.97	2.79	778.40	629,917.29	631,823.28
NAROT 2019-A A3 DTD 02/13/2019 2.900% 10/15/2023	65479KAD2	515,000.00	NR	Aaa	2/5/2019	2/13/2019	514,921.98	2.91	663.78	514,940.37	519,567.23
COPAR 2019-1 A3 DTD 05/30/2019 2.510% 11/15/2023	14042WAC4	230,000.00	AAA	Aaa	5/21/2019	5/30/2019	229,953.40	2.52	256.58	229,961.62	228,804.48
GMCAR 2019-1 A3 DTD 01/16/2019 2.970% 11/16/2023	36256XAD4	445,000.00	AAA	Aaa	1/8/2019	1/16/2019	444,950.74	2.97	550.69	444,962.62	448,170.40
FIFTH THIRD AUTO TRUST DTD 05/08/2019 2.640% 12/15/2023	31680YAD9	285,000.00	AAA	Aaa	4/30/2019	5/8/2019	284,937.36	2.72	334.40	284,949.44	281,508.41
HDMOT 2019-A A3 DTD 06/26/2019 2.340% 02/15/2024	41284WAC4	400,000.00	NR	Aaa	6/19/2019	6/26/2019	399,969.04	2.95	416.00	399,973.96	405,827.64
GMCAR 2019-2 A3 DTD 04/17/2019 2.650% 02/16/2024	36257FAD2	450,000.00	AAA	Aaa	4/9/2019	4/17/2019	449,963.37	3.13	496.88	449,970.38	453,608.46
CARMX 2019-2 A3 DTD 04/17/2019 2.680% 03/15/2024	14316LAC7	265,000.00	AAA	NR	4/9/2019	4/17/2019	264,972.92	2.90	315.64	264,978.02	266,962.99
VZOT 2019-C A1A DTD 10/08/2019 1.940% 04/22/2024	92348AAA3	555,000.00	AAA	NR	10/1/2019	10/8/2019	554,957.21	1.94	328.99	554,962.02	549,261.30
VZOT 2020-A A1A DTD 01/29/2020 1.850% 07/20/2024	92348TAA2	215,000.00	AAA	Aaa	1/21/2020	1/29/2020	214,974.82	1.86	121.53	214,976.11	202,947.72
COMET 2019-A2 A2 DTD 09/05/2019 1.720% 08/15/2024	14041NFU0	800,000.00	AAA	NR	8/28/2019	9/5/2019	799,798.56	1.73	611.56	799,822.29	791,687.20
HDMOT 2020-A A3 DTD 01/29/2020 1.870% 10/15/2024	41284UAD6	200,000.00	AAA	Aaa	1/21/2020	1/29/2020	199,956.38	2.36	166.22	199,957.65	204,644.98

Managed Account Detail of Securities Held

Security Type/Description Dated Date/Coupon/Maturity	CUSIP	Par	S&P Rating	Moody's Rating	Trade Date	Settle Date	Original Cost	YTM at Cost	Accrued Interest	Amortized Cost	Market Value
Asset-Backed Security											
DCENT 2019-A3 A DTD 10/31/2019 1.890% 10/15/2024	254683CM5	330,000.00	NR	Aaa	10/24/2019	10/31/2019	329,929.12	1.90	277.20	329,934.43	331,391.45
CARMX 2020-1 A3 DTD 01/22/2020 1.890% 12/15/2024	14315XAC2	245,000.00	AAA	NR	1/14/2020	1/22/2020	244,951.93	1.90	205.80	244,953.63	243,637.21
Security Type Sub-Total		12,348,742.73					12,347,218.43	2.83	14,036.45	12,347,548.74	12,373,462.76
Managed Account Sub Total		86,393,767.22					86,311,546.22	2.30	419,671.03	86,407,715.66	88,118,620.73
Securities Sub-Total		\$86,393,767.22					\$86,311,546.22	2.30%	\$419,671.03	\$86,407,715.66	\$88,118,620.73
Accrued Interest											\$419,671.03
Total Investments											\$88,538,291.76

Bolded items are forward settling trades.

IMPORTANT DISCLOSURES

This material is based on information obtained from sources generally believed to be reliable and available to the public; however, PFM Asset Management LLC cannot guarantee its accuracy, completeness or suitability. This material is for general information purposes only and is not intended to provide specific advice or a specific recommendation. All statements as to what will or may happen under certain circumstances are based on assumptions, some, but not all of which, are noted in the presentation. Assumptions may or may not be proven correct as actual events occur, and results may depend on events outside of your or our control. Changes in assumptions may have a material effect on results. Past performance does not necessarily reflect and is not a guaranty of future results. The information contained in this presentation is not an offer to purchase or sell any securities.

- Market values that include accrued interest are derived from closing bid prices as of the last business day of the month as supplied by Refinitiv, Bloomberg, or Telerate. Where prices are not available from generally recognized sources, the securities are priced using a yield based matrix system to arrive at an estimated market value.
- In accordance with generally accepted accounting principles, information is presented on a trade date basis; forward settling purchases are included in the monthly balances, and forward settling sales are excluded.
- Performance is presented in accordance with the CFA Institute's Global Investment Performance Standards (GIPS). Unless otherwise noted, performance is shown gross of fees. Quarterly returns are presented on an unannualized basis. Returns for periods greater than one year are presented on an annualized basis. Past performance is not indicative of future returns.
- Bank of America/Merrill Lynch Indices provided by Bloomberg Financial Markets.
- Money market fund/cash balances are included in performance and duration computations.
- Standard & Poor's is the source of the credit ratings. Distribution of credit rating is exclusive of money market fund/LGIP holdings.
- Callable securities in the portfolio are included in the maturity distribution analysis to their stated maturity date, although, they may be called prior to maturity.
- MBS maturities are represented by expected average life.

GLOSSARY

- **ACCRUED INTEREST:** Interest that is due on a bond or other fixed income security since the last interest payment was made.
- **AGENCIES:** Federal agency securities and/or Government-sponsored enterprises.
- **AMORTIZED COST:** The original cost of the principal of the security is adjusted for the amount of the periodic reduction of any discount or premium from the purchase date until the date of the report. Discount or premium with respect to short-term securities (those with less than one year to maturity at time of issuance) is amortized on a straight line basis. Such discount or premium with respect to longer-term securities is amortized using the constant yield basis.
- **BANKERS' ACCEPTANCE:** A draft or bill of exchange accepted by a bank or trust company. The accepting institution guarantees payment of the bill as well as the insurer.
- **COMMERCIAL PAPER:** An unsecured obligation issued by a corporation or bank to finance its short-term credit needs, such as accounts receivable and inventory.
- **CONTRIBUTION TO DURATION:** Represents each sector or maturity range's relative contribution to the overall duration of the portfolio measured as a percentage weighting. Since duration is a key measure of interest rate sensitivity, the contribution to duration measures the relative amount or contribution of that sector or maturity range to the total rate sensitivity of the portfolio.
- **DURATION TO WORST:** A measure of the sensitivity of a security's price to a change in interest rates, stated in years, computed from cash flows to the maturity date or to the put date, whichever results in the highest yield to the investor.
- **EFFECTIVE DURATION:** A measure of the sensitivity of a security's price to a change in interest rates, stated in years.
- **EFFECTIVE YIELD:** The total yield an investor receives in relation to the nominal yield or coupon of a bond. Effective yield takes into account the power of compounding on investment returns, while nominal yield does not.
- **FDIC:** Federal Deposit Insurance Corporation. A federal agency that insures bank deposits to a specified amount.
- **INTEREST RATE:** Interest per year divided by principal amount and expressed as a percentage.
- **MARKET VALUE:** The value that would be received or paid for an investment in an orderly transaction between market participants at the measurement date.
- **MATURITY:** The date upon which the principal or stated value of an investment becomes due and payable.
- **NEGOTIABLE CERTIFICATES OF DEPOSIT:** A CD with a very large denomination, usually \$1 million or more, that can be traded in secondary markets.
- **PAR VALUE:** The nominal dollar face amount of a security.

GLOSSARY

- **PASS THROUGH SECURITY:** A security representing pooled debt obligations that passes income from debtors to its shareholders. The most common type is the mortgage-backed security.
- **REPURCHASE AGREEMENTS:** A holder of securities sells these securities to an investor with an agreement to repurchase them at a fixed price on a fixed date.
- **SETTLE DATE:** The date on which the transaction is settled and monies/securities are exchanged. If the settle date of the transaction (i.e., coupon payments and maturity proceeds) occurs on a non-business day, the funds are exchanged on the next business day.
- **TRADE DATE:** The date on which the transaction occurred; however, the final consummation of the security transaction and payment has not yet taken place.
- **UNSETTLED TRADE:** A trade which has been executed; however, the final consummation of the security transaction and payment has not yet taken place.
- **U.S. TREASURY:** The department of the U.S. government that issues Treasury securities.
- **YIELD:** The rate of return based on the current market value, the annual interest receipts, maturity value, and the time period remaining until maturity, stated as a percentage on an annualized basis.
- **YTM AT COST:** The yield to maturity at cost is the expected rate of return based on the original cost, the annual interest receipts, maturity value, and the time period from purchase date to maturity, stated as a percentage on an annualized basis.
- **YTM AT MARKET:** The yield to maturity at market is the rate of return based on the current market value, the annual interest receipts, maturity value, and the time period remaining until maturity, stated as a percentage on an annualized basis.

**CITY COUNCIL MEETING
INCLUDING THE ANTIOCH CITY COUNCIL
ACTING AS SUCCESSOR AGENCY/HOUSING SUCCESSOR
TO THE ANTIOCH DEVELOPMENT AGENCY**

Special/Regular Meeting
6:00 P.M.

May 26, 2020
Antioch Community Center

The City of Antioch, in response to the Executive Order of the Governor and the Order of the Health Officer of Contra Costa County concerning the Novel Coronavirus Disease (COVID-19), held Antioch City Council meetings via Comcast channel 24, AT&T U-verse channel 99, and live stream (at www.antiochca.gov). The City Council meeting was conducted utilizing Zoom Audio/Video Technology.

5:00 P.M. - CLOSED SESSION

- 1. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION** pursuant to California Government Code §54956.9(d)(1): Antioch Police Officers Association v. City of Antioch et al., Contra Costa Superior Court Case No. 19-0170.

Mayor Wright called the meeting to order at 6:02 P.M., and City Clerk Simonsen called the roll.

Present: Council Members Wilson, Motts, Thorpe, Ogorchock and Mayor Wright
Absent: Council Member Thorpe (arrived at 6:03 P.M.)

PLEDGE OF ALLEGIANCE

Mayor Wright led the Council and audience in the Pledge of Allegiance.

STUDY SESSION

- 1. PRESENTATION OF THE DRAFT 5-YEAR CAPITAL IMPROVEMENT PROGRAM 2020-2025 (P.W. 150-20)**

City Manager Bernal introduced Study Session Item 1.

Project Manager Buenting presented the staff report dated May 26, 2020 recommending the City Council review and provide feedback to staff regarding the draft 5-Year Capital Improvement Program (“CIP”) 2020-2025.

In response to Councilmember Thorpe, Project Manager Buenting explained the Pavement Plugs and Leveling Courses projects. He reported Hillcrest Avenue was a separate project funded through a grant program and was included in a project that would be under construction later this year.

In response to Councilmember Motts, Project Manager Buenting explained the completed phase 1 and future phase 2 assessments for the Antioch Lumber Yard site. He also explained the City's policy as it related to the Traffic Calming Program.

Councilmember Thorpe requested the City Council revisit the Traffic Calming Program Policy noting that the program had been implemented years ago but there had not been any traffic calming measures installed.

Project Manager Buenting noted that staff was looking into the areas that had failed to attain the 2/3 approval requirement to determine if a smaller segment of the roadway could qualify.

Councilmember Motts agreed with Councilmember Thorpe.

Councilmember Thorpe suggested Council, or a segment of Council reevaluate the restrictions put into place to determine if revisions should be made to the City's policy.

In response to Councilmember Wilson, Project Manager Buenting explained that currently there was not a dedicated funding source for proactively working on trails maintained by the City; however, they addressed any issues that came forward.

Councilmember Wilson stated that Council should consider proactively addressing trail maintenance.

Councilmember Ogorchock thanked Project Manager Buenting for the report and noted she was impressed with roadway maintenance projects that were being addressed. She requested the following items be considered:

- James Donlon Boulevard added to the list of potential projects for the Hazard Elimination Safety funds
- Utilizing CDGB grant funding for roadway improvements to the north and south sides of Delta Fair Boulevard between Belle Drive and Kendree Street
- Repair signage in front of the Water Park in the Memorial Tree area
- Determine if Bown Street was spelled correctly

In response to Councilmember Ogorchock, Project Manager Buenting stated he would provide her with a copy of the CDBG boundaries.

In response to Councilmember Motts, Project Manager Buenting reviewed the Sidewalk Repair Program.

In response to Councilmember Wilson, Project Manager Buenting stated he would provide her with a map of the Cape Seal projects.

Councilmember Motts spoke in support of continuing the market light program along 2nd and “G” Streets and noted downtown businesses had offered to share the costs of that program. She encouraged Council to consider investing into the revitalization of downtown Antioch.

Councilmember Thorpe commented that it was important to be respectful of staff’s capacity limitations.

Mayor Wright commended staff on their accomplishments and specifically mentioned the great work done on the Veteran’s Memorial project and Sycamore Park Basketball Courts. He commented that the Brackish Water Desalination Project was getting closer to fruition. He agreed with Council’s previous comments regarding the Traffic Calming Program and noted that if the City had created a policy that had obstructed it from moving forward, it needed to be revisited.

City Manager Bernal thanked Project Manager Buenting and staff for overseeing the Capital Improvement Program. He noted they were trying hard to balance the smaller and larger projects. He further noted that they would attempt to deliver as much as possible and if not report back to Council on the status of the project. He commented that he understood Council’s direction on the Traffic Calming Program, and staff would come back with a program policy that could be implemented more easily.

PUBLIC COMMENT - None

On motion by Councilmember Ogorchock, seconded by Councilmember Thorpe the City Council unanimously adjourned the Special meeting at 6:51 P.M.

Mayor Wright called the meeting to order at 7:00 P.M., and City Clerk Simonsen called the roll.

Present: Council Members Wilson, Motts, Thorpe, Ogorchock and Mayor Wright

PLEDGE OF ALLEGIANCE

Mayor Wright led the Council and audience in the Pledge of Allegiance.

City Manager Bernal announced that The City of Antioch, in response to the Executive Order of the Governor and the Order of the Health Officer of Contra Costa County concerning the Novel Coronavirus Disease, had made the Antioch City Council meeting available via Comcast channel 24, AT&T U-verse channel 99, or live stream at www.antiochca.gov. He stated anyone wishing to make a public comment, may do so any of the following ways: (1) by filling out an online speaker card, located at <https://www.antiochca.gov/government/city-council-meetings/live/>, (2) by emailing the City Clerk prior to or during the meeting at cityclerk@ci.antioch.ca.us or (3) by dialing (925) 776-3057 during the meeting.

City Attorney Smith reported the City Council had been in Closed Session and gave the following report: **#1 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**, no reportable action.

2. PROCLAMATION

National Water Safety and Skin Cancer Awareness Month, May 2020

On motion by Councilmember Ogorchock, seconded by Councilmember Wilson the Council unanimously approved the Proclamation.

Director of Parks and Recreation Kaiser thanked the City Council for the *National Water Safety and Skin Cancer Awareness Month* proclamation and discussed the importance of water safety.

Troy Faulk thanked the City Council for the recognition and discussed protocols for opening the Water Park when it was safe to do so. He also discussed recreational programming ideas during the Shelter in Place.

ANNOUNCEMENTS OF CIVIC AND COMMUNITY EVENTS - None

ANNOUNCEMENTS OF BOARD AND COMMISSION OPENINGS

City Clerk Simonsen announced the following Board and Commission openings:

- Board of Administrative Appeals: One (1) vacancy: deadline date is May 29, 2020
- Sales Tax Citizens' Oversight Committee: Two (2) vacancies: deadline date is May 29, 2020
- Police Crime Prevention Commission: One (1) vacancy: deadline date is May 29, 2020
- Parks and Recreation Commission: Two (2) vacancy; deadline date is May 29, 2020
- Planning Commission: One (1) vacancy: deadline date is June 5, 2020

He reported applications would be available online at the City's website.

PUBLIC COMMENTS

The following public comments were read into the record by Administrative Services Director Mastay.

Jovita Mendoza, Brentwood resident, provided written comment requesting the City of Antioch ask for an EIR for the Powerdrive Oil & Gas Wells Land Use Permit LP19-2019. She discussed health risks and environmental impacts associated with drilling and asked for the City's assistance in stopping these projects from moving forward.

Walter Jerome Smith, Antioch resident, expressed concern regarding the health problems associated with smoking and vaping. He urged Council to prohibit their use in outdoor dining areas of restaurants.

Nicole Gardner congratulated Council on taking quick action regarding the removal of Mr. Turnage from the Planning Commission and urged them to address the issue of homelessness in Antioch.

COUNCIL SUBCOMMITTEE REPORTS/COMMUNICATIONS

Councilmember Wilson reported that Tri Delta Transit would be meeting on May 27, 2020.

Councilmember Motts reported on her attendance at the Waterfront Ad Hoc Committee meeting. She reminded the community that the County mandate prohibited the City from abating and moving homeless encampments during the Shelter in Place restrictions.

Councilmember Thorpe reported that Tri Delta Transit would be meeting on May 27, 2020.

Mayor Wright reported on his attendance at the Delta Diablo meeting.

MAYOR'S COMMENTS

Mayor Wright thanked everyone who participated in the Memorial Day tour at the Marina, Fairgrounds, Oak View Memorial Park and the VFW. He gave a special thank you to the Antioch Veteran's Lyon's Club for providing lunches and volunteering for the event.

- 3. CONSENT CALENDAR for City /City Council Members acting as Housing Successor to the Antioch Development Agency**
 - A. APPROVAL OF COUNCIL SPECIAL MEETING MINUTES FOR MAY 1, 2020**
 - B. APPROVAL OF COUNCIL MINUTES FOR MAY 12, 2020**
 - C. APPROVAL OF COUNCIL WARRANTS**
 - D. APPROVAL OF SUCCESSOR AGENCY WARRANTS**
 - E. APPROVAL OF HOUSING SUCCESSOR WARRANTS**
 - F. REJECTION OF CLAIM: ROBERT STOUT**
 - G. ORDINANCE NO. 2184-C-S SECOND READING – AMCAL FAMILY/SENIOR APARTMENTS DEVELOPMENT AGREEMENT (Introduced on 05/12/20)**

- H. **RESOLUTION NO. 2020/79 ESTABLISHING THE APPROPRIATIONS LIMIT FOR THE 2020-21 FISCAL YEAR AND CORRECTING THE APPROPRIATIONS LIMIT FOR THE 2019-20 FISCAL YEAR**
- I. **SINGLE AUDIT REPORTS FOR THE FISCAL YEAR ENDED JUNE 30, 2019**
- J. **RESOLUTION NO. 2020/80 ACCEPTANCE OF WORK AND NOTICE OF COMPLETION FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT DOWNTOWN ROADWAY PAVEMENT REHABILITATION, PHASE 8 (P.W. 678-8)**
- K. **RESOLUTION NO. 2020/81 ACCEPTANCE OF RELINQUISHED RIGHT OF WAY FROM THE STATE OF CALIFORNIA DEPARTMENT OF TRANSPORTATION**
- L. **RESOLUTION NO. 2020/82 HEAVY DUTY VEHICLE PURCHASE FOR PUBLIC WORKS**
- M. **RESOLUTION NO. 2020/83 ELECTRONIC SIGNATURE USE POLICY**

On motion by Councilmember Thorpe, seconded by Councilmember Ogorchock, the City Council unanimously approved the Council Consent Calendar.

PUBLIC HEARINGS

4. PROPOSED UPDATES TO THE MASTER FEE SCHEDULE EFFECTIVE JULY 1, 2020

City Manager Bernal introduced Public Hearing Item #4.

Finance Director Merchant presented the staff report dated May 26, 2020 recommending the City Council adopt a resolution approving updates to the Master Fee Schedule effective July 1, 2020.

In response to Councilmember Thorpe, Director of Parks and Recreation Kaiser explained that they had added “or events with a youth focus” to the Facility Use Deposit, Late Fees and Contract Modification fees because private youth events required security since in the past many of those events had become unruly. She added that this policy had been in place for several years; therefore, they found it prudent to include it in the Master Fee Schedule.

Councilmember Thorpe stated he would not support increasing fees during the COVID-19 emergency.

In response to Councilmember Ogorchock, Finance Director Merchant explained that the City’s consultant had updated the hourly rate detail based on current salaries and that was the reason the language “increased by the 3.5% CPI” was struck from the Master Fee Schedule.

In response to Councilmember Motts, Chief Brooks explained that animal adoption fees had not been increased. He noted the new spay and neuter fees were costs associated with providing those new services to the public.

Councilmember Motts stated that she was not in favor of increasing recreation fees during the COVID-19 crisis.

In response to Councilmember Wilson, Director of Parks and Recreation Kaiser explained that after a youth event exceeded ten participants, they required security. She reported that in the past they had experienced adult chaperones and teens supplying alcohol and illegal substances for underage participants, so they relied on security officers to make sure events in City facilities remained safe for everyone.

Councilmember Wilson stated she felt that the event fee needed to be revisited during the pandemic.

Director of Parks and Recreation Kaiser reported most of the facility reservations that were cancelled during Shelter in Place had opted to reschedule their events next year, so deposits were in the trust account and they would be receiving the rental revenue next year. She explained that the Water Park fees went into effect on January 1st each year, so they were in place for the next season. Additionally, she noted the youth focused rentals had not increased.

Councilmember Thorpe reiterated that he supported postponing all fees until after the declared local emergency because they were unsure of the economic burden of the COVID-19 crisis.

City Manager Bernal stated that this item could be brought back at a future date noting that current fees were in effect through June 30, 2020. He requested that Council move forward with the spay and neuter rates as those were direct costs associated with the service provided to the community.

Finance Director Merchant added that she would also recommend that Council consider approval of the clarifying language changes throughout the Master Fee Schedule, fees related to new mandated services as well as the fees that were being reduced.

On motion by Councilmember Ogorchock, seconded by Councilmember Wilson the City Council approved pages #1-5 of the Master Fee Schedule, as presented. The motion carried the following motion.

Ayes: Wilson, Ogorchock, Motts and Wright

Noes: Thorpe

A motion made by Councilmember Thorpe to postpone the remaining Master Fee Schedule until after the local emergency, died for the lack of a second.

Councilmember Motts speaking to the following motion stated that she would support delaying the Community Development, Public Works and Parks and Recreation fees to a later date.

A motion made by Councilmember Ogorchock, seconded by Mayor Wright to accept pages #6-18 of the Master Fee Schedule, failed by the following vote:

Ayes: Ogorchock, Wright

Noes: Thorpe, Wilson, Motts

On motion by Councilmember Motts, seconded by Councilmember Wilson the City Council approved the following changes for pages #6-18.

- Page #18 – Jet Ski Dock Rental
- Clarifying language from allocated to burdened
- Page #6 Striking “increased by 3.5% CIP
- Page #7 Adding *Accessory Dwelling Units shall be charged a modified rate in accordance with the Antioch Municipal Code Section 9-3.60

The motion carried the following motion:

Ayes: Wilson, Ogorchock, Motts and Wright

Noes: Thorpe

On motion by Councilmember Ogorchock, seconded by Councilmember Thorpe the City Council unanimously approved for pages #19-24 with the following changes:

- Clarifying language from allocated to burdened
- Page 23 – Include returned or rejected items charges at \$50.00
- Page 23 – striking “increased by 3.5% CPI”
- Page 24 – adding “Audio/Video/CD/DVD/USB” language only

RESOLUTION NO. 2020/84

On motion by Councilmember Ogorchock, seconded by Councilmember Motts the City Council unanimously adopted a resolution approving updates to the Master Fee Schedule effective July 1, 2020, as amended. The motion carried the following vote: The motion carried the following motion:

Ayes: Wilson, Ogorchock, Motts and Wright

Noes: Thorpe

5. CIELO AT SAND CREEK (UP-20-02, AR-20-03)

City Manager Bernal introduced Public Hearing Item #5.

Director of Community Development Ebbs introduced Associate Planner Cortez who presented the staff report dated May 26, 2020 recommending the City Council adopt the resolution to

approve the Use Permit and Design Review application for home size modifications and new home architecture.

Mayor Wright opened and closed the public hearing with no members of the public requesting to speak.

Councilmember Ogorchock requested that the community garden be added back into the project and that all parks be constructed as an all abilities facilities.

Jeff Inabnit, thanked the City Council, Planning Commission and staff for consideration of their project modifications noting that they believed they would make a positive impact on the project. With regards to the community garden, he felt the homes would have adequate spacing for those interested in gardening. He expressed concern that if there was no interest in a community garden it had potential to become an eyesore. He offered to provide a dedicated irrigation line in the event the HOA wanted to build and maintain a garden in the future. In terms of the play structure, he confirmed with the manufacturer that a rubber mat would be installed, and it would be accessible to all.

In response to Councilmember Thorpe, Planning Manager Morris explained that the projects original conditions of approval required that any modifications to the park or recreational amenities return to the Planning Commission for approval. Separate from that the applicant was proposing a change to the home sizes and architecture which, by the Municipal Code, was required to go to the City Council for approval.

Councilmember Motts stated she would support the installation of an irrigation line for a community garden.

Councilmember Wilson supported letting the HOA decide on the viability of a community garden because the residents may not want to maintain the amenity.

A motion to by Councilmember Thorpe to approve the resolution as presented was seconded by Councilmember Wilson. Following discussion, Councilmember Thorpe amended the motion and Councilmember Wilson accepted the amended motion as follows.

RESOLUTION NO. 2020/85

On motion by Councilmember Thorpe, seconded by Councilmember Wilson the City Council unanimously adopted the resolution to approve the Use Permit and Design Review application for home size modifications and new home architecture with additional project specific conditions requiring an all abilities play structure and an irrigation line for a potential community garden.

COUNCIL REGULAR AGENDA

6. CANNABIS AD HOC COMMITTEE DISSOLUTION OR CREATION OF A STANDING COMMITTEE

City Manager Bernal introduced Regular Agenda Item #6.

Administrative Services Director Mastay presented the staff report dated May 26, 2020 recommending that the City Council: 1) Receive an update from Committee members of the Cannabis Ad Hoc Committee on their ad hoc committee activities. 2) Determine whether to dissolve the ad hoc committee or create a standing committee.

Councilmember Thorpe and Councilmember Wilson reported on the Cannabis Ad Hoc Committee and requested that it be dissolved to form a Standing Committee.

Following discussion, Mayor Wright announced that consideration of the Cannabis Standing Committee would be placed on a future City Council agenda.

PUBLIC COMMENT

The following public comment was read into the record by Administrative Services Director Mastay.

Velma Wilson invited the public to join the Class of 2020 by watching their Virtual Baccalaureate Service on [youtube.com/AUSCbaccalaureate2020](https://www.youtube.com/AUSCbaccalaureate2020) at 4:00 P.M. on May 31, 2020. She noted it would feature Sheila E and the Escavado Family as well as 2020 American Idol Winner Just Sam.

STAFF COMMUNICATIONS

City Manager Bernal announced that the City was closely monitoring the Governor's direction on opening more businesses and clarified that the City of Antioch was under the Contra Costa County Health Officer's Order.

COUNCIL COMMUNICATIONS

Councilmember Ogorchock requested staff agendize the following:

- The creation of an Ordinance requiring all future parks be constructed as all-abilities playgrounds
- Council consideration for renaming Antioch City Park as Antioch Veteran's Park

Councilmember Thorpe requested staff agendize a discussion on the formation of a Traffic Calming Ad Hoc Committee.

Mayor Wright requested that the Economic Development Commission or Economic Development Director Reed look at bringing back before Council a plan to support small business as they come out of the COVID-19 crisis.

ADJOURNMENT

On motion by Councilmember Thorpe, seconded by Councilmember Motts the City Council unanimously adjourned the meeting at 8:28 P.M.

Respectfully submitted:

Kitty Eiden

KITTY EIDEN, Minutes Clerk



STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of June 23, 2020

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Christina Garcia, CMC, Deputy City Clerk *Cg*

APPROVED BY: Nickie Mastay, Administrative Services Director *NM*

SUBJECT: City Council Meeting Minutes of June 9, 2020

RECOMMENDED ACTION

It is recommended that the City Council continue the Meeting Minutes of June 9, 2020.

FISCAL IMPACT

None

DISCUSSION

N/A

ATTACHMENT

None.



STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of June 23, 2020
TO: Honorable Mayor and Members of the City Council
SUBMITTED BY: Christina Garcia, CMC, Deputy City Clerk *Cg*
APPROVED BY: Nickie Mastay, Administrative Services Director *NM*
SUBJECT: City Council Special Meeting Minutes of June 16, 2020

RECOMMENDED ACTION

It is recommended that the City Council continue the Special Meeting Minutes of June 16, 2020.

FISCAL IMPACT

None

DISCUSSION

N/A

ATTACHMENT

None.



STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of June 23, 2020

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Christina Garcia, CMC, Deputy City Clerk *Cg*

APPROVED BY: Nickie Mastay, Administrative Services Director *NM*

SUBJECT: City Council Special Meeting Minutes of June 18, 2020

RECOMMENDED ACTION

It is recommended that the City Council continue the Special Meeting Minutes of June 18, 2020.

FISCAL IMPACT

None

DISCUSSION

N/A

ATTACHMENT

None.

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CLAIMS BY FUND REPORT
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100 General Fund

Non Departmental

00301003	RETIREE	COBRA OVERPAYMENT REFUND	126.85
00388414	2018-1 1H BORROWER LP	OVERPAYMENT REFUND	217.00
00388418	AFLAC	INSURANCE PREMIUMS	6,043.98
00388442	COLONIAL LIFE	PREMIUM PAYMENT	610.59
00388444	CONTRA COSTA COUNTY	PAYROLL DEDUCTIONS	400.00
00388451	DELTA DENTAL	PAYROLL DEDUCTIONS	43,578.59
00388499	PARS	PAYROLL DEDUCTIONS	3,015.97
00388515	UNITED STATES POSTAL SERVICE	PRE PAID POSTAGE	11,000.00
00388529	BLUE SHIELD LIFE	PAYROLL DEDUCTIONS	4,238.69
00388542	ARCHON ENERGY SOLUTIONS	CBSC FEE REFUND	1.50
00388556	BLUE STAR HEATING AND AIR	SMIP FEE REFUND	1.52
00388562	CENTURY COMMUNITIES INC	CCWD FEE REFUND	79,444.56
00388583	DAVEY TREE SURGERY	DEPOSIT REFUND	2,500.00
00388639	SUNRUN	CBSC FEE REFUND	3.21
00388653	YORKSHIRE ROOFING OF NOR CAL	SMIP FEE REFUND	3.76
00937103	NATIONWIDE RETIREMENT SOLUTION	PAYROLL DEDUCTIONS	25,415.16

City Attorney

00388546	BANK OF AMERICA	VARIOUS BUSINESS EXPENSES	540.16
00388552	BEST BEST AND KRIEGER LLP	LEGAL SERVICES RENDERED	14,907.88
00388604	JACKSON LEWIS LLP	LEGAL SERVICES RENDERED	126.00

City Manager

00388431	BERNAL, ROWLAND	EXPENSE REIMBURSEMENT	195.38
00388519	VERIZON WIRELESS	DATA SERVICES	53.65
00388521	VOLER STRATEGIC ADVSIORS INC	CONSULTING SERVICES	8,000.00
00388547	BANK OF AMERICA	VARIOUS BUSINESS EXPENSES	1,597.11
00388581	COSTCO	SUPPLIES	80.24
00388592	FOCUS STRATEGIES	UNHOUSED RESIDENT COORDINATOR	2,106.25
00388621	OFFICE DEPOT INC	OFFICE SUPPLIES	73.46
00388641	TERI BLACK AND COMPANY LLC	RECRUITMENT SERVICES	5,370.52
00388649	UNITED STATES POSTAL SERVICE	STATUS REPORT MAILER - POSTAGE	6,137.54

City Clerk

00388459	EIDEN, KITTY J	MINUTES CLERK	625.00
00388526	WESTAMERICA BANK	COPIER LEASE	270.80

City Treasurer

00388466	GARDA CL WEST INC	ARMORED CAR PICKUP	147.90
00388595	GARDA CL WEST INC	ARMORED CAR PICKUP	164.34
00937118	PFM ASSET MGMT LLC	ADVISORY SERVICES	8,775.20

Human Resources

00388418	AFLAC	INSURANCE PREMIUMS	119.62
00388426	AUSK, CHINH B	EXPENSE REIMBURSEMENT	36.22
00388451	DELTA DENTAL	PAYROLL DEDUCTIONS	124.36
00388461	FEDEX	SHIPPING	43.90
00388526	WESTAMERICA BANK	COPIER LEASE	270.80

Economic Development

00388547	BANK OF AMERICA	VARIOUS BUSINESS EXPENSES	36.70
00388623	OUTFRONT MEDIA INC	BART MEDIA	17,000.00

Finance Administration

00388494	OFFICE DEPOT INC	OFFICE SUPPLIES	28.34
00388526	WESTAMERICA BANK	COPIER LEASE	342.57

Prepared by: Lauren Posada

Finance Accounting

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Finance Accounting

00388454	DIABLO LIVE SCAN	FINGERPRINTING FEES	20.00
00388479	KOA HILLS CONSULTING LLC	PROFESSIONAL SERVICES	1,050.00
00388508	STATE OF CALIFORNIA	FINGERPRINTING FEES	49.00
00388551	BANK OF AMERICA	VARIOUS BUSINESS EXPENSES	99.63
00388609	KOA HILLS CONSULTING LLC	PROFESSIONAL SERVICES	87.50

Finance Operations

00388645	TRANSUNION RISK & ALTERNATIVE DATA	ONLINE SERVICES	1,800.00
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Non Departmental

00206710	TERMINIX INTERNATIONAL	STICKER FEE REFUND	25.00
00206711	VBL CONSULTING	LICENSE PENALTY REFUND	49.30
00301001	YOUR EVENT SOLUTION	APPLICATION FEE REFUND	177.50
00301002	SEPCTRUM CENTER	LICENSE TAX REFUND	199.86
00388498	PARS	SUPPLEMENTARY PLAN VALUATION	4,970.00
00388523	WAGeworks	ADMIN FEE	284.00
00388551	BANK OF AMERICA	VARIOUS BUSINESS EXPENSES	11.98
00388577	CONTRA COSTA COUNTY LIBRARY	MAINTENANCE SERVICES	33,473.67
00388616	MUNICIPAL POOLING AUTHORITY	UNMET LIABILITY DEDUCTIBLE	26,488.17
00937000	RETIREE	MEDICAL AFTER RETIREMENT	1,820.54

Public Works Administration

00388454	DIABLO LIVE SCAN	FINGERPRINTING FEES	20.00
00388508	STATE OF CALIFORNIA	FINGERPRINTING FEES	49.00
00388526	WESTAMERICA BANK	COPIER LEASE	299.06

Public Works Street Maintenance

00388420	ALTA FENCE	FENCE REPAIR	803.00
00388435	C AND J FAVALORA TRUCKING INC	EQUIPMENT RENTAL	3,524.50
00388538	ANTIOCH ACE HARDWARE	SUPPLIES	75.89
00388553	BISHOP CO	SUPPLIES	491.88
00388582	COUNTY ASPHALT	ASPHALT PAVING	993.74
00388587	EAST BAY WORK WEAR	UNIFORMS	2,944.90
00388591	FIRST VANGUARD RENTALS AND SALES	SUPPLIES	3,517.20
00388606	KENTS OIL SERVICE	OIL FOR PAVING	7,481.30
00388621	OFFICE DEPOT INC	OFFICE SUPPLIES	70.31
00388634	SHERWIN WILLIAMS CO	SUPPLIES	139.01
00937113	GRAINGER INC	SUPPLIES	2,147.80

Public Works-Signal/Street Lights

00388497	PACIFIC GAS AND ELECTRIC CO	ELECTRIC	724.78
00388576	CONTRA COSTA COUNTY	TRAFFIC SIGNAL MAINTENANCE	39,846.15
00388652	WESCO RECEIVABLES CORP	SUPPLIES	1,398.44
00937008	ICR ELECTRICAL CONTRACTORS	ELECTRICAL SERVICES	4,362.07
00937109	CONSOLIDATED ELECTRICAL DIST INC	SUPPLIES	8,849.25
00937115	ICR ELECTRICAL CONTRACTORS	ELECTRICAL SERVICES	10,759.83

Public Works-Facilities Maintenance

00388587	EAST BAY WORK WEAR	UNIFORMS	656.05
00388652	WESCO RECEIVABLES CORP	SUPPLIES	348.29
00937113	GRAINGER INC	SUPPLIES	452.30

Public Works-Parks Maint

00388534	ALTA FENCE	PARTS AND INSTALLATION	1,515.00
00388651	WATERSAVERS IRRIGATION	CANAL MAIN REPAIR	199.18
00937072	SITEONE LANDSCAPE SUPPLY HOLDING	IRRIGATION PARTS	718.34
00937115	ICR ELECTRICAL CONTRACTORS	ELECTRICAL SERVICES	1,708.72

Prepared by: Lauren Posada

Finance Accounting

6/18/2020

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Public Works-Median/General Land

00388419	AL FRESCO LANDSCAPING INC	LANDSCAPE SERVICES	9,564.80
00388425	AT AND T MCI	CONNECTION SERVICES	80.25
00388511	THE GARLAND COMPANY INC	JANITORIAL SERVICES	1,711.09
00388532	AL FRESCO LANDSCAPING INC	LANDSCAPE SERVICES	7,651.84

Police Administration

00388461	FEDEX	SHIPPING	1,026.01
00388533	ALL PRO PRINTING SOLUTIONS	PRINTING SERVICES	418.54
00388548	BANK OF AMERICA	VARIOUS BUSINESS EXPENSES	20.00
00388549	BANK OF AMERICA	VARIOUS BUSINESS EXPENSES	4,997.03
00388594	GALLS LLC	EQUIPMENT	2,988.41
00388607	KIM TURNER LLC	TRAINING - A SOARES	249.00
00388608	KIM TURNER LLC	TRAINING - L MONTES	249.00
00388610	LC ACTION POLICE SUPPLY	EQUIPMENT	929.00
00388620	NET TRANSCRIPTS	TRANSCRIPTION SERVICES	105.97
00388621	OFFICE DEPOT INC	OFFICE SUPPLIES	341.11
00388625	PARCEL QUEST	NAVIGATOR LICENSE	312.25
00388629	RELIANT HIRING SOLUTIONS	RECRUITMENT FAIR	450.00
00388631	SAFESTORE INC	EVIDENCE STORAGE	2,454.55
00388644	TRAINING INNOVATIONS INC	TMS SUBSCRIPTION	750.00
00936950	CANON FINANCIAL SERVICES	COPIER LEASE	1,907.18
00937113	GRAINGER INC	SUPPLIES	322.73
00937116	IMAGE SALES INC	ID CARDS	43.72
00937117	MOBILE MINI LLC	EVIDENCE STORAGE	284.09

Police Community Policing

00388529	BLUE SHIELD LIFE	INSURANCE PREMIUM	70.35
00388601	HUNT AND SONS INC	FUEL	23.48
00388602	HUNT AND SONS INC	FUEL	29.89
00388636	SP PLUS CORPORATION	PARKING ENFORCEMENT	14,068.85

Police Investigations

00388520	VERIZON WIRELESS	CELL ANALYSIS	60.00
00388544	AT AND T MCI	CELL ANALYSIS	95.00
00388549	BANK OF AMERICA	VARIOUS BUSINESS EXPENSES	275.10
00388571	CONTRA COSTA COUNTY	LAB FEES	18,304.00
00388574	CONTRA COSTA COUNTY	EXTRADITION SERVICES	445.00
00388615	RETIREE	ADVANCED DISABILITY PAYMENT	5,986.50
00388646	TRANSUNION RISK & ALTERNATIVE DATA	LEO DATABASE	235.60

Police Special Operations Unit

00388643	TOYOTA FINANCIAL SERVICES	VEHICLE LEASE PROGRAM	593.80
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Police Communications

00388424	AT AND T MCI	PHONES	54.07
00388468	GLOBALSTAR	SATELLITE PHONE	213.13
00388519	VERIZON WIRELESS	PATROL VEHICLE MODEMS	2,470.65
00388529	BLUE SHIELD LIFE	INSURANCE PREMIUM	165.08
00388569	COMCAST	CONNECTION SERVICES	3,464.96
00388572	CONTRA COSTA COUNTY	RADIO	570.36
00388573	CONTRA COSTA COUNTY	RADIO	583.17
00388628	RADIO IP SOFTWARE INC	RADIO IP SERVICE	3,034.82
00937105	AMERICAN TOWER CORPORATION	TOWER FEES	246.88

Office Of Emergency Management

00388500	PFLUEGER, MATTHEW JAMES	EXPENSE REIMBURSEMENT	872.08
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Prepared by: Lauren Posada

Finance Accounting

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00388539	ANTIOCH AUTO PARTS	SUPPLIES	218.23
00388566	COLE SUPPLY CO INC	SUPPLIES	5,000.44
00388580	COSTCO	COUNTERTOP SHIELDS	3,219.71
00388626	PRAETORIAN DIGITAL	GRANT WRITING FEES	3,750.00
00937110	DELL COMPUTER CORP	COMPUTER EQUIPMENT	21,853.58
00937113	GRAINGER INC	SUPPLIES	1,306.40
00937114	HAMMONS SUPPLY COMPANY	SUPPLIES	3,109.26
Police Facilities Maintenance			
00388506	SERVICE PROS PLUMBERS INC	PLUMBING SERVICES	310.00
00388568	COMBINATION LOCK AND SAFE	MAINTENANCE SERVICES	136.25
P & R Administration			
00388580	COSTCO	KITCHEN RENOVATION	102.79
Community Development Land Planning Services			
00388428	BANK OF AMERICA	VARIOUS BUSINESS EXPENSES	2,003.00
00388542	ARCHON ENERGY SOLUTIONS	GP MAINT FEE REFUND	7.05
00388545	BANK OF AMERICA	VARIOUS BUSINESS EXPENSES	54.80
00388554	BLAISDELLS BUSINESS PRODUCTS	OFFICE FURNITURE	1,965.87
00388556	BLUE STAR HEATING AND AIR	GP MAINT FEE REFUND	8.61
00388588	EBBS, FORREST BRIAN	EXPENSE REIMBURSEMENT	40.00
00388590	EIDEN, KITTY J	MINUTES CLERK	225.00
00388639	SUNRUN	GP MAINT FEE REFUND	18.77
00388653	YORKSHIRE ROOFING OF NORTHERN CA	GP MAINT FEE REFUND	22.68
CD Code Enforcement			
00300985	WORK WORLD	SAFETY SHOES - LUNSFORD	185.87
00388428	BANK OF AMERICA	VARIOUS BUSINESS EXPENSES	3,414.06
00388437	CALIF DEPARTMENT OF JUSTICE	FINGERPRINTING FEES	49.00
00388447	CRYSTAL CLEAR LOGOS INC	UNIFORMS	373.64
00388451	DELTA DENTAL	PAYROLL DEDUCTIONS	59.22
00388453	DIABLO LIVE SCAN	FINGERPRINTING FEES	20.00
00388494	OFFICE DEPOT INC	OFFICE SUPPLIES	371.23
00388545	BANK OF AMERICA	VARIOUS BUSINESS EXPENSES	1,083.77
00388554	BLAISDELLS BUSINESS PRODUCTS	OFFICE FURNITURE	1,965.86
00388587	EAST BAY WORK WEAR	UNIFORMS	359.73
00388605	K2GC	CONSULTING SERVICES	2,872.20
00388621	OFFICE DEPOT INC	OFFICE SUPPLIES	180.15
00937113	GRAINGER INC	SUPPLIES	50.86
PW Engineer Land Development			
00388494	OFFICE DEPOT INC	OFFICE SUPPLIES	80.38
00388505	SALABER ASSOCIATES INC	MATERIAL TESTING	6,600.00
00388565	COASTLAND CIVIL ENGINEERING	INSPECTION SERVICES	2,170.00
00388621	OFFICE DEPOT INC	OFFICE SUPPLIES	140.67
00388632	SALABER ASSOCIATES INC	INSPECTION SERVICES	26,640.00
00388633	SEFNCO COMMUNCIATIONS	INSPECTION FEE REFUND	1,390.00
Community Development Building Inspection			
00388428	BANK OF AMERICA	VARIOUS BUSINESS EXPENSES	383.90
00388494	OFFICE DEPOT INC	OFFICE SUPPLIES	37.12
00388542	ARCHON ENERGY SOLUTIONS	TECHNOLOGY FEE REFUND	146.64
00388545	BANK OF AMERICA	VARIOUS BUSINESS EXPENSES	71.93
00388554	BLAISDELLS BUSINESS PRODUCTS	OFFICE FURNITURE	3,533.96
00388556	BLUE STAR HEATING AND AIR	ENERGY INSP FEE REFUND	144.70
00388599	HOOVERS COMMERCIAL SERVICES INC	OFFICE FURNITURE	3,506.92

Prepared by: Lauren Posada

Finance Accounting

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00388621	OFFICE DEPOT INC	OFFICE SUPPLIES	176.06
00388625	PARCEL QUEST	NAVIGATOR LICENSE	1,561.25
00388639	SUNRUN	ENERGY INSP FEE REFUND	255.18
00388653	YORKSHIRE ROOFING OF NORTHERN CA	BUILDING PERMIT FEE REFUND	381.02
Capital Imp. Administration			
00206540	ISINGS CULLIGAN	WATER DISPENSER	59.01
00388494	OFFICE DEPOT INC	OFFICE SUPPLIES	23.79
212	CDBG Fund		
Non Departmental			
CDBG			
00388458	ECHO HOUSING	CDBG SERVICES	2,810.31
00388563	CITY DATA SERVICES LLC	CDBG SERVICES	630.00
00388589	ECHO HOUSING	CDBG SERVICES	8,389.73
00388596	GRANITE ROCK COMPANY	DOWNTOWN ROADWAY PROJECT	39,409.61
00388611	LOCAL GOVERNMENT COMMISSION	CIVICSPARK FELLOW	590.91
00388613	MEALS ON WHEELS & SENIOR OUTREACH	CDBG SERVICES	5,001.00
00388622	OMBUDSMAN SERVICES OF CCC	CDBG SERVICES	5,132.33
213	Gas Tax Fund		
Streets			
00388497	PACIFIC GAS AND ELECTRIC CO	ELECTRIC	222.49
214	Animal Control Fund		
Animal Control			
00388455	EAST BAY VETERINARY EMERGENCY	VETERINARY SERVICES	148.62
00388493	MWI VETERINARY SUPPLY CO	VETERINARY SUPPLIES	96.50
00388512	TONY LA RUSSA'S ANIMAL RESCUE	PROFESSIONAL SERVICES	970.00
00388550	BANK OF AMERICA	VARIOUS BUSINESS EXPENSES	1,138.53
00388585	EAST BAY VETERINARY EMERGENCY	VETERINARY SERVICES	325.86
00388618	MWI VETERINARY SUPPLY CO	SUPPLIES	169.73
00937117	MOBILE MINI LLC	STORAGE UNIT	121.90
216	Park-In-Lieu Fund		
Parks & Open Space			
00388488	MIRACLE PLAYSYSTEMS INC	CHICHIBU PLAYGROUND UPGRADE	60,447.69
219	Recreation Fund		
Non Departmental			
00388478	KIMBALL ELEMENTARY	CHECK REPLACEMENT	1,646.00
00388535	ALTERNATIVE FAMILY SERVICES INC	RENTAL DEPOSIT REFUND	500.00
00388559	BRUMFIELD, NEEDRA	FACILITY DEPOSIT REFUNDS	1,000.00
Nick Rodriguez Community Cent			
00388415	AAA FIRE PROTECTION SVCS	ANNUAL WORK/CLEANING OF KTCN	1,106.22
00388526	WESTAMERICA BANK	COPIER LEASE	270.80
00388561	CABRAL, MONSERRAT	EXPENSE REIMBURSEMENT	58.95
Recreation Sports Programs			
00388640	TEAMSIDELINE.COM	ANNUAL FEE	599.00
Recreation-Comm Center			
00206749	DIRECTV	MUSIC CHANNELS	37.99
00388416	AAA FIRE PROTECTION SVCS	ANNUAL FIRE SYSTEM SERVICE	1,185.89
00388437	CALIF DEPARTMENT OF JUSTICE	FINGERPRINTING FEES	130.00
00388441	COLE SUPPLY CO INC	SUPPLIES	201.83
00388443	COMBINATION LOCK AND SAFE	MAINTENANCE SERVICES	158.75
00388453	DIABLO LIVE SCAN	FINGERPRINTING FEES	60.00
00388483	LOPEZ, FABIOLA CACHO	CHECK REPLACEMENT	203.00

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00388494	OFFICE DEPOT INC	OFFICE SUPPLIES	31.84
00388525	WATKINS, FAITH	PROGRAM REFUND	132.00
00388557	BRINTON, SARAH	PROGRAM REFUND	218.00
00388569	COMCAST	CONNECTION SERVICES	50.01
00388648	UNIQUE PEST CONTROL	PEST CONTROL	800.00
Recreation Water Park			
00388415	AAA FIRE PROTECTION SVCS	FIRE PREVENTION SERVICES	1,245.55
00388437	CALIF DEPARTMENT OF JUSTICE	FINGERPRINTING FEES	1,203.00
00388441	COLE SUPPLY CO INC	SUPPLIES	428.73
00388453	DIABLO LIVE SCAN	FINGERPRINTING FEES	720.00
00388476	KELLY MOORE PAINT CO	PAINT	394.39
00388501	PLEASANT HILL PARK & RECREATION	AQUATICS RENTAL REFUND	550.00
00388529	BLUE SHIELD LIFE	INSURANCE PREMIUM	3.53
00388619	NATIONAL AQUATICS INC	AQUATICS EQUIPMENT	27,632.34
222	Measure C/J Fund		
Non Departmental			
00388575	CONTRA COSTA COUNTY	TRANSPLAN COMMITTEE FEES	10,808.57
229	Pollution Elimination Fund		
Channel Maintenance Operation			
00388485	MCCAULEY AGRICULTURAL PEST CONTROL	SQUIRREL CONTROL	2,500.00
00388489	MJH EXCAVATING INC	LANDSCAPE SERVICES	3,370.00
00388532	AL FRESCO LANDSCAPING INC	LANDSCAPE SERVICES	8,640.00
00388538	ANTIOCH ACE HARDWARE	EQUIPMENT	196.60
00388555	BLANKINSHIP AND ASSOCIATES INC	WILDLIFE TRAINING	2,995.00
00388593	FURBER SAW INC	SUPPLIES	731.14
00388614	MJH EXCAVATING INC	LANDSCAPE SERVICES	3,540.00
238	PEG Franchise Fee Fund		
Non Departmental			
00388530	AAA BUSINESS SUPPLIES AND INTERIORS	COUNCIL CHAMBER CHAIRS	13,217.44
250	Black Diamond Ranch Mnt Dist Fund		
Non Departmental			
00206712	MCGINNIS, TERENCE	OVERPAYMENT REFUND	70.00
251	Lone Tree SLLMD Fund		
Lonetree Maintenance Zone 1			
00388507	SILVA LANDSCAPE	LANDSCAPE SERVICES	2,904.00
00388642	TERRACARE ASSOCIATES	TURF MOWING	136.60
Lonetree Maintenance Zone 3			
00388507	SILVA LANDSCAPE	LANDSCAPE SERVICES	4,782.40
00388635	SILVA LANDSCAPE	LANDSCAPE SERVICES	3,825.92
Lonetree Maintenance Zone 4			
00388642	TERRACARE ASSOCIATES	TURF MOWING	218.56
252	Downtown SLLMD Fund		
Downtown Maintenance			
00388507	SILVA LANDSCAPE	LANDSCAPE SERVICES	3,216.00
00388635	SILVA LANDSCAPE	LANDSCAPE SERVICES	3,216.00
00388642	TERRACARE ASSOCIATES	TURF MOWING	136.60
254	Hillcrest SLLMD Fund		
Hillcrest Maintenance Zone 1			
00388638	STEWARTS TREE SERVICE INC	LANDSCAPE SERVICES	5,200.00
00388642	TERRACARE ASSOCIATES	TURF MOWING	355.16

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Hillcrest Maintenance Zone 2

00388638	STEWARTS TREE SERVICE INC	LANDSCAPE SERVICES	1,700.00
00388642	TERRACARE ASSOCIATES	TURF MOWING	486.30

Hillcrest Maintenance Zone 4

00388532	AL FRESCO LANDSCAPING INC	LANDSCAPE SERVICES	717.36
00388642	TERRACARE ASSOCIATES	TURF MOWING	273.20

255 Park 1A Maintenance District Fund

Park 1A Maintenance District

00388497	PACIFIC GAS AND ELECTRIC CO	ELECTRIC	12.40
00388642	TERRACARE ASSOCIATES	TURF MOWING	355.16

256 Citywide 2A Maintenance District Fund

Citywide 2A Maintenance Zone 3

00388642	TERRACARE ASSOCIATES	TURF MOWING	5.46
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Citywide 2A Maintenance Zone 6

00388642	TERRACARE ASSOCIATES	TURF MOWING	327.84
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Citywide 2A Maintenance Zone 8

00388507	SILVA LANDSCAPE	LANDSCAPE SERVICES	804.00
00388642	TERRACARE ASSOCIATES	TURF MOWING	27.32

Citywide 2A Maintenance Zone 9

00388642	TERRACARE ASSOCIATES	TURF MOWING	81.96
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257 SLLMD Administration Fund

SLLMD Administration

00388422	ANTIOCH ACE HARDWARE	SUPPLIES	4.82
00388538	ANTIOCH ACE HARDWARE	IRRIGATION PARTS	80.43
00388587	EAST BAY WORK WEAR	UNIFORMS	967.74
00388630	ROBERTS AND BRUNE CO	SUPPLIES	236.84
00388638	STEWARTS TREE SERVICE INC	LANDSCAPE SERVICES	350.00
00388642	TERRACARE ASSOCIATES	TURF MOWING	327.84
00937120	SITEONE LANDSCAPE SUPPLY HOLDING	IRRIGATION SUPPLIES	1,825.41

259 East Lone Tree SLLMD Fund

Zone 1-District 10

00388419	AL FRESCO LANDSCAPING INC	LANDSCAPE SERVICES	3,586.80
00388532	AL FRESCO LANDSCAPING INC	LANDSCAPE SERVICES	2,152.08

311 Capital Improvement Fund

Parks & Open Space

00388612	MACK5	CONSULTING SERVICES	2,220.00
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Energy Efficiency

00388611	LOCAL GOVERNMENT COMMISSION	CIVICSPARK FELLOW	1,181.82
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410 2015 Refunding Bond (2001ABAG) Fund

Non Departmental

00388429	BANK OF NEW YORK MELLON	REBATE CALCULATION	497.40
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416 Honeywell Capital Lease Fund

Non Departmental

00388427	BANK OF AMERICA	DEBT SERVICE PAYMENT	45,917.90
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417 2015 Ref Bond (02 Lease Rev) Fund

Non Departmental

00388429	BANK OF NEW YORK MELLON	REBATE CALCULATION	2,502.60
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569 Vehicle Replacement Fund

Equipment Maintenance

00388564	CITY OF CLAYTON	REIMBURSEMENT FROM AUCTION	1,200.00
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570 Equipment Maintenance Fund

Equipment Maintenance

00388417	AFFORDABLE TIRE CENTER	MAINTENANCE SERVICES	135.00
00388423	ANTIOCH AUTO PARTS	PARTS	894.72
00388456	EAST BAY WELDING SUPPLY	CYLINDER RENTAL	14.75
00388462	FIRST CHOICE UPHOLSTERY	MAINTENANCE SERVICES	150.00
00388467	GENOS AUTO BODY	REPAIR SERVICES	4,584.03
00388481	LES SCHWAB TIRES OF CALIFORNIA	TIRES	1,544.02
00388491	MSI FUEL MANAGEMENT INC	REPAIR SERVICES	2,178.55
00388492	MUNICIPAL MAINT EQUIPMENT INC	PARTS	356.26
00388495	OREILLY AUTO PARTS	PARTS	33.03
00388496	OREILLY AUTO PARTS	AUTO PARTS	1,946.54
00388510	STOMMEL INC	PARTS	1,022.97
00388513	TRED SHED, THE	TIRES	2,488.40
00388514	UNICO GLASS LLC	VEHICLE GLASS	296.65
00388524	WALNUT CREEK FORD	AUTO PARTS	98.01
00388543	ARROWHEAD 24 HOUR TOWING INC	EMERGENCY TOW	47.50
00388587	EAST BAY WORK WEAR	UNIFORMS	816.90
00388617	MUNICIPAL POOLING AUTHORITY	VEHICLE DAMAGE POLICY PREMIUM	540.20
00388647	TRED SHED, THE	TIRES	575.51

573 Information Services Fund

Non Departmental

00388551	BANK OF AMERICA	VARIOUS BUSINESS EXPENSES	4,154.90
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Information Services

00388519	VERIZON WIRELESS	DATA SERVICES	382.28
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Network Support & PCs

00388537	AMS DOT NET INC	ONLINE STORAGE	5,154.48
00388569	COMCAST	CONNECTION SERVICES	1,648.22
00388570	COMCAST	CONNECTION SERVICES	251.74
00388627	QUICKSTART LEARNING INC	TRAINING	9,990.00
00937104	ALTURA COMMUNICATION SOLUTIONS	INTERNET CIRCUIT INSTALLATION	15,047.50
00937111	DIGITAL SERVICES	WEBSITE MAINTENANCE	6,380.00

GIS Support Services

00388460	ESRI INC	ENTERPRISE LICENSE	20,000.00
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Office Equipment Replacement

00937108	COMPUTERLAND	COMPUTER EQUIPMENT	2,667.68
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577 Post Retirement Medical-Police Fund

Non Departmental

00388433	RETIREE	MEDICAL AFTER RETIREMENT	1,397.98
00388436	RETIREE	MEDICAL AFTER RETIREMENT	762.82
00388450	RETIREE	MEDICAL AFTER RETIREMENT	1,108.78
00388465	RETIREE	MEDICAL AFTER RETIREMENT	1,090.58
00388474	RETIREE	MEDICAL AFTER RETIREMENT	704.31
00388480	RETIREE	MEDICAL AFTER RETIREMENT	968.92
00388484	RETIREE	MEDICAL AFTER RETIREMENT	629.49
00388486	RETIREE	MEDICAL AFTER RETIREMENT	1,321.13
00388527	RETIREE	MEDICAL AFTER RETIREMENT	860.04
00388528	RETIREE	MEDICAL AFTER RETIREMENT	17.69
00936930	RETIREE	MEDICAL AFTER RETIREMENT	539.86
00936931	RETIREE	MEDICAL AFTER RETIREMENT	1,859.07
00936935	RETIREE	MEDICAL AFTER RETIREMENT	968.92

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00936937	RETIREE	MEDICAL AFTER RETIREMENT	1,397.98
00936938	RETIREE	MEDICAL AFTER RETIREMENT	1,433.99
00936942	RETIREE	MEDICAL AFTER RETIREMENT	1,397.98
00936943	RETIREE	MEDICAL AFTER RETIREMENT	1,280.32
00936951	RETIREE	MEDICAL AFTER RETIREMENT	1,397.98
00936957	RETIREE	MEDICAL AFTER RETIREMENT	1,000.95
00936959	RETIREE	MEDICAL AFTER RETIREMENT	883.00
00936962	RETIREE	MEDICAL AFTER RETIREMENT	563.78
00936964	RETIREE	MEDICAL AFTER RETIREMENT	1,397.98
00936977	RETIREE	MEDICAL AFTER RETIREMENT	1,280.32
00936978	RETIREE	MEDICAL AFTER RETIREMENT	1,536.98
00936984	RETIREE	MEDICAL AFTER RETIREMENT	1,397.98
00936985	RETIREE	MEDICAL AFTER RETIREMENT	883.00
00936986	RETIREE	MEDICAL AFTER RETIREMENT	1,397.98
00936999	RETIREE	MEDICAL AFTER RETIREMENT	200.43
00937002	RETIREE	MEDICAL AFTER RETIREMENT	539.86
00937003	RETIREE	MEDICAL AFTER RETIREMENT	1,378.92
00937004	RETIREE	MEDICAL AFTER RETIREMENT	275.71
00937005	RETIREE	MEDICAL AFTER RETIREMENT	1,397.98
00937015	RETIREE	MEDICAL AFTER RETIREMENT	200.43
00937016	RETIREE	MEDICAL AFTER RETIREMENT	1,397.98
00937019	RETIREE	MEDICAL AFTER RETIREMENT	131.98
00937032	RETIREE	MEDICAL AFTER RETIREMENT	9,221.88
00937033	RETIREE	MEDICAL AFTER RETIREMENT	629.49
00937034	RETIREE	MEDICAL AFTER RETIREMENT	245.78
00937044	RETIREE	MEDICAL AFTER RETIREMENT	1,397.98
00937045	RETIREE	MEDICAL AFTER RETIREMENT	584.82
00937047	RETIREE	MEDICAL AFTER RETIREMENT	968.92
00937049	RETIREE	MEDICAL AFTER RETIREMENT	1,013.74
00937052	RETIREE	MEDICAL AFTER RETIREMENT	245.25
00937061	RETIREE	MEDICAL AFTER RETIREMENT	566.53
00937063	RETIREE	MEDICAL AFTER RETIREMENT	1,420.72
00937074	RETIREE	MEDICAL AFTER RETIREMENT	1,397.98
00937076	RETIREE	MEDICAL AFTER RETIREMENT	768.49
00937081	RETIREE	MEDICAL AFTER RETIREMENT	539.86
00937082	RETIREE	MEDICAL AFTER RETIREMENT	1,397.98
00937086	RETIREE	MEDICAL AFTER RETIREMENT	245.25
00937098	RETIREE	MEDICAL AFTER RETIREMENT	539.86
00937099	RETIREE	MEDICAL AFTER RETIREMENT	629.49
00937102	RETIREE	MEDICAL AFTER RETIREMENT	629.49
578	Post Retirement Medical-Misc Fund		
	Non Departmental		
00388432	RETIREE	MEDICAL AFTER RETIREMENT	215.69
00388439	RETIREE	MEDICAL AFTER RETIREMENT	363.34
00388452	RETIREE	MEDICAL AFTER RETIREMENT	97.69
00388469	RETIREE	MEDICAL AFTER RETIREMENT	97.69
00388471	RETIREE	MEDICAL AFTER RETIREMENT	709.38
00388502	RETIREE	MEDICAL AFTER RETIREMENT	97.69
00388504	RETIREE	MEDICAL AFTER RETIREMENT	97.69
00388518	RETIREE	MEDICAL AFTER RETIREMENT	100.00
00936932	RETIREE	MEDICAL AFTER RETIREMENT	245.78

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00936933	RETIREE	MEDICAL AFTER RETIREMENT	188.03
00936936	RETIREE	MEDICAL AFTER RETIREMENT	570.38
00936941	RETIREE	MEDICAL AFTER RETIREMENT	97.69
00936946	RETIREE	MEDICAL AFTER RETIREMENT	215.69
00936948	RETIREE	MEDICAL AFTER RETIREMENT	215.69
00936952	RETIREE	MEDICAL AFTER RETIREMENT	215.69
00936953	RETIREE	MEDICAL AFTER RETIREMENT	570.38
00936954	RETIREE	MEDICAL AFTER RETIREMENT	334.38
00936958	RETIREE	MEDICAL AFTER RETIREMENT	570.38
00936965	RETIREE	MEDICAL AFTER RETIREMENT	334.38
00936969	RETIREE	MEDICAL AFTER RETIREMENT	97.69
00936970	RETIREE	MEDICAL AFTER RETIREMENT	215.69
00936973	RETIREE	MEDICAL AFTER RETIREMENT	97.69
00936976	RETIREE	MEDICAL AFTER RETIREMENT	97.69
00936980	RETIREE	MEDICAL AFTER RETIREMENT	570.38
00936981	RETIREE	MEDICAL AFTER RETIREMENT	570.38
00936982	RETIREE	MEDICAL AFTER RETIREMENT	570.38
00936990	RETIREE	MEDICAL AFTER RETIREMENT	709.38
00936991	RETIREE	MEDICAL AFTER RETIREMENT	97.69
00936992	RETIREE	MEDICAL AFTER RETIREMENT	97.69
00936993	RETIREE	MEDICAL AFTER RETIREMENT	126.13
00936998	RETIREE	MEDICAL AFTER RETIREMENT	334.38
00937001	RETIREE	MEDICAL AFTER RETIREMENT	97.69
00937010	RETIREE	MEDICAL AFTER RETIREMENT	97.69
00937014	RETIREE	MEDICAL AFTER RETIREMENT	103.69
00937018	RETIREE	MEDICAL AFTER RETIREMENT	97.69
00937023	RETIREE	MEDICAL AFTER RETIREMENT	334.38
00937025	RETIREE	MEDICAL AFTER RETIREMENT	334.38
00937026	RETIREE	MEDICAL AFTER RETIREMENT	334.38
00937029	RETIREE	MEDICAL AFTER RETIREMENT	97.69
00937031	RETIREE	MEDICAL AFTER RETIREMENT	97.69
00937039	RETIREE	MEDICAL AFTER RETIREMENT	200.43
00937040	RETIREE	MEDICAL AFTER RETIREMENT	97.69
00937041	RETIREE	MEDICAL AFTER RETIREMENT	334.38
00937046	RETIREE	MEDICAL AFTER RETIREMENT	334.38
00937051	RETIREE	MEDICAL AFTER RETIREMENT	97.69
00937055	RETIREE	MEDICAL AFTER RETIREMENT	97.67
00937060	RETIREE	MEDICAL AFTER RETIREMENT	334.38
00937062	RETIREE	MEDICAL AFTER RETIREMENT	97.69
00937068	RETIREE	MEDICAL AFTER RETIREMENT	97.69
00937079	RETIREE	MEDICAL AFTER RETIREMENT	334.38
00937084	RETIREE	MEDICAL AFTER RETIREMENT	79.02
00937085	RETIREE	MEDICAL AFTER RETIREMENT	200.43
00937087	RETIREE	MEDICAL AFTER RETIREMENT	570.38
00937089	RETIREE	MEDICAL AFTER RETIREMENT	97.69
00937090	RETIREE	MEDICAL AFTER RETIREMENT	676.92
00937097	RETIREE	MEDICAL AFTER RETIREMENT	334.38
00937100	RETIREE	MEDICAL AFTER RETIREMENT	97.69
00937101	RETIREE	MEDICAL AFTER RETIREMENT	570.38

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579 Post Retirement Medical-Mgmt Fund

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00388440	RETIREE	MEDICAL AFTER RETIREMENT	874.90
00388464	RETIREE	MEDICAL AFTER RETIREMENT	97.69
00388470	RETIREE	MEDICAL AFTER RETIREMENT	215.69
00388472	RETIREE	MEDICAL AFTER RETIREMENT	874.90
00388473	RETIREE	MEDICAL AFTER RETIREMENT	334.38
00388482	RETIREE	MEDICAL AFTER RETIREMENT	334.38
00388487	RETIREE	MEDICAL AFTER RETIREMENT	437.37
00388490	RETIREE	MEDICAL AFTER RETIREMENT	735.38
00388517	RETIREE	MEDICAL AFTER RETIREMENT	1,859.07
00936934	RETIREE	MEDICAL AFTER RETIREMENT	570.38
00936939	RETIREE	MEDICAL AFTER RETIREMENT	570.38
00936940	RETIREE	MEDICAL AFTER RETIREMENT	334.38
00936944	RETIREE	MEDICAL AFTER RETIREMENT	200.43
00936945	RETIREE	MEDICAL AFTER RETIREMENT	200.43
00936947	RETIREE	MEDICAL AFTER RETIREMENT	155.70
00936949	RETIREE	MEDICAL AFTER RETIREMENT	97.69
00936955	RETIREE	MEDICAL AFTER RETIREMENT	334.38
00936960	RETIREE	MEDICAL AFTER RETIREMENT	570.38
00936961	RETIREE	MEDICAL AFTER RETIREMENT	570.38
00936963	RETIREE	MEDICAL AFTER RETIREMENT	709.38
00936966	RETIREE	MEDICAL AFTER RETIREMENT	630.56
00936967	RETIREE	MEDICAL AFTER RETIREMENT	155.69
00936968	RETIREE	MEDICAL AFTER RETIREMENT	188.03
00936971	RETIREE	MEDICAL AFTER RETIREMENT	515.08
00936972	RETIREE	MEDICAL AFTER RETIREMENT	334.38
00936974	RETIREE	MEDICAL AFTER RETIREMENT	450.38
00936975	RETIREE	MEDICAL AFTER RETIREMENT	97.69
00936979	RETIREE	MEDICAL AFTER RETIREMENT	245.78
00936987	RETIREE	MEDICAL AFTER RETIREMENT	334.38
00936988	RETIREE	MEDICAL AFTER RETIREMENT	334.38
00936989	RETIREE	MEDICAL AFTER RETIREMENT	334.38
00936994	RETIREE	MEDICAL AFTER RETIREMENT	357.40
00936995	RETIREE	MEDICAL AFTER RETIREMENT	334.38
00936996	RETIREE	MEDICAL AFTER RETIREMENT	334.38
00936997	RETIREE	MEDICAL AFTER RETIREMENT	200.43
00937006	RETIREE	MEDICAL AFTER RETIREMENT	346.39
00937007	RETIREE	MEDICAL AFTER RETIREMENT	400.00
00937009	RETIREE	MEDICAL AFTER RETIREMENT	570.38
00937011	RETIREE	MEDICAL AFTER RETIREMENT	700.38
00937012	RETIREE	MEDICAL AFTER RETIREMENT	223.62
00937013	RETIREE	MEDICAL AFTER RETIREMENT	1,859.07
00937017	RETIREE	MEDICAL AFTER RETIREMENT	874.90
00937021	RETIREE	MEDICAL AFTER RETIREMENT	334.38
00937022	RETIREE	MEDICAL AFTER RETIREMENT	334.38
00937024	RETIREE	MEDICAL AFTER RETIREMENT	1,397.98
00937027	RETIREE	MEDICAL AFTER RETIREMENT	50.71
00937028	RETIREE	MEDICAL AFTER RETIREMENT	334.38
00937030	RETIREE	MEDICAL AFTER RETIREMENT	1,151.48
00937035	RETIREE	MEDICAL AFTER RETIREMENT	155.69

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00937036	RETIREE	MEDICAL AFTER RETIREMENT	1,859.07
00937037	RETIREE	MEDICAL AFTER RETIREMENT	334.38
00937038	RETIREE	MEDICAL AFTER RETIREMENT	334.38
00937042	RETIREE	MEDICAL AFTER RETIREMENT	97.69
00937043	RETIREE	MEDICAL AFTER RETIREMENT	97.69
00937048	RETIREE	MEDICAL AFTER RETIREMENT	607.47
00937050	RETIREE	MEDICAL AFTER RETIREMENT	97.69
00937053	RETIREE	MEDICAL AFTER RETIREMENT	334.38
00937054	RETIREE	MEDICAL AFTER RETIREMENT	334.38
00937056	RETIREE	MEDICAL AFTER RETIREMENT	215.69
00937057	RETIREE	MEDICAL AFTER RETIREMENT	155.70
00937058	RETIREE	MEDICAL AFTER RETIREMENT	874.40
00937059	RETIREE	MEDICAL AFTER RETIREMENT	215.69
00937064	RETIREE	MEDICAL AFTER RETIREMENT	334.38
00937066	RETIREE	MEDICAL AFTER RETIREMENT	334.38
00937067	RETIREE	MEDICAL AFTER RETIREMENT	97.69
00937069	RETIREE	MEDICAL AFTER RETIREMENT	245.78
00937070	RETIREE	MEDICAL AFTER RETIREMENT	630.56
00937071	RETIREE	MEDICAL AFTER RETIREMENT	97.69
00937073	RETIREE	MEDICAL AFTER RETIREMENT	334.38
00937075	RETIREE	MEDICAL AFTER RETIREMENT	450.38
00937077	RETIREE	MEDICAL AFTER RETIREMENT	239.58
00937078	RETIREE	MEDICAL AFTER RETIREMENT	97.69
00937080	RETIREE	MEDICAL AFTER RETIREMENT	570.38
00937083	RETIREE	MEDICAL AFTER RETIREMENT	436.90
00937088	RETIREE	MEDICAL AFTER RETIREMENT	334.38
00937091	RETIREE	MEDICAL AFTER RETIREMENT	97.69
00937092	RETIREE	MEDICAL AFTER RETIREMENT	334.38
00937093	RETIREE	MEDICAL AFTER RETIREMENT	215.69
00937094	RETIREE	MEDICAL AFTER RETIREMENT	1,859.07
00937095	RETIREE	MEDICAL AFTER RETIREMENT	97.69
00937096	RETIREE	MEDICAL AFTER RETIREMENT	1,706.12
611	Water Fund		
Non Departmental			
00388422	ANTIOCH ACE HARDWARE	SUPPLIES	317.66
00388536	AMERICAN TEXTILE AND SUPPLY INC	SUPPLIES	325.02
00388539	ANTIOCH AUTO PARTS	SUPPLIES	32.61
00388566	COLE SUPPLY CO INC	SUPPLIES	3,383.80
00388587	EAST BAY WORK WEAR	SUPPLIES	1,488.17
00388630	ROBERTS AND BRUNE CO	SUPPLIES	1,881.67
00937113	GRAINGER INC	SUPPLIES	260.62
00937114	HAMMONS SUPPLY COMPANY	SUPPLIES	299.43
Water Supervision			
00388567	COLEY, TIMOTHY P	EXPENSE REIMBURSEMENT	60.80
Water Production			
00388422	ANTIOCH ACE HARDWARE	PARTS	27.26
00388445	CONTRA COSTA FIRE EQUIPMENT	SERVICE	752.36
00388446	CORRPRO COMPANIES INC	SERVICE	3,585.00
00388463	FISHER SCIENTIFIC COMPANY	LAB SUPPLIES	199.91
00388475	KAPSCH TRAFFICOM USA INC	CONSULTING SERVICES	5,850.00
00388516	UNIVAR SOLUTIONS USA INC	CHEMICALS	8,673.14

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00388538	ANTIOCH ACE HARDWARE	SUPPLIES	121.42
00388540	APPLIED TECHNOLOGY GROUP INC	MAINTENANCE SERVICES	2,130.68
00388541	ARAMARK UNIFORM SERVICES	SUPPLIES	57.71
00388552	BEST BEST AND KRIEGER LLP	LEGAL SERVICES RENDERED	8,984.56
00388555	BLANKINSHIP AND ASSOCIATES INC	RESERVOIR MANAGEMENT	988.38
00388579	CONTRA COSTA WATER DISTRICT	ECWMA WEBSITE COSTS	308.00
00388587	EAST BAY WORK WEAR	UNIFORMS	2,749.64
00388597	HACH CO	LAB SUPPLIES	854.07
00388598	HASA INC	BLEACH	510.50
00388600	HOUSE, KEVIN SHAW	EXPENSE REIMBURSEMENT	339.85
00388630	ROBERTS AND BRUNE CO	SUPPLIES	107.61
00388650	UNIVAR SOLUTIONS USA INC	CHEMICALS	8,846.05
00936983	EUROFINS EATON ANALYTICAL INC	TESTING	100.00
00937020	LEES BUILDING MAINTENANCE	JANITORIAL SERVICES	5,300.00
00937107	CHEMTRADE CHEMICALS US LLC	CHEMICALS	26,343.57
00937112	EUROFINS EATON ANALYTICAL INC	WATER TESTING AND ANALYSIS	1,710.00
00937113	GRAINGER INC	PARTS	825.02
Water Distribution			
00388422	ANTIOCH ACE HARDWARE	PARTS	21.61
00388423	ANTIOCH AUTO PARTS	PARTS	18.99
00388438	CASE PACIFIC COMPANY	CONTRA LOMA STREET REPAIR	18,665.80
00388448	CRYSTAL CLEAR LOGOS INC	UNIFORMS	118.21
00388457	EAST BAY WORK WEAR	UNIFORMS	482.10
00388477	KIE CON	SUPPLIES	719.86
00388503	RICHMOND MACHINE & ENGINEERING CO	FENCING SERVICES	4,400.00
00388522	W K HYDRAULICS INC	SUPPLIES	120.45
00388538	ANTIOCH ACE HARDWARE	SUPPLIES	74.63
00388560	C AND J FAVALORA TRUCKING INC	FULTON YARD RECYCLING PROJECT	420.00
00388569	COMCAST	CONNECTION SERVICES	1,264.96
00388584	DELTA DIABLO	RECYCLED WATER PARKS	8,517.67
00388587	EAST BAY WORK WEAR	UNIFORMS	5,212.93
00388624	PACE SUPPLY CORP	PIPE FITTINGS	1,858.82
00388625	PARCEL QUEST	NAVIGATOR LICENSE	3,747.00
00388630	ROBERTS AND BRUNE CO	SUPPLIES	49,734.37
00937106	BADGER METER INC	METER REGISTERS	2,165.04
00937113	GRAINGER INC	SUPPLIES	3,808.32
00937119	QUENVOLDS	SAFETY SHOES - E LUJAN	231.61
Public Buildings & Facilities			
00936956	CAROLLO ENGINEERS INC	PROFESSIONAL SERVICES	435,436.26
621	Sewer Fund		
Swr-Wastewater Administration			
00388421	AMERICAN TEXTILE AND SUPPLY INC	SUPPLIES	310.99
00388438	CASE PACIFIC COMPANY	SEWER EMERGENCY CLEANUP	36,334.20
00388448	CRYSTAL CLEAR LOGOS INC	UNIFORMS	118.21
00388449	CWEA SFBS	MEMBERSHIP RENEWAL	291.00
00388531	ADVANCED TRENCHLESS INC	SEWER REPAIR	13,668.00
00388558	BROOKS, TAMMANY	EXPENSE REIMBURSEMENT	120.00
00388560	C AND J FAVALORA TRUCKING INC	FULTON YARD RECYCLING PROJECT	420.00
00388569	COMCAST	CONNECTION SERVICES	1,264.95
00388621	OFFICE DEPOT INC	OFFICE SUPPLIES	51.48
00388625	PARCEL QUEST	NAVIGATOR LICENSE	624.50

Prepared by: Lauren Posada

Finance Accounting

6/18/2020

CITY OF
ANTIOCH
 CALIFORNIA

CLAIMS BY FUND REPORT
 FOR THE PERIOD OF
 MAY 29 - JUNE 11, 2020
 FUND/CHECK#

00388630	ROBERTS AND BRUNE CO	PIPE FITTINGS	16,414.96
00388652	WESCO RECEIVABLES CORP	SUPPLIES	678.09
00937008	ICR ELECTRICAL CONTRACTORS	ELECTRICAL SERVICES	2,930.87
00937065	SCOTTO, CHARLES W AND DONNA F	BUILDING LEASE	5,000.00
00937113	GRAINGER INC	SUPPLIES	77.43
631	Marina Fund		
	Marina Administration		
00388587	EAST BAY WORK WEAR	UNIFORMS	193.93
00937113	GRAINGER INC	SUPPLIES	703.57

CITY OF
ANTIOCH
CALIFORNIA

AS SUCCESSOR AGENCY TO
THE ANTIOCH DEVELOPMENT AGENCY
CLAIMS BY FUND REPORT
FOR THE PERIOD OF
MAY 15 - JUNE 11, 2020
FUND/CHECK#

239	Redevelopment Obligation Retirement Fund		
00388360	GOLDFARB AND LIPMAN LLP	LEGAL SERVICES RENDERED	2,093.00

CITY OF
ANTIOCH
CALIFORNIA

AS HOUSING SUCCESSOR TO
THE ANTIOCH DEVELOPMENT AGENCY
CLAIMS BY FUND REPORT
FOR THE PERIOD OF
MAY 15 - JUNE 11, 2020
FUND/CHECK#

227 Housing Fund

Housing

00388343	CONTRA COSTA CRISIS CENTER	CDBG SERVICES	2,500.98
00388390	SHELTER INC	CDBG SERVICES	8,098.54
00388391	SHELTER INC	CDBG SERVICES	6,229.35
00388430	BAY AREA AFFORDABLE HOMEOWNERSHIP ALLIANCE	CDBG SERVICES	19,688.00
00388563	CITY DATA SERVICES LLC	CDBG SERVICES	2,070.00
00388578	CONTRA COSTA HEALTH SERVICES	CDBG SERVICES	11,591.57
00388603	INTERFAITH COUNCIL OF CONTRA COSTA COUNTY	CDBG SERVICES	5,236.50
00388611	LOCAL GOVERNMENT COMMISSION	CIVICSPARK FELLOW	590.91
00388637	STAND FOR FAMILIES FREE OF VIOLENCE	CDBG SERVICES	2,454.50

CITY OF
ANTIOCH
CALIFORNIA

STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of June 23, 2020

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Thomas Lloyd Smith, City Attorney *TLS*

SUBJECT: Rejection of Claims: Abdul Nevarez and Priscilla Nevarez

RECOMMENDED ACTION

It is recommended that the City Council reject the claims submitted by Abdul Nevarez and Priscilla Nevarez.

