

CITY COUNCIL

The City Council acts on all legislative matters concerning the City. As the City policy-making and legislative body, the City Council is responsible to more than 100,945 residents of Antioch for approving all programs and services provided in the City. They approve and adopt all ordinances, resolutions, contracts and other matters regarding overall policy decisions and leadership. The Council appoints the City Manager and the City Attorney, as well as various commissions, boards and other citizen advisory committees.

In reaching policy decisions, the City Council reviews proposals designed to meet community needs and sustain desired service levels; initiates new programs to upgrade existing City services; determines the ability of the City to provide financing for all municipal activities; and adopts the City budget following review and modification of a proposed budget, as submitted by the City Manager.

In addition to holding regular and special Council meetings, the members of the City Council also function as directors of the Antioch Development Agency and the Antioch Public Financing Authority.

2005-2006 Accomplishments

- Successful in obtaining additional funding for the widening of Highway 4.
- A locally adopted Urban Limit Line approved by Antioch residents.
- Rivertown Master Developer selected.
- Additional retail outlets developed.
- Local employment opportunities expanded.

2006-2007 Objectives

- Support continued funding for Highway 4 and expedited project delivery.
- Focus on expansion of local employment opportunities.
- Devote resources necessary to address local road and street improvements.
- Continue to monitor the fiscal condition of the City during this challenging period.

Source and Use of Funds

CITY COUNCIL (100-1110)					
	2004-2005 Actual	2005-2006 Budget	2005-2006 Revised	2006-2007 Budget	Increase (Decrease)
Source of Funds					
General Fund	158,240	159,600	155,931	161,483	5,552
Miscellaneous Revenue			3,015	3,100	85
Total Source of Funds	158,240	159,600	158,946	164,583	5,637
Use of funds					
Personnel	101,209	108,920	108,715	112,328	3,613
Services & Supplies	35,193	50,680	50,231	52,255	2,024
Total Use of Funds	136,402	159,600	158,946	164,583	5,637
Elected Officials	5.00	5.00	5.00	5.00	0.00

CITY ATTORNEY

The City Attorney's office is responsible for providing and supervising all legal services for the City and Antioch Development Agency. The office prepares or reviews ordinances, contracts, and leases. The office also reviews claims; represents the City in court; provides advice to Council, Agency, Commissions and staff on the Brown Act, Public Records Acts, conflicts of interests, public contracting, land use, environmental laws, employment matters, and other matters; and acts as a board member to the joint risk authority (Municipal Pooling Authority); and is responsible for land acquisition.

Significant Changes in 2006-2007

After 26 years, Bill Galstan retired as city attorney and was replaced by Lynn Tracy Nerland. The proposed budget shows an assistant city attorney position as it would be more cost effective to have an additional staff person to handle increased workload and more routine matters compared to using outside counsel.

2005- 2006 Accomplishments

- Begin using receivership procedures in appropriate code enforcement cases.
- Draft ordinance relating to adult uses.
- Draft interim study ordinances for medical marijuana dispensaries, Downtown uses and bedroom limits on single-family residences.
- Complete transition to new City Attorney.

2006-2007 Objectives

- Effectively handle matters from Council and staff, and keep the Council apprised of legal matters.
- Achieve compliance with A.B. 1234 regarding reimbursement policy and ethics training.
- Oversee claims management and risk management functions. Prosecute and defend (and settle when appropriate) litigation involving the City.
- Assist in negotiations with Arcadis and redevelopment of Rivertown Area.
- Initiate negotiations related to cable franchise and water rights.
- Negotiate acquisitions of needed real property interests.

Innovative Objective

- Hire an assistant/deputy city attorney to handle increased workload and more routine matters including Code Enforcement and Pitchess motions.

Source and Use of Funds

CITY ATTORNEY (100-1120)					
	2004-2005 Actual	2005-2006 Budgeted	2005-2006 Revised	2006-2007 Proposed	Increase (Decrease)
Source of Funds					
General Fund	411,793	579,920	589,330	588,635	(695)
Total Source of Funds	411,793	579,920	589,330	588,635	(695)
Use of Funds					
Personnel	323,335	436,330	445,740	439,059	(6,681)
Services & Supplies	88,458	143,590	143,590	149,576	5,986
Total Use of Funds	411,793	579,920	589,330	588,635*	(695)
FTE's	2.0	2.50	2.50	3.00	0.5
*Includes funding for new position - Assistant/Deputy City Attorney					

CITY MANAGER

The City Manager serves as the administrative head of the City government under the direction of the City Council and is responsible for carrying out the policies and directives of the City Council. The City Manager provides leadership to the City's executive managers and the organization as a whole in meeting the needs of the community and coordinating the provision of a wide range of municipal services.

