



CITY OF ANTIOCH
ADMINISTRATIVE USE PERMIT APPLICATION
INSTALLATION OF
ENHANCED VAPOR RECOVERY (EVR) SYSTEMS AT
GASOLINE SERVICE STATIONS

PURPOSE:

Retail and non-retail gasoline facilities are required by the California Air Resources board to upgrade their Phase II vapor recovery systems to Enhanced Vapor Recovery (EVR)¹. An Administrative Use Permit shall be required for Enhanced Vapor Recovery (EVR) Systems in the City of Antioch.

GENERAL INFORMATION:

- An Administrative Use Permit shall be required for Enhanced Vapor Recovery (EVR) Systems. The Building Division will also require a Building Permit. The site will be inspected by City staff to verify compliance with all requirements.
- The City of Antioch's preferred Enhanced Vapor Recovery system is the Veeder-Root Carbon Canister or the VST EVR Phase II System. The VST system **MUST** be used in all situations where the system will be placed in landscaped areas.
- In the event it is not possible to install the Veeder-Root Carbon Canister or the VST EVR Phase II System, Design Review Board approval shall be required.
- Healy systems must be hidden within a structure such as a trash enclosure that has excess space to conceal the Healy system while continuing to accommodate the required trash and recycling receptacles. The structure shall be architecturally consistent with the building in color and materials.
- When possible VST systems, shall be located on roofs or completely hidden within a structure such as a trash enclosure that has excess space for the system while continuing to accommodate the required trash and recycling receptacles. Roof top systems are acceptable if screened by existing parapets.
- VST systems within existing landscaped areas shall be screened with landscaping and painted a color approved by Staff. A landscape plan is required and shall show proposed landscaping to screen the system as well as replacement of surrounding landscaping that may be damaged by the project. Proposed landscaping shall include at least two five gallon shrubs, with eventual growth height equal to the equipment height. Additional landscaping may be required. *Note: Due to Contra Costa County Fire Department regulations requiring nothing to be located within 36 inches (3 feet) of the EVR systems, these units will need to be placed within a VST fire-resistant enclosure.*

¹ The Air Resources Board (ARB) has required gasoline dispensing facilities with underground storage tanks to upgrade their vapor recovery systems by April 1, 2009. The Bay Area Air Quality Management district has primary authority for regulating facilities under the recovery rules. Detailed information on the program can be found at the ARB website <http://www.arb.ca.gov/vapor/vapor.htm> or by contacting the ARB Engineering and Certification Branch at (916) 327-0900.

PROCESS:

Processing of an administrative use permit application takes approximately 3-4 weeks. Please submit your application and all requirements (listed below).

SUBMITTAL should be made to:

City of Antioch
Community Development Department
P.O. Box 5007
Third & "H" Streets
Antioch, CA 94531-5007

*****Note: You will also need to apply for a separate permit from other agencies. Please contact them directly for their requirements.***

Contra Costa County Fire Department	(925) 930-5500
Contra Costa County Environmental Health	(925) 692-2500
City of Antioch Building Department	(925) 779-7065

SUBMITTAL REQUIREMENTS:

- \$56.00 processing fee.
- Completed application (attached).
- A detailed Site Plan, to scale, showing location of EVR system, location of tank vent pipes, and run of piping, property lines, structures and other site features.
- Cut sheet/technical drawing of equipment
- Photographs of the project site focusing on proposed system location.
- Landscape plan showing existing trees and landscaping, with proposed landscaping to screen the system as well as replacement of surrounding landscaping that may be damaged by the project identified on the plans. (This requirement is waived for roof mounted or enclosed systems)
- Materials samples, colors, etc.

Applicants proposing roof mounted VST units shall also submit the following:

- Roof plan showing unit location.
- Building elevations showing lines mounted on the building and paint call outs or other method of concealing lines. Color chips are required to verify a match to existing paint.
- Cross section of roof demonstrating that unit will be screened by parapet or other method.

Applicants proposing enclosed systems shall also submit the following:

- Floor plan of the enclosure. If a trash enclosure will be used the applicant shall demonstrate that the structure will continue to be able to accommodate both trash and recycling receptacles to serve the facility.

- Elevations depicting proposed equipment configurations, screening, relationship to existing site features.

Construction of new structures to conceal the systems and/or expansions to trash enclosures will be reviewed on a case by case basis and may require formal Design Review Board approval.