Should the City Council desire to discuss this matter, it would be scheduled for a future closed session.

ATTACHMENTS

None.

CITY OF
ANTIOCH
CALIFORNIA

STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of June 23, 2020

TO: Honorable Mayor and City Council

SUBMITTED BY: Forrest Ebbs, Community Development Director *FE by Ch*

SUBJECT: Second Reading of Ordinance Amending Chapter 15 of Title 8 of the Antioch Municipal Code "Building Regulations", adopting by reference the Contra Costa County Fire Code and the 2019 California Fire Code with amendments

RECOMMENDED ACTION

It is recommended that the City Council adopt the ordinance amending Chapter 15 of Title 8 of the Antioch Municipal Code, adopting by reference the Contra Costa County Fire Code and the 2019 California Fire Code with amendments.

FISCAL IMPACT

No fiscal impact is expected as a result of this code adoption.

DISCUSSION

The adoption of an Ordinance requires two separate readings. The subject Ordinance was introduced at the June 9, 2020 City Council meeting. This second reading will finalize the adoption of this Ordinance.

ATTACHMENT

A. Ordinance

ATTACHMENT “A”

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ANTIOCH AMENDING CHAPTER 15 OF TITLE 8 “FIRE CODE” OF THE ANTIOCH MUNICIPAL CODE, ADOPTING BY REFERENCE ORDINANCE NO. 2019-37 OF THE CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT AND THE 2019 CALIFORNIA FIRE CODE WITH AMENDMENTS

SECTION 1. Findings.

A. The California Building Standards Commission approved and published the 2019 edition of the California Building Standards Code, which includes the 2010 California Fire Code, on July 1, 2019 and became effective on January 1, 2020.

B. California Health and Safety Code sections 17958.7 and 18941.5(b) provide that cities and counties may make modifications or changes to the building standards contained in the California Building Standards Code “upon an express finding that such modifications or changes are reasonably necessary because of local climatic, geological, or topographical conditions.”

C. The City of Antioch is within the jurisdiction of the Contra Costa County Fire Protection District.

D. The Board of Supervisors for the County of Contra Costa, acting as the Board of Directors for the Contra Costa County Fire Protection District, has adopted Findings of Need for Changes or Modifications in the 2019 California Building Standards Code, Title 24, Part 9, California Fire Code Due to Local Conditions, attached hereto as Exhibit A and incorporated herein by this reference, that conclude more restrictive California Fire Code standards are reasonably necessary because of specified local climatic, geological or topographical conditions.

E. Pursuant to the attached findings, the Contra Costa County Fire Protection District approved Ordinance No. 2019-37 (“Exhibit B”) adopting the 2019 California Fire Code and making certain amendments thereto to address local conditions.

F. The City desires to adopt that ordinance making certain additional amendments thereto to address local conditions, as set forth below.

G. Pursuant to Health and Safety Code sections 17958, 17958.5, and 17958.7, and 18941.5, the additional amendments are reasonably necessary because of the local climatic, geological, and topographical conditions set forth in Exhibit A.

SECTION 2. Section 8-15.01 of the Antioch Municipal Code is hereby amended to read in its entirety as follows:

Sec. 8-16.01. Adoption of the 2019 California Fire Code.

- (A) The 2019 California Fire Code (California Code of Regulations, Title 24, Part, 9 [based on the 2018 International Fire Code published by the International Code Council]), including Chapters 1-10 and 12-80, Appendix B, Appendix C, Appendix D, Appendix F, Appendix H, Appendix I, Appendix J, and Appendix K, as amended by the changes, additions, and deletions set forth in ordinance are adopted by reference and shall be controlling and enforceable within the jurisdictions boundaries of the city.
- (B) In addition, those amendments to the California Fire Code adopted by the Contra Costa County Fire Protection District pursuant to Ordinance Number 2019-37 are adopted by reference and shall be controlling and enforceable within the jurisdictional boundaries of the city. Copies of the 2019 California Fire Code and Contra Costa Fire Protection District Ordinance 2019-37 are on file with the Community Development Department.
- (C) 8-15.02 RESERVED.
- (D) 8-15.03 ENFORCEMENT OF THE 2019 CALIFORNIA FIRE CODE AS AMENDED.
- (E) The Fire Chief of the Contra Costa County Fire Protection District or designee is authorized to enforce the Fire Code as amended within the boundaries of the city.

SECTION 3. This ordinance shall take effect and be enforced beginning January 1, 2020. The ordinance or summary shall be posted and published in a newspaper of general circulation printed and published in the City of Antioch as set forth in State Law.

SECTION 4. The Building Official shall file a copy of this ordinance with the State Department of Housing and Community Development and the State of California Building Standards Commission.

* * * * *

I HEREBY CERTIFY that the foregoing ordinance was introduced at a regular meeting of the City Council of the City of Antioch, held on the 9th day of June, 2020, and passed and adopted at a regular meeting thereof, held on the ____ day of _____, 2020.

AYES:

NOES:

ABSENT:

Sean Wright, Mayor of the City of Antioch

ATTEST:

Arne Simonsen, MMC
City Clerk of the City of Antioch

CITY OF
ANTIOCH
CALIFORNIA

STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of June 23, 2020

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Thomas Lloyd Smith, City Attorney *TL5*

SUBJECT: Second Reading – Ordinance Revising the Mayor Pro Tempore Selection Process

RECOMMENDED ACTION

It is recommended that the City Council adopt the ordinance amending Sections 1.401 and 1.402 of Title 2 of the Antioch Municipal Code revising the selection process and term of office for mayor pro tempore.

FISCAL IMPACT

There is no fiscal impact associated with this action.

DISCUSSION

On June 9, 2020, the City Council unanimously voted to introduce by title only, waive the first reading, and receive public comment on an ordinance amending Sections 1.401 and 1.402 of Title 2 of the Antioch Municipal Code revising the selection process and term of office for mayor pro tempore ("Ordinance"). The adoption of an ordinance requires two separate readings. The Ordinance is now submitted to the City Council for adoption. Ordinances take effect 30 days after their final passage.

Government Code § 36802 states that the mayor shall preside at the meetings of the City Council. If the mayor is absent or unable to act, the mayor pro tempore shall serve until the mayor returns or is able to act. The mayor pro tempore has all of the powers and duties of the mayor.

Antioch Municipal Code § 2-1.403 states that the mayor pro tempore shall have all the duties and responsibilities specified in the California Government Code. Pursuant to Cal. Gov't Code § 36802, the mayor pro tempore serves in the absence of the mayor or if he is unable to act until the mayor returns or is able to act. During such time, the mayor pro tempore has all of the powers and duties of the mayor. However, pursuant to Cal. Gov't Code § 34902, in the case of a vacancy in the office of the mayor for any reason, the City Council shall fill the vacancy by appointment, or by calling an election as specified in that provision. (AMC § 2-1.403)

Currently, at the first meeting of the City Council following each general municipal election, the City Council chooses as mayor pro tempore the council member who received the highest number of votes at the general municipal election. (AMC § 2-1.401) The mayor pro tempore serves a two-year term and until his or her successor qualifies for office. (AMC § 2-1.402)

In the upcoming elections, candidates for mayor will run in a general election and all other City Council members will run in district elections. Therefore, the proposed ordinance provides an alternative method of choosing a mayor pro tempore that is compatible with the upcoming district elections and responsive to the direction provided by the City Council in its January 14, 2020 meeting.

Attachment A to this staff report contains the Ordinance proposed for adoption by the City Council.

ATTACHMENTS

A. Ordinance

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ANTIOCH
AMENDING SECTIONS 1.401 and 1.402 OF TITLE 2 OF THE ANTIOCH
MUNICIPAL CODE RELATING TO SELECTION AND TERM OF
THE MAYOR PRO TEMPORE**

WHEREAS, the Antioch Municipal Code sections 2-1.401 and 2-1.402 require the City Council to designate the member who receives the most votes at a general municipal election to serve a two-year term as the Mayor Pro Tempore;

WHEREAS, on May 8, 2018, the Antioch City Council approved Ordinance No. 2141-C-S to change the general municipal election system of the City of Antioch from at-large elections to by-district elections for City Council members commencing in the November 2020 General election.

WHEREAS, starting after the November 2020 elections, City Council member elections will be staggered so only two of the four District Council seats opens every two years;

WHEREAS, the City Council wishes to amend the Mayor Pro Tempore selection process and term to conform with the by-district election process commencing at the November 2020 general municipal election so Council members from all districts have the opportunity to serve as Mayor Pro Tempore;

WHEREAS, the City Council held a duly noticed public hearing on June 9, 2020 at which time all interested persons were allowed to address the City Council regarding adoption of this ordinance.

The City Council of the City of Antioch, California, does hereby ordain as follows:

SECTION 1. Recitals. The above recitals are incorporated as though set forth in this section.

SECTION 2. Section 1.401 of Title 2 of the Antioch Municipal Code is hereby amended, in part, to revise the following definitions to read as follows:

§ 2-1.401 SELECTION.

(A) At the first City Council meeting following each general municipal election, or at the first City Council meeting of December during every odd year commencing in 2021, the City Council shall designate one of its members to be Mayor Pro Tempore.

(B) The City Council shall select the Mayor Pro Tempore as follows:

(1) The Council member who has not previously served as Mayor Pro Tempore shall be selected. If more than one Council member has not previously served

as Mayor Pro Tempore, the City Council shall select the member who received the highest percentage of votes from his or her district in the most recent general municipal election at which the council member was elected. If the selected Council member declines, the City Council shall select the next Council member who has not previously served and has the next highest percentage of votes from his or her district.

(2) If all Council members have previously served as mayor pro tempore, or if the Council members eligible in accordance with subsection (B)(1) decline, the City Council shall select the Council member who received the highest percentage of votes in his or her district in the most recent general municipal election at which the Council member was elected. If the selected Council member declines, or if the Council member would serve two consecutive years if chosen, the City Council shall select the member with the next highest percentage of votes from his or her district in the most recent general municipal election at which the Council member was elected.

SECTION 3. Section 1.402 of Title 2 of the Antioch Municipal Code is hereby amended, in part, to read as follows:

§ 2-1.402 TERM

The Mayor Pro Tempore shall serve a one-year term at the pleasure of the City Council and until his or her successor qualifies for office. No Council member shall serve consecutive terms as Mayor Pro Tempore unless no other Council member eligible in accordance with section 2-1.401 is willing to serve as Mayor Pro Tempore.

SECTION 4. CEQA. Pursuant to the California Environmental Quality Act (“CEQA”) Guidelines § 15378 and California Public Resources Code § 21065, the City Council finds that this Ordinance is not a “project” because its adoption is not an activity that has the potential for a direct physical change or reasonably foreseeable indirect physical change in the environment. Accordingly, this Ordinance is not subject to CEQA.

Even if this Ordinance qualified as a “project” subject to CEQA, the City Council finds that, pursuant to CEQA Guidelines § 15061(b)(3), (the so called “common sense exemption”) there is no possibility that this project will have a significant impact on the physical environment. The withdrawal of planning applications does not directly or indirectly authorize or approve any actual changes in the physical environment.

SECTION 5. Conflicts with Prior Ordinances. If the provisions in this Ordinance conflict in whole or in part with any other City regulation or ordinance adopted prior to the effective date of this section, the provisions in this Ordinance will control.

SECTION 6. Severability. Should any provision of this Ordinance, or its application to any person or circumstance, be determined by a court of competent jurisdiction to be unlawful, unenforceable or otherwise void, that determination shall

have no effect on any other provision of this Ordinance or the application of this Ordinance to any other person or circumstance and, to that end, the provisions hereof are severable.

SECTION 7. Publication; Effective Date. This Ordinance shall take effect and be enforced within thirty (30) days from and after the date of its adoption by the City Council at a second reading and shall be posted and published in accordance with the California Government Code.

* * * * *

I HEREBY CERTIFY that the forgoing ordinance was introduced at a regular meeting of the City Council of the City of Antioch held on the 9th day of June 2020, and passed and adopted at a regular meeting thereof, held on the 23rd of June 2020, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Sean Wright, Mayor of the City of Antioch

ATTEST:

**Arne Simonsen, MMC
City Clerk of the City of Antioch**

CITY OF
ANTIOCH
CALIFORNIA

STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of June 23, 2020

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Alexis Morris, Planning Manager

APPROVED BY: Forrest Ebbs, Community Development Director *FE by ch*

SUBJECT: Resolution Authorizing a LEAP Grant Application

RECOMMENDED ACTION

It is recommended that the City Council adopt the attached resolution authorizing an application for and receipt of Local Early Action Planning ("LEAP") Grant Program Funds.

FISCAL IMPACT

If approved, the City is eligible to receive up to \$500,000 in grant funds. Grant funds are distributed to grantees based on reimbursements of actual cost incurred and must be spent by the end of the grant term (December 31, 2023).

DISCUSSION

LEAP Grant Program

The California Department of Housing and Community Development ("Department") is releasing approximately \$119,040,000 statewide as part of the Local Early Action Planning Grants Program ("LEAP"). LEAP is part of the broader program formerly known as the Local Government Planning Support Grants Program, which was established as part of the 2019-20 Budget Act. LEAP provides one-time grant funding to regions and jurisdictions for technical assistance, preparation and adoption of planning documents, and process improvements. The over-arching goals of the program are to (1) accelerate housing production; and (2) facilitate compliance to implement the sixth cycle of the regional housing need assessment ("RHNA"). The amount of each grant is based on population. The City of Antioch is eligible for a \$500,000 planning grant based on having a population between 100,000 and 299,999 people.

K

Agenda Item #

Eligible grant activities must demonstrate an increase in housing related planning activities and facilitate accelerated housing production. Eligible activities may include a variety of planning documents and processes, including, but not limited to, the following as set forth in Health and Safety Code section 50515.03(c):

1. Rezoning and encouraging development by updating planning documents and zoning ordinances, such as General Plans, community plans, specific plans, implementation of sustainable communities' strategies, and local coastal programs;
2. Completing environmental clearance to eliminate the need for project-specific review;
3. Establishing housing incentive zones or other area-based housing incentives beyond State Density Bonus Law such as a workforce housing opportunity zone pursuant to Article 10.10 (commencing with Section 65620) of Chapter 3 of Division 1 of Title 7 of the Government Code, or a housing sustainability district pursuant to Chapter 11 (commencing with Section 66200) of Division 1 of Title 7 of the Government Code;
4. Performing infrastructure planning, including for sewers, water systems, transit, roads, or other public facilities necessary to support new housing and new residents;
5. Planning documents to promote development of publicly owned land, such as partnering with other local entities to identify and prepare excess or surplus property for residential development;
6. Revamping local planning processes to speed up housing production;
7. Developing or improving an accessory dwelling unit ordinance in compliance with Section 65852.2 of the Government Code;
8. Planning documents for a smaller geography (less than jurisdiction-wide) with a significant impact on housing production, including an overlay district, project level specific plan, or development standards modifications proposed for significant areas of a locality, such as corridors, downtown or priority growth areas;
9. Rezoning to meet requirements pursuant to Gov. Code Section 65583(c)(1), and other rezoning efforts to comply with Housing Element requirements, including Gov. Code Section 65583.2(c) (AB 1397, Statutes of 2018);
10. Upzoning or other implementation measures to intensify land use patterns in strategic locations, such as close proximity to transit, jobs or other amenities;
11. Rezoning for multifamily housing in high resource areas (according to Tax Credit Allocation Committee/Housing Community Development Opportunity Area Maps);
12. Establishing pre-approved architectural and site plans;
13. Preparing and adopting Housing Elements of the General Plan that include an implementation component to facilitate compliance with the sixth cycle RHNA;
14. Adopting planning documents to coordinate with sub allocations under Regional Early Action Planning Grants (REAP) pursuant to Health and Safety Code Section 50515.02(f) that accommodate the development of housing and infrastructure, and accelerate housing production in a way that aligns with state planning priorities, housing, transportation equity and climate goals, including hazard mitigation or climate adaptation;
15. Zoning for by-right supportive housing, pursuant to Gov. Code section 65651 (Chapter 753, Statutes of 2018);
16. Zoning incentives for housing for persons with special needs, including persons with developmental disabilities;

17. Planning documents related to carrying out a local or regional housing trust fund;
18. Environmental hazard assessments; data collection on permit tracking; feasibility studies, site analysis, or other background studies that are ancillary (e.g., less than 15 percent of the total grant amount) and part of a proposed activity with a nexus to accelerating housing production;
19. Other planning documents or process improvements that demonstrate an increase in housing related planning activities and facilitate accelerating housing production; and
20. Establishing Prohousing Policies

Grant Application

The upcoming Housing Element will be a much more complex and costly undertaking than in years past due to several new State regulations that must be incorporated into the Housing Element. For example, the State has developed new, stricter requirements for identifying adequate housing sites that will require more research and analysis than the City has ever conducted. In addition, the Housing Element is now required to “affirmatively further fair housing” in all its policies, which will require the development of completely new policies for the City. For these reasons, staff recommends that the City’s grant application focus on using grant funds for the following activities related to drafting and adopting the upcoming Housing Element:

- Preparing and adopting the Housing Element of the General Plan including implementation to facilitate compliance with the sixth cycle RHNA;
- Rezoning to meet requirements pursuant to Gov. Code Section 65583(c)(1), and other rezoning efforts to comply with Housing Element requirements, including Gov. Code Section 65583.2(c) (AB 1397, Statutes of 2018);
- Establishing Prohousing Policies including: creating objective design standards; reducing parking requirements for sites that are zoned for residential development; adoption of zoning allowing for use by right for residential and mixed-use development; and, process improvements that reduce permit processing time.

In order to submit a grant application, the City Council must adopt the attached resolution authorizing the City of Antioch to receive grant funds. The submittal deadline for the entire grant application packet is July 1, 2020. All grant activities must be completed by December 31, 2023.

ATTACHMENT

A. Resolution

ATTACHMENT "A"

RESOLUTION NO. 2020/**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH
AUTHORIZING APPLICATION FOR, AND RECEIPT OF, LOCAL GOVERNMENT
PLANNING SUPPORT GRANT PROGRAM FUNDS**

WHEREAS, pursuant to Health and Safety Code 50515 et seq., the Department of Housing and Community Development ("Department") is authorized to issue a Notice of Funding Availability ("NOFA") as part of the Local Government Planning Support Grants Program (hereinafter referred to by the Department as the "Local Early Action Planning Grants program" or "LEAP");

WHEREAS, the City Council of the City of Antioch desires to submit a LEAP grant application package ("Application"), on the forms provided by the Department, for approval of grant funding for projects that assist in the preparation and adoption of planning documents and process improvements that accelerate housing production and facilitate compliance to implement the sixth cycle of the regional housing need assessment; and

WHEREAS, the Department has issued a NOFA and Application on January 27, 2020 in the amount of \$119,040,000 for assistance to all California Jurisdictions;

NOW, THEREFORE, the City Council of the City of Antioch ("Applicant") resolves as follows:

SECTION 1. The Community Development Director is hereby authorized and directed to apply for and submit to the Department the Application package;

SECTION 2. In connection with the LEAP grant, if the Application is approved by the Department, the Community Development Director of the City of Antioch is authorized to submit the Application, enter into, execute, and deliver on behalf of the Applicant, a State of California Agreement ("Standard Agreement") for the amount of \$500,000, and any and all other documents required or deemed necessary or appropriate to evidence and secure the LEAP grant, the Applicant's obligations related thereto, and all amendments thereto; and

SECTION 3. The Applicant shall be subject to the terms and conditions as specified in the NOFA, and the Standard Agreement provided by the Department after approval. The Application and any and all accompanying documents are incorporated in full as part of the Standard Agreement. Any and all activities funded, information provided, and timelines represented in the Application will be enforceable through the fully executed Standard Agreement. Pursuant to the NOFA and in conjunction with the terms of the Standard Agreement, the Applicant hereby agrees to use the funds for

eligible uses and allowable expenditures in the manner presented and specifically identified in the approved Application.

ADOPTED ON June 23, 2020, by the City Council of the City of Antioch by the following vote count:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST: APPROVED AS TO FORM:

[Signature of Attesting Officer]

APPROVED


[Signature of Approval]

CITY OF
ANTIOCH
CALIFORNIA


STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of June 23, 2020

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Junming Li, Junior Engineer 

REVIEWED BY: Scott Buenting, Project Manager

APPROVED BY: John Samuelson, Public Works Director/City Engineer 

SUBJECT: Authorization for the City Manager to Execute Various Grant Agreements and Amendments with the State of California Department of Transportation

RECOMMENDED ACTION

It is recommended that the City Council adopt a resolution authorizing the City Manager or designee to execute all Master Agreements, Program Supplemental Agreements, Fund Exchange Agreements, Fund Transfer Agreements and/or any amendments with the State of California Department of Transportation ("Caltrans") for Federal and/or State funded transportation projects.

FINANCIAL IMPACT

Adoption of this resolution will provide authorization for the City Manager or designee to execute various agreements and amendments related to Federal and State grant funding opportunities.

DISCUSSION

The City has utilized State and Federal grant funding for various transportation projects in the past. The City currently has been awarded grants through Caltrans for a number of projects including the development of a citywide local roadway safety plan, roadway rehabilitation of Hillcrest Avenue, Gentrytown Drive and Delta Fair Boulevard, and the L Street Improvements project. These grants will require various documents to be executed prior to receiving funding. Typical documents in the State and Federal funding process requiring execution include all Master Agreements, Program Supplemental Agreements, Fund Exchange Agreements, Fund Transfer Agreements and/or any amendments to these documents. Attachment "B" shows two examples of what these agreements may look like. Staff is recommending Council authorize the City Manager, or designee, to execute these agreements, and any amendments thereto, with Caltrans in order for the City to claim all funding that has been awarded.

ATTACHMENTS

- A: Resolution
- B: Program Supplement Agreements Examples

ATTACHMENT "A"

RESOLUTION NO. 2020/**

RESOLUTION AUTHORIZING THE CITY MANAGER, OR DESIGNEE, TO EXECUTE MASTER AGREEMENTS, PROGRAM SUPPLEMENTAL AGREEMENTS, FUND EXCHANGE AGREEMENTS AND/OR FUND TRANSFER AGREEMENTS FOR TRANSPORTATION PROJECTS WITH THE CALIFORNIA DEPARTMENT OF TRANSPORTATION

WHEREAS, the City of Antioch is eligible to receive Federal and/or State funding for certain transportation projects;

WHEREAS, Master Agreements, Program Supplemental Agreements, Fund Exchange Agreements and/or Fund Transfer Agreements need to be executed with the California Department of Transportation before such funds could be claimed;

WHEREAS, the City of Antioch would like to delegate authorization to the City Manager, or designee, to execute all Master Agreements, Program Supplemental Agreements, Fund Exchange Agreements, Fund Transfer Agreements and/or any amendments thereto with the California Department of Transportation.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Antioch does hereby authorize the City Manager, or designee, to execute all Master Agreements, Program Supplemental Agreements, Fund Exchange Agreements Fund Transfer Agreements and/or any amendments for Federal and/or State funded Transportation Projects.

* * * * *

I HEREBY CERTIFY that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof held on the 23rd day of June, 2020 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ARNE SIMONSEN, MMC
CITY CLERK OF THE CITY OF ANTIOCH

ATTACHMENT "B"

PROGRAM SUPPLEMENT NO. U70
to
ADMINISTERING AGENCY-STATE AGREEMENT
FOR STATE FUNDED PROJECTS NO 00566S

Adv Project ID **Date:** May 7, 2020
0420000279 **Location:** 04-CC-0-ANT
Project Number: LRSPL-5038(027)
E.A. Number:
Locode: 5038

This Program Supplement, effective _____, hereby adopts and incorporates into the Administering Agency-State Agreement No. 00566S for State Funded Projects which was entered into between the ADMINISTERING AGENCY and the STATE with an effective date of _____ and is subject to all the terms and conditions thereof. This PROGRAM SUPPLEMENT is executed in accordance with Article I of the aforementioned Master Agreement under authority of Resolution No. _____ approved by the ADMINISTERING AGENCY on _____ (See copy attached).

The ADMINISTERING AGENCY further stipulates that as a condition to the payment by the State of any funds derived from sources noted below encumbered to this project, Administering Agency accepts and will comply with the Special Covenants and remarks set forth on the following pages.

PROJECT LOCATION: Within the city - Intersections & road segments that have highest reported collisions

TYPE OF WORK: Local Road Safety Plan

Estimated Cost	State Funds		Matching Funds	
	STATE	LOCAL	LOCAL	OTHER
\$72,000.00	\$64,800.00		\$7,200.00	\$0.00

CITY OF ANTIOCH

STATE OF CALIFORNIA
Department of Transportation

By _____
Title _____
Date _____
Attest _____

By _____
Chief, Office of Project Implementation
Division of Local Assistance
Date _____

I hereby certify upon my personal knowledge that budgeted funds are available for this encumbrance:

Accounting Officer: 

Date 5/8/20 \$64,800.00

B1

SPECIAL COVENANTS OR REMARKS

1. All obligations of STATE under the terms of this Agreement are subject to the appropriation of resources by the Legislature and the encumbrance of funds under this Agreement. Funding and reimbursement are available only upon the passage of the State Budget Act containing these STATE funds.
2. Any State and Federal funds that may have been encumbered for this project are available for disbursement for limited periods of time. For each fund encumbrance the limited period is from the start of the fiscal year that the specific fund was appropriated within the State Budget Act to the applicable fund Reversion Date shown on the State approved project finance letter. Per Government Code Section 16304, all project funds not liquidated within these periods will revert unless an executed Cooperative Work Agreement extending these dates is requested by the ADMINISTERING AGENCY and approved by the California Department of Finance.

ADMINISTERING AGENCY should ensure that invoices are submitted to the District Local Assistance Engineer at least 75 days prior to the applicable fund Reversion Date to avoid the lapse of applicable funds. Pursuant to a directive from the State Controller's Office and the Department of Finance; in order for payment to be made, the last date the District Local Assistance Engineer can forward an invoice for payment to the Department's Local Programs Accounting Office for reimbursable work for funds that are going to revert at the end of a particular fiscal year is May 15th of the particular fiscal year. Notwithstanding the unliquidated sums of project specific State and Federal funding remaining and available to fund project work, any invoice for reimbursement involving applicable funds that is not received by the Department's Local Programs Accounting Office at least 45 days prior to the applicable fixed fund Reversion Date will not be paid. These unexpended funds will be irrevocably reverted by the Department's Division of Accounting on the applicable fund Reversion Date.

3. ADMINISTERING AGENCY agrees to comply with the requirements in 2 CFR Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (applicable to Federal and State Funded Projects).
4. This PROJECT is funded with State-Only funding from the Local Roadway Safety Plan (LRSP) Program. ADMINISTERING AGENCY agrees to develop an LRSP under this PROJECT.

The ADMINISTERING AGENCY agrees to follow all relevant State laws and requirements including the California Environmental Quality Act (CEQA).

This PSA allows reimbursement of eligible PROJECT expenditures to the ADMINISTERING AGENCY for which the LRSP State funds are allocated. The effective State allocation date establishes the eligibility date for the ADMINISTERING AGENCY to start reimbursable work. Any work performed prior the effective allocation date is not eligible for reimbursement from the LRSP funds.

ADMINISTERING AGENCY agrees that LRSP funds available for reimbursement will be

SPECIAL COVENANTS OR REMARKS

limited to the amount allocated and encumbered by the STATE consistent with the scope of work in the STATE approved application. Funds encumbered may not be used for a modified scope of work after a project is awarded unless approved by the Statewide LRSP Coordinator prior to performing work.

ADMINISTERING AGENCY agrees to the program delivery and reporting requirements. The study and the LRSP must be completed within thirty-six (36) months of the funding allocation. The Final Report of Expenditure, the final invoice and the LRSP report must be submitted to the DLAE within six (6) months of the report completion.

PROGRAM SUPPLEMENT NO. F016
to
ADMINISTERING AGENCY-STATE AGREEMENT
FOR FEDERAL-AID PROJECTS NO 04-5038F15

Adv Project ID **Date:** May 7, 2020
0420000029 **Location:** 04-CC-0-ANT
Project Number: STPL-5038(026)
E.A. Number:
Locode: 5038

This Program Supplement hereby adopts and incorporates the Administering Agency-State Agreement for Federal Aid which was entered into between the Administering Agency and the State on _____ and is subject to all the terms and conditions thereof. This Program Supplement is executed in accordance with Article I of the aforementioned Master Agreement under authority of Resolution No. _____ approved by the Administering Agency on _____ (See copy attached).

The Administering Agency further stipulates that as a condition to the payment by the State of any funds derived from sources noted below obligated to this PROJECT, the Administering Agency accepts and will comply with the special covenants or remarks set forth on the following pages.

PROJECT LOCATION: Hillcrest Ave, Gentrytown Dr. and Delta Fair Blvd.

TYPE OF WORK: Road Rehabilitation

LENGTH: 0.0(MILES)

Estimated Cost	Federal Funds		Matching Funds	
	Z230		LOCAL	OTHER
\$3,352,945.00		\$2,474,000.00	\$878,945.00	\$0.00

CITY OF ANTIOCH

STATE OF CALIFORNIA
Department of Transportation

By _____

By _____

Title _____

Chief, Office of Project Implementation
Division of Local Assistance

Date _____

Attest _____

Date _____

I hereby certify upon my personal knowledge that budgeted funds are available for this encumbrance:

Accounting Officer 

Date 5/8/20 \$2,474,000.00

B4

SPECIAL COVENANTS OR REMARKS

1. A. The ADMINISTERING AGENCY will advertise, award and administer this project in accordance with the current published Local Assistance Procedures Manual.

B. ADMINISTERING AGENCY agrees that it will only proceed with work authorized for specific phase(s) with an "Authorization to Proceed" and will not proceed with future phase(s) of this project prior to receiving an "Authorization to Proceed" from the STATE for that phase(s) unless no further State or Federal funds are needed for those future phase(s).

C. STATE and ADMINISTERING AGENCY agree that any additional funds which might be made available by future Federal obligations will be encumbered on this PROJECT by use of a STATE-approved "Authorization to Proceed" and Finance Letter. ADMINISTERING AGENCY agrees that Federal funds available for reimbursement will be limited to the amounts obligated by the Federal Highway Administration.

D. Award information shall be submitted by the ADMINISTERING AGENCY to the District Local Assistance Engineer within 60 days of project contract award and prior to the submittal of the ADMINISTERING AGENCY'S first invoice for the construction contract.

Failure to do so will cause a delay in the State processing invoices for the construction phase. Attention is directed to Section 15.7 "Award Package" of the Local Assistance Procedures Manual.

E. ADMINISTERING AGENCY agrees, as a minimum, to submit invoices at least once every six months commencing after the funds are encumbered for each phase by the execution of this Project Program Supplement Agreement, or by STATE's approval of an applicable Finance Letter. STATE reserves the right to suspend future authorizations/obligations for Federal aid projects, or encumbrances for State funded projects, as well as to suspend invoice payments for any on-going or future project by ADMINISTERING AGENCY if PROJECT costs have not been invoiced by ADMINISTERING AGENCY for a six-month period.

If no costs have been invoiced for a six-month period, ADMINISTERING AGENCY agrees to submit for each phase a written explanation of the absence of PROJECT activity along with target billing date and target billing amount.

ADMINISTERING AGENCY agrees to submit the final report documents that collectively constitute a "Report of Expenditures" within one hundred eighty (180) days of PROJECT completion. Failure of ADMINISTERING AGENCY to submit a "Final Report of Expenditures" within 180 days of PROJECT completion will result in STATE imposing sanctions upon ADMINISTERING AGENCY in accordance with the current Local Assistance Procedures Manual.

F. Administering Agency shall not discriminate on the basis of race, religion, age, disability, color, national origin, or sex in the award and performance of any Federal-

SPECIAL COVENANTS OR REMARKS

assisted contract or in the administration of its DBE Program Implementation Agreement. The Administering Agency shall take all necessary and reasonable steps under 49 CFR Part 26 to ensure nondiscrimination in the award and administration of Federal-assisted contracts. The Administering Agency's DBE Implementation Agreement is incorporated by reference in this Agreement. Implementation of the DBE Implementation Agreement, including but not limited to timely reporting of DBE commitments and utilization, is a legal obligation and failure to carry out its terms shall be treated as a violation of this Agreement. Upon notification to the Administering Agency of its failure to carry out its DBE Implementation Agreement, the State may impose sanctions as provided for under 49 CFR Part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C. 3801 et seq.).

G. Any State and Federal funds that may have been encumbered for this project are available for disbursement for limited periods of time. For each fund encumbrance the limited period is from the start of the fiscal year that the specific fund was appropriated within the State Budget Act to the applicable fund Reversion Date shown on the State approved project finance letter. Per Government Code Section 16304, all project funds not liquidated within these periods will revert unless an executed Cooperative Work Agreement extending these dates is requested by the ADMINISTERING AGENCY and approved by the California Department of Finance.

ADMINISTERING AGENCY should ensure that invoices are submitted to the District Local Assistance Engineer at least 75 days prior to the applicable fund Reversion Date to avoid the lapse of applicable funds. Pursuant to a directive from the State Controller's Office and the Department of Finance; in order for payment to be made, the last date the District Local Assistance Engineer can forward an invoice for payment to the Department's Local Programs Accounting Office for reimbursable work for funds that are going to revert at the end of a particular fiscal year is May 15th of the particular fiscal year. Notwithstanding the unliquidated sums of project specific State and Federal funding remaining and available to fund project work, any invoice for reimbursement involving applicable funds that is not received by the Department's Local Programs Accounting Office at least 45 days prior to the applicable fixed fund Reversion Date will not be paid. These unexpended funds will be irrevocably reverted by the Department's Division of Accounting on the applicable fund Reversion Date.

H. As a condition for receiving federal-aid highway funds for the PROJECT, the Administering Agency certifies that NO members of the elected board, council, or other key decision makers are on the Federal Government Exclusion List. Exclusions can be found at www.sam.gov.

2. A. ADMINISTERING AGENCY shall conform to all State statutes, regulations and procedures (including those set forth in the Local Assistance Procedures Manual and the Local Assistance Program Guidelines, hereafter collectively referred to as "LOCAL ASSISTANCE PROCEDURES") relating to the federal-aid program, all Title 23 Code of

SPECIAL COVENANTS OR REMARKS

Federal Regulation (CFR) and 2 CFR Part 200 federal requirements, and all applicable federal laws, regulations, and policy and procedural or instructional memoranda, unless otherwise specifically waived as designated in the executed project-specific PROGRAM SUPPLEMENT.

B. Invoices shall be formatted in accordance with LOCAL ASSISTANCE PROCEDURES.

C. ADMINISTERING AGENCY must have at least one copy of supporting backup documentation for costs incurred and claimed for reimbursement by ADMINISTERING AGENCY. ADMINISTERING AGENCY agrees to submit supporting backup documentation with invoices if requested by State. Acceptable backup documentation includes, but is not limited to, agency's progress payment to the contractors, copies of cancelled checks showing amounts made payable to vendors and contractors, and/or a computerized summary of PROJECT costs.

D. Indirect Cost Allocation Plan/Indirect Cost Rate Proposals (ICAP/ICRP), Central Service Cost Allocation Plans and related documentation are to be prepared and provided to STATE (Caltrans Audits & Investigations) for review and approval prior to ADMINISTERING AGENCY seeking reimbursement of indirect costs incurred within each fiscal year being claimed for State and federal reimbursement. ICAPs/ICRPs must be prepared in accordance with the requirements set forth in 2 CFR, Part 200, Chapter 5 of the Local Assistance Procedural Manual, and the ICAP/ICRP approval procedures established by STATE.

E. STATE will withhold the greater of either two (2) percent of the total of all federal funds encumbered for each PROGRAM SUPPLEMENT or \$40,000 until ADMINISTERING AGENCY submits the Final Report of Expenditures for each completed PROGRAM SUPPLEMENT PROJECT.

F. Payments to ADMINISTERING AGENCY for PROJECT-related travel and subsistence (per diem) expenses of ADMINISTERING AGENCY forces and its contractors and subcontractors claimed for reimbursement or as local match credit shall not exceed rates authorized to be paid rank and file STATE employees under current State Department of Personnel Administration (DPA) rules. If the rates invoiced by ADMINISTERING AGENCY are in excess of DPA rates, ADMINISTERING AGENCY is responsible for the cost difference, and any overpayments inadvertently paid by STATE shall be reimbursed to STATE by ADMINISTERING AGENCY on demand within thirty (30) days of such invoice.

G. ADMINISTERING AGENCY agrees to comply with 2 CFR, Part 200, Uniform Administrative Requirements, Cost Principles and Audit Requirement for Federal Awards.

H. ADMINISTERING AGENCY agrees, and will assure that its contractors and subcontractors will be obligated to agree, that Contract Cost Principles and Procedures, 48 CFR, Federal Acquisition Regulations System, Chapter 1, Part 31, et seq., shall be

SPECIAL COVENANTS OR REMARKS

used to determine the allowability of individual PROJECT cost items.

I. Every sub-recipient receiving PROJECT funds under this AGREEMENT shall comply with 2 CFR, Part 200, 23 CFR, 48 CFR Chapter 1, Part 31, Local Assistance Procedures, Public Contract Code (PCC) 10300-10334 (procurement of goods), PCC 10335-10381 (non-A&E services), and other applicable STATE and FEDERAL regulations.

J. Any PROJECT costs for which ADMINISTERING AGENCY has received payment or credit that are determined by subsequent audit to be unallowable under 2 CFR, Part 200, 23 CFR, 48 CFR, Chapter 1, Part 31, and other applicable STATE and FEDERAL regulations, are subject to repayment by ADMINISTERING AGENCY to STATE.

K. STATE reserves the right to conduct technical and financial audits of PROJECT WORK and records and ADMINISTERING AGENCY agrees, and shall require its contractors and subcontractors to agree, to cooperate with STATE by making all appropriate and relevant PROJECT records available for audit and copying as required by the following paragraph:

ADMINISTERING AGENCY, ADMINISTERING AGENCY'S contractors and subcontractors, and STATE shall each maintain and make available for inspection and audit by STATE, the California State Auditor, or any duly authorized representative of STATE or the United States all books, documents, papers, accounting records, and other evidence pertaining to the performance of such contracts, including, but not limited to, the costs of administering those various contracts and ADMINISTERING AGENCY shall furnish copies thereof if requested. All of the above referenced parties shall make such AGREEMENT, PROGRAM SUPPLEMENT, and contract materials available at their respective offices at all reasonable times during the entire PROJECT period and for three (3) years from the date of submission of the final expenditure report by the STATE to the FHWA.

L. ADMINISTERING AGENCY, its contractors and subcontractors shall establish and maintain a financial management system and records that properly accumulate and segregate reasonable, allowable, and allocable incurred PROJECT costs and matching funds by line item for the PROJECT. The financial management system of ADMINISTERING AGENCY, its contractors and all subcontractors shall conform to Generally Accepted Accounting Principles, enable the determination of incurred costs at interim points of completion, and provide support for reimbursement payment vouchers or invoices set to or paid by STATE.

M. ADMINISTERING AGENCY is required to have an audit in accordance with the Single Audit Act of 2 CFR 200 if it expends \$750,000 or more in Federal Funds in a single fiscal year of the Catalogue of Federal Domestic Assistance.

N. ADMINISTERING AGENCY agrees to include all PROGRAM SUPPLEMENTS adopting the terms of this AGREEMENT in the schedule of projects to be examined in ADMINISTERING AGENCY's annual audit and in the schedule of projects to be

SPECIAL COVENANTS OR REMARKS

examined under its single audit prepared in accordance with 2 CFR, Part 200.

O. ADMINISTERING AGENCY shall not award a non-A&E contract over \$5,000, construction contracts over \$10,000, or other contracts over \$25,000 [excluding professional service contracts of the type which are required to be procured in accordance with Government Code sections 4525 (d), (e) and (f)] on the basis of a noncompetitive negotiation for work to be performed under this AGREEMENT without the prior written approval of STATE. Contracts awarded by ADMINISTERING AGENCY, if intended as local match credit, must meet the requirements set forth in this AGREEMENT regarding local match funds.

P. Any subcontract entered into by ADMINISTERING AGENCY as a result of this AGREEMENT shall contain provisions B, C, F, H, I, K, and L under Section 2 of this agreement.

CITY OF
ANTIOCH
CALIFORNIA

STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of June 23, 2020

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Vicky Lau, Junior Engineer VL

APPROVED BY: John Samuelson, Public Works Director/City Engineer SS

SUBJECT: Resolution Approving and Authorizing the Transfer of a City of Antioch Parcel to Davidon Homes for the Construction of Country Hills Drive

RECOMMENDED ACTION

It is recommended that the City Council adopt a resolution approving and authorizing the transfer of a City of Antioch Parcel to Davidon Homes for the construction of Country Hills Drive.

FISCAL IMPACT

There is no projected financial impact.

DISCUSSION

On March 9, 2010 the City Council adopted Resolution No. 2010/21 approving a Final Planned Development, Vesting Tentative Map and Use Permit for development of 525 single family homes, 25 acres of open space, and an 8.22-acre neighborhood park for the Park Ridge subdivision project. On July 9, 2013 the City Council adopted Ordinance No. 2069-C-S approving a Development Agreement between the City and Davidon Homes regarding the property and project. The approximately 170-acre project is generally located west of State Route 4, east of Canada Valley Road, and south of Laurel Road.

The City of Antioch currently owns a remnant triangular-shaped parcel from the State Highway 4 widening project. The vacant parcel lies between Highway 4 and the Park Ridge Subdivision parcel ("Attachment B"). Country Hills Drive, which lies along the eastern side of the Park Ridge Subdivision parcel, will go through and is to be constructed on a portion of this city-owned parcel. Davidon Homes, the developer of Park Ridge Subdivision, has expressed interest and necessity in acquiring such parcel for the purpose of the construction of Country Hills Drive. As a mutual benefit to both the City of Antioch and Davidon Homes, it is recommended that this parcel be transferred to Davidon Homes. Once final map entitled "Park Ridge 3 Subdivision 9517" is recorded, the bulk of this parcel ("Attachment B") would be dedicated back to the City of Antioch as public right-

of way for Country Hills Drive. Davidon Homes will complete all street improvements on this parcel at no cost to the City.

ATTACHMENTS

- A. Resolution
- B. Grant Deed

ATTACHMENT 'A'

RESOLUTION NO. 2020/**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH
APPROVING GRANT DEED AUTHORIZING THE TRANSFER OF A CITY OF
ANTIOCH PARCEL TO DAVIDON HOMES FOR CONSTRUCTION OF
COUNTRY HILLS DRIVE**

WHEREAS, Davidon Homes has filed with the City Engineer a final map entitled "Park Ridge 3 Subdivision 9517" and has requested approval of said final map;

WHEREAS, a City of Antioch parcel is required for the construction of Country Hills Drive as part of the final map to be filed as ""Park Ridge 3 Subdivision 9517";

WHEREAS, Davidon homes will construct all improvements for their responsible portion of Country Hills Drive at no cost to the City;

WHEREAS, Country Hills Drive, which includes a portion of the city-owned parcel, is to be dedicated back to the City of Antioch as public right-of-way; and

WHEREAS, the construction and extension of Country Hills Drive complies with the provisions of the Antioch General Plan.

NOW, THEREFORE, BE IT RESOLVED this City Council has approved and authorized the transfer of a city-owned parcel to Davidon Homes.

BE IT FURTHER RESOLVED that the City Manager is hereby authorized to sign the grant deed performing transfer of a city-owned parcel to Davidon Homes.

BE IT FURTHER RESOLVED that this grant deed is to be executed and recorded prior to the recordation of final map entitled ""Park Ridge 3 Subdivision 9517".

* * * * *

I HEREBY CERTIFY that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 23rd day of June 2020, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

**ARNE SIMONSEN, MMC
CITY CLERK OF THE CITY OF ANTIOCH**

ATTACHMENT 'B'

RECORDING REQUESTED BY AND WHEN RECORDED MAIL TO:

DAVIDON HOMES
1600 S. Main Street, Suite 150
Walnut Creek, CA 94596

MAIL TAX STATEMENTS TO: Same as above.

APN:

SPACE ABOVE THIS LINE FOR RECORDER'S USE

The undersigned declares that the amount of Documentary Transfer Tax is \$0.00, as the undersigned is receiving no monetary consideration in return, and therefore, is exempt from Documentary Transfer Tax under Section 11911 of the California Revenue and Taxation Code, as amended.

GRANT DEED

FOR A VALUABLE CONSIDERATION, receipt of which is hereby acknowledged, the CITY OF ANTIOCH, a Municipal Corporation ("Grantor"), hereby GRANT(S) to Davidon Homes, a California limited partnership ("Grantee"), the real property in the City of Antioch, County of Contra Costa, State of California, and legal described as:

See Exhibit "A" and Exhibit "B" attached hereto and incorporated herein by this reference.

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document, to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

CITY OF ANTIOCH, a Municipal Corporation

By:
Name:
Its:

STATE OF CALIFORNIA)
) ss.
COUNTY OF)

On before me,
notary public, personally appeared

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature (Seal)

Exhibit "A"

**PARCEL TO BE TRANSFERRED FROM THE CITY OF ANTIOCH
TO DAVIDON HOMES**

ALL THAT REAL PROPERTY, SITUATE, IN THE CITY OF ANTIOCH, COUNTY OF CONTRA COSTA,
STATE OF CALIFORNIA, DESCRIBED AS FOLLOWS:

THE PARCEL OF LAND DESCRIBED IN THE GRANT DEED RECORDED MARCH 5, 2009, IN DEED
SERIES 2009-46361 AND THE PARCEL OF LAND DESCRIBED AS PARCEL 6 IN THE GRANT DEED
RECORDED JUNE 17, 2005, IN DEED SERIES 2005-220479 DESCRIBED AS FOLLOWS:

BEGINNING AT THE MOST SOUTHWESTERLY POINT ON SAID 2009-46361 PARCEL; THENCE
FROM SAID POINT OF BEGINNING ALONG THE WESTERLY BOUNDARY LINE NORTH 1° 12' 05"
EAST 640.39 FEET TO A POINT ON THE STATE ROUTE 4 BYPASS WESTERLY RIGHT OF WAY LINE
; THENCE ALONG SAID STATE ROUTE 4 BYPASS WESTERLY LINE SOUTH 29° 51' 40" EAST
159.64 FEET; THENCE NORTH 60° 06' 27" EAST 14.95 FEET ; THENCE SOUTH 29° 53' 33" EAST
198.23 FEET; THENCE SOUTH 28° 44' 49" EAST 272.42 FEET TO THE BEGINNING OF A TANGENT
CURVE CONCAVE TO THE SOUTHWEST, HAVING A RADIUS OF 2889.47 FEET; THENCE
SOUTHEASTERLY ALONG THE ARC OF SAID CURVE 116.21 FEET, THROUGH A CENTRAL ANGLE
OF 2° 18' 16"; THENCE LEAVING SAID WESTERLY BOUNDARY OF ROUTE 4 BYPASS NORTH 89°
20' 55" WEST 389.53 FEET TO THE POINT OF BEGINNING.

CONTAINING 2.99 ACRES MORE OR LESS.

EXHIBIT "B" ATTACHED HERETO AND MADE A PART HEREOF.

PREPARED BY:

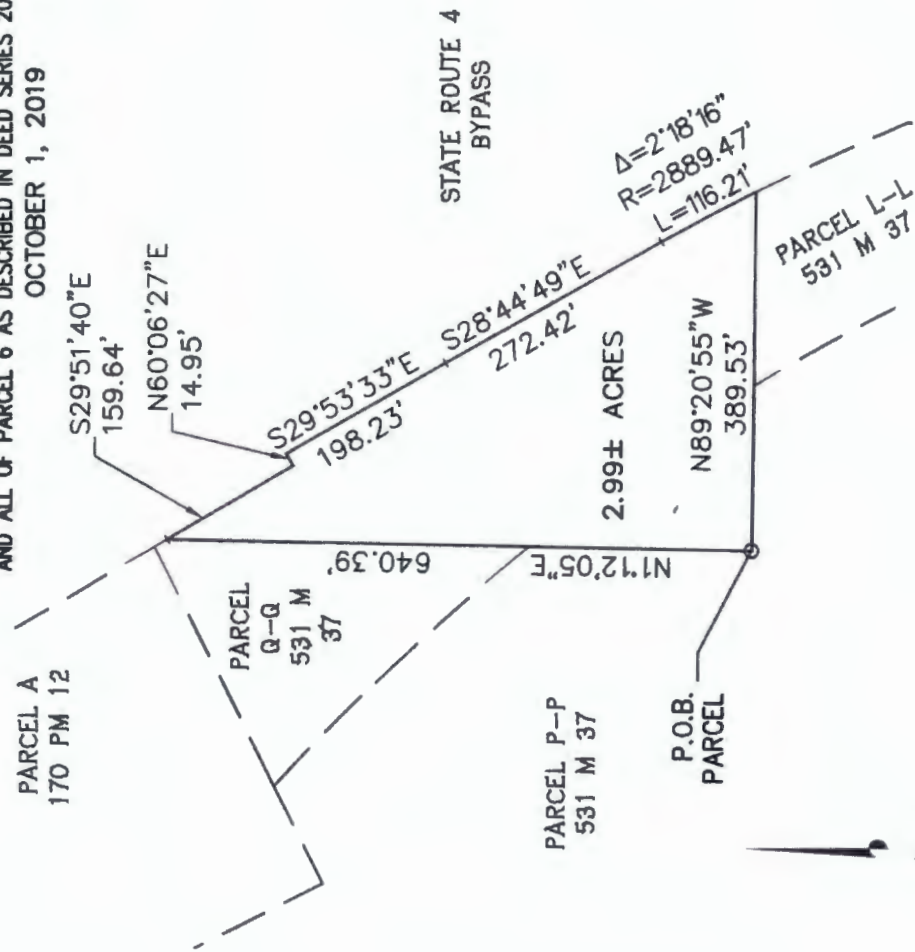

DANIEL DRUMMOND, LS 6333

10/2/19
DATE



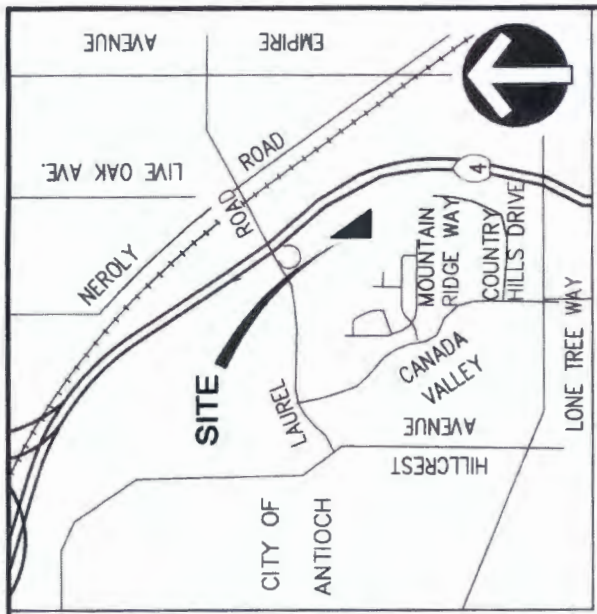
EXHIBIT "B"
TRANSFER PARCEL

THE PARCELS DESCRIBED IN DEED SERIES 2009-46361
AND ALL OF PARCEL 6 AS DESCRIBED IN DEED SERIES 2005-220479
OCTOBER 1, 2019



LEGEND:
 ——— EXISTING PARCEL LINE
 - - - ADJACENT PROPERTY

1"=200'



VICINITY MAP
N.T.S.



CITY OF
ANTIOCH
CALIFORNIA

STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of June 23, 2020

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Vicky Lau, Junior Engineer VL

APPROVED BY: John Samuelson, Public Works Director/City Engineer JS

SUBJECT: Resolution Approving the Final Map and Improvement Plans for Park Ridge Unit 3 Subdivision 9517 (Davidon Homes) and Annexing to City Wide Lighting and Landscaping District 10 Zone 1 (PW 674-3)

RECOMMENDED ACTION

It is recommended that the City Council adopt a resolution approving the final map and improvement plans for Park Ridge Unit 3 Subdivision 9517 and annexing to City Wide Lighting and Landscaping District 10 Zone 1.

FISCAL IMPACT

There is no projected financial impact. The Developer has paid all required fees and is responsible for all costs of construction and maintenance until the City Council accepts the improvements.

DISCUSSION

On March 9, 2010 the City Council adopted Resolution No. 2010/21 approving a Final Planned Development, Vesting Tentative Map and Use Permit for development of 525 single family homes, 25 acres of open space, and an 8.22-acre neighborhood park for the Park Ridge subdivision project. On July 9, 2013 the City Council adopted Ordinance No. 2069-C-S approving a Development Agreement between the City and Davidon Homes regarding the property and project. The approximately 170-acre project is generally located west of State Route 4, east of Canada Valley Road, and south of Laurel Road.

The subject final map for the third phase of the project creates 64 single family lots along the southeast portion of the project. The subject final map is in substantial conformance with the Vesting Tentative Map and is consistent with the Antioch General Plan.

ATTACHMENTS

- A. Resolution
- B. Vicinity Map
- C. SLLMD Annexation Map

ATTACHMENT 'A'

RESOLUTION NO. 2020/**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH
APPROVING THE FINAL MAP AND IMPROVEMENT PLANS FOR PARK
RIDGE UNIT 3 SUBDIVISION 9517 (DAVIDON HOMES) AND ANNEXING TO
CITY WIDE LIGHTING AND LANDSCAPING DISTRICT 10 ZONE 1 (PW 674-3)**

WHEREAS, Davidon Homes has filed with the City Engineer a final map entitled "Park Ridge 3 Subdivision 9517" and has requested approval of said final map;

WHEREAS, on March 9, 2010 the City Council adopted Resolution No. 2010/21 approving a Final Planned Development, Vesting Tentative Map and Use Permit for the Park Ridge subdivision project;

WHEREAS, on July 9, 2013 the City Council adopted Ordinance No. 2069-C-S approving a Development Agreement between the City and Davidon Homes regarding the property and project;

WHEREAS, this City Council has specifically found that the final map is in complete compliance with the provisions of the Antioch General Plan;

WHEREAS, this City Council has specifically found that the site of this final map is specifically suitable for the type of development proposed;

WHEREAS, this City Council has specifically found that the design of this subdivision will not likely cause substantial environmental damage and is not likely to substantially and avoidably injure fish or wildlife or their habitats;

WHEREAS, this City Council has specifically found that the design of this subdivision will not likely cause serious public health problems;

WHEREAS, this City Council has specifically found that the design of the subdivision will not conflict with easements acquired by the public at large for access through or use of property within this proposed subdivision;

WHEREAS, the Subdivider has paid all the necessary fees, made all deposits required to date, and submitted a Subdivision Improvement Agreement and the required bonds;

WHEREAS, the City of Antioch has formed the City Wide Lighting and Landscaping District 10 Zone 1 pursuant to Streets and Highways Code §225000 et seq.;

WHEREAS, Davidon Homes has given its written consent to have Park Ridge Subdivision 8846 annexed into the City Wide Lighting and Landscaping District 10 Zone 1; and

WHEREAS, Streets and Highways Code §22608.1 allows a territory to be annexed to an existing assessment district without notice or hearing, or the filing of an engineer's report, if the owners give written permission to such annexation.

NOW, THEREFORE, BE IT RESOLVED that the final map for Park Ridge Unit 3 Subdivision 9517, and improvement plans relating thereto, are hereby approved.

BE IT FURTHER RESOLVED by the City Council of the City of Antioch that Park Ridge Unit 3 Subdivision 9517 is hereby annexed to the City-Wide Lighting and Landscaping District 10 Zone 1.

BE IT FURTHER RESOLVED that all street and other easements offered for dedication on said final map are hereby accepted.

BE IT FURTHER RESOLVED that the City Manager of the City of Antioch is hereby authorized to sign the Subdivision Improvement Agreement.

* * * * *

I HEREBY CERTIFY that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 23th day of June 2020, by the following vote:

AYES:

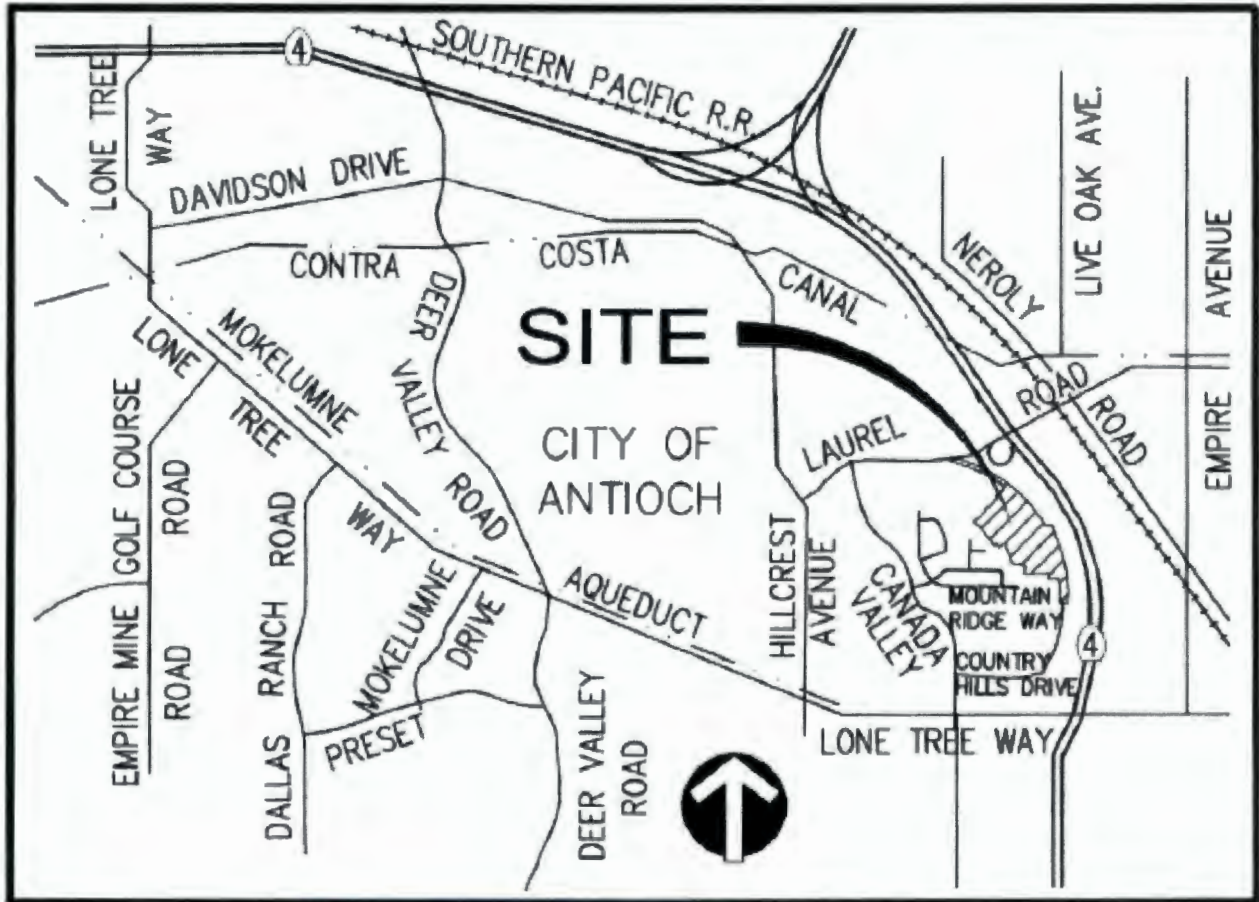
NOES:

ABSTAIN:

ABSENT:

ARNE SIMONSEN, MMC
CITY CLERK OF THE CITY OF ANTIOCH

ATTACHMENT 'B'



VICINITY MAP

NOT TO SCALE

AMENDED ASSESSMENT DIAGRAM LANDSCAPE, LIGHTING AND PARK MAINTENANCE DISTRICT NO. 10

COUNTY OF CONTRA COSTA
STATE OF CALIFORNIA

NAME	SIZE (ACRES)	USE	UNITS
LOTS 1-57 (TR 8114)	VARIES	SFR	57
LOTS 58-94 (TR 8598)	VARIES	SFR	27
LOTS 95-181 (TR 8640)	VARIES	SFR	97
LOTS 182-211 (TR 8686)	VARIES	SFR	30
LOTS 212-253 (TR 8885)	VARIES	SFR	42
LOTS 254-305 (TR 8948)	VARIES	SFR	52
LOTS 306-461 (TR 8995)	VARIES	SFR	156
PARCEL A	10.21	OPEN SPACE	-
PARCEL B	0.04	RESIDENTIAL R/M	-
PARCEL C	7.83	PLANNED MFR	152
PARCEL D	12.62	COMMERCIAL	N/A
PARCEL E	0.16	RESIDENTIAL R/M	-
PARCEL F	1.06	RESIDENTIAL R/M	-
PARCEL G	0.71	PUBLIC FACILITIES	-
CCO2	33.85	BUSINESS PARK	0
PARCEL H	33.85	SFR	123
LOTS 1-123 (TR 8846)	VARIES	SFR	-
PARCEL I	79.31	PLANNED SFR	-
PARCEL J	0.17	PLANNED SFR	-
LOTS 124-181 (TR 9485)	VARIES	SFR	58
LOTS 182-186 (TR 9517)	VARIES	SFR	5
LOTS 225-242 (TR 9517)	VARIES	SFR	18
LOTS 364-404 (TR 9517)	VARIES	SFR	41
PARCEL K	22.47	PLANNED SFR	-
PARCEL L	4.01	OPEN SPACE	-

I HEREBY CERTIFY THAT THE CITY OF ANTIOCH STREET LIGHT AND LANDSCAPE MAINTENANCE DISTRICT NO. 10 AND ENGINEER'S REPORT WAS APPROVED BY CITY COUNCIL RESOLUTION NO. 2002/713, ADOPTED JULY 9, 2002, AND THAT DISTRICT MAINTENANCE COSTS AND ANNUAL ASSESSMENTS ARE PRESENTED EACH YEAR TO THE CITY COUNCIL FOR APPROVAL IN THE CONSOLIDATED ENGINEER'S REPORT FOR THE CITY OF ANTIOCH STREET LIGHT AND LANDSCAPE MAINTENANCE DISTRICTS AND THE LEVY OF ANNUAL ASSESSMENTS FOR THE FISCAL YEAR.

ARNE THOMPSON
CITY CLERK AND EX-OFFICIO CLERK, OF THE CITY COUNCIL
CITY OF ANTIOCH
COUNTY OF CONTRA COSTA
STATE OF CALIFORNIA

I HEREBY CERTIFY THAT THIS ASSESSMENT DIAGRAM WAS ACCEPTED AND CONFIRMED BY THE CITY COUNCIL OF THE CITY OF ANTIOCH, CALIFORNIA ON THE _____ DAY OF _____ 20____.

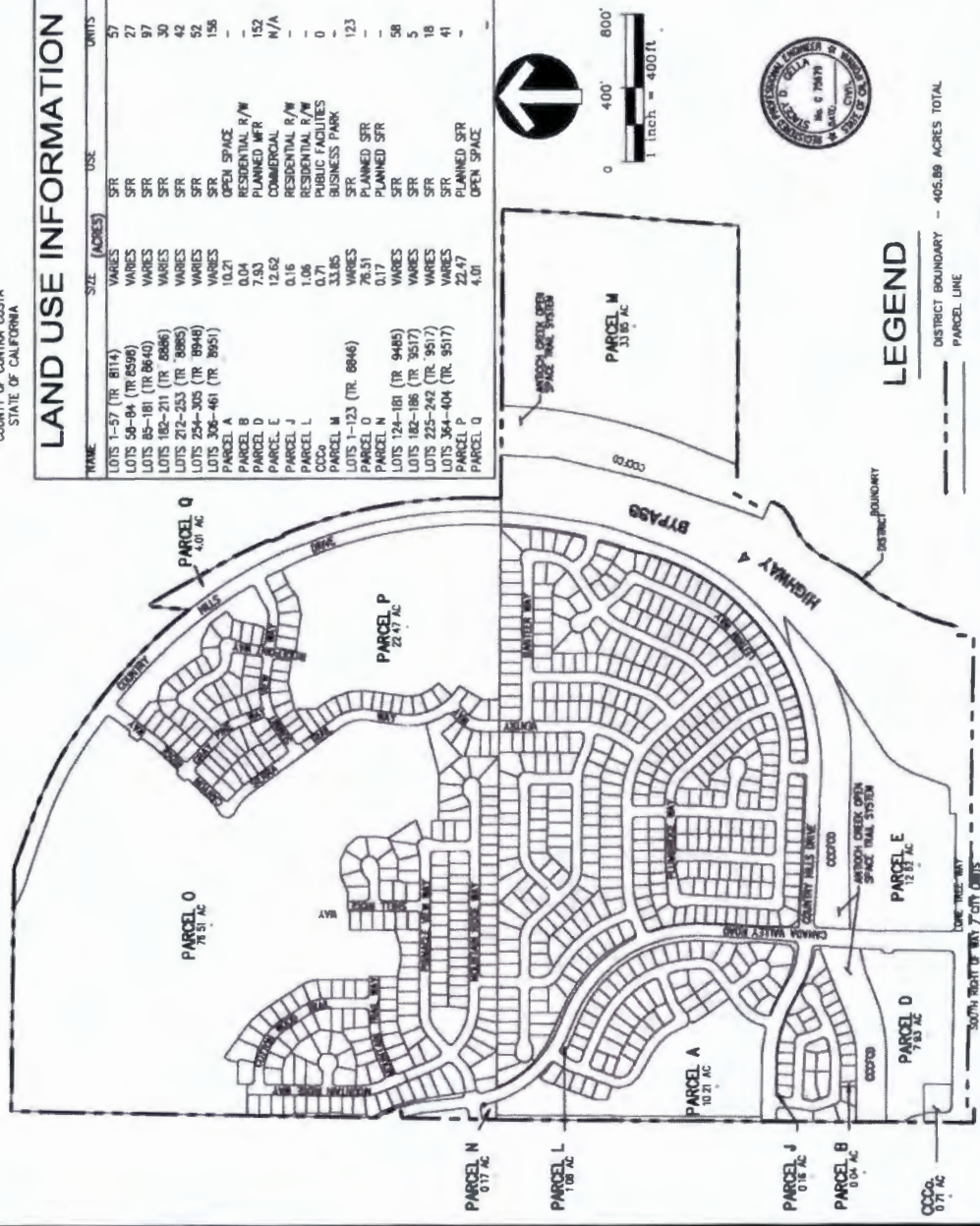
ARNE THOMPSON
CITY CLERK AND EX-OFFICIO CLERK, OF THE CITY COUNCIL
CITY OF ANTIOCH
COUNTY OF CONTRA COSTA
STATE OF CALIFORNIA

FILED THIS _____ DAY OF _____ 20____ AT THE HOUR OF _____ O'CLOCK _____ M IN BOOK _____ OF MAPS OF ASSESSMENT AND COMMUNITY FACILITIES DISTRICTS AT PAGE _____ IN THE OFFICE OF THE COUNTY RECORDER OF THE COUNTY OF CONTRA COSTA, CALIFORNIA

COUNTY RECORDER
COUNTY OF CONTRA COSTA

NOTE: THIS AMENDED ASSESSMENT DIAGRAM IS AN AMENDED DIAGRAM OF LANDSCAPE, LIGHTING AND PARK MAINTENANCE DISTRICT NO. 10, CITY OF ANTIOCH, CONTRA COSTA COUNTY, STATE OF CALIFORNIA, THE ASSESSMENT DIAGRAM OF WHICH WAS RECORDED ON _____ 2019, IN BOOK _____ OF MAPS OF ASSESSMENT DISTRICTS AT PAGE _____ IN THE OFFICE OF THE COUNTY RECORDER OF CONTRA COSTA COUNTY STATE OF CALIFORNIA.

SOURCE: SUBDIVISION 8114, 8594, 8883, 8886, 8886, 8951, 8840, 8948, 8477, 8846, 9485 & 9517
ANTIOCH GENERAL PLAN
EAST LINDSEY DEVELOPMENT PLAN
REGIAL DEVELOPMENT ASSESSMENT
CONTRA COSTA COUNTY ASSESSOR'S OFFICE



LEGEND

- DISTRICT BOUNDARY -- 405.89 ACRES TOTAL
- PARCEL LINE

CITY OF
ANTIOCH
CALIFORNIA

STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of June 23, 2020

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: James Pflueger, Operations Supervisor

APPROVED BY: John Samuelson, Public Works Director/City Engineer JS

SUBJECT: Honeywell Building Solutions HVAC Service Contract Renewal

RECOMMENDED ACTION

It is recommended that the City Council adopt a resolution to renew the Honeywell Building Solutions ("Honeywell") HVAC services agreement and authorize the City Manager to execute the renewal of the HVAC services agreement for a term of three years ending June 30, 2023 the amount not to exceed \$790,700 per three (3) year contract term with the option to extend an additional two (2) years at a 2% CPI increase per each additional contract year. This amount includes \$75,000 for parts and service replacement of the aging components.

FISCAL IMPACT

Annual funding for this expenditure is budgeted in the facility maintenance accounts in the General Fund and Recreation Fund.

DISCUSSION

Honeywell currently provides maintenance and repair services to the City's HVAC (heating, ventilating and air conditioning) systems at city owned facilities including City Hall, the old and new Police Stations, Senior Community Center, Maintenance Services Center, Prewett Water Park, Prewett Community Center and the Lynn House.

Staff has negotiated a two-year extension of the existing agreement with pricing that is at or below GSA (U.S. Government Services Administration) pricing. Under this agreement Honeywell will continue to service our aging HVAC equipment and building management system under the same terms for parts and labor costs.

The proposed contract amendment extends our warranty period maximizing the life expectancy of the City's aging HVAC equipment while maintaining serviceability of the computerized operating system.

Honeywell has provided the City with outstanding 24-hour service and worked with our staffing and financial limitations to keep our aging mechanical systems in good working condition. Honeywell has always treated the City fairly when making determinations on whether equipment is covered under warranty and consistently assists the City in trouble-shooting problems and proposing cost effective solutions.

Honeywell's computerized maintenance management ("EBI") system provides software that allows computerized maintenance of all City HVAC systems from both fixed locations within the City and more importantly remotely with our facility's environmental controls maximizing service response and productivity. If another vendor was selected, the City would have to support the EBI system independently resulting in increased operation and maintenance costs.

Other criteria considered in making this recommendation are as follows:

- Honeywell is a reputable contractor offering over 125 years of HVAC and controls related expertise.
- Honeywell maintains an inventory of spare parts for City systems on their service trucks and at sites to help ensure better response to necessary repairs and emergencies.
- All emergencies, repairs, preventative maintenance and related labor and parts are guaranteed in this agreement. This includes Honeywell's full replacement of costly items such as the cooling towers.
- Honeywell is very knowledgeable with the City's processes, concerns, budget, and current staffing limitations.
- The service technician assigned to our account has a long history of working with our equipment and provides consistent, quality and timely service.
- Honeywell has a 24-hour global service response center for dispatching and ensures direct contact to Honeywell management or employees when needed.
- Honeywell's technicians have worked cooperatively with staff to resolve and repair problems not covered under the contract.
- Technicians monitor our buildings remotely and are able to work with City personnel to minimize costs and down time.