The City Manager also provides administrative policy direction for fiscal planning; intergovernmental relations in responding to state, federal and regional issues with local impacts; and for communications - both internal and with the community at large. The City Manager and staff attend all Council meetings, advising the Council on matters under consideration and makes Council policy recommendations as appropriate.

2005-2006 Accomplishments

- Completed hiring of five Department Head positions.
- Facilitated process with developers, Kaiser and AUSD to assure funding for Magnet High School construction.
- Successfully completed Highway 4 funding project with Congresswoman Tauscher.
- City entryway design option selected.
- Continued progress to addressing budget challenges.

2006-2007 Objectives

- Process for construction of Community Center to be undertaken.
- Advance annexation process related to Roddy Ranch, Wilbur, and East 18th Street
- Focus on development of long-term fiscal strategy and budget policies.
- Begin construction of entry sign(s).
- Continue Rivertown development process.
- Work on project delivery for Highway 4 widening and eBART feasibility.

Source and Use of Funds

CITY MANAGER (100-1130)					
	2004-2005 Actual	2005-2006 Budget	2005-2006 Revised	2006-2007 Budget	Increase (Decrease)
Source of Funds					
General Fund	806,934	564,810	754,985	673,546	(81,439)
Total Source of Funds	806,934	564,810	754,985	673,546	(81,439)
Use of Funds					
Personnel	574,993	408,010	598,185	485,311	(112,874)
Services & Supplies	231,941	156,800	156,800	188,235	31,435
Total Use of Funds	806,934	564,810	754,985	673,546	(81,439)
FTE's	3.00	3.00	3.00	3.00	0.00

CITY CLERK

The City Clerk is elected to a four-year term of office to preside over the Office of the City Clerk and serves as the records keeper of the official actions of both the City Council and Antioch Development Agency and is responsible for the preparation and accuracy of the agendas, minutes, public hearing notices. The Clerk also serves as the City's historian.

The City Clerk serves as Clerk of the Council, conducts municipal elections, acts as the filing officer for the implementation and administration of the Political Reform Act, and is the custodian of the City seal. The position of City Clerk is elective and operates under statutory provision of the California Government Code, the Elections Code, and City ordinances and policies.

The office of the City Clerk receives claims and legal actions against the City; oversees the City's Records Management Program; maintains the Municipal Code; maintains registration/ownership certificates for City vehicles; attests and/or notarizes City documents; conducts bid openings; serves as the liaison to the Board of Administrative Appeals; and interacts with the City Council, City staff, and the general public on all related matters.

2005-2006 Accomplishments

- Initiative Measure K in November 2005 was conducted in according to Government C
- Fair Political Practice Commission (FPPC) were filed on time or forwarded to FPPC as directed by State Law.
- Minutes continually scanned into Imaging System along with resolutions, deeds and agreements.
- Work with IS Department for implementation of staff reports on the City website.

2006-2007 Objectives

- Continue scanning minutes, resolutions, deeds, agreements into system, begin scanning of Ordinances into system.
- Assure the filing of Statements of Economic Interests and Campaign Expense Reports in accordance with the Political Reform Act by due date.
- Regular Election in November for two Council Member Seats.

Source and Use of Funds

CITY CLERK (100-1140)					
	2004-2005 Actual	2005-2006 Budget	2005-2006 Revised	2006-2007 Budget	Increase (Decrease)
Source of Funds					
General Fund	250,884	327,000	339,476	308,503	(30,973)
Miscellaneous Revenue	8,488	0	327	0	(327)
Total Source of Funds	259,372	327,000	339,803	308,503	(31,300)
Use of Funds					
Personnel	198,909	207,860	216,238	217,683	1,445
Services & Supplies	60,463	119,140	123,565	90,820	(32,745)
Total Use of Funds	259,372	327,000	339,803	308,503	(31,300)
Elected Official	1.00	1.00	1.00	1.00	0.00
FTE's	1.00	1.00	1.00	1.00	0.00

CITY TREASURER

The City Treasurer is elected to a four-year term of office. The duties of a City Treasurer are to receive and safely keep all money coming into the City; to comply with all laws governing the deposit and securing of public funds and the handling of trust funds in the possession of the City; to pay out money on warrants signed by persons legally designated by the City; to regularly, at least once each month, submit to the City Clerk a written report and accounting of all receipts, disbursements, and fund balances of the City; to file a copy of the report with the legislative body; to call in money from inactive deposits and place it in active deposits as current demands require; and to deposit money for which there is no demand as inactive deposits into active deposit accounts.