DEVELOPMENT APPLICATION

Community Development Department
 P.O. Box 5007
 Third & "H" Streets
 Antioch, CA 94531-5007
 Phone: (925) 779-7035 Fax: (925) 779-7034

SITE LOCATION: _____

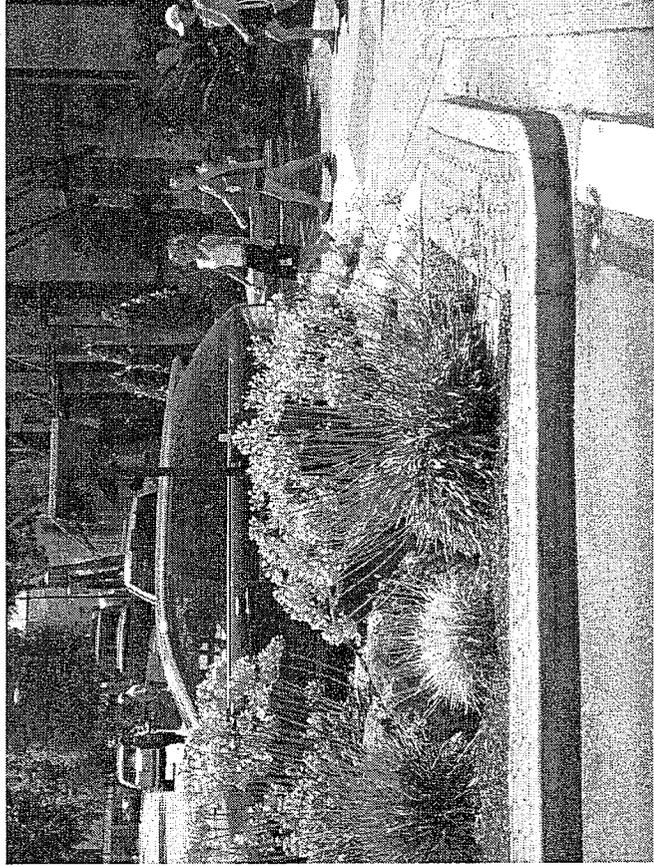
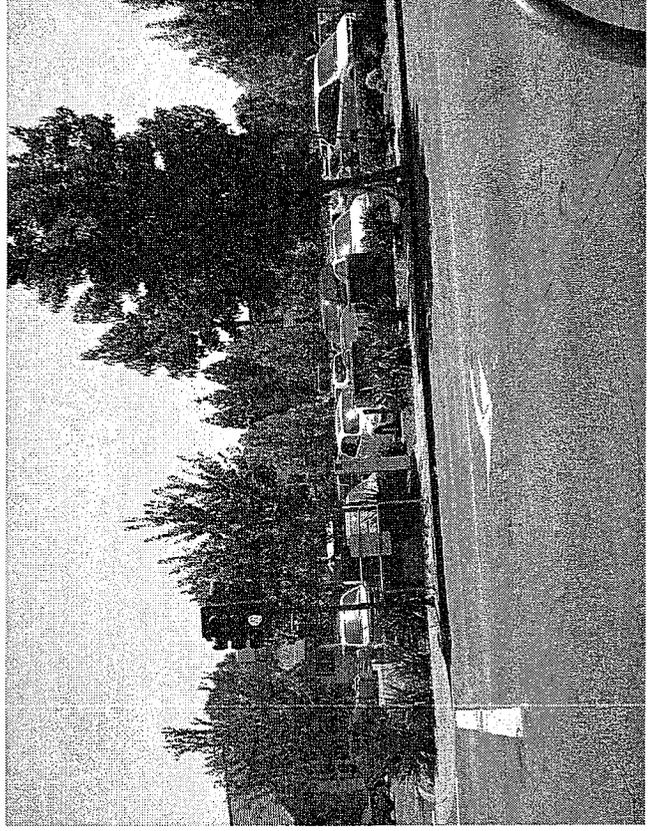
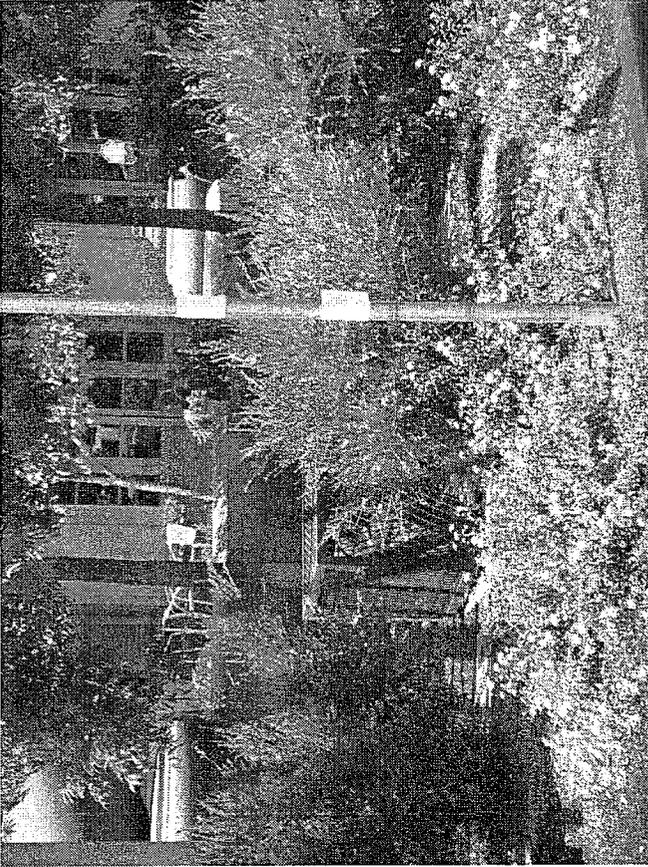
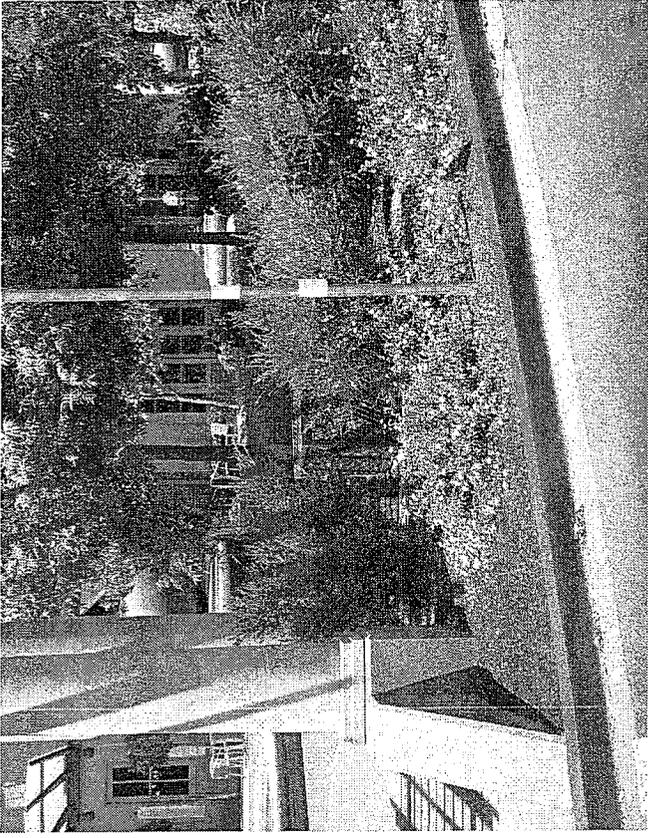
ASSESORS PARCEL NO. (S): _____ **TOTAL ACREAGE:** _____