Honeywell has also proven to be a positive contributor to our community by assisting in volunteer efforts such as the annual Keep Antioch Beautiful clean up event.

ATTACHMENTS

A. Resolution 2020/

ATTACHMENT "A"

RESOLUTION NO. 2020/**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH
AUTHORIZING THE CITY MANAGER TO EXECUTE THE HONEYWELL
BUILDING SOLUTIONS HVAC SERVICE CONTRACT RENEWAL**

WHEREAS, staff has negotiated a three-year contract term for the HVAC service agreement with Honeywell Building Solutions to continue providing maintenance and repair services for the City's aging HVAC equipment and building management system;

WHEREAS, the Honeywell computerized maintenance management system ("EBI") remotely interfaces with environmental controls of the various facilities throughout the City, minimizing operational and maintenance costs while maximizing service response and productivity; and

WHEREAS, annual funding for this expenditure is budgeted in the facility maintenance accounts in the Police, Public Works and Recreation funds.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Antioch hereby:

1. Approves the HVAC Service Agreement with Honeywell Building Solutions and
2. Authorizes the City Manager to execute a Service Agreement to extend the existing services for a period of three (3) years, ending June 30, 2023, in the amount not to exceed \$790,700 per three year contract term, with the option to extend for another two (2) years, in a form to be approved by the City Attorney.

* * * * *

I HEREBY CERTIFY that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 23rd day of June 2020, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

**ARNE SIMONSEN, MMC
CITY CLERK OF THE CITY OF ANTIOCH**

CITY OF
ANTIOCH
CALIFORNIA

STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of June 23, 2020
TO: Honorable Mayor and Members of the City Council
SUBMITTED BY: James Pflueger, Operations Supervisor
APPROVED BY: John Samuelson, Public Works Director/City Engineer JS
SUBJECT: Second Amendment to the Bright Security Integrations Agreement

RECOMMENDED ACTION

It is recommended that the City Council adopt a resolution authorizing the City Manager to execute the Second Amendment to the Maintenance and Trade Services Agreement with Bright Security Integrations for a one time camera installation in the amount of \$194,941.01; for a total project cost not to exceed \$324,359.01 for the 19/20 fiscal year.

FISCAL IMPACT

Funding for this expenditure is included in the adopted fiscal year 2019-21 budget in the information systems equipment replacement budget.

DISCUSSION

The City of Antioch has older cameras throughout City facilities that are near or at the end of their useful lifespan. In order to provide a safer environment and allow for more detailed documentation of events, 103 new cameras are required to capture clear footage both outside and inside of City Hall and the Police Department for the Eagle Eye System. The City's security contractor is Bright Security, who currently manages the security, alarms, and access control of City facilities. The Eagle Eye system integrates with the City's current security system ("BRIVO") and will allow for a seamless transition of data from the cloud server to the BRIVO system. This will be a single security and surveillance platform that will service all city owned and protected facilities.

Staff is recommending an amendment to the existing agreement to install cameras and connect the Eagle Eye system with the BRIVO system. These cameras will provide a deterrent for unwanted conduct at both facilities and provide a more secure environment for both staff and residents.

ATTACHMENT

A: Resolution

ATTACHMENT "A"

RESOLUTION NO. 2020/**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH
AUTHORIZING THE CITY MANAGER TO EXECUTE THE SECOND
AMENDMENT TO THE M TSA WITH BRIGHT SECURITY INTEGRATIONS**

WHEREAS, on July 1, 2019, Bright Security Integrations entered into an Agreement to provide and maintain security systems with BRIVO at Antioch City Hall, the Police Department, the RV Storage Facility, the Marina, and Public Works;

WHEREAS, it is necessary to install 103 cameras at both City Hall and the Police Department, with the Eagle Eye system integrating with the cloud based BRIVO, Inc. system;

WHEREAS, the Second Amendment to the Bright Security Integration Agreement will allow the installation of the 103 cameras to provide additional security at City Facilities for both staff and residents; and

WHEREAS, funding is allocated in the FY 2019-20 Information Systems Equipment Replacement budget.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Antioch hereby:

1. Approves the Second Amendment to the Bright Security Integration Agreement, increasing the agreement in an amount not to exceed \$194,941.01 for a total contract amount of \$324,359.01 for the 19/20 fiscal year, and
2. Authorizes the City Manager to execute the Second Amendment to the Bright Security Integration Agreement in a form approved by the City Attorney.

* * * * *

I HEREBY CERTIFY that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 23rd day of June 2020, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

**ARNE SIMONSEN, MMC
CITY CLERK OF THE CITY OF ANTIOCH**

CITY OF
ANTIOCH
CALIFORNIA

STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of June 23, 2020

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Vicky Lau, Junior Engineer VL

APPROVED BY: John Samuelson, Public Works Director/City Engineer JS

SUBJECT: Resolution Authorizing the Filing of Application for Permanent Easement on Contra Costa Canal property along Buchanan Road from United States Bureau of Reclamation

RECOMMENDED ACTION

It is recommended that the City Council adopt a resolution authorizing the filing of an application for permanent easement on Contra Costa Canal property along Buchanan Road from the United States Bureau of Reclamation ("USBR").

FISCAL IMPACT

There is no projected financial impact. The Developer has paid all required fees to file application for easement and is responsible for all costs of construction and maintenance until the City Council accepts the improvements.

DISCUSSION

The City of Pittsburg residential subdivision Tuscan Meadows Tract 8654 has been conditioned to perform street improvements along project frontage on Buchanan Road, including a portion to be dedicated to the City of Antioch. During the design phase of the improvements, it was discovered that a section of Buchanan Road improvements, within Antioch city limits, resides on United States Bureau of Reclamation ("USBR") property. The area of the section is approximately 6,177 square feet shown as Parcel One on plats and legals ("Attachment C").

An existing license agreement ("Attachment B") between United States Bureau of Reclamation and Contra Costa County granting an easement to Contra Costa County was formalized on July 11, 1955 and expired 50 years later from effective date on July 11, 2005. The license agreement granted Contra Costa County an easement for a portion of Contra Costa Canal property for the purpose of widening Buchanan Road over said canal. A section of Buchanan Road still resides on federal property without an easement.

Due to the expiration of the license agreement and associated easement, the City of Antioch must now apply for a permanent easement from United States Bureau of

Reclamation in order to continue having right-of-way privileges over its portion of Buchanan Road.

ATTACHMENTS

- A. Resolution
- B. Existing Expired License Agreement
- C. Plats and Legals

ATTACHMENT ' A '

RESOLUTION NO. 2020/**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH
AUTHORIZING THE FILING OF APPLICATION FOR PERMANENT
EASEMENT ON CONTRA COSTA CANAL PROPERTY ALONG BUCHANAN
ROAD FROM UNITED STATES BUREAU OF RECLAMATION**

WHEREAS, existing license agreement between United States Bureau of Reclamation and Contra Costa County, granting easement along Contra Costa Canal property for the purpose of widening Buchanan Road, had expired on July 11, 2005;

WHEREAS, existing and future road improvements along Buchanan Road requires this right-of-way easement over Contra Costa Canal property; and

WHEREAS, City of Antioch shall apply for a permanent easement in order to accept all existing and future road improvements as a part of Buchanan Road right-of-way.

NOW, THEREFORE, BE IT RESOLVED that the City Council hereby authorizes the application for a permanent easement from the United States Bureau of Reclamation.

BE IT FURTHER RESOLVED that the City Manager or designee of the City of Antioch is hereby authorized to sign application.

* * * * *

I HEREBY CERTIFY that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 23rd day of June 2020, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

**ARNE SIMONSEN, MMC
CITY CLERK OF THE CITY OF ANTIOCH**

ATTACHMENT 'B'

7-11-55 COUNTY

UNITED STATES
DEPARTMENT OF THE INTERIOR
BUREAU OF RECLAMATION
Central Valley Project

LICENSE TO WIDEN AN EXISTING BRIDGE OVER
THE CONTRA COSTA CANAL

STA: 724+36

THIS INDENTURE, made as of this 11th day of July 1955, in accordance with the Act of Congress approved June 17, 1902 (32 Stat. 368) and acts amendatory thereof or supplementary thereto, all such acts being commonly known and referred to as the Reclamation Law, by and between THE UNITED STATES OF AMERICA, hereinafter styled the United States, represented by the officer executing this instrument on its behalf, which officer, his successor and his duly authorized representative are hereinafter severally called the "Contracting Officer", and the COUNTY OF CONTRA COSTA, a political subdivision of the State of California, hereinafter styled the County, acting by and through the County Board of Supervisors;

WITNESSETH, THAT:

WHEREAS, the United States has constructed, in said County, and is presently operating, as a feature of its Central Valley Project, that certain canal known and designated as the Contra Costa Canal; and

WHEREAS, the County has, in writing, requested a license to widen an existing bridge over said Canal, and to use for road purposes a portion of the right of way of said Canal; and

WHEREAS, the United States has determined the County's widening of said bridge and the use for road purposes of a portion of

said Canal right of way will not substantially interfere with the United States in its operation and maintenance of said Canal,

1. NOW, THEREFORE, in consideration of the promises and subject to the terms and conditions herein set forth the United States hereby gives to the County a license to widen the existing bridge constructed by the United States at Canal Station 724+36, to carry Buchanan Road over said Canal, and further gives to the County a license to use, for road purposes, the following described portion of the Contra Costa Canal right of way:

A parcel of land in Lot 37 of the Rancho Los Medanos in Township 2 North, Range 1 East of the Mount Diablo Meridian in Contra Costa County, State of California, containing an area of 2.24 acres, more or less, and described as follows:

Beginning at a point in the easterly boundary of that certain 2.12 acre tract of land described as Tract A of Parcel 2 in the deed to The United States of America dated May 10, 1938, recorded June 14, 1938 in Volume 469 at page 25 of Official Records, Contra Costa County Records, said point of beginning being distant North $0^{\circ} 02'$ West 20.00 feet from a point in the north boundary of Section 27 of said township and range, distant therealong South $89^{\circ} 58'$ West 2100.20 feet from the northeast corner of said Section 27; running thence from said point of beginning along the northerly boundary of Buchanan Road, a county road, South $89^{\circ} 58'$ West 190.40 feet to a point in the easterly boundary of that certain 6.43 acre tract of land described as Tract 1 of Parcel 1 in said deed; thence continuing along said northerly boundary South $89^{\circ} 58'$ West 1551.56 feet to a point in the easterly boundary of that certain 0.21 acre tract of land conveyed to The United States of America by deed dated July 1, 1938, recorded December 28, 1938 in Volume 492 at page 51 of Official Records, Contra Costa County Records; thence continuing along said northerly boundary South $89^{\circ} 58'$ West 47.10 feet to a point in the easterly boundary of that certain 4.88 acre tract of land described as Tract 2 of Parcel 1 in said deed dated May 10, 1938; thence continuing along said northerly boundary South $89^{\circ} 58'$ West 1390.26 feet to a point in the easterly

boundary of that certain 18.90 acre tract of land described as Tract 3 of Parcel 1 in said deed dated May 10, 1938, said point being distant along said easterly boundary North 0° 45' East 20.00 feet from the northwest corner of said Section 27; thence continuing along said northerly boundary South 89° 58' West 1101.78 feet to a point in the westerly boundary of said 18.90-acre tract of land; thence running along said westerly boundary North 0° 02' West 103.60 feet; thence South 73° 51' 10" East 300.00 feet; thence North 89° 53' East 813.54 feet to a point in the westerly boundary of said 4.88 acre tract of land, said point being distant along said westerly boundary North 0° 45' East 40.00 feet from the northeast corner of Section 28 of said township and range; thence continuing North 89° 58' East 1300.72 feet to a point in the westerly boundary of said 0.21 acre tract of land; thence continuing North 89° 58' East 47.10 feet to a point in the westerly boundary of said 6.43 acre tract of land; thence continuing North 89° 58' East 1546.92 feet to a point in the westerly boundary of said 2.12 acre tract of land; thence continuing North 87° 53' East 196.40 feet to a point in the easterly boundary of said 2.12 acre tract of land; thence running along said easterly boundary South 0° 02' East 20.00 feet to the point of beginning.

as shown on the County's drawing entitled "Right of Way Through Lands of United States of America Bureau of Reclamation", dated February 21, 1955, marked Exhibit "A" and attached hereto and hereby made a part hereof.

2. In its enjoyment of the rights and privileges given herein, the County may, at its sole cost and expense, furnish all materials and perform all labor required to accomplish the following:

(a) Widen the existing bridge over the Contra Costa Canal at Station 724+36.

(b) Widen existing Buchanan Road, on the condition that:

1. all fill material placed adjacent to the Contra Costa Canal shall be thoroughly compacted to the reasonable satisfaction of the Contracting Officer.

2. a 7-foot high chain link fence be constructed on the above described premises between the widened road and the Contra Costa Canal,
3. a 12-foot wide graded access strip be provided between said fence and said Canal,
4. roadside drainage facilities adequate to protect the Contra Costa Canal be constructed and maintained in such manner that drainage water shall not enter said Canal.

3. All construction contemplated herein shall be in full accordance with the plans and details of construction shown on the County's drawing entitled "Site Plan Contra Costa Canal Bridge Sta. 142+07.2 Buchanan Road", together with three additional drawings showing details of the bridge construction, each identified by the signatures thereon of the Regional Engineer for the United States and of the Road Commissioner for the County, each attached hereto and hereby made a part hereof, or in accordance with any revisions thereof mutually approved by the signing officials. All construction work to be performed hereunder shall be accomplished under the supervision and to the reasonable satisfaction of the Contracting Officer.

4. The County will promptly reimburse the United States for any costs or expenses incurred in furnishing any material or performing any labor, including, but not limited to, the furnishing of construction inspectors or performance of any engineering work, caused by or arising

out of the work to be performed by the County. The costs and expenses to be paid by the County shall include a surcharge of twenty-five percent to cover general overhead and other costs; Providing, however, that this surcharge shall apply only to payments for labor performed and/or materials furnished to assist the County in its undertakings hereunder and shall not apply in those cases where Bureau of Reclamation personnel are assigned to inspect the construction or otherwise assist the County.

5. All work to be accomplished by the County hereunder shall be done expeditiously and in a good and workmanlike manner. During the performance of said work the flow of water in said Canal shall be maintained and no construction debris of any type shall be permitted to enter said Canal. Upon completion of said work all construction debris shall be removed and, if required, the Canal banks dressed to restore them to the same condition, as nearly as practicable, as existed prior to commencement of the County's undertakings.

6. The facilities to be constructed by the County hereunder shall be maintained in a good and safe condition and to the satisfaction of the Contracting Officer by and at the expense of the County, and all major reconstruction, alteration and repairs shall be in accordance with plans previously approved by the Contracting Officer. The County will, from time to time, upon request from the United States, promptly repair or alter any part of its facilities so as to preclude damage to the facilities of the United States. This provision shall not, however, relieve the County from the duty of inspecting and keeping said bridge,

roadway, fence and drainage facilities in a proper and safe condition without the request of the United States, nor place upon the United States the duty of inspecting or maintaining any of the facilities installed by the County. In the event the County should fail to promptly make repairs or maintain its facilities after request therefor by the United States, the United States may, at the election of the Contracting Officer, enter and make such repairs or perform such maintenance at the expense of the County.

7. The County shall be solely responsible for, and shall indemnify and save the United States harmless from any and all liability for injuries to persons or damage to property caused or resulting in any manner from the County's exercise of the rights and privileges given hereunder, including injuries to persons or damage to property caused or resulting from the operation of any electric or reclamation facility of the United States on the lands hereinbefore described.

8. In the event the County fails to comply with any of the terms and conditions of this license, the United States may terminate it upon giving fifteen days written notice to the County. If the County should cease to use the rights herein granted or if the County should abandon its facilities constructed hereunder, this license shall forthwith end cease and determine.

9. The term of this license shall be fifty years from the date hereof.

10. Upon expiration or cancellation of this license as herein

7

W. J. ...
By *H.C.* Chairman, Board of Supervisors
Clerk, Board of Supervisors

COUNTY OF CONTRA COSTA

By *M.S.* Municipal Director, Section 2
Bureau of Legislation

THE UNITED STATES OF AMERICA

FILE
DATE
TIME
BY
INITIALS

to be executed in duplicate as of the day and year first herein written.
IN WITNESS WHEREOF, the parties hereto have caused this agreement

of the United States in the lands herein described.
cession and surrender of the United States over the remaining interest
construed as any surrender or subordination to the County of the juris-
13. The issuance of this license shall not constitute nor be

general benefit.
extend to this agreement if made with a corporation or company for its
that may arise hereon, but this restriction shall not be construed to
shall be added to any share or part of this agreement or to any benefit
12. No member or or delegate to Congress or Resident Commissioner

breach of the same provision.
shall not be deemed to be a waiver of any other provision or a subsequent
11. The waiver of a breach of any of the provisions of this license
remove them and make such restoration at the expense of the County.

fail to remove its facilities as herein provided, the United States may
to installation of the County's facilities. In the event the County should
the purchase to the same condition as nearly as practicable as existed prior
remove all structural improvements constructed hereunder and shall restore
provided, the County shall, if requested by the United States, completely

EXHIBIT "A"

HIGHWAY DEPARTMENT
CONTRA COSTA COUNTY
MARTINEZ, CALIFORNIA

ROAD NO. 5971

RIGHT OF WAY
THROUGH LANDS OF
UNITED STATES OF AMERICA
BUREAU OF RECLAMATION

SCALE 1" = 100'

DATE 2-21-55

F.B. NO.

SHEET 1 OF 1

DWN. BY D.P.A. CHKD. BY B.M.

DWG. NO.

FILE NO. E1309

tioned
in Ar license dated
July 4
County of Contra Costa the United States

W. J. Tipton Regional Engineer for the United States
George C. Berry Road Commissioner for the County

MARTINEZ, CALIFORNIA	
ROAD NO. 5971	
SITE PLAN	
CONTRA COSTA CANAL BRIDGE	
STA. 142+07.72 BUCHANAN RD.	
SCALE 1" = 10'	DATE FEB 1955
F.B. NO. 976	SHEET 1 OF 1
DWN. BY AEG/ABFCHKD. BY DDA	DWG. NO.
FILE NO.	

F. B. 976

DESIGN	2 P.F.	Feb. 19:5	
CHECK	U.C.	2/11/55	
REVISED			
CHECK			

GENERAL NOTES

16-44 loading. $f'_c = 2500$ psi ; $E = 1000$ psi ; $f_s = 20,000$ psi
upon existing structure to be verified in field.

U.S. Bureau of Reclamation Dwg. No. 214-D-967 dated June 29, 38

This is one of the drawings mentioned

in Article 2 of the 50 year license dated

July 11, 1955, given to the
County of Contra Costa by the United States.

ONT W. G. Mc Crystal George C. Berry
 Regional Engineer Road Commissioner
 for the United States for the County

B

STA 142 + 00.63

STA 142+00.63

Regional Engineer for the United States
W. J. [Signature]
Hood Commission for the County
Henry C. [Signature]

This is one of the drawings mentioned
in Article 2 of the 90 year license dated
July 11, 1955, given to the
County of Contra Costa by the United States.

E ✓
C N T
B F

W E

DESIGN	025	MAR 55
CHECK	TIC	5/11/55
REVISED.		
CHECK		

1" = 10'

STION

ATTACHMENT 'C'

**EXHIBIT 'A'
LEGAL DESCRIPTION**

PARCEL ONE

ALL THAT CERTAIN REAL PROPERTY SITUATED IN THE CITY OF ANTIOCH COUNTY OF CONTRA COSTA, STATE OF CALIFORNIA, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

(THE BEARINGS FOR THE PURPOSE OF THIS DESCRIPTION ARE BASED ON THE DEED FROM CA HOOPER TO THE UNITED STATES OF AMERICA RECORDED ON JUNE 14, 1938 IN BOOK 469 OFFICIAL RECORDS AT PAGE 26)

BEING A PORTION OF PARCEL TWO OF TRACT 'A' AND A PORTION OF PARCEL ONE OF TRACT ONE AS SAID PARCELS ARE DESCRIBED IN THE DEED TO THE UNITED STATES OF AMERICA RECORDED ON JUNE 14, 1938 IN BOOK 469 OFFICIAL RECORDS AT PAGE 26 IN THE OFFICE OF THE COUNTY RECORDER OF CONTRA COSTA COUNTY, STATE OF CALIFORNIA, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT A POINT ON THE CENTERLINE OF BUCHANAN ROAD AT THE MOST SOUTHERLY CORNER OF SAID PARCEL TWO OF TRACT 'A', THENCE LEAVING SAID CENTERLINE ALONG THE EASTERLY LINE OF SAID PARCEL TWO NORTH 00°02'00" WEST, 20.00 FEET TO THE POINT OF BEGINNING, SAID POINT BEING THE MOST SOUTHEASTERLY CORNER OF AN UNRECORDED LICENSE AGREEMENT BETWEEN THE BUREAU OF RECLAMATION AND THE COUNTY OF CONTRA COSTA FOR ROADWAY PURPOSES DATED JULY 11, 1955;

THENCE ALONG THE SOUTHERLY LINE OF SAID LICENSE AREA PARALLEL WITH AND 20 FEET NORTHERLY OF SAID CENTERLINE OF BUCHANAN ROAD SOUTH 89°58'00" WEST, 308.82 FEET TO A POINT HEREINAFTER REFERRED TO AS POINT 'A';

THENCE LEAVING SAID SOUTHERLY LINE OF SAID LICENSE AREA NORTH 00°02'00" WEST, 20.00 FEET TO A POINT ON THE NORTHERLY LINE OF SAID LICENSE AREA;

THENCE ALONG SAID NORTHERLY LINE OF SAID LICENSE AREA, PARALLEL WITH AND 20.00' NORTHERLY MEASURED AT RIGHT ANGLES TO THE SOUTHERLY LINE OF SAID LICENSE AREA NORTH 89°58'00" EAST, 308.82 FEET TO A POINT ON SAID EASTERLY LINE OF PARCEL TWO;

THENCE ALONG SAID EASTERLY LINE SOUTH 00°02'00" EAST, 20.00 FEET TO THE POINT OF BEGINNING.

CONTAINING 6,177 SQUARE FEET OF LAND, MORE OR LESS.

PARCEL TWO

ALL THAT CERTAIN REAL PROPERTY SITUATED IN THE CITY OF PITTSBURG COUNTY OF CONTRA COSTA, STATE OF CALIFORNIA, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEING A PORTION OF PARCEL ONE TRACTS ONE, TWO AND THREE AS SAID PARCELS ARE DESCRIBED IN THE DEED TO THE UNITED STATES OF AMERICA RECORDED ON JUNE 14, 1938 IN BOOK 469 OFFICIAL RECORDS AT PAGE 26 IN THE OFFICE OF THE COUNTY RECORDER OF CONTRA COSTA COUNTY, STATE OF CALIFORNIA, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE AFOREMENTIONED POINT 'A', SAID POINT BEING ON THE SOUTHERLY LINE OF SAID UNRECORDED LICENSE AREA, THENCE ALONG SAID SOUTHERLY LINE SOUTH 89°58'00" WEST, 3,972.58 FEET MORE OR LESS TO A POINT ON THE WESTERLY LINE OF TRACT 3 OF SAID PARCEL ONE (469 OR 26);

THENCE ALONG SAID WESTERLY LINE NORTH 00°02'00" WEST, 103.60 FEET MORE OR LESS TO AN ANGLE POINT IN SAID WESTERLY LINE;

THENCE ALONG THE NORTHERLY LINE OF SAID LICENSE AREA SOUTH 73°51'10" EAST, 300.00 FEET TO A POINT THAT IS PARALLEL WITH AND 20.00' NORTHERLY MEASURED AT RIGHT ANGLES TO THE SOUTHERLY LINE OF SAID LICENSE AREA;

THENCE ALONG SAID NORTHERLY LINE, PARALLEL WITH SAID SOUTHERLY LINE NORTH 89°58'00" EAST, 815.66 FEET MORE OR LESS TO A POINT ON THE EASTERLY LINE OF SAID TRACT 3;

THENCE CONTINUING ALONG SAID NORTHERLY LINE NORTH 89°58'00" EAST, 1,389.17 FEET TO A POINT ON THE WESTERLY LINE OF THE PARCEL OF LAND DESCRIBED IN THE DEED TO THE UNITED STATES OF AMERICA RECORDED ON DECEMBER 28, 1938 IN BOOK 492 OFFICIAL RECORDS AT PAGE 51 IN THE OFFICE OF THE COUNTY RECORDER OF CONTRA COSTA COUNTY, STATE OF CALIFORNIA;

THENCE CONTINUING ALONG SAID NORTHERLY LINE NORTH 89°58'00" EAST, 47.21 FEET TO A POINT ON THE EASTERLY LINE OF SAID PARCEL (492 OR 51);

THENCE CONTINUING ALONG SAID NORTHERLY LINE
NORTH 89°58'00" EAST, 1,432.43 FEET MORE OR LESS TO A POINT WHICH
BEARS NORTH 00°02'00" WEST 20.00 FEET FROM SAID POINT 'A' ON SAID
SOUTHERLY LINE, SAID POINT 'A' BEING SOUTH 89°58'00" WEST 308.82 FEET
FROM THE EASTERLY LINE OF SAID PARCEL TWO OF TRACT 'A' (469 OR 26);

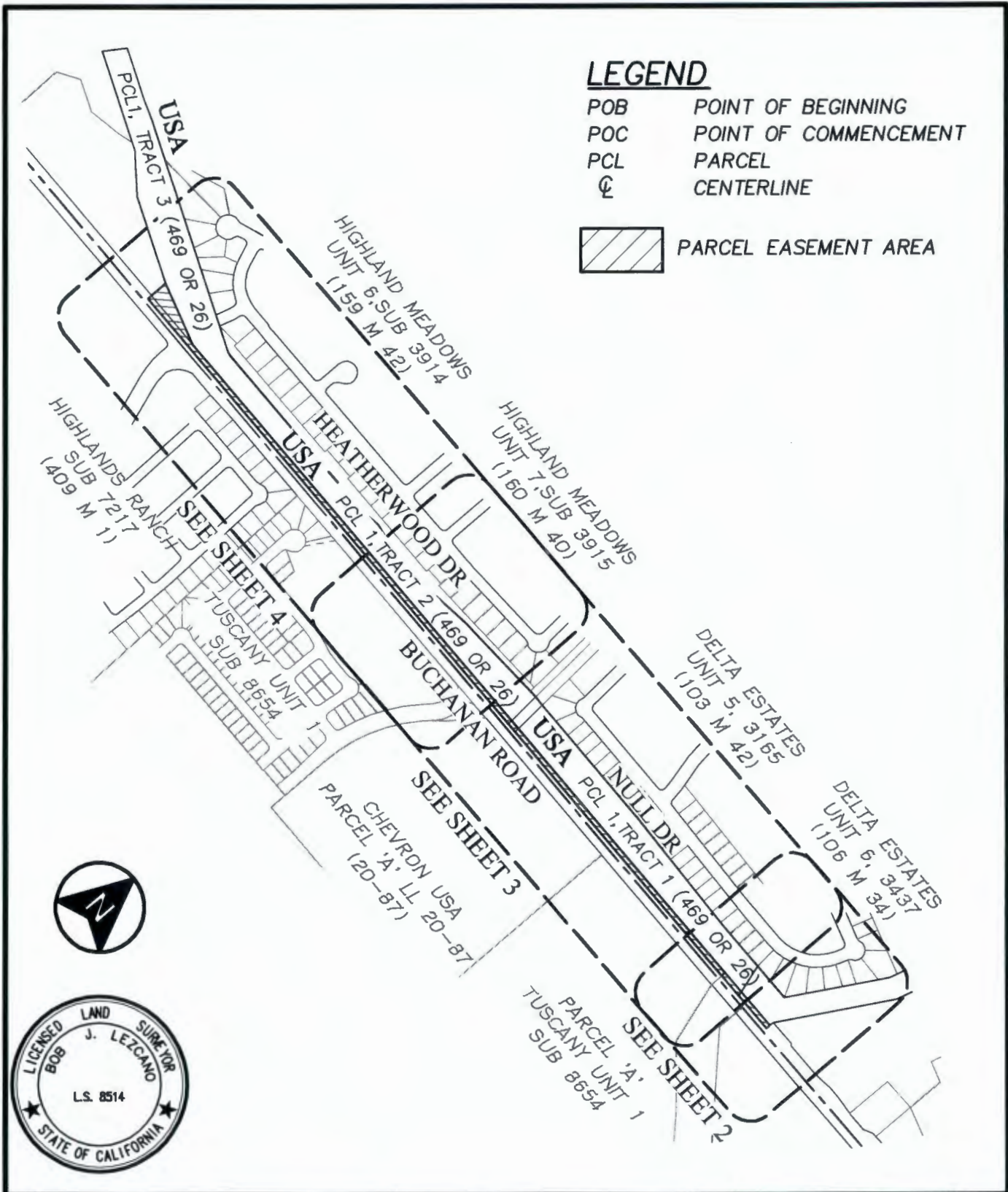
THENCE LEAVING SAID NORTHERLY LINE OF SAID LICENSE AREA
SOUTH 00°02'00" EAST, 20.00 FEET MORE OR LESS TO THE POINT OF
BEGINNING.

CONTAINING 91,496 SQUARE FEET OF LAND, MORE OR LESS.

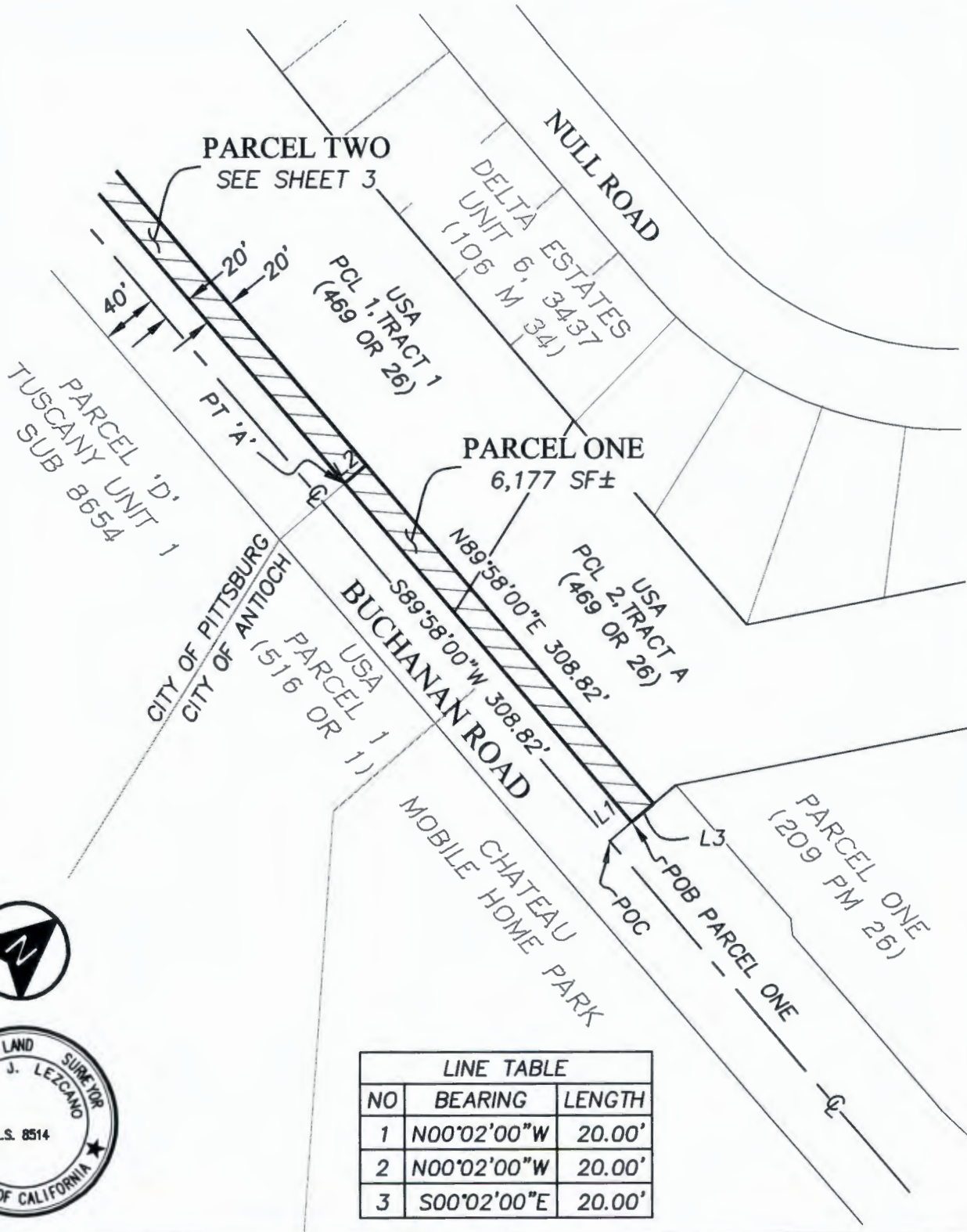
THIS REAL PROPERTY DESCRIPTION HAS BEEN PREPARED BY ME, OR
UNDER MY DIRECTION, IN CONFORMANCE WITH THE PROFESSIONAL
LAND SURVEYORS ACT

BOB J. LEZCANO-LS8514





<p>APEX CIVIL ENGINEERING & LAND SURVEYING</p> <p>817 Arnold Drive Ste. 50 Martinez, CA 94553 Ph: (925) 476-8499</p>	<p>EXHIBIT 'B'</p> <p>PLAT TO ACCOMPANY LEGAL DESCRIPTION</p>	<p>DRAWN BY: BJL</p>	<p>SHEET 1 OF 4</p>
		<p>PROJECT NO: 17031</p>	<p>DATE: 5-28-2020</p>
		<p>SCALE: 1"-600'</p>	



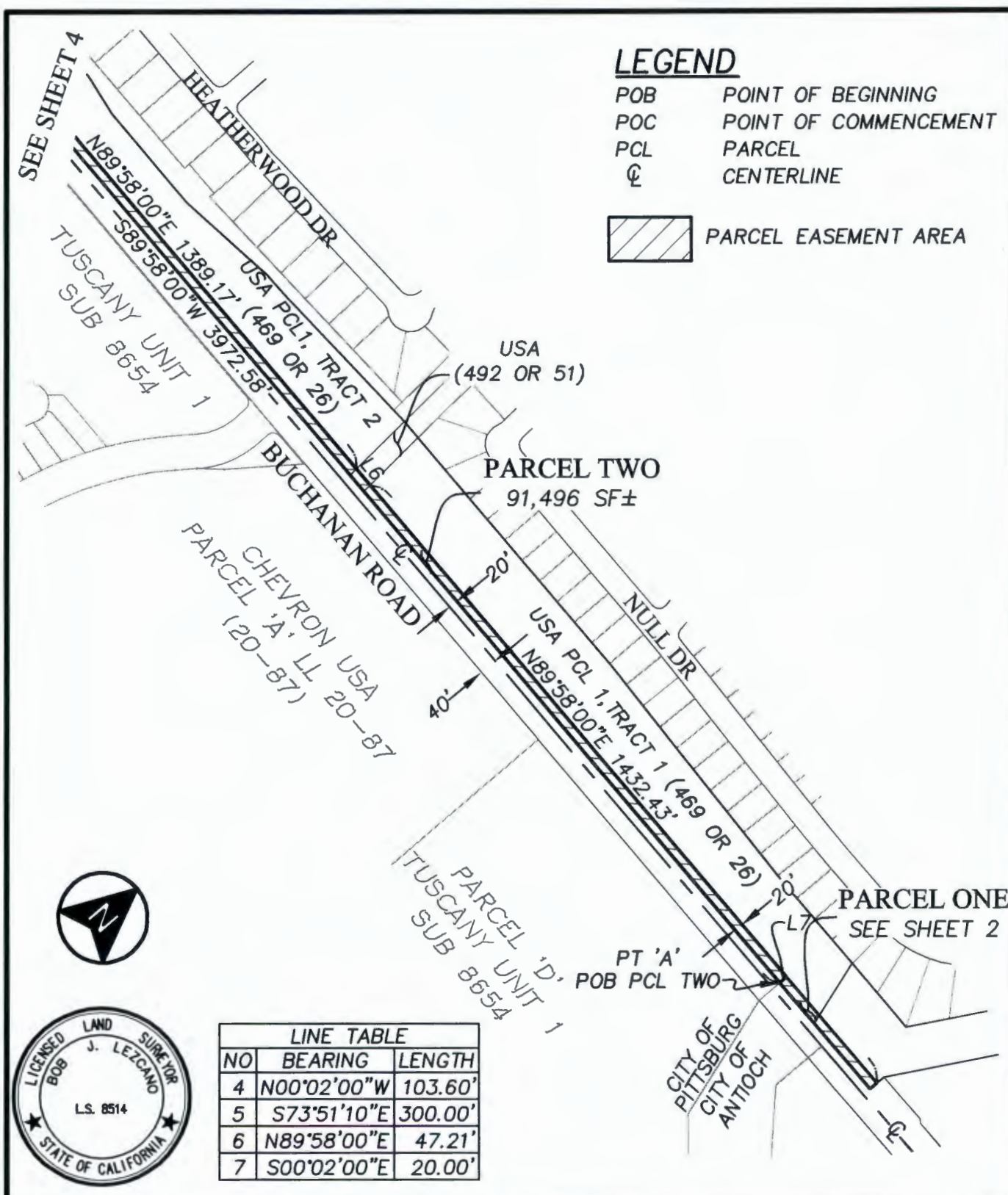
LINE TABLE		
NO	BEARING	LENGTH
1	N00°02'00\"W	20.00'
2	N00°02'00\"W	20.00'
3	S00°02'00\"E	20.00'

APEX
 CIVIL ENGINEERING & LAND SURVEYING
 817 Arnold Drive Ste. 50
 Martinez, CA 94553
 Ph: (925) 476-8499

EXHIBIT 'B'
 PLAT TO
 ACCOMPANY LEGAL
 DESCRIPTION

DRAWN BY:
 BJL
 PROJECT NO:
 17031
 SCALE:
 1"=100'

SHEET
 2 OF 4
 DATE:
 5-28-2020



LEGEND

- POB POINT OF BEGINNING
- POC POINT OF COMMENCEMENT
- PCL PARCEL
- Ⓞ CENTERLINE

PARCEL EASEMENT AREA



LINE TABLE		
NO	BEARING	LENGTH
4	N00°02'00"W	103.60'
5	S73°51'10"E	300.00'
6	N89°58'00"E	47.21'
7	S00°02'00"E	20.00'

817 Arnold Drive Ste. 50
Martinez, CA 94553
Ph: (925) 476-8499

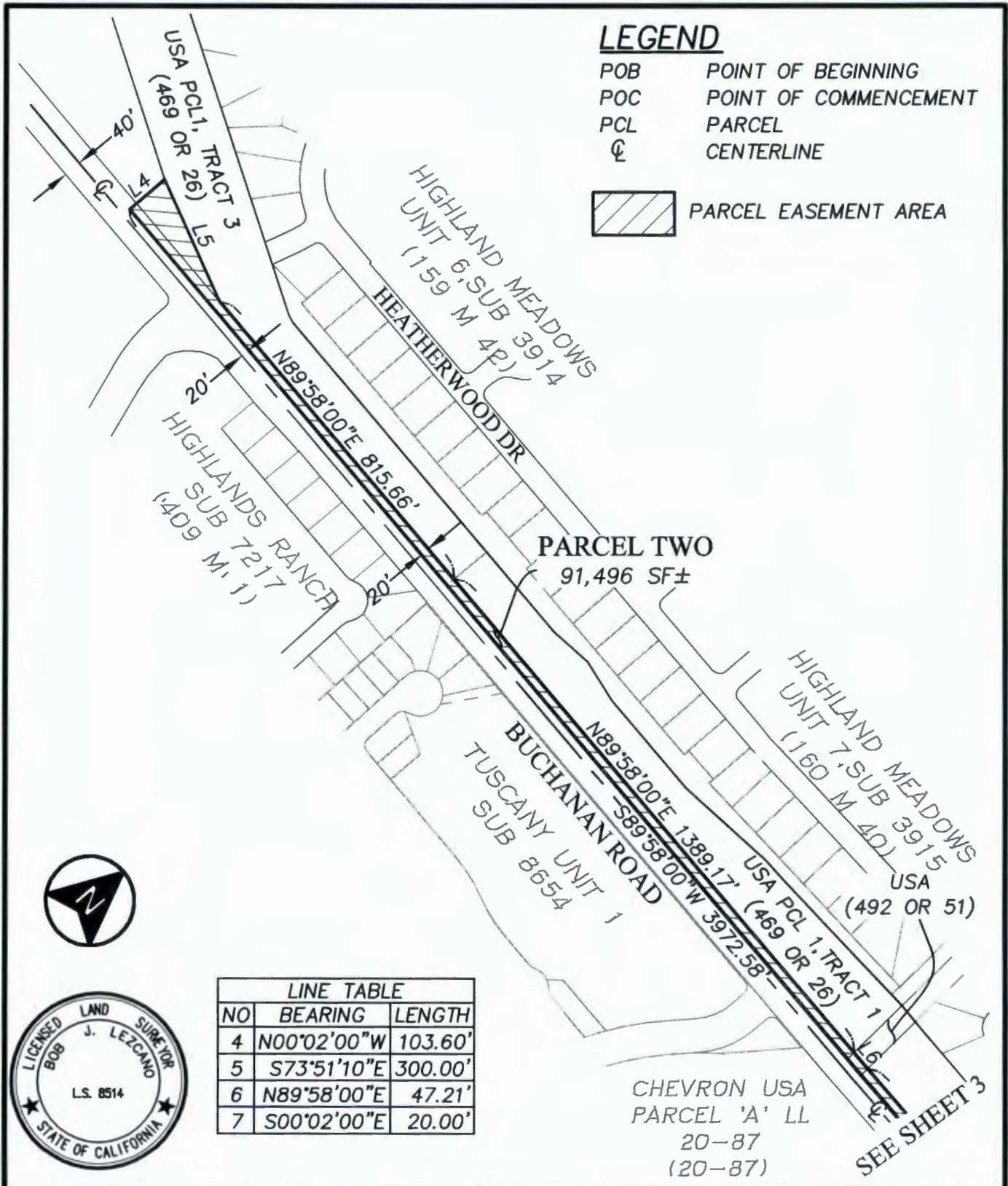
EXHIBIT 'B'
PLAT TO
ACCOMPANY LEGAL
DESCRIPTION

DRAWN BY: BJL	SHEET 3 OF 4
PROJECT NO: 17031	DATE: 5-28-2020
SCALE: 1"=300'	

LEGEND

- POB POINT OF BEGINNING
- POC POINT OF COMMENCEMENT
- PCL PARCEL
- ☉ CENTERLINE

 PARCEL EASEMENT AREA



LINE TABLE		
NO	BEARING	LENGTH
4	N00°02'00"W	103.60'
5	S73°51'10"E	300.00'
6	N89°58'00"E	47.21'
7	S00°02'00"E	20.00'



817 Arnold Drive Ste. 50
Martinez, CA 94553
Ph: (925) 476-8499

EXHIBIT 'B'
PLAT TO
ACCOMPANY LEGAL
DESCRIPTION

DRAWN BY:
BJL

PROJECT NO:
17031

SCALE:
1"=300'

SHEET
4 OF 4

DATE:
5-28-2020

Project: 17031-TUSCANY
15:13:21 2020

Wed May 27

Parcel Map Check

Parcel name: USBR PCL 1

North: 2188669.6378	East : 6172410.0143
Line Course: N 00-02-00 W	Length: 20.00
North: 2188689.6378	East : 6172410.0026
Line Course: N 89-58-00 E	Length: 308.82
North: 2188689.8174	East : 6172718.8226
Line Course: S 00-02-00 E	Length: 20.00
North: 2188669.8174	East : 6172718.8342
Line Course: S 89-58-00 W	Length: 308.82
North: 2188669.6378	East : 6172410.0143

Perimeter: 657.64 Area: 6,177 sq.ft. 0.14 acres

Mapcheck Closure - (Uses listed courses, radii, and deltas)

Error Closure: 0.0000	Course: S 90-00-00 E
Error North: 0.00000	East : 0.00000

Precision 1: 657,640,000.00

Parcel name: USBR PCL 2

	North: 2188669.6378	East : 6172410.0143
Line	Course: S 89-58-00 W	Length: 3972.58
	North: 2188667.3266	East : 6168437.4350
Line	Course: N 00-02-00 W	Length: 103.60
	North: 2188770.9266	East : 6168437.3747
Line	Course: S 73-51-10 E	Length: 300.00
	North: 2188687.4947	East : 6168725.5398
Line	Course: N 89-58-00 E	Length: 815.66
	North: 2188687.9692	East : 6169541.1996
Line	Course: N 89-58-00 E	Length: 1389.17
	North: 2188688.7774	East : 6170930.3694
Line	Course: N 89-58-00 E	Length: 47.21
	North: 2188688.8049	East : 6170977.5794
Line	Course: N 89-58-00 E	Length: 1432.43
	North: 2188689.6382	East : 6172410.0091
Line	Course: S 00-02-00 E	Length: 20.00
	North: 2188669.6382	East : 6172410.0208

Perimeter: 8080.64 Area: 91,496 sq.ft. 2.10 acres

Mapcheck Closure - (Uses listed courses, radii, and deltas)

Error Closure: 0.0065 Course: N 86-04-42 E

Error North: 0.00045 East : 0.00649

Precision 1: 1,243,176.92


CITY OF
ANTIOCH
CALIFORNIA

STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of June 23, 2020

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Joe Donleavy, Police Lieutenant

APPROVED BY: Tammany Brooks, Police Chief 

SUBJECT: Office of Traffic Safety (OTS) 2021 STEP Grant – Approval and Allocation of Grant Funds

RECOMMENDED ACTION

It is recommended that the City Council adopt a resolution to approve the allocated Office of Traffic Safety (OTS) 2021 STEP Grant funds to pay for police officer training and enforcement operations focused on reducing the number of persons killed and injured in crashes involving alcohol and other primary crash factors.

FISCAL IMPACT

If approved, the City of Antioch will receive an allocation of \$53,000 for FY 2021.

DISCUSSION

Background

The City of Antioch has been awarded funds from the California Office of Traffic Safety (“OTS”) 2021 STEP Grant. The OTS Selective Traffic Enforcement Program (“STEP”) was designed to assist State and local agencies with police officer training and enforcement operations focused on reducing the number of persons killed and injured in crashes involving alcohol and other primary crash factors. The funded strategies may include impaired driving enforcement, enforcement operations focusing on primary crash factors, distracted driving, night-time seat belt enforcement, special enforcement operations encouraging motorcycle safety, enforcement and public awareness in areas with a high number of bicycle and pedestrian crashes, and educational programs. These strategies are designed to earn media attention thus enhancing the overall deterrent effect.

R

Agenda Item #

Analysis

The grant will provide \$53,000 towards police officer training, targeted enforcement operations and education campaigns.

The grant funded training includes Standardized Field Sobriety Training ("SFST"), Advanced Roadside Impaired Driving Enforcement ("ARIDE") and Drug Recognition Expert ("DRE") classes.

The grant will also fund a number of targeted enforcement operations. These include DUI saturation patrols, DUI warrant service that target multiple DUI offenders who fail to appear in court, speed enforcement operations, distracted driver enforcement operations, motorcycle safety enforcement operations, seat belt enforcement operations and bicycle and pedestrian safety enforcement operations.

In addition to training and enforcement operations, the grant will allow officers from the Antioch Police Department to participate in a number of traffic related education campaigns; such as National Walk to School Day, National Teen Driver Safety Week, National Bicycle Safety Month, National Child Passenger Safety Week, and California's Pedestrian Safety Month.

ATTACHMENTS

- A. Resolution No.
- B. Draft grant agreement #PT21007

RESOLUTION NO. 2020/**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH
APPROVING THE OFFICE OF TRAFFIC SAFETY (“OTS”) 2021 STEP GRANT –
APPROVAL AND ALLOCATION OF GRANT FUNDS**

WHEREAS, the City of Antioch has been awarded to receive funds from the Office of Traffic Safety 2021 STEP Grant;

WHEREAS, the OTS grant fund amount awarded to the City of Antioch for the upcoming federal fiscal year is \$53,000; and

WHEREAS, the grant will fund police officer training in the areas of Standardized Field Sobriety Training, Advanced Roadside Impaired Driving Enforcement and Drug Recognition Expert. In addition, the grant will fund police officer salaries related to enforcement operations focused on reducing the number of persons killed and injured in crashes involving alcohol and other primary crash factors and police officer participation in a number of traffic related education campaigns.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Antioch hereby approves the Office of Traffic Safety 2021 STEP Grant and approves allocation of the grant to fund training costs and salary of officers participating in grant training and grant enforcement operations.

BE IT FURTHER RESOLVED that the City Manager, or his designee, is authorized to to take any actions and execute any documents or agreements necessary for receipt of the grant funds subject to review and approval of form by the City Attorney.

* * * * *

I HEREBY CERTIFY that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 23rd day of June 2020, by the following vote:

AYES:

ABSENT:

NOES:

**ARNE SIMONSEN, MMC
CITY CLERK OF THE CITY OF ANTIOCH**

1. GRANT TITLE Selective Traffic Enforcement Program (STEP)	
2. NAME OF AGENCY Antioch Police Department	3. Grant Period
4. AGENCY UNIT TO ADMINISTER GRANT Antioch Police Department	From:10/01/2020 To: 09/30/2021
5. GRANT DESCRIPTION Best practice strategies will be conducted to reduce the number of persons killed and injured in crashes involving alcohol and other primary crash factors. The funded strategies may include impaired driving enforcement, enforcement operations focusing on primary crash factors, distracted driving, night-time seat belt enforcement, special enforcement operations encouraging motorcycle safety, enforcement and public awareness in areas with a high number of bicycle and pedestrian crashes, and educational programs. These strategies are designed to earn media attention thus enhancing the overall deterrent effect.	
6. Federal Funds Allocated Under This Agreement Shall Not Exceed: \$53,000.00	
<p>7. TERMS AND CONDITIONS: The parties agree to comply with the terms and conditions of the following which are by this reference made a part of the Agreement:</p> <ul style="list-style-type: none"> • Schedule A – Problem Statement, Goals and Objectives and Method of Procedure • Schedule B – Detailed Budget Estimate and Sub-Budget Estimate (if applicable) • Schedule B-1 – Budget Narrative and Sub-Budget Narrative (if applicable) • Exhibit A – Certifications and Assurances • Exhibit B* – OTS Grant Program Manual • Exhibit C – Grant Electronic Management System (GEMS) Access <p>*Items shown with an asterisk (*), are hereby incorporated by reference and made a part of this agreement as if attached hereto.</p> <p>These documents can be viewed at the OTS home web page under Grants: www.ots.ca.gov.</p> <p>We, the officials named below, hereby swear under penalty of perjury under the laws of the State of California that we are duly authorized to legally bind the Grant recipient to the above described Grant terms and conditions.</p> <p>IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.</p>	
8. Approval Signatures	
<p>A. GRANT DIRECTOR NAME: TITLE: EMAIL: PHONE: ADDRESS:</p> <p>_____</p> <p style="text-align: center;">(Signature) (Date)</p> <p>C. FISCAL OFFICIAL NAME: TITLE: EMAIL: PHONE: ADDRESS:</p> <p>_____</p> <p style="text-align: center;">(Signature) (Date)</p>	<p>B. AUTHORIZING OFFICIAL OF AGENCY NAME: TITLE: EMAIL: PHONE: ADDRESS:</p> <p>_____</p> <p style="text-align: center;">(Signature) (Date)</p> <p>D. AUTHORIZING OFFICIAL OF OFFICE OF TRAFFIC SAFETY NAME: Barbara Rooney TITLE: Director EMAIL: barbara.rooney@ots.ca.gov PHONE: (916) 509-3030 ADDRESS: 2208 Kausen Drive Suite 300 Elk Grove, CA 95758</p> <p>_____</p> <p style="text-align: center;">(Signature) (Date)</p>

E. ACCOUNTING OFFICER OF OFFICE OF TRAFFIC SAFETY NAME: Carolyn Vu ADDRESS: 2208 Kausen Drive, Suite 300 Elk Grove, CA 95758	9. DUNS INFORMATION	
	DUNS #: 111902284	
	REGISTERED ADDRESS: 300 L Street	
	CITY: Antioch	ZIP+4: 94509-1159

10. PROJECTED EXPENDITURES						
FUND	CFDA	ITEM/APPROPRIATION	F.Y.	CHAPTER	STATUTE	PROJECTED EXPENDITURES
				AGREEMENT TOTAL		\$53,000.00
				AMOUNT ENCUMBERED BY THIS DOCUMENT		\$53,000.00
<i>I CERTIFY upon my own personal knowledge that the budgeted funds for the current budget year are available for the period and purpose of the expenditure stated above.</i>				PRIOR AMOUNT ENCUMBERED FOR THIS AGREEMENT		\$ 0.00
				TOTAL AMOUNT ENCUMBERED TO DATE		\$53,000.00
OTS ACCOUNTING OFFICER'S SIGNATURE			DATE SIGNED			

1. PROBLEM STATEMENT

As part of defining a comprehensive traffic plan, the Antioch Police Department has identified two major traffic issues; fatal and injury traffic collisions involving excessive speed and DUI's involving drivers under the age of 21. For the three-year period from 2017 through 2019, the city of Antioch had 802 fatal and injury traffic collisions. Of those, excessive speed was identified as the primary collision factor in 184 of those incidents, or 23% of all fatal and injury traffic collisions. During the same three-year time span, DUI was the primary collision factor in 10% of all fatal and injury traffic collisions. Additionally, 458 people were arrested for DUI from 2017 through 2019, and of those, 113 of the arrestees (25%) were under the age of 21.

The City of Antioch is the second largest city in Contra Costa County, with a population in excess of 113,000 residents. Antioch also serves as a link from the eastern part of the county and San Joaquin County to the greater Bay Area via State Route 4. Even with recent freeway improvements to SR 4 and the expansion of BART to Antioch, many commuters use the eight major arterial roadways in Antioch that feed into SR 4 as a bypass to the freeway. In addition to on-going residential development projects east of the city, this has placed ever increasing strains on the local roadways.

As indicated in the most recent rankings from the Office of Traffic Safety, of the 58 cities of comparable size, The City of Antioch has a significant problem with alcohol related collisions, particularly among drivers under the age of 21 and collisions between the hours of 9:00 PM to 2:59 AM. Antioch is ranked 28/58 for alcohol involved collisions and 7/58 for alcohol involved collisions with drivers under the age of 21. Antioch is ranked 21/58 for collisions between the hours of 9:00 PM to 2:59 AM, when patrol staffing is at its lowest.

During the Great Recession of 2008, the City of Antioch had to make drastic cuts in services, which included staffing cuts to the police department. Along with the staffing cuts, the police department had to disband several specialized units. This included the traffic unit and meant that with most police officers handling an overwhelming number of calls for service, there was almost no regular traffic enforcement occurring. It wasn't until 2016 that the police department was able to reinstate a traffic unit, and that consisted of only two officers. In late 2019, the police department increased the staffing of the traffic unit from two to four officers.

2. PERFORMANCE MEASURES

A. Goals:

1. Reduce the number of persons killed in traffic crashes.
2. Reduce the number of persons injured in traffic crashes.
3. Reduce the number of pedestrians killed in traffic crashes.
4. Reduce the number of pedestrians injured in traffic crashes.
5. Reduce the number of bicyclists killed in traffic crashes.
6. Reduce the number of bicyclists injured in traffic crashes.
7. Reduce the number of persons killed in alcohol-involved crashes.
8. Reduce the number of persons injured in alcohol-involved crashes.
9. Reduce the number of persons killed in drug-involved crashes.
10. Reduce the number of persons injured in drug-involved crashes.
11. Reduce the number of persons killed in alcohol/drug combo-involved crashes.
12. Reduce the number of persons injured in alcohol/drug combo-involved crashes.
13. Reduce the number of motorcyclists killed in traffic crashes.
14. Reduce the number of motorcyclists injured in traffic crashes.
15. Reduce hit & run fatal crashes.
16. Reduce hit & run injury crashes.
17. Reduce nighttime (2100 - 0259 hours) fatal crashes.
18. Reduce nighttime (2100 - 0259 hours) injury crashes.

B. Objectives:

1. Issue a press release announcing the kick-off of the grant by November 15. The kick-off press releases and media advisories, alerts, and materials must be emailed to the OTS Public Information Officer at pio@ots.ca.gov, and copied to

Target Number

1

your OTS Coordinator, for approval 14 days prior to the issuance date of the release.	
2. Participate and report data (as required) in the following campaigns, National Walk to School Day, National Teen Driver Safety Week, NHTSA Winter Mobilization, National Distracted Driving Awareness Month, National Motorcycle Safety Month, National Bicycle Safety Month, National Click it or Ticket Mobilization, NHTSA Summer Mobilization, National Child Passenger Safety Week, and California's Pedestrian Safety Month.	10
3. Develop (by December 31) and/or maintain a "HOT Sheet" program to notify patrol and traffic officers to be on the lookout for identified repeat DUI offenders with a suspended or revoked license as a result of DUI convictions. Updated HOT sheets should be distributed to patrol and traffic officers monthly.	12
4. Send law enforcement personnel to the NHTSA Standardized Field Sobriety Testing (SFST) (minimum 16 hours) POST-certified training.	4
5. Send law enforcement personnel to the NHTSA Advanced Roadside Impaired Driving Enforcement (ARIDE) 16 hour POST-certified training.	4
6. Send law enforcement personnel to the Drug Recognition Expert (DRE) training.	4
7. Send law enforcement personnel to the DRE Recertification training.	2
8. Conduct DUI/DL Checkpoints. A minimum of 1 checkpoint should be conducted during the NHTSA Winter Mobilization and 1 during the Summer Mobilization. To enhance the overall deterrent effect and promote high visibility, it is recommended the grantee issue an advance press release and conduct social media activity for each checkpoint. For combination DUI/DL checkpoints, departments should issue press releases that mention DL's will be checked at the DUI/DL checkpoint. Signs for DUI/DL checkpoints should read "DUI/Driver's License Checkpoint Ahead." OTS does not fund or support independent DL checkpoints. Only on an exception basis and with OTS pre-approval will OTS fund checkpoints that begin prior to 1800 hours. When possible, DUI/DL Checkpoint screeners should be DRE- or ARIDE-trained.	1
9. Conduct DUI Saturation Patrol operation(s).	5
10. Conduct Traffic Enforcement operation(s), including but not limited to, primary crash factor violations.	4
11. Conduct highly publicized Distracted Driving enforcement operation(s) targeting drivers using hand held cell phones and texting.	1
12. Conduct highly publicized Motorcycle Safety enforcement operation(s) in areas or during events with a high number of motorcycle incidents or crashes resulting from unsafe speed, DUI, following too closely, unsafe lane changes, improper turning, and other primary crash factor violations by motorcyclists and other drivers.	1
13. Conduct highly publicized pedestrian and/or bicycle enforcement operation(s) in areas or during events with a high number of pedestrian and/or bicycle crashes resulting from violations made by pedestrians, bicyclists, and drivers.	1
14. Conduct Traffic Safety educational presentation(s) with an effort to reach community members. Note: Presentation(s) may include topics such as distracted driving, DUI, speed, bicycle and pedestrian safety, seat belts and child passenger safety.	2
15. Conduct highly visible collaborative DUI Enforcement operations	5
16. Conduct highly visible collaborative Traffic Enforcement operations	5
3. METHOD OF PROCEDURE	
A. Phase 1 – Program Preparation (1st Quarter of Grant Year)	
<ul style="list-style-type: none"> • The department will develop operational plans to implement the "best practice" strategies outlined in the objectives section. • All training needed to implement the program should be conducted this quarter. • All grant related purchases needed to implement the program should be made this quarter. • In order to develop/maintain the "Hot Sheets," research will be conducted to identify the "worst of the worst" repeat DUI offenders with a suspended or revoked license as a result of DUI convictions. The Hot Sheets may include the driver's name, last known address, DOB, 	

description, current license status, and the number of times suspended or revoked for DUI. Hot Sheets should be updated and distributed to traffic and patrol officers at least monthly.

- Implementation of the STEP grant activities will be accomplished by deploying personnel at high crash locations. Media Requirements
- Issue a press release announcing the kick-off of the grant by November 15, but no earlier than October 1. If unable to meet the November 15 date, communicate reasons to your OTS Coordinator. The kick-off press releases and any related media advisories, alerts, and materials must be emailed for approval to the OTS Public Information Officer at pio@ots.ca.gov, and copied to your OTS Coordinator, 14 days prior to the issuance date of the release.

B. Phase 2 – Program Operations (Throughout Grant Year)

- The department will work to create media opportunities throughout the grant period to call attention to the innovative program strategies and outcomes. Media Requirements
- Send all grant-related activity press releases, media advisories, alerts and general public materials to the OTS Public Information Officer (PIO) at pio@ots.ca.gov, with a copy to your OTS Coordinator. The following requirements are for grant-related activities and are different from those regarding any grant kick-off release or announcement.
- If an OTS-supplied, template-based press release is used, there is no need for pre-approval, however, the OTS PIO and Coordinator should be copied when at the same time as the release is distributed to the press.
- If an OTS-supplied template is not used, or is substantially changed, a draft press release shall be sent to the OTS PIO for approval. Optimum lead-time would be 10 days prior to the release distribution date, but should be no less than 5 working days prior to the release distribution date.
- Press releases reporting the immediate and time-valued results of grant activities such as enforcement operations are exempt from the recommended advance approval process, but still should be copied to the OTS PIO and Coordinator when the release is distributed to the press.
- Activities such as warrant or probation sweeps and court stings that could be compromised by advanced publicity are exempt from pre-publicity, but are encouraged to offer embargoed media coverage and to report the results.
- Use the following standard language in all press, media, and printed materials: Funding for this program was provided by a grant from the California Office of Traffic Safety, through the National Highway Traffic Safety Administration.
- Email the OTS PIO at pio@ots.ca.gov and copy your OTS Coordinator at least 30 days in advance, a short description of any significant grant-related traffic safety event or program so OTS has sufficient notice to arrange for attendance and/or participation in the event.
- Submit a draft or rough-cut of all printed or recorded material (brochures, posters, scripts, artwork, trailer graphics, etc.) to the OTS PIO at pio@ots.ca.gov and copy your OTS Coordinator for approval 14 days prior to the production or duplication.
- Space permitting, include the OTS logo, on grant-funded print materials; consult your OTS Coordinator for specifics and format-appropriate logos.
- Contact the OTS PIO or your OTS Coordinator, sufficiently far enough in advance of need, for consultation when deviation from any of the above requirements might be contemplated

C. Phase 3 – Data Collection & Reporting (Throughout Grant Year)

1. Prepare and submit invoice claims (due January 30, April 30, July 30, and October 30)
 2. Prepare and submit Quarterly Performance Reports (QPR) (due January 30, April 30, July 30, and October 30)
- Collect and report quarterly, appropriate data that supports the progress of goals and objectives.
 - Provide a brief list of activity conducted, procurement of grant-funded items, and significant media activities. Include status of grant-funded personnel, status of contracts, challenges, or special accomplishments.
 - Provide a brief summary of quarterly accomplishments and explanations for objectives not completed or plans for upcoming activities.
 - Collect, analyze and report statistical data relating to the grant goals and objectives.

4. METHOD OF EVALUATION

Using the data compiled during the grant, the Grant Director will complete the “Final Evaluation” section in the fourth/final Quarterly Performance Report (QPR). The Final Evaluation should provide a brief summary

of the grant's accomplishments, challenges and significant activities. This narrative should also include whether goals and objectives were met, exceeded, or an explanation of why objectives were not completed.

5. ADMINISTRATIVE SUPPORT

This program has full administrative support, and every effort will be made to continue the grant activities after grant conclusion.

FUND NUMBER	CATALOG NUMBER (CFDA)	FUND DESCRIPTION	TOTAL AMOUNT
402PT-21	20.600	State and Community Highway Safety	\$32,000.00
164AL-21	20.608	Minimum Penalties for Repeat Offenders for Driving While Intoxicated	\$21,000.00

COST CATEGORY	CFDA	TOTAL COST TO GRANT
A. PERSONNEL COSTS		
Positions and Salaries		
<u>Straight Time</u>		\$0.00
<u>Overtime</u>		
DUI/DL Checkpoints	20.608	\$8,745.00
DUI Saturation Patrols	20.608	\$7,255.00
Collaborative DUI Enforcement	20.608	\$5,000.00
Traffic Enforcement	20.600	\$5,804.00
Distracted Driving	20.600	\$1,451.00
Motorcycle Safety	20.600	\$1,451.00
Pedestrian and Bicycle Enforcement	20.600	\$1,451.00
Traffic Safety Education	20.600	\$1,000.00
Collaborative Traffic Enforcement	20.600	\$5,000.00
Category Sub-Total		\$37,157.00
B. TRAVEL EXPENSES		
In State Travel	20.600	\$4,843.00
		\$0.00
Category Sub-Total		\$4,843.00
C. CONTRACTUAL SERVICES		
		\$0.00
Category Sub-Total		\$0.00
D. EQUIPMENT		
Radar Trailer	20.600	\$11,000.00
Category Sub-Total		\$11,000.00
E. OTHER DIRECT COSTS		
		\$0.00
Category Sub-Total		\$0.00
F. INDIRECT COSTS		
		\$0.00
Category Sub-Total		\$0.00
GRANT TOTAL		\$53,000.00

GRANT AGREEMENT

Schedule B-1

BUDGET NARRATIVE

	QUANTITY
PERSONNEL COSTS DUI/DL Checkpoints - Overtime for grant funded law enforcement operations conducted by appropriate department personnel.	1
DUI Saturation Patrols - Overtime for grant funded law enforcement operations conducted by appropriate department personnel.	5
Collaborative DUI Enforcement - Overtime for grant funded Collaborative DUI Enforcement operations conducted by appropriate department personnel	5
Traffic Enforcement - Overtime for grant funded law enforcement operations conducted by appropriate department personnel.	4
Distracted Driving - Overtime for grant funded law enforcement operations conducted by appropriate department personnel.	1
Motorcycle Safety - Overtime for grant funded law enforcement operations conducted by appropriate department personnel.	1
Pedestrian and Bicycle Enforcement - Overtime for grant funded law enforcement operations conducted by appropriate department personnel.	1
Traffic Safety Education - Overtime for grant funded traffic safety presentations or campaigns conducted by appropriate department personnel.	1
Collaborative Traffic Enforcement - Overtime for grant funded Collaborative Traffic Enforcement operations conducted by appropriate department personnel	5
TRAVEL EXPENSES In State Travel - Costs are included for appropriate staff to attend conferences and training events supporting the grant goals and objectives and/or traffic safety. Local mileage for grant activities and meetings is included. Anticipated travel may include the Lifesavers 2021 Conference, in Long Beach, California. All conferences, seminars or training not specifically identified in the Budget Narrative must be approved by OTS. All travel claimed must be at the agency approved rate. Per Diem may not be claimed for meals provided at conferences when registration fees are paid with OTS grant funds.	1
CONTRACTUAL SERVICES -	
EQUIPMENT Radar Trailer - Trailer with radar to measure and display the speed of vehicles. Costs may include trailer, computer software, and modifications such as generator, paint, graphics and lighting.	1
OTHER DIRECT COSTS -	
INDIRECT COSTS - <<Indirect Costs Narrative>>	
STATEMENTS/DISCLAIMERS Program Income default statement: There will be no program income generated from this grant.	

Enforcement Grant Quota Disclaimer:

Nothing in this "agreement" shall be interpreted as a requirement, formal or informal, that a particular law enforcement officer issue a specified or predetermined number of citations in pursuance of the goals and objectives here under.

CERTIFICATIONS AND ASSURANCES
HIGHWAY SAFETY GRANTS

(23 U.S.C. CHAPTER 4 AND SEC. 1906, PUB. L. 109-59, AS AMENDED)

Failure to comply with applicable Federal statutes, regulations, and directives may subject Grantee Agency officials to civil or criminal penalties and/or place State in a high-risk grantee status in accordance with 49 CFR 18.12.

The Officials named on the grant agreement signature page, that the Grantee Agency complies with all applicable Federal statutes, regulations, and directives and State rules, guidelines, policies and laws in effect with respect to the periods for which it receives grant funding. Applicable provisions include but are not limited to the following:

GENERAL REQUIREMENTS

- 23 U.S.C. Chapter 4 – Highway Safety Act of 1966, as amended
- 2 CFR part 200 – Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards
- 49 CFR Part 18- Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments.
- 23 CFR part 1300 – Uniform Procedures for State Highway Safety Grant Programs

NONDISCRIMINATION

(applies to subrecipients as well as States)

The State highway safety agency will comply with all Federal statutes and implementing regulations relating to nondiscrimination (“Federal Nondiscrimination Authorities”). These include but are not limited to:

- **Title VI of the Civil Rights Act of 1964** (42 U.S.C. 2000d *et seq.*, 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin) and 49 CFR part 21;
- **The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970**, (42 U.S.C. 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- **Federal-Aid Highway Act of 1973**, (23 U.S.C. 324 *et seq.*), and **Title IX of the Education Amendments of 1972**, as amended (20 U.S.C. 1681-1683 and 1685-1686) (prohibit discrimination on the basis of sex);
- **Section 504 of the Rehabilitation Act of 1973**, (29 U.S.C. 794 *et seq.*), as amended, (prohibits discrimination on the basis of disability) and 49 CFR part 27;
- **The Age Discrimination Act of 1975**, as amended, (42 U.S.C. 6101 *et seq.*), (prohibits discrimination on the basis of age);
- **The Civil Rights Restoration Act of 1987**, (Pub. L. 100-209), (broadens scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal aid recipients, subrecipients and contractors, whether such programs or activities are Federally-funded or not);
- **Titles II and III of the Americans with Disabilities Act** (42 U.S.C. 12131-12189) (prohibits discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing) and 49 CFR parts 37 and 38;
- **Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations** (prevents discrimination against minority populations by

discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations); and

• **Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency** (guards against Title VI national origin discrimination/discrimination because of limited English proficiency (LEP) by ensuring that funding recipients take reasonable steps to ensure that LEP persons have meaningful access to programs (70 FR 74087-74100).

The State highway safety agency—

- Will take all measures necessary to ensure that no person in the United States shall, on the grounds of race, color, national origin, disability, sex, age, limited English proficiency, or membership in any other class protected by Federal Nondiscrimination Authorities, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any of its programs or activities, so long as any portion of the program is Federally-assisted;
- Will administer the program in a manner that reasonably ensures that any of its subrecipients, contractors, subcontractors, and consultants receiving Federal financial assistance under this program will comply with all requirements of the Non-Discrimination Authorities identified in this Assurance;
- Agrees to comply (and require its subrecipients, contractors, subcontractors, and consultants to comply) with all applicable provisions of law or regulation governing US DOT's or NHTSA's access to records, accounts, documents, information, facilities, and staff, and to cooperate and comply with any program or compliance reviews, and/or complaint investigations conducted by US DOT or NHTSA under any Federal Nondiscrimination Authority;
- Acknowledges that the United States has a right to seek judicial enforcement with regard to any matter arising under these Non-Discrimination Authorities and this Assurance;
- Agrees to insert in all contracts and funding agreements with other State or private entities the following clause:

“During the performance of this contract/funding agreement, the contractor/funding recipient agrees—

- a. To comply with all Federal nondiscrimination laws and regulations, as may be amended from time to time;
- b. Not to participate directly or indirectly in the discrimination prohibited by any Federal non-discrimination law or regulation, as set forth in appendix B of 49 CFR part 21 and herein;
- c. To permit access to its books, records, accounts, other sources of information, and its facilities as required by the State highway safety office, US DOT or NHTSA;
- d. That, in event a contractor/funding recipient fails to comply with any nondiscrimination provisions in this contract/funding agreement, the State highway safety agency will have the right to impose such contract/agreement sanctions as it or NHTSA determine are appropriate, including but not limited to withholding payments to the contractor/funding recipient under the contract/agreement until the contractor/funding recipient complies; and/or cancelling, terminating, or suspending a contract or funding agreement, in whole or in part; and
- e. To insert this clause, including paragraphs (a) through (e), in every subcontract and subagreement and in every solicitation for a subcontract or sub-agreement, that receives Federal funds under this program.

POLITICAL ACTIVITY (HATCH ACT)
(applies to subrecipients as well as States)

The state will comply with provisions of the Hatch Act (5 U.S.C. 1501-1508), which limits the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

CERTIFICATION REGARDING FEDERAL LOBBYING

(applies to subrecipients as well as States)

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions;
3. The undersigned shall require that the language of this certification be included in the award documents for all sub-award at all tiers (including subcontracts, subgrants, and contracts under grant, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

RESTRICTION ON STATE LOBBYING

(applies to subrecipients as well as States)

None of the funds under this program will be used for any activity specifically designed to urge or influence a State or local legislator to favor or oppose the adoption of any specific legislative proposal pending before any State or local legislative body. Such activities include both direct and indirect (e.g., "grassroots") lobbying activities, with one exception. This does not preclude a State official whose salary is supported with NHTSA funds from engaging in direct communications with State or local legislative officials, in accordance with customary State practice, even if such communications urge legislative officials to favor or oppose the adoption of a specific pending legislative proposal.

CERTIFICATION REGARDING DEBARMENT AND SUSPENSION

(applies to subrecipients as well as States)

Instructions for Primary Tier Participant Certification (States)

1. By signing and submitting this proposal, the prospective primary tier participant is providing the certification set out below and agrees to comply with the requirements of 2 CFR parts 180 and 1200.
2. The inability of a person to provide the certification required below will not necessarily result in denial of participation in this covered transaction. The prospective primary tier participant shall submit an explanation of why it cannot provide the certification set out below. The certification or explanation will be considered in connection with the department or agency's determination whether to enter into this transaction. However, failure of the prospective primary tier participant to furnish a certification or an explanation shall disqualify such person from participation in this transaction.
3. The certification in this clause is a material representation of fact upon which reliance was placed when the department or agency determined to enter into this transaction. If it is later determined that the prospective primary tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default or may pursue suspension or debarment.

4. The prospective primary tier participant shall provide immediate written notice to the department or agency to which this proposal is submitted if at any time the prospective primary tier participant learns its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

5. The terms *covered transaction*, *civil judgment*, *debarment*, *suspension*, *ineligible*, *participant*, *person*, *principal*, and *voluntarily excluded*, as used in this clause, are defined in 2 CFR parts 180 and 1200. You may contact the department or agency to which this proposal is being submitted for assistance in obtaining a copy of those regulations.

6. The prospective primary tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency entering into this transaction.

7. The prospective primary tier participant further agrees by submitting this proposal that it will include the clause titled "Instructions for Lower Tier Participant Certification" including the "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion—Lower Tier Covered Transaction," provided by the department or agency entering into this covered transaction, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions and will require lower tier participants to comply with 2 CFR parts 180 and 1200.

8. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant is responsible for ensuring that its principals are not suspended, debarred, or otherwise ineligible to participate in covered transactions. To verify the eligibility of its principals, as well as the eligibility of any prospective lower tier participants, each participant may, but is not required to, check the System for Award Management Exclusions website (<https://www.sam.gov/>).

9. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

10. Except for transactions authorized under paragraph 6 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal government, the department or agency may terminate the transaction for cause or default.

Certification Regarding Debarment, Suspension, and Other Responsibility Matters-Primary Tier Covered Transactions

(1) The prospective primary tier participant certifies to the best of its knowledge and belief, that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participating in covered transactions by any Federal department or agency;

(b) Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or Local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and

(d) Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State, or local) terminated for cause or default.

(2) Where the prospective primary tier participant is unable to certify to any of the Statements in this certification, such prospective participant shall attach an explanation to this proposal.

Instructions for Lower Tier Participant Certification

1. By signing and submitting this proposal, the prospective lower tier participant is providing the certification set out below and agrees to comply with the requirements of 2 CFR parts 180 and 1200.