Antioch's City Treasurer reviews all travel expenses to ensure compliance with the City's travel policy; processes interest checks from certificates of deposit; reviews all warrants and field checks issued; processes assessment payoffs, reviews and approves the monthly Investment Report to Council; and presides over the quarterly meeting of the advisory Investment Committee.

2005-2006 Accomplishments

- Changed travel meal expenses from per diem to cash advance - must furnish all receipts for meals.
- Moved the City's certificate of deposit to Central California Bank - old interest rate was 1.4%; new rate is 3.20%.

2006-2007 Objectives

- Continue quarterly Investment Committee meetings.
- Continue review of travel expenses, warrants and field checks.
- Review travel policy on a yearly basis.

Source and Use of Funds

CITY TREASURER (100-1150)					
	2004-2005 Actual	2005-2006 Budgeted	2005-2006 Revised	2006-2007 Proposed	Increase (Decrease)
Source of Funds					
Billings Cash Mgmt	179,092	217,410	214,899	217,647	3,000
Total Source of Funds	179,092	217,410	214,899	217,647	3,000
Use of Funds					
Personnel	33,380	41,900	39,569	38,983	(586)
Services & Supplies	145,712	175,510	175,675	178,664	2,989
Total Use of Funds	179,092	217,410	215,244	217,647	2,403
Elected Official	1.00	1.00	1.00	1.00	0.00

COMMUNITY DEVELOPMENT DEPARTMENT

The Community Development Department's goal is to protect and enhance Antioch's cultural, environmental and historic resources, while contributing to the development of a healthy economy by conducting modern, efficient and equitable capital improvement program, community planning, zoning, building inspection, code compliance and housing activities to ensure proper growth and development for the City's residents. These goals are carried out through the following divisions:

Office of the Community Development Director/City Engineer

Capital Improvements Division

Engineering Services

Engineering Land Development Services Division

Land Planning Services Division

Building Inspection Services Division; including Neighborhood Improvement Services

Each Division is involved in the development and implementation of plans and programs that will guide the community in the years ahead and protect its quality of life.

Source and Use of Funds

COMMUNITY DEVELOPMENT DEPARTMENT					
	2004-2005 Actual	2005-2006 Budget	2005-2006 Revised	2006-2007 Budget	Increase (Decrease)
Source of Funds					
General Fund (GF)	867,320	1,434,727	1,485,677	1,432,690	(52,987)
Fees and Charges for Service:					
eBART Contribution	0	0	0	700,000	700,000
Planning Review Fee-Building	5,650	10,000	8,000	10,000	2,000
General Plan Maintenance Fee	43,000	30,000	40,000	50,000	10,000
Residential Parking Permits	130	300	400	0	(400)
Encroachment App. Permit	54,494	85,500	85,500	85,500	0
Building Permits	1,670,994	1,600,000	1,580,000	1,800,000	220,000
Assessment/Abatement Fees	24,904	20,000	20,000	20,000	0
Wide Vehicle/Overload	36,857	25,000	25,000	25,000	0
Sales Maps & Plans- Com Dev	697	1,500	1,000	1,000	0
Plan Check Fees	1,009,426	625,000	595,000	690,000	95,000
Planning Fees	80,371	376,200	365,000	430,000	65,000
Inspection Fees	380,046	300,000	330,000	350,000	20,000
Miscellaneous Revenue	38,589	36,500	100,205	20,000	(80,205)
Reimb. Plan Review Contracts	270,722	330,000	300,000	330,000	30,000
Total Fees and Charges for Svc	3,615,880	3,440,000	3,450,105	4,511,500	1,061,395
Transfer from N.P.D.E.S. Fund	61,182	157,000	157,000	165,000	8,000
Transfer from Gas Tax Fund	0	0	115,688	0	(115,688)
Total Transfers In	61,182	157,000	272,688	165,000	(107,688)
Total Source of Funds	4,544,382	5,011,727	5,208,470	6,109,190	900,720
Use of funds					
Personnel	3,775,121	4,178,187	4,263,197	4,772,471	509,274
Services & Supplies	748,261	800,360	912,093	1,298,619	386,526
Total Operating Expenditures	4,523,382	4,978,547	5,175,290	6,071,090	895,800
Transfers Out	21,000	33,180	33,180	38,100	4,920
Total Use of Funds	4,544,382	5,011,727	5,208,470	6,109,190	900,720
Total FTE's (GF Divisions)	39.00	39.00	39.00	41.00	2.00

