



CITY OF ANTIOCH TEMPORARY CONSTRUCTION TRAILER ADMINISTRATIVE USE PERMIT APPLICATION

PURPOSE:

An administrative use permit is required for a temporary construction trailer. Staff will review impacts associated with circulation, parking along with any other potential impacts associated with the placement of the trailer. The construction trailer is to be located on private property. A copy of Municipal Code Section 9-5.3821 is attached for your reference.

PROCESS:

Processing of an administrative use permit application takes approximately 3 weeks. Please submit your application and all requirements (listed below) **THREE WEEKS** prior to your event.

SUBMITTAL should be made to:

City of Antioch
Community Development Department
P.O. Box 5007
Third & "H" Streets
Antioch, CA 94531-5007

****Note:** You may also need to apply for a separate permit from other agencies depending on the type of event. Please contact them directly for their requirements.

Contra Costa County Fire Department (925) 930-5500
Contra Costa County Environmental Health (925) 692-2500
City of Antioch Building Department (925) 779-7065

REQUIREMENTS:

- Three copies of a site plan showing the location of the trailer, access to the site, handicapped accessibility and parking in relation to the rest of the site.
- Written description explaining the need for trailer, the time period the trailer will be on the site, etc.
- Written property owner approval for the specified dates and times.
- Proof of liability insurance with a minimum of one million dollars (\$1,000,000) with the City of Antioch named as an additional insured evidenced by an additional insured endorsement.
- \$151.00 processing fee.
- Completed application (attached).



DEVELOPMENT APPLICATION

Community Development Department

P.O. Box 5007

Third & "H" Streets

Antioch, CA 94531-5007

Phone: (925) 779-7035 Fax: (925) 779-7034

SITE LOCATION: _____

ASSESORS PARCEL NO. (S): _____ **TOTAL ACREAGE:** _____

REQUEST: _____

PROPERTY OWNER OF RECORD
Name: _____
Company Name: _____
Address: _____ _____
Telephone No. _____
Fax No. _____
Email: _____
Signature: _____

APPLICANT
Name: _____
Company Name: _____
Address: _____ _____
Telephone No. _____
Fax No. _____
Email: _____
Signature: _____

<i>For Office Use Only</i>			
Date Received: _____	File No: _____		
Title: _____			
Planner: _____	Account No. _____		
Type of Application:			
_____ Design Review	_____ Amend General Plan	_____ Minor Subd	_____ 2 ND Unit AUP
_____ Use Permit	_____ Amend Spec Plan	_____ Lot Line Adj	_____ Rezone/Final
_____ Variance	_____ Amend Zoning Map	_____ Subdivision	_____ Dev. Plan
_____ Signage	_____ Prelim PD	_____ Other _____	_____ Annexation
Return comments no later than _____			
_____ Engineering/PW	_____ Building	_____ Police	
_____ Engineering/E. Franzen	_____ Fire		
_____ Engineering/CD	_____ PHBS		
_____ Maintenance	_____ DDS		

§ 9-5.3821 TEMPORARY CONSTRUCTION BUILDINGS AND USES.

Temporary buildings and uses for construction purposes may be permitted for periods not exceeding one year provided an administrative use permit and a building permit shall first be secured and the Building Official has provided for the subsequent removal thereof.

(Ord. 897-C-S, passed 10-25-94) [Penalty, see § 9-5.2904](#)