2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension or debarment.

3. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

4. The terms *covered transaction*, *civil judgment*, *debarment*, *suspension*, *ineligible*, *participant*, *person*, *principal*, and *voluntarily excluded*, as used in this clause, are defined in 2 CFR parts 180 and 1200. You may contact the person to whom this proposal is submitted for assistance in obtaining a copy of those regulations.

5. The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.

6. The prospective lower tier participant further agrees by submitting this proposal that it will include the clause titled "Instructions for Lower Tier Participant Certification" including the "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion – Lower Tier Covered Transaction," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions and will require lower tier participants to comply with 2 CFR parts 180 and 1200.

7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant is responsible for ensuring that its principals are not suspended, debarred, or otherwise ineligible to participate in covered transactions. To verify the eligibility of its principals, as well as the eligibility of any prospective lower tier participants, each participant may, but is not required to, check the System for Award Management Exclusions website (<https://www.sam.gov/>).

8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension or debarment.

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion -- Lower Tier Covered Transactions:

1. The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participating in covered transactions by any Federal department or agency.

2. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

BUY AMERICA ACT

(applies to subrecipients as well as States)

The State and each subrecipient will comply with the Buy America requirement (23 U.S.C. 313) when purchasing items using Federal funds. Buy America requires a State, or subrecipient, to purchase with Federal funds only steel, iron and manufactured products produced in the United States, unless the Secretary of Transportation determines that such domestically produced items would be inconsistent with the public interest, that such materials are not reasonably available and of a satisfactory quality, or that inclusion of domestic materials will increase the cost of the overall project contract by more than 25 percent. In order to use Federal funds to purchase foreign produced items, the State must submit a waiver request that provides an adequate basis and justification for approval by the Secretary of Transportation.

PROHIBITION ON USING GRANT FUNDS TO CHECK FOR HELMET USAGE

(applies to subrecipients as well as States)

The State and each subrecipient will not use 23 U.S.C. Chapter 4 grant funds for programs to check helmet usage or to create checkpoints that specifically target motorcyclists.

POLICY ON SEAT BELT USE

In accordance with Executive Order 13043, Increasing Seat Belt Use in the United States, dated April 16, 1997, the Grantee is encouraged to adopt and enforce on-the-job seat belt use policies and programs for its employees when operating company-owned, rented, or personally-owned vehicles. The National Highway Traffic Safety Administration (NHTSA) is responsible for providing leadership and guidance in support of this Presidential initiative. For information and resources on traffic safety programs and policies for employers, please contact the Network of Employers for Traffic Safety (NETS), a public-private partnership dedicated to improving the traffic safety practices of employers and employees. You can download information on seat belt programs, costs of motor vehicle crashes to employers, and other traffic safety initiatives at www.trafficsafety.org. The NHTSA website (www.nhtsa.gov) also provides information on statistics, campaigns, and program evaluations and references.

POLICY ON BANNING TEXT MESSAGING WHILE DRIVING

In accordance with Executive Order 13513, Federal Leadership On Reducing Text Messaging While Driving, and DOT Order 3902.10, Text Messaging While Driving, States are encouraged to adopt and enforce workplace safety policies to decrease crashes caused by distracted driving, including policies to ban text messaging while driving company-owned or rented vehicles, Government-owned, leased or rented vehicles, or privately-owned vehicles when on official Government business or when performing any work on or behalf of the Government. States are also encouraged to conduct workplace safety initiatives in a manner commensurate with the size of the business, such as establishment of new rules and programs or re-evaluation of existing programs to prohibit text messaging while driving, and education, awareness, and other outreach to employees about the safety risks associated with texting while driving.

INSTRUCTIONS FOR ADDING OR UPDATING GEMS USERS

1. Each agency is allowed a total of **FIVE (5) GEMS Users**.
2. GEMS Users listed on this form will be authorized to login to GEMS to complete and submit Quarterly Performance Reports (QPRs) and reimbursement claims.
3. Complete the form if adding, removing or editing a GEMS user(s).
4. The Grant Director, Fiscal Official or Authorizing Official must sign and return it with the Grant Agreement.

Grant Details

Grant Number:	PT21007
Agency Name:	Antioch Police Department
Grant Title:	Selective Traffic Enforcement Program (STEP)
Agreement Total:	\$53,000.00
Authorizing Official:	
Fiscal Official:	
Grant Director:	

Current GEMS User(s)

1. Joesph Donleavy

Title: Lieutenant

Phone: (925) 779-6972

Email: jdonleavy@ci.antioch.ca.us

Media Contact: No

Complete the below information if adding, removing or editing a GEMS user(s)

GEMS User 1 Add/Change <input type="checkbox"/> Remove Access <input type="checkbox"/>		Add as a media contact? Yes <input type="checkbox"/> No <input type="checkbox"/>
Name	Job Title	
Email address	Phone number	
GEMS User 2 Add/Change <input type="checkbox"/> Remove Access <input type="checkbox"/>		Add as a media contact? Yes <input type="checkbox"/> No <input type="checkbox"/>
Name	Job Title	
Email address	Phone number	
GEMS User 3 Add/Change <input type="checkbox"/> Remove Access <input type="checkbox"/>		Add as a media contact? Yes <input type="checkbox"/> No <input type="checkbox"/>
Name	Job Title	
Email address	Phone number	
GEMS User 4 Add/Change <input type="checkbox"/> Remove Access <input type="checkbox"/>		Add as a media contact? Yes <input type="checkbox"/> No <input type="checkbox"/>
Name	Job Title	
Email address	Phone number	
GEMS User 5 Add/Change <input type="checkbox"/> Remove Access <input type="checkbox"/>		Add as a media contact? Yes <input type="checkbox"/> No <input type="checkbox"/>
Name	Job Title	
Email address	Phone number	
Form completed by:	Date:	
As a signatory I hereby authorize the listed individual(s) to represent and have GEMS user access.		
Signature	Name	
Date	Title	


CITY OF
ANTIOCH
CALIFORNIA

STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of June 23, 2020

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Joe Donleavy, Police Lieutenant

APPROVED BY: Tammany Brooks, Police Chief 

SUBJECT: Office of Traffic Safety ("OTS") 2021 TRIP Grant – Approval and Allocation of Grant Funds

RECOMMENDED ACTION

It is recommended that the City Council adopt a resolution to approve the allocated Office of Traffic Safety ("OTS") 2021 TRIP Grant funds to pay for technology related to traffic crash reporting systems as well as electronic citation equipment and software.

FISCAL IMPACT

If approved, the City of Antioch will receive an allocation of \$25,000 for FY 2021.

DISCUSSION

Background

The City of Antioch has been awarded funds from the California Office of Traffic Safety ("OTS") 2021 TRIP Grant. The OTS Traffic Records Improvement Project ("TRIP") was designed to assist State and local agencies with processing timely, accurate, complete, accessible, and uniform traffic records to identify and prioritize traffic safety issues, to choose appropriate safety countermeasures and evaluate their effectiveness. Traffic records improvement grants provide traffic safety stakeholders with the ability to plan and initiate traffic records improvement projects such as the purchase and implementation of traffic crash reporting systems as well as electronic citation equipment and software.

Analysis

The grant will provide \$25,000 towards the purchase of traffic crash reporting systems as well as electronic citation equipment and software. This will enable the Antioch Police Department to purchase equipment and software to write and

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Agenda Item #

electronically transmit collision reports to the Statewide Integrated Traffic Records System (SWITR). Such electronic transmission will reduce the amount of time needed to write these reports and will eliminate the need to mail them to SWITRS.

In addition to collision reporting equipment and software, the Antioch Police Department will be able to research and purchase electronic citation equipment and software. Contra Costa County is currently running a pilot project for electronically submitted traffic citations to the courts and indicates that this would be the preferred, or possibly required, method of submission if the pilot project is a success.

ATTACHMENTS

- A. Resolution No. 2020/
- B. Draft grant agreement #TR21003

RESOLUTION NO. 2020/**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH
APPROVING THE OFFICE OF TRAFFIC SAFETY (OTS) 2021 TRIP GRANT –
APPROVAL AND ALLOCATION OF GRANT FUNDS**

WHEREAS, the City of Antioch has been awarded funds from the Office of Traffic Safety 2021 TRIP Grant; and

WHEREAS, the OTS grant fund amount awarded to the City of Antioch for the upcoming federal fiscal year is \$25,000; and

WHEREAS, the grant will fund purchases for technology related to traffic crash reporting systems as well as electronic citation equipment and software.

THEREFORE, BE IT RESOLVED that the City Council of the City of Antioch hereby approves the Office of Traffic Safety 2021 TRIP Grant and approves allocation of the grant to fund purchases for technology related to traffic crash reporting systems as well as electronic citation equipment and software. The City Manager, or his designee, is authorized to execute any documents or agreements and to take any actions necessary for receipt of the grant funds.

* * * * *

I HEREBY CERTIFY that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 23rd day of June 2020, by the following vote:


AYES:

ABSENT:

NOES:

**ARNE SIMONSEN, MMC
CITY CLERK OF THE CITY OF ANTIOCH**

1. GRANT TITLE Traffic Records Improvement Project	
2. NAME OF AGENCY Antioch Police Department	3. Grant Period
4. AGENCY UNIT TO ADMINISTER GRANT Antioch Police Department	From: 10/01/2020 To: 09/30/2021
5. GRANT DESCRIPTION State and local agencies need timely, accurate, complete, accessible, and uniform traffic records to identify and prioritize traffic safety issues, to choose appropriate safety countermeasures and evaluate their effectiveness. Traffic records improvement grants provide traffic safety stakeholders with the ability to plan and initiate traffic records improvement projects such as the purchase and implementation of traffic crash reporting systems as well as electronic citation equipment and software.	
6. Federal Funds Allocated Under This Agreement Shall Not Exceed: \$25,000.00	
7. TERMS AND CONDITIONS: The parties agree to comply with the terms and conditions of the following which are by this reference made a part of the Agreement: <ul style="list-style-type: none"> • Schedule A – Problem Statement, Goals and Objectives and Method of Procedure • Schedule B – Detailed Budget Estimate and Sub-Budget Estimate (if applicable) • Schedule B-1 – Budget Narrative and Sub-Budget Narrative (if applicable) • Exhibit A – Certifications and Assurances • Exhibit B* – OTS Grant Program Manual <p>*Items shown with an asterisk (*), are hereby incorporated by reference and made a part of this agreement as if attached hereto. These documents can be viewed at the OTS home web page under Grants: www.ots.ca.gov.</p> <p>We, the officials named below, hereby swear under penalty of perjury under the laws of the State of California that we are duly authorized to legally bind the Grant recipient to the above described Grant terms and conditions. IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.</p>	
8. Approval Signatures	
A. GRANT DIRECTOR NAME: _____ PHONE: _____ TITLE: _____ FAX: _____ ADDRESS: _____ EMAIL: _____ _____ (Signature) (Date)	B. AUTHORIZING OFFICIAL OF AGENCY NAME: _____ PHONE: _____ TITLE: _____ FAX: _____ ADDRESS: _____ EMAIL: _____ _____ (Signature) (Date)
C. FISCAL OFFICIAL NAME: _____ PHONE: _____ TITLE: _____ FAX: _____ ADDRESS: _____ EMAIL: _____ _____ (Signature) (Date)	D. AUTHORIZING OFFICIAL OF OFFICE OF TRAFFIC SAFETY NAME: Barbara Rooney PHONE: (916) 509-3030 TITLE: Director FAX: (916) 509-3055 ADDRESS: 2208 Kausen Drive Suite 300 Elk Grove, CA 95758 EMAIL: barbara.rooney@ots.ca.gov _____ (Signature) (Date)
E. ACCOUNTING OFFICER OF OFFICE OF TRAFFIC SAFETY NAME: Carolyn Vu ADDRESS: 2208 Kausen Drive, Suite 300 Elk Grove, CA 95758	9. DUNS INFORMATION DUNS #: 111902284 REGISTERED ADDRESS: 300 L Street, Antioch CITY: Antioch ZIP+4: 94509-1159

10. PROJECTED EXPENDITURES						
FUND	CFDA	ITEM/APPROPRIATION	F.Y.	CHAPTER	STATUTE	PROJECTED EXPENDITURES
				AGREEMENT TOTAL		\$25,000.00
				AMOUNT ENCUMBERED BY THIS DOCUMENT		\$25,000.00
<i>I CERTIFY upon my own personal knowledge that the budgeted funds for the current budget year are available for the period and purpose of the expenditure stated above.</i>				PRIOR AMOUNT ENCUMBERED FOR THIS AGREEMENT		\$ 0.00
				TOTAL AMOUNT ENCUMBERED TO DATE		\$25,000.00
OTS ACCOUNTING OFFICER'S SIGNATURE 			DATE SIGNED			

1. PROBLEM STATEMENT

The Antioch Police Department is in the process of a major records management conversion from Data 911 to Mark 43. As part of that conversion, the police department will begin using Crossroads for generating collision reports. However, the existing conversion plan would require the Antioch Police Department Records Division to continue printing and shipping paper collision reports to the California Highway Patrol SWITRS program on a monthly basis. This both decreases the efficiency of the electronic collision database system and delays traffic safety data reporting to the state. For the period of 2017-2019, the Antioch Police Department shipped over 1000 printed collision reports to SWITRS. By implementing a solution to electronically submit Crossroads collision data to the California Highway Patrol SWITRS program, the Antioch Police Department could increase their contribution to the Office of Traffic Safety's goal of improving overall roadway safety by providing accurate and timely data that roadway safety engineering improvements and traffic safety enforcement operations rely on.

2. PERFORMANCE MEASURES

A. Goals:

1. Reduce the number of persons killed in traffic crashes.
2. Reduce the number of persons injured in traffic crashes.

B. Objectives:

1. Upgrade existing electronic crash reporting program to the latest version available that includes the capability of exporting complete crash report records to a departmental records management system and the California Highway Patrol's Statewide Integrated Traffic Records System.

Target Number

1

3. METHOD OF PROCEDURE

A. Phase 1 – Program Preparation (1st Quarter of Grant Year)

- Determine specific system requirements.
- Determine specific equipment requirements.
- Request vendor price quotation per host agency requirements.
- Procure an electronic crash reporting system with the following functionalities:
 - System licensing with installation and training.
 - GIS based mapping.
 - Segment crash diagramming tool.
 - Ability to create or import crash reports.
 - Ability to import and export agency RMS files.
 - Ability to perform complete analysis of crash reports.
 - Secure database accessible by appropriate agency personnel.
 - Ability to export complete crash report to the California Highway Patrol's Statewide Integrated Traffic Records System.
- Procure an electronic citation system with the following functionalities:
 - System licensing with installation and training.
 - Ability to import and export to agency RMS files.
 - Ability to perform complete analysis of citation reports.
 - Secure database accessible by appropriate agency personnel.
 - Ability to export complete citation reports to the local county court.

B. Phase 2 – Program Operations (Throughout Grant Year)

- Select vendor for system development, implementation, and installation.
- Monitor and oversee progress of system/software development.

C. Phase 3 – Data Collection & Reporting (Throughout Grant Year)

- Prepare and submit invoice claims (due January 30, April 30, July 30, and October 30).
 - Successful project completion and confirmation of successful transmission by the California Highway Patrol is required before submission of invoice claims seeking reimbursement from OTS.
- Prepare and submit quarterly performance reports (due January 30, April 30, July 30, and October 30).
 - Collect and report quarterly appropriate data that supports the progress of goals and objectives.

- Provide a summary of quarterly accomplishments and explanations for objectives not completed.
- Collect, analyze, and report statistical data relating to the grant goals and objectives.

4. METHOD OF EVALUATION

Using the data compiled during the grant, the Grant Director will complete the “Final Evaluation” section in the fourth/final Quarterly Performance Report (QPR). The Final Evaluation should provide a brief summary of the grant’s accomplishments, challenges and significant activities. This narrative should also include whether goals and objectives were met, exceeded, or an explanation of why objectives were not completed.

5. ADMINISTRATIVE SUPPORT

This program has full administrative support, and every effort will be made to continue the grant activities after grant conclusion.

FUND NUMBER	CATALOG NUMBER (CFDA)	FUND DESCRIPTION	TOTAL AMOUNT
405c TR-21	20.616	State Traffic Safety Information System Improvements	\$25,000.00

COST CATEGORY	CFDA	TOTAL COST TO GRANT
A. PERSONNEL COSTS		
Positions and Salaries		
<u>Full-Time</u>		\$0.00
<u>Overtime</u>		\$0.00
<u>Part-Time</u>		\$0.00
Category Sub-Total		\$0.00
B. TRAVEL EXPENSES		
		\$0.00
		\$0.00
Category Sub-Total		\$0.00
C. CONTRACTUAL SERVICES		
Traffic Crash Database System Interface	20.616	\$25,000.00
Category Sub-Total		\$25,000.00
D. EQUIPMENT		
		\$0.00
Category Sub-Total		\$0.00
E. OTHER DIRECT COSTS		
		\$0.00
Category Sub-Total		\$0.00
F. INDIRECT COSTS		
		\$0.00
Category Sub-Total		\$0.00
GRANT TOTAL		\$25,000.00

BUDGET NARRATIVE	
PERSONNEL COSTS	QUANTITY
-	
TRAVEL EXPENSES	
-	
CONTRACTUAL SERVICES Traffic Crash Database System Interface - Computer programming required to interface crash database or citation data collection systems with other existing agency or court databases or Records Management Systems, allowing the systems to be electronically integrated for transfer of data.	1
EQUIPMENT	
-	
OTHER DIRECT COSTS	
-	
INDIRECT COSTS	
-	
STATEMENTS/DISCLAIMERS There will be no program income generated from this grant.	

CERTIFICATIONS AND ASSURANCES
HIGHWAY SAFETY GRANTS
(23 U.S.C. CHAPTER 4 AND SEC. 1906, PUB. L. 109-59, AS AMENDED)

Failure to comply with applicable Federal statutes, regulations, and directives may subject Grantee Agency officials to civil or criminal penalties and/or place the State in a high-risk grantee status in accordance with 49 CFR §18.12.

The officials named on the grant agreement, certify by way of signature on the grant agreement signature page, that the Grantee Agency complies with all applicable Federal statutes, regulations, and directives and State rules, guidelines, policies and laws in effect with respect to the periods for which it receives grant funding. Applicable provisions include, but are not limited to, the following:

- 23 U.S.C. Chapter 4—Highway Safety Act of 1966, as amended
- 49 CFR Part 18—Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments
- 23 CFR Part 1300—Uniform Procedures for State Highway Safety Grant Programs

NONDISCRIMINATION

(applies to subrecipients as well as States)

The State highway safety agency will comply with all Federal statutes and implementing regulations relating to nondiscrimination (“Federal Nondiscrimination Authorities”). These include but are not limited to:

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin) and 49 CFR part 21;
- The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- Federal-Aid Highway Act of 1973, (23 U.S.C. 324 et seq.), and Title IX of the Education Amendments of 1972, as amended (20 U.S.C. 1681-1683 and 1685-1686) (prohibit discrimination on the basis of sex);
- Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. 794 et seq.), as amended, (prohibits discrimination on the basis of disability) and 49 CFR part 27;
- The Age Discrimination Act of 1975, as amended, (42 U.S.C. 6101 et seq.), (prohibits discrimination on the basis of age);
- The Civil Rights Restoration Act of 1987, (Pub. L. 100-209), (broadens scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal aid recipients, subrecipients and contractors, whether such programs or activities are Federally-funded or not);
- Titles II and III of the Americans with Disabilities Act (42 U.S.C. 12131-12189) (prohibits discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing) and 49 CFR parts 37 and 38;

- Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations (prevents discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations); and
- Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency (guards against Title VI national origin discrimination/discrimination because of limited English proficiency (LEP) by ensuring that funding recipients take reasonable steps to ensure that LEP persons have meaningful access to programs (70 FR 74087-74100)).

The State highway safety agency—

- Will take all measures necessary to ensure that no person in the United States shall, on the grounds of race, color, national origin, disability, sex, age, limited English proficiency, or membership in any other class protected by Federal Nondiscrimination Authorities, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any of its programs or activities, so long as any portion of the program is Federally-assisted;
- Will administer the program in a manner that reasonably ensures that any of its subrecipients, contractors, subcontractors, and consultants receiving Federal financial assistance under this program will comply with all requirements of the Non-Discrimination Authorities identified in this Assurance;
- Agrees to comply (and require its subrecipients, contractors, subcontractors, and consultants to comply) with all applicable provisions of law or regulation governing US DOT's or NHTSA's access to records, accounts, documents, information, facilities, and staff, and to cooperate and comply with any program or compliance reviews, and/or complaint investigations conducted by US DOT or NHTSA under any Federal Nondiscrimination Authority;
- Acknowledges that the United States has a right to seek judicial enforcement with regard to any matter arising under these Non-Discrimination Authorities and this Assurance;
- Agrees to insert in all contracts and funding agreements with other State or private entities the following clause:

“During the performance of this contract/funding agreement, the contractor/funding recipient agrees—

- To comply with all Federal nondiscrimination laws and regulations, as may be amended from time to time;
- Not to participate directly or indirectly in the discrimination prohibited by any Federal non-discrimination law or regulation, as set forth in appendix B of 49 CFR part 21 and herein;
- To permit access to its books, records, accounts, other sources of information, and its facilities as required by the State highway safety office, US DOT or NHTSA;
- That, in event a contractor/funding recipient fails to comply with any nondiscrimination provisions in this contract/funding agreement, the State highway safety agency will have the right to impose such contract/agreement sanctions as it or NHTSA determine are appropriate, including but not limited to withholding payments to the contractor/funding

recipient under the contract/agreement until the contractor/funding recipient complies; and/or cancelling, terminating, or suspending a contract or funding agreement, in whole or in part; and

- To insert this clause, including paragraphs (a) through (e), in every subcontract and sub agreement and in every solicitation for a subcontract or sub-agreement, that receives Federal funds under this program.

POLITICAL ACTIVITY (HATCH ACT)

(applies to subrecipients as well as States)

The State will comply with provisions of the Hatch Act (5 U.S.C. 1501-1508), which limits the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

CERTIFICATION REGARDING FEDERAL LOBBYING

(applies to subrecipients as well as States)

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions;
3. The undersigned shall require that the language of this certification be included in the award documents for all sub-award at all tiers (including subcontracts, subgrants, and contracts under grant, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

RESTRICTION ON STATE LOBBYING

(applies to subrecipients as well as States)

None of the funds under this program will be used for any activity specifically designed to urge or influence a State or local legislator to favor or oppose the adoption of any specific legislative proposal pending before any State or local legislative body. Such activities include both direct and indirect (e.g., "grassroots") lobbying activities, with one exception. This does not preclude a State official whose salary is supported with NHTSA funds from engaging in direct communications with State or local legislative officials, in accordance with customary State practice, even if such communications urge legislative officials to favor or oppose the adoption of a specific pending legislative proposal.

CERTIFICATION REGARDING DEBARMENT AND SUSPENSION

(applies to subrecipients as well as States)

Instructions for Primary Tier Participant Certification (States)

1. By signing and submitting this proposal, the prospective primary tier participant is providing the certification set out below and agrees to comply with the requirements of 2 CFR parts 180 and 1200.

2. The inability of a person to provide the certification required below will not necessarily result in denial of participation in this covered transaction. The prospective primary tier participant shall submit an explanation of why it cannot provide the certification set out below. The certification or explanation will be considered in connection with the department or agency's determination whether to enter into this transaction. However, failure of the prospective primary tier participant to furnish a certification or an explanation shall disqualify such person from participation in this transaction.

3. The certification in this clause is a material representation of fact upon which reliance was placed when the department or agency determined to enter into this transaction. If it is later determined that the prospective primary tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default or may pursue suspension or debarment.

4. The prospective primary tier participant shall provide immediate written notice to the department or agency to which this proposal is submitted if at any time the prospective primary tier participant learns its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

5. The terms covered transaction, civil judgment, debarment, suspension, ineligible, participant, person, principal, and voluntarily excluded, as used in this clause, are defined in 2 CFR parts 180 and 1200. You may contact the department or agency to which this proposal is being submitted for assistance in obtaining a copy of those regulations.

6. The prospective primary tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency entering into this transaction.

7. The prospective primary tier participant further agrees by submitting this proposal that it will include the clause titled "Instructions for Lower Tier Participant Certification" including the "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion—Lower Tier Covered Transaction," provided by the department or agency entering into this covered transaction, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions and will require lower tier participants to comply with 2 CFR parts 180 and 1200.

8. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant is responsible for ensuring that its principals are not suspended, debarred, or otherwise ineligible to participate in covered transactions. To verify the eligibility of its principals, as well as the eligibility of any prospective lower tier participants, each participant may, but is not required to, check the System for Award Management Exclusions website (<https://www.sam.gov/>).

9. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

10. Except for transactions authorized under paragraph 6 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal government, the department or agency may terminate the transaction for cause or default.

Certification Regarding Debarment, Suspension, and Other Responsibility Matters-Primary Tier Covered Transactions

- (1) The prospective primary tier participant certifies to the best of its knowledge and belief, that it and its principals:
- (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participating in covered transactions by any Federal department or agency;

(b) Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or Local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and

(d) Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State, or local) terminated for cause or default.

(2) Where the prospective primary tier participant is unable to certify to any of the Statements in this certification, such prospective participant shall attach an explanation to this proposal.

Instructions for Lower Tier Participant Certification

1. By signing and submitting this proposal, the prospective lower tier participant is providing the certification set out below and agrees to comply with the requirements of 2 CFR parts 180 and 1200.

2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension or debarment.

3. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

4. The terms covered transaction, civil judgment, debarment, suspension, ineligible, participant, person, principal, and voluntarily excluded, as used in this clause, are defined in 2 CFR parts 180 and 1200. You may contact the person to whom this proposal is submitted for assistance in obtaining a copy of those regulations.

5. The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.

6. The prospective lower tier participant further agrees by submitting this proposal that it will include the clause titled "Instructions for Lower Tier Participant Certification" including the "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion – Lower Tier Covered Transaction," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions and will require lower tier participants to comply with 2 CFR parts 180 and 1200.

7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant is responsible for ensuring that its principals are not suspended, debarred, or otherwise ineligible to participate in covered transactions. To verify the eligibility of its principals, as well as the eligibility of any prospective lower tier participants, each participant may, but is not required to, check the System for Award Management Exclusions website (<https://www.sam.gov/>).

8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension or debarment.

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion -- Lower Tier Covered Transactions:

1. The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participating in covered transactions by any Federal department or agency.
2. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

BUY AMERICA ACT

(applies to subrecipients as well as States)

The State and each subrecipient will comply with the Buy America requirement (23 U.S.C. 313) when purchasing items using Federal funds. Buy America requires a State, or subrecipient, to purchase with Federal funds only steel, iron and manufactured products produced in the United States, unless the Secretary of Transportation determines that such domestically produced items would be inconsistent with the public interest, that such materials are not reasonably available and of a satisfactory quality, or that inclusion of domestic materials will increase the cost of the overall project contract by more than 25 percent. In order to use Federal funds to purchase foreign produced items, the State must submit a waiver request that provides an adequate basis and justification for approval by the Secretary of Transportation.

PROHIBITION ON USING GRANT FUNDS TO CHECK FOR HELMET USAGE

(applies to subrecipients as well as States)

The State and each subrecipient will not use 23 U.S.C. Chapter 4 grant funds for programs to check helmet usage or to create checkpoints that specifically target motorcyclists.

LAW ENFORCEMENT AGENCIES

All subrecipient law enforcement agencies shall comply with California law regarding profiling. Penal Code section 13519.4, subdivision (e), defines “racial profiling” as the “practice of detaining a suspect based on a broad set of criteria which casts suspicion on an entire class of people without any individualized suspicion of the particular person being stopped.” Then, subdivision (f) of that section goes on to provide, “A law enforcement officer shall not engage in racial profiling.”



STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of June 23, 2020

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Dawn Merchant, Finance Director *DM*
James D. Davis, City Treasurer

SUBJECT: Statement of Investment Policy

RECOMMENDED ACTION

It is recommended that the City Council adopt a resolution approving the Statement of Investment Policy.

FISCAL IMPACT

There is no fiscal impact associated with this action.

DISCUSSION

State law requires that cities adopt investment guidelines and the City's investment policy further requires that the City Treasurer render the policy to City Council for review when any changes are made, or at least every two years. The existing policy was last updated and approved by City Council in June 2018. The policy was provided to the City's investment advisors, PFM, for review to ensure it is in compliance with current government codes. PFM has proposed changes to update our policy with current government code provisions that the Finance Director and City Treasurer have reviewed and concur with. It is recommended City Council adopt the resolution approving the policy. See Exhibit 1 to Attachment A for the policy with changes red-lined on the document.

ATTACHMENT

- A. Resolution of the City Council of the City of Antioch Approving the Statement of Investment Policy
 - Exhibit 1 – Statement of Investment Policy

RESOLUTION NO. 2020/**

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH APPROVING THE STATEMENT OF INVESTMENT POLICY

WHEREAS, California Government Code sections 53600 et seq. allow a city to make investments with money not required for immediate needs, but limits the kinds of investments that a city can make; and

WHEREAS, when investing, State law requires that the primary objective of a trustee shall be to safeguard the principal of the funds under its control; the secondary objective shall be to meet the liquidity needs of the depositor; and the third objective shall be to achieve a return on the funds under its control.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Antioch hereby approves the Statement of Investment Policy, as attached hereto as Exhibit 1.

* * * * *

I HEREBY CERTIFY that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 23rd day of June 2020, by the following vote:

AYES:

ABSENT:

NOES:

ARNE SIMONSEN, MMC
CITY CLERK OF THE CITY OF ANTIOCH

CITY OF ANTIOCH
STATEMENT OF INVESTMENT POLICY

I. INTRODUCTION

The purpose of this document is to identify various policies and procedures that enhance opportunities for a prudent and systematic investment process. The initial step toward a prudent investment policy is to organize and formalize investment related activities. Related activities which comprise good cash management include accurate cash projection, the expeditious collection of revenue, the control of disbursements, cost effective banking relations, and a short term borrowing program which coordinates working capital requirements and investment opportunity. In concert with these requirements are the many facets of an appropriate and secure short term investment program.

II. OBJECTIVES

A. Safety of principal is the foremost objective of the City, followed by liquidity and yield. Each investment transaction shall seek to first ensure that capital losses are avoided, whether they are from securities defaults or erosion of market value.

B. Investment decisions should not incur unreasonable investment risks in order to obtain current investment income.

C. The City's investment portfolio will remain sufficiently liquid to enable the City to meet all operating requirements which might be reasonably anticipated. This need for investment liquidity may be tempered to the extent that the City is able to issue short term notes to meet its operating requirements.

D. The investment portfolio shall be managed to attain a market average rate of return throughout budgetary and economic cycles, taking into account the City's investment risk constraints and cash flow requirements, and state and local law, ordinances or resolutions that restrict the placement of short term funds.

E. Portfolio performance will be measured against a total return index with securities with similar attributes and similar average maturity, e.g., the Merrill Lynch 1-3 Year U.S. Treasury Index.

F. The City's investment portfolio will be diversified to avoid incurring unreasonable and avoidable risks associated with concentrating investments in specific security types or in individual financial institutions.

G. While the City will not make investments for the purpose of trading or speculation as the dominant criterion, the City Treasurer shall seek to enhance total portfolio return by means of active portfolio management. The prohibition of speculative investments precludes pursuit of gain or profit through unusual risk and precludes investments primarily directed at gains or profits from conjectural fluctuations in market prices. However, as long as the original investments can be justified by their ordinary earning power, trading in response to changes in market value or market direction is a requirement of portfolio management.

H. The City adheres to the guidance provided by the "prudent investor rule", which states that, "when investing, reinvesting, purchasing, acquiring, exchanging, selling, or managing public funds, a trustee shall act with care, skill, prudence, and diligence under the circumstances then prevailing, including, but not limited to, the general economic conditions and the anticipated needs of the agency, that a prudent person acting in a like capacity and familiarity with those matters would use in the conduct of funds of a like character and with like aims, to safeguard the principal and maintain the liquidity needs of the agency."

I. All participants in the investment process shall act responsibly as custodians of the public trust. Investment officials shall recognize that the investment portfolio is subject to public review and evaluation. The overall program shall be designed and managed with a degree of professionalism that is worthy of the public trust. Nevertheless, in a diversified portfolio, it must be recognized that occasional measured losses are inevitable, and must be considered within the context of the overall portfolio's investment return, provided that adequate diversification has been implemented.

III. DELEGATION OF AUTHORITY

The responsibility for conducting the City's investment program resides with the City Treasurer, who shall establish written procedures for the operation of the investment program, consistent with this investment policy.

CITY OF ANTIOCH STATEMENT OF INVESTMENT POLICY

Such procedures shall include explicit delegation of authority for all investment activities. Transactions may be delegated to an independent investment advisor registered with the SEC who will meet at least quarterly with the City Treasurer and Finance Director to review general strategies and monitor results.

IV. PERMITTED INVESTMENT INSTRUMENTS

The City of Antioch shall strive to maintain the level of investment of all idle funds as near 100% as possible, through daily and projected cash flow determinations. Idle cash management and investment transactions are the responsibility of the City Treasurer. The City Treasurer, or designee, is authorized to purchase the following investment instruments.

Where this section specifies a percentage limitation for a particular security type, that percentage is applied on the date of purchase. Credit criteria listed in this section refers to the credit rating at the time the security is purchased. If an investment's credit rating falls below the minimum rating required at the time of purchase, the City Treasurer, or designee, will perform a timely review and decide whether to sell or hold the investment.

- A. U.S. Treasury, notes, bonds, bills, or other certificates of indebtedness, or those for which the full faith and credit of the United States are pledged for the payment of principal and interest.
- B. Federal agency or United States government-sponsored enterprise obligations, participation, or other instruments, including those issued by or fully guaranteed as to principal and interest by federal agencies or United States government-sponsored enterprises.
- C. Obligations of the State of California or any local agency within the state, including bonds payable solely out of revenues from a revenue producing property owned, controlled or operated by the state or any local agency or by a department, board, agency or authority of the state or any local agency.
- D. Registered treasury notes or bonds of any of the other 49 United States in addition to California, including bonds payable solely out of the revenues from a revenue-producing property owned, controlled, or operated by a state or by a department, board, agency, or authority of any of the other 49 United States, in addition to California.
- E. Repurchase Agreements. Repurchase agreements are to be used solely as short-term investments not to exceed 30 days. The City may enter into repurchase agreements with primary government securities dealers rated "A" or better by two nationally recognized rating ~~services organizations~~ (NRSRO). Counterparties should also have (i) a short-term credit rating in the highest category by an ~~nationally recognized statistical rating organization~~ (NRSRO); (ii) minimum assets and capital size of \$25 billion in assets and \$350 million in capital; (iii) five years of acceptable audited financial results; and (iv) a strong reputation among market participants.

The following collateral restrictions will be observed: Only U.S. Treasury securities or Federal Agency securities will be acceptable collateral. All securities underlying repurchase agreements must be delivered to the City's custodian bank versus payment or be handled under a properly executed tri-party repurchase agreement. The total market value of all collateral for each repurchase agreement must equal or exceed 102% of the total dollar value of the money invested by the City for the term of the investment. For any repurchase agreement with a term of more than one day, the value of the underlying securities must be reviewed on an on-going basis according to market conditions. Market value must be calculated each time there is a substitution of collateral.

The City or its trustee shall have a perfected first security interest under the Uniform Commercial Code in all securities subject to repurchase agreement. The City shall have properly executed a ~~PSA-SIFMA~~ agreement with each counter party with which it enters into repurchase agreements.

- F. Bills of exchange or time drafts drawn on and accepted by a commercial bank, otherwise known as bankers' acceptances. Purchases of bankers' acceptances may not exceed 180 days' maturity, or 40% of the City's

CITY OF ANTIOCH
STATEMENT OF INVESTMENT POLICY

surplus money that may be invested. Eligible bankers' acceptances are restricted to issuing financial institutions with short-term paper rated in the highest category by ~~one~~an NRSRO.

- G. Commercial paper of "prime" quality of the highest ranking or of the highest letter and number rating as provided for by ~~an nationally recognized statistical rating organization~~ (NRSRO). The entity that issues the commercial paper shall meet all of the following conditions in either paragraph (1) or paragraph (2) below:
1. The entity meets the following criteria: (A) is organized and operating in the United States as a general corporation. (B) has total assets in excess of five hundred million dollars (\$500,000,000). (C) has debt other than commercial paper, if any, that is rated in a rating category of "A" or its equivalent or higher by an NRSRO.
 2. The entity meets the following criteria: (a) is organized within the United States as a special purpose corporation, trust, or limited liability company. (b) Has program wide credit enhancements including, but not limited to, over collateralization, letters of credit, or surety bond. (c) Has commercial paper that is rated "A-1", or its equivalent or higher by an NRSRO.

Eligible commercial paper shall have a maximum maturity of 270 days or less. The City may invest no more than 25% of its money in eligible commercial paper, and the City may purchase no more than 10% of the outstanding commercial paper of any single issuer.

- H. Medium term notes with a maximum maturity of five years issued by corporations organized and operating within the United States or by depository institutions licensed by the United States or any state and operating within the United States shall be rated in a rating category of "A" or its equivalent or better by an NRSRO. Purchases of medium term notes may not exceed 30% of the City's portfolio.
- I. FDIC-insured or fully collateralized time certificates of deposit in financial institutions located in California, including U.S. branches of foreign banks licensed to do business in California. All time deposits must be collateralized in accordance with California Government Code Section 53561, either at 150% by promissory notes secured by first mortgages and first trust deeds upon improved residential property in California eligible under Section (m) or at 110% by eligible marketable securities listed in Subsections (a) through (l) and (n) and (o). To be eligible to receive local agency deposits, a financial institution must have received a minimum overall satisfactory rating for meeting the credit needs of California Communities its most recent evaluation.
- J. Negotiable Certificates of Deposit issued by a nationally or state-chartered bank or a state or federal savings and loan association, a state or federal credit union, or by a federally- or state-licensed branch of a foreign bank. Purchases of negotiable certificates of deposit may not exceed 30% of the City's surplus money.
1. Certificates with maturities up to one year shall have an "A-1"/~~"P-1"~~ rating, or its equivalent or higher, as provided for by an NRSRO~~s~~.
 2. Certificates with maturities greater than one year and through five years shall be rated in a rating category of "A," its equivalent or better by an NRSRO~~s~~.
- K. State of California's Local Agency Investment Fund (LAIF). Investment in LAIF may not exceed the amount specified by the State Treasurer.
1. The LAIF portfolio should be reviewed periodically.
- L. California Asset Management Program (CAMP).
- M. Shares of beneficial interest issued by diversified management companies that are money market funds registered with the Securities and Exchange Commission under the Investment Company Act of 1940 (15 U.S.C. Sec. 80a-1, et seq.). To be eligible for investment pursuant to this subdivision these companies shall either:

CITY OF ANTIOCH
STATEMENT OF INVESTMENT POLICY

1. Attain the highest ranking letter or numerical rating provided by not less than two of the three largest nationally recognized statistical rating organization NRSROs or
2. Have an investment advisor registered or exempt from registration with the Securities and Exchange Commission with not less than five years experience managing money market mutual funds and with assets under management in excess of \$500,000,000.

The purchase price of shares shall not exceed 20 percent of the investment portfolio of the City.

- N. Any mortgage pass-through security, collateralized mortgage obligation, mortgage-backed or other pay-through bond, equipment lease-back certificate, consumer receivable pass-through certificate, or consumer receivable-backed bond of a maximum of five years maturity. Eligible securities shall be rated in a rating category of "AA" or its equivalent or better by an NRSRO, and ~~the issuer of the security shall be rated in a rating category of "A" or its equivalent or better for its debt as provided by an NRSRO~~ have a maximum remaining maturity of five years or less. No more than 20 percent of the agency's surplus funds may be invested in this type of security.
- O. United States dollar denominated senior unsecured unsubordinated obligations issued or unconditionally guaranteed by the International Bank for Reconstruction and Development (IBRD), International Finance Corporation (IFC), or Inter-American Development Bank (IADB), with a maximum remaining maturity of five years or less, and eligible for purchase and sale within the United States. Investments under this subdivision shall be rated in a rating category of "AA" or its equivalent or better by an NRSRO.

Purchases of these securities shall not exceed 30 percent of the investment portfolio of the City. ~~Supranationals will be permitted by California Government Code §53601 (q) and this Policy effective January 1, 2015.~~

- P. Insured savings account or money market account. To be eligible to receive local agency deposits, a financial institution must have received a minimum overall satisfactory rating for meeting the credit needs of California Communities in its most recent evaluation.

V. PROHIBITED INVESTMENTS

Any security type or structure not specifically approved by this policy is hereby specifically prohibited. Security types which are thereby prohibited include, but are not limited to:

1. Reverse repurchase agreements.
2. The City shall not invest any funds in inverse floaters, range notes, or interest only strips that are derived from a pool of mortgages, or in any security that could result in zero interest accrual if held to maturity.
3. The City will not invest in any companies that produce alcohol for public consumption or tobacco products.

VI. MATURITY

Investment maturities shall be based on a review of cash flow forecasts. Maturities will be scheduled as to permit the City to meet all projected obligations. No investment shall be made in any security, other than a security underlying a repurchase or reverse repurchase agreement as authorized by this section that at the time of the investment has a term remaining to maturity in excess of five years unless City Council has provided approval for a specific purpose at least three months before the investment is made. The City Council has approved agency mortgage-backed securities (MBS) as permitted by Section IV.B. of this Policy to have a final maturity longer than five years. The weighted average life (WAL) of agency MBS may not exceed five years.

VII. DIVERSIFICATION

CITY OF ANTIOCH STATEMENT OF INVESTMENT POLICY

It is City policy to diversify the investment portfolio in order to reduce the risk of loss resulting from other concentration of assets in a specific maturity, a specific issuer, or a specific class of securities. The following strategies and constraints shall apply:

- A. Maturities shall be selected which provide for stability of income and reasonable liquidity.
- B. Concern for liquidity shall be insured through practices that include covering the next vendor disbursement date and payroll date through maturing investments.
- C. Risks of market price volatility shall be controlled through the appropriate management of the portfolio's duration versus the benchmark duration. Whereby duration is used as a measure of the portfolio's sensitivity to changes in interest rates which cause market price volatility.
- D. Specific diversification limitation shall be imposed on the portfolio as follows:
 - 1. The portfolio's duration should be appropriately positioned relative to benchmark duration during rising and falling interest rate environments.
 - 2. Except for fully collateralized deposits, investments in pooled funds such as LAIF, CAMP, and money market funds, instruments of the U.S. Government or its Agencies and securities issued by the IBRD, IFC, and IADB, no more than 5% of the overall portfolio may be invested in the securities of a single financial institution.
 - 3. In accordance with California statutes, City deposits including collateralized certificates of deposit shall not exceed the total paid up capital (to include capital notes and debentures) and surplus of any depository bank, or the total of the net worth of any savings and loan association.

VIII. RISK TOLERANCE

The City recognizes that investment risks can result from issuer defaults, market price changes or various technical complications leading to temporary illiquidity. Portfolio diversification is employed as a way to control risk. No individual investment transaction shall be undertaken which jeopardizes the total capital position of the overall portfolio. The City Treasurer shall periodically establish guidelines and strategies to control risks of default, market price changes and illiquidity.

In addition to these general policy considerations, the following specific policies will be strictly observed.

- A. All investment funds will be placed directly with qualified financial institutions. The City will not deposit or invest funds through third parties or money brokers.
- B. All transactions will be executed on a delivery versus payment basis with one exception: Upon the City's receipt of an account number from an authorized official, a California savings and loan institution and Bay Area banks shall have 48 hours from the transaction settlement date in which to deliver the certificate of deposit for a collateralized deposit to the City's safekeeping, even though payment is made by the City on the settlement date.
- C. A competitive bid process, utilizing a minimum of three financial institutions deemed eligible by the City's Investment Advisor, will be used to place all investment purchases. Based on a quarterly evaluation, securities dealers, banks and other financial institutions will be dropped or continued on the eligibility list. The following criteria will be used in the quarterly evaluation:
 - 1. Number of transactions competitively won.
 - 2. Prompt and accurate confirmation of transactions.
 - 3. Efficient securities delivery.
 - 4. Accurate market information account servicing.

**CITY OF ANTIOCH
STATEMENT OF INVESTMENT POLICY**

D. The City Treasurer shall forward a copy of and updates to the City's Investment Policy to the City's Investment Advisor and require written acknowledgment of the Policy.

IX. SAFEKEEPING AND CUSTODY

To protect against potential fraud and embezzlement, the assets of the City shall be held in the City's vault or secured through third party custody and safekeeping procedures. City Treasurer or designee shall be bonded to protect the public against possible embezzlement and malfeasance. Safekeeping procedures shall be reviewed annually by an independent auditor. The auditor may conduct surprise audits of safekeeping and custodial procedures.

All securities will be received and delivered using standard delivery versus payment procedures.

X. REPORTING REQUIREMENTS

The City Treasurer shall render to the City Council at least a quarterly investment report, which shall include, at a minimum, the following information for each individual investment:

1. Type of investment instrument (i.e., Treasury Bill, medium term note);
2. Issuer name (i.e., General Electric Credit Corporation);
3. Purchase date (trade and settlement date);
4. Maturity date;
5. Par value;
6. Purchase price;
7. Current market value and the source of the valuation;
8. Overall portfolio yield based on cost.

The quarterly report also shall (a) state compliance of the portfolio to the statement of investment policy, or manner in which the portfolio is not in compliance; (b) include a description of any of the City's funds, investments, or programs that are under the management of contracted parties, including lending programs; and (c) include a statement denoting the ability of the City to meet its expenditure requirements for the next six months, or provide an explanation as to why sufficient money shall, or may, not be available.

The Treasurer will submit to City Council a monthly report of investment transactions.

XI. INVESTMENT POLICY REVIEW

The Statement of Investment Policy shall be reviewed annually by the City Treasurer and shall be rendered to the City Council at a public meeting when any changes are proposed or at least every two years.

XII. INTERNAL CONTROLS

The Finance Director and Treasurer are responsible for establishing and maintaining an internal control structure designed to ensure that the financial assets of the City are protected from loss, theft, fraud and misuse.

XIII. INVESTMENT POOLS/MUTUAL FUNDS

The Treasurer will perform due diligence reviews of pools and funds prior to investing, and on a continual basis.



STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of June 23, 2020

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Teri House, CDBG/Housing Consultant

APPROVED BY: Forrest Ebbs, Community Development Director *FE by Ch*

SUBJECT: Adoption of Resolution Authorizing application for, and receipt of, Permanent Local Housing Allocation Grant Funds

RECOMMENDED ACTION

It is recommended that the City Council:

- 1) Approve the use of PLHA grant funds for the purpose of: (1) assisting persons who are experiencing or at risk of homelessness; (2) housing rehabilitation and the development of accessory dwelling units; and (3) creating homeownership opportunity for Antioch workers and renters earning from 80% to 120% of the area median income.
- 2) Adopt a resolution ("Attachment A") authorizing the application for, and receipt of, PLHA grant funds from the State of California.

FISCAL IMPACT

PLHA funds, if awarded, will provide the City with up to a maximum estimated \$2,365,410 over five years to help offset the loss of Redevelopment Agency funds, allowing continuance of such programs as housing rehabilitation, home ownership programs, and homeless assistance which are all currently funded with dwindling Housing Successor funds.

The first-year allocation would potentially decrease a General Fund contribution of up to \$394,235 and used to conduct site improvements for the State awarded trailers for homeless residents, as well as provide year 1 funding to help launch the homeless trailer program. Subsequent year awards would provide up to 20% of the grant amount received for homeless services. The offset to the General Fund over the grant period would be a maximum of \$700,000 or 30% of the grant for homeless services.

The total offset to the Housing Successor fund over the period would be a maximum of \$1,550,000 or 65% of the grant. Forty percent (40%) would be used for housing rehabilitation and to help create new accessory dwelling units. Twenty-five percent (25%), would be used to provide housing down payment loans to Antioch renters and workers earning between 80% and 120% of the area median income. Current housing successor law does not allow subsidies for those in this income bracket.

DISCUSSION

The state has a new Permanent Local Housing Allocation (“PLHA”) grant available to jurisdictions to implement plans to increase the affordable housing stock, as well as address homelessness. The PLHA is an ongoing formula grant that provides non-competitive funding to entitlement cities like Antioch, as well as competitive grant funding to non-entitlement cities.

The Community Development Department recommends applying for the estimated \$2,365,410 available over a five-year period through the PLHA grant to assist persons who are experiencing or at risk of homelessness and to provide housing rehabilitation and finance the construction of accessory dwelling units for rent to households with incomes of up to 120% of the area median income.

Background

In 2017, Governor Brown signed a 15-bill housing package aimed at addressing the state’s housing shortage and high housing costs. As part of the package, the Building Homes and Jobs Act (SB2) established a \$75 recording fee on real estate documents to increase the supply of affordable homes in California. A portion of the initial SB2 funds were available as one-time planning grants. For 2019 and beyond, 70 percent of the recording fee revenues will be available to the ongoing PLHA grant program and 30 percent for other state administered programs.

On February 26, 2020, the state’s Department of Housing and Community Development issued a Notice of Funding Availability (NOFA) for approximately \$195 million for the PLHA grant program. PLHA uses a formula to provide non-competitive grant funding to federal Community Development Block Grant (CDBG) entitlement cities, like the City of Antioch, as well as competitive grant funding to non-entitlement cities. Under the formula, which is based on the 2017 CDBG allocation, the City of Antioch will receive an allocation of \$394,23 in the first year (2019) to be available for FY20-21 and is projected to receive \$2,365,410 over a five-year period. Annual allocations will vary depending on revenue from the recording fee.

PLHA Application Process

In order to be eligible, local jurisdictions must have a state certified and compliant Housing Element and submit Annual Progress Reports (APR) on the Housing Element on a timely basis per state law. The City is compliant with both of these requirements.

The program guidelines also require that the grant application include an adopted City Council resolution authorizing the request and receipt of grant funds for the five-year period.

The City must apply with a high-level Plan outlining how it will use the maximum estimated amount of \$2,365,410 available over the five-year period. Up to 10 percent of the funding can be reallocated without a Plan amendment. In future years, the City can reallocate more than 10 percent of funds among activities through a Plan amendment with approval from City Council and the state. Each year, a certain amount of funds must be committed and expended in order to be eligible for the next year's allocation. Funds may only be rolled over from year to year if they meet certain requirements to be considered "committed."

The application period is April 27, 2020 – July 27, 2020. The Department of Housing and Community Development will make award announcements between August and October 2020 and execute an agreement with the City that encompasses all five funding years. Funding for the first year is advanced to the City after the agreement is executed. For years two through five, the City will sign a shorter letter from the state accepting its next actual annual allocation. An annual report is due to the state by July 31st.

PLHA Eligible Activities

There are ten eligible activities for the formula allocation jurisdictions under the PLHA grant (see Attachment 2 for the full list), several of which are highlighted below:

- The predevelopment, development, acquisition, rehabilitation, and preservation of multifamily, residential live-work, rental housing that is affordable to extremely low, very low-, low-, or moderate-income households, including necessary operating subsidies.
- The predevelopment, development, acquisition, rehabilitation, and preservation of Affordable rental and ownership housing, including Accessory Dwelling Units (ADUs), that meets the needs of a growing workforce earning up to 120-percent of AMI, or 150-percent of AMI in high-cost areas. ADUs shall be available for occupancy for a term of no less than 30 days.
- Assisting persons who are experiencing or at risk of homelessness, including, but not limited to, providing rapid rehousing, rental assistance, supportive/case management services that allow people to obtain and retain housing, operating and capital costs for navigation centers and emergency shelters, and the new construction, rehabilitation, and preservation of permanent and transitional housing.
- Accessibility modifications in lower-income owner-occupied housing.
- Homeownership opportunities, including, but not limited to, down payment assistance.
- A maximum of 5% of the allocation can be used for administration.

The proposed plan is balanced to create housing opportunities for persons and households with incomes from 0 to 120% of the area median income, utilizing three of the permissible options:

- 1) **Assisting persons who are experiencing homelessness (30% of grant or maximum \$700,000.)** This funding would consist of \$350,000 to site the new trailers and help start up services in year 1 (current calendar year) and an undetermined amount in subsequent years to aid in homeless services delivery and assist homeless households to obtain housing.
- 2) **The development of Accessory Dwelling Units (ADUs) as rental housing, and rehabilitation of housing (40% of grant or maximum of \$950,000.)** Funding in this area would add new affordable housing units at a lower cost than new multifamily construction, and potentially allow aging homeowners to be able to afford to remain in their homes due to the creation of rental income. Banks will not loan on future rental income, and the City's assistance will allow homeowners who would not otherwise be able to afford it to create ADUs and JADUs in or on their properties. These loans would be paid back to the City more rapidly than other loans from a portion of the rental income, allowing the funds to be recycled more quickly. The grant funds would also be used to help pay for the housing rehabilitation program as Housing Successor funds are depleted.
- 3) **Homeownership opportunities (25% of funds or maximum of \$600,000.)** The addition of funds in this area will allow the City to assist Antioch renters and employees who are earning over the current maximum of 80% AMI and be able to offer some loans to households with incomes up to 120% AMI. This will help maximize the potential of the Antioch Home Ownership Program (AHOP).

Administration costs for the PLHA grant (staff, consultant, or eligible administrative costs incurred by the service providers) will not exceed 5% of the grant (\$118,270), and, if unused, will be utilized for programs above.

The City will continue to utilize procurement processes such as the CDBG grant application process or homeless or other RFP processes to award grants. The Housing Rehabilitation Program (including ADU construction) was just approved by Council for renewal with Habitat for Humanity/East Bay-Silicon Valley, as was the AHOP program administration with Bay Area Affordable Homeownership Alliance (BAAHA).

ALTERNATIVE ACTION:

The City Council could identify alternative eligible activities for the grant funds. Identifying alternative activities may not result in savings to the General Fund. City Council could choose to not adopt the attached resolution authorizing application for, and receipt of, PLHA grant funds, which would result in a loss of potential State funding for the City.

ATTACHMENTS

- A. - Draft resolution authorizing application for, and receipt of, PLHA grant funds
- B. – PLHA NOFA

ATTACHMENT "A"

RESOLUTION NO. 2020/**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH
AUTHORIZING THE APPLICATION FOR AND RECEIPT OF PLHA GRANT FUNDS
FROM THE STATE OF CALIFORNIA**

WHEREAS, the Department is authorized to provide up to \$195 million under the SB 2 Permanent Local Housing Allocation Program Formula Component from the Building Homes and Jobs Trust Fund for assistance to Cities and Counties (as described in Health and Safety Code section 50470 et seq. (Chapter 364, Statutes of 2017 (SB 2)));

WHEREAS, the State of California (the "State"), Department of Housing and Community Development ("Department") issued a Notice of Funding Availability ("NOFA") dated 02/26/2020 under the Permanent Local Housing Allocation ("PLHA") Program;

WHEREAS, Applicant is an eligible Local government applying for the program to administer one or more eligible activities, or a Local or Regional Housing Trust Fund to whom an eligible Local government delegated its PLHA formula allocation; and

WHEREAS, the Department may approve funding allocations for PLHA Program, subject to the terms and conditions of the Guidelines, NOFA, Program requirements, the Standard Agreement and other contracts between the Department and PLHA grant recipients.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Antioch that:

1. If Applicant receives a grant of PLHA funds from the Department pursuant to the above referenced PLHA NOFA, it represents and certifies that it will use all such funds in a manner consistent and in compliance with all applicable state and federal statutes, rules, regulations, and laws, including without limitation all rules and laws regarding the PLHA Program, as well as any and all contracts Applicant may have with the Department.
2. Applicant is hereby authorized and directed to receive a PLHA grant, in an amount not to exceed the five-year estimate of the PLHA formula allocations, as stated in Appendix C of the current NOFA **\$2,365,410** in accordance with all applicable rules and laws.
3. Applicant hereby agrees to use the PLHA funds for eligible activities as approved by the Department and in accordance with all Program requirements, Guidelines, other rules and laws, as well as in a manner consistent and in compliance with the Standard Agreement and other contracts between the Applicant and the Department.

4. Applicant certifies that it has or will subgrant some or all of its PLHA funds to another entity or entities. Pursuant to Guidelines Section 302(c)(3), "entity" means a housing developer or program operator, but does not mean an administering Local government to whom a Local government may delegate its PLHA allocation.
5. Applicant certifies that its selection process of these subgrantees was or will be accessible to the public and avoided or shall avoid any conflicts of interest.
6. Pursuant to Applicant's certification in this resolution, the PLHA funds will be expended only for eligible Activities and consistent with all program requirements.
7. Applicant certifies that, if funds are used for the acquisition, construction or rehabilitation of for-sale housing projects or units within for-sale housing projects, the grantee shall record a deed restriction against the property that will ensure compliance with one of the requirements stated in Guidelines Section 302(c)(6)(A),(B) and (C).
8. Applicant shall be subject to the terms and conditions as specified in the Standard Agreement, the PLHA Program Guidelines and any other applicable SB 2 Guidelines published by the Department.
9. Rowland E. Bernal, Jr., City Manager of the City of Antioch, is authorized to execute the PLHA Program Application, the PLHA Standard Agreement and any subsequent amendments or modifications thereto, as well as any other documents which are related to the Program or the PLHA grant awarded to Applicant, as the Department may deem appropriate after review and approval of form by the City Attorney.

* * * * *

I HEREBY CERTIFY that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 23rd day of June 2020, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

ATTEST: APPROVED AS TO FORM:

(Signature of Attesting Officer)

APPROVED

(Signature of Approval)

**DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT
DIVISION OF FINANCIAL ASSISTANCE**

2020 W. El Camino Avenue, Suite 670
Sacramento, CA 95833
(916) 263-2771 / FAX (916) 263-2763
www.hcd.ca.gov



February 26, 2020

MEMORANDUM FOR: All Potential Applicants

FROM: Jennifer Seeger, Acting Deputy Director
Division of Financial Assistance

SUBJECT: **Permanent Local Housing Allocation Program
Entitlement and Non-entitlement Local Government
Formula Component Notice of Funding Availability**

A handwritten signature in blue ink, appearing to read "J Seeger".

The California Department of Housing and Community Development (Department) is pleased to announce the release of this Entitlement and Non-entitlement Local government formula component Notice of Funding Availability for approximately **\$195 million** for the Permanent Local Housing Allocation (PLHA) program. This funding provides grants to Entitlement and Non-entitlement Local governments in California for housing-related projects and programs that assist in addressing the unmet housing needs of their local communities.

The Department will begin accepting Program applications on **April 27, 2020** through 5:00 p.m. Pacific Standard Time on **July 27, 2020**. The Department will only accept applications through a postal carrier service such as U.S. Postal Service, UPS, FedEx, or other carrier services that provide date stamp verification confirming delivery to the Department's office. Please contact the Department if delivery is not completed by fault of the carrier service. The delivery address is:

California Department of Housing and Community Development
Division of Financial Assistance, Program Design and Implementation
Permanent Local Housing Allocation Program
2020 West El Camino Avenue, Suite 150
Sacramento, CA 95833

Personal deliveries will not be accepted. No facsimiles, incomplete applications, application revisions, electronically transmitted, or walk-in application packages will be accepted.

The PLHA application forms, workshop details, and Guidelines are posted on the Department's [website](#). To receive information on workshops and other updates, please subscribe to the PLHA listserv. If you have any further questions, please contact PLHA@hcd.ca.gov.

Attachment

Permanent Local Housing Allocation Program

Entitlement and Non-entitlement Local Government Formula Component

Notice of Funding Availability



**Gavin Newsom, Governor
State of California**

**Lourdes Castro Ramirez, Secretary
Business, Consumer Services and Housing Agency**

**Douglas R. McCauley, Acting Director
Department of Housing and Community Development**

2020 West El Camino Avenue, Suite 500, Sacramento, CA 95833
Telephone: (916) 263-2771

Website: <http://www.hcd.ca.gov/grants-funding/active-funding/plha.shtml>

Email: PLHA@hcd.ca.gov

February 26, 2020

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**Permanent Local Housing Allocation
Entitlement and Non-Entitlement Local Government Formula Component
Notice of Funding Availability**

I. Overview

A. Notice of Funding Availability

The California Department of Housing and Community Development (Department) is announcing the availability of approximately **\$195 million** in funding for the Permanent Local Housing Allocation (PLHA) program Entitlement and Non-entitlement Local government formula component Notice of Funding Availability (NOFA). This NOFA is funded from moneys deposited in the Building Homes and Jobs Trust Fund (Fund) in calendar year 2019.

Funding for this NOFA is provided pursuant to Senate Bill (SB) 2 (Chapter 364, Statutes of 2017). SB 2 established the Fund and authorizes the Department to allocate 70 percent of moneys collected and deposited in the Fund, beginning in calendar year 2019, to Local governments for eligible housing and homelessness activities. The intent of the bill is to provide a permanent, on-going source of funding to Local governments for housing-related projects and programs that assist in addressing the unmet housing needs of their local communities.

For the 2019-20 fiscal year, the Department will issue two separate NOFAs to award the (PLHA) funds:

1. Entitlement and Non-entitlement Local government formula component NOFA; and
2. Non-entitlement Local government competitive component NOFA (anticipated in August 2020).

This NOFA outlines threshold and application requirements for Entitlement Local governments and Non-entitlement Local governments as defined in Guidelines Section 101. Entitlement Local governments are metropolitan cities and urban counties that received a CDBG grant for fiscal year 2017 pursuant to the federal formula specified in 42 USC Section 5306.

B. Timeline

NOFA Release Date	February 26, 2020
Application Submittal	April 27, 2020 – July 27, 2020
Award Announcement	August, 2020 – October, 2020

C. Authorizing Legislation and Regulations

SB 2 (Chapter 364, Statutes of 2017) established the PLHA program. The program operates under the requirements of Health and Safety Code (HSC), Part 2 of Division 31, Chapter 2.5 (commencing with Section 50470).

Section 50470 (b)(2)(B)(i) of the HSC authorizes the Department to allocate 70 percent of the moneys collected and deposited in the Fund, beginning in calendar year 2019, for the PLHA program.

Section 50470 (b)(2)(B)(i)(I) of the HSC requires the Department to allocate 90 percent of PLHA funds based on the federal CDBG formula specified in 42 USC, Section 5306, except that the portion allocated to Non-entitlement Local governments is required to be distributed through a competitive grant program for Non-entitlement Local governments.

Section 50470 (b)(2)(B)(i)(II) of the HSC requires the Department to allocate the remaining 10 percent of PLHA funds equitably to Non-entitlement Local governments.

Section 50470 (d) authorizes the Department to adopt Guidelines to implement the PLHA program, not subject to the rulemaking provisions of the California Administrative Procedure Act.

This NOFA governs the administration of funding from the Fund (created by Section 50470, subdivision (a)(1) and appropriated by item 2240-103-3317 in the Budget Act of 2019) and made available under the PLHA program.

Capitalized terms not otherwise defined in this NOFA shall have the meanings set forth in Guidelines Section 101.

II. Program requirements

The following is provided as a summary for the allocation of the PLHA funds to Entitlement and Non-entitlement Local governments and is not to be considered a complete representation of the eligibility, threshold, or other requirements, terms and conditions.

A. Eligible Applicants

An Applicant must be an Entitlement Local government, a Non-entitlement Local government, or a Local or Regional Housing Trust Fund delegated by the Local government pursuant to Guidelines Section 300.

A Local government that delegates another Local government to submit an application and administer the formula component of PLHA funds on its behalf must enter into a legally binding agreement with the Local government, as set forth in Guidelines Section 300(c).

A Local government that delegates a Local or Regional Housing Trust Fund to submit an application and administer the formula component of PLHA funds on its behalf must enter into a legally binding agreement with the Local or Regional Housing Trust Fund, as set forth in Guidelines Section 300(d).

B. Eligible Activities

Pursuant to Guidelines Section 301(a), the PLHA funds allocated to eligible Applicants must be used to carry out one or more of the eligible activities listed below:

1. The predevelopment, development, acquisition, rehabilitation, and preservation of multifamily, residential live-work, rental housing that is affordable to extremely low-, very low-, low-, or moderate-income households, including necessary Operating subsidies.
2. The predevelopment, development, acquisition, rehabilitation, and preservation of Affordable rental and ownership housing, including Accessory Dwelling Units (ADUs), that meets the needs of a growing workforce earning up to 120 percent of Area Median Income (AMI), or 150 percent of AMI in High-cost areas. ADUs shall be available for occupancy for a term of no less than 30 days. See Appendix B for a list of High-cost areas in California.
3. Matching portions of funds placed into Local or Regional Housing Trust Funds.
4. Matching portions of funds available through the Low- and Moderate-Income Housing Asset Fund pursuant to subdivision (d) of HSC Section 34176.
5. Capitalized Reserves for Services connected to the preservation and creation of new Permanent supportive housing.
6. Assisting persons who are experiencing or At risk of homelessness, including, but not limited to, providing rapid rehousing, rental assistance, supportive/case management services that allow people to obtain and retain housing, operating and capital costs for navigation centers and emergency shelters, and the new construction, rehabilitation, and preservation of permanent and transitional housing.
 - a. This Activity may include subawards to Administrative Entities as defined in HSC Section 50490(a)(1-3) that were awarded California Emergency Solutions and Housing (CESH) Program or Homeless Emergency Aid Program (HEAP) funds for rental assistance to continue assistance to these households.
 - b. Applicants must provide rapid rehousing, rental assistance, navigation centers, emergency shelter, and transitional housing activities in a manner consistent with the Housing First practices described in 25 CCR, Section 8409, subdivision (b)(1)-(6) and in compliance with Welfare Institutions Code (WIC) Section 8255(b)(8). An Applicant allocated funds

for the new construction, rehabilitation, and preservation of Permanent supportive housing shall incorporate the core components of Housing First, as provided in WIC Section 8255(b).

7. Accessibility modifications in Lower-income Owner-occupied housing.
8. Efforts to acquire and rehabilitate foreclosed or vacant homes and apartments.
9. Homeownership opportunities, including, but not limited to, down payment assistance.
10. Fiscal incentives made by a county to a city within the county to incentivize approval of one or more Affordable housing projects, or matching funds invested by a county in an Affordable housing development project in a city within the county, provided that the city has made an equal or greater investment in the project. The county fiscal incentives shall be in the form of a grant or low-interest loan to an Affordable housing project. Matching funds investments by both the county and the city also shall be a grant or low-interest deferred loan to the Affordable housing project.

Twenty percent of the moneys in the Fund are required by statute to be expended for Affordable Owner-Occupied Workforce Housing (AOWH). If funding proposed in Local government Plans for AOWH activities is lower than 20 percent of the moneys available in the Fund, the Department may require Local governments to use a specific percentage of their annual formula allocations in some future year for AOWH activities as part of the annual funding process.

C. Allocation of Funding and Award Limits

An Entitlement and a Non-entitlement Local government are eligible for an allocation of PLHA funds. See Appendix A for allocation of PLHA funds to each Entitlement and Non-entitlement Local government for fiscal year 2019-20.

The PLHA funds allocated to each Entitlement Local government is directly proportionate to each Entitlement Local government's share of total 2017 Community Development Block Grant (CDBG) allocation in California.

The PLHA funds allocated to each Non-entitlement Local government is based on the sum of:

1. Fifty percent of the funding available for the Non-entitlement formula component divided by the number of Local governments eligible for the Non-entitlement formula component; and
2. Fifty percent of the funding available for the Non-entitlement formula component allocated in proportion to each Non-entitlement Local government's share of the total most severe housing need in California's Non-entitlement Local governments, based upon the most recent U.S. Department of Housing and

Urban Development (HUD) Comprehensive Housing Affordability Strategy (CHAS) data.

Two or more Local governments may expend PLHA funds on an eligible jointly funded project, provided the project is an eligible Activity pursuant to Guidelines Section 301(a), and will be located within the boundaries of one of the Local governments.

An Applicant eligible for an allocation of PLHA funds must comply with the Deadline and Funding Requirements set forth in Guidelines Section 304.

In order to avoid amending the Department Standard Agreement each year, and to expedite the disbursement of PLHA funds, the Department Standard Agreement and the Applicant's PLHA resolution shall include a five-year estimate of PLHA formula allocations, as stated in Appendix C, as the maximum funding amount. The actual amounts may be lower, and the disbursements will be based on the actual allocation amounts. Please be advised that no funding from any subsequent year will be disbursed if the Local government is not in compliance with the Housing Element requirement and the Housing Element Annual Progress Report requirement stated in Guidelines Section 302(a) and (b), or in the event that the Local government has not submitted its annual PLHA report, as required by Guidelines Section 503. In addition, the grantee must be in compliance with Guidelines Sections 300(e) and 502. For a list of jurisdictions currently ineligible for PLHA funds due to the Housing Element and/or Annual Progress Report requirement, please refer to Appendix D.

D. Program Administrative and Activity Delivery Costs

A Local government that receives an allocation award under this NOFA shall not use more than 5 percent of the allocation for administrative costs related to the execution of eligible activities.

Staff and overhead costs directly related to carrying out the eligible activities described in Guidelines Section 301(a) are "activity costs" and not subject to the cap on "administrative costs." A Local government may share any funds available for administrative costs with entities to which it provides funding.

Predevelopment expenses for construction projects funded by PLHA funds, and costs to develop and prepare the PLHA application and Plan may be paid from the PLHA funds regardless of when the costs were incurred. Reimbursement of expenses to prepare the PLHA application and Plan are subject to the cap on administrative costs. Other costs incurred more than one year prior to commitment by the Local government may not be paid from the PLHA funds.

E. Application Requirements

An Applicant must submit a complete application and other documents by the deadline stated in this NOFA. Applications submitted in response to this NOFA must meet the threshold requirements set forth in Guidelines Section 302.

F. Administration and Reporting Requirements

A grantee of the PLHA funds must meet the administration requirements set forth in Guidelines Sections 500 and 501, and reporting requirements in Section 503.

III. Application Submission and Review Procedures

Applications must be on the Department's forms and cannot be altered or modified by the Applicant. Excel forms must be in Excel format, not a PDF document. Applications that do not meet the program requirements outlined in this NOFA will not be eligible for funding. Application forms are available for download on the [PLHA webpage](#).

A. Application Submission Process

A complete original application with original signature, and an electronic copy on Compact Disc or USB flash drive with all applicable information can be submitted to the Department between **April 27, 2020** and **July 27, 2020**. No applications will be accepted after **5:00 p.m. Pacific Standard Time on July 27, 2020**. The Department will only accept applications through a postal carrier service such as U.S. Postal Service, UPS, FedEx, or other carrier services that provide date stamp verification confirming delivery to the Department's office. Please contact the Department if delivery is not completed by fault of the carrier service. The delivery address is:

California Department of Housing and Community Development
Division of Financial Assistance, PDI
Permanent Local Housing Allocation Program
2020 West El Camino Avenue, Suite 150
Sacramento, CA 95833

Personal deliveries will not be accepted. No facsimiles, incomplete applications, application revisions, electronically transmitted, or walk-in application packages will be accepted. Applications that do not meet the filing deadline requirements will not be eligible for funding.

It is the Applicant's responsibility to ensure that the application is clear, complete, and accurate. The Department may request additional clarifying information and/or inquire as to where in the application specific information is located. However, missing and/or forgotten application information or documentation may cause the application not to pass threshold.

Those Applicants that are notified they did not pass threshold requirements will have the opportunity to appeal.

B. Application Workshops

Applicants are strongly encouraged to attend a PLHA workshop to gain information critical for preparing the application, which will be discussed at the workshop. PLHA

workshop dates, times, and locations are located on the Department's [PLHA webpage](#). These in-person workshops will cover the NOFA and application.

IV. **Appeals**

A. Basis of Appeals

1. Upon receipt of the Department's notice that an application has been determined to be incomplete, ineligible, or fail threshold review, Applicants under this NOFA may appeal such decision(s) to the Department pursuant to this section.
2. No Applicant shall have the right to appeal a decision of the Department relating to another Applicant's eligibility, award, denial of award, or any other matter related thereto.
3. The appeal process provided herein applies solely to decisions of the Department made in this NOFA and does not apply to any decisions to be made pursuant to future NOFAs.

B. Appeal Process and Deadlines

1. **Process.** In order to file an appeal, an Applicant must submit a written appeal to the Department, which states all relevant facts, arguments, and evidence upon which the appeal is based. Furthermore, the Applicant must provide a detailed description of how the application is complete, eligible or meets threshold requirements, as applicable, or provide additional information to resolve the Department's determination. Appeals are to be submitted to the Department at PLHA@hcd.ca.gov according to the deadline set forth in Department review letters.
2. **Filing Deadline.** Appeals must be received by the Department no later than five (5) business days from the date of the Department's threshold review letter representing the Department's decision made in response to the application.

C. Decisions

Any request to appeal the Department's decision regarding an application shall be reviewed for compliance with the Guidelines and this NOFA. All decisions rendered shall be final, binding, and conclusive, and shall constitute the final action of the Department.

D. Award Announcements and Contracts

The Department anticipates issuing award letters between August 2020 and October 2020. Award recommendations will be posted on the [PLHA webpage](#).

V. Other terms and conditions

A. Right to Modify or Suspend

The Department reserves the right, at its sole discretion, to suspend, amend, or modify the provisions of this NOFA at any time, including, without limitation, the amount of funds available hereunder. If such an action occurs, the Department will notify all interested parties and will post the revisions to the Department's website.

B. Disclosure of Application

Information provided in the application will become a public record and available for review by the public, pursuant to the California Public Records Act (Gov. Code section 6250 et seq.). As such, any materials provided will be disclosed to any person making a request under this Act. The Department cautions Applicants to use discretion in providing information not specifically requested, including, but not limited to, bank account numbers, personal phone numbers, and home addresses. By providing this information to the Department, the Applicant is waiving any claim of confidentiality and consents to the disclosure of submitted material upon request.

C. Conflicts

In the event of any conflict between the terms of this NOFA and either applicable state or federal law or regulation, the terms of the applicable state or federal law or regulation shall control. Applicants are deemed to have fully read and understand all applicable state and federal laws, and regulations pertaining to PLHA, and understand and agree that the Department shall not be responsible for any errors or omissions in the preparation of this NOFA.

APPENDICES

Appendix A: Entitlement and Non-entitlement Local Government Formula Allocation for Fiscal Year 2019-20.