OFFICE OF THE DIRECTOR/CITY ENGINEER

This Division includes the Community Development Director/City Engineer and one Administrative Secretary. It provides management and oversight of the City's Planning, Engineering, Building, Capital Improvements, and Neighborhood Improvement programs. The Director also serves as the City's Traffic Engineer

2005-2006 Accomplishments:

- Reorganization of the Planning Division with the creation of an Advanced Planning section.
- Continuing to scan paper records to provide on-line access to Engineering, Planning and Building Division records.
- Initiated a Rental Inspection Program in an effort to reduce the number of poorly maintained rentals in Antioch.

2006-2007 Objectives:

- Implement the new Community Park Fee.
- Process and develop application for the TRANSCAN project on the Kerley property and coordinate with CALTRANS concerning future interchange improvements and with BART concerning the eBART station location.
- Continue to increase the number of paper documents scanned into Laser Fiche to provide enhanced on-line access to staff.

OFFICE OF THE DIRECTOR/CITY ENGINEER (100-5110)					
	2004-2005 Actual	2005-2006 Budget	2005-2006 Revised	2006-2007 Budget	Increase (Decrease)
Use of Funds					
Personnel	285,240	303,460	313,323	479,075	165,752
Services & Supplies	32,124	17,490	16,285	155,679**	139,394
Other	21,000	33,180	33,180	0	-33,180
Total Use of Funds	338,364	354,130	362,788	634,754*	271,966
FTE's	2.00	2.00	2.00	3.00*	1.00

*Includes funding for Deputy Director-Long Range Planning

CAPITAL IMPROVEMENTS DIVISION

This Division provides oversight of the design, construction, and inspection of the City's Capital Improvement Program, and oversees the development of the City's Five-Year Capital Improvement Program and the yearly Capital Improvement Budget.

2005-2006 Accomplishments:

- Developed the 2005-06 Capital Improvement Budget and 2005-10 Five-Year Capital Improvement Program.
- Developed the new Master Plan for City Park.
- Completed plans and specifications for the water treatment plant expansion and new sludge handling facility.

2006-2007 Objectives:

- Develop the 2006-07 Capital Improvement Budget and 2006-11 Five Year Capital Improvement Program
- Develop plans and obtain permits for the new boat launch at the Antioch Marina.
- Complete the renovation of City Park.

CAPITAL IMPROVEMENTS DIVISION					
	2004-2005 Actual	2005-2006 Budget	2005-2006 Revised	2006-2007 Budget	Increase (Decrease)
Use of Funds					
Personnel	207,131	217,820	229,641	228,744	(897)
Services & Supplies	7,911	11,510	11,510	98,673	87,163
Total Use of Funds	215,042	229,330	241,151	327,417	86,266
FTE's	2.00	2.00	2.00	2.00	0.00

ENGINEERING SERVICES DIVISION

Engineering Services provides the design, inspection, and construction management for the City's Capital Improvement contracts; develops the City's Five-Year Capital Improvement Program and yearly Capital Improvement Budget; prepares applications for Federal and State roadway and other public improvement grants.

2005-2006 Accomplishments:

- Completed the second phase rehabilitation of the City's downtown sanitary sewer trunk main.
- Completed the rehabilitation of Buchanan Road west of Contra Loma Blvd.
- Finished the widening, reconstruction and utility undergrounding of East Eighteenth Street between Willow Avenue and State Route 4.

2006-2007 Objectives:

- Finalize plans for the Wilbur Avenue Bridge.
- Complete construction of the Somersville Road Bridge across the Contra Costa Canal.
- Complete rehabilitation of the "Sierra Crete" streets.