REQUEST: _____

PROPERTY OWNER OF RECORD
Name: _____
Company Name: _____
Address: _____ _____ _____
Telephone No. _____
Fax No. _____
Email: _____
Signature: _____

APPLICANT
Name: _____
Company Name: _____
Address: _____ _____ _____
Telephone No. _____
Fax No. _____
Email: _____
Signature: _____

<i>For Office Use Only</i>			
Date Received: _____	File No: _____		
Title: _____	_____		
Planner: _____	Account No. _____		
Type of Application:			
<input type="checkbox"/> Design Review	<input type="checkbox"/> Amend General Plan	<input type="checkbox"/> Minor Subd	<input type="checkbox"/> 2 ND Unit AUP
<input type="checkbox"/> Use Permit	<input type="checkbox"/> Amend Spec Plan	<input type="checkbox"/> Lot Line Adj	<input type="checkbox"/> Rezone/Final
<input type="checkbox"/> Variance	<input type="checkbox"/> Amend Zoning Map	<input type="checkbox"/> Subdivision	<input type="checkbox"/> Dev. Plan
<input type="checkbox"/> Signage	<input type="checkbox"/> Prelim PD	<input type="checkbox"/> Other _____	<input type="checkbox"/> Annexation
Return comments no later than _____			
<input type="checkbox"/> Engineering/PW	<input type="checkbox"/> Building	<input type="checkbox"/> Police	
<input type="checkbox"/> Engineering/E. Franzen	<input type="checkbox"/> Fire	_____	
<input type="checkbox"/> Engineering/CD	<input type="checkbox"/> PHBS	_____	
<input type="checkbox"/> Maintenance	<input type="checkbox"/> DDS	_____	



Landscape Screening Examples