Entitlement Local Government		Non-entitlement Local Government	
Local Government	Funding Amount	Local Government	Funding Amount
Alameda	\$558,765	Alpine County	\$68,065
Alameda County	\$933,865	Alturas	\$79,305
Alhambra	\$465,628	Amador City	\$65,861
Aliso Viejo	\$119,177	Amador County	\$134,185
Anaheim	\$2,155,285	American Canyon	\$117,435
Antioch	\$394,235	Anderson	\$103,770
Apple Valley	\$287,561	Angels	\$81,289
Bakersfield	\$1,730,902	Arcata	\$176,062
Baldwin Park	\$488,178	Artesia	\$135,728
Bellflower	\$513,624	Arvin	\$138,593
Berkeley	\$1,293,584	Atwater	\$158,209
Buena Park	\$369,242	Auburn	\$119,859
Burbank	\$477,182	Avenal	\$104,652
Camarillo	\$135,354	Benicia	\$141,459
Carlsbad	\$272,582	Biggs	\$70,710
Carson	\$414,730	Bishop	\$83,713
Cathedral City	\$283,223	Blue Lake	\$68,285
Cerritos	\$109,213	Brawley	\$151,156
Chico	\$390,348	Butte County	\$333,428
Chino	\$249,365	Calaveras County	\$206,477
Chino Hills	\$177,285	Calexico	\$203,832
Chula Vista	\$1,059,483	Calimesa	\$88,783
Citrus Heights	\$312,759	Calipatria	\$77,101
Clovis City	\$365,609	Calistoga	\$85,256
Compton	\$769,720	Capitola	\$105,092
Concord	\$488,785	Carmel-by-the-Sea	\$81,950
Contra Costa County	\$2,170,178	Chowchilla	\$110,382
Corona	\$582,003	Clearlake	\$145,867
Costa Mesa	\$528,581	Coalinga	\$103,109
Cupertino City	\$165,510	Colfax	\$72,032
Daly City	\$511,821	Colusa	\$85,917
Davis	\$302,924	Colusa County	\$83,493
Delano City	\$325,124	Corcoran	\$113,908
Downey	\$520,279	Corning	\$92,529
El Cajon	\$645,382	Crescent City	\$80,848
El Centro (Colonia Only)	\$245,998	Del Norte County	\$140,797

Entitlement Local Government		Non-entitlement Local Government	
Local Government	Funding Amount	Local Government	Funding Amount
El Monte	\$847,292	Dinuba	\$148,291
Elk Grove	\$439,787	Dixon	\$115,451
Encinitas	\$156,044	Dorris	\$66,522
Escondido	\$842,911	Dos Palos	\$82,832
Fairfield	\$390,910	Dunsmuir	\$72,032
Fontana	\$981,122	El Centro	\$216,175
Fountain Valley	\$144,608	El Dorado County	\$479,995
Fremont	\$641,160	Etna	\$67,183
Fresno	\$3,407,603	Eureka	\$187,522
Fresno County	\$1,643,348	Exeter	\$97,819
Fullerton	\$688,452	Farmersville	\$98,260
Garden Grove	\$994,343	Ferndale	\$71,150
Gardena	\$329,877	Firebaugh	\$95,395
Gilroy City	\$244,259	Fort Bragg	\$106,856
Glendale	\$867,025	Fort Jones	\$69,167
Glendora City	\$130,258	Fortuna	\$108,619
Goleta	\$94,015	Fowler	\$81,069
Hanford	\$295,468	Glenn County	\$106,856
Hawthorne	\$612,819	Grass Valley	\$135,508
Hayward	\$651,735	Greenfield	\$139,916
Hemet	\$402,536	Gridley	\$92,529
Hesperia	\$505,777	Grover Beach	\$121,182
Huntington Beach	\$548,495	Guadalupe	\$101,125
Huntington Park	\$651,678	Gustine	\$73,575
Indio City	\$455,962	Hidden Hills	\$71,371
Inglewood	\$735,776	Hollister	\$180,249
Irvine	\$757,977	Holtville	\$82,611
Kern County	\$2,160,344	Humboldt County	\$344,448
La Habra	\$388,867	Huron	\$99,582
La Mesa	\$188,809	Imperial	\$91,427
Laguna Niguel	\$153,414	Imperial County	\$173,858
Lake Elsinore	\$248,527	Indian Wells	\$88,783
Lake Forest	\$221,070	Industry	\$65,596
Lakewood	\$270,847	Inyo County	\$103,770
Lancaster	\$694,855	lone	\$75,338
Livermore	\$208,540	Jackson	\$87,460
Lodi	\$336,265	King City	\$134,185
Lompoc	\$227,027	Kings County	\$163,499
Long Beach	\$2,926,784	Lake County	\$241,741
Los Angeles	\$26,219,573	Lakeport	\$79,305
Los Angeles County	\$11,025,126	Lassen County	\$102,007
Lynwood	\$631,387	Lemoore	\$145,205

Entitlement Local Government		Non-entitlement Local Government	
Local Government	Funding Amount	Local Government	Funding Amount
Madera	\$422,319	Lincoln	\$203,171
Marin County	\$725,571	Lindsay	\$117,214
Menifee	\$251,604	Live Oak	\$89,664
Merced	\$518,719	Livingston	\$108,839
Milpitas City	\$238,595	Loomis	\$81,730
Mission Viejo	\$206,683	Los Banos	\$188,184
Modesto	\$969,747	Loyalton	\$67,624
Montebello	\$316,758	Madera County	\$273,920
Monterey	\$116,419	Mammoth Lakes	\$81,730
Monterey County	\$648,380	Maricopa	\$66,742
Monterey Park	\$318,871	Marina	\$157,548
Moreno Valley	\$1,029,809	Mariposa County	\$128,455
Mountain View	\$256,551	Marysville	\$110,382
Napa City	\$318,210	McFarland	\$112,806
National City	\$393,191	Mendocino County	\$349,958
Newport Beach	\$169,613	Merced County	\$310,947
Norwalk	\$592,762	Modoc County	\$76,440
Oakland	\$3,704,475	Mono County	\$77,101
Oceanside	\$649,151	Montague	\$68,726
Ontario	\$920,018	Mount Shasta	\$89,885
Orange	\$607,483	Napa County	\$143,222
Orange County	\$1,272,164	Nevada City	\$78,865
Oxnard	\$1,158,429	Nevada County	\$306,319
Palm Desert	\$171,306	Orange Cove	\$101,345
Palm Springs	\$192,237	Orland	\$92,529
Palmdale	\$779,064	Oroville	\$137,051
Palo Alto	\$231,496	Pacific Grove	\$118,757
Paradise	\$93,596	Palos Verdes Estates	\$96,717
Paramount City	\$438,197	Parlier	\$133,524
Pasadena	\$936,076	Pismo Beach	\$99,582
Perris City	\$466,532	Placer County	\$455,090
Petaluma	\$184,357	Placerville	\$110,823
Pico Rivera	\$338,973	Plumas County	\$121,182
Pittsburg	\$317,683	Plymouth	\$67,404
Placentia	\$214,774	Point Arena	\$67,404
Pleasanton City	\$151,089	Portola	\$75,338
Pomona	\$1,068,445	Rancho Mirage	\$172,094
Porterville	\$342,754	Red Bluff	\$124,047
Rancho Cordova City	\$285,366	Rio Dell	\$79,085
Rancho Cucamonga	\$450,476	Rio Vista	\$96,276
Rancho Santa Margarita	\$101,396	Riverbank	\$122,063
Redding	\$336,814	San Benito County	\$121,182

Entitlement Local Government		Non-entitlement Local Government	
Local Government	Funding Amount	Local Government	Funding Amount
Redondo Beach	\$130,830	San Joaquin	\$78,644
Redwood City	\$347,719	San Juan Bautista	\$75,999
Rialto	\$597,786	San Juan Capistrano	\$236,452
Riverside	\$1,622,125	Sand City	\$67,139
Riverside County	\$3,996,171	Santa Cruz County	\$565,952
Rocklin City	\$134,638	Scotts Valley	\$103,770
Rosemead	\$343,238	Shasta County	\$286,924
Roseville	\$313,366	Shasta Lake	\$102,227
Sacramento	\$2,357,067	Sierra County	\$67,624
Sacramento County	\$2,720,826	Siskiyou County	\$142,120
Salinas	\$1,006,847	Solano County	\$128,234
San Bernardino	\$1,622,027	Soledad	\$120,961
San Bernardino County	\$3,459,141	Sonora	\$91,427
San Buenaventura	\$357,439	South Lake Tahoe	\$165,703
San Clemente	\$189,040	St. Helena	\$89,003
San Diego	\$5,790,183	Suisun City	\$154,683
San Diego County	\$1,979,966	Susanville	\$93,191
San Francisco	\$8,718,035	Sutter County	\$116,333
San Joaquin County	\$1,310,193	Sutter Creek	\$78,644
San Jose	\$4,348,646	Taft	\$90,546
San Leandro	\$349,960	Tehama	\$65,596
San Luis Obispo County	\$872,502	Tehama County	\$186,685
San Marcos City	\$319,178	Trinidad	\$66,081
San Mateo	\$341,894	Trinity County	\$121,622
San Mateo County	\$1,209,550	Truckee	\$104,652
Santa Ana	\$2,803,706	Tulare County	\$583,584
Santa Barbara	\$453,109	Tulelake	\$68,506
Santa Barbara County	\$569,787	Tuolumne County	\$242,182
Santa Clara	\$479,491	Ukiah	\$129,777
Santa Clara County	\$736,733	Vernon	\$65,376
Santa Clarita	\$588,259	Wasco	\$135,508
Santa Cruz	\$264,744	Weed	\$76,661
Santa Maria	\$733,471	Westmorland	\$72,693
Santa Monica	\$547,516	Wheatland	\$72,032
Santa Rosa	\$694,325	Williams	\$80,848
Santee	\$134,374	Willits	\$92,309
Seaside	\$193,124	Willows	\$93,631
Simi Valley	\$290,357	Winters	\$88,783
Sonoma County	\$899,393	Woodlake	\$89,885
South Gate	\$721,320	Yolo County	\$136,610
South San Francisco	\$217,980	Yountville	\$81,069
Stanislaus County	\$1,154,982	Yreka	\$102,007

Stockton	\$1,711,430	Yuba County	\$272,377
Entitlement Local Government			
Local Government	Funding Amount		
Sunnyvale	\$533,023		
Temecula	\$273,393		
Thousand Oaks	\$296,040		
Torrance	\$444,374		
Tulare	\$318,433		
Turlock	\$309,854		
Tustin	\$385,545		
Union City	\$253,935		
Upland	\$277,837		
Vacaville	\$240,500		
Vallejo	\$505,369		
Ventura County	\$859,749		
Victorville	\$632,770		
Visalia	\$630,815		
Vista	\$408,882		
Walnut Creek	\$138,449		
Watsonville	\$362,515		
West Covina	\$388,763		
West Sacramento	\$236,679		
Westminster	\$510,577		
Whittier	\$383,190		
Woodland	\$248,989		
Yorba Linda	\$106,529		
Yuba City	\$311,140		

Appendix B: List of High-cost Areas in California

High-cost Area by County	High-cost Area pursuant to Federal Housing Finance Agency's Maximum Loan Limits for Mortgages Acquired in Calendar Year 2020	High-cost Area pursuant to Department of Housing and Urban Development Very low-Income Adjustments due to High-Housing Cost for Fiscal Year 2020
Alameda	X	
Butte		X
Contra Costa	X	
El Dorado	X	
Los Angeles	X	
Madera		X
Marin	X	
Mendocino		X
Mono	X	
Monterey	X	
Napa	X	
Orange	X	
Placer	X	
Riverside		X
Sacramento	X	
San Benito	X	
San Bernardino		X
San Diego	X	
San Francisco	X	
San Luis Obispo	X	
San Mateo	X	
Santa Barbara	X	
Santa Clara	X	
Santa Cruz	X	
Sierra		X
Sonoma	X	
Tulare		X
Ventura	X	
Yolo	X	

Appendix C: Estimate of Five-Year PLHA Allocation for Entitlement and Non-entitlement Local Government

Entitlement Local Government		Non-entitlement Local Government	
Local Government	Estimate 5-Year Funding Amount	Local Government	Estimate 5-Year Funding Amount
Alameda	\$3,352,590	Alpine County	\$408,390
Alhambra	\$2,793,768	Alturas	\$475,835
Aliso Viejo	\$715,062	Amador City	\$395,168
Anaheim	\$12,931,710	Amador County	\$805,115
Antioch	\$2,365,410	American Canyon	\$704,612
Apple Valley	\$1,725,366	Anderson	\$622,622
Bakersfield	\$10,385,412	Angels	\$487,737
Baldwin Park	\$2,929,068	Arcata	\$1,056,372
Bellflower	\$3,081,744	Artesia	\$814,372
Berkeley	\$7,761,504	Arvin	\$831,563
Buena Park	\$2,215,452	Atwater	\$949,257
Burbank	\$2,863,092	Auburn	\$719,158
Camarillo	\$812,124	Avenal	\$627,912
Carlsbad	\$1,635,492	Benicia	\$848,754
Carson	\$2,488,380	Biggs	\$424,261
Cathedral City	\$1,699,338	Bishop	\$502,283
Cerritos	\$655,278	Blue Lake	\$409,715
Chico	\$2,342,088	Brawley	\$906,940
Chino	\$1,496,190	Butte County	\$2,000,572
Chino Hills	\$1,063,710	Calaveras County	\$1,238,865
Chula Vista	\$6,356,898	Calexico	\$1,222,996
Citrus Heights	\$1,876,554	Calimesa	\$532,699
Clovis City	\$2,193,654	Calipatria	\$462,611
Compton	\$4,618,320	Calistoga	\$511,540
Concord	\$2,932,710	Capitola	\$630,557
Corona	\$3,492,018	Carmel-by-the-Sea	\$491,704
Costa Mesa	\$3,171,486	Chowchilla	\$662,295
Cupertino City	\$993,060	Clearlake	\$875,203
Daly City	\$3,070,926	Coalinga	\$618,655
Davis	\$1,817,544	Colfax	\$432,196
Delano City	\$1,950,744	Colusa	\$515,507
Downey	\$3,121,674	Colusa County	\$500,961
El Cajon	\$3,872,292	Corcoran	\$683,453
El Centro	\$1,475,988	Corning	\$555,180
Elk Grove	\$2,638,722	Crescent City	\$485,092
El Monte	\$5,083,752	Del Norte County	\$844,787
Encinitas	\$936,264	Dinuba	\$889,749
Escondido	\$5,057,466	Dixon	\$692,710

Entitlement Local Government		Non-entitlement Local Government	
Local Government	Estimate 5 Year Funding Amount	Local Government	Estimate 5 Year Funding Amount
Fairfield	\$2,345,460	Dorris	\$399,135
Fontana	\$5,886,732	Dos Palos	\$496,994
Fountain Valley	\$867,648	Dunsmuir	\$432,196
Fremont	\$3,846,960	El Centro	\$1,297,051
Fresno	\$20,445,618	El Dorado County	\$2,879,974
Fullerton	\$4,130,712	Etna	\$403,103
Gardena	\$1,979,262	Eureka	\$1,125,138
Garden Grove	\$5,966,058	Exeter	\$586,917
Gilroy City	\$1,465,554	Farmersville	\$589,562
Glendale	\$5,202,150	Ferndale	\$426,906
Glendora City	\$781,548	Firebaugh	\$572,371
Goleta	\$564,090	Fort Bragg	\$641,136
Hanford	\$1,772,808	Fort Jones	\$415,004
Hawthorne	\$3,676,914	Fortuna	\$651,715
Hayward	\$3,910,410	Fowler	\$486,414
Hemet	\$2,415,216	Glenn County	\$641,136
Hesperia	\$3,034,662	Grass Valley	\$813,049
Huntington Beach	\$3,290,970	Greenfield	\$839,497
Huntington Park	\$3,910,068	Gridley	\$555,180
Indio City	\$2,735,772	Grover Beach	\$727,093
Inglewood	\$4,414,656	Guadalupe	\$606,754
Irvine	\$4,547,862	Gustine	\$441,452
Laguna Niguel	\$920,484	Hidden Hills	\$428,228
La Habra	\$2,333,202	Hollister	\$1,081,498
Lake Forest	\$1,326,420	Holtville	\$495,671
Lake Elsinore	\$1,491,162	Humboldt County	\$2,066,693
Lakewood	\$1,625,082	Huron	\$597,497
La Mesa	\$1,132,854	Imperial	\$548,568
Lancaster	\$4,169,130	Imperial County	\$1,043,148
Livermore	\$1,251,240	Indian Wells	\$532,699
Lodi	\$2,017,590	Industry	\$393,581
Lompoc	\$1,362,162	Inyo County	\$622,622
Long Beach	\$17,560,704	Ione	\$452,032
Los Angeles	\$157,317,438	Jackson	\$524,764
Lynwood	\$3,788,322	King City	\$805,115
Madera	\$2,533,914	Kings County	\$980,995
Menifee	\$1,509,624	Lake County	\$1,450,450
Merced	\$3,112,314	Lakeport	\$475,835
Milpitas City	\$1,431,570	Lassen County	\$612,043
Mission Viejo	\$1,240,098	Lemoore	\$871,235
Modesto	\$5,818,482	Lincoln	\$1,219,029

Entitlement Local Government		Non-entitlement Local Government	
Local Government	Estimate 5 Year Funding Amount	Local Government	Estimate 5 Year Funding Amount
Montebello	\$1,900,548	Lindsay	\$703,289
Monterey	\$698,514	Live Oak	\$537,988
Monterey Park	\$1,913,226	Livingston	\$653,038
Moreno Valley	\$6,178,854	Loomis	\$490,382
Mountain View	\$1,539,306	Los Banos	\$1,129,105
Napa City	\$1,909,260	Loyalton	\$405,747
National City	\$2,359,146	Madera County	\$1,643,522
Newport Beach	\$1,017,678	Mammoth Lakes	\$490,382
Norwalk	\$3,556,572	Maricopa	\$400,458
Oakland	\$22,226,850	Marina	\$945,290
Oceanside	\$3,894,906	Mariposa County	\$770,732
Ontario	\$5,520,108	Marysville	\$662,295
Orange	\$3,644,898	McFarland	\$676,841
Oxnard	\$6,950,574	Mendocino County	\$2,099,753
Palmdale	\$4,674,384	Merced County	\$1,865,687
Palm Desert	\$1,027,836	Modoc County	\$458,644
Palm Springs	\$1,153,422	Mono County	\$462,611
Palo Alto	\$1,388,976	Montague	\$412,359
Paradise	\$561,576	Mount Shasta	\$539,311
Paramount City	\$2,629,182	Napa County	\$859,334
Pasadena	\$5,616,456	Nevada City	\$473,190
Perris City	\$2,799,192	Nevada County	\$1,837,916
Petaluma	\$1,106,142	Orange Cove	\$608,076
Pico Rivera	\$2,033,838	Orland	\$555,180
Pittsburg	\$1,906,098	Oroville	\$822,306
Placentia	\$1,288,644	Pacific Grove	\$712,546
Pleasanton City	\$906,534	Palos Verdes Estates	\$580,305
Pomona	\$6,410,670	Parlier	\$801,148
Porterville	\$2,056,524	Pismo Beach	\$597,497
Rancho Cordova City	\$1,712,196	Placer County	\$2,730,542
Rancho Cucamonga	\$2,702,856	Placerville	\$664,940
Rancho Santa Margarita	\$608,376	Plumas County	\$727,093
Redding	\$2,020,884	Plymouth	\$404,425
Redondo Beach	\$784,980	Point Arena	\$404,425
Redwood City	\$2,086,314	Portola	\$452,032
Rialto	\$3,586,716	Rancho Mirage	\$1,032,569
Riverside	\$9,732,750	Red Bluff	\$744,284
Rocklin City	\$807,828	Rio Dell	\$474,513
Rosemead	\$2,059,428	Rio Vista	\$577,661
Roseville	\$1,880,196	Riverbank	\$732,382
Sacramento	\$14,142,402	San Benito County	\$727,093

Entitlement Local Government		Non-entitlement Local Government	
Local Government	Estimate 5 Year Funding Amount	Local Government	Estimate 5 Year Funding Amount
Salinas	\$6,041,082	San Joaquin	\$471,868
San Bernardino	\$9,732,162	San Juan Bautista	\$455,999
San Clemente	\$1,134,240	San Juan Capistrano	\$1,418,712
San Diego	\$34,741,098	Sand City	\$402,838
San Francisco	\$52,308,210	Santa Cruz County	\$3,395,713
San Jose	\$26,091,876	Scotts Valley	\$622,622
San Leandro	\$2,099,760	Shasta County	\$1,721,544
San Marcos City	\$1,915,068	Shasta Lake	\$613,366
San Mateo	\$2,051,364	Sierra County	\$405,747
Santa Ana	\$16,822,236	Siskiyou County	\$852,722
Santa Barbara	\$2,718,654	Solano County	\$769,410
Santa Clara	\$2,876,946	Soledad	\$725,770
Santa Clarita	\$3,529,554	Sonora	\$548,568
Santa Cruz	\$1,588,464	South Lake Tahoe	\$994,219
Santa Maria	\$4,400,826	St. Helena	\$534,021
Santa Monica	\$3,285,096	Suisun City	\$928,099
Santa Rosa	\$4,165,950	Susanville	\$559,147
Santee	\$806,244	Sutter County	\$698,000
Seaside	\$1,158,744	Sutter Creek	\$471,868
Simi Valley	\$1,742,142	Taft	\$543,278
South Gate	\$4,327,920	Tehama	\$393,581
South San Francisco	\$1,307,880	Tehama County	\$1,120,113
Stockton	\$10,268,580	Trinidad	\$396,491
Sunnyvale	\$3,198,138	Trinity County	\$729,738
Temecula	\$1,640,358	Truckee	\$627,912
Thousand Oaks	\$1,776,240	Tulare County	\$3,501,506
Torrance	\$2,666,244	Tulelake	\$411,037
Tulare	\$1,910,598	Tuolumne County	\$1,453,095
Turlock	\$1,859,124	Ukiah	\$778,667
Tustin	\$2,313,270	Vernon	\$392,259
Union City	\$1,523,610	Wasco	\$813,049
Upland	\$1,667,022	Weed	\$459,966
Vacaville	\$1,443,000	Westmorland	\$436,163
Vallejo	\$3,032,214	Wheatland	\$432,196
San Buenaventura	\$2,144,634	Williams	\$485,092
Victorville	\$3,796,620	Willits	\$553,857
Visalia	\$3,784,890	Willows	\$561,792
Vista	\$2,453,292	Winters	\$532,699
Walnut Creek	\$830,694	Woodlake	\$539,311
Watsonville	\$2,175,090	Yolo County	\$819,661
West Covina	\$2,332,578	Yountville	\$486,414

Entitlement Local Government		Non-entitlement Local Government	
Local Government	Estimate 5 Year Funding Amount	Local Government	Estimate 5 Year Funding Amount
Westminster	\$3,063,462	Yreka	\$612,043
West Sacramento	\$1,420,074	Yuba County	\$1,634,265
Whittier	\$2,299,140		
Woodland	\$1,493,934		
Yorba Linda	\$639,174		
Yuba City	\$1,866,840		
Alameda County	\$5,603,190		
Contra Costa County	\$13,021,068		
Fresno County	\$9,860,088		
Kern County	\$12,962,064		
Los Angeles County	\$66,150,756		
Marin County	\$4,353,426		
Monterey County	\$3,890,280		
Orange County	\$7,632,984		
Riverside County	\$23,977,026		
Sacramento County	\$16,324,956		
San Bernardino County	\$20,754,846		
San Diego County	\$11,879,796		
San Joaquin County	\$7,861,158		
San Luis Obispo County	\$5,235,012		
San Mateo County	\$7,257,300		
Santa Barbara County	\$3,418,722		
Santa Clara County	\$4,420,398		
Sonoma County	\$5,396,358		
Stanislaus County	\$6,929,892		
Ventura County	\$5,158,494		

Appendix D: Ineligible Jurisdictions Due to Housing Element Requirement and/or Annual Progress Report (APR) Requirement stated in Guidelines Section 302(a) and (b)

As of the date of this notice, 72 jurisdictions are not in compliance with the Housing Element and/or Housing Element Annual Progress Report (APR) Requirements stated in Guidelines Section 302(a) and (b). PLHA is an over-the-counter program, so as these jurisdictions reach compliance with the Housing Element and APR requirements, they will be eligible for these funds. We acknowledge that many jurisdictions listed below are in process of obtaining compliance, and they will be eligible for this program once compliance is obtained during the application period.

Jurisdictions	Housing Element Compliance Status	2018 and 2019 APRs
Alturas	Out	
Amador City	Due- June 30, 2014	Neither received
Bell	Out	Neither received
Blue Lake	Out	Neither received
Blythe		Neither received
Bradbury		Neither received
California City		Neither received
Calipatria		Neither received
Canyon Lake	In Review	
Chowchilla	In Review	
Commerce		Neither received
Compton	Out	
Covina	Due- October 15,2013	
Crescent City		Neither received
Cudahy		Neither received
Del Rey Oaks	In Review	
Desert Hot Springs	Out	
Dos Palos	In Review	
Eureka	In Review	
Ferndale		Neither received
Fort Jones	Out	
Fowler		Neither received
Glenn County		Neither received
Hesperia		Neither received
Holtville		Neither received
Huntington Beach	In Review	Neither received
Huntington Park	Out	Neither received
Inyo County		Neither received
La Habra Heights	Due- October 15, 2013	
La Puente	Out	
Lake County	Out	

Jurisdictions	Housing Element Compliance Status	2018 and 2019 APRs
La Mirada		Neither received
Lassen County		Neither received
Loyalton		Neither received
Marina	In Review	
Maywood	In Review	Neither received
Mendocino County	Out	
Mendota		Neither received
Modoc County		Neither received
Mono County	Out	
Montebello	Out	Neither received
Orange Cove	Out	
Parlier		Neither received
Patterson		Neither received
Pismo Beach	In Review	
Red Bluff	Due- August 31, 2019	
Rialto	In Review	Neither received
Ridgecrest		Neither received
Rio Dell	Due- August 31, 2019	
Ripon		Neither received
Rolling Hills	Out	Neither received
Sanger	In Review	
Seaside	In Review	
Selma	Out	
Shafter		Neither received
Soledad	In Review	
Sonora	Out	
South El Monte	Out	
Susanville	Out	
Trinidad	Due- August 31, 2019	
Trinity County	In Review	
Victorville	In Review	
Westlake Village	Out	
Westmorland	Out	
Wheatland	In Review	Neither received
Willows	In Review	
Woodlake	In Review	

Please note – the information provided above is current as of February 25, 2020. Please contact Paul McDougall, Housing Policy Manager, at paul.mcdougall@hcd.ca.gov with questions or to verify status of housing element compliance. For questions about APR compliance, please email APR@hcd.ca.gov.

CITY OF
ANTIOCH
CALIFORNIA

STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of June 23, 2020

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Tracy Shearer, Assistant Engineer *TS*

REVIEWED BY: Scott Buenting, Project Manager

APPROVED BY: John Samuelson, Public Works Director/City Engineer *JS*

SUBJECT: Resolution Accepting and Adopting the Proposed Five-Year Capital Improvement Program 2020-2025, and the Necessary FY19-21 Budget Adjustments, P.W. 150-20

RECOMMENDED ACTION

It is recommended that the City Council conduct a public hearing to adopt the resolution ("Attachment A") approving the City's Five-Year Capital Improvement Program ("CIP") 2020-2025 and the necessary FY2019-21 budget adjustments.

FISCAL IMPACT

The adoption of this resolution will approve all necessary budget adjustments for FY2019-21.

DISCUSSION

On May 20th, the City Planning Commission reviewed and determined that the Draft CIP was consistent with the Antioch General Plan.

On May 21st, the Parks and Recreation Commission received the Draft CIP as requested by Staff.

On May 26th, the City Council was presented the Draft CIP and provided comments and direction to Staff.

The primary objectives of the CIP are to provide professional and technical engineering services and support to all City departments, and leadership in implementing federal, state and local programs. The CIP relates the City's annual capital expenditures to a long-range plan for public improvements. Any California Environmental Quality Act ("CEQA") requirements will be determined on a project by project basis prior to final approval and construction of each project.

The Development Impact Fees presented within the CIP have been carried over from the 2019-2024 document. A development impact fee study is required for this section to be

updated. This study will be presented to City Council for review and approval later this year.

California Government Code Section §66002 requires local agencies that have developed a fee program to provide the approximate location, size and timing of projects, in addition to an estimate for the cost of all facilities or improvements to be financed by fees. This is frequently done by the adoption of a CIP and is the process Antioch uses to meet this requirement.

ATTACHMENTS

A: Resolution

B: Draft Five-Year Capital Improvement Program 2020-2025

ATTACHMENT "A"

RESOLUTION NO. 2020/**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH
APPROVING AND ADOPTING THE 2020-2025 FIVE-YEAR CAPITAL
IMPROVEMENT PROGRAM AND NECESSARY FY2019-21 BUDGET
ADJUSTMENTS
P.W. 150-20**

WHEREAS, California Government Code Section §66002 states that local agencies that have developed a fee program may adopt a Capital Improvement Program to indicate the approximate location, size and timing of projects, in addition to an estimate for the cost of all facilities or improvements to be financed by fees;

WHEREAS, the City Manager of the City of Antioch, in accordance with Antioch Municipal Code, Title 2, Section 2-2.06(B)(7), has submitted to the City Council the proposed 2020-2025 Capital Improvement Program;

WHEREAS, the City Council of the City of Antioch has heretofore considered said Five-Year Capital Improvement Program 2020-2025;

WHEREAS, the City Council of the City of Antioch has heretofore considered the necessary FY2019-21 budget adjustments;

WHEREAS, the City Council did receive, consider and evaluate all public comments on the Five-Year Capital Improvement Program 2020-2025 document as submitted by the City Manager;

WHEREAS, pursuant to 14 CCR Section §15378, a project under the California Environmental Quality Act (CEQA) does not include government fiscal activities like the budget and Capital Improvements Program, as each project in the Capital Improvements Program will be reviewed for compliance with CEQA before the project is undertaken and a determination made whether the project is not a project under CEQA, such as for continuing maintenance; is a project but is subject to an exemption; is a project but there is not a possibility of significant environmental impacts; or is a project and an Initial Study should be conducted;

WHEREAS, the City of Antioch has prepared the 2020-2025 Five-Year Capital Improvement Program, allowed public review and held the appropriate public hearing.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Antioch hereby adopts the Five-Year Capital Improvement Program 2020-2025 as presented in Attachment B and approves the necessary FY2019-21 budget adjustments.

* * * * *

AI

RESOLUTION NO. 2020/**

June 23, 2020

Page 2 of 2

I **HEREBY CERTIFY** that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 23rd day of June, 2020 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ARNE SIMONSEN, MMC
CITY CLERK OF THE CITY OF ANTIOCH

A2

ATTACHMENT "B"
CITY OF ANTIOCH
5 YEAR CAPITAL IMPROVEMENT
PROGRAM 2020-2025

DRAFT JUNE 23, 2020

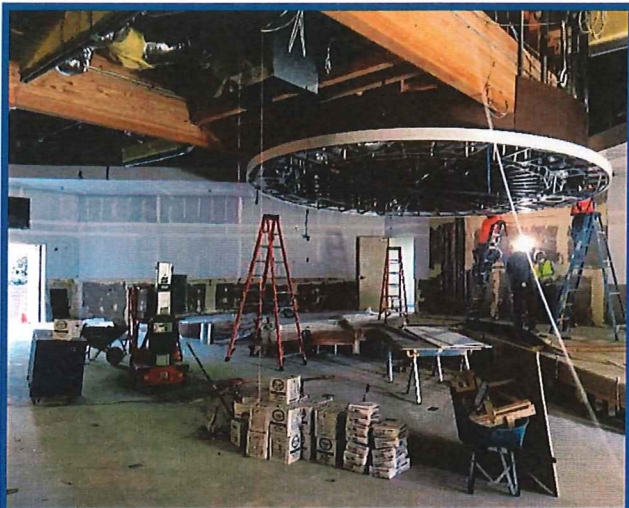


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SECTION III: PROJECT DETAILS

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Capital Improvement Program Overview

Program Objective

The primary objectives of the City of Antioch's Capital Improvement Program (CIP) are:

- To provide professional and technical engineering services and support to all City Departments related to facility expansions and improvements, infrastructure rehabilitation and development.
- To provide leadership in implementing Federal, State and Local programs.

The CIP relates the City's annual capital expenditures to a long-range plan for public improvements. California Government Code Section 66002 requires local agencies that have developed a fee program to provide the approximate location, size and timing of projects, in addition to an estimate for the cost of all facilities or improvements to be financed by fees. This is frequently done by the adoption of a CIP and is the process Antioch uses to meet this requirement.

The Capital Improvement Budget document is different from the Operating Budget document, but the two budgets are closely linked. The Capital Improvement Budget, as distinguished from the Operating Budget, is used as a planning tool by the City to identify specific Capital Improvement needs consistent with the financing and timing of those needs in a way that assures the most responsible and efficient use of resources.

Projects within the City's CIP are allocated over five years using both existing and projected revenue sources. The CIP staff:

- In consultation with other departments, determines upcoming capital needs.
- Prepares bid packages (plans, specifications, and estimates) for the needed projects or prepares procurement documents, as needed.
- Provides project management and oversight during and after construction.

The CIP is a five-year plan to guide the construction or acquisition of capital improvements, and includes the capital budget for the upcoming fiscal years, which is a one-year authorization from the City Council to expend dedicated revenues for specified projects. Prior to adoption by the City Council each year, the CIP is reviewed by the City's Planning Commission to assure its consistency with the City's current General Plan.

The five-year CIP is reviewed annually to enable the City Council to reassess projects in the program. Staff continues to prioritize the five-year CIP projects taking into account the City's

continued reductions of incoming revenues for several project categories. Project expenditures for outlying years beyond the two-year approval are provided in the CIP for planning purposes only and do not reflect a Council commitment of funds.

CIP Division Personnel:

John Samuelson	Public Works Director/City Engineer
Scott Buenting	Project Manager
Tracy Shearer	Assistant Engineer
Junming Li	Junior Engineer
Sal Rodriguez	Senior Engineering Technician
Lori Medeiros	Administrative Analyst

CIP Process

The CIP is developed as a coordinated effort between the CIP staff and the Director of Finance.

The annual CIP process begins with a memo and a CIP Project Request form sent out to all City departments requesting proposals for capital projects. New CIP project requests are evaluated and prioritized based on goals and objectives of the City Council, as well as available funding, consequences of not completing the project, and the impacts on the operating budget. Some projects have specified funding sources, such as assessment districts, Federal and State grants or special fees.

The Draft CIP is prepared by Capital Improvement staff and reviewed by the Finance Department before being circulated and approved by Planning Commission and presented to the Parks & Recreation Commission and the City Council as part of the annual review. The Final CIP budget is presented to the City Council in June and is adopted concurrently with the annual operating budget.

B4

Capital Improvement Program Categories



Community Facilities

This category includes new and renovated public buildings, as well as the Marina. The majority of the projects in this category are located in the City's former redevelopment areas.



Parks & Trails

This category includes improvements and renovations for local and community parks, open space, and trails in the City.



Roadway Improvements

This category includes new streets, street widening, street rehabilitation, grade separations, bridges, the overlay programs, sidewalk repair program, and the City's Pavement Management System.



Traffic Signals

This category includes new traffic signals and signal modifications throughout the City.



Wastewater and Storm Drain Systems

This category includes extensions, replacements, rehabilitations and modifications of the sewer and storm drain system.



Water Systems

This category includes projects related to the Water Treatment Plant, and extensions, replacements, rehabilitations and modifications of the water distribution system.

Fund Name

Fund Description

Capital Improvement Fund

This fund was established to set aside money from the General Fund for any Capital Improvement project not provided for in one of the other funds, such as parks and community facilities improvement projects. Revenue sources for this fund are annexation fees and the proceeds of the sales of surplus properties. The City may transfer General Fund dollars to the Capital Improvement Fund as funding becomes available. Decisions to transfer funds from various funding sources to the Capital Improvement Fund are made annually by the City Council.

Road Maintenance and Rehabilitation Account (RMRA) Fund

The California SB1 Act included RMRA funding to support maintenance and safety improvements on highways, local streets and roads, and bridges that do not meet state performance criteria.

Gas Tax Fund

The City receives gas tax funds from the State of California, as provided by the State Street and Highways Code. The gas tax funds are limited to research, planning, construction, improvement, maintenance, and operation of public streets. The city also uses these funds to pay for maintenance and operation of streetlights and traffic signals.

Prop 1B Fund

These are one time funds provided by the San Joaquin Joint Powers Authority for the rehabilitation of the Amtrak Station.

Marina Fund

This fund accounts for the operation, including capital improvements, of the City's Marina and the Fulton Shipyard Boat Ramp. Funds are collected from lease agreements, berth rentals and launch fees.

B6

Fund Name**Fund Description**

Measure "J" Return to Source

The source of money for this fund is the voter approved one-half cent sales tax. Provided the City has complied with the Growth Management Program, each year the City receives return to source funding from the Contra Costa Transportation Authority to be used for transportation improvement and maintenance projects.

State Revolving Fund (SRF) Loan

The City of Antioch was granted a loan from the State of California for the design and construction of a brackish water desalination plant.

Traffic Signal Fund

Fees are collected from developers to fund offsite traffic signals.

Water & Sewer Related Reserve Funds

The City collects user fees and developer fees to fund offsite water and sewer facility improvements. The fees are placed into one of the following four funds:

- Water Fund
 - Sewer Fund
 - Water Facilities Expansion Fund
 - Sewer Facilities Expansion Fund
-

National Pollutant Discharge Elimination System Fund (NPDES)

The National Pollutant Discharge Elimination System was mandated by the Clean Water Act of 1987 to reduce storm water related pollution. The program is funded by a parcel assessment.

Funding Agreement for the Northeast Annexation Infrastructure Improvement

In 2013 the City entered into reorganization and a property tax revenue allocation agreement with Contra Costa County for the annexation of the northeast area. Per the agreement, the City will receive property tax revenue from the Contra Costa County for the construction of the infrastructure improvements needed within the northeast annexation area.

Grant Name

Grant Description

Congestion Mitigation Air Quality (CMAQ)

CMAQ funds are federal funds used to reduce emission from vehicle travel and provide alternatives to driving alone. Signal timing is another example of emission reduction.

Community Development Block Grant (CDBG) Fund

This fund accounts for grant funds received from the Federal Government for the purpose of developing community programs and urban renewal projects.

Hazard Elimination Safety (HES)

These funds are available for upgrading high accident locations on major arterial.

Transportation Development Act (TDA)

TDA provides state funding from sales taxes, to each county and city, for transit operations and bicycle facilities.

Active Transportation Program (ATP)

Funding under this program is intended to encourage increased use of active modes of transportation, such as biking and walking. Safe Routes to School is now included in this grant program.

Surface Transportation Program (STP)

The program provides funding for construction projects to help preserve local streets and roads, such as rehabilitation, resurfacing, restoration and roadway improvements.

Integrated Regional Water Management (IRWM) Prop 1 Grant

This program provides grant funds to projects that address drinking, waste, and storm water issues, especially for disadvantaged communities. Funds from this grant go to supporting the implementation of the project.

Grant Name

Grant Description

**Proposition 1E Storm
Water Flood Management
Grant**

The storm water management portion of Proposition 1E is designed for projects that manage storm water runoff to reduce flooding and are ready, or nearly ready to proceed to implementation. The Storm Water Flood Management Grants are being disbursed to local agencies through the Integrated Regional Water Management (IRWM) Grant program and provides a 50 percent cost match for the project.

**One Bay Area Grant
(OBAG 2) Program**

The inaugural One Bay Area Grant Program (OBAG 1) was adopted by MTC in 2012 to guide \$827 million in federal funds over the five year period from 2012-13 through 2016-17. OBAG 2 is the second round of OBAG funding and is projected to total roughly \$916 million to fund projects from 2017-18 through 2021-22. The OBAG 2 program is divided into a Regional Program, managed by MTC, and County Program, managed by the nine Bay Area Congestion Management Agencies (CMAs). The County Program is \$386 million over 5 years. Cities and counties can use these funds to invest in:

- Local street and road maintenance
- Streetscape enhancements
- Bicycle and pedestrian improvements
- Safe Routes to School projects
- Priority Conservation Areas (PCAs)
- Transportation planning

Special Funds

Roadway Maintenance Projects

The City of Antioch has approximately 316.58 centerline miles of roadway or 680.34 Lane Miles within City limits.

As part of the City Pavement Management System Program, the City of Antioch selected a pavement management consultant to perform a Pavement Management Update for the City by inspecting the pavement conditions of arterial, collector and residential streets.

The 2019 Pavement Management System Report rated the City's overall network condition as a 68 PCI (Pavement Condition Index). The PCI is a value on a rating scale from 0 to 100 (where 100 is equivalent to a new street). Approximately 52.8% of City streets have a PCI of 70 or greater ("Very Good"). According to the 2019 Pavement Management System Report, the City's current backlog (deferred maintenance) is \$114.2 million. Backlog is defined as the unfunded needs to bring the overall network condition to optimum levels (81-82 PCI).

In addition to the City's Capital Improvement Program funds allocated to roadway improvements projects, the City's Street Maintenance Division also contributes to roadway improvements each fiscal year by using gas tax revenue to resurface neighborhood streets, and repairing or paving utility service cuts and utility trenches.

The work is performed using a combination of City public works forces and private contractors as part of the City's local street and utility maintenance program.

Development Impact Fees and Park-In-Lieu Fees Projects

On March 25, 2014, City Council adopted the Development Impact Fees and Quimby Act/Park In-Lieu Fees, which became effective April 24, 2014*. These fees are one-time charges on new development that are collected and used by the City to cover the cost of capital facilities and infrastructure that are required to serve new growth. Implementation of these future projects is based on the rate of growth, timing of fee collection, and full project funding. The following projects will occur beyond the five-year term of this document:

EXPENDITURES	COST ESTIMATE	FUNDING SOURCES	
		Development Impact Fees	FUTURE CIP (UNFUNDED)
General Administration Capital Facilities Needs			
City Hall	\$4,978,000	\$4,978,000	\$0
Land Purchase	\$124,000	\$124,000	\$0
Vehicles	\$161,000	\$161,000	\$0
Information Technology	\$237,000	\$237,000	\$0
Total	\$5,500,000	\$5,500,000	\$0
Public Works Capital Improvements Needs			
Maintenance Yard Area	\$914,000	\$914,000	\$0
Building Space	\$2,568,000	\$2,568,000	\$0
Garbage Ramps	\$102,000	\$102,000	\$0
PW Vehicles	\$1,777,000	\$1,731,000	\$46,000
Total	\$5,361,000	\$5,315,000	\$46,000
Police Capital Improvement Needs			
PD Facility	\$11,923,000	\$11,923,000	\$0
Vehicles	\$1,129,000	\$1,052,000	\$77,000
Other	\$1,529,250	\$1,260,000	\$269,250
Total	\$14,581,250	\$14,235,000	\$346,250
Parks & Recreation Capital Facility Needs			
Facilities	\$35,773,000	\$7,286,000	\$28,487,000
New Community Center	\$17,761,000	\$14,498,000	\$3,263,000
New Library	\$31,872,000	\$6,492,000	\$25,380,000
Total	\$85,406,000	\$28,276,000	\$57,130,000
GRAND TOTAL	\$110,848,250	\$53,326,000	\$57,522,250

*Fees will be updated in FY 20/21

Projects Completed in Fiscal Year 19/20

Program Category	Investment
Community Facilities	
Marina Boat Launch Facility Restroom	\$475,000
Antioch Veterans Memorial Renovation	\$100,000
Prewett Park Pool Deck Coating	\$500,000
Hard House Rehabilitation	\$30,000
Restoration of Public Fountains	\$90,000
Total	\$1,195,000
Parks & Trails	
Contra Loma Estates Park Basketball Courts	\$150,000
Chichibu Park Upgrades	\$390,000
Total	\$540,000
Roadway Improvements	
Pedestrian/ADA Improvements	\$2,000,000
2019 Sidewalk Repair Program	\$450,000
Pavement Management System Program	\$30,000
Lone Tree Way/Golf Course Road Pavement Resurfacing	\$2,200,000
Pavement Plugs and Leveling Courses	\$1,983,000
CDBG Downtown Roadway Rehabilitation, Phase 8	\$1,035,000
Total	\$7,698,000
Wastewater & Storm Drain System	
Trenchless Rehab of the 33" Diameter Sanitary Sewer at Various Locations	\$600,000
Northeast Annexation Infrastructure Improvements	\$4,635,000
Total	\$5,235,000
Water Systems	
Cathodic Protection Improvements	\$200,000
Total	\$200,000
Projects Completed Grand Total	\$14,868,000

Projects in Progress

Program Category	Investment
Community Facilities	
Murals	\$70,000
Utility Box Art Work	\$88,000
Restoration of Public Art	\$25,000
Leo Fontana Fountain	\$80,000
City Hall Modifications	\$400,000
City Hall Council Chambers Remodel	\$2,350,000
Total	\$3,013,000
Parks & Trails	
Antioch Lumber Yard Company Site Assessment	\$25,000
Total	\$25,000
Roadway Improvements	
Pavement Surface Treatments	\$3,650,000
L Street Improvements	\$7,250,000
Roadway Rehabilitation in Various Locations	\$3,000,000
2020 Sidewalk Repair Program	\$450,000
Citywide Signage Program	\$200,000
Traffic Calming Program	\$75,000
Total	\$14,625,000
Wastewater & Storm Drain System	
Trash Capture Devices	\$399,000
Total	\$399,000
Water Systems	
Water Treatment Plant Disinfection Improvements	\$4,400,000
Reservoir Vegetation Removal	\$100,000
Water Main Replacement	\$4,500,000
Water Studies and Planning	\$375,000
James Donlon Booster Pump Station	\$1,200,000
Hillcrest Booster Pump Station	\$1,700,000
Water Treatment Plant Drainage Capture	\$100,000
Brackish Water Desalination	\$66,400,000
Total	\$78,775,000
Projects in Progress Grand Total	\$96,837,000

Projects Added to the CIP

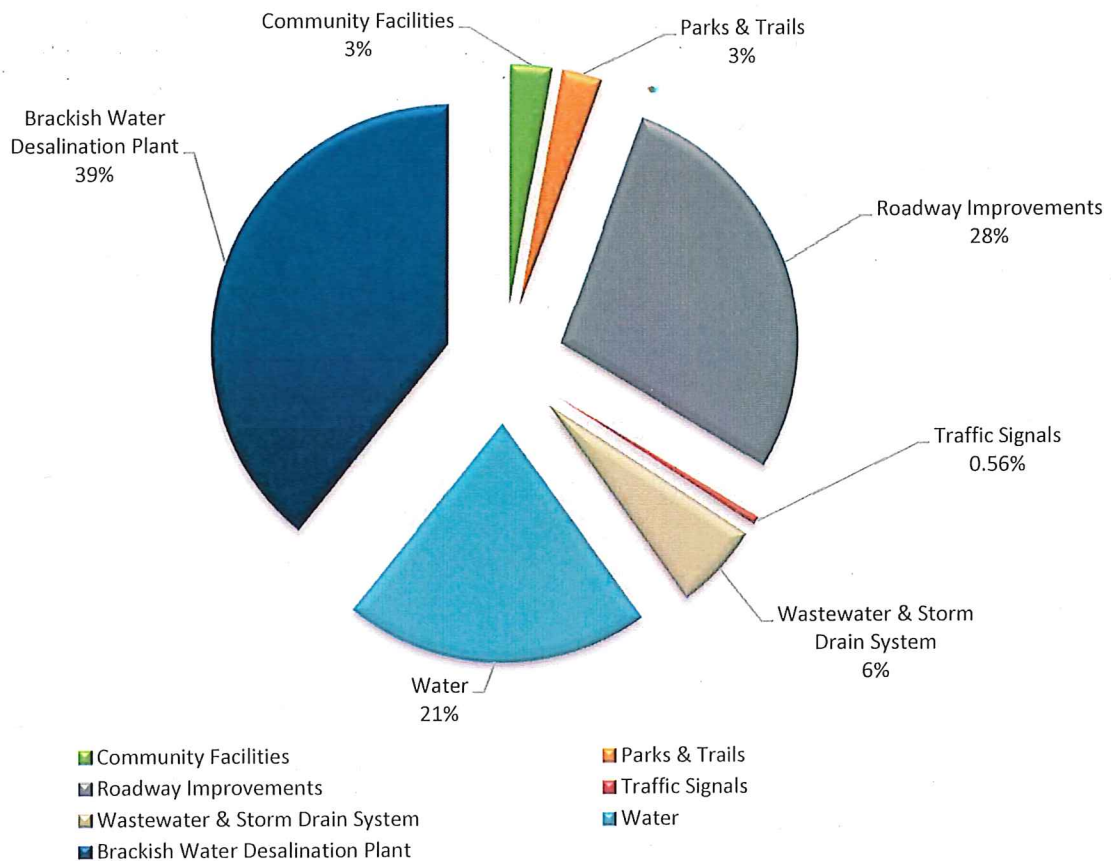
Program Category	Investment
Community Facilities	
Downtown Lighting	\$15,000
Total	\$15,000
Parks & Trails	
Contra Loma Estates Park Renovation	\$3,000,000
Total	\$3,000,000
Wastewater and Storm Drain System	
West Antioch Creek Flood Conveyance Mitigation and Restoration	\$700,000
Total	\$700,000
Water System	
Reservoir Vegetation Removal	\$100,000
Sunset and Bear Ridge Booster Pump Stations Upgrades	\$150,000
Total	\$250,000
Projects Added Grand Total	\$3,965,000

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2020 – 2025 CIP Projected Capital Expenditures

Program Category	Revised FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25	Total
Community Facilities	\$3,563	\$840	\$0	\$500	\$0	\$0	\$4,903
Parks & Trails	\$665	\$1,921	\$1,726	\$150	\$150	\$150	\$4,762
Roadway Improvements	\$10,335	\$12,249	\$11,875	\$4,905	\$4,805	\$4,905	\$49,074
Traffic Signals	\$474	\$0	\$0	\$500	\$0	\$0	\$974
Wastewater & Storm Drain System	\$5,304	\$2,750	\$1,050	\$700	\$700	\$700	\$11,204
Water	\$13,723	\$5,819	\$4,640	\$2,590	\$5,305	\$4,235	\$36,312
Brackish Water Desalination Plant	\$8,000	\$20,000	\$37,000	\$0	\$0	\$0	\$65,000
Total (\$ in thousands)	\$42,064	\$43,579	\$56,291	\$9,345	\$10,960	\$9,990	\$172,229

Total 5-Year Expenditures



2020 – 2025 CIP Funding Sources Summary

Funding Source	Revised FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25	Total
Capital Improvement Funds							
AD 27/31	\$75	\$0	\$0	\$0	\$0	\$0	
Annexation Funding Agreement	\$3,855	\$1,500	\$0	\$0	\$0	\$0	
Hillcrest AD 26	\$0	\$0	\$0	\$0	\$230	\$0	
Park Maintenance District 1-A	\$25	\$0	\$0	\$0	\$0	\$0	
	\$3,955	\$1,500	\$0	\$0	\$230	\$0	\$5,685
Enterprise Funds							
PEG Fund	\$2,350	\$0	\$0	\$0	\$0	\$0	
Sewer Fund	\$1,074	\$800	\$600	\$600	\$600	\$600	
Sewer System Improvements Fund	\$150	\$150	\$150	\$150	\$150	\$150	
Water Fund	\$12,804	\$5,969	\$4,790	\$2,740	\$5,455	\$4,385	
Water System Improvements Fund	\$993	\$0	\$0	\$0	\$0	\$0	
	\$17,371	\$6,919	\$5,540	\$3,490	\$6,205	\$5,135	\$44,660
Grant Funds							
Cal Recycle	\$350	\$0	\$0	\$0	\$0	\$0	
CDBG Fund	\$1,090	\$282	\$500	\$0	\$500	\$0	
DBW Grant	\$0	\$0	\$0	\$0	\$0	\$0	
OBAG2- Local Street & Road	\$0	\$2,474	\$0	\$0	\$0	\$0	
OBAG2- Safe Route to School	\$0	\$0	\$1,650	\$0	\$0	\$0	
Prop 1E Grant	\$0	\$5,000	\$5,000	\$0	\$0	\$0	
Prop 68 Grant	\$150	\$1,626	\$1,576	\$0	\$0	\$0	
IRWM Prop 1 Grant	\$0	\$350	\$350	\$0	\$0	\$0	
	\$1,590	\$9,732	\$9,076	\$0	\$500	\$0	\$20,898
Special Revenue Funds							
Delta Fair Fund	\$100	\$0	\$0	\$0	\$0	\$0	
Development Impact Fees	\$173	\$0	\$0	\$0	\$0	\$0	
Gas Tax	\$2,522	\$2,325	\$2,125	\$1,305	\$1,275	\$1,305	
RMRA	\$1,017	\$4,800	\$2,900	\$1,500	\$1,800	\$1,500	
Measure J	\$5,038	\$1,300	\$0	\$1,800	\$700	\$1,800	
NPDES	\$399	\$100	\$100	\$100	\$100	\$100	
Park In Lieu Fund	\$415	\$295	\$150	\$150	\$150	\$150	
Traffic Signal Fund	\$474	\$0	\$0	\$500	\$0	\$0	
Marina Fund	\$0	\$0	\$0	\$500	\$0	\$0	
Rule 20A Fund	\$0	\$1,000	\$0	\$0	\$0	\$0	
	\$10,138	\$9,820	\$5,275	\$5,855	\$4,025	\$4,855	\$39,968
General Fund	\$1,010	\$608	\$0	\$0	\$0	\$0	\$1,618
SRF Loan (Pending)	\$8,000	\$15,000	\$32,000	\$0	\$0	\$0	\$55,000
Unfunded	\$0	\$0	\$4,400	\$0	\$0	\$0	\$4,400
Total (\$ in thousands)	\$42,064	\$43,579	\$56,291	\$9,345	\$10,960	\$9,990	\$172,229

Community Facilities



Project No.	Project Title	Funding Source	Revised FY					Fiscal Year					
			19/20	20/21	21/22	22/23	23/24	24/25					
7020	City Council Chambers Interior Remodel												
<i>Project Status:</i>	<i>Under Construction</i>	PEG Fund	\$2,350	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		Total Funding	\$2,350	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
7928	Amtrak Station Improvements												
	Planning/Design Stage	Gas Tax	\$0	\$150	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		Total Funding	\$0	\$150	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
7929	Marina Basin Dredging												
<i>Project Status:</i>	<i>Not Initiated</i>	Marina Fund	\$0	\$0	\$0	\$500	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		Total Funding	\$0	\$0	\$0	\$500	\$0	\$0	\$0	\$0	\$0	\$0	\$0
7938	RV Storage Yard Fencing												
<i>Project Status:</i>	<i>Under Construction</i>	Park Maintenance District 1-A	\$25	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		Total Funding	\$25	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
7942	Hard House Roof Rehabilitation												
<i>Project Status:</i>	<i>Under Construction</i>	General Fund	\$30	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		Total Funding	\$30	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
7944	City Hall Window Investigation												
<i>Project Status:</i>	<i>Not Initiated</i>	General Fund	\$0	\$20	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		Total Funding	\$0	\$20	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
7947	Restoration of Public Fountains												
<i>Project Status:</i>	<i>Under Construction</i>	General Fund	\$0	\$90	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		Total Funding	\$0	\$90	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
7948	Restoration of Public Art												
<i>Project Status:</i>	<i>Not Initiated</i>	General Fund	\$0	\$25	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		Total Funding	\$0	\$25	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

*Funding amounts given in thousands of dollars

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Community Facilities



Project No.	Project Title	Funding Source	Revised FY					Fiscal Year						
			19/20	20/21	21/22	22/23	23/24	24/25						
7949	Prewett Park Easement Fencing													
<i>Project Status:</i>	<i>Not Initiated</i>	General Fund	\$35	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		Gas Tax	\$30	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		AD 27/31	\$75	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		Total Funding	\$140	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
7953	Leo Fontana Fountain													
<i>Project Status:</i>	<i>Planning/Design Stage</i>	General Fund	\$20	\$100	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		Total Funding	\$20	\$100	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
7954	Murals													
<i>Project Status:</i>	<i>Planning/Design Stage</i>	General Fund	\$0	\$70	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		Total Funding	\$0	\$70	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
7955	Utility Box Art Work													
<i>Project Status:</i>	<i>Planning/Design Stage</i>	General Fund	\$0	\$88	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		Total Funding	\$0	\$88	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
7957	City Hall Modifications													
<i>Project Status:</i>	<i>Planning/Design Stage</i>	General Fund	\$300	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		Development Impact Fees	\$173	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		CDBG Fund	\$0	\$282	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		Total Funding	\$473	\$282	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
7965	Downtown Lighting													
<i>Project Status:</i>	<i>Planning/Design Stage</i>	General Fund	\$0	\$15	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		Total Funding	\$0	\$15	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Community Facilities Funding			\$3,038	\$840	\$0	\$500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

*Funding amounts given in thousands of dollars

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Parks and Trails



Project No.	Project Title	Funding Source	Revised FY					Fiscal Year					
			19/20	20/21	21/22	22/23	23/24	24/25					
7018	Park Facilities Upgrade												
<i>Project Status:</i>	<i>Planning/Design Stage</i>	Park In Lieu Fund	\$0	\$0	\$150	\$150	\$150	\$150	\$150	\$150	\$0	\$150	\$150
		Prop 68 Grant	\$150	\$150	\$100	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		Total Funding	\$150	\$150	\$250	\$150	\$150	\$150	\$150	\$150	\$0	\$150	\$150
7946	Jacobsen and Marchetti Park Renovation												
<i>Project Status:</i>	<i>Not Initiated</i>	Park In Lieu Fund	\$0	\$295	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		Total Funding	\$0	\$295	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
7959	Antioch Lumber Co. Yard Environmental Site Assessment												
<i>Project Status:</i>	<i>Planning/Design Stage</i>	Park In Lieu Fund	\$25	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		Total Funding	\$25	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
7960	Contra Loma Estates Park Renovation												
<i>Project Status:</i>	<i>Planning/Design Stage</i>	Prop 68 Grant	\$0	\$1,476	\$1,476	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		Total Funding	\$0	\$1,476	\$1,476	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Parks and Trails Funding			\$175	\$1,921	\$1,726	\$150	\$150	\$150	\$150	\$150	\$0	\$150	\$150

*Funding amounts given in thousands of dollars

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Roadway Improvements



Project No.	Project Title	Funding Source	Revised FY					Fiscal Year					
			19/20	20/21	21/22	22/23	23/24	24/25					
7355	Pedestrian/ADA Improvements												
<i>Project Status:</i>	<i>Ongoing Program</i>	RMRA	\$237	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		Measure J	\$993	\$800	\$0	\$800	\$0	\$0	\$800	\$0	\$0	\$800	\$0
		Total Funding	\$1,230	\$800	\$0	\$800	\$0	\$0	\$800	\$0	\$0	\$800	\$0
7358	Sidewalk Repair Program												
<i>Project Status:</i>	<i>Ongoing Program</i>	Gas Tax	\$174	\$150	\$150	\$150	\$150	\$150	\$150	\$150	\$150	\$150	\$150
		Sewer Fund	\$174	\$150	\$150	\$150	\$150	\$150	\$150	\$150	\$150	\$150	\$150
		Water Fund	\$174	\$150	\$150	\$150	\$150	\$150	\$150	\$150	\$150	\$150	\$150
		Total Funding	\$522	\$450	\$450	\$450	\$450	\$450	\$450	\$450	\$450	\$450	\$450
7359	Pavement Management System Program												
<i>Project Status:</i>	<i>Ongoing Program</i>	Gas Tax	\$25	\$30	\$0	\$30	\$0	\$0	\$30	\$0	\$0	\$30	\$0
		Total Funding	\$25	\$30	\$0	\$30	\$0	\$0	\$30	\$0	\$0	\$30	\$0
7362	Pavement Surface Treatments												
<i>Project Status:</i>	<i>Ongoing Program</i>	RMRA	\$0	\$0	\$1,700	\$0	\$0	\$1,800	\$0	\$0	\$0	\$0	\$0
		Cal Recycle	\$350	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		Gas Tax	\$1,400	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		Measure J	\$3,795	\$0	\$0	\$0	\$0	\$700	\$0	\$0	\$0	\$0	\$0
		Total Funding	\$5,545	\$0	\$1,700	\$0	\$0	\$2,500	\$0	\$0	\$0	\$0	\$0
7363	Hillcrest Ave. Left Turn at Wild Horse Road												
<i>Project Status:</i>	<i>Planning/Design Stage</i>	Assessment District 26	\$0	\$0	\$0	\$0	\$0	\$230	\$0	\$0	\$0	\$0	\$0
		Total Funding	\$0	\$0	\$0	\$0	\$0	\$230	\$0	\$0	\$0	\$0	\$0
7746	CDBG Downtown Roadway Rehabilitation Program												
<i>Project Status:</i>	<i>Ongoing Program</i>	CDBG Fund	\$1,090	\$0	\$500	\$0	\$0	\$500	\$0	\$500	\$0	\$0	\$0
		Total Funding	\$1,090	\$0	\$500	\$0	\$0	\$500	\$0	\$500	\$0	\$0	\$0
7920	Hillcrest Avenue/E 18th Street Median Landscape												
<i>Project Status:</i>	<i>Planning/Design Stage</i>	Measure J	\$0	\$500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		Total Funding	\$0	\$500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

*Funding amounts given in thousands of dollars

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Roadway Improvements



Project No.	Project Title	Funding Source	Revised FY					Fiscal Year					
			19/20	20/21	21/22	22/23	23/24	24/25					
7921	Citywide Signage Program												
<i>Project Status:</i>	<i>Planning/Design Stage</i>		\$0	\$200	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Total Funding		\$0	\$200	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
7922	Traffic Calming Program												
<i>Project Status:</i>	<i>Ongoing Program</i>	Gas Tax	\$5	\$145	\$75	\$75	\$75	\$75	\$75	\$75	\$75	\$75	\$75
	Total Funding		\$5	\$145	\$75	\$75	\$75	\$75	\$75	\$75	\$75	\$75	\$75
7925	L Street Improvements												
<i>Project Status:</i>	<i>Planning/Design Stage</i>	Measure J	\$250	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		RMRA	\$250	\$1,000	\$1,200	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		OBAG2- SRTS	\$0	\$0	\$1,650	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		Unfunded	\$0	\$0	\$4,400	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Total Funding		\$500	\$1,000	\$7,250	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
7927	Roadway Pavement Rehabilitation in Various Locations												
<i>Project Status:</i>	<i>Under Construction</i>	RMRA	\$530	\$200	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		OBAG2- LSR	\$0	\$2,474	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Total Funding		\$530	\$2,674	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
7940	Pavement Plugs and Leveling Courses												
<i>Project Status:</i>	<i>Planning/Design Stage</i>	Measure J	\$0	\$0	\$0	\$1,000	\$0	\$0	\$1,000	\$0	\$0	\$1,000	\$0
		RMRA	\$0	\$3,600	\$0	\$1,500	\$0	\$0	\$1,500	\$0	\$0	\$1,500	\$0
	Total Funding		\$0	\$3,600	\$0	\$2,500	\$0	\$0	\$2,500	\$0	\$0	\$2,500	\$0
7941	Streetlighting Improvements												
<i>Project Status:</i>	<i>Not Initiated</i>	Gas Tax	\$0	\$850	\$850	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Total Funding		\$0	\$850	\$850	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

*Funding amounts given in thousands of dollars

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Roadway Improvements



Project No.	Project Title	Funding Source	Revised FY					Fiscal Year		
			19/20	20/21	21/22	22/23	23/24	24/25		
7943	Median Island Improvements									
<i>Project Status:</i>	<i>Ongoing Program</i>	Gas Tax	\$788	\$900	\$950	\$950	\$950	\$950	\$950	\$950
		Total Funding	\$788	\$900	\$950	\$950	\$950	\$950	\$950	\$950
7951	Curb Painting Program									
<i>Project Status:</i>	<i>Not Initiated</i>	Gas Tax	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100
		Total Funding	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100
7958	Overhead Utility Undergrounding									
<i>Project Status:</i>	<i>Planning/Design Stage</i>	Rule 20A Fund	\$0	\$1,000	\$0	\$0	\$0	\$0	\$0	\$0
		Total Funding	\$0	\$1,000	\$0	\$0	\$0	\$0	\$0	\$0
Total Roadway Improvements Funding			\$10,335	\$12,249	\$11,875	\$4,905	\$4,805	\$4,905	\$4,905	\$4,905

*Funding amounts given in thousands of dollars

B22

Traffic Signals



Project No.	Project Title	Funding Source	Revised FY					Fiscal Year						
			19/20	20/21	21/22	22/23	23/24	24/25	21/22	22/23	23/24	24/25		
7447	Traffic Signal: James Donlon Blvd./Metcalfe St													
Project Status:	<i>Not Initiated</i>	Traffic Signal Fund	\$0	\$0	\$0	\$500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		Total Funding	\$0	\$0	\$0	\$500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
7956	Traffic Signal: Laurel Road/Canada Valley Road													
Project Status:	<i>Under Construction</i>	Traffic Signal Fund	\$474	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		Total Funding	\$474	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Traffic Signals Funding			\$474	\$0	\$0	\$500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

*Funding amounts given in thousands of dollars

B23

Wastewater & Storm Drain Systems

Project No.	Project Title	Funding Source	Revised FY					Fiscal Year					
			19/20	20/21	21/22	22/23	23/24	24/25					
7724	Sewer Main Improvements Program												
<i>Project Status:</i>	<i>Ongoing Program</i>	Sewer System Imp. Fund	\$150	\$150	\$150	\$150	\$150	\$150	\$150	\$150	\$150	\$150	\$150
		Total Funding	\$150	\$150	\$150	\$150	\$150	\$150	\$150	\$150	\$150	\$150	\$150
7736	Sewer Facility Rehabilitation Program												
<i>Project Status:</i>	<i>Ongoing Program</i>	Sewer Fund	\$300	\$150	\$150	\$150	\$150	\$150	\$150	\$150	\$150	\$150	\$150
		Total Funding	\$300	\$150	\$150	\$150	\$150	\$150	\$150	\$150	\$150	\$150	\$150
7745	North East Antioch Annexation Infrastructure												
<i>Project Status:</i>	<i>Under Construction</i>	NE Annexation Fund	\$3,855	\$1,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		Total Funding	\$3,855	\$1,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
7750	Trash Capture Devices												
<i>Project Status:</i>	<i>Planning/Design Stage</i>	NPDES	\$399	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100
		Total Funding	\$399	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100
7923	Sewer Main Trenchless Rehabilitation												
<i>Project Status:</i>	<i>Ongoing Program</i>	Sewer Fund	\$600	\$500	\$300	\$300	\$300	\$300	\$300	\$300	\$300	\$300	\$300
		Total Funding	\$600	\$500	\$300	\$300	\$300	\$300	\$300	\$300	\$300	\$300	\$300
7964	West Antioch Creek Flood Conveyance Mitigation and Restoration												
<i>Project Status:</i>	<i>Planning/Design Stage</i>	IRWM Prop 1 Grant	\$0	\$350	\$350	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		Total Funding	\$0	\$350	\$350	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Wastewater & Storm Drain Systems Funding			\$5,304	\$2,750	\$1,050	\$700	\$700	\$700	\$700	\$700	\$700	\$700	\$700

*Funding amounts given in thousands of dollars

B24

Water System

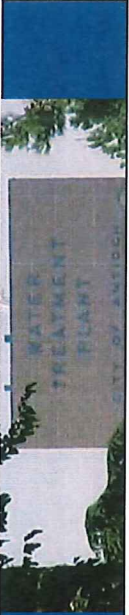


Project No.	Project Title	Funding Source	Revised FY				Fiscal Year	
			19/20	20/21	21/22	22/23	23/24	24/25
7628	Water Main Replacement Program	Water Fund	\$4,500	\$0	\$2,000	\$0	\$2,000	\$800
	<i>Ongoing Program</i>	Total Funding	\$4,500	\$0	\$2,000	\$0	\$2,000	\$800
7670	Water Treatment Plant Operations	Water Fund	\$921	\$0	\$400	\$450	\$0	\$0
	<i>Ongoing Program</i>	Total Funding	\$921	\$0	\$400	\$450	\$0	\$0
7672	Water Studies and Planning	Water Fund	\$1,020	\$285	\$215	\$255	\$235	\$385
	<i>Planning/Design Stage</i>	Total Funding	\$1,020	\$285	\$215	\$255	\$235	\$385
7674	Storage Reservoir Rehabilitation	Water Fund	\$0	\$500	\$1,000	\$600	\$400	\$800
	<i>Planning/Design Stage</i>	Total Funding	\$0	\$500	\$1,000	\$600	\$400	\$800
7675	Water Treatment Plant Improvements	Water Fund	\$295	\$600	\$625	\$610	\$520	\$250
	<i>Ongoing Program</i>	Total Funding	\$295	\$600	\$625	\$610	\$520	\$250
7676	James Donlon Pump Station Upgrades	Water Fund	\$1,200	\$0	\$0	\$0	\$0	\$0
	<i>Planning/Design Stage</i>	Total Funding	\$1,200	\$0	\$0	\$0	\$0	\$0
7677	Hillcrest Pump Station Rehabilitation	Water Fund	\$1,700	\$0	\$0	\$0	\$0	\$0
	<i>Planning/Design Stage</i>	Total Funding	\$1,700	\$0	\$0	\$0	\$0	\$0
7682	Water Treatment Plant Solids Handling Improvements	Water Fund	\$0	\$0	\$0	\$0	\$150	\$500
	<i>Planning/Design Stage</i>	Total Funding	\$0	\$0	\$0	\$0	\$150	\$500
7684	Water Treatment Plant Drainage Capture	Water Fund	\$100	\$0	\$0	\$0	\$0	\$0
	<i>Planning/Design Stage</i>	Total Funding	\$100	\$0	\$0	\$0	\$0	\$0
7690	River Pumping Station Rehabilitation	Water Fund	\$100	\$1,000	\$0	\$0	\$0	\$0
	<i>Not Initiated</i>	Total Funding	\$100	\$1,000	\$0	\$0	\$0	\$0
7697	Water Treatment Plant Electrical Upgrade	Water Fund	\$1,343	\$0	\$0	\$0	\$0	\$1,500
	<i>Planning/Design Stage</i>	Total Funding	\$1,343	\$0	\$0	\$0	\$0	\$1,500

*Funding amounts given in thousands of dollars

B25

Water System



Project No.	Project Title	Funding Source	Revised FY					Fiscal Year		
			19/20	20/21	21/22	22/23	23/24	24/25		
7698	Water Treatment Plant Disinfection Improvements	Water Fund	\$719	\$0	\$0	\$0	\$0	\$0	\$1,500	
<i>Project Status:</i>	<i>Under Construction</i>	Water System Imp. Fund	\$993	\$0	\$0	\$0	\$0	\$0	\$0	
	Total Funding		\$1,712	\$0	\$0	\$0	\$0	\$0	\$1,500	
7699	Brackish Water Desalination									
<i>Project Status:</i>	<i>Planning/Design Stage</i>	Water Fund (Reimbursed w/ SRF Loan)	\$8,000	\$0	\$0	\$0	\$0	\$0	\$0	
		Prop 1E Grant	\$0	\$5,000	\$5,000	\$0	\$0	\$0	\$0	
		SRF Loan (Pending)	\$0	\$15,000	\$32,000	\$0	\$0	\$0	\$0	
	Total Funding		\$8,000	\$20,000	\$37,000	\$0	\$0	\$0	\$0	
7702	Plant 'A' Filter Valves Replacement									
<i>Project Status:</i>	<i>Not Initiated</i>	Water Fund	\$25	\$1,000	\$0	\$0	\$0	\$0	\$0	
	Total Funding		\$25	\$1,000	\$0	\$0	\$0	\$0	\$0	
7703	Plant 'A' Applied Channels									
<i>Project Status:</i>	<i>Not Initiated</i>	Water Fund	\$0	\$1,000	\$0	\$0	\$0	\$0	\$0	
	Total Funding		\$0	\$1,000	\$0	\$0	\$0	\$0	\$0	
7931	Plant 'A' Raw Water Valve Replacement									
<i>Project Status:</i>	<i>Planning/Design Stage</i>	Water Fund	\$200	\$0	\$0	\$0	\$0	\$0	\$0	
	Total Funding		\$200	\$0	\$0	\$0	\$0	\$0	\$0	
7932	Plant 'B' Basin Repair/Replacement									
<i>Project Status:</i>	<i>Not Initiated</i>	Water Fund	\$0	\$409	\$400	\$0	\$0	\$0	\$0	
	Total Funding		\$0	\$409	\$400	\$0	\$0	\$0	\$0	
7935	Re-Coating Surface of Clearwells and Fluoride Storage									
<i>Project Status:</i>	<i>Planning/Design Stage</i>	Water Fund	\$300	\$100	\$0	\$0	\$0	\$0	\$0	
	Total Funding		\$300	\$100	\$0	\$0	\$0	\$0	\$0	
7936	Sodium Hypochlorite Storage Coating									
<i>Project Status:</i>	<i>Not Initiated</i>	Water Fund	\$0	\$0	\$0	\$300	\$0	\$0	\$0	
	Total Funding		\$0	\$0	\$0	\$300	\$0	\$0	\$0	
7937	Pittsburg / Antioch Water Intertie									
<i>Project Status:</i>	<i>Not Initiated</i>	Water Fund	\$0	\$775	\$0	\$0	\$0	\$0	\$0	
	Total Funding		\$0	\$775	\$0	\$0	\$0	\$0	\$0	

*Funding amounts given in thousands of dollars

B26

Water System



Project No.	Project Title	Funding Source	Revised FY				Fiscal Year			
			19/20	20/21	21/22	22/23	23/24	24/25		
7952	Parallel Raw Water Pipeline	Water Fund	\$0	\$0	\$0	\$0	\$2,000	\$0	\$0	\$0
	<i>Not Initiated</i>	Total Funding	\$0	\$0	\$0	\$0	\$2,000	\$0	\$0	\$0
7961	Reservoir Vegetation Removal	General Fund	\$100	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<i>Under Construction</i>	Total Funding	\$100	\$0	\$0	\$0	\$0	\$0	\$0	\$0
7962	Sunset and Bear Ridge Booster Pump Stations Upgrades	Water Fund	\$0	\$150	\$0	\$0	\$0	\$0	\$0	\$0
	<i>Planning/Design Stage</i>	Total Funding	\$0	\$150	\$0	\$0	\$0	\$0	\$0	\$0
Total Water System Funding			\$21,516	\$25,819	\$41,640	\$2,215	\$5,305	\$5,735	\$5,735	\$5,735

*Funding amounts given in thousands of dollars

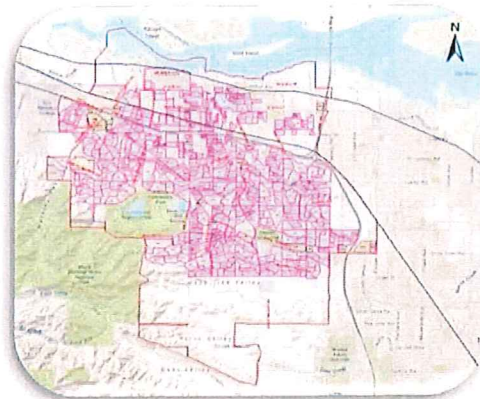
B27

Park Facilities Upgrade

Location: Citywide

Lead Department: Public Works

Estimated Completion: Ongoing Program



Project Description: Funding will be used to upgrade aging parks, including installing new playground equipment.

Justification: Upgrades to community parks maintain a high quality of living for the residents of Antioch.

Expenditures	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Construction	\$0	\$0	\$150	\$150	\$150	\$150
Total	\$0	\$0	\$150	\$150	\$150	\$150

Funding Source	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Park In Lieu Fund	\$0	\$0	\$150	\$150	\$150	\$150
Total	\$0	\$0	\$150	\$150	\$150	\$150

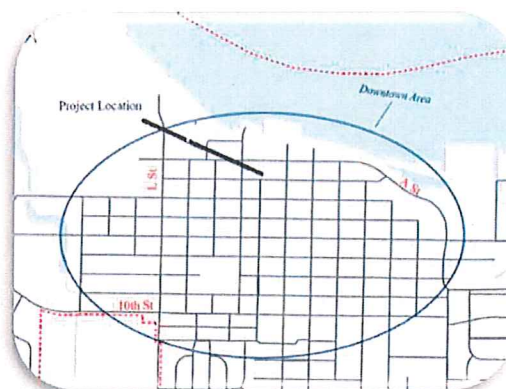
B28

City Council Chambers Interior Remodel

Location: City Hall Council Chambers at 200 H St.

Lead Department: Information Systems

Estimated Completion: 2020



Project Description: The project will renovate the interior of the City Council Chambers , as well as enclose the breezeway between the Council Chambers and City Hall.

Justification: The existing facility was built in 1981 and has had minimal upgrades since. The project will include improvements to the seating and interior provided for public access and accommodations.

Expenditures	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Construction	\$2,350	\$0	\$0	\$0	\$0	\$0
Total	\$2,350	\$0	\$0	\$0	\$0	\$0

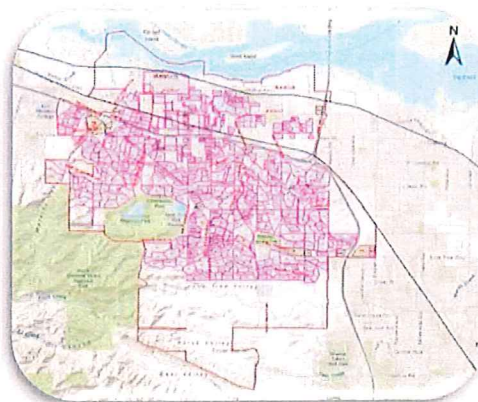
Funding Source	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
PEG Fund	\$2,350	\$0	\$0	\$0	\$0	\$0
Total	\$2,350	\$0	\$0	\$0	\$0	\$0

Pedestrian/ADA Improvements

Location: Citywide.