ENGINEERING SERVICES DIVISION (100-5150)					
	2004-2005 Actual	2005-2006 Budget	2005-2006 Revised	2006-2007 Budget	Increase (Decrease)
Use of Funds					
Personnel	317,854	341,590	363,619	352,742	(10,877)
Services & Supplies	32,253	35,150	35,150	101,258	66,108
Total Use of Funds	350,107	376,740	398,769	454,000	55,231
FTE's	3.00	3.00	3.00	3.00	0.00

ENGINEERING LAND DEVELOPMENT SERVICES DIVISION

Engineering Services provides review and comment on tentative subdivision and minor subdivision maps; review of final subdivision maps, grading, improvement, landscape and utility plans; and through Public Works inspectors, inspect construction of subdivision improvements. Commercial and industrial developments are processed by this division. This Division also provides flood plain information to the public and has primary responsibility for the management of the National Pollutant Discharge Elimination System (NPDES) permit. Solid Waste Disposal, AB 939 Solid Waste Reduction Program, Landscaping and Lighting District Engineer's Report preparation, and Traffic/Transportation are also managed by Engineering Services

2005-2006 Accomplishments:

- Negotiated new Franchise Agreement and Solid Waste Contract with Allied Waste including the implementation of single stream recycling for single family residents.
- Successfully completed State audit of NPDES (clean water) program.
- Continued implementation of project to coordinate traffic signals along the Lone Tree Corridor between James Donlon Boulevard and Empire Avenue resulting in significantly improved peak hour traffic movement along this commute route

2006-2007 Objectives:

- Improve information and links on City Website for entire division resulting in easier forms and information.
- Improve utilization of orthophoto and GIS as watershed management tool for improvement of storm water quality.
- Implement commercial and multi-family recycling plan resulting in increased solid waste diversion and achievement of AB 939 State mandated 50% diversion.

ENGINEERING LAND DEVELOPMENT SERVICES DIVISION ((100-5150))					
	2004-2005 Actual	2005-2006 Budget	2005-2006 Revised	2006-2007 Budget	Increase (Decrease)
Use of Funds					
Personnel	1,224,044	1,378,670	1,381,095	1,459,064	77,969
Services & Supplies	337,684	396,370	490,685	501,510	10,825
Total Use of Funds	1,561,728	1,775,040	1,871,780	1,960,574*	88,794
FTE's	12.00	12.00	12.00	13.00*	1.00
*Includes funding for new positions: 0.5 Secretary 1 and 0.5 Community Development Technician					

LAND PLANNING SERVICES DIVISION

This Division is the central point for the review and processing of all development applications, including rezoning, use permits, variances, design review, planned developments, tentative maps, etc. Staff is responsible for assuring compliance with California Environmental Quality Act (CEQA) and applicable General Plan requirements and provides staff support for the Planning Commission and the Design Review Board. The planning staff is also responsible for the long-range planning of the community, including updating the General Plan and the preparation of specific plans for future growth areas and coordinating with the planning activities of surrounding jurisdictions and the County.

2005-2006 Accomplishments:

- Update City-Wide Zoning Ordinance to Conform to the General Plan.
- Comprehensive Update to the City's Condo Conversion Ordinance.
- Continued application processing, plan review, inspection, and administration of office projects along Lone Tree Way including Bluerock Business Center, Silicon Valley College, and Venture Corp.

2006-2007 Objectives:

- Establishment of Design Guidelines and Procedures for development.
- Annexation of Roddy Ranch into the City of Antioch
- Continued participation in the eBART planning for the City of Antioch and East County.