Lead Department: Public Works

Estimated Completion: On-going Program



Project Description: The project will construct new curb ramps with detectable warning surfaces and replace damaged sidewalks.

Justification: The project will improve pedestrian access by reducing tripping hazards in the public right of way and installing curb ramps to meet ADA standards.

Expenditures	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Planning and Design	\$10	\$10	\$0	\$10	\$0	\$10
Construction	\$1,220	\$800	\$0	\$790	\$0	\$790
Total	\$1,230	\$800	\$0	\$800	\$0	\$800

Funding Source	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
RMRA	\$237	\$0	\$0	\$0	\$0	\$0
Measure J	\$993	\$800	\$0	\$800	\$0	\$800
Total	\$1,230	\$800	\$0	\$800	\$0	\$800

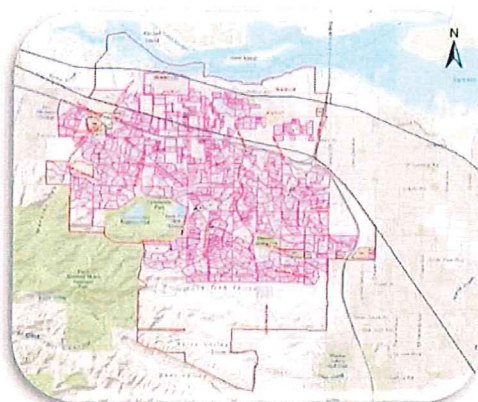
1330

Sidewalk Repair Program

Location: Citywide.

Lead Department: Public Works

Estimated Completion: On-going Program



Project Description: The program will remove and replace sidewalks that have been damaged or raised due to tree roots or utility service repair work. The program installs new curb ramps to bring the city in compliance with ADA standards.

Justification: Problems arising from age and landscape impacts have caused sections of curb, gutter and sidewalk to uplift, creating a pedestrian hazard. The program eliminates the risks of trip and fall incidents throughout the City.

Expenditures	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Planning and Design	\$35	\$35	\$35	\$35	\$35	\$35
Construction	\$487	\$415	\$415	\$415	\$415	\$415
Total	\$522	\$450	\$450	\$450	\$450	\$450

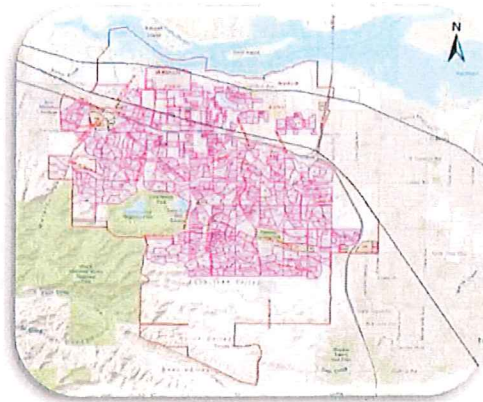
Funding Source	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Gas Tax	\$174	\$150	\$150	\$150	\$150	\$150
Sewer Fund	\$174	\$150	\$150	\$150	\$150	\$150
Water Fund	\$174	\$150	\$150	\$150	\$150	\$150
Total	\$522	\$450	\$450	\$450	\$450	\$450

Pavement Management System Program

Location: Citywide.

Lead Department: Public Works

Estimated Completion: On-going Program



Project Description: The Pavement Management System program evaluates City streets based on the pavement conditions and recommends pavement repair options. The Pavement Management Reports are due every two years.

Justification: A Pavement Management Plan is required as a condition of Measure "J" funding for streets.

Expenditures	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Planning and Design	\$25	\$30	\$0	\$30	\$0	\$30
Total	\$25	\$30	\$0	\$30	\$0	\$30

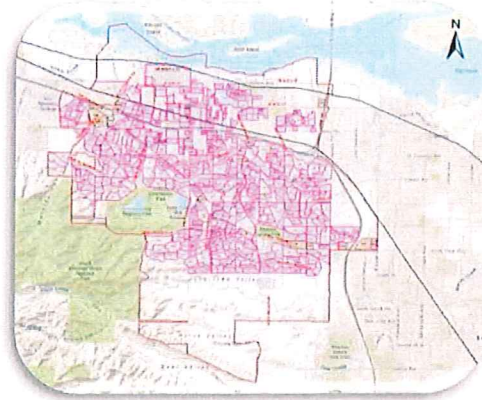
Funding Source	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Gas Tax	\$25	\$30	\$0	\$30	\$0	\$30
Total	\$25	\$30	\$0	\$30	\$0	\$30

Pavement Surface Treatments

Location: Citywide

Lead Department: Public Works

Estimated Completion: On-going Program



Project Description: This program provides pavement preservation treatments such as cape seal, microsurfacing and other preventative maintenance treatments to extend the road's life expectancy.

Justification: The program implements the Pavement Management System program and recommendations.

Expenditures	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Planning and Design	\$40	\$0	\$30	\$0	\$30	\$0
Construction	\$5,505	\$0	\$1,670	\$0	\$2,470	\$0
Total	\$5,545	\$0	\$1,700	\$0	\$2,500	\$0

Funding Source	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Cal Recycle	\$350	\$0	\$0	\$0	\$0	\$0
Gas Tax	\$1,400	\$0	\$0	\$0	\$0	\$0
Measure J	\$3,795	\$0	\$0	\$0	\$700	\$0
RMRA	\$0	\$0	\$1,700	\$0	\$1,800	\$0
Total	\$5,545	\$0	\$1,700	\$0	\$2,500	\$0

Hillcrest Ave. Left Turn at Wild Horse Road

Location: Hillcrest Avenue at Wild Horse

Lead Department: Public Works

Estimated Completion: 2024



Project Description: This project will extend the Hillcrest Avenue left turn pocket at Wild Horse Road.

Justification: Additional capacity is necessary for build out of the development to the east and future extension of Wild Horse Road to Slatten Ranch Road.

Expenditures	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Planning and Design	\$0	\$0	\$0	\$0	\$20	\$0
Construction	\$0	\$0	\$0	\$0	\$210	\$0
Total	\$0	\$0	\$0	\$0	\$230	\$0

Funding Source	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Assessment District 26	\$0	\$0	\$0	\$0	\$230	\$0
Total	\$0	\$0	\$0	\$0	\$230	\$0

Traffic Signal: James Donlon Blvd./ Metcalf St.

Location: James Donlon Blvd at Metcalf St

Lead Department: Public Works

Estimated Completion: 2023



Project Description: This project will install new traffic signals and interconnect system on James Donlon Blvd west of Somersville Road at Metcalf St.

Justification: Developer has contributed \$500,000 of funding to the City for construction of two traffic signals on James Donlon Blvd.

Expenditures	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Planning and Design	\$0	\$0	\$0	\$60	\$0	\$0
Construction	\$0	\$0	\$0	\$440	\$0	\$0
Total	\$0	\$0	\$0	\$500	\$0	\$0

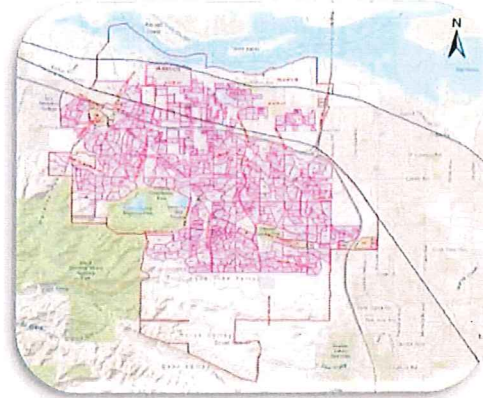
Funding Source	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Traffic Signal Fund	\$0	\$0	\$0	\$500	\$0	\$0
Total	\$0	\$0	\$0	\$500	\$0	\$0

Water Main Replacement Program

Location: Citywide

Lead Department: Public Works

Estimated Completion: On-going Program



Project Description: The projects consists of replacing the existing water facilities as defined in the Water System Master Plan and as requested by Public Works Dept. to improve efficiency in the existing system.

Justification: Portions of the existing water system are aging and/or have experienced failures due to deterioration and are in need of replacement and upgrades.

Expenditures	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Planning and Design	\$15	\$0	\$10	\$0	\$10	\$10
Construction	\$4,485	\$0	\$1,990	\$0	\$1,190	\$790
Total	\$4,500	\$0	\$2,000	\$0	\$2,000	\$800

Funding Source	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Water Fund	\$4,500	\$0	\$1,300	\$0	\$2,000	\$800
Total	\$4,500	\$0	\$2,000	\$0	\$2,000	\$800

Water Treatment Plant Operations

Location: Water Treatment Plant on D Street

Lead Department: Public Works

Estimated Completion: On-going Program



Project Description: This project will replace the granular activated carbon (GAC) filters of both "A" and "B" Plants at the Water Treatment Plant.

Justification: The GAC filters must be replaced every four to five years to perform efficiently.

Expenditures	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Planning and Design	\$0	\$0	\$40	\$40	\$0	\$0
Construction	\$921	\$0	\$360	\$410	\$0	\$0
Total	\$921	\$0	\$400	\$450	\$0	\$0

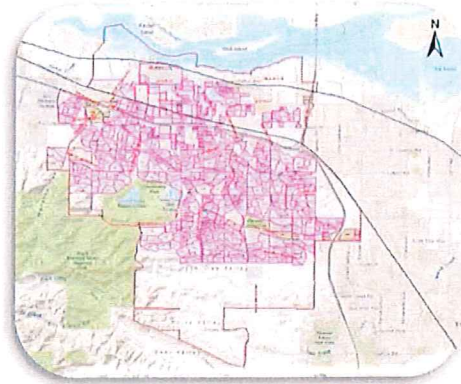
Funding Source	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Water Fund	\$921	\$0	\$400	\$450	\$0	\$0
Total	\$921	\$0	\$400	\$450	\$0	\$0

Water Studies and Planning

Location: Citywide

Lead Department: Public Works

Estimated Completion: On-going Program



Project Description: Prepare the following studies: Water System Master Plan, Water Rate Study, Risk Mgmt Plan, Urban Water Mgmt Plan Update, Watershed Sanitary Survey Update, Integrated Regional Water Management Plan & documents to support sustainable water management act.

Justification: Provide updated information and direction regarding the City water management plans.

Expenditures	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Planning and Design	\$1,020	\$285	\$215	\$255	\$235	\$385
Total	\$1,020	\$285	\$215	\$255	\$235	\$385

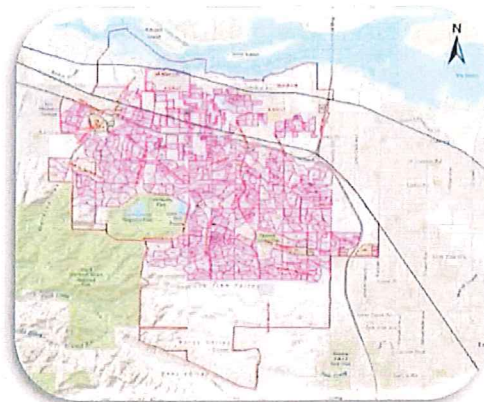
Funding Source	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Water Fund	\$1,020	\$285	\$215	\$255	\$235	\$385
Total	\$1,020	\$285	\$215	\$255	\$235	\$385

Storage Reservoir Rehabilitation

Location: Citywide

Lead Department: Public Works

Estimated Completion: On-going Program



Project Description: Tank re-coating and painting, installation of mixers and sampling stations and seismic upgrades to various reservoirs.

Justification: Maintenance and upgrades of water storage reservoirs are necessary to prolong their useful lives.

Expenditures	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Planning and Design	\$0	\$20	\$0	\$50	\$0	\$0
Construction	\$0	\$480	\$1,000	\$550	\$400	\$800
Total	\$0	\$500	\$1,000	\$600	\$400	\$800

Funding Source	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Water Fund	\$0	\$500	\$1,000	\$600	\$400	\$800
Total	\$0	\$500	\$1,000	\$600	\$400	\$800

Water Treatment Plant Improvements

Location: Water Treatment Plant

Lead Department: Public Works

Estimated Completion: On-going Improvements



Project Description: Replacement of deteriorating equipment, design and construction of new facilities, upgrade SCADA, install new controls for plant A, Plant A & B Clearwell improvements, and install Zone 1 flow meter.

Justification: Upgrades to the plant are required to maintain and/or improve the efficiency of the facility.

Expenditures	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Planning and Design	\$10	\$10	\$15	\$15	\$5	\$10
Construction	\$285	\$590	\$610	\$595	\$515	\$240
Total	\$295	\$600	\$625	\$610	\$520	\$250

Funding Source	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Water Fund	\$295	\$600	\$625	\$610	\$520	\$250
Total	\$295	\$600	\$625	\$610	\$520	\$250

James Donlon Pump Station Upgrades

Location: James Donlon Blvd

Lead Department: Public Works

Estimated Completion: 2020



Project Description: This project will install an additional pump and perform structural repairs at this facility.

Justification: The new pump is required to meet the City's demands and improvements are needed to rehabilitate the aging facility.

Expenditures	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Planning and Design	\$150	\$0	\$0	\$0	\$0	\$0
Construction	\$1,050	\$0	\$0	\$0	\$0	\$0
Total	\$1,200	\$0	\$0	\$0	\$0	\$0

Funding Source	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Water Fund	\$1,200	\$0	\$0	\$0	\$0	\$0
Total	\$1,200	\$0	\$0	\$0	\$0	\$0

B41

Hillcrest Pump Station Rehabilitation

Location: Hillcrest Avenue

Lead Department: Public Works

Estimated Completion: 2020



Project Description: This project will replace outdated electrical panels, pumps, motors, control valves and install a new flow meter.

Justification: The facility is aging and requires improvements for reliability and efficiency.

Expenditures	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Planning and Design	\$150	\$0	\$0	\$0	\$0	\$0
Construction	\$1,550	\$0	\$0	\$0	\$0	\$0
Total	\$1,700	\$0	\$0	\$0	\$0	\$0

Funding Source	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Water Fund	\$1,700	\$0	\$0	\$0	\$0	\$0
Total	\$1,700	\$0	\$0	\$0	\$0	\$0

B42

Water Treatment Plant Solids Handling Improvements

Location: Water Treatment Plant

Lead Department: Public Works

Estimated Completion: 2025



Project Description: Evaluate the existing solids handling and dewatering operation. Design and construct an improvement to the system if warranted.

Justification: The existing facility is a rental system. This exercise will determine if City owned permanent system may be more cost effective.

Expenditures	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Planning and Design	\$0	\$0	\$0	\$0	\$50	\$0
Construction	\$0	\$0	\$0	\$0	\$100	\$500
Total	\$0	\$0	\$0	\$0	\$150	\$500

Funding Source	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Water Fund	\$0	\$0	\$0	\$0	\$150	\$500
Total	\$0	\$0	\$0	\$0	\$150	\$500

Water Treatment Plant Drainage Capture

Location: Water Treatment Plant

Lead Department: Public Works

Estimated Completion: 2020



Project Description: Re-evaluation of the existing sludge lagoon including removal of accumulated solids, stabilization of banks and installation of decant/disposal system or construct a new facility.

Justification: The City may require additional capacity to accommodate emptying the clarifiers for routine or special maintenance.

Expenditures	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Planning and Design	\$100	\$0	\$0	\$0	\$0	\$0
Total	\$100	\$0	\$0	\$0	\$0	\$0

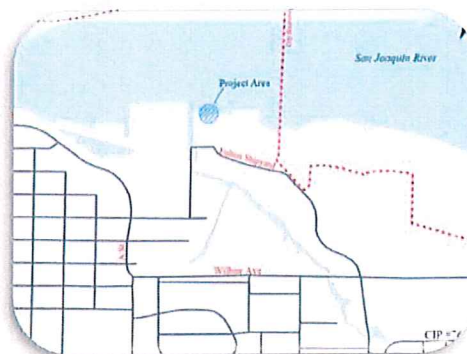
Funding Source	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Water Fund	\$100	\$0	\$0	\$0	\$0	\$0
Total	\$100	\$0	\$0	\$0	\$0	\$0

River Pumping Station Rehabilitation

Location: Raw water pumping station at Fulton
Shipyard Road Boat Ramp

Lead Department: Public Works

Estimated Completion: 2021



Project Description: The project will include rehabilitation of the pumping facility, improving surge control and building ventilation, replacing the pump control system and the discharge pipeline.

Justification: The existing raw water pumping facility is aging and in need of rehabilitation to continue operating efficiently.

Expenditures	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Planning and Design	\$100	\$0	\$0	\$0	\$0	\$0
Construction	\$0	\$1,000	\$0	\$0	\$0	\$0
Total	\$100	\$1,000	\$0	\$0	\$0	\$0

Funding Source	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Water Fund	\$100	\$1,000	\$0	\$0	\$0	\$0
Total	\$100	\$1,000	\$0	\$0	\$0	\$0

Water Treatment Plant Electrical Upgrade

Location: Water Treatment Plant

Lead Department: Public Works

Estimated Completion: 2025



Project Description: The project will relocate and upgrade the aging electric facilities in Plant 'A' of the Water Treatment Plant.

Justification: Electrical equipment is aging and requires upgrades to continue to function properly.

Expenditures	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Planning and Design	\$0	\$0	\$0	\$0	\$0	\$0
Construction	\$1,343	\$0	\$0	\$0	\$0	\$1,500
Total	\$1,343	\$0	\$0	\$0	\$0	\$1,500

Funding Source	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Water Fund	\$1,343	\$0	\$0	\$0	\$0	\$1,500
Total	\$1,343	\$0	\$0	\$0	\$0	\$1,500

Water Treatment Plant Disinfection Improvements

Location: Water Treatment Plant

Lead Department: Public Works

Estimated Completion: 2020



Project Description: This project will replace the existing disinfection chemical system with liquid chemical systems. Liquid sodium Hypochlorite will replace the chlorine gas and liquid ammonia sulfate will replace anhydrous ammonia.

Justification: Due to increasingly stringent regulations requirements and increased maintenance costs associated with chlorine and ammonia gas, the City will be switching to liquid disinfection chemicals.

Expenditures	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Construction	\$1,712	\$0	\$0	\$0	\$0	\$0
Total	\$1,712	\$0	\$0	\$0	\$0	\$0

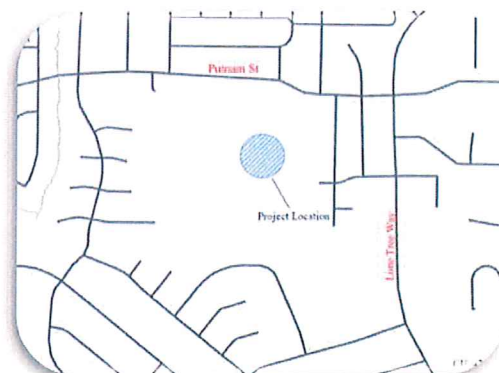
Funding Source	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Water Fund	\$719	\$0	\$0	\$0	\$0	\$0
Water System Imp. Fund	\$993	\$0	\$0	\$0	\$0	\$0
Total	\$1,712	\$0	\$0	\$0	\$0	\$0

Brackish Water Desalination

Location: Water Treatment Plant

Lead Department: Public Works

Estimated Completion: 2022



Project Description: The project will construct a 6 MGD brackish water desalination plant that would treat water from the San Joaquin River during times of high chloride content. The work will include the replacement of the City's river intake facility and install a new fish screen. Approximately 4 miles of pipeline will be constructed to convey brine concentrate from the water treatment plant to Delta Diablo.

Justification: This process will enable the City the ability to treat river water in times of drought and future dry conditions due to climate change. It would also be an additional source of water to the region.

Expenditures	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Planning and Design	\$3,000	\$0	\$0	\$0	\$0	\$0
Construction	\$5,000	\$20,000	\$37,000	\$0	\$0	\$0
Total	\$8,000	\$20,000	\$37,000	\$0	\$0	\$0

Funding Source	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Water Fund (To be reimbursed w/ SRF Loan)	\$8,000	\$0	\$0	\$0	\$0	\$0
SRF Loan (Pending)	\$0	\$15,000	\$32,000	\$0	\$0	\$0
Prop 1E Fund	\$0	\$5,000	\$5,000	\$0	\$0	\$0
Total	\$8,000	\$20,000	\$37,000	\$0	\$0	\$0

Plant 'A' Filter Valves Replacement

Location: Water Treatment Plant

Lead Department: Public Works

Estimated Completion: 2021



Project Description: The project will replace four aging filter valves at Plant 'A'.

Justification: Four of the eight filter valves at Plant 'A' have been in the system for a long period of time and are currently leaking while in the closed position.

Expenditures	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Planning and Design	\$25	\$100	\$0	\$0	\$0	\$0
Construction	\$0	\$900	\$0	\$0	\$0	\$0
Total	\$25	\$1,000	\$0	\$0	\$0	\$0

Funding Source	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Water Fund	\$25	\$1,000	\$0	\$0	\$0	\$0
Total	\$25	\$1,000	\$0	\$0	\$0	\$0

Plant 'A' Applied Channels

Location: Water Treatment Plant

Lead Department: Public Works

Estimated Completion: 2021



Project Description: The project will evaluate the existing applied water channels at the Water Treatment Plant. Modification or replacement of the channels will be designed and constructed.

Justification: The existing applied channels have settled and separated from the filters causing water to leak out.

Expenditures	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Planning and Design	\$0	\$100	\$0	\$0	\$0	\$0
Construction	\$0	\$900	\$0	\$0	\$0	\$0
Total	\$0	\$1,000	\$0	\$0	\$0	\$0

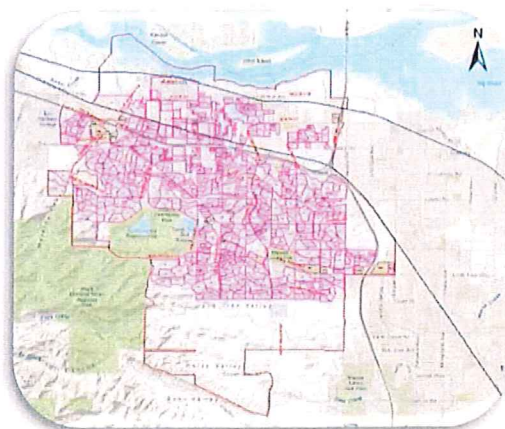
Funding Source	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Water Fund	\$0	\$1,000	\$0	\$0	\$0	\$0
Total	\$0	\$1,000	\$0	\$0	\$0	\$0

Sewer Main Improvement Program

Location: Citywide

Lead Department: Public Works

Estimated Completion: On-going Program



Project Description: Improvement to the existing sanitary sewer collection system to increase functionality or expand capacity.

Justification: The Wastewater System Collection Master Plan and the Public Works Dept. have identified existing sewer lines to be upgraded.

Expenditures	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Planning and Design	\$20	\$20	\$20	\$20	\$20	\$20
Construction	\$130	\$130	\$130	\$130	\$130	\$130
Total	\$150	\$150	\$150	\$150	\$150	\$150

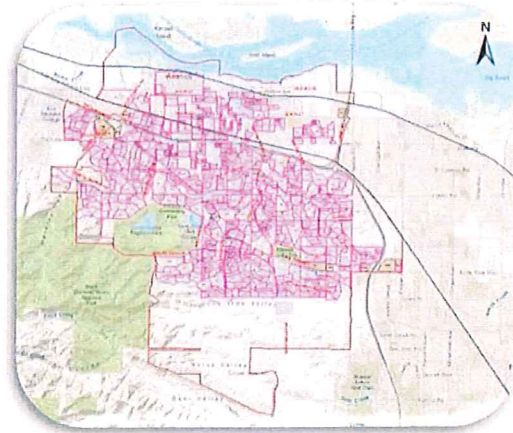
Funding Source	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Sewer System Imp. Fund	\$150	\$150	\$150	\$150	\$150	\$150
Total	\$150	\$150	\$150	\$150	\$150	\$150

Sewer Facility Rehabilitation Program

Location: Citywide

Lead Department: Public Works

Estimated Completion: On-going Program



Project Description: This work includes pipe lining, replacement and improvements due to deterioration in the sewer lines.

Justification: These improvements reduce maintenance cost, prevent overflows and improve sewer flow capacity.

Expenditures	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Planning and Design	\$15	\$15	\$15	\$15	\$15	\$15
Construction	\$285	\$135	\$135	\$135	\$135	\$135
Total	\$300	\$150	\$150	\$150	\$150	\$150

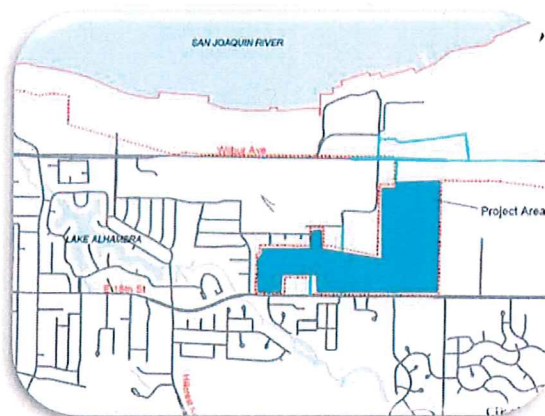
Funding Source	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Sewer Fund	\$300	\$150	\$150	\$150	\$150	\$150
Total	\$300	\$150	\$150	\$150	\$150	\$150

North East Antioch Annexation Infrastructure

Location: Viera Avenue to Bridgehead Road

Lead Department: Public Works

Estimated Completion: 2021



Project Description: The project will construct new underground facilities on Viera Ave, Stewart Lane, Vine Lane, Bown Lane, Walnut Ave, Santa Fe Ave, and Wilbur Ave. This project will support the area at the north east City limit that was annexed in 2014.

Justification: There are currently no services in this area, this project will provide the infrastructures needed.

Expenditures	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Construction	\$3,855	\$1,500	\$0	\$0	\$0	\$0
Total	\$3,855	\$1,500	\$0	\$0	\$0	\$0

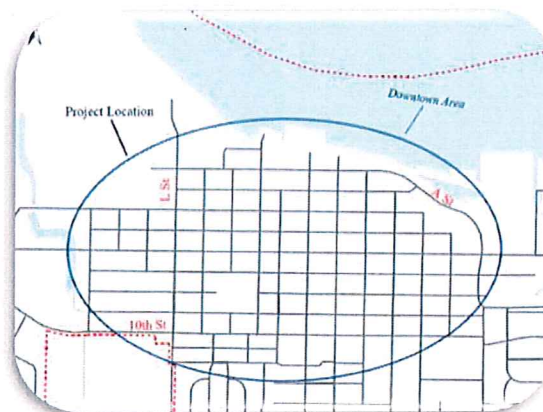
Funding Source	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
NE Funding Agreement	\$3,855	\$1,500	\$0	\$0	\$0	\$0
Total	\$3,855	\$1,500	\$0	\$0	\$0	\$0

CDBG Downtown Roadway Rehabilitation Program

Location: Downtown Area

Lead Department: Public Works

Estimated Completion: On-going Program



Project Description: The project includes roadway rehabilitation, replacement of damaged sidewalk, curb and gutter, installation of new curb ramps and storm drain system modifications.

Justification: Existing pavement has deteriorated due to age and is in need of rehabilitation. The project will remove and replace damaged sidewalk and install curb ramps to meet ADA standards.

Expenditures	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Planning and Design	\$0	\$0	\$40	\$0	\$40	\$0
Construction	\$1,090	\$0	\$460	\$0	\$460	\$0
Total	\$1,090	\$0	\$500	\$0	\$500	\$0

Funding Source	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
CDBG Fund	\$1,090	\$0	\$500	\$0	\$500	\$0
Total	\$1,090	\$0	\$500	\$0	\$500	\$0

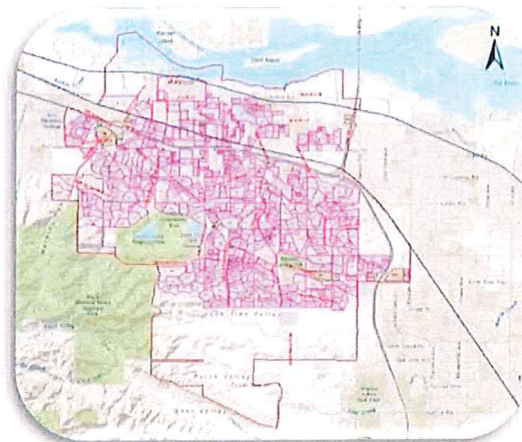
B54

Trash Capture Devices

Location: Citywide

Lead Department: Public Works

Estimated Completion: On-going Program



Project Description: This project will install full trash capture devices at various locations throughout the City to prevent trash from reaching the storm drain system, channels, creeks, and San Joaquin River. Locations will be determined depending on the type of device selected.

Justification: Compliance with National Pollution Discharge Elimination System (NPDES) permit R5-2010-0102, Provision C.10.

Expenditures	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Planning and Design	\$9	\$10	\$10	\$10	\$10	\$10
Construction	\$390	\$90	\$90	\$90	\$90	\$90
Total	\$399	\$100	\$100	\$100	\$100	\$100

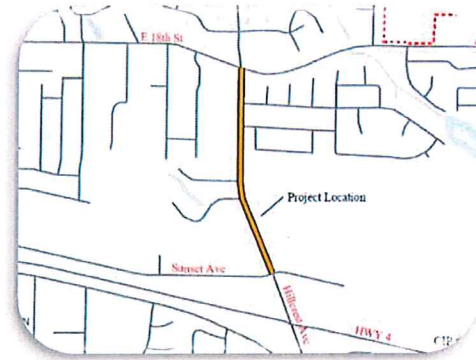
Funding Source	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
NPDES	\$399	\$100	\$100	\$100	\$100	\$100
Total	\$399	\$100	\$100	\$100	\$100	\$100

Hillcrest Avenue/E 18th Street Median Landscape

Location: Hillcrest Ave from E 18th St to Sunset Dr

Lead Department: Public Works

Estimated Completion: 2021



Project Description: The project will complete the Hillcrest Avenue Improvement Project by installing low maintenance landscape and stamped concrete.

Justification: Roadway Improvements were completed in 2011, with the exception of the median landscape.

Expenditures	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Planning and Design	\$0	\$40	\$0	\$0	\$0	\$0
Construction	\$0	\$460	\$0	\$0	\$0	\$0
Total	\$0	\$500	\$0	\$0	\$0	\$0

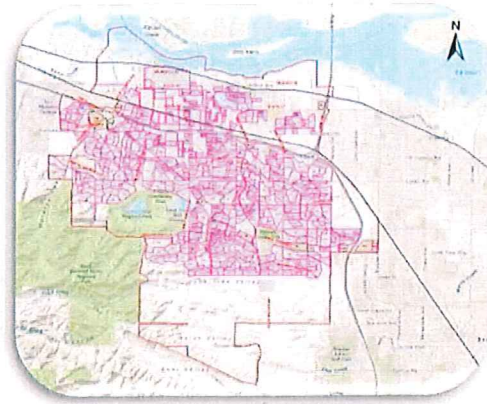
Funding Source	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Measure J	\$0	\$500	\$0	\$0	\$0	\$0
Total	\$0	\$500	\$0	\$0	\$0	\$0

Citywide Signage Program

Location: Citywide.

Lead Department: Public Works

Estimated Completion: 2021



Project Description: The project will construct point of interest signs throughout the City making the City more navigable.

Justification: The project will improve pedestrian and bicycle access by improving walkability of the City.

Expenditures	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Construction	\$0	\$200	\$0	\$0	\$0	\$0
Total	\$0	\$200	\$0	\$0	\$0	\$0

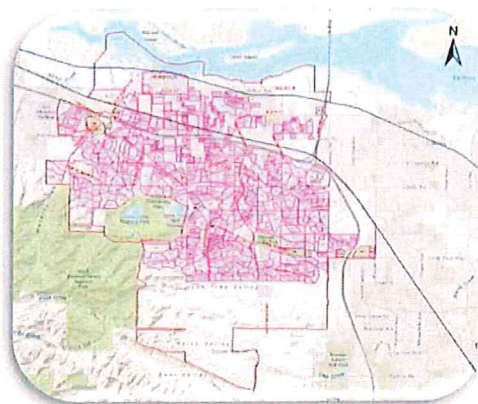
Funding Source	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
General Fund	\$0	\$200	\$0	\$0	\$0	\$0
Total	\$0	\$200	\$0	\$0	\$0	\$0

Traffic Calming Program

Location: Citywide.

Lead Department: Public Works

Estimated Completion: On-going Program



Project Description: The program installs speed bumps in areas that have been identified as in need of speed reduction, such as residential cut throughs.

Justification: Problems arise from excessive speed on residential roadways, such as traffic accidents with pedestrians. This program eliminates the risks of traffic accidents throughout the City.

Expenditures	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Construction	\$5	\$140	\$75	\$75	\$75	\$75
Total	\$5	\$140	\$75	\$75	\$75	\$75

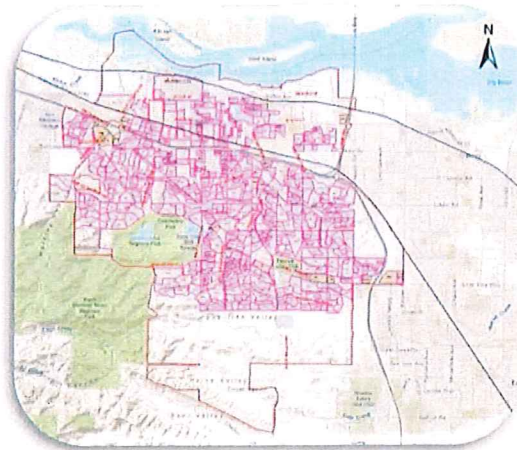
Funding Source	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Gas Tax	\$5	\$140	\$75	\$75	\$75	\$75
Total	\$5	\$140	\$75	\$75	\$75	\$75

Sewer Main Trenchless Rehabilitation

Location: Citywide

Lead Department: Public Works

Estimated Completion: On-going Program



Project Description: The Project will consist of pipe bursting and replacing the old lines through a trenchless sewer replacement method without impacting residents' yards and landscaping.

Justification: Cost saving: Trenchless sewer replacement is performed via small access points, which means that damage to the surface is minimized and the subsequent repairs to landscaping, porches, walkways, and driveways are avoided.

Expenditures	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Planning and Design	\$10	\$20	\$20	\$20	\$20	\$20
Construction	\$590	\$480	\$280	\$280	\$280	\$280
Total	\$600	\$500	\$300	\$300	\$300	\$300

Funding Source	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Sewer Fund	\$600	\$500	\$300	\$300	\$300	\$300
Total	\$600	\$500	\$300	\$300	\$300	\$300

L Street Improvements

Location: L St from HWY 4 to Antioch Marina

Lead Department: Public Works

Estimated Completion: 2022



Project Description: The project will consist of construction of new sidewalks under the railroad tracks and along the fairgrounds, install curb ramps and re-striping to allow for complete bike lanes from HWY 4 to the Antioch Marina.

Justification: Improve traffic flow and aesthetics from HWY 4 to the Marina and the Rivertown District. The project will improve access and connection to the Antioch Amtrak Station.

Expenditures	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Planning and Design	\$500	\$500	\$0	\$0	\$0	\$0
Construction	\$0	\$500	\$7,250	\$0	\$0	\$0
Total	\$500	\$1,000	\$7,250	\$0	\$0	\$0

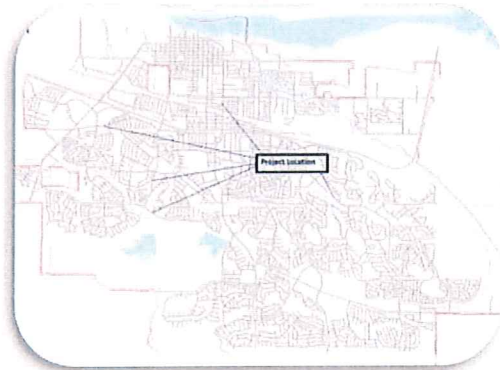
Funding Source	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
RMRA	\$250	\$1,000	\$1,200	\$0	\$0	\$0
OBAG- Safe Route to School	\$0	\$0	\$1,650	\$0	\$0	\$0
Measure J	\$250	\$0	\$0	\$0	\$0	\$0
Unfunded	\$0	\$0	\$4,400	\$0	\$0	\$0
Total	\$500	\$1,000	\$7,250	\$0	\$0	\$0

Roadway Pavement Rehabilitation at Various Locations

Location: Hillcrest Ave, James Donlon Blvd, A St,
Buchanan Rd, Gentrytown Dr

Lead Department: Public Works

Estimated Completion: 2021



Project Description: The project will identify deteriorated pavement areas. These areas will be excavated and plugged with asphalt and a final pavement overlay will be placed over the entire road. The City received OBAG grant funding for roadway improvement.

Justification: These arterial streets are in need of preventative pavement maintenance; the pavement condition will deteriorate rapidly without preventative maintenance, such as pavement overlay or rubberized cape seal coat.

Expenditures	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Planning and Design	\$530	\$0	\$0	\$0	\$0	\$0
Construction	\$0	\$2,674	\$0	\$0	\$0	\$0
Total	\$530	\$2,674	\$0	\$0	\$0	\$0

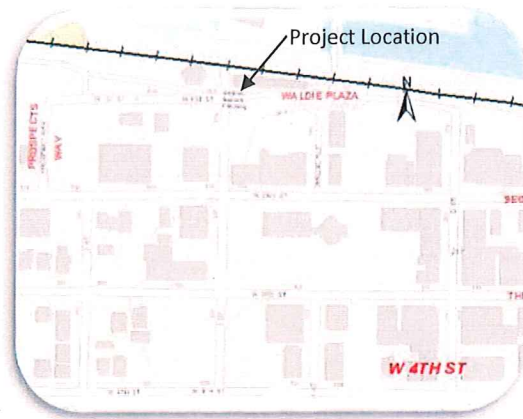
Funding Source	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
RMRA	\$530	\$200	\$0	\$0	\$0	\$0
OBAG2- LSR	\$0	\$2,474	\$0	\$0	\$0	\$0
Total	\$530	\$2,674	\$0	\$0	\$0	\$0

Amtrak Station Improvements

Location: 100 I Street

Lead Department: Public Works

Estimated Completion: 2021



Project Description: The project will demolish current train station and replace with a simple shelter.

Justification: Current Station is subjected to blight and loitering. There is a non operational ticket booth and bathroom. Area is not well lit and buildings are not necessary for current use.

Expenditures	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Construction	\$0	\$150	\$0	\$0	\$0	\$0
Total	\$0	\$150	\$0	\$0	\$0	\$0

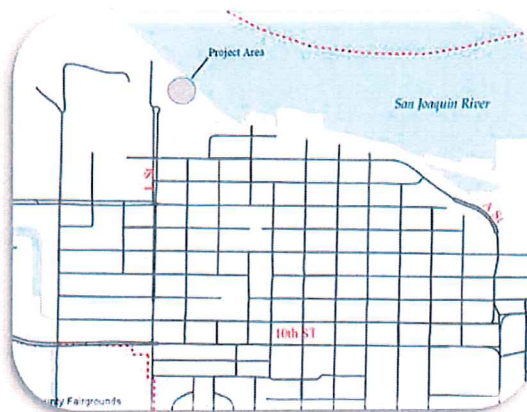
Funding Source	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Gas Tax	\$0	\$150	\$0	\$0	\$0	\$0
Total	\$0	\$150	\$0	\$0	\$0	\$0

Marina Basin Dredging

Location: Antioch Marina at the foot of L St.

Lead Department: Public Works

Estimated Completion: 2023



Project Description: The project will complete the Marina basin dredging to maintain eight feet (8') throughout the marina berths and waterway.

Justification: If proper depths are not maintained berths become silted and unusable resulting in a loss of revenue for the marina and loss of rentable space for residents.

Expenditures	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Planning and Design	\$0	\$0	\$0	\$40	\$0	\$0
Construction	\$0	\$0	\$0	\$460	\$0	\$0
Total	\$0	\$0	\$0	\$500	\$0	\$0

Funding Source	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Marina Fund	\$0	\$0	\$0	\$500	\$0	\$0
Total	\$0	\$0	\$0	\$500	\$0	\$0

Plant 'A' Raw Water Valve Replacement

Location: Water Treatment Plant

Lead Department: Public Works

Estimated Completion: 2020



Project Description: Project will replace a failing valve on the raw water line.

Justification: It is important to replace this valve to continue reliability of plant operation and shutdown procedures. This work needs to be complete prior to the completion of the new brackish water addition.

Expenditures	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Planning and Design	\$10	\$0	\$0	\$0	\$0	\$0
Construction	\$190	\$0	\$0	\$0	\$0	\$0
Total	\$200	\$0	\$0	\$0	\$0	\$0

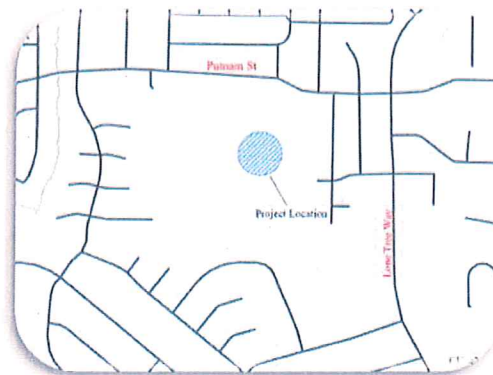
Funding Source	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Water Fund	\$200	\$0	\$0	\$0	\$0	\$0
Total	\$200	\$0	\$0	\$0	\$0	\$0

Plant 'B' Basin Repair/Replacement

Location: Water Treatment Plant

Lead Department: Public Works

Estimated Completion: 2022



Project Description: Project will repair or replace sluice gates at the distribution channel, flight drive shafts, housing and bearings.

Justification: Original equipment was installed in 1986 and is exposed to aggressive water and is now beginning to fail. To maintain proper operation of the plant, these items need to be replaced or repaired.

Expenditures	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Planning and Design	\$0	\$30	\$0	\$0	\$0	\$0
Construction	\$0	\$379	\$400	\$0	\$0	\$0
Total	\$0	\$409	\$400	\$0	\$0	\$0

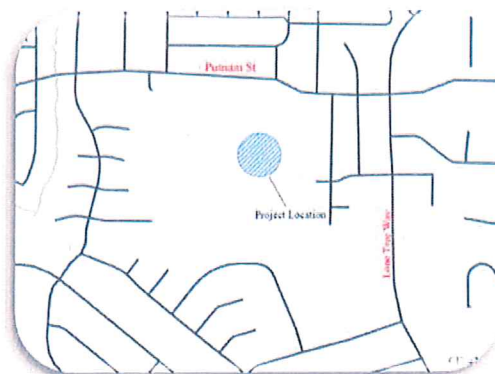
Funding Source	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Water Fund	\$0	\$409	\$400	\$0	\$0	\$0
Total	\$0	\$409	\$400	\$0	\$0	\$0

Re-Coating Surface of Clearwells and Fluoride Storage

Location: Water Treatment Plant

Lead Department: Public Works

Estimated Completion: 2021



Project Description: The project will re-coat the top surface of both clearwells. The Original coating is worn out. The fluoride bulk tank storage coating has also failed and needs to be re-coated.

Justification: The coating on the surface of the clearwells helps seal all the cement cracks and prevents the possible intrusion of contaminants from entering the clearwells.

Expenditures	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Planning and Design	\$20	\$0	\$0	\$0	\$0	\$0
Construction	\$280	\$100	\$0	\$0	\$0	\$0
Total	\$300	\$100	\$0	\$0	\$0	\$0

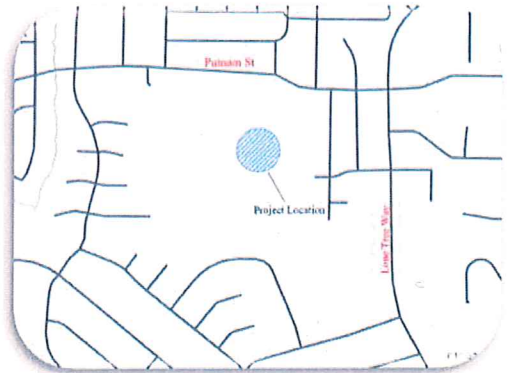
Funding Source	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Water Fund	\$300	\$100	\$0	\$0	\$0	\$0
Total	\$300	\$100	\$0	\$0	\$0	\$0

Sodium Hypochlorite Storage Coating

Location: Water Treatment Plant

Lead Department: Public Works

Estimated Completion: 2023



Project Description: The project will re-coat the top surface of the sodium hypochlorite storage tank.

Justification: Coating the bulk storage area will help keep the area clean and protect the integrity of the structure in the event of a spill.

Expenditures	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Planning and Design	\$0	\$0	\$0	\$20	\$0	\$0
Construction	\$0	\$0	\$0	\$280	\$0	\$0
Total	\$0	\$0	\$0	\$300	\$0	\$0

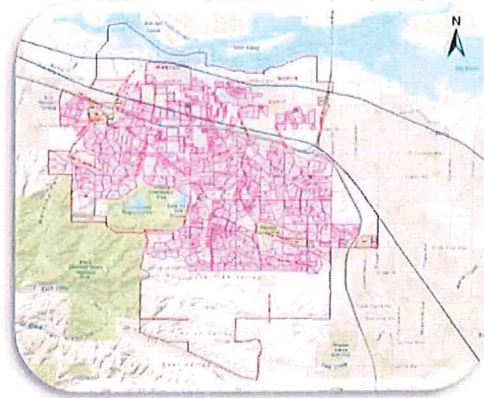
Funding Source	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Water Fund	\$0	\$0	\$0	\$300	\$0	\$0
Total	\$0	\$0	\$0	\$300	\$0	\$0

Pittsburg/Antioch Water Intertie

Location: Border of Antioch and Pittsburg

Lead Department: Public Works

Estimated Completion: 2021



Project Description: The project will improve the water connections between the Antioch and Pittsburg water systems.

Justification: The current inter-tie is not reliable. To prepare for an emergency, we need a reliable interconnection between us and Pittsburg to maintain water supply on the west side of the City.

Expenditures	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Planning and Design	\$0	\$30	\$0	\$0	\$0	\$0
Construction	\$0	\$745	\$0	\$0	\$0	\$0
Total	\$0	\$775	\$0	\$0	\$0	\$0

Funding Source	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Water Fund	\$0	\$775	\$0	\$0	\$0	\$0
Total	\$0	\$775	\$0	\$0	\$0	\$0

RV Storage Yard Fence

Location: RV Storage Yard on Gentrytown and Putnam
and Putnam

Lead Department: Public Works

Estimated Completion: 2020



Project Description: This project will install a new 8' tamper resistant small chain link fence to complete the surrounds of the property.

Justification: This project would reduce break-in crimes that have been reported in the area.

Expenditures	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Construction	\$25	\$0	\$0	\$0	\$0	\$0
Total	\$25	\$0	\$0	\$0	\$0	\$0

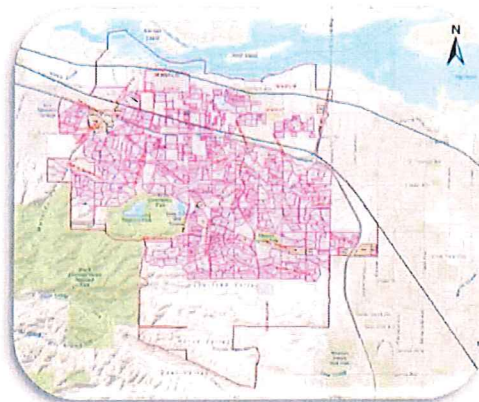
Funding Source	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Park Maintenance						
District 1-A	\$25	\$0	\$0	\$0	\$0	\$0
Total	\$25	\$0	\$0	\$0	\$0	\$0

Pavement Plugs and Leveling Courses

Location: Citywide.

Lead Department: Public Works

Estimated Completion: On-going Program



Project Description: The program provides pavement preservation to extend the road's life expectancy.

Justification: The program implements the Pavement Management System program and recommendations.

Expenditures	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Planning and Design	\$0	\$30	\$0	\$60	\$0	\$60
Construction	\$0	\$3,570	\$0	\$2,440	\$0	\$2,940
Total	\$0	\$3,600	\$0	\$2,500	\$0	\$2,500

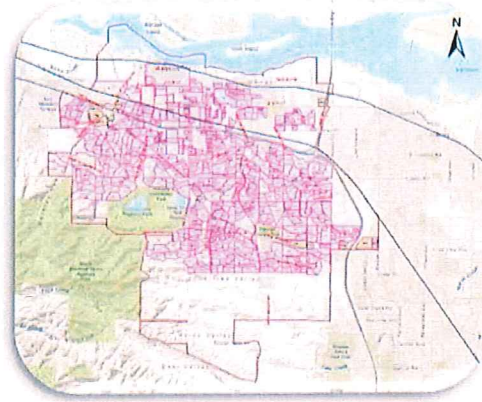
Funding Source	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
RMRA	\$0	\$3,600	\$0	\$1,500	\$0	\$1,500
Measure J	\$0	\$0	\$0	\$1,000	\$0	\$1,000
Total	\$0	\$3,600	\$0	\$2,500	\$0	\$2,500

Streetlighting Improvements

Location: Citywide.

Lead Department: Public Works

Estimated Completion: Ongoing Program



Project Description: This project will update the lighting around the City to LED. This will increase safety and decrease current energy use.

Justification: The current City lighting does not meet code in terms of brightness. This project would bring the lighting up to code and increase safety throughout the City.

Expenditures	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Construction	\$0	\$850	\$850	\$0	\$0	\$0
Total	\$0	\$850	\$850	\$0	\$0	\$0

Funding Source	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Gas Tax	\$0	\$850	\$850	\$0	\$0	\$0
Total	\$0	\$850	\$850	\$0	\$0	\$0

Hard House Roof Rehabilitation

Location: 815 W 1 St

Lead Department: Public Works

Estimated Completion: 2020



Project Description: This project will seal off the building and repair and replace the roofing.

Justification: The Hard House is an important historical building for the City of Antioch which needs to be preserved with maintenance.

Expenditures	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Construction	\$30	\$0	\$0	\$0	\$0	\$0
Total	\$30	\$0	\$0	\$0	\$0	\$0

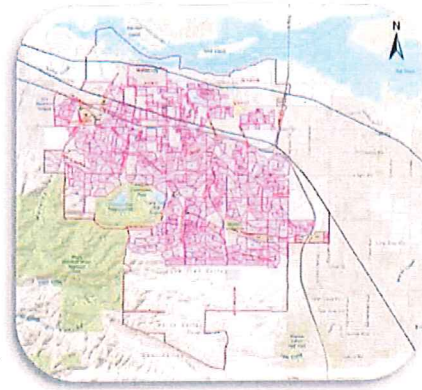
Funding Source	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
General Fund	\$30	\$0	\$0	\$0	\$0	\$0
Total	\$30	\$0	\$0	\$0	\$0	\$0

Median Island Improvements

Location: Citywide

Lead Department: Public Works

Estimated Completion: On Going Program



Project Description: The project will install low maintenance landscape and stamped concrete in various locations throughout the City.

Justification: Improved greening and aesthetics improve the quality of life for residents.

Expenditures	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Planning and Design	\$5	\$5	\$5	\$5	\$5	\$5
Construction	\$783	\$995	\$945	\$945	\$945	\$945
Total	\$788	\$900	\$950	\$950	\$950	\$950

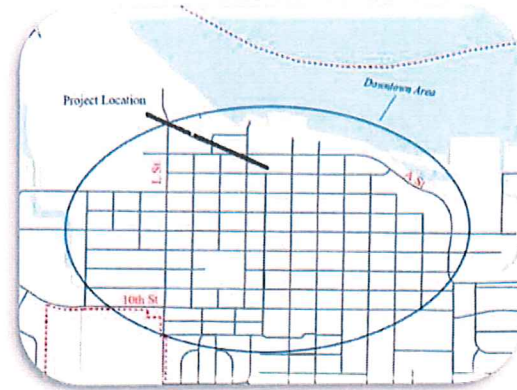
Funding Source	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Gas Tax	\$788	\$900	\$950	\$950	\$950	\$950
Total	\$788	\$900	\$950	\$950	\$950	\$950

City Hall Window Investigation

Location: City Hall at 200 H St.

Lead Department: Public Works

Estimated Completion: 2021



Project Description: The project will survey the structural damage and estimate the cost to replace leaking and broken windows in City Hall.

Justification: Several of the existing windows have severe leaks and have started to cause rot damage to the window frames and surroundings. New energy efficient windows are needed to stop any further leaking and seal the building while saving energy.

Expenditures	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Planning and Design	\$0	\$20	\$0	\$0	\$0	\$0
Total	\$0	\$20	\$0	\$0	\$0	\$0

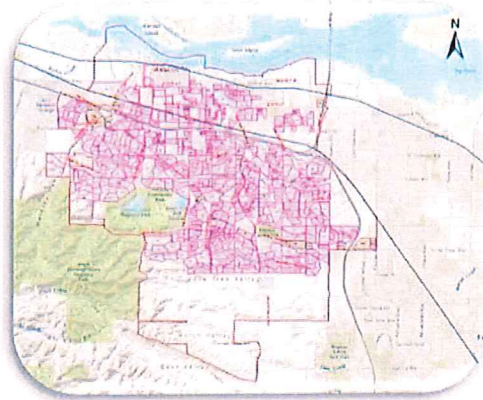
Funding Source	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
General Fund	\$0	\$20	\$0	\$0	\$0	\$0
Total	\$0	\$20	\$0	\$0	\$0	\$0

Jacobsen and Marchetti Park Renovation

Location: Jacobsen and Marchetti Park

Lead Department: Public Works

Estimated Completion: 2021



Project Description: The project will upgrade these aging parks, including refreshing the fields.

Justification: Upgrades to community parks maintain a high quality of living for the residents of Antioch.

Expenditures	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Construction	\$0	\$295	\$0	\$0	\$0	\$0
Total	\$0	\$295	\$0	\$0	\$0	\$0

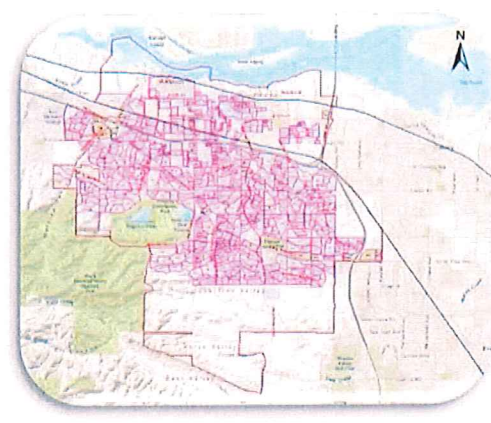
Funding Source	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Park in Lieu Fund	\$0	\$295	\$0	\$0	\$0	\$0
Total	\$0	\$295	\$0	\$0	\$0	\$0

Restoration of Public Fountains

Location: Citywide

Lead Department: Public Works

Estimated Completion: 2021



Project Description: Funding will be used to restore two fountains: one at the Police Department and one at the intersection of Hillcrest and Davison.

Justification: The beautification of the City is important to the quality of life of residents.

Expenditures	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Construction	\$0	\$90	\$0	\$0	\$0	\$0
Total	\$0	\$90	\$0	\$0	\$0	\$0

Funding Source	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
General Fund	\$0	\$90	\$0	\$0	\$0	\$0
Total	\$0	\$90	\$0	\$0	\$0	\$0

Restoration of Public Art

Location: South of James Donlon Blvd
on Lone Tree Way

Lead Department: Public Works

Estimated Completion: 2021



Project Description: This project will restore the “Hey Daddy, Look!” Statue which is just south of James Donlon Blvd on Lone Tree Way.

Justification: The beautification of the City is important to the quality of life of residents.

Expenditures	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Construction	\$0	\$25	\$0	\$0	\$0	\$0
Total	\$0	\$25	\$0	\$0	\$0	\$0

Funding Source	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
General Fund	\$0	\$25	\$0	\$0	\$0	\$0
Total	\$0	\$25	\$0	\$0	\$0	\$0

Prewett Park Easement Fencing

Location: Prewett Family Water Park

Lead Department: Public Works

Estimated Completion: 2020



Project Description: This project will construct a fence along the parking lot to increase security for the Park.

Justification: Upgrades to community parks maintain a high quality of living for the residents of Antioch.

Expenditures	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Construction	\$140	\$0	\$0	\$0	\$0	\$0
Total	\$140	\$0	\$0	\$0	\$0	\$0

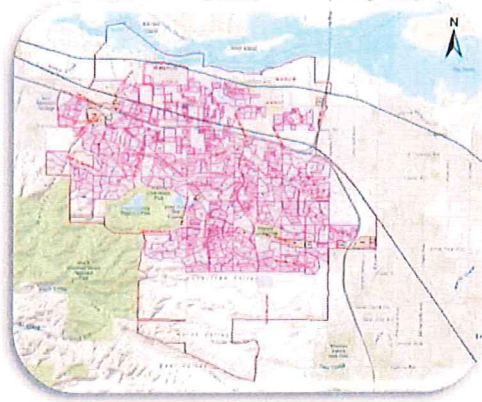
Funding Source	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Assessment						
District 27/31	\$75	\$0	\$0	\$0	\$0	\$0
Gas Tax	\$30	\$0	\$0	\$0	\$0	\$0
General Fund	\$35	\$0	\$0	\$0	\$0	\$0
Total	\$140	\$0	\$0	\$0	\$0	\$0

Curb Painting Program

Location: Citywide.

Lead Department: Public Works

Estimated Completion: Ongoing Program



Project Description: This program will involve repainting red curbs around the City.

Justification: Curb paint throughout the City needs to be refreshed for clarity.

Expenditures	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Construction	\$100	\$100	\$100	\$100	\$100	\$100
Total	\$100	\$100	\$100	\$100	\$100	\$100

Funding Source	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Gas Tax	\$100	\$100	\$100	\$100	\$100	\$100
Total	\$100	\$100	\$100	\$100	\$100	\$100

Parallel Raw Water Pipeline

Location: Water Treatment Plant

Lead Department: Public Works

Estimated Completion: 2024



Project Description: This project will construct an additional raw water pipeline from the water treatment plant to the reservoir.

Justification: An additional line will increase the reliability of the raw water conveyance system.

Expenditures	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Planning and Design	\$0	\$0	\$0	\$0	\$100	\$0
Construction	\$0	\$0	\$0	\$0	\$1,900	\$0
Total	\$0	\$0	\$0	\$0	\$2,000	\$0

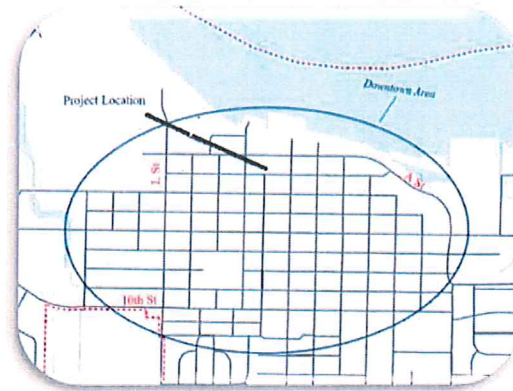
Funding Source	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Water Fund	\$0	\$0	\$0	\$0	\$2,000	\$0
Total	\$0	\$0	\$0	\$0	\$2,000	\$0

Leo Fontana Fountain

Location: City Hall, 200 H St

Lead Department: Public Works

Estimated Completion: 2021



Project Description: This project will rebuild the Leo Fontana Fountain in front of City Hall.

Justification: The beautification of the City is important to the quality of life of residents.

Expenditures	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Planning and Design	\$20	\$0	\$0	\$0	\$0	\$0
Construction	\$0	\$100	\$0	\$0	\$0	\$0
Total	\$20	\$100	\$0	\$0	\$0	\$0

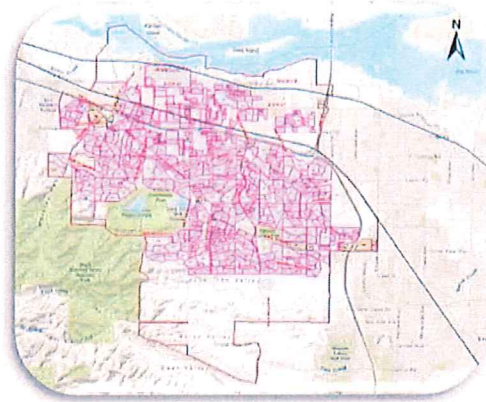
Funding Source	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
General Fund	\$20	\$100	\$0	\$0	\$0	\$0
Total	\$20	\$100	\$0	\$0	\$0	\$0

Murals

Location: Citywide

Lead Department: Public Works

Estimated Completion: 2021



Project Description: This project will restore and paint new murals throughout the City.

Justification: The beautification of the City is important to the quality of life of residents.

Expenditures	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Construction	\$0	\$70	\$0	\$0	\$0	\$0
Total	\$0	\$70	\$0	\$0	\$0	\$0

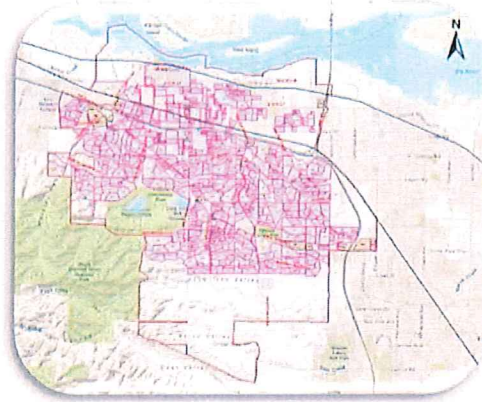
Funding Source	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
General Fund	\$0	\$70	\$0	\$0	\$0	\$0
Total	\$0	\$70	\$0	\$0	\$0	\$0

Utility Box Art Work

Location: Citywide

Lead Department: Public Works

Estimated Completion: 2021



Project Description: This project will use funding to paint artwork on utility boxes throughout the City.

Justification: The beautification of the City is important to the quality of life of residents.

Expenditures	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Construction	\$0	\$88	\$0	\$0	\$0	\$0
Total	\$0	\$88	\$0	\$0	\$0	\$0

Funding Source	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
General Fund	\$0	\$88	\$0	\$0	\$0	\$0
Total	\$0	\$88	\$0	\$0	\$0	\$0

Traffic Signal: Laurel Road / Canada Valley Road

Location: Laurel Road and Canada Valley Road

Lead Department: Public Works

Estimated Completion: 2020



Project Description: This project will install a new traffic signal at Laurel Road and Canada Valley Road.

Justification: This intersection is congested and in need of a traffic signal.

Expenditures	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Planning and Design	\$50	\$0	\$0	\$0	\$0	\$0
Construction	\$424	\$0	\$0	\$0	\$0	\$0
Total	\$474	\$0	\$0	\$0	\$0	\$0

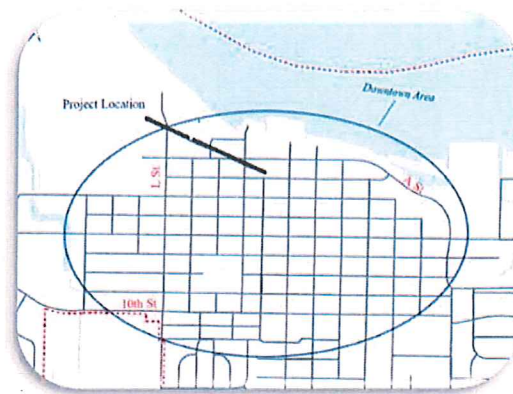
Funding Source	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Traffic Signal Fund	\$474	\$0	\$0	\$0	\$0	\$0
Total	\$474	\$0	\$0	\$0	\$0	\$0

City Hall Office Modifications

Location: City Hall at 200 H St.

Lead Department: Public Works

Estimated Completion: 2021



Project Description: The project will remodel the interior office space of City Hall to make it better suited for staffing needs.

Justification: The current layout of the office space is not using the space efficiently, modifications would allow for more staff working more effectively.

Expenditures	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Planning and Design	\$20	\$0	\$0	\$0	\$0	\$0
Construction	\$453	\$282	\$0	\$0	\$0	\$0
Total	\$473	\$282	\$0	\$0	\$0	\$0

Funding Source	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
General Fund	\$300	\$0	\$0	\$0	\$0	\$0
Development Impact Fees	\$173	\$0	\$0	\$0	\$0	\$0
CDBG Fund	\$0	\$282	\$0	\$0	\$0	\$0
Total	\$473	\$282	\$0	\$0	\$0	\$0

Overhead Utility Undergrounding

Location: L St from 8th St to 10th St

Lead Department: Public Works

Estimated Completion: 2021



Project Description: The project will relocate the current overhead utilities on L St to be underground.

Justification: Overhead Utilities are exposed to the environment and can be damaged by trucks when they run overhead across a road. Putting the utilities underground increases safety and longevity of the system.

Expenditures	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Planning and Design	\$0	\$20	\$0	\$0	\$0	\$0
Construction	\$0	\$980	\$0	\$0	\$0	\$0
Total	\$0	\$1,000	\$0	\$0	\$0	\$0

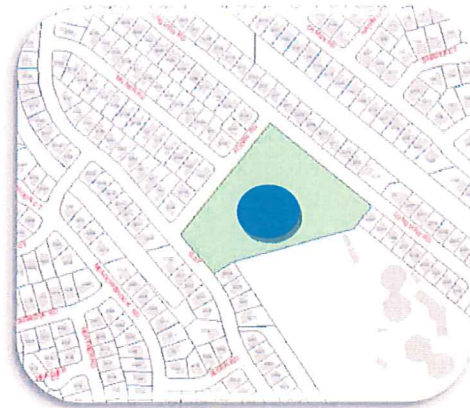
Funding Source	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Rule 20A Fund	\$0	\$1,000	\$0	\$0	\$0	\$0
Total	\$0	\$1,000	\$0	\$0	\$0	\$0

Antioch Lumber Co. Yard Phase I Site Assessment

Location: 2nd St and A St

Lead Department: Public Works

Estimated Completion: 2020



Project Description: This project will assess the viability of different end use options for the old lumber yard at the corner of 2nd Street and A Street.

Justification: The lumber yard site could potentially have contaminated soil, which would limit its future uses.

Expenditures	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Planning and Design	\$25	\$0	\$0	\$0	\$0	\$0
Total	\$25	\$0	\$0	\$0	\$0	\$0

Funding Source	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Park In Lieu Fund	\$25	\$0	\$0	\$0	\$0	\$0
Total	\$25	\$0	\$0	\$0	\$0	\$0

Contra Loma Estates Park Renovation

Location: Contra Loma Estates Park

Lead Department: Public Works

Estimated Completion: 2022



Project Description: The project will construct new outdoor gym/exercise equipment, shaded picnic/BBQ area, shaded structure, dog park, walking/jogging exercise pathway, climbing feature, lighting and fencing for existing basketball court, restroom, and lighting throughout the park.

Justification: Upgrades to community parks maintain a high quality of living for the residents of Antioch.

Expenditures	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Planning/Design	\$0	\$50	\$0	\$0	\$0	\$0
Construction	\$0	\$1,426	\$1,476	\$0	\$0	\$0
Total	\$0	\$1,476	\$1,476	\$0	\$0	\$0

Funding Source	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Prop 68 Grant	\$0	\$1,476	\$1,476	\$0	\$0	\$0
Total	\$0	\$1,476	\$1,476	\$0	\$0	\$0

Reservoir Vegetation Removal

Location: Antioch Municipal Reservoir

Lead Department: Public Works

Estimated Completion: 2020



Project Description: The project will remove all aquatic vegetation to a depth of six feet below the water surface within the Antioch Municipal Reservoir.

Justification: Vegetation removal is necessary to improve the health of the reservoir and maintain water quality.

Expenditures	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Construction	\$100	\$0	\$0	\$0	\$0	\$0
Total	\$100	\$0	\$0	\$0	\$0	\$0

Funding Source	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Water Fund	\$100	\$0	\$0	\$0	\$0	\$0
Total	\$100	\$0	\$0	\$0	\$0	\$0

Sunset and Bear Ridge Booster Pump Stations Upgrades

Location: Sunset and Bear Ridge Pump Stations

Lead Department: Public Works

Estimated Completion: 2021



Project Description: The project will provide the ability to connect emergency generator power back up to these two pump stations.

Justification: These two pump stations were built without back up power supply. With the increasing possibility of power outages, we need to provide the ability to connect emergency backup power.

Expenditures	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Planning and Design	\$0	\$10	\$0	\$0	\$0	\$0
Construction	\$0	\$140	\$0	\$0	\$0	\$0
Total	\$0	\$150	\$0	\$0	\$0	\$0

Funding Source	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Water Fund	\$0	\$150	\$0	\$0	\$0	\$0
Total	\$0	\$150	\$0	\$0	\$0	\$0

B90

West Antioch Creek Flood Conveyance Mitigation and Restoration

Project No: 7964

Location: West Antioch Creek from 10th St to the railroad tracks.

Lead Department: Public Works

Estimated Completion: 2022



Project Description: This project will remove debris and silt from the channel in order to restore flow to West Antioch Creek between West 8th and the railroad tracks.

Justification: This project will establish the 25-year storm flow capacity and flood protection level and reduced flooding experienced in the Creek vicinity.

Expenditures	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
RW and Permits	\$0	\$20	\$0	\$0	\$0	\$0
Construction	\$0	\$330	\$350	\$0	\$0	\$0
Total	\$0	\$350	\$350	\$0	\$0	\$0

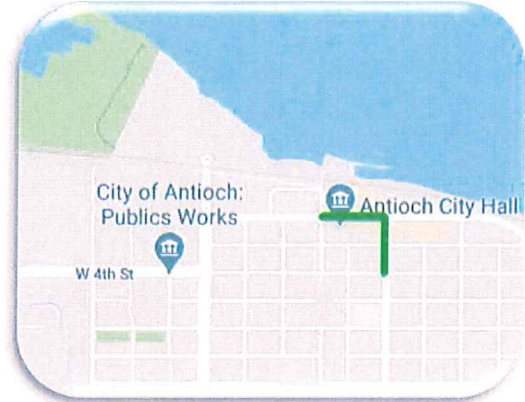
Funding Source	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
IRWM Prop 1 Grant	\$0	\$350	\$350	\$0	\$0	\$0
Total	\$0	\$350	\$350	\$0	\$0	\$0

Downtown Lighting

Location: 2nd Street from "G" to "I" Streets and "G" Street from 2nd to 4th Streets.

Lead Department: Public Works

Estimated Completion: 2021



Project Description: The project will install bistro style string lights along 2nd Street between "G" St and "I" St. and "G" Street from 2nd to 4th Streets.

Justification: Installation of this lighting will beautify the downtown area and highlight the historical Rivertown Business District.

Expenditures	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
Construction	\$0	\$15	\$0	\$0	\$0	\$0
Total	\$0	\$15	\$0	\$0	\$0	\$0

Funding Source	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25
General Fund	\$0	\$15	\$0	\$0	\$0	\$0
Total	\$0	\$15	\$0	\$0	\$0	\$0

CITY OF
ANTIOCH
CALIFORNIA

STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of June 23, 2020
TO: Honorable Mayor and Members of the City Council
SUBMITTED BY: Forrest Ebbs, Community Development Director *FE by cw*
SUBJECT: Emergency Shelter (ES) Zoning Ordinance and Map Amendments

RECOMMENDED ACTION

It is recommended that the City Council introduce an ordinance amending Antioch Municipal Code Sections 9-5.203 and 9-5.3839 regarding emergency shelters and amending the Zoning Map to introduce the Emergency Shelter (ES) Zoning Overlay to the specified properties.

FISCAL IMPACT

The action will allow for the development of an emergency shelter by right at any of the specified properties. However, this action does not compel or fund such a project. As such, there is no fiscal impact associated with this action.

DISCUSSION

In January 2020, Governor Gavin Newsom made available, at no cost, approximately 100 travel trailers to local agencies for the purpose of housing homeless families or individuals. The City of Antioch pursued this opportunity and was awarded five trailers/recreational vehicles (RVs) to provide temporary emergency housing and the delivery of health and social services for people experiencing homelessness. With the RVs, the City intends to launch HOP to Housing, or HOP, a temporary housing program. The City has issued a Request for Proposal seeking suitably qualified community-based providers to provide supportive services. The City is closely collaborating with the Health, Housing, and Homeless Services (H3) Division of the Contra Costa Health Services Department. The target population will serve families with children in the City of Antioch enrolled in and attending the Antioch Unified School District (AUSD) who are experiencing homelessness, particularly families who are currently unsheltered (living outside, in an encampment or in a vehicle).

The City Council previously directed staff to pursue options for the use of City-owned properties for the installation of the trailers. The City has a tentative agreement with Contra Costa County whereby the County would provide all necessary social services

and program management. At this point, the City and County are pursuing a family-serving program for these trailers.

ES Zoning Overlay

The use of travel trailers for temporary housing is not widely permitted in the City of Antioch and is prohibited in residential zones. However, the Zoning Ordinance includes an Emergency Shelter (ES) Zoning Overlay that is intended to allow by-right construction of emergency shelters subject to certain performance standards. This ES Zoning Overlay is a result of an earlier State mandate that all California cities accommodate by-right homeless shelters in at least one zoning district. Presently, the ES Zoning Overlay is only applied to the City-owned property on Delta Fair Boulevard, near Century Boulevard and Los Medanos College, and to the southern portion of the City-owned property on Fulton Shipyard Road. This ES Zoning Overlay is required to construct an emergency shelter anywhere in the City of Antioch.

Proposal

The existing ES Zoning Overlay text in the Zoning Ordinance anticipates a traditional homeless shelter that provides meals and bunk-style accommodations, which were more common at the time of its drafting. Staff recommends a text amendment that would expand the definition of emergency shelters to include temporary structures such as the trailers and other alternatives to the traditional homeless shelter model. The proposal would modify the language to acknowledge alternative emergency shelter types in the definition and to allow for “alternate management and operational plans” for these types of shelters. The proposed changes are as follows:

§ 9-5.203

EMERGENCY SHELTER. A temporary, short-term residence providing housing with minimal support service for homeless families or individual persons where occupancy is limited to six months or less, as defined in Cal. Health and Safety Code § 50801. Medical assistance, counseling, and meals may be provided. Emergency Shelters may include recreational vehicle and vehicle parks, tiny home communities or other temporary shelters.

§ 9-5.3839 EMERGENCY SHELTERS.

Emergency shelters shall be located, developed, and operated in compliance with the following standards:

(A) *Number of residents/beds.* Each shelter shall contain a maximum of 50 beds and shall serve no more than 50 homeless persons.

(B) *Length of occupancy.* Occupancy by an individual or family may not exceed 180 consecutive days unless a management plan provides for longer residency by those enrolled and regularly participating in a training or rehabilitation program.

(C) *Hours of operation.* To limit outdoor waiting, the facility must be open each day for at least eight of the hours between 7:00 a.m. and 7:00 p.m.

(D) *Waiting and intake areas.* Each shelter shall include indoor waiting and intake areas for guests. Such intake and waiting areas shall be provided at a rate of ten square feet per bed and in any case, shall be at least 200 square feet in area. Waiting and intake areas may be used for other purposes as needed during operation of the shelter.

(E) *Common facilities.* The development may provide one or more of the following specific common facilities for the exclusive use of the residents:

- (1) Laundry facilities.
- (2) Central cooking and dining room(s).
- (3) Recreation rooms.
- (4) Counseling centers.
- (5) Childcare facilities.
- (6) Other support services.

(F) *Outdoor activities.* All functions associated with the shelter, except for children's play areas, outdoor recreation areas, parking, and outdoor waiting must take place within the building proposed to house the shelter. Outdoor waiting for clients, if any, may not be in the public right-of-way, must be physically separated from the public right-of-way, and must be large enough to accommodate the expected number of clients.

(G) *On-site parking.* Parking spaces shall be provided according to the standards of Article 17, Parking Requirements.

(H) *Lighting.* Adequate external lighting shall be provided for security purposes. The lighting shall be stationary, directed away from adjacent properties and public rights-of-way, and shall be of an intensity that is comparable to surrounding uses.

(I) *On-site security.* On-site security must be provided at all times that the emergency shelter is in operation and according to the following standards:

(1) A safety and security plan for each shelter shall be submitted to the Community Development Department. The plan shall include information as specified by the Community Development Director.

(2) Security guards shall be provided at a ratio of at least one guard for every 25 shelter beds.

(3) Security guards shall be employed by a private patrol operator (security company) that is currently licensed with the California Department of Consumer Affairs. The following information shall be provided to the city: the name of the security company; proof of its liability insurance, including a copy of all exceptions; its state license number; and the guard registration numbers for all employed guards.

(4) Digital security cameras shall be installed and capture the activities of the shelter's waiting and intake area, as well as the entrance and exit from the shelter and the shelter parking lot. If the shelter includes a childcare area as a common facility, then the childcare area shall also be monitored via a digital camera system. Recordings from digital security cameras shall be maintained for no less than 14 days.

(J) *Noise*. The use must be conducted in conformance with the city's noise regulations pursuant to Article 19, Noise Attenuation Requirements, of this chapter.

(K) *Refuse storage areas*. A refuse storage area shall be provided consistent with the standards of Article 14, Refuse Storage Area Design Guidelines.

(L) *Emergency shelter provider*. The agency or organization operating the shelter shall comply with the following requirements:

(1) The operator shall be local provider designated under the applicable requirements of the State Emergency Housing and Assistance Program.

(2) Staff and services shall be provided to assist residents in obtaining permanent shelter and income.

(3) The operator shall not discriminate in any services provided.

(4) The operator shall not require participation by residents in any religious or philosophical ritual, service, meeting or rite as a condition of eligibility.

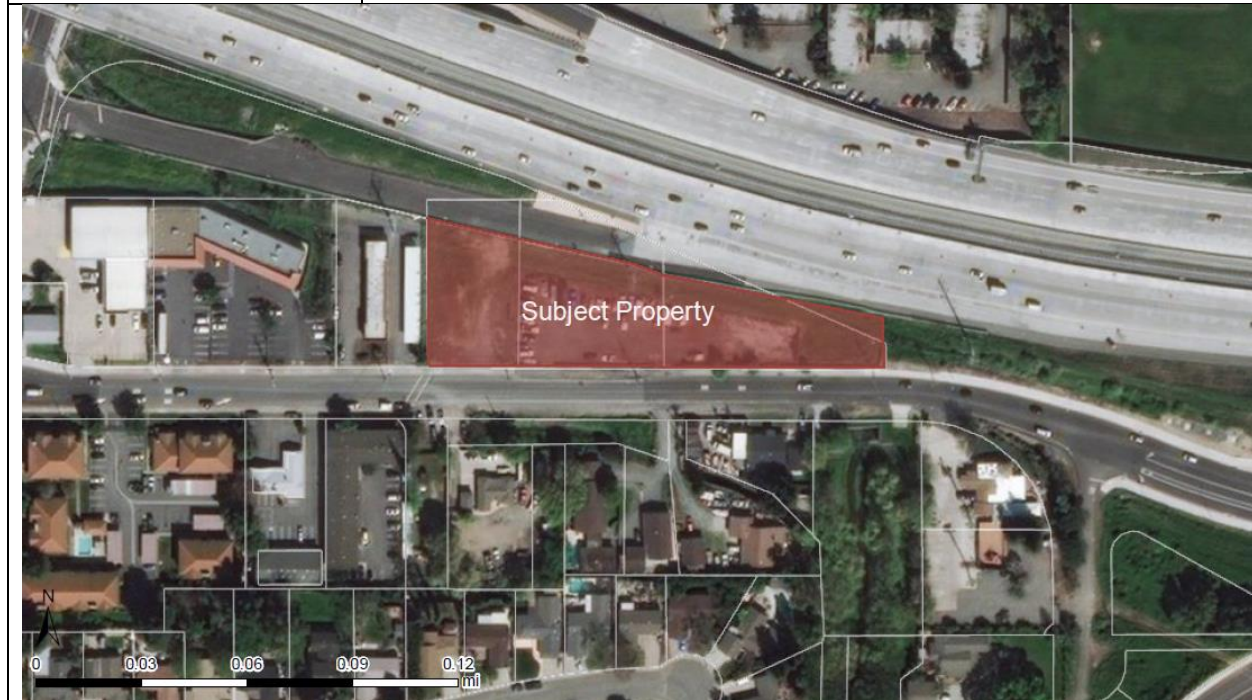
(5) The operator of the shelter shall submit a management plan for review by the Community Development Director. The plan must address issues identified by the Director, including transportation, client supervision, security, client services, staffing, and good neighbor issues.

(M) As an alternative to the standards established in Sections A-L above, an operator may submit an alternate management and operational plan to address emergency shelter projects comprised of temporary structures. The alternate plans shall provide comparable security, public safety, noise, parking, and lighting standards, as verified by the Community Development Director (Ord. 2089-C-S, passed 6-24-14)

City-Owned Properties

Staff initially identified four City-owned properties that could be used to house these trailers and this program. After receiving additional information, the parcels at the corner of northeast corner of A Street and 7th Street has been eliminated because the City actually owns only a small portion of the properties. The three remaining sites each would require an ES Zoning Overlay and are described in the following pages:

Property 1	Fitzuren Road
APN	067-342-013, 067-342-002, 067-342-001
Zoning – Current	Neighborhood/Community Commercial District (C-2)
Zoning – Proposed	Neighborhood/Community Commercial District (C-2) with Emergency Shelter (ES) Zoning Overlay
General Plan Land Use	Neighborhood Community Commercial, Medium Low Density Residential
Area	1.74 acres



Property 2	301 W. 10th Street
APN	067-080-038
Zoning – Current	Downtown Specific Plan (DSP) with a designation of Neighborhood Commercial (C-N)
Zoning – Proposed	Downtown Specific Plan (DSP) with a designation of Neighborhood Commercial (C-N) with an Emergency Shelter (ES) Zoning Overlay
General Plan Land Use	Downtown Specific Plan Focus Area
Area	0.91 acres



Property 3	Fulton Shipyard Road
APN	065-020-002
Zoning – Current	Open Space (OS) and Heavy Industrial (M-2)
Zoning – Proposed	Open Space (OS) and Heavy Industrial (M-2) with an Emergency Shelter (ES) Zoning Overlay
General Plan Land Use	Industrial
Area	12.28 acres



Planning Commission

On June 3, 2020, the Planning Commission considered this item and passed a resolution recommending that the City Council make the proposed text amendments but did not recommend that any of the proposed sites be rezoned to include the ES Zoning Overlay. The Planning Commission sited concerns about each of these properties. On the Fitzuren site, the Commission expressed concerns about the proximity to Highway 4 and the associated noise and pollution. On the 10th Street site, the Commission was concerned about the loss of parking for the adjacent community center. At the Fulton Shipyard site, the Commission felt that the shared use with heavy City operations and the associated truck traffic was inappropriate for family housing, along with the lack of nearby services. The Planning Commission suggested that staff pursue use of the Contra Costa County Event Center (fairgrounds) RV Park for these trailers. The draft minutes of this meeting are attached.

Prior to the meeting, the Planning Commission received over ninety email comments addressing this project. At the time that the public hearing notices were distributed, the Community Development Department did not have adequate information to communicate that the project would be for families with children in the Antioch Unified School District. This information was eventually relayed to each person who delivered an email comment and the resulting responses were mixed.

SUMMARY

In summary, staff recommends that the City Council introduce the ordinance to amend the text of the Zoning Ordinance to accommodate alternative emergency shelter types and to amend the zoning of their preferred site(s) to include the Emergency Shelter (ES) Zoning Overlay.

ATTACHMENTS

- A. Proposed Ordinance
- B. Draft Planning Commission Minutes

ATTACHMENT "A"

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ANTIOCH AMENDING THE ZONING MAP AND THE ZONING ORDINANCE TO APPLY AN EMERGENCY SHELTER ("ES") ZONING OVERLAY TO SPECIFIED PROPERTIES AND ADDRESS ALTERNATE EMERGENCY SHELTER TYPES

The City Council of the City of Antioch does ordain as follows:

SECTION 1:

The City Council determined on _____, that, pursuant to Section 15061(b)(3) of the Guidelines of the California Environmental Quality Act, the project does not have the potential for causing a significant effect on the environment because it is directly implementing land use changes and programs already considered and adopted in the Downtown Specific Plan.

SECTION 2:

At its regular meeting of June 3, 2020, the Planning Commission recommended that the City Council adopt the Ordinance to amend the Zoning Map and Zoning Ordinance to apply an Emergency Shelter ("ES") Zoning Overlay to specified properties and address alternate emergency shelter types.

SECTION 3:

The following property/properties are hereby rezoned to include an Emergency Shelter ("ES") Zoning Overlay:

1. _____
2. _____
3. _____

SECTION 4:

The text of the Zoning Ordinance is amended as follows:

EMERGENCY SHELTER. A temporary, short-term residence providing housing with minimal support service for homeless families or individual persons where occupancy is limited to six months or less, as defined in Cal. Health and Safety Code § 50801. Medical assistance, counseling, and meals may be provided. Emergency Shelters may include recreational vehicle and vehicle parks, tiny home communities or other temporary shelters.

§ 9-5.3839 EMERGENCY SHELTERS.

Emergency shelters shall be located, developed, and operated in compliance with the following standards:

(A) *Number of residents/beds.* Each shelter shall contain a maximum of 50 beds and shall serve no more than 50 homeless persons.

(B) *Length of occupancy.* Occupancy by an individual or family may not exceed 180 consecutive days unless a management plan provides for longer residency by those enrolled and regularly participating in a training or rehabilitation program.

(C) *Hours of operation.* To limit outdoor waiting, the facility must be open each day for at least eight of the hours between 7:00 a.m. and 7:00 p.m.

(D) *Waiting and intake areas.* Each shelter shall include indoor waiting and intake areas for guests. Such intake and waiting areas shall be provided at a rate of ten square feet per bed and in any case, shall be at least 200 square feet in area. Waiting and intake areas may be used for other purposes as needed during operation of the shelter.

(E) *Common facilities.* The development may provide one or more of the following specific common facilities for the exclusive use of the residents:

- (1) Laundry facilities.
- (2) Central cooking and dining room(s).
- (3) Recreation rooms.
- (4) Counseling centers.
- (5) Childcare facilities.
- (6) Other support services.

(F) *Outdoor activities.* All functions associated with the shelter, except for children's play areas, outdoor recreation areas, parking, and outdoor waiting must take place within the building proposed to house the shelter. Outdoor waiting for clients, if any, may not be in the public right-of-way, must be physically separated from the public right-of-way, and must be large enough to accommodate the expected number of clients.

(G) *On-site parking.* Parking spaces shall be provided according to the standards of Article 17, Parking Requirements.

(H) *Lighting.* Adequate external lighting shall be provided for security purposes. The lighting shall be stationary, directed away from adjacent properties and public rights-of-way, and shall be of an intensity that is comparable to surrounding uses.

(I) *On-site security.* On-site security must be provided at all times that the emergency shelter is in operation and according to the following standards:

(1) A safety and security plan for each shelter shall be submitted to the Community Development Department. The plan shall include information as specified by the Community Development Director.

(2) Security guards shall be provided at a ratio of at least one guard for every 25 shelter beds.

(3) Security guards shall be employed by a private patrol operator (security company) that is currently licensed with the California Department of Consumer Affairs. The following information shall be provided to the city: the name of the security company; proof of its liability insurance, including a copy of all exceptions; its state license number; and the guard registration numbers for all employed guards.

(4) Digital security cameras shall be installed and capture the activities of the shelter's waiting and intake area, as well as the entrance and exit from the shelter and the shelter parking lot. If the shelter includes a childcare area as a common facility, then the childcare area shall also be monitored via a digital camera system. Recordings from digital security cameras shall be maintained for no less than 14 days.

(J) *Noise*. The use must be conducted in conformance with the city's noise regulations pursuant to Article 19, Noise Attenuation Requirements, of this chapter.

(K) *Refuse storage areas*. A refuse storage area shall be provided consistent with the standards of Article 14, Refuse Storage Area Design Guidelines.

(L) *Emergency shelter provider*. The agency or organization operating the shelter shall comply with the following requirements:

(1) The operator shall be local provider designated under the applicable requirements of the State Emergency Housing and Assistance Program.

(2) Staff and services shall be provided to assist residents in obtaining permanent shelter and income.

(3) The operator shall not discriminate in any services provided.

(4) The operator shall not require participation by residents in any religious or philosophical ritual, service, meeting or rite as a condition of eligibility.

(5) The operator of the shelter shall submit a management plan for review by the Community Development Director. The plan must address issues identified by the Director, including transportation, client supervision, security, client services, staffing, and good neighbor issues.

(M) As an alternative to the standards established in Sections A-L above, an operator may submit an alternate management and operational plan to address emergency shelter projects comprised of temporary structures. The alternate plans shall provide comparable security, public safety, noise, parking, and lighting standards, as verified by the Community Development Director

SECTION 5:

This ordinance shall take effect and be enforced thirty (30) days from and after the date of its adoption and shall be published once within fifteen (15) days upon passage and adoption in a newspaper of general circulation printed and published in the City of Antioch.

* * * * *

I HEREBY CERTIFY that the forgoing ordinance was introduced and adopted at a regular meeting of the City Council of the City of Antioch, held on the ____ of _____, 2020, and passed and adopted at a regular meeting thereof, held on the ____ of _____, 2020, by the following vote:

AYES:

NOES:

ABSENT:

Mayor of the City of Antioch

ATTEST:

City Clerk of the City of Antioch

ATTACHMENT "B"

CITY OF ANTIOCH PLANNING COMMISSION

Regular Meeting
6:30 p.m.

June 3, 2020
Meeting Conducted Remotely

The City of Antioch, in response to the Executive Order of the Governor and the Order of the Health Officer of Contra Costa County concerning the Novel Coronavirus Disease (COVID-19), held Planning Commission meetings live stream (at <https://www.antiochca.gov/community-development-department/planning-division/planning-commission-meetings/>). The Planning Commission meeting was conducted utilizing Zoom Audio/Video Technology.

Chair Schneiderman called the meeting to order at 6:30 P.M. on Wednesday, June 3, 2020. She announced that because of the shelter-in-place rules issued as a result of the coronavirus crisis, tonight's meeting was being held in accordance with the Brown Act as currently in effect under the Governor's Executive Order N-29-20, which allowed members of the Planning Commission, City staff, and the public to participate and conduct the meeting by electronic conference. She stated anyone wishing to make a public comment, may do so by submitting their comments using the online public comment form at www.antiochca.gov/community-development-department/planning-division/planning-commission-meetings/. Public comments that were previously submitted by email have been provided to the Planning Commissioners. She stated that all items that can be appealed under 9-5.2509 of the Antioch Municipal Code must be appealed within five (5) working days of the date of the decision. The final appeal date of decisions made at this meeting is 5:00 P.M. on Wednesday, June 10, 2020.

ROLL CALL

Present: Commissioners Parsons, Motts, Soliz, Barrow, Vice Chair Martin and Chair Schneiderman
Staff: Director of Community Development, Forrest Ebbs
Planning Manager, Alexis Morris
Director of Public Works, John Samuelson
City Attorney, Thomas Lloyd Smith
Minutes Clerk, Kitty Eiden

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS

None.

NEW PUBLIC HEARING

- 1. Emergency Shelter Zoning Amendment/Fitzuren Rezone** – The City of Antioch proposes to amend Title 9, Chapter 5 of the Antioch Municipal Code (Zoning Ordinance) to: a) modify the definition of “Emergency Shelter” to include recreational vehicle parks and other alternative shelters; b) introduce alternative development and operational standards for Emergency Shelters; and c) change the zoning designation of the following parcels as follows: 1.) Three parcels located on Fitzuren Road identified as APN 067-342-013, 067-342-002, and 067-342-001. The current zoning is Neighborhood/Community Commercial District (C-2). The proposed zoning is Neighborhood/Community Commercial District (C-2) with an Emergency Shelter (ES) Zoning Overlay. 2.) The parcel located at 301 W. 10th Street (APN 067-080-038). The current zoning is Downtown Specific Plan (DSP) with a designation of Neighborhood Commercial (C-N). The proposed zoning is Downtown Specific Plan (DSP) with a designation of Neighborhood Commercial (C-N) with an Emergency Shelter (ES) Zoning Overlay. 3.) The parcels located at 615 A Street (APN 066-162-038, 007). The current zoning is Downtown Specific Plan (DSP) with a designation of High Density Residential (HDR). The proposed zoning is Downtown Specific Plan (DSP) with a designation of High Density Residential (HDR) with an Emergency Shelter (ES) Zoning Overlay. 4.) The parcel identified as APN 065-020-002 located on Fulton Shipyard Road. The current zoning is Open Space (OS) and Heavy Industrial (M-2). The proposed zoning is Open Space (OS) and Heavy Industrial (M-2) with an Emergency Shelter (ES) Zoning Overlay.

Director of Community Development Ebbs presented the staff report dated June 3, 2020 and PowerPoint Presentation recommending the Planning Commission recommend that the City Council adopt the Ordinance a) making text changes to the Antioch Municipal Code and b) recommend that the City Council rezone any, all, or none of the sites to add an Emergency Shelter (ES) Zoning Overlay.

In response to Commissioner Motts, Director of Community Development Ebbs explained that the 6-month restriction for the use of the trailers would be part of the programmatic details, which would be worked out by the City Council and staff. He noted that the desired outcome was to have all five trailers in one location, under one program. He further noted that the RFP was for a program that would assist families of students in the Antioch Unified School District.

In response to Chair Schneiderman, Director of Community Development Ebbs confirmed that there would be one family per trailer. He apologized that that was new information that he did not have at the time when the public hearing notices were sent out. He commented that each site would be serviceable with water, sewer and electrical to meet City codes.

In response to Vice Chair Martin, Director of Community Development Ebbs stated at this time the City was only considering these four locations. He explained that the proposed text amendments would expand the exception for people living in RVs to emergency shelter zoning overlays.

In response to Commissioner Soliz, Director of Community Development Ebbs stated that he did not have the statistics regarding homeless families in Antioch; however, there were an astounding number in the Antioch Unified School District (AUSD). He commented that the Antioch Police Department had not issued a statement on this proposal; however, he did not believe they were concerned about crime resulting from a family program. He noted the goal was to create a safe environment. He commented that they would verify enrollment in AUSD, prior to participation in the program. He noted that the city was working in partnership with the County to develop a different kind of program at the city-owned parcel on Delta Fair Boulevard.

Commissioner Soliz questioned if the City had discussed the use of the fairground's property for this program with the State.

Commissioner Barrow commented that the Planning Commission had received significant comments and concerns from the community regarding the rezoning of the properties, which he found to be valid. He applauded staff for their findings and discussed the state mandate requiring California cities to accommodate homeless shelters in at least one zoning district. He reported that the City had received five trailers from the State to house homeless families and the City Council directed staff to identify, and pursue options for city owned properties, which had been identified this evening.

In response to Commissioner Barrow, Director of Community Development Ebbs explained that the City Council's project included the placement of five travel trailers on one of the proposed sites, landscaping, fencing, securing of the site, utilities, other amenities, and an operational component. He clarified that the emergency shelter zoning overlay made the future development of the project non-discretionary. He commented that the City of Antioch was the property owner; therefore, the City Council played a dual role of administering the zoning ordinance of the site and representing their property interest. He noted this evening the Planning Commission was considering zoning and that issues regarding how to manage the property was a decision to be made by the City Council. He further noted that under state law the right to develop an emergency shelter must come with the zoning. He stated the trailers would be positioned as soon as the utilities, infrastructure and operational agreement was in place. He noted the program would continue as long as the trailers were usable, serviceable and there was funding for the operations.

Planning Manager Morris clarified that the definition of emergency shelters limited occupancy to 180 days or less.

Director of Community Development Ebbs added that he believed the trailers would be utilized for the life of the trailer and beyond that, the City Council would decide how to continue to use the sites. He commented that the trailers would be secured but there would not be permanent foundations.

Commissioner Parsons reported that she had heard there were 600 homeless children in AUSD.

In response to Commissioner Parsons, Director of Community Development Ebbs stated he was unsure of the life of the trailer; however, the program would continue until there was no longer a need or something else replaced it.

Chair Schneiderman opened the Public Hearing.

Speaker one thanked Commissioner Barrow for his comments and asking some of her questions. She questioned if there was any mention of the parents of the children in the AUSD being required to be tax paying residents of the city.

Director of Community Development Ebbs responded that he had not heard that residency standards would be a consideration. He apologized and explained that for public comment, they could not have a dialog. He stated her questions should be directed to the Commission.

City Attorney Smith explained that the period for public comment was a time for the speaker to make their statements and not a time for discussion between the speaker and staff or the Commission.

Speaker one stated that the tax paying residents' requirement should be part of the application process. She stated she wanted to know what the application process consisted of and what programmatic means. She noted they wanted to help families and children in need. She further noted there were larger homeless issues in Antioch, and this program may not be in the best interest of the city. She stated that her questions may be for the City Council.

Speaker two stated he looked at all of the sites and he did not believe Fitzuren Road location would be appropriate due to its proximity to the freeway and high voltage lines.

Speaker three, stated the proposed sites were all in the downtown area and she was concerned that it would give a larger discrepancy within Antioch. She stated a permanent program in a residential area was concerning because they were already experiencing a lot of homeless issues. She noted that she did not believe this would solve the homeless issue in Antioch.

Speaker four stated he was a representative from the Antioch Model Railroad Club who rented the building at Fulton Shipyard Road for the past 36 years. He stated they were

objecting to placing the trailers in this area because this location was a city transfer yard for the landfill and vehicles drove through the yard all day long, every day, which was problematic for families with children. Additionally, it was a high crime area so they had installed very bright security lighting, which he believed would not be acceptable to residents and if they turned them off there would be less security in the area. He noted if residents were there, the lot could not be locked which would further reduce security in the area.

The following public comments were read into the record by Planning Manager Morris.

Sheilagh Driscoll expressed concern regarding the plan to rezone the property on “D” Street and Fitzuren Road noting that she did not know what the impact would be on the children and people living in those neighborhoods. She stated she was also concerned that her neighbors had not received the public hearing notice. She noted that she understood the need to help the homeless, however, she believed another area would be more appropriate.

Steven Abfalter stated he did not believe the Fitzuren Road property was a viable location for this program due to its proximity to the freeway.

Htat Aung expressed concern for locating a homeless shelter in a residential neighborhood.

Chair Schneiderman closed the Public Hearing.

Chair Schneiderman stated that she believed that whoever received housing should be a resident of Antioch and the County should be more involved. She reported that she had received and read all the public comments submitted. She noted the property with the least amount of comments was Fulton Shipyard Road; however, she did not believe it was appropriate for the trailer program. She further noted that it may be appropriate for homeless Veteran’s housing. She stated the “D” Street property may be appropriate as it would not be very visible, and she did not believe there would be any negative impacts from families living in the area. She expressed concern that Fitzuren Road was a high traffic area and “A” Street was highly visible for anyone traveling to the Marina area.

In response to Commissioner Motts, Director of Community Development Ebbs stated the site design would be based on the site selected by the City Council; however, the minimum would be fencing and landscaping.

Commissioner Motts stated he supported locating the trailers in neighborhoods since they would be occupied by families with children. He noted the RFP would address the impacts that residents were concerned about. He agreed that the trailers with families would not be appropriate at the Fulton Shipyard Road or Fitzuren Road sites; however, those sites may be appropriate for another use. He noted that that was unfortunate because the remaining sites were north of the freeway and the Rivertown area had taken

most of the homeless population for decades. He commented that Governor Newsom had stated that he would make state property available so he believed the Contra Costa County Fairgrounds may be a viable option. He asked that the City Council consider that option.

Chair Schneiderman stated she also believed the fairgrounds may be a viable option.

In response to Vice Chair Martin, Director of Community Development Ebbs explained that this emergency shelter program would be under the definition of recreational vehicle park; however, other alternative housing types were disclosed as options for the future.

Vice Chair Martin stated that Fitzuren Road was not appropriate due to its proximity to the freeway and the negative impacts of noise and pollution. With regards to West 10th Street he stated this program would eliminate at least half of the parking lot and he did not know if it would leave enough room for parking needs of the Antioch Community Resources Building.

Director of Community Development Ebbs responded that the downtown specific plan reduced parking requirements so he would proceed as if a project could work there and provide all the necessary parking.

Vice Chair Martin stated "A" Street was half of a block away from a welcome to Antioch sign and this project at that location could be detrimental as to welcoming people to downtown area of Antioch. With regards to Fulton Shipyard Road, he reported that when he visited the site, he found it to be unsafe due to garbage and dump truck traffic in the area; therefore, he did not feel it was appropriate for families to be living in the area.

Commissioner Parsons stated she did not feel any of the proposed sites were appropriate. She noted Fitzuren Road was located too close to the freeway and there were no sidewalks. She further noted the West 10th Street location was a high traffic area and unsafe for pedestrians. Additionally, she noted the trailers would have to be located too close together and that would be unlivable. She commented that the City was attempting to improve their image and locating the trailers on "A" Street was not conducive to improving the area. She stated that there were trains, dump trucks and marina traffic at Fulton Shipyard Road. She stated if the Contra Costa Fairgrounds were available, it would be appropriate because the infrastructure was in place; however, she was concerned regarding how students would be able to get to school from this area. She discussed the importance of finding the best location for these families to have a home. She noted if the City owned parcel on Delta Fair Boulevard was available it would have been a good area.

Commissioner Barrow stated he had visited all the proposed sites and Fitzuren Road was not appropriate. With regards to the West 10th Street location he did not recommend this area for a homeless shelter. Speaking to the "A" Street location, he noted it was the gateway to downtown and the property should be utilized to its full potential. As for the

Fulton Shipyard Road option, he noted it had 12.28 acres of land and there was a possibility for some sort of activity to occur at that location. He spoke to the importance of having a consolidation of services and noted the County Fairgrounds may be a good option. He stated he could not support the proposal this evening and suggested staff revisit potential locations other than those proposed this evening.

Director of Community Development Ebbs responded that in the past, they had discussed the fairgrounds and it was not a viable option this evening.

In response to Commissioner Barrow, Director of Community Development Ebbs explained that the fairgrounds was owned by the County and the State.

Commissioner Parsons clarified that the fairgrounds were the 23rd Agricultural District of the State of California.

Commissioner Barrow stated that it may be in the City's best interest to have a conversation with the State regarding the use of the fairgrounds since they had provided the City with the trailers and they may be able to work with the City. He suggested staff consider other potential locations that would not create any situational issues in the downtown corridor or existing residential/commercial neighborhoods.

Commissioner Parsons questioned if the Planning Commission had the option to reject all sites and direct staff to bring back alternative locations.

Director of Community Development Ebbs clarified the Planning Commission was being asked to make a recommendation to the City Council, which could be all, some or none of the proposed locations.

Commissioner Soliz thanked everyone for their comments. He stated that it was important that the City address homelessness in Antioch. He commented that he was glad he had brought up the fairground issue as a possibility because he believed it to be a viable option. He noted that they had received the trailers from the State and therefore they should go back to the State to ask them about using some of the fairgrounds property to house these facilities. He voiced his opposition to the Fitzuren Road site because of the traffic and freeway. He noted it would be dangerous for children traveling to school without sidewalks in the area. He stated they had also heard from residents in the neighborhood regarding their concerns related to their property values and while it was important to help people with unfortunate life experiences, they also had to address the issues of those living here now who were supporting the City. He commented that he was opposed to the West 10th Street location due to the parking lot issue and the impact of putting these facilities in a residential neighborhood. He stated the "A" Street location was the entryway to the Rivertown district and he did not feel it was an appropriate location. He noted the property at Fulton Shipyard Road may be the best location as it would have a minimal impact to the area. He recommended directing staff to contact the State regarding the viability of the fairground property. He stated if it was determined not

to be a viable option, he would forward the item to Council with a recommendation for rezoning the property at Fulton Shipyard Road. He commented Tri Delta Transit could be approached regarding a route modification for the fairground's location. He wished the City Council and staff the best in working with the County on addressing the shelter on Delta Fair Boulevard.

A motion was made by Commissioner Soliz to recommend to the City Council approval of an ordinance to amend the zoning map and zoning ordinance to apply an emergency shelter zoning overlay and address alternative emergency shelters at the property at Fulton Shipyard Road APN 065-020-002 with a recommendation that staff approach the State of California on the viability of establishing homeless clusters at the Contra Costa County Fairground property.

City Attorney Smith requested the recommendation to staff be separated from the motion.

Director of Community Development Ebbs added that he would follow up with the State regarding the viability of the fairground's property.

Following discussion, Commissioner Soliz amended his motion as follows:

A motion was made by Commissioner Soliz, seconded by Commissioner Barrow, to adopt the Ordinance a) making text changes to the Antioch Municipal Code and b) recommend that the City Council rezone any, all, or none of the sites to add an Emergency Shelter (ES) Zoning Overlay at the property at Fulton Shipyard Road APN 065-020-002.

Discussion continued with Commissioner Motts stating that he felt the Fulton Shipyard Road parcel would be too dangerous for children.

Commissioner Soliz stated if it were the consensus of the Planning Commission, he would agree to amend his motion to exclude the Fulton Shipyard parcel meaning that none of the four sites would be recommended to the City Council. He questioned if they could recommend this item be tabled and brought back to the Planning Commission once they had established whether the fairgrounds property was feasible.

Director of Community Development Ebbs responded that tabling was not an option because this item was going to the City Council on June 23, 2020. He stated he would forward the minutes, context of the minutes and an explanation of the meeting to the City Council. Additionally, he would be encouraging them to watch this meeting. He noted it was up to the Commission whether they recommended any of the sites or they wanted staff to pursue other options.

Commissioner Motts agreed with Commissioner Soliz that this issue was a crisis and families with children needed to be helped. He noted that a lot of money was being spent on the homeless situation and it was better to spend that money trying to help those in

need. He further noted that provided they had the services and infrastructure in place, he would support either of the residential sites.

Commissioner Parsons commented that she respected the homeless and stated she felt it was important to place them in a location with good livable surroundings. She reiterated that she believed all the sites proposed were not viable locations.

A vote taken on the previous motion failed by the following vote:

AYES: Soliz, Barrow and Schneiderman
NOES: Motts, Parsons, Martin
ABSTAIN: None
ABSENT: None

City Attorney Smith stated that the motion needed four votes to be approved; therefore, it failed.

In response to Commissioner Parsons, Director of Community Development Ebbs stated staffs recommendation was that the Planning Commission make a recommendation to the City Council to adopt the Ordinance making text changes to the Antioch Municipal Code and if they felt none of the sites were suitable, they could recommend that none of the properties be rezoned.

RESOLUTION NO. 2020-12

On motion by Commissioner Martin, seconded by Commissioner Parsons, the Planning Commission recommended that the City Council adopt the Ordinance making text changes to the Antioch Municipal Code with no recommendations to any of the sites presented by staff. The motion carried the following vote:

AYES: Parsons, Soliz, Barrow, Martin and Schneiderman
NOES: Motts
ABSTAIN: None
ABSENT: None

ORAL COMMUNICATIONS

Planning Manager Morris announced that the second Planning Commission in June was cancelled, and the next Planning Commission meeting would be July 1, 2020.

WRITTEN COMMUNICATIONS

None.

COMMITTEE REPORTS

None.

ADJOURNMENT

On motion by Commissioner Barrow, seconded by Commissioner Soliz, the Planning Commission unanimously adjourned the meeting at 8:16 P.M. The motion carried the following vote:

AYES: *Motts, Parsons, Soliz, Barrow, Martin and Schneiderman*
NOES: *None*
ABSTAIN: *None*
ABSENT: *None*

Respectfully submitted:
KITTY EIDEN, Minutes Clerk

STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of June 23, 2020

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Kwame P. Reed, Economic Development Director and the Economic Development Commission *KPR*

APPROVED BY: Ron Bernal, City Manager

SUBJECT: Discussion on Antioch Small Business COVID-19 Stimulus and Recovery/Retention Plan Concepts

RECOMMENDED ACTION

It is recommended that the City Council discuss the Antioch Small Business COVID-19 Stimulus and Recovery/Retention Plan concepts and recommend next steps.

FISCAL IMPACT

The City Council discussion does not have a fiscal impact. If direction is given to create funding programs, staff will return with costs and funding sources for future Council consideration.

DISCUSSION

At the May 26, 2020, City Council meeting, Mayor Wright requested staff work with the City's Economic Development Commission ("EDC") on creating a COVID-19 Small Business Stimulus plan. During the June 2, 2020 EDC meeting, the EDC Chair accepted comments from the Commissioner's on how to create a plan for reopening/recovery and retaining Antioch businesses in the short and long term. The task was assigned to the EDC Supply and Demand Subcommittee and their recommendations have been included in this staff report and are shown in Attachments A and B.

Background

March 16, 2020, marked a turning point and a change in the way the Contra Costa County and the City of Antioch would function. With the issuance of the first Shelter in Place Order, many businesses were forced to close their doors to staff and customers alike. Over the next weeks and months, the business world had to learn how to operate in this new environment. In an effort to provide direct localized support to the small businesses of Antioch, the Mayor requested the EDC and Economic Development Department staff work on a plan to create a stimulus/recovery plan.

Analysis

Antioch was home to approximately 3,000 businesses prior to the COVID-19 crisis. The current businesses can be organized by the number of employees. The sizes are as follows:

1-10 employees	915 companies
10-20 employees	97 companies
20-50 employees	59 companies
50-100 employees	16 companies
+100 employees	15 companies
Unclassified (no data provided)	1,876 companies

According to the US Small Business Administration (“SBA”), a small business can either be determined by the number of employees or by the revenue generated. In some industries a small business can be classified by exceeding 100 employees or 1500 employees. Barber shops, hair salons, and nail salons are classified as a small business if they generate less than \$8 Million annually. Bars and full-service restaurants are also classified as a small business generating \$8 Million or less. New car dealers are classified by employee size and according to the SBA, 200 employees is the maximum to be a small business.

To date, the federal government has provided numerous funding support programs through the SBA like the Emergency Injury Disaster Loan (“EIDL”) and the Paycheck Protection Program (“PPP”).

The EIDL program has provided \$70 billion to small businesses throughout the country. This program also provided a \$10,000 grant to eligible businesses that was provided with or without loan approval. As this program evolved, \$1,000 grants were provided to eligible independent contractors, freelancers, and gig workers. The program suspended accepting applications in early April 2020, and recently began taking new applications June 15, 2020.

The PPP is a loan designed to provide a direct incentive for small businesses to keep their workers on the payroll. The loans have been provided to eligible small businesses (typically 500 employees or less) throughout the country. The program is applied through and approved by private SBA approved lenders. The maximum loan amount is \$10 million. The SBA will forgive any amount used for keeping all employees on the payroll for eight weeks and any money used for, in addition to payroll, rent, mortgage interest, or utilities. The coverage period of this loan is for any company that was operational February 15, 2020 and an 8-week period between April 3, 2020 and June 30, 2020. As of June 16, 2020, 4.6 million loans have been approved with an average loan amount of approximately \$111,000. A total of \$513 billion has been disbursed.

The State has made changes to who qualifies for unemployment insurance making it easier for the self-employed and independent workers to apply through the Pandemic Unemployment Assistance program. Staff has and will continue to provide resources to Antioch businesses as they become available.

Concepts

Staff and the EDC were charged with creating a package that could support Antioch small businesses as a direct result of the COVID-19 crisis. The desire of the EDC is to not only create a plan for the immediate crisis but to also create a plan that provides on-going support. The EDC with direction and support of staff, wants to ensure the criteria for small business support is focused on Recovery, Retention, and Guidance. The efforts should be validated by data and should meet the needs of businesses in various industries. The EDC would also like to emphasize the importance of not duplicating the financial support efforts being provided by the federal and state programs mentioned above. The EDC would like to see more emphasis placed on using local financial resources that could address public safety and the effects homelessness is having on Antioch small businesses. The following are concepts that should be included in the Business Recovery, Retention, and Stimulus Plan:

- *Marketing* – As a means of supporting the local businesses, funding could be made available for businesses that advertise within Antioch and outside of Antioch. Internal advertising could be focused through media channels/outlets that specifically target the local market. For companies that traditionally have a broader audience, a different funding scale could be created that would involve print, radio, and television medium. The requirement for any business using this funding is to continue to push the City’s branding efforts. The City’s brand must appear in the marketing/advertising. “Opportunity Lives Here or Opportunity Still Lives Here”. The use of the brand/wordmark would have to comply with City standards. Staff has already implemented efforts to support businesses during the COVID-19 crisis by using a free platform that provided a source to the public on essential businesses.
- *Business License* – The City does not have the ability nor resources to forgive or waive business license payments. However, a program could be implemented that targets a certain number of companies that are a certain size and provide funding that could subsidize their total amount due. The criteria for inclusion in this program would be if the business was forced to close during the crisis because they were not deemed essential but will be or have reopened, the City would pay a portion of their business license fee. This funding would have to come from the City’s General Fund.
- *Business Resource Guide* – Creation of a resource guide that provides information on recovering, maintaining (retaining), and thriving in the new business climate. The resources could include personal protective equipment resources and guidance, funding sources, visitation programs by City representatives, and peer networking information.
- *Education, Training, and Networking Exchange* – Create a clearinghouse of information to support Antioch businesses. Strengthen the partnership between business serving organizations like the Chamber of Commerce, the Small Business Development Center, East Bay EDA, and the Workforce Development Board (to name just a few), and all of Antioch businesses with the intent on providing information that will strengthen businesses for the future. Creation of

business roundtable events where panels of experts can provide real-time answers to businesses. Support networking events that have specific themes or topics.

- *Improving City Processes* – The City is always looking for ways to improve our processing of applications. During this crisis, that has been more important than ever. Methods of accepting payment for fees have been improved and taking project applications by appointment have limited unnecessary wait times when staff can't accommodate a customer quickly. Staff has also created a means to address restaurants seeking to provide outdoor seating/dining by providing a no-fee application that can in most cases be approved within 24-hours by the Zoning Administrator. The Economic Development Department has started using a customer relationship management (CRM) system focused on business retention. The Bludot system allows staff to communicate with businesses more efficiently. Staff can also retrieve information from the system like the data above that displays the business size information.
- *Applied Resources and Incentives (Grants)* – The City could create numerous mechanisms to support local businesses. The EDC wants to stress the City should not duplicate the efforts of the SBA funding programs and should create programs that are unique. Some examples of direct funding could be through:
 - *Competitive grants where a company's needs are factored into the decision to receive the funding (funding would be provided through the City's General Fund).*
 - *Business Operations grants could be created to help companies operate better in the post COVID-19 world. PPE for employees or devices/equipment with the purpose of reducing exposure of staff and customers could be purchased with this funding (funding would be provided through the City's General Fund).*

The information above combines the EDC's recommendation and staff suggestions. Staff requests the Council's direction on creating a plan to support the small businesses of Antioch.

ATTACHMENTS

- A. EDC Business Recovery & Retention Plan Recommendations
- B. EDC Business Recovery Plan Recommendations

ATTACHMENT A

Business Recovery & Retention Plan Recommendations

Case for Business Recovery, Retention & Thriving Model

The following recommendations are made to inform the development of a business recovery plan. While business recovery is top of mind, the Supply and Demand Subcommittee would like the Economic Development Commission to begin reaching beyond today and putting forth a model for business recovery, retention & thriving. Core tenets of the recovery plan are Business Resources, Information Exchange and Capital Building.

We see *recovering businesses* as those that need a suite of support to help them return from a setback, to their former positions. *Business retention* support will help recovering businesses once they are open and operating, but still are in need of the supports designed to help them possess the capacity necessary to strengthen and remain in business. Finally, this model should include supports designed to help *thriving businesses*. Businesses that thrive also benefit from support - support that will help them make steady progress, flourish, and eventually grow.

ATTACHMENT B

Business Recovery Plan Recommendations

Business Resource Guide

- Business Resource Guide for Recovering, Retaining and Thriving.

A tangible guide that is delivered online via links on the city as well as partnering agencies' websites. In addition, the guide is available through hard copies located at citywide kiosks.

Among the resources contained in the Antioch Business Resource Guide:

- Personal protective equipment resources
- Funding sources
- Economic development and police business visitation programs
- Peer networks

Education, Training, and Networking Exchange

- Business Support Information Exchange.

Audio and visual intelligence gathering series designed with and for Antioch businesses as a means to address issues, solve problems and establish ongoing networks. The Business Support Information Exchange delivers the Antioch Resource Guide information for business recovery, retention and thriving.

In partnership with business serving organizations such as the Chamber of Commerce, the Small Business Development Center and the Workforce Development Board, recovery, retention and thriving information is delivered via online and/or in-person workshop, seminar and networking events.

Information Exchange topics are demand-driven and address business needs:

- Navigating funding applications
- Pivoting business organization and services (preparing for the new economy)
- Preparing for the next disaster
- Using personal protective equipment
- Establishing peer networks

Applied Resources and Incentives

- Direct Support to Antioch Businesses.

Direct support will be made available to help Antioch businesses recover, retain and thrive. The Economic Development Department will leverage funds and in-kind support from city departments and programs such as Business License, Community Development, Police Department, Recreation Department and Webmaster. In addition to internal departments, funding and in-kind supports will also be leveraged from targeted partners and programs:

- City administrative support

License fee credits
Expedited permits and ordinances
Policies

- Marketing resources
 - Opportunity “Still” Lives Here Campaign
 - City website business partners page
- Funding
 - City competitive grants
 - Corporate and philanthropic grants
 - Non-profit in-kind services & resources
- City sponsored business roundtable discussions and networking events
- City sponsored competitive grants
 - Safety and Security (health & well-being disaster preparedness e.g., gloves, masks, hand sanitizer, business watch and security programs & equipment)
 - Renovation (facade and outdoor space improvements, e.g., open air dining, curbside barriers)
 - Technology (internet services, online business presence, security services)

The proposed city-wide banner program is designed to promote the many “wonders’ within Antioch. The goal is to provide messaging and imagery on the banners that inspires and informs visitors and residents of Antioch’s treasures and features. The proposed banner program will be along major roadways and prominent gathering areas that generate maximum visibility from visitors and residents. These areas include (see Exhibits 1-3):

- Downtown
- Auto Center Drive (Highway 4 to 4th & L Street)
- Somersville Road (Highway 4 to south of Buchanan Road)
- Vern Roberts Circle
- Lone Tree Way
 - Highway 4 to Putnam Street
 - Country Hills Road to Empire Ave.
- A Street (Highway 4 to train crossing)
- Empire Ave.
- Slatten Ranch Road
 - Slatten Ranch shopping center
 - BART station
- Heidorn Ranch Road
- Hillcrest Ave (Highway 4 to Deer Valley)
- East 18th Street (Highway 160 to Willow Ave.)

The banners will be installed on streetlight poles at a distance of every other pole when possible. In the event the location does not promote the maximum visibility from either vegetation, or the banner hampers the visibility of traffic lights, the distance may vary between the selected poles. Most of the banners will be 30 inches wide by 90 inches tall. The Downtown and BART areas that have smaller light pole standards will have a smaller banner that measures 30 inches wide by 60 inches tall. The creative messaging has been designed to have a shared message on double applications and one message on single banner applications (see Exhibit 4).

The proposed banner program will be installed on approximately 200 light poles throughout Antioch. Staff sent out a proposal to vendors that could provide printing of the banners on high quality vinyl, pole/banner hardware, installation, and warranty (on the hardware). The vendors included:

- Sierra Display, Inc. & Sierra Installations, Inc.
- Reese’s Installation
- Fastsigns (Antioch)

Based on the request of a quote for 198 banners and associated installation, Sierra Display, Inc. and Sierra Installations, Inc. provided the best cost for printing, hardware, installation, and a 12-year warranty on the hardware.

Proposed Antioch Veterans Memorial Banner Program

The Antioch City Council has been a supporter of local Veterans through the Delta Veterans Group (“DVG”). This is evident through the annual programs meant to honor the military and the Veteran’s Memorial Monument at the Antioch Marina. To further that support, the City Council has allowed the installation of Memorial Banners on L Street from the Veterans Memorial to 10th Street. The current Veterans Memorial Banner program serves several purposes in the L Street Corridor. The first purpose is as visual markers leading family members and visitors to the Veterans Memorial. The second purpose is, the banners are a component of the Council's desire to improve the beautification of L Street, as it is explained in the City of Antioch’s Vision and Strategic Plan 2019-2029. Most importantly, the banners honor deceased veterans from Antioch acknowledging their service to our country and memory.

In addition to the L Street corridor, the DVG has submitted a proposal to staff that outlines four areas throughout the city they would like to expand the Veterans Memorial Banner Program. The areas include:

- One pole in front of the Antioch Historical Museum
- Four poles in front of Antioch High School
- Four poles in front of Deer Valley High School
- A section of Lone Tree Way between Putnam Drive and Dallas Ranch Road

The details of the DVG proposal and program are included in Exhibit 5. The DVG is seeking City Council approval of adding the above locations and authorization to use the street light poles for their banner program. This program requests expanding the current program employed along L Street to other locations in the community. All costs associated with the Memorial Banners will be paid for by the DVG.

ATTACHMENTS

- A. Resolution
- B. Exhibit 1 – City-wide Banner Map
- C. Exhibit 2 – City Banner Map - West
- D. Exhibit 3 – City Banner Map - East
- E. Exhibit 4 – Creative Banners Designs (Small Sample)
- F. Exhibit 5 – Antioch Veterans Memorial Banner Program
- G. Exhibit 6 – Sierra Display & Sierra Installations Quotes

RESOLUTION NO. 2020/XXX

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH AUTHORIZING THE CREATION OF A CITY-WIDE LIGHT POLE BANNER PROGRAM, PROVIDING DIRECTION TO STAFF ON THE PROPOSED LOCATIONS OF THE CITY MARKETING AND VETERANS MEMORIAL BANNER PROGRAMS, AND AUTHORIZING THE PURCHASE OF BANNERS AND MATERIALS FROM SIERRA DISPLAY, INC FOR AN AMOUNT NOT TO EXCEED \$77,000 AND EXECUTION OF AN AGREEMENT WITH SIERRA INSTALLATIONS, INC. FOR THE INSTALLATION OF THE CITY MARKETING BANNERS FOR AN AMOUNT NOT TO EXCEED \$13,000

WHEREAS, the City of Antioch approved an agreement with Evviva Brands, LLC., to rebrand the City at the March 13, 2018 City Council meeting;

WHEREAS, the City Council accepted the “Opportunity Lives Here” branding concept at their September 11, 2018, City Council meeting;

WHEREAS, the main objectives of the City’s new marketing campaign are: (1) create multi-media brand awareness for the opportunities associated with working and visiting Antioch, (2) influence and support the perception that Antioch is a place worth exploring and is the best place to start and/or expand a business, (3) direct traffic to the Antioch is Opportunity website to find out more about Antioch Opportunities, and (4) leverage an appropriate budget across multiple targets and geographies so the messaging appears to be everywhere including Antioch;

WHEREAS, in an effort to comply with the 4th objective to increase the branding efforts and messaging in Antioch, the City Council has authorized the creation of a City-wide Light Pole Banner Program (“Banner Program”);

WHEREAS, the intent of the Banner Program is to promote the many “wonders” in Antioch including but not limited to: open spaces, historically significant locations, seasonal attractions, and other placemaking efforts to residents and visitors of Antioch;

WHEREAS, the Banner Program will include the installation of banners on approximately 200 light poles along Antioch’s most active roadways and areas, such as but not limited to: Downtown, Somersville area, Verne Roberts area, Autocenter row, Lone Tree Way, the BART station area, and Slatten Ranch area;

WHEREAS, the City sought the service of vendors that could provide printing of the banners on high quality vinyl, pole/banner hardware, installation, and warranty (on the hardware);

WHEREAS, after review of all proposals submitted, Sierra Display, Inc. was determined to be the lowest responsive and responsible bidder for the printing and purchasing of the hardware for an amount to exceed \$77,000 and Sierra Installation, Inc. would install the banners, hardware, and validate the 12-year warranty on the hardware for an amount not to exceed \$13,000;

WHEREAS, the Delta Veterans Group has created a Memorial Banner Program honoring deceased members of the military that resided in the City of Antioch;

WHEREAS, the current Memorial Banners are installed on L Street between 10th Street and the Marina;

WHEREAS, the Delta Veterans Group is requesting City Council approval to expand the program to include the following areas: One pole in front of the Antioch Historical Museum, Four poles in front of Antioch High School, Four poles in front of Deer Valley High School, and a section of Lone Tree Way between Putnam Drive and Dallas Ranch Road; and

WHEREAS, the cost of the expansion of the Memorial Banner Program including production and installation is the responsibility of the Delta Veterans Group.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Antioch hereby authorizes the creation of a City-wide Light Pole Banner Program.

BE IT FURTHER RESOLVED that the City Council authorizes the purchase of banner and materials from Sierra Display, Inc. for an amount not to exceed \$77,000 and execution of an agreement with Sierra Installations, Inc. to install the banners, hardware, and validate the 12-year warranty on the hardware for an amount not to exceed \$13,000 and in a form approved by the City Attorney.

BE IT FURTHER RESOLVED that the City Council approves of the expansion of the Delta Veterans Group's Memorial Banner Program on designated roadways in the City, as shown in Attachment F.

* * * * *

I HEREBY CERTIFY that the foregoing resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the **23rd** day of **June**, 2020 by the following vote:

AYES:

ABSENT:

NOES:

ARNE SIMONSEN, MMC
CITY CLERK OF THE CITY OF ANTIOCH

EXHIBIT 1

City-wide Banners





- CityBoundary**
-  Antioch
 -  Brentwood; Clayton; Concord; Oakley; Pittsburg

EXHIBIT 2

City-wide Banners (West)





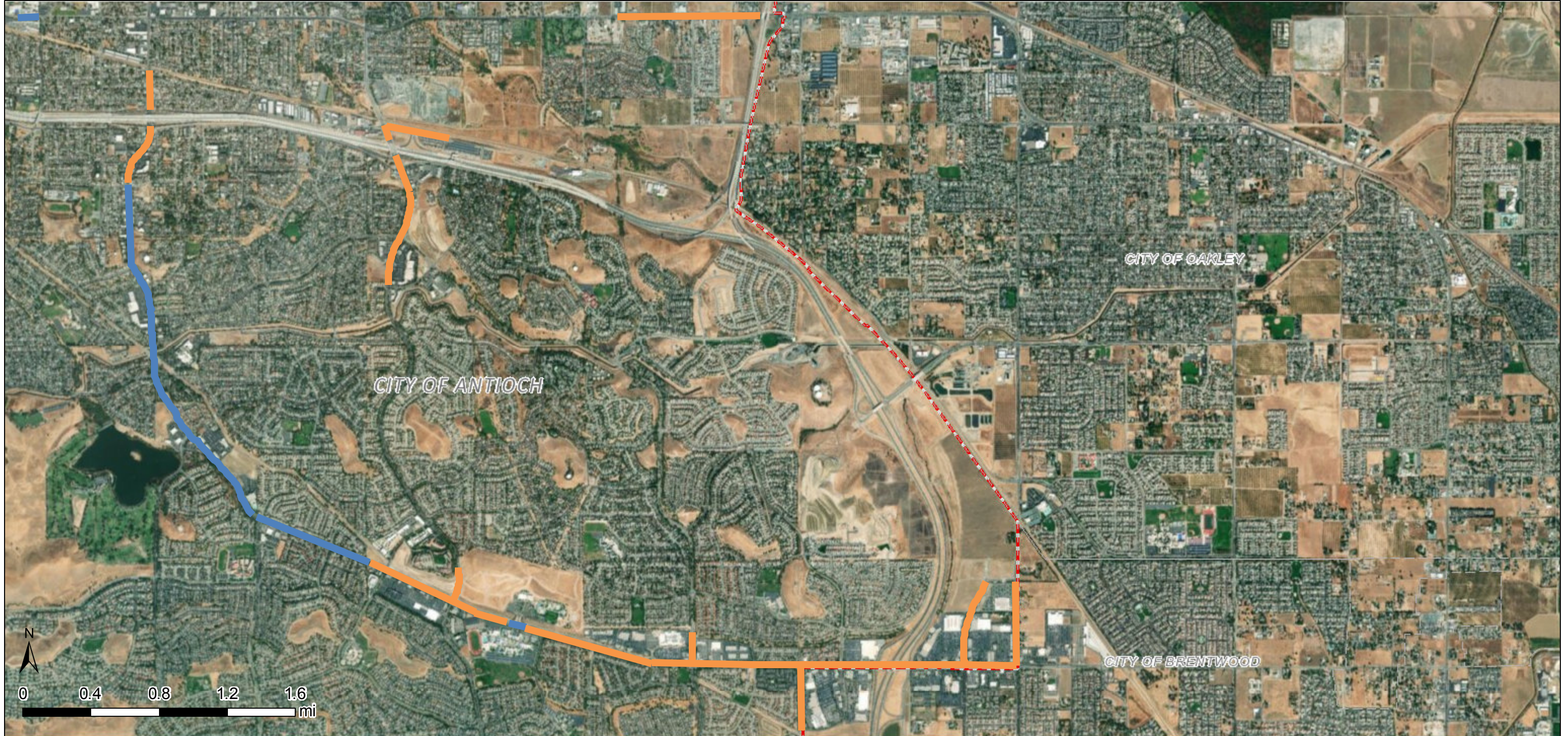
- CityBoundary**
-  Antioch
 -  Brentwood; Clayton; Concord; Oakley; Pittsburg

EXHIBIT 3

City-wide Banners (East)



CityBoundary



-  Antioch
-  Brentwood; Clayton; Concord; Oakley; Pittsburg

EXHIBIT 4



Savor a **quicker
commute.**

Opportunity **BARTs** here.

ANTIOCH



Time travel at the
Antioch Museum.
Opportunity **explores** here.

ANTIOCH



Savor a
**quicker
commute.**

Opportunity
BARTs here.

ANTIOCH



Time travel at
the **Antioch**
Museum.

Opportunity
explores
here.

ANTIOCH

EXHIBIT 5

Antioch Veterans Memorial Banner Expansion Proposal

The Veterans Community and the citizens of the City of Antioch are asking to expand the Antioch Veterans Memorial Banner Program beyond the L st 34 Banner's. We are asking for 4 additional locations to recognize the sacrifices of our local veterans' community (Legacy Poles). These Legacy poles would be located the following locations;

1. Antioch Historical Society & Museum (1 Pole)
2. Antioch High School (4 Poles)
3. Deer Valley High School (4 Poles)
4. All poles from the intersection of Lone Tree Way and Putnam to the intersection of Lone Tree Way and Dallas Ranch

As we go into our City's Sesquicentennial Celebration events what a better way to recognize those Honorable Men and Women from the City of Antioch that have served our Country. The City of Antioch is the oldest city in Contra Costa County and thus has a large Veterans Community. Our Veterans have served in wars dating back to the Spanish/American War all the way up to the current war's in Afghanistan, from the Trenches of Europe to the Deserts of the Middle East. These additional locations will give the City of Antioch the opportunity to recognize her Heroes.

Delta Veterans Group will be using Sierra Display, Inc to Manufacture and Hang the Memorial Banner's. The advantage is Sierra Display. Inc is the same Vendor the City of Antioch uses for Street Banner's. This greatly increases the turn around time for Banner's to be ordered then hung.

The Antioch Veterans Memorial Banner Program was established in 2019, by Delta Veterans Group and the City of Antioch to memorialize former Veterans that have served our country, who lived in Antioch and were honorably discharged.

These Complimentary Flag Banners are hung on lights poles in various designated areas of our community. A copy of the Veteran's DD214 discharge papers or an honorable discharge certificate is required with the application. In addition, an 8x11 photo in Military uniform must be included (high resolution 300dpi). This must be completed by a family member.

"This Nation shall remain the Land of The Free" only so long as it is the Home of The Brave".

Elmer Davis

We look forward to the City of Antioch's City Council to approving this Honorable request and recognizing our local Heroes.

Delta Veterans Group

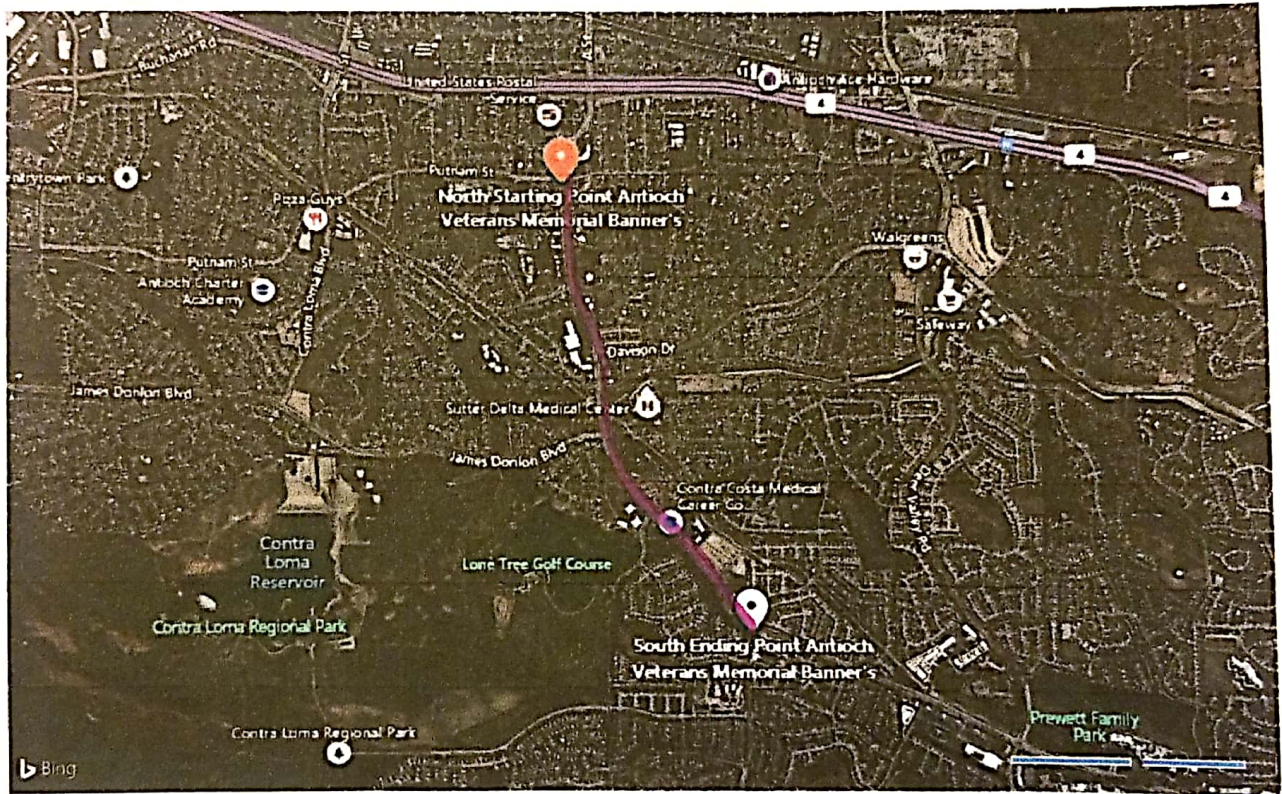
bing maps

South Ending Point Antioch Veterans Memorial Banner's

4100 Lone Tree Way, Antioch, CA 94531

Address: 4100 Lone Tree Way, Antioch, CA 94531

ANTIOCH VETERANS MEMORIAL BANNER
PROGRAM EXPANSION LONE TREE AND
PUTNAM TO DALLAS RANCH

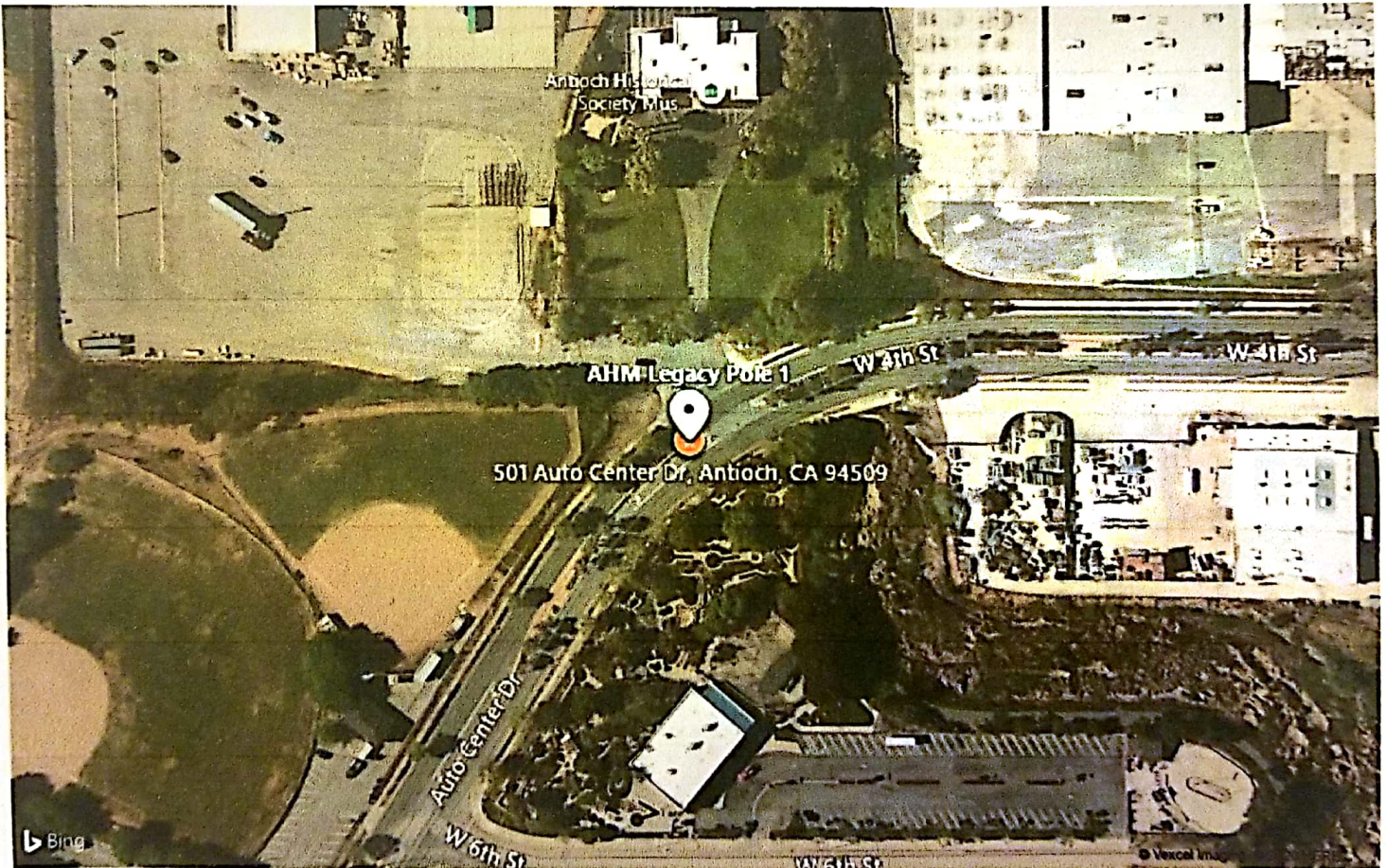


bing maps

AHM Legacy Pole 1

501 Auto Center Dr, Antioch, CA 94509

ANTIOCH HISTORICAL SOCIETY AND MUSEUM
(AHM) LEGACY POLE 1

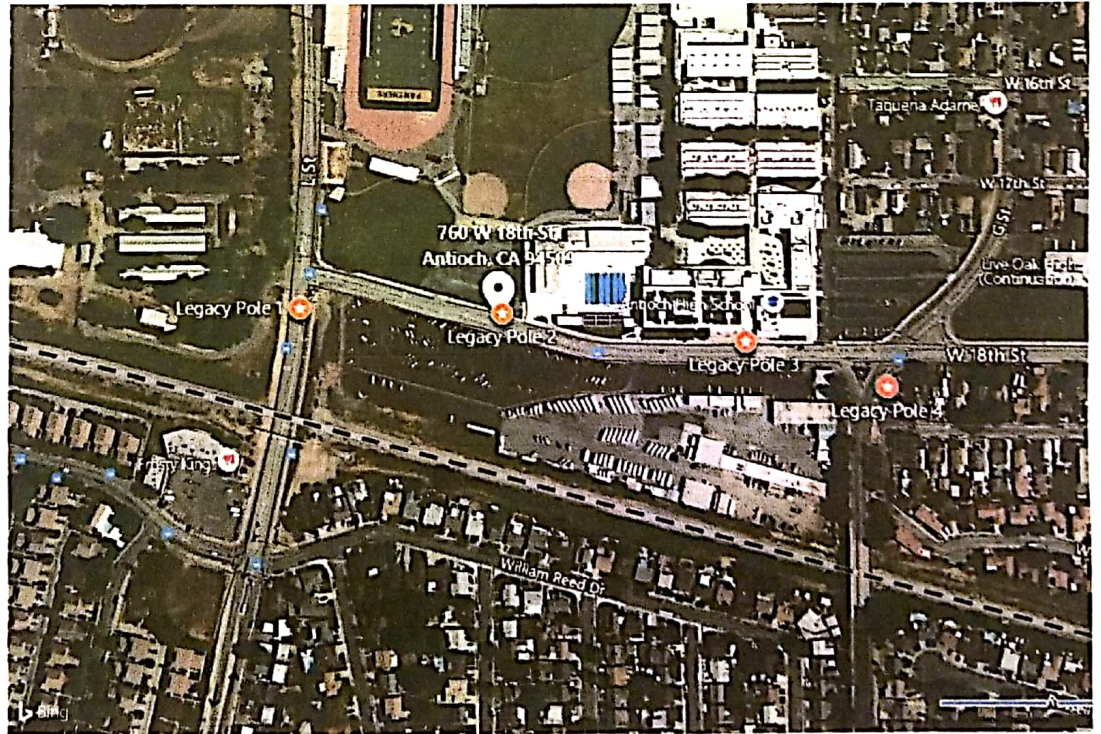


bing maps

Antioch High School
Legacy Pole 3

- 1 Legacy Pole 3
700 W 18th St, Antioch, CA 94509
- 2 Legacy Pole 4
599 W 18th St, Antioch, CA 94509
- 3 Legacy Pole 1
799 W 18th St, Antioch, CA 94509
- 4 Legacy Pole 2
700 W 18th St, Antioch, CA 94509

ANTIOCH VETERANS MEMORIAL BANNER LEGACY
POLE'S (ANTIOCH HIGH SCHOOL)



bing maps

DVH Legacy Pole 4

Lone Tree Way, Antioch, CA 94531

Address: Lone Tree Way, Antioch, CA 94531

ANTIOCH VETERANS MEMORIAL BANNER
LEGACY POLE'S (DEER VALLEY HIGH SCHOOL)

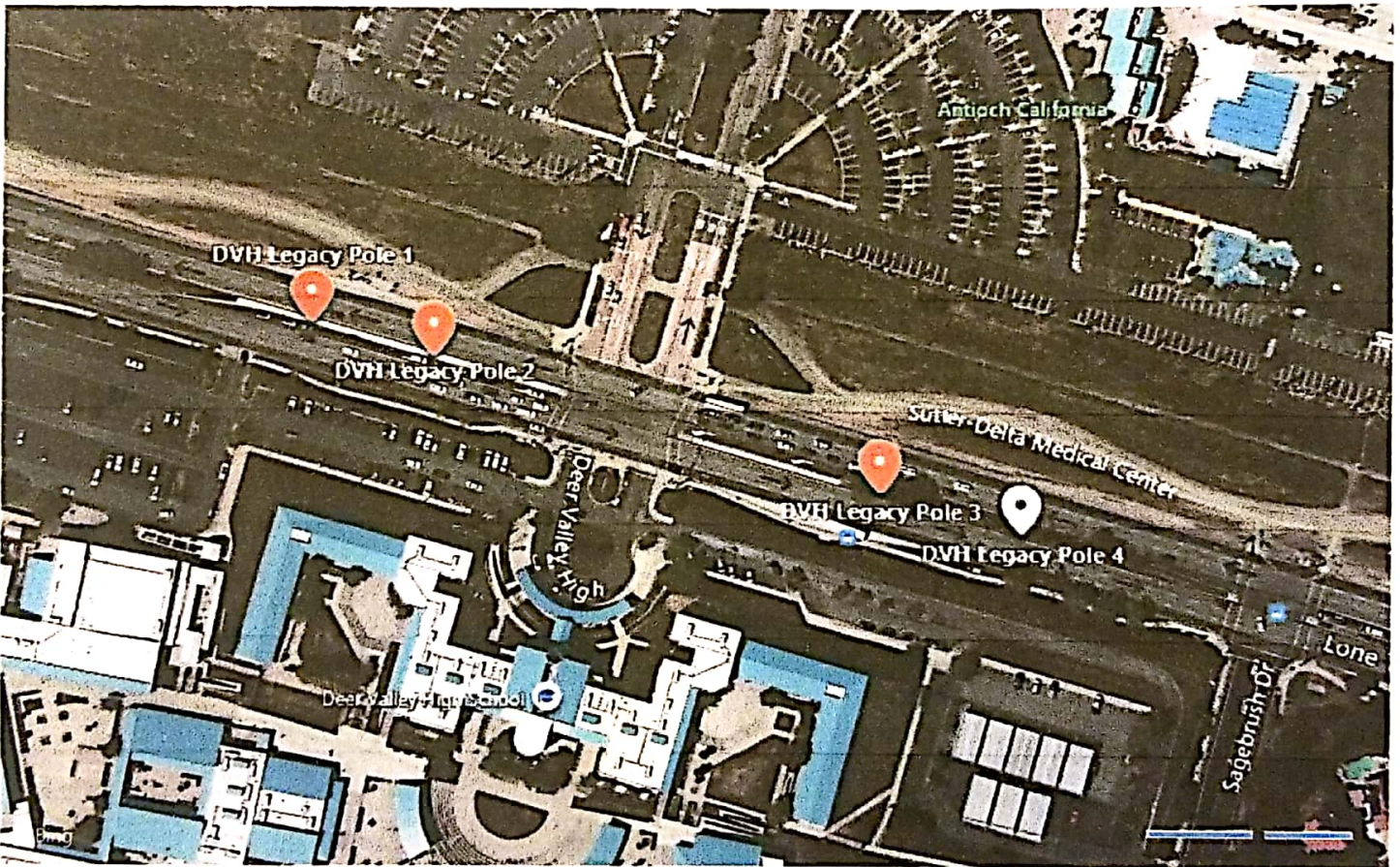


EXHIBIT 6



Sierra Display, Inc.

4689 West Jennifer Avenue
 Fresno, CA 93722
 Telephone: 559-275-8695
 Fax: 559-276-2238

Price Quotation

Date March 6, 2020

Account Executive *Jennifer Schmidt*

Sold To

City of Antioch
 Attn: Mr. Kwame Reed

Quantity	Description	Unit Price	Extension
Hardware and Banners For 118 Light Standards To Have (2) Banners			
472	BF3D-Airow Bannerflex III Main Casting With 31" Exposed Fiberglass Arm	45.00	21,240.00
2360	Feet, C206 3/4" Stainless Steel Band-It Banding	1.29	3,044.40
472	C256 3/4" Stainless Steel Band-It Buckles	0.99	467.28
236	Custom 30" wide x 94" Tall Banners Printed on One Layer of 18 oz. White Block Out Vinyl With Image On Front and Back With Pockets Double Rolled and Double Stitched With Reinforced Grommets	105.00	24,780.00
118	Initial Installation of New Double Hardware and Double Banners	65.00	7,670.00

Hardware and Banners For 38 Light Standards To Have (1) Banner			
76	BF3D-Airow Bannerflex III Main Casting With 31" Exposed Fiberglass Arm	45.00	3,420.00
760	Feet, C206 3/4" Stainless Steel Band-It Banding	1.29	980.40
152	C256 3/4" Stainless Steel Band-It Buckles	0.99	150.48
38	Custom 30" wide x 94" Tall Banner Printed on One Layer of 18 oz. White Block Out Vinyl With Image On Front and Back With Pockets Double Rolled and Double Stitched With Reinforced Grommets	105.00	3,990.00
38	Initial Installation of New Single Hardware and Single Banners	50.00	1,900.00

**Hardware Comes With A 12 Year Warranty Against Manufactures Defects
 and Has Been Wind Tunnel Tested At 100mph**

Subtotal		\$67,642.56
Sales Tax	8.75%	5,081.35
Shipping (Estimated)		895.00
Total Order		\$73,618.91

NOTE: Prices in this sales quotation are valid for thirty (30) days
SHIPPING: All shipments are f.o.b. Factory

Authorized Purchaser _____



Sierra Display, Inc.

4689 West Jennifer Avenue
Fresno, CA 93722
Telephone: 559-275-8695
Fax: 559-276-2238

Price Quotation

Date March 6, 2020

Account Executive *Jennifer Schmidt*

Sold To

City of Antioch
Attn: Mr. Kwame P. Reed

Quantity	Description	Unit Price	Extension
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Banners and Hardware for (1) Double and (51) Singles

53	Custom 30" x 60" Banner Digitally Printed On 18 Ounce White Block Out Vinyl With Image on Front and Back With Reinforced Brass Spur Grommets	75.00	3,975.00
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Hardware

106	BF4D Bannerflex Metro Main Casting With 31" Exposed Arm	41.00	4,346.00
208	IB 30-HD Heavy Duty 30" Ideal Screw Gear Adjustable Bands	6.25	1,300.00

Sierra Installations Inc. Will Invoice Separately For Installation Services Below

1	Initial Installation of New Double Hardware and New Double Banners	65.00	65.00
51	Initial Installation of New Single Hardware and New Single Banners	50.00	2,550.00

Subtotal	\$12,236.00
Sales Tax 8.75%	841.84
Shipping (Estimated)	216.00
Total Order	\$13,293.84

NOTE: Prices in this sales quotation are valid for thirty (30) days
SHIPPING: All shipments are f.o.b. Factory

Authorized Purchaser _____

CITY OF
ANTIOCH
CALIFORNIA

STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of June 23, 2020

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Thomas Lloyd Smith, City Attorney *TLS*

SUBJECT: Urgency Ordinance Effecting the Expiration of the City of Antioch Eviction Moratorium Urgency Ordinance in Recognition of the Contra Costa County Moratorium on Evictions and Rent Increases

RECOMMENDED ACTION

It is recommended that the City Council adopt the urgency ordinance effecting the expiration of the City of Antioch's temporary moratorium on evictions ("**Attachment A**").

FISCAL IMPACT

The recommended action has no fiscal impact on the City.

DISCUSSION

At its meeting on March 31, 2020, the City Council adopted an urgency ordinance establishing a temporary moratorium on residential and commercial evictions due to nonpayment of rent ("**Attachment C**"). The eviction moratorium applies where the failure to pay rent was from income loss resulting from COVID-19. Under the urgency ordinance tenants have a 90-day grace period per month of unpaid rent, due to COVID-19 related reasons under the eviction moratorium after expiration or other termination of the term of the Ordinance, to repay such unpaid rent or utilities, unless a state law or order is amended or adopted providing for a longer repayment period, in which case the payment period provided by the state law or order shall apply under the Ordinance.

Shortly after the City Council adopted the eviction moratorium, the Contra Costa County Board of Supervisors adopted an urgency ordinance imposing a moratorium on evictions and rent increases ("**Attachment B**").

The County's eviction and rent increase moratorium prohibited the eviction of residential and commercial tenants to due to nonpayment of rent caused by COVID-19, and included certain other related provisions. The County's ordinance was set to expire on May 31. However, on May 26, the County extended and amended its eviction moratorium through July 15. The County's ordinance applies in both incorporated and unincorporated areas

of Contra Costa County, except for cities that have adopted their own ordinances covering the same subject matter. Accordingly, if the City Council effects the expiration of its eviction moratorium, the County's eviction and rent increase moratorium will apply in the City of Antioch.

The County's eviction and rent increase moratorium contains the following provisions which are generally similar to the City's previous eviction moratorium: (1) a residential or commercial tenant may not be evicted for failure to pay rent when such failure is due to COVID-19. The commercial eviction moratorium only applies to small businesses and nonprofits. A small business is defined as a business with fewer than 100 employees and an average annual gross receipts of \$15 million or less over the previous three years; (2) the tenant must notify the landlord within 14 days of the rent being due that he or she is unable to pay, and provide adequate documentation; (3) no late fees may be charged for rent paid late pursuant to the eviction moratorium; and (4) the eviction moratorium applies through July 15, 2020, and thereafter tenants have 120 days to repay any back due rent. In addition to the provisions listed above, the County's eviction moratorium also limits other types of evictions.