LAND PLANNING SERVICES DIVISION (100-5130)					
	2004-2005 Actual	2005-2006 Budget	2005-2006 Revised	2006-2007 Budget	Increase (Decrease)
Use of Funds					
Personnel	570,047	537,077	549,029	682,936	133,907
Services & Supplies	167,288	154,200	191,533	233,678	42,145
Total Use of Funds	737,335	691,277	716,762	916,614*	199,852
FTE's	6.00	7.00	7.00	7.00*	0.00
*Includes funding for new positions: 0.5 Secretary 1 and 0.5 Community Development Technician; moves Deputy Director to Office of Director					

BUILDING INSPECTION SERVICES DIVISION AND NEIGHBORHOOD IMPROVEMENT

The Building Inspection Division inspects all permitted construction projects within the City which are not in the public right-of-way, enforcing standards set in the Building, Plumbing, Electrical, and Mechanical and Municipal codes. This division administers and collects development/permit fees charged by the City and other agencies; maintains the City's street address system; inspects existing structures/dwelling units for health and safety hazards when called upon; enforces State accessibility and Energy Efficiency standards; and works diligently to enforce minimum standards to safeguard life, health, property and public welfare by regulating and controlling the design, construction, quality of materials, use and occupancy of all buildings and structures within the City.

Neighborhood Improvement Services (NIS), a section of the Building Inspection Services Division, is headed by the Neighborhood Improvement Coordinator and supported by three Code Enforcement Officers and one Secretary II. NIS' focus is on code enforcement with an emphasis on encouraging neighborhood-maintained efforts, as well as responding to complaints.

2005-2006 Accomplishments:

- Building Division issued 71 Certificate of Occupancies for new commercial construction and completed 681,000 sq. ft. of commercial construction in 2005.
- Building Division performed 12,449 inspections for residential and commercial projects during the calendar year 2005.
- Neighborhood Improvement Services Division opened 3,675 investigations in the year 2005 and made 10,800 inspections of private properties and commercial businesses for compliance with the Antioch Municipal code.

2006-2007 Objectives:

- Building Division will complete an interactive plan review document that will make the examination more efficient and consistent and provide full detail of code sections with explanations.
- Building Division will work in coordination with other divisions of Community Development Department to provide superior customer service to the citizens of Antioch.
- Neighborhood Improvement Services plans to publish an "Informational Guide to Commercial Ordinances" for distribution to the business community relating to the Antioch Municipal Code dealing with commercial property maintenance.

BUILDING INSPECTION SVCS DIVISION AND NEIGHBORHOOD IMPROVEMENT (100-5160)					
	2004-2005 Actual	2005-2006 Budget	2005-2006 Revised	2006-2007 Budget	Increase (Decrease)
Use of Funds					
Personnel	1,170,805	1,399,570	1,426,490	1,569,910	143,420
Services & Supplies	192,001	185,640	166,930	207,821	40,891
Transfers Out	0	0	0	38,100	38,100
Total Use of Funds	1,362,806	1,585,210	1,593,420	1,815,831*	222,411
FTE's	13.00	13.00	13.00	14.00*	1.00
*Includes funding for new position: Code Enforcement Officer					
Transfers Out: To cover cost of scanners and equipment for new position (computer and vehicle)					

ECONOMIC DEVELOPMENT

The Economic Development Department develops the local economy by executing business attraction, retention, expansion and facilitation as the cornerstones of a strong Antioch economic development program. Goals are to promote a positive business environment by expanding the local tax base, creating new jobs, adding retail and commercial opportunities and quality dining experiences for Antioch residents. Additional attention is given to collaborative regional economic development efforts to establish a regional identity, to strengthen the local economies and to attract job-creating businesses.

2005-2006 Accomplishments

- Assisted with the Economic Development Commission review of the City's website upgrade and revision.
- Started industry sector specific business breakfasts with the Chamber of Commerce to assess the local economy and get feedback on existing and future needs.
- Completed Regional Workforce Study
- Initiated with the master developer for the Rivertown Waterfront Project a market and financial feasibility analysis of the downtown

2006-2007 Objectives

- Prepare an economic development strategic plan with goals, supporting strategies and specific implementation actions.
- Revise the redevelopment plan to better assist efforts to improve the local economy and enhance residents' quality of life.
- Coordinate the city's partnership with Arcadis in developing and implementing the Rivertown Waterfront Master plan.
- Explore expansion opportunities for the Antioch Auto Center.
- Complete work by the Economic Development Commission on the sign ordinance to improve usability and compliance.
- Work to locate medical support facilities and vendors as employment opportunities created by the Kaiser Medical Center opening in 2007.
- Prepare a report regarding proposed locations, timing and costs for the city's entry sign program.
- Evaluate existing community events for ways to maximize positive exposure and economic development benefit.