Specifically, the County's eviction and rent increase moratorium prohibits any "no-fault" evictions through July 15, 2020 unless: (1) the eviction is necessary for health and safety reasons, (2) the unit is being removed from the rental market, or (3) an immediate family member of the owner is moving into the unit. A "no-fault" eviction is when a tenant is evicted for a reason other than its breach of the rental agreement or state law. In addition, the County's eviction moratorium prohibits evictions based on an unauthorized occupant living in the unit if that occupant is an immediate family member of the tenant.

The County's eviction and rent increase moratorium is contained in County Ordinance No. 2020-16. That ordinance also prohibits a landlord from increasing the rent on any residential unit through July 15, 2020 unless: (1) the increase is pursuant to a preexisting written agreement, (2) the increase occurs after a vacancy, or (3) the unit is covered by the Costa Hawkins Act (generally single family homes and units built after February 1, 1995). This portion of County Ordinance No. 2020-16 appears to apply in the City of Antioch unless the City adopts its own ordinance regulating rent increases. The City does not have any such ordinance.

The County's eviction moratorium will apply in the City of Antioch unless the City keeps its own eviction moratorium in place.

ATTACHMENTS

- A. [Proposed] City of Antioch Urgency Ordinance
- B. Contra Costa Urgency Ordinance No. 2020-14
- C. City of Antioch Urgency Ordinance No. 2182-C-S

URGENCY ORDINANCE NO. 2020-_____

AN URGENCY ORDINANCE OF THE CITY OF ANTIOCH EFFECTING THE EXPIRATION OF A TEMPORARY MORATORIUM ON EVICTIONS DUE TO NONPAYMENT OF RENT FOR RESIDENTIAL AND COMMERCIAL TENANTS WHERE THE FAILURE TO PAY RENT RESULTS FROM INCOME LOSS RESULTING FROM THE NOVEL CORONAVIRUS DISEASE 2019 (COVID-19)

WHEREAS, on March 31, 2020, the City Council of the City of Antioch approved an Ordinance No. 2181-C-S, an Urgency Ordinance Enacting a Temporary Moratorium on Evictions Due to Nonpayment of Rent for Residential and Commercial Tenants Where the Failure to Pay Rent Results from Income Loss Resulting From the Novel Coronavirus Disease 2019 (COVID-19);

WHEREAS, Ordinance No. 2181-C-S prohibits landlords from seeking to evict or instituting unlawful detainer proceedings against residential or commercial tenants who demonstrate a substantial decrease in household or business income;

WHEREAS, Ordinance No. 2181-C-S also provides tenants with a 90-day “grace period” for each month of rent that accumulates in arrears as a result of their inability to pay due to the reduction in their household or business income;

WHEREAS, in enacting Ordinance No. 2181-C-S, the City Council found, among other things, that the potential for displacement of residential and commercial tenants following evictions during the COVID-19 pandemic would adversely affect the public health and safety and contribute toward increased homelessness;

WHEREAS, the City Council’s enactment of Ordinance No. 2181-C-S was a lawful exercise of its police and emergency powers in accordance with Article XI, § 7 of the California Constitution and California Government Code § 36937;

WHEREAS, on March 16, 2020, the Governor of the State of California issued Executive Order N-28-20, imposing a moratorium on residential evictions involving those affected by the COVID-19 pandemic and suspending any state law that could be construed to preempt or otherwise restrict a city’s exercise of its police power to impose a moratorium on residential or commercial evictions during the COVID-19 pandemic;

WHEREAS, on March 27, 2020, and again on May 29, 2020, the Governor through Executive Orders N-37-20 and N-66-20 extended his residential-eviction moratorium and suspension of any state law that could be interpreted to preempt or otherwise restrict the municipal police power concerning evictions through July 28, 2020;

WHEREAS, on April 6, 2020, the Judicial Council of the State of California enacted an Emergency Rule prohibiting superior courts from issuing summonses in any unlawful detainer actions, except in cases involving public health and safety, until 90 days after

ATTACHMENT A

Governor's declaration of emergency concerning the COVID-19 pandemic has been lifted;

WHEREAS, the Governor's declaration of emergency concerning the COVID-19 pandemic, issued on March 4, 2020, remains in effect as of the date of this ordinance;

WHEREAS, on April 22, 2020, the Board of Supervisors of the County of Contra Costa enacted an urgency ordinance, Ordinance No. 2020-014 ("County Urgency Ordinance"), imposing a countywide prohibition on residential and commercial evictions and certain rent increases in light of the COVID-19 pandemic;

WHEREAS, the provisions of the County Urgency Ordinance apply in incorporated cities located within Contra Costa County except to the extent cities have adopted their own ordinances, in which case any more restrictive city provisions are to be enforced;

WHEREAS, the County Urgency Ordinance includes a provision conferring a "grace period" of 120 days following its expiration for tenants to repay unpaid rent that accumulates in arrears due to their inability to pay;

WHEREAS, on May 26, 2020, the Board of Supervisors of Contra Costa County extended the County Urgency Ordinance through July 15, 2020;

WHEREAS, the City Council finds that the Governor's Executive Orders, Judicial Council Emergency Rule, and County Urgency Ordinance, as described above, extend the same or substantially similar protections and seek to promote the same goals as Ordinance No. 2181-C-S;

WHEREAS, the City Council finds that in light of the existence and extension of the Governor's Executive Orders, the Judicial Council Emergency Rule, and the County Urgency Ordinance, which equally and amply apply to and protect all residences and businesses within the City of Antioch, continuing the provisions of Ordinance No 2181-C-S is not necessary;

WHEREAS, the City Council finds that residences and businesses that continue to suffer from the economic impacts of the COVID-19 pandemic will continue to have protections from eviction and adequate "grace periods" to repay unpaid rent that accrues in arrears under the Governor's Executive Orders, Judicial Council Emergency Rule, and the County Urgency Ordinance; and

WHEREAS, the City Council finds that recognizing the expiration of Ordinance No. 2181-C-S will provide clarity and certainty to landlords, businesses, and residents as to the applicable laws, regulations, and standards that govern evictions during the continuing COVID-19 public-health emergency.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ANTIOCH, DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Expiration of Ordinance No. 2181-C-S.

The City Council of the City of Antioch hereby recognizes the expiration of Ordinance No. 2181-C-S, an Urgency Ordinance Enacting a Temporary Moratorium on Evictions Due to Nonpayment of Rent for Residential and Commercial Tenants Where the Failure to Pay Rent Results from Income Loss Resulting From the Novel Coronavirus Disease 2019 (COVID-19).

Section 2. Compliance with the California Environmental Quality Act.

The City Council hereby finds approval of this Ordinance is exempt from the California Environmental Quality Act (Public Resources Code §§ 21000 et seq., "CEQA," and 14 Cal. Code Reg. §§ 15000 et seq., "CEQA Guidelines") under Section 15061(b)(3) of the CEQA Guidelines.

Section 3. Severability.

If any section, subsection, sentence, clause or phrase of this chapter is for any reason held to be invalid or unconstitutional by a decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this chapter. The City Council hereby declares that it would have passed the ordinance codified in this chapter, and each and every section, subsection, sentence, clause or phrase not declared invalid or unconstitutional without regard to whether any portion of this chapter would be subsequently declared invalid or unconstitutional.

Section 4. Effective Date and Publication.

This Urgency Ordinance shall become effective immediately upon its adoption by not less than a four-fifths vote of the Antioch City Council pursuant to California Government Code Section 36937. Prior to the expiration of fifteen days from the passage thereof, the ordinance or a summary thereof shall be posted or published as may be required by law.

THE FOREGOING URGENCY ORDINANCE was INTRODUCED, ADOPTED AND ORDERED published at a regular meeting of the City Council held on June 23, 2020 and passed by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTACHMENT A

Sean Wright, Mayor of the City of Antioch

ATTEST:

Arne Simonsen, City Clerk of the City of Antioch

ORDINANCE NO. 2020-14

AN URGENCY ORDINANCE TEMPORARILY PROHIBITING EVICTIONS OF
RESIDENTIAL AND COMMERCIAL REAL PROPERTY TENANTS IN
CONTRA COSTA COUNTY IMPACTED BY THE COVID-19 PANDEMIC AND
ESTABLISHING A MORATORIUM ON RENT INCREASES

The Contra Costa County Board of Supervisors ordains as follows:

Section 1. Findings.

- A. On January 30, 2020, the World Health Organization declared the outbreak of a novel coronavirus that causes the disease named coronavirus disease 2019 (“COVID-19”), a public health emergency of international concern.
- B. On January 31, 2020, as the result of confirmed cases of COVID-19, the U.S. Secretary of Health and Human Services declared a public health emergency nationwide.
- C. On March 3, 2020, Contra Costa Health Services announced the first case of local transmission of the virus causing COVID-19 in Contra Costa County.
- D. On March 4, 2020, Governor Gavin Newsom proclaimed the existence of a state of emergency in California under the California Emergency Services Act, Gov. Code § 8550 et seq., and reported that as of that date, there were more than 94,000 cases of COVID-19 worldwide, resulting in more than 3,000 deaths, with 129 confirmed cases of COVID-19 in the United States, including 53 in California.
- E. On March 10, 2020, the Board of Supervisors found that due to the introduction of COVID-19 in the County, conditions of disaster or extreme peril to the safety of persons and property had arisen, commencing on March 3, 2020. Based on these conditions, pursuant to Government Code section 8630, the Board adopted Resolution No. 2020/92, proclaiming the existence of a local emergency throughout the County.
- F. The legislative bodies of a number of cities in Contra Costa County have also adopted local emergency proclamations due to COVID-19 pursuant to Government Code section 8630.
- G. On March 16, 2020, the County Health Officer issued an order requiring County residents to shelter at their places of residence through April 7, 2020, in order to slow community transmission of COVID-19, subject to exceptions for the provision and receipt of essential services while complying with social distancing requirements to the maximum extent possible. All businesses with a facility in the County, except Essential Businesses as defined in the order, were required to cease all activities at facilities located within the County except for Minimum Basic Operations, as defined in the order.

- H. On March 31, 2020, the County Health Officer extended the shelter-in-place order through May 3, 2020, and clarified and strengthened its requirements.
- I. On March 16, 2020, Governor Gavin Newsom issued Executive Order N-28-20, which authorizes local jurisdictions to suspend the evictions of residential and commercial tenants for the non-payment of rent if the non-payment is a result of the COVID-19 pandemic. The protections in Executive Order N-28-20 extend through May 31, 2020.
- J. On March 19, 2020, Governor Gavin Newsom issued Executive Order N-33-20, which directs residents of California to follow state public health directives to stay home or at their place of residence to preserve the public health and safety and capabilities of the healthcare delivery system.
- K. On March 27, 2020, Governor Gavin Newsom issued Executive Order N-37-20, which prohibits landlords throughout California from evicting residential tenants for nonpayment of rent when the inability to pay is due to COVID-19, and the tenant has provided notice to the landlord and has documentation showing the nonpayment is because of the COVID-19 pandemic. The protections in Executive Order N-37-20 extend through May 31, 2020.
- L. The COVID-19 pandemic and associated public health orders have resulted in the closure of many local businesses until at least May 3, 2020, and have imposed extreme restrictions on other local businesses until then, and possibly thereafter.
- M. The COVID-19 pandemic and associated public health orders are expected to result in a loss of income to a widespread portion of the local population that depend on wages or business income to pay rent and result in medical expenses for certain Contra Costa County residents.
- N. Contra Costa County and the cities within the County are also experiencing a housing affordability crisis, which is driving homelessness and displacement of residents.
- O. Many County residents are experiencing or will experience losses of income as a result of the local emergency and shelter-in-place orders, hindering their ability to pay rent and leaving them vulnerable to eviction.
- P. Many of the County's renters are rent-burdened, paying over 30 percent of their income on rent, and some renters are severely rent-burdened, paying over 50 percent of their income on rent, which leaves less money for families to spend on other necessities like food, healthcare, transportation, and education.
- Q. Without local protection, eviction notices, including notices for failure to pay rent, are likely to surge as residents and businesses are unable to earn income due to the COVID-

19 pandemic, or are forced to pay medical expenses associated with the COVID-19 pandemic.

- R. Housing displacement due to rent increases and evictions occurring during the local emergency would hinder individuals from complying with state and local directives to shelter in place, and would lead to increased spread of COVID-19, overburdening the healthcare delivery system and potentially resulting in greater loss of life.
- S. There is an urgent need for the County to enact substantive limitations on evictions and enact a temporary moratorium on rent increases to protect the health, safety, and welfare of its residents in light of the emergency declared regarding the COVID-19 pandemic, including the need to keep residents in their homes during the time that they need to shelter-in-place.

Section 2. Definitions. For purposes of this ordinance, the following words and phrases have the following meanings:

- (a) “Commercial real property” means any developed real property that is used as a place of business.
- (b) “Immediate family” means a person’s spouse, domestic partner, children, grandchildren, parents, or grandparents.
- (c) “No fault cause for eviction” means any eviction for which the notice of termination of tenancy is not based on an alleged fault of the tenant.
- (d) “Owner” means any natural person, partnership, corporate or fictitious entity, acting as a lessor or sublessor, whether as a principal or through an agent, who receives or is entitled to receive rent in exchange for the use or occupancy of any residential or commercial real property for rent.
- (e) “Rent” means the financial obligation or monetary payment a tenant owes an owner for the occupancy or use of commercial or residential real property whether by written or oral agreement.
- (f) “Residential real property” means any dwelling unit that is intended or used for human habitation.
- (g) “Tenancy” means the lawful occupancy of residential or commercial real property by agreement on a month-to-month basis or for a fixed term in excess of 30 days.
- (h) “Tenant” means the lawful occupant of residential or commercial real property whether by lease, sublease, or other agreement.

Section 3. Prohibitions on Residential and Commercial Evictions.

- (a) Through May 31, 2020, and any subsequent extensions approved by the Board of Supervisors, an owner of residential real property or commercial real property shall not terminate a tenancy for failure to pay rent if the tenant demonstrates that the failure to pay rent is directly related to a loss of income or out-of-pocket medical expenses associated with the COVID-19 pandemic or any local, state, or federal government response to the pandemic.

For the protections of this subsection (a) to apply, a tenant must demonstrate through documentation or other objectively verifiable means:

- (1) Loss of income from: (i) job loss; (ii) layoffs; (iii) a reduction in the number of compensable hours of work; (iv) a store, restaurant, office, or business closure; (v) a decrease in business income caused by a reduction in opening hours or consumer demand; (vi) the need to miss work to care for a homebound school-age child or a family member infected with coronavirus; or (vii) other similarly-caused loss of income, where the conditions listed in (i) through (vii) resulted from the COVID-19 pandemic or related guidance or public health orders from local, State, or federal authorities; or
- (2) Out-of-pocket medical expenses for themselves or their immediate family related to the COVID-19 pandemic.

“Adequate documentation” of lost income or out-of-pocket medical expenses from the COVID-19 pandemic includes but is not limited to a declaration signed by the tenant under penalty of perjury, letters from employers citing the COVID-19 pandemic or related government action as the basis for termination of employment or reduced work, employer paycheck stubs, bank statements, or letters or notifications from schools in which the tenant has a dependent enrolled regarding COVID-19-related closures that affected the tenant’s income.

The tenant must notify the owner in writing before the rent is due, or within a reasonable period of time afterwards not to exceed 14 days, that the tenant needs to delay all or some payment of rent because of an inability to pay the full amount due to reasons related to COVID-19.

- (b) Through May 31, 2020, and any subsequent extensions approved by the Board of Supervisors, an owner of residential real property or commercial real property shall not terminate a tenancy for any no fault cause for eviction.
- (c) Through May 31, 2020, and any subsequent extensions approved by the Board of Supervisors, an owner of residential real property shall not terminate a tenancy on the basis of a tenant allowing an unauthorized occupant to live in the dwelling unit, if the

occupant is a member of the tenant's immediate family living in the dwelling unit as a result of the COVID-19 pandemic.

- (d) Notwithstanding the foregoing, nothing in this section limits an owner's ability to terminate a tenancy for any of the following reasons:
 - (1) The termination is necessary to protect the owner's health or safety or any other tenant's health or safety.
 - (2) The termination is necessary where the owner or a member of the owner's immediate family intends to occupy the residential real property.

Section 4. Notices of Termination of Tenancy.

- (a) An owner's failure to comply with this ordinance shall render any notice of termination of tenancy, where the termination would be in violation of this ordinance, void. Any notice of termination served on a tenant during the COVID-19 pandemic must contain the reason for the termination of the tenancy. Any notice of termination served on a tenant during the COVID-19 pandemic must also include a notice of the tenant's rights under this ordinance and a notice of emergency rental assistance programs. The owner shall provide these notices to the tenant on a form approved by the Contra Costa County Employment and Human Services Department.
- (b) A tenant eligible for protection under this ordinance must provide written notice of that eligibility to the owner within 14 days after receiving a notice of termination of tenancy from the owner.

Section 5. Late Fees. For a period of 120 days after this ordinance expires, including any subsequent extensions approved by the Board of Supervisors, an owner may not charge or collect a late fee for unpaid rent due from a tenant who demonstrated loss of income or out-of-pocket medical expenses as required under this ordinance.

Section 6. Grace Period. A tenant who demonstrated loss of income or out-of-pocket medical expenses as required under this ordinance shall pay all past due rent within 120 days after this ordinance expires, including any subsequent extensions approved by the Board of Supervisors, unless the owner agrees to a longer repayment period. This ordinance does not relieve a tenant of the obligation to pay rent and does not restrict an owner's ability to recover rent due, and shall not prevent a tenant who is able to pay all or some of the rent due from paying that rent in a timely manner.

Section 7. Moratorium on Rent Increases. An owner may not increase rent through May 31, 2020, and any subsequent extensions approved by the Board of Supervisors. A residential real property that is exempt from the rent limits imposed by Civil Code section 1947.12 is exempt from this section.

Section 8. Remedies.

- (a) The provisions of this ordinance may be asserted as an affirmative defense in an unlawful detainer action.
- (b) If an owner attempts to recover possession or recovers possession of residential real property or commercial real property in violation of this ordinance, retaliates against a tenant for the exercise of any rights under this ordinance, or attempts to prevent a tenant from acquiring any rights under this ordinance, the tenant may institute a civil proceeding for injunctive relief, money damages of not more than three times actual damages (including damages for mental or emotional distress), and whatever other relief a court deems appropriate. If damages are awarded for mental or emotional distress, the award shall only be trebled if the trier of fact finds that the owner acted in knowing violation of or in reckless disregard of the provisions of this ordinance. The prevailing party shall be entitled to reasonable attorney's fees and costs pursuant to order of the court.

Section 9. Retroactivity. This ordinance applies to eviction notices, and unlawful detainer actions based on these notices, served or filed on or after March 16, 2020, except to the extent a tenant has surrendered possession of its premises, or an unlawful detainer lawsuit was finally adjudicated before March 16, 2020. The facts justifying the retroactive application of this ordinance are set forth in Section 1.

Section 10. Applicability. Government Code section 8634 authorizes the Board of Supervisors to promulgate countywide orders and regulations necessary to provide for the protection of life and property during a local emergency. Pursuant to Government Code section 8634, the regulations in this ordinance shall apply to cities within Contra Costa County and unincorporated Contra Costa County. To the extent that the governing body of a city enacts an ordinance or adopts a regulation that governs the subject matter of this ordinance, that city ordinance or regulation shall supersede this ordinance within that jurisdiction.

Section 11. Severability. If any provision or clause of this ordinance or the application thereof to any person or circumstances is held to be unconstitutional or to be otherwise invalid by any court of competent jurisdiction, such invalidity shall not affect other ordinance provisions or clauses or applications thereof that can be implemented without the invalid provision or clause or application, and to this end the provisions and clauses are declared to be severable. The Board of Supervisors hereby declares that it would have adopted this ordinance and each provision thereof irrespective of whether any one or more provisions are found invalid, unconstitutional, or otherwise unenforceable.

Section 12. Declaration of Urgency. This ordinance is hereby declared to be an urgency ordinance necessary for the immediate preservation of the public peace, health, and safety of the County. The facts constituting the urgency of this ordinance's adoption are set forth in Section 1.

Section 14. Publication. Within 15 days after passage, this ordinance shall be published once with the names of the supervisors voting for and against it in the East Bay Times, a newspaper published in this County.

PASSED ON April 21, 2020, by the following vote:

AYES: John Giola, Candace Andersen, Diane Burgis, Karen Mitchoff

NOES: None

ABSENT: None

ABSTAIN: None

ATTEST: DAVID J. TWA,
Clerk of the Board of Supervisors
and County Administrator



Board Chair Candace Andersen

By:



Deputy June Mchuen

[SEAL]

URGENCY ORDINANCE NO. 2182-C-S

**AN URGENCY ORDINANCE OF THE CITY OF ANTIOCH ENACTING A
TEMPORARY MORATORIUM ON EVICTIONS DUE TO NONPAYMENT OF RENT
FOR RESIDENTIAL AND COMMERCIAL TENANTS WHERE THE FAILURE TO PAY
RENT RESULTS FROM INCOME LOSS RESULTING FROM THE
NOVEL CORONAVIRUS DISEASE 2019 (COVID-19)**

WHEREAS, governments and public health professionals around the world have detected and are actively responding to the outbreak of the novel coronavirus disease 2019 (the "**Coronavirus**" or "**COVID-19**"), a potentially life-threatening infectious disease that causes respiratory illness with fever, coughing, and/or difficulty breathing and for which there is currently no known natural immunity or vaccine;

WHEREAS, on January 30, 2020, the International Health Regulations Emergency Committee of the World Health Organization declared the Coronavirus outbreak a public health emergency of international concern;

WHEREAS, on March 4, 2020, the California Governor Gavin Newsom proclaimed a state of emergency in California as a result of the threat of the Coronavirus;

WHEREAS, on March 10, 2020, Contra Costa County proclaimed a local emergency caused by the introduction of Coronavirus and its contribution to the shortage of essential health care supplies;

WHEREAS, on March 13, 2020, the President of the United States declared a national emergency due to the Coronavirus;

WHEREAS, on March 14, 2020, Contra Costa County Health Officer issued an order prohibiting mass gatherings of 100 or more persons and as defined in the order;

WHEREAS, on March 16, 2020, pursuant to California Health and Safety Code sections 101040 and 120175, seven health officers within six Bay Area counties, including Contra Costa County, issued a legal order directing their respective residents to shelter at home for three weeks beginning March 17, 2020 in an effort to reduce and slow the spread of the Coronavirus by limiting activity, travel and business functions to only the most essential needs;

WHEREAS, on March 16, 2020, California Governor Gavin Newsom issued Executive Order N-28-20 ordering waiver of time limitations set forth in Penal Code section 396(f) concerning protections against residential evictions, and suspending any provision of state law that would preempt or otherwise restrict a local government's exercise of its police power to impose substantive limitations on residential or commercial evictions related to the Coronavirus. The order further suspended statutory causes of action for judicial foreclosure, including Code of Civil Procedure section 725a et seq., the

statutory cause of action for unlawful detainer, Code of Civil Procedure section 1161 et seq., and any other statutory cause of action that could be used to evict or otherwise eject a residential tenant or occupant of residential real property after foreclosure;

WHEREAS, on March 17, 2020, pursuant to Section 4-2.06(A)(1) of the Antioch Municipal Code, the Director of Emergency Services proclaimed a local emergency;

WHEREAS, on March 24, 2020 the City Council of the City of Antioch ratified the proclamation of the Director of Emergency services and proclaimed that a local emergency exists and shall continue to exist in the City of Antioch until the City Council resolves that the local emergency is terminated;

WHEREAS, on March 19, 2020, California Governor Gavin Newsom issued Executive Order N-33-20 ordering all individuals living in the State of California to stay home or at their place of residence except as needed to maintain continuity of operation of the federal critical infrastructure sectors, critical government services, schools, and construction, including housing construction;

WHEREAS, on March 26, 2020, the New York Times reported that the United States has the world's most reported Coronavirus cases with 81,321 and over 1,000 deaths have been linked to the Coronavirus in the United States;

WHEREAS, both large and small events across the Bay Area and in Antioch are being canceled or postponed due to the County and State Orders and recommendations at all levels of government to cancel large gatherings due to concerns about the spread of the virus;

WHEREAS, cancellations and postponements of conferences, events, activities, and meetings cause loss of revenue for businesses that rely on such gatherings to provide demand for their products and services;

WHEREAS, the California Constitution, Article XI, Section 7, provides cities and counties with the authority to enact ordinances to protect the health, safety, and general welfare, of their citizens;

WHEREAS, California Government Code Section 36937 authorizes the City Council to introduce and adopt an ordinance it declares to be necessary as an emergency measure to preserve the public peace, health, and safety at one and the same meeting if passed by at least four-fifths affirmative votes;

WHEREAS, this Ordinance is a temporary moratorium intended to promote stability and fairness within the residential and commercial rental market in the City during the Coronavirus pandemic outbreak, and to prevent avoidable homelessness and evictions thereby serving the public peace, health, safety, and public welfare and to enable tenants in the City whose income and ability to work is affected due to the Coronavirus to remain in their homes;

WHEREAS, displacement through eviction destabilizes the living situation of tenants and impacts the health of Antioch residents and businesses by interfering with and disrupting employment, schooling, business relationships, and social networks that are important to citizens' welfare and the stability of communities within the City of Antioch;

WHEREAS, displacement through eviction creates undue hardship for tenants through additional relocation costs, and during the Coronavirus pandemic outbreak, affected tenants who have lost income due to impact on the economy or their employment may be at risk of homelessness if they are evicted for non-payment as they will have little or no income and thus be unable to secure other housing if evicted;

WHEREAS, housing instability threatens the public peace, health, and safety as eviction from one's home can lead to prolonged homelessness, the inability to remain gainfully employed, strain on social services, stress and anxiety experienced by those displaced, interruption of the education of children in the home; and increased exposure to, and spreading of the Coronavirus;

WHEREAS, businesses affected by the Coronavirus and may be unable to pay rent and, therefore, may be evicted resulting in negative impact on the local economy through layoffs, lost income and healthcare for employees, lost products and services for residents, and increased risk of life-threatening COVID-19 exposure;

WHEREAS, the City Council finds and determines that regulating the relations between residential and commercial landlords and tenants is essential to preventing the spread of the Coronavirus in the City and thereby serve the public peace, health, and safety; and

WHEREAS, an urgency ordinance that is effective immediately is necessary to avoid the immediate threat to public peace, health, and safety as failure to adopt this urgency ordinance would result in the avoidable displacement or exposure to the Coronavirus of the City's residents and community members and to the amplification of the factors that lead to the spread of the virus, as described in these Recitals.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ANTIOCH, DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. Incorporation of Recitals.

The City Council of the City of Antioch hereby finds that all of the Recitals are true and correct and incorporated herein by reference. The provisions of the Governor's Executive Order N-28-20, including its recitals, are incorporated by reference in their entirety herein.

Section 2. Urgency Findings.

The City Council of the City of Antioch hereby finds that there is a current and immediate threat to the public health, safety and/or welfare and a need for immediate preservation of the public peace, health, or safety that warrants this urgency measure. This finding is based upon the facts stated in the Recitals above, the staff report dated March 31, 2020, as well as any oral and written testimony at the March 31, 2020 City Council meeting.

This Ordinance and any moratorium that may be established hereunder is declared by the City Council to be an urgency measure necessary for the immediate preservation of the public peace, health or safety. The facts constituting such urgency are all of those certain facts set forth and referenced in this Ordinance and the entirety of the record before the City Council.

Section 3. Moratorium on Eviction for Nonpayment of Rent during the COVID-19 Emergency.

A. During the term of this Ordinance, no landlord shall endeavor to evict a residential or commercial tenant for nonpayment of rent, including but not limited to any such action under Civil Code sections 1940 et seq. or 1954.25 et seq., if the tenant provides written documentation or other objectively verifiable proof evidencing the following:

1. The tenant's inability to pay rent is was caused by, or arises out of, a substantial decrease in household or business income (including but not limited to the circumstances described in subsections B or C) or substantial out-of-pocket medical expenses; and
2. The decrease in household income, or out-of-pocket medical expenses, was caused by the COVID-19 pandemic, or by any local, state, or federal government response to COVID-19.

B. "**Substantial decrease in household income**" includes but is not limited to loss of income caused by COVID-19 illness or caring for a household or family member with COVID-19 illness, work closures, layoffs, job loss, a reduction in the number of compensable hours or other economic or employer impacts of COVID-19, including missing work due to a minor child's school closure, compliance with government health authority orders, or a similarly-caused reason resulting in loss of household income due to COVID-19, that is substantiated with written documentation.

C. "**Substantial decrease in business income**" includes, but is not limited to, loss of income caused by work closures, reduction in staff reporting to work, reduction in opening hours, or reduction in consumer demand, compliance with government health authority orders, or other similarly caused reason resulting in loss of business income due to COVID-19, substantiated with written documentation or other objectively verifiable proof of same.

D. A landlord that knows that a tenant cannot pay some or all of the rent temporarily for the reasons set forth above shall not serve a notice pursuant to Civil Code of Procedure section 1161, file or prosecute an unlawful detainer action based on a three-day pay or quit notice, or otherwise seek to evict for nonpayment of rent.

E. The City encourages tenants to inform landlords in writing of their inability to pay full rent as soon as practicable after they become aware of a substantial decrease in household income or business income or out-of-pocket medical expenses that would prevent them from paying full rent. A landlord knows of a tenant's inability to pay rent within the meaning of this Ordinance if the tenant, within 14 days after the date that rent is due, notifies the landlord in writing of the tenant's inability to pay the full rent because a substantial decrease in household or business income or the need to pay out-of-pocket medical expenses was caused by the COVID-19 pandemic, or by any local, state, or federal government response to COVID-19, and provides documentation to support the claim. Any medical or financial information provided to the landlord shall be held in confidence, and only used for evaluating the tenant's claim. For purposes of this Ordinance, "in writing" includes email or text communications to a landlord or the landlord's representative with whom the tenant has previously corresponded by email or text.

F. Nothing in this Ordinance relieves the tenant of liability for the unpaid rent, which the landlord may seek after the expiration of this Ordinance, affected residential and affected commercial tenants shall receive a ninety (90) day grace period per month of arrears after expiration or other termination of the term of this Ordinance during which to repay any monies due to a landlord for failure to pay rent or utilities, unless a state law or order is amended or adopted providing for a longer repayment period, in which case the payment period provided by the state law or order shall apply under this Ordinance.

G. A landlord may not charge or collect a late fee or any other new fees for rent that is delayed for the reasons stated in this Ordinance, nor may a landlord seek rent that is delayed for the reasons stated in this Ordinance through the eviction process.

H. This Ordinance may be asserted as an affirmative defense in any unlawful detainer action or other action brought by an owner or landlord to recover possession. A tenant may bring a civil suit seeking owner or landlord compliance with any provisions of this Ordinance.

I. This Ordinance applies to nonpayment eviction notices and unlawful detainer actions based on such notices, served or filed on or after March 16, 2020 and until the expiration of this Ordinance, as set forth in Section 7, below.

J. Courts shall have the sole discretion to determine in an unlawful detainer action or other eviction action whether the tenant's written notice and documentation are sufficient to show a "substantial decrease in household" or "substantial out-of-pocket medical expenses."

Section 4. Moratorium on Judicial Foreclosures during the COVID-19 Emergency.
As provided for in Executive Order N-28-20 and consistent with the other provisions in this Ordinance, the statutory cause of action for judicial foreclosure, Code of Civil Procedure section 725a et seq.; the statutory cause of action for unlawful detainer, Code of Civil Procedure section 1161 et seq.; and any other statutory cause of action that could be used to evict or otherwise eject a residential or commercial tenant or occupant of residential real property after foreclosure is hereby suspended as applied to any tenancy, or residential real property and any occupation thereof, to which a limitation on eviction is imposed pursuant to this Ordinance.

Section 5. Compliance with the California Environmental Quality Act.
The City Council hereby finds approval of this Ordinance is exempt from the California Environmental Quality Act (Public Resources Code §§ 21000 et seq., "CEQA," and 14 Cal. Code Reg. §§ 15000 et seq., "CEQA Guidelines") under Section 15061(b)(3) of the CEQA Guidelines.

Section 6. Severability.
If any section, subsection, sentence, clause or phrase of this chapter is for any reason held to be invalid or unconstitutional by a decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this chapter. The City Council hereby declares that it would have passed the ordinance codified in this chapter, and each and every section, subsection, sentence, clause or phrase not declared invalid or unconstitutional without regard to whether any portion of this chapter would be subsequently declared invalid or unconstitutional.

Section 7. Effective Date and Publication.
This Urgency Ordinance shall become effective immediately upon its adoption by not less than a four-fifths vote of the Antioch City Council pursuant to California Government Code Section 36937 and shall remain in effect until May 31, 2020 or the expiration of the local emergency or the Governor's proclamation of a state of emergency, whichever is later. Prior to the expiration of fifteen days from the passage thereof, the ordinance or a summary thereof shall be posted or published as may be required by law.

THE FOREGOING URGENCY ORDINANCE was INTRODUCED, ADOPTED AND ORDERED published at a special meeting of the City Council held on March 31, 2020 and passed by the following vote:

AYES: Council Members Wilson, Thorpe, Ogorchock, Motts & Mayor Wright

NOES: None

ABSENT: None

ABSTAIN: None



Sean Wright, Mayor of the City of Antioch

ATTEST:



Arne Simonsen, City Clerk of the City of Antioch

CITY OF
ANTIOCH
CALIFORNIA

STAFF REPORT TO THE CITY COUNCIL

DATE: Regular Meeting of June 23, 2020

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Thomas Lloyd Smith, City Attorney *TLS*

SUBJECT: Resolution Expressing its Support for Approval of the Initiative to Change General Plan Designations Within the Sand Creek Focus Area and Permanently Require Voter Approval of Amendments to Urban Limit Line ("Let Antioch Voters Decide" Initiative)

RECOMMENDED ACTION

It is recommended that the City Council consider whether to adopt a Resolution expressing its support for approval of the Initiative to Change General Plan Designations Within the Sand Creek Focus Area and Permanently Require Voter Approval of Amendments to Urban Limit Line ("Let Antioch Voters Decide" Initiative).

FISCAL IMPACT

There is no fiscal impact associated with this action.

DISCUSSION

On June 9, 2020, the City Council voted to place the Initiative to Change General Plan Designations Within the Sand Creek Focus Area and Permanently Require Voter Approval of Amendments to the Urban Limit Line," also known as the "Let Antioch Voters Decide," or "LAVD," Initiative, on the ballot for the November 3 General Election. (**Attachment B**)

The LAVD Initiative would enact changes to the Antioch General Plan and Development Title that would protect tributaries, preserve agricultural land, protect open spaces and wildlife, preserve scenic views, and encourage enjoyment of nature within the Sand Creek Focus Area. The initiative would reduce the number of allowed dwelling units in the Sand Creek Focus Area from 4,000 to 2,100 units and change the designation of 80% of land in that area west of Deer Valley Road "Rural Residential, Agriculture, Open Space." It would also enact limitations on land uses, setback requirement, viewshed protections, and other measures to carry out its declared goals and objectives. Further, the initiative would amend the Antioch General Plan to permanently extend the requirement that City voters approve any amendment to the Urban Limit Line voters approved in November 2005.

At its June 9, 2020 meeting, the City Council directed the City Attorney to prepare a resolution expressing the City Council's support for the LAVD Initiative. A proposed

resolution for the City Council's consideration is provided as "Attachment A" to this Staff Report. A vote to approve the resolution would mean the Council endorses the approval of the LAVD Initiative. If the resolution is not approved, such a vote would mean the Council takes no position regarding the initiative's adoption.

ATTACHMENTS

- A. Resolution Expressing Support for Approval of the LAVD Initiative
- B. Copy of the "Let the Voters Decide: The Sand Creek Area Protection Initiative"

RESOLUTION NO. _____

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ANTIOCH
EXPRESSING ITS SUPPORT FOR APPROVAL OF THE INITIATIVE TO CHANGE
GENERAL PLAN DESIGNATIONS WITHIN THE SAND CREEK FOCUS AREA AND
PERMANENTLY REQUIRE VOTER APPROVAL OF AMENDMENTS TO URBAN
LIMIT LINE (“LET ANTIOCH VOTERS DECIDE” INITIATIVE)**

WHEREAS, on June 9, 2020, the City Council voted to place the Initiative to Change General Plan Designations Within the Sand Creek Focus Area and Permanently Require Voter Approval of Amendments to the Urban Limit Line,” better known as the “Let Antioch Voters Decide,” or “LAVD,” Initiative, on the ballot for the November 3 General Election;

WHEREAS, the LAVD Initiative would enact changes to the Antioch General Plan and Development Title that would protect tributaries, preserve agricultural land, protect open spaces, protect wildlife, preserve scenic views, and encourage enjoyment of nature within the Sand Creek Focus Area;

WHEREAS, the LAVD Initiative would reduce the number of allowed dwelling units in the Sand Creek Focus Area from 4,000 to 2,100 units and change the designation of 80% of land in that area west of Deer Valley Road “Rural Residential, Agriculture, Open Space”;

WHEREAS, the LAVD Initiative would enact several important limitations on land uses, setback requirement, viewshed protections, and other measures to carry out its declared goals and objectives; and

WHEREAS, the LAVD Initiative would amend the Antioch General Plan to permanently extend the requirement that the City of Antioch voters approve any amendment to the Urban Limit Line that voters approved in November 2005.

NOW, THEREFORE, BE IT RESOLVED that the City Council does hereby express its support for the approval of the Let Antioch Voters Decide Initiative at the November 3, 2020 General Election.

* * * * *

RESOLUTION NO. _____

June 23, 2020

Page 2

I HEREBY CERTIFY that the foregoing Resolution was passed and adopted by the City Council of the City of Antioch at a regular meeting thereof, held on the 23rd of June, 2020 by the following vote:

AYES:

NOES:

ABSENT:

ARNE SIMONSEN
CITY CLERK OF THE CITY OF ANTIOCH

RECEIVED

FEB - 8 2018

CITY OF ANTIOCH
CITY CLERK

Michael Amorosa
404 W. 4th Street
Antioch, CA 94509

February 8, 2018

Mr. Arne Simonsen, City Clerk
200 H Street
Antioch, CA 94509

Re.: Let Antioch Voters Decide: The Sand Creek Area Protection Initiative

Dear Mr. Simonsen:

Enclosed please find:

- (1) Notice of Intent to Circulate Petition
- (2) Text of the Let Antioch Voters Decide: The Sand Creek Area Protection Initiative, *17 pages*
- (3) Declaration not to misuse signatures

Pursuant to Elections Code Section 9203(a), please have prepared a ballot title and summary of the enclosed initiative.

If at all possible, please furnish the ballot title and summary both electronically and in hard copy. My email address is xcrummr@msn.com.

Thank you very much.

Sincerely



RECEIVED

FEB - 8 2018

Notice of Intent to Circulate Petition

CITY OF ANTIOCH
CITY CLERK

Notice is hereby given by the persons whose names appear hereon of their intention to circulate the petition within the City of Antioch for the purpose of amending the Antioch General Plan to protect open space, nature, agricultural lands and the quality of life of Antioch residents. A statement of the reasons of the proposed action as contemplated in the petition is as follows:

The Sand Creek area of south Antioch is a vital part of the remaining open space lands of the City. It includes hills, streams, wildlife habitat, and agricultural lands. But it is at risk of development. Recently, large-scale subdivisions have been proposed. This Initiative will preserve the natural qualities, wildlife, beauty and tranquility of the Sand Creek area. It will provide for agriculture and outdoor recreation, protect water quality, wildlife habitat and scenic views, maintain the urban limit line, and support City plans to revitalize developed areas already served by transit and other infrastructure. The Initiative will establish long-term protections that can be changed only by a vote of the people of Antioch.



Michael Amorosa
404 W. 4th Street
Antioch, CA 94509



Selina Button
320 W. 8th Street
Antioch, CA 94509



Kristina Gutilla
4449 Shannondale Drive
Antioch, CA 94531

RECEIVED

ACKNOWLEDGEMENT REGARDING USE OF SIGNATURES

FEB - 8 2018

CITY OF ANTIOCH
CITY CLERK

I, Michael Amoresa, acknowledge that it is a misdemeanor under state law (Section 18650 of the Elections Code) to knowingly or willfully allow the signatures on an initiative petition to be used for any purpose other than qualification of the proposed measure for the ballot. I certify that I will not knowingly or willfully allow the signatures for this initiative to be used for any purpose other than qualification of the measure for the ballot.

Michael Amoresa

Dated this 6 day of February, 2018

I, Selina Button, acknowledge that it is a misdemeanor under state law (Section 18650 of the Elections Code) to knowingly or willfully allow the signatures on an initiative petition to be used for any purpose other than qualification of the proposed measure for the ballot. I certify that I will not knowingly or willfully allow the signatures for this initiative to be used for any purpose other than qualification of the measure for the ballot.

Selina Button

Dated this 6 day of February, 2018

I, Kristina Gutilla, acknowledge that it is a misdemeanor under state law (Section 18650 of the Elections Code) to knowingly or willfully allow the signatures on an initiative petition to be used for any purpose other than qualification of the proposed measure for the ballot. I certify that I will not knowingly or willfully allow the signatures for this initiative to be used for any purpose other than qualification of the measure for the ballot.

Kristina Gutilla

Dated this 6 day of February, 2018

RECEIVED

FEB - 8 2018

CITY OF ANTIOCH
CITY CLERK

Let Antioch Voters Decide: The Sand Creek Area Protection Initiative

The people of the City of Antioch do ordain as follows:

Section 1: Purposes

The principle purposes of this Ordinance are to protect public security and wellbeing, and to preserve agriculture, nature, and open space in Antioch.

The Ordinance:

- restricts the extent and amount of development in Antioch;
- maintains the existing urban limit line;
- preserves nature, open spaces, and historic qualities;
- maintains agriculture;
- protects the Sand Creek stream corridor;
- limits traffic congestion in Antioch;
- requires voter approval to change these safeguards.

Section 2: Findings

The people of Antioch do find and declare:

(a) Protection of Agriculture and the Natural Environment: The area protected by this Initiative is undeveloped land in the Sand Creek area of south Antioch. It includes agricultural lands, hills, streams, and wildlife habitat. Historically, the area has been used for mining and ranching. It is a beautiful, natural contrast to urban development in Antioch and neighboring cities.

(b) Development in Antioch: There has been a large amount of residential development in Antioch in the last thirty years. This has created a serious housing/jobs imbalance, with many more houses than jobs. Antioch's population has more than doubled to 115,000. As a consequence, many of the desirable natural, open space and historic qualities of the city have been lost; much of what remains is in near-term jeopardy.

(c) Development in the Initiative Area: Large-scale subdivisions have been proposed in the area covered by the Initiative. Substantial additional development would destroy agriculture, stream qualities, grasslands and scenic views. Habitat for wildlife would be lost. Development would make traffic congestion worse on city streets and Highway 4, and would increase air pollution and greenhouse gas emissions in Antioch. Sprawl would be costly, to extend public facilities and services to new residential areas. Now is the time to protect these lands before they are permanently developed.

(d) **Agriculture**: Farmland is an irreplaceable natural resource, essential for food security. It is being lost steadily to development in the San Francisco Bay Area. More than 1,500 acres of land covered by this Initiative are classified as Farmland of Local Importance by the State Department of Conservation, over 650 acres as Prime Soils by the United States Department of Agriculture.

(e) **Wildlife Habitat**: A number of plant and animal species at risk of extinction exist in the Initiative Area. Land use must be carefully regulated to avoid ruining species habitats or obstructing migratory corridors.

(f) **Watercourses**: Sand Creek and its tributaries flow through the area covered by the Initiative. Development can have an adverse effect on the quality and quantity of that water, and on riparian wildlife. Residential development increases pollution by putting chemicals and automobile related effluents into runoff, and by reducing the area available for filtration. Flood and erosion control are often adverse to preservation of the natural qualities of streams.

(g) **Scenic Beauty**: The Sand Creek area is a scenic gateway to the City and contains the majority of Antioch's untrammled hills. It serves as a prominent vista for residents and visitors. Development must be controlled in order to avoid spoiling these views and marring a major natural asset.

(h) **Current Development Regulation**: Antioch's existing General Plan does not provide adequate, secure protection for the Initiative Area. The General Plan permits large-scale development on these lands that are a vital part of the city's remaining open space. Further conversion to urban uses will occur unless a firm commitment is made now to preservation of agriculture and nature.

(i) **Housing**: The Initiative does not affect the City's ability to provide for housing required by State law. It maintains all sites that have been designated to meet Antioch's Regional Housing Needs Allocations.

(j) **Burden of Proof**: For purposes of California Evidence Code Section 669.5(c)(3), this Initiative is designed to protect agricultural use as defined in Government Code Section 51201(b), and open space land as defined in Government Code Section 65560(b).

(k) **Federal and State Law**: This Initiative is subject to Federal and State Law, which are not always clear and change. The Initiative provides explicitly that it does not apply, notwithstanding its terms or literal meaning, to the extent that its application would be contrary to Federal or State Law. This explicit limitation on applicability is to make certain that the provisions of the Initiative do not violate the law in any respect, infringe any person's legal rights or privileges, or subject the City to legal liability.

(l) **Preservation of the Urban Limit Line**: In 2005, Antioch voters adopted Measure K establishing an Urban Limit Line. Under that measure, through December 31, 2020, only the voters may change the location of the Line. After that date, voter approval is not required. Maintaining voter approval beyond 2020 is in the best interests of Antioch residents.

Section 3: Title

The title of this Initiative is "Let Antioch Voters Decide: The Sand Creek Area Protection Initiative." It may be referred to in this General Plan and otherwise as the "Sand Creek Area Protection Initiative" or the "Sand Creek Initiative." It is designated in the text interchangeably as the "Initiative," "Measure," or "Ordinance."

Section 4: Amendment of Antioch General Plan

Sections 3 through 21 of this Initiative are added to the Antioch General Plan. They shall be located in the Plan where City officials deem appropriate. They shall be identified distinctly in the Plan and in subsequent plans and revisions as enacted by initiative.

Section 5: Initiative Area

This Initiative applies to land in the parcels listed in Section 20(h). (The map in Appendix 1 depicts approximately the area covered; in general, the land bounded by Black Diamond Mines Regional Preserve on the west, East Bay Regional Park District lands and the city border on the south, Deer Valley Road, and existing residential development on the north. The map is illustrative only. It is not enacted by the Initiative.)

The Initiative Area shall be designated "Rural Residential, Agriculture, Open Space" in this Plan, including its maps, figures, and tables.

Section 6: Compliance with Law

(a) Notwithstanding their terms or literal meaning, the provisions of this Ordinance are not applicable to the extent that courts decide that if they were applied they would violate the Federal or State Constitution or law.

(b) To the extent that a provision of this Ordinance does not apply because of subsection (a), the City may permit only that minimum parcel creation, development, or use required by Federal or State Constitution or law that most fully carries out the provisions and purposes of this Ordinance.

Section 7: State Housing Requirements

Nothing in this Ordinance, including in this Section, shall be applied to preclude City compliance with housing requirements imposed by the State. The City shall comply fully with State housing mandates in a way that is most consistent with the provisions and purposes of this Ordinance.

To the maximum extent practicable, the City shall meet State housing requirements outside the Initiative Area. If required housing must be located in the Initiative Area, no more land may be used than is necessary to meet State requirements. Minimum parcel size and

maximum development envelopes and floor areas in this Ordinance shall not apply to that land for State required housing.

Section 8: Minimum Parcel Size

The minimum parcel size is 80 acres, except for parcels that are legal under Section 17.

Section 9: Certificates of Compliance

The City shall not grant a certificate or conditional certificate of compliance regarding any division of land except as required by State law. All permissible restrictive conditions shall be imposed on a certificate. The owner or subsequent transferees of property shall be held to strict compliance with those conditions. A certificate of compliance creates no right to develop, nor diminishes in any respect the City's authority to control development.

Section 10: Permissible Uses

The following uses only, and their normal and appropriate accessory uses and developments, may be permitted by the City in the Initiative Area, provided however that all use and development must comply with the provisions of this Plan and with other City plans and ordinances:

- (a) One single family dwelling unit on a parcel, secondary units required by State law, and housing occupied only by bona fide farm workers employed on the parcel or on a farm or ranch which includes the parcel;
- (b) Rental of rooms to lodgers, including board, not exceeding four lodgers in a residence;
- (c) In-home occupations and offices, secondary to residential use and conducted primarily by residents of a parcel;
- (d) Agriculture, including grazing, arboriculture, horticulture, viticulture, research and breeding, rearing, care, use and sale or rental of ruminants, pigs, poultry and bees, but not including feedlots unless most of the feed over a calendar year will be grown in the Initiative Area; provided, however, only small scale dairy farms, pig farms, poultry ranches, vineyards, Christmas tree farms and nurseries may be permitted. Agriculture uses shall not cause unnecessary or unreasonable environmental harm, including air or water pollution, noise, or odor;
- (e) Processing, storage or sale of agricultural produce, most of which over a calendar year is grown in the Initiative Area, that has no substantial deleterious effects on the environment, but not including freezing facilities or slaughterhouses;
- (f) Breeding, rearing, boarding, training, care, use and sale or rental of horses, dogs and other animals not covered in paragraph (d), provided that any activity does not cause unnecessary or unreasonable environmental harm, including air or water pollution, noise, or odor;

(g) Low-intensity outdoor recreation, exercise, and pastimes predominantly for active participants, not spectators, and subordinate auxiliary uses and development, including camps, picnic facilities, provision of food and drink, and safety and sanitary services; these permissible uses and developments do not include, among other things, amusement or theme parks, golf courses, firearm ranges, stadiums or arenas (except equestrian riding rings), motor vehicle tracks, courses or facilities for off-road use, or recreational vehicle parking (other than vehicles for the personal use of the owner of the parcel) for more than 14 days within a month. Uses and developments permitted under this paragraph shall be compatible with a rural environment and not contribute significantly to pollution, noise, or other environmental harm;

(h) Institutional and other non-profit uses that predominantly serve permitted uses in the Initiative Area and adjacent areas, except cemeteries, and facilities for convalescence, rehabilitation and hospice care for not more than six patients, that do not substantially impair the environment;

(i) Government and public utility uses that are limited to meeting needs created by permitted uses in the Initiative Area, except to the extent the City Council reasonably finds substantial public need that cannot practically be met outside that area, that do not unnecessarily or unreasonably impair the environment. However, this exception shall not apply to waste disposal, processing or treatment, or to electrical power production or transmission primarily for sale. The Antioch Unified School District may build and use school facilities. Publicly provided outdoor recreation and pastimes and subordinate auxiliary facilities are permitted if like private uses and development would be allowed;

(j) Occasional short-term events related to agriculture, animals or outdoor recreation that do not cause significant environmental harm.

Section 11: Areas of Special Environmental Concern

(a) Wetlands: Development or use, except for permissible flood control, is not permitted if by itself or in conjunction with other development or use it would reduce appreciably the quantity or biological quality of wetlands. "Wetlands" are areas permanently or periodically covered or saturated by water, including vernal pools, where hydrophytic vegetation is present under normal conditions, or soils are primarily hydric in nature, or are designated as wetlands by Federal or State law.

(b) Stream Corridors: Development or use is not permitted if by itself or in conjunction with other development or use it would impair appreciably the quantity or quality of water or of native vegetation in a stream corridor, except for permissible flood control, stock ponds, or preservation of special status species. "Stream corridors" are areas within 200 feet of the centerline of a permanent or intermittent stream.

(c) Grasslands: In permitting uses and developments, the City shall act to preserve a viable, continuous grassland corridor between Black Diamond Mines Regional Preserve and Cowell

Ranch (Marsh Creek) State Park, as shown in Figure 8 (Proposed Habitat Linkages) in the Framework for Resource Management in Appendix A to this Plan.

(d) **Wildlife:** No development or use is permitted that by itself or in conjunction with other development or use would reduce appreciably the number, prevent the recovery in number, or impair the genetic variability of one or more special status species.

(e) **Steep Slopes:** No building may be located, in whole or in part, on a slope of 20% or more, unless there is no other site on a parcel. No building may be located on a site that cumulatively has access for more than 50 feet over a slope of 20% or more, unless there is no other site on a parcel. No grading may take place on a slope of 20% or more unless necessary to maintain fire roads or provide access to a permitted residence. Cultivated agriculture may not be conducted on a slope of 20% or more. Slope percentages are based on the steepness of slopes in their natural, unaltered state, and are calculated by dividing altitude increase over each 20 feet of vertical slope by 20.

Section 12: Development Envelopes

All buildings on a parcel must be located within a contiguous area, as compact as reasonably practicable, not to exceed 2 acres, except for buildings that the Council finds must necessarily be located outside that area for permitted agricultural use, processing, storage or sale of agricultural produce, breeding, boarding, rearing, care, training, use or sale or rental of animals under Section 10(f), outdoor recreation, exercise and pastimes, institutional or other non-profit uses, government or public utility use, and short-term events.

Section 13: Maximum Floor Areas

(a) The maximum aggregate floor areas for all floors in all buildings on a parcel, except basement and cellar floors, may not exceed 10,000 square feet; residential and residential accessory building floors may not exceed 6,000 square feet of this maximum.

(b) The City Council may increase the maximum floor area by up to 20,000 square feet, in aggregate, if necessary for agricultural use, processing or storage of produce, breeding, rearing, boarding, training, care and use of animals, outdoor recreation, exercises or pastimes, institutional or other non-profit uses, government or public utility use, or short-tem events.

Section 14: Visual Safeguards

(a) New or reconfigured parcels must be created or drawn, to the extent practicable, to minimize visibility of development from roads, parks and other public places. Structures may not be located on or within 150 feet of any ridgeline or hilltop, or where they will project into the view of a ridgeline or hilltop from public places, unless there is no less intrusive site on the parcel or on a contiguous parcel in legal or de facto common ownership on or at any time subsequent to the date this Ordinance became effective. To the extent practicable, consistent with other provisions of this Plan, structures shall be located, including by setbacks from parcel boundaries, on that part of a parcel which minimizes visibility from roads, trails and other public

places. Roads shall be consolidated and located, as practicable, where they are least visible from public places.

(b) Development shall be subordinate to and blend harmoniously with the natural and open space qualities of the area where located. The alteration of natural topography, vegetation, and other qualities by grading, surfacing, excavation, or deposition of material shall be allowed only to the extent necessary for permitted uses. Appropriate landscaping, design, and building materials shall be required by the City in all cases to reduce as much as practicable the visual impact of development. The height of buildings may not exceed 30 feet, except as necessary for agricultural use.

(c) Visibility of development from roads, parks and other public places shall be determined from a reasonable, representative sample of vantage points that will accomplish the objectives of this Section.

Section 15: Covenants

Before a structure requiring City approval may be permitted on a parcel, the City must receive a fully-executed covenant, running with the land, that bars creation of parcels, development or use on the parcel that would not be permitted under this Initiative. The covenant shall be granted to the City and, if practicable, jointly to an independent land trust (that complies with the standards and practices of the Land Trust Alliance). The covenant shall be negative only. It shall convey no possessory interest to the City or Trust, nor confer any right of public access. The owner retains exclusive occupancy and use. The City has no responsibility or liability because of the covenant for acts or omissions on the property, except in good faith and effectually to remedy violations of the covenant. Covenants shall be recorded as appropriate in the County land records.

Section 16: Transferable Development Credits

The City shall study and evaluate a transferable development credits program as a means of transferring permissible development from the Initiative Area to other locations.

Section 17: Applicability

(a) Parcels, structures, uses, or surface alterations to the extent that they existed legally at the time this Ordinance became effective remain valid, except if their authorized time limit expires they may not be reestablished to the extent inconsistent with this Ordinance, they are eliminated voluntarily or abandoned, or a use is contrary to Section 11. Parcels, structures, surface alterations or uses may not be changed or expanded to the extent that would cause a violation of any provision of this Ordinance, or would augment or make more serious what would have been a violation if created or done after the Ordinance became effective.

(b) This Ordinance shall be applied to proposed parcels, development and uses that have not received all required City discretionary approvals and authorizations prior to the Ordinance's effective date, except to the degree application would be contrary to State law.

(c) This Ordinance applies to the City and to its agencies, officials and properties, as well as to all other persons and entities.

Section 18: Inconsistent City Plans, Ordinances and Actions

(a) Except as provided in Section 25, any provision of this General Plan, whether adopted before or after this Initiative became effective, is nullified to the extent that it is inconsistent with the Initiative, unless voters approved the provision after approval of the Initiative.

(b) Application of any specific or other City plan, or any ordinance, resolution or regulation is barred to the extent in conflict with this Initiative.

(c) To the extent inconsistent with this Initiative, no subdivision or parcel map, development agreement, permit, variance or other action may be approved, permitted or taken by the City, its agencies or officials (including approval or permission by law because of inaction), or is valid legally, unless mandated by State law.

(d) Provisions of this Plan and other City plans, ordinances, resolutions, regulations, and actions, whether adopted or taken before or after this Initiative became effective, are not inconsistent with the Initiative because they impose prohibitions, restrictions, regulations, conditions, requirements or remedies with respect to parcels, development, or use greater than or in addition to those imposed by the Initiative. The Initiative establishes only minimum prohibitions, restrictions, regulations, conditions, requirements and remedies which the City may augment or supplement without creating any conflict or inconsistency, provided that it does not permit parcels, development, or use barred by the Initiative.

Section 19: Implementation and Enforcement

(a) The Council, City agencies and officials shall enforce the provisions of this Measure diligently and effectually. They shall review uses and the location, nature, amount, visibility, and environmental effects of proposed developments and parcels to ensure compliance with the Measure. They shall use the most effective means at their disposal, subject to official discretion mandated by State law, to avoid, prevent, abate and remedy violations. Violations are public nuisances and, as provided by statute, misdemeanors.

(b) Residents, organizations with members in the City, and others with standing may enforce this Measure, and the covenants required under Section 15, by judicial proceedings against any government agency, person, group, or entity that is in violation of the Measure or a covenant, or to prevent violations.

(c) The City may, in its discretion, particularize and implement this Measure by appropriate legislation and actions, in all cases in full consistency with the substantive content and purposes of the Measure.

Section 20: Definitions

For purposes of this Ordinance, unless the text or context compels a different meaning:

- (a) "Appreciably" means measurably or perceivably and "appreciable" means measurable or perceivable, but not minute;
- (b) "Basements" and "cellars" are the lowest stories of buildings, but only if at least 80% of the story's cubic area is below both the adjacent land level and the natural grade;
- (c) "Building" is any structure under a roof supported by one or more walls, columns, poles, or other means, including greenhouses, hoop houses and covered arenas;
- (d) "City" is the City of Antioch, and "Council" is the City Council of Antioch;
- (e) "Development" is the construction, erection, placement or appreciable alteration of a structure, including mobile dwelling units; it also means appreciable land alteration, including grading, surfacing, excavation, or deposition of material;
- (f) "Floor Area" means the area of all floors, regardless of composition including soil, under roof, in or connected to buildings, including porches, decks, carports, and attic floors to the extent that the height of the ceiling is five feet or more above the floor;
- (g) "Including" or "includes" means includes but is not limited to the items listed, consistent with the text and purposes of the Ordinance;
- (h) "Initiative Area" means the land designated on January 1, 2018, by Assessor's Parcel Numbers 057-010-001, 057-010-002, 057-010-003, 057-010-004, 057-021-003, 057-041-001, 057-041-002, 057-041-003, 057-041-004, 057-041-005, 057-041-006, 057-041-007, 057-041-009, 057-041-013, 057-041-015, 057-041-016, 057-041-018, 057-041-019, 057-041-020, 057-041-021, 057-041-022, 057-041-023, 057-041-024, 057-060-006, 075-132-009, 075-132-010, 075-132-011, 075-132-012, 075-132-013, 075-132-014, 075-132-015, and 075-132-016;
- (i) "Practicable" means capable of being done or put into effect;
- (j) "Small-scale dairy farms, pig farms, poultry ranches, vineyards, Christmas tree farms, or nurseries" are those that are commonly classified or regarded as small in their respective lines of activity (the City Council can particularize these definitions in accordance with Section 19(c));
- (k) "Special status species" are species listed, proposed for listing, or candidates for listing as rare (plants), threatened or endangered under the Federal or California Endangered Species Acts, plant species with a Rare Plant Rank of 1A, 1B, 2 or 3 in the California Native Plant Society's *Inventory of Rare and Endangered Vascular Plants of California*, plants listed as rare under the California Native Plant Protection Act, wildlife and invertebrate species listed by the California Department of Fish and Wildlife as species of special concern or fully protected species under California Fish and Game Code Sections 3511, 4700, 5050, and 5515, species that meet the

definition of rare or endangered under the California Environmental Quality Act (Sections 15380 and 15125(c)), species considered to be a taxon of special concern by local agencies, and species considered sufficiently rare by the scientific community to warrant special consideration;

(l) "Structure" includes any building, tower, utility line, tank, pole or other object constructed, erected or placed on a parcel, the existence and use of which requires location on the ground or attachment to some thing located directly or indirectly on the ground.

Section 21: Amendments

This Initiative may be repealed or amended only by the voters of Antioch, except the Council may make amendments that are fully consistent with the substantive content and purposes of the Initiative.

Section 22: Urban Limit Line

The location of the Urban Limit Line enacted in Antioch Measure K on November 8, 2005, may be changed only by the voters.

Section 23: Effective Date

This Initiative shall become effective on the date provided by statute, except if all the General Plan amendments permitted by law in the year in which the Initiative is approved have been made, the Initiative shall become effective at the beginning of January of the following year, as the first amendment of that year.

Section 24: Severability

If one or more than one section, subsection, paragraph, sentence, clause, term or application of this Measure is adjudicated to be invalid or inapplicable, that shall not cause any other part or application to be invalid or inapplicable unless the clear effect of holding that other part or application valid or applicable would be to defeat, on balance, the objectives of the Measure. Each part of this Measure would have been enacted as it is irrespective of the fact that one or more other parts are held invalid or inapplicable, except to the extent that enactment would have defeated, on balance, the purposes of the Measure.

Section 25: Conflicting Ballot Measures

If there were one or more other General Plan amendments on the same ballot as this Initiative, dealing with the same subject matter, that were approved by the voters, this Initiative shall be effective unless the other amendment or amendments received more votes and except to the extent that they constitute a complete regulatory scheme for an area or subject covered by this Initiative or are in specific, definite, irreconcilable conflict with this Initiative. Provisions in a measure purporting to nullify provisions of this Initiative on any other basis are ineffective.

Section 26: Changes in the General Plan for Consistency

(a) The General Plan is amended as follows to make it and this Ordinance consistent. Material in the Plan deleted is in ~~strikeout~~ type. Material added is underlined. Material unchanged is omitted, even within a paragraph or sentence, unless deemed necessary to understand an amendment.

(b) Notwithstanding Section 21 of this Ordinance, provisions in this Section may be amended by the City, provided that amendments are consistent with the substantive content of the other provisions of this Ordinance.

P. 4-6: **4.4 Intensity and Distribution of Land Use**

...Table 4.A...identifies which land use types are appropriate within which land use designations.

PP. 4-9 through 4-14:

Table 4.A – Appropriate Land Use Types

Rural Residential,
Agriculture, Open Space

Large Lot Residential. ... Residential developments of this type shall be designed as large suburban parcels within subdivisions within the Urban Limit Line and as rural residential uses <u>in the Sand Creek Initiative Area and outside of the Urban Limit Line.</u>	✓
...	
Residential Care Facilities.	✓
...	
Outdoor Recreational Facilities.	✓
...	
Recreational Vehicle Park.	<u>✓</u>
...	
Open Space.	✓
Religious Assembly.	<u>✓</u>
Schools, Public and Private.	<u>✓</u>

P. 4-15: **Table 4.B – Anticipated Maximum General Plan Build Out in the City of Antioch**

	Single-Family (Dwelling Units)	Multi-Family (Dwelling Units)
Focus Areas¹		
Sand Creek Focus Area	3,537 <u>1,938</u>	433 <u>162</u>
Subtotal	6,439 <u>4,839</u>	5,570 <u>4,941</u>
TOTAL	35,462 <u>33,862</u>	11,912 <u>11,284</u>

P. 4-17: Table 4.D – Anticipated Maximum General Plan Build Out in the General Plan Study Area

Focus Areas ¹	Single-Family (Dwelling Units)		Multi-Family (Dwelling Units)	
	Sand Creek Focus Area	3,537	1,938	433
Subtotal	6,839	5,239	5,570	4,941
TOTAL	35,862	34,262	11,912	11,284

P. 4-18: 4.4.1.1 Residential Land Use Designations

~~Six~~ Seven residential land use designations are set forth

Rural Residential, Agriculture, Open Space. This designation allows single-family rural residential development as provided by the Sand Creek Area Protection Initiative. This designation, typically involving large parcels, protects agriculture, grasslands, and open space as well as permitting housing in rural areas. Maximum house size with accessory buildings is 6,000 square feet. Dwelling unit densities are less than one per acre. Population densities typically will be less than one person per acre.

PP. 4-38 through 4-44: 4.4.6.7 Sand Creek, b. Policy Direction

~~The Sand Creek Focus Area is intended to function as a large-scale planned community providing needed housing and employment opportunities. This Focus Area is also intended to provide substantial employment opportunities.~~ West of Deer Valley Road, the Sand Creek Focus Area, under the Sand Creek Initiative, provides rural residential housing and preserves agriculture, grasslands, and open space. East of Deer Valley Road, it provides primarily housing and employment opportunities. Up to approximately 280 acres are to be devoted to retail and employment generating uses east of Deer Valley Road, which will result in the creation of up to 6,500 jobs at build out. Residential development within the Sand Creek Focus Area east of Deer Valley Road will provide for a range of housing types, including upper income estate housing, golf course-oriented age-restricted housing for seniors, suburban single-family detached housing for families or for seniors, and multifamily development. Residential development west of Deer Valley Road will be low-density, rural single-family detached houses. The Sand Creek stream corridor, hilltops, ridgelines, hillsides and sensitive biological resources will be protected throughout the Focus Area.

- k. A maximum of ~~4,000~~ 2,100 dwelling units may be constructed within the Sand Creek Focus Area.density bonuses may not exceed the total maximum of ~~4,000~~ 2,100 dwelling units for the Sand Creek Focus Area.
- l. It is recognized that although the ultimate development yield for the Focus Area may be no higher than the ~~4,000~~ 2,100 dwelling unit maximum, the actual development yield is not guaranteed by the General Plan, and could be substantially lower.
- m. As a means of expanding the range of housing choices available within Antioch, ~~three~~ several types of "upscale" housing ~~are to~~ may be provided, including Hillside Estate Housing and Executive Estate Housing, ~~and Golf Course Oriented Housing.~~

Hillside Estate Housing consists of residential development within the hilly portions of the Focus Area east of Deer Valley Road that are designated for residential development.

Executive Estate Housing consists of large lot suburban subdivisions within the flatter portions of the Focus Area east of Deer Valley Road.

~~Golf Course Oriented Housing consists of residential dwelling units fronting on a golf course to be constructed within the portion of the Focus Area identified as Golf Course/Senior Housing/Open Space in Figure 4.8. Appropriate land use types include Single Family Detached and Small Lot Single Family detached for lots fronting on the golf course. Maximum densities for golf course oriented housing would typically be 4 du/ae, with lot sizes as small as 5,000 square feet for lots actually fronting the golf course. Given the significant environmental topographic constraints in the portion of the focus area west of Empire Mine Road, the minimum lot size for executive estate housing within this area shall be a minimum of 10,000 square feet. This would allow additional development flexibility in situations where executive estate housing needs to be clustered in order to preserve existing natural features. In no case shall the 10,000 square foot minimum lot size constitute more than 20 percent of the total number of executive estate housing units in the area west of Empire Mine Road. The anticipated population density for this land use type is up to eight to twelve persons per acre developed for residential uses. Should the City determine as part of the development review process that development of a golf course within the area having this designation would be infeasible, provision of an alternative open space program may be permitted, provided, however, that the overall density of lands designated Golf Course/Senior Housing/Open Space not be greater than would have occurred with development of a golf course.~~

- q. Age-restricted senior housing . . . may be developed in any of the residential areas of the Sand Creek Focus Area east of Deer Valley Road, or on parcel 057-041-012, west of Deer Valley Road, which is not included in the Sand Creek Initiative Area.
- s. Sand Creek, ridgelines, hilltops, stands of oak trees, and significant landforms shall be preserved in their natural condition. Overall, a minimum of 25 more than 80 percent of the Sand Creek Focus Area shall west of Deer Valley Road will be preserved in open space, with large lot sizes, restrictions on use, and limitations on development envelopes and building floor areas, and other regulations exclusive of lands developed for golf course use.
- v. A viable, continuous grassland corridor between Black Diamond Mines Regional Preserve and Cowell Ranch State Park shall be retained using linkages in the southwestern portion of the Lone Tree Valley (within the Sand Creek drainage area), Horse Valley, and the intervening ridge.

~~To preserve this corridor and in view of other significant development constraints, certain lands in the southwestern portion of the Focus Area shall be designated as "Open Space," as depicted in Figure 4.8. Limited future adjustments to the boundaries of this "Open Space" area may occur as part of the Specific Plan and/or project-level environmental review~~

processes, provided that such adjustments: (a) are consistent with the goals and policies outlined in the Framework for Resource Management set forth in Appendix A; (b) are based upon subsequently developed information and data relating to environmental conditions or public health and safety that is available at the Specific Plan stage, the project-level development stage, or during the permitting processes with federal, state or regional regulatory agencies; and (c) would not cause the "Open Space" area west of Empire Mine Road to be less than 65 percent of the total lands west of Empire Mine Road. Any open space and otherwise undeveloped areas west of Empire Mine Road that are within the area designated as "Hillside and Estate Residential" shall not count towards meeting this 65 percent minimum "Open Space" requirement.

-Due to the varied and complex topography west of Empire Mine Road the exact boundary between the "Hillside Estate" residential area and "Estate" residential area shall be determined as part of the project-level entitlement process.

-It is anticipated that there will be only minor adjustments to the boundary between the open space area and the hillside and estate residential area shown in Figure 4.8. Minor adjustments may be made to this boundary provided that such adjustments shall not create islands of residential development within the area designated open space in Figure 4.8.

-In order to ensure adequate buffering of the Black Diamond Mines Regional Park from development in the Sand Creek Focus Area, no residential development shall be allowed north of the Sand Creek channel between the area designated "Hillside and Estate Residential" in Figure 4.8 west of Empire Mine Road and the existing Black Diamond Mines Regional Park boundary.

- gg. subject to its financial feasibility (see Policy "m"), a golf course shall be provided within the Focus Area, designed in such a way as to maximize frontage for residential dwellings. The golf course may also be designed to serve as a buffer between development and open space areas set aside to mitigate the impacts of development.

The golf course shall be designed to retain the existing trail within Sand Creek.

The golf course and Sand Creek corridor shall function as a visual amenity from the primary access road within the Focus Area (Dallas Ranch Road/Sand Creek Road).

As part of the golf course clubhouse, banquet and conference facilities shall be provided.

- hh gg. A park program, providing active and passive recreational opportunities is to be provided. In addition to a golf course and preservation of natural open space within Sand Creek and the steeper portions of the Focus Area, the development shall meet the City's established park standards. In the Sand Creek Initiative Area parks shall also comply with Sections 10(g), 10 (i), 11 and 14 of the Initiative.

P. 4-45: Figure 4.8, Sand Creek Focus Area

Figure 4.8 is hereby amended to designate the Sand Creek Area Protection Initiative Area "Rural Residential, Agriculture, Open Space." The designations Golf Course, Senior Housing, Open Space, Hillside and Estate Residential, Estate and Executive Residential, and Low Density Residential are eliminated from the Initiative Area.

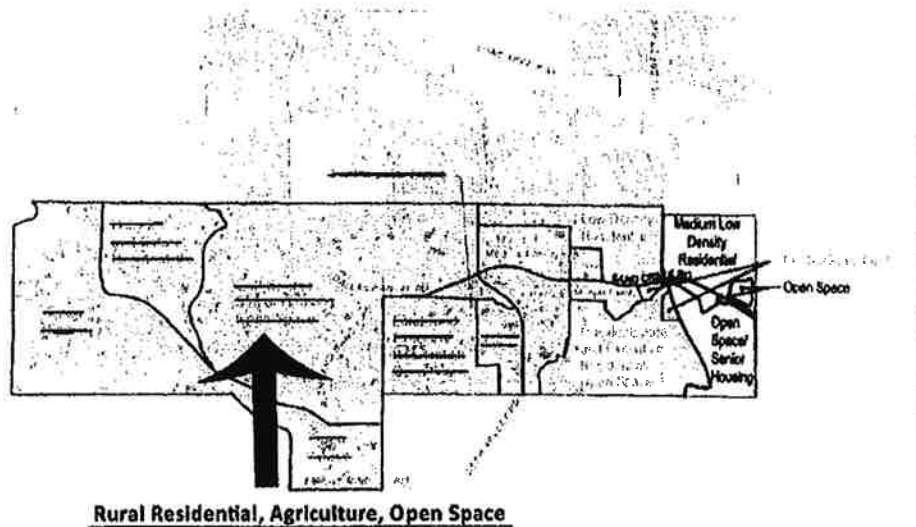


FIGURE 4.8
(REVISED BY CDG, 11/09/15)

P. 4-57: 4.4.7. Voter-Approved Urban Limit Line

Until December 31, 2020, the location of the Voter-Approved Urban Limit Line may be amended only by the voters of the City.

P. 5-2: 5.2 Existing Community Design, first paragraph

...Most of the open lands in the southwest Antioch are located within the Black Diamond Mines Regional Preserve, Contra Loma Regional Park, or the Sand Creek Focus Area, an area of mostly privately-owned ranch land ~~that is~~ some portions of which are planned for development.

P. 5-10: 5.4.2.e General Design Policies

- Utilize existing creeks, such as Sand Creek, as linear parks, providing pedestrian and bicycle paths, consistent with Section 11(b) of the Sand Creek Initiative.

P. 5-24: 5.4.14 Hillside Design Policies

t. Sections 11(e) and 14 of the Sand Creek Initiative apply to Hillside Design in the Initiative Area to the extent that they impose greater restrictions or requirements on development than the policies in this Section 5.4.14.

**P. 7-2: Table 7.A – Primary Arterials in Antioch
Under Arterial Activity Centers Served**

Dallas Ranch Road Sand Creek ~~Specific Plan, including proposed golf course and~~ Focus Area employment-generating areas.

P. 10-5: 10.3.2 Open Space Policies

f. In the Sand Creek Initiative Area, trails shall not impair appreciably the quantity or quality of water or of native vegetation in a stream corridor, as defined by Section 11(b) of the Initiative.

P. 10-7: Special Status Species

Special-status species are defined as:

- Species that are listed, proposed for listing, or designated as candidates for listing, as threatened or endangered under the Federal Endangered Species Act;
- Species that are listed, proposed for listing, or designated as candidates for listing as rare (plants), threatened, or endangered under the California Endangered Species Act;
- ~~Plant species on List 1A, List 1B, List 2, and List 3~~ with a Rare Plant Rank of 1A, 1B, 2 or 3 in the California Native Plant Society's *Inventory of Rare and Endangered Vascular Plants of California*;
- Plants listed as rare under the California Native Plant Protection Act;
- Wildlife and invertebrate species listed by the California Department of Fish and Game Wildlife as species of special concern or fully protected species under California Fish and Game Code Sections 3511, 4700, 5050, and 5515;
- Species that meet the definition of rare or endangered under the California Environmental Quality Act (under Sections 15380 and 15125(c) of CEQA¹); and
- Species considered to be a taxon of special concern by local agencies; and
- Species considered sufficiently rare by the scientific community to warrant special consideration.

10.4.2 Biological Resources Policies

a. Wetlands shall be protected in the Sand Creek Initiative Area in accordance with Section 11(a) of the Initiative.

d. – Section 11(d) of the Sand Creek Initiative may impose more protections for special-status species in the Initiative Area.

Appendix 1