Source and Use of Funds

ECONOMIC DEVELOPMENT (100-1180)					
	2004-2005 Actual	2005-2006 Budget	2005-2006 Revised	2006-2007 Budget	Increase (Decrease)
Source of Funds					
General Fund	77,080	679,280	531,708	865,603	333,895
Fees and Charges:					
Miscellaneous Revenue	0	0	227,836	0	(227,836)
Transfer In-ADA Area 1	0	50,000	50,000	120,000	70,000
Total Source of Funds	77,080	729,280	809,544	985,603	176,059
Use of funds					
Personnel	72,045	150,240	99,939	245,650*	145,711
Services & Supplies	5,035	579,040	709,605	739,953	30,348
Total Use of Funds	77,080	729,280	809,544	985,603	176,059
FTE	1.00	1.00	1.00	2.00*	1.00

*Includes funding for new position: Administrative Assistant

FINANCE DEPARTMENT

The Finance Department provides internal support to other City Departments and external support to other government agencies by providing financial information to facilitate their decision making process. The Department administers more than 80 funds in accordance with Generally Accepted Accounting Principles. The Department is also responsible for overseeing the City's Purchasing, Printing, Mail Services, Warehousing and Central Stores Divisions.

Along with the City Treasurer, the Finance Department is responsible for the safekeeping, management and accounting of the City's financial assets. The Department also supplies timely and accurate financial reports to elected and appointed officials and to the State. The Finance Department works with the City Manager to ensure that a sound program of fiscal control is undertaken with respect to developing and implementing the annual budget.

The following divisions are in the Finance Department:

- Administration
- Accounting
- Operations
- Purchasing Services
- Printing Services
- Mail Services
- Warehouse and Central Stores

Source and Use of Funds

FINANCE DEPARTMENT					
	2004-2005 Actual	2005-2006 Budgeted	2005-2006 Revised	2006-2007 Proposed	Increase (Decrease)
Source of Funds					
General Fund		-	-	2,870,465	2,872,465
Fees and Charges:					
Billings to Departments	2,626,173	2,805,220	2,667,000	225,000	(2,442,000)
Admin Svcs - Mello Roos	40,000	40,000	40,000	40,000	0
Fuel & Lubricant Sales	369,374	315,000	394,500	400,000	5,500
Admin Services – Assessment Districts	49,800	37,800	37,800	38,100	300
Interest Earnings	8,642	7,000	7,749	1,600	(6,149)
Total Fees and Charges	3,093,989	3,205,020	3,147,049	704,700	(2,442,349)
Total Source of Funds	3,093,989	3,205,020	3,147,049	3,575,165	428,116
Use of funds					
Personnel	1,617,825	1,787,280	1,747,020	1,815,335	68,315
Services & Supplies	1,462,084	1,733,990	1,885,315	1,759,830	(125,485)
Total Use of Funds	3,079,909	3,521,270	3,632,335	3,575,165	(57,170)
FTE's	20.00	20.00	20.00	20.00	0.00

NOTE: In previous years, the Finance Department was maintained as an Internal Service fund. As an Internal Service fund, the source and use of funds were not always the same. The retained earnings in the fund made up the difference between the total source of funds and the total use of funds from year to year.

FINANCE ADMINISTRATION

Finance Administration is responsible for overseeing the management of all Financial Services Fund operations. Finance Administration is also responsible for supplying timely and accurate financial reports of the City's affairs to elected and appointed officials and to the State to ensure that a sound program of fiscal control is undertaken with respect to implementing the budget. The Finance Director is also the Controller for the Antioch Area Public Facilities Financing Agency (Mello Roos).

2005-2006 Accomplishments

- Prepared Fiscal Year 2005-06 budgets for the following: City, Antioch Development Agency (ADA), and Antioch Public Financing Agency (APFA) before June 30, 2005.
- Prepared Fiscal Year 2005-06 Antioch Area Public Facilities Financing Agency (AAPFFA) budget by June 30, 2005.

2006-2007 Objectives

- Prepare City, ADA and APFA budgets before June 30.
- Prepare Antioch Area Public Facilities Financing Agency (AAPFFA) budget by June 30.
- Final review of above two items and audits by November 30.

FINANCE ADMINISTRATION (100-1210)					
	2004-2005 Actual	2005-2006 Budgeted	2005-2006 Revised	2006-2007 Proposed	Increase (Decrease)
Use of Funds					
Personnel	285,735	281,530	292,191	301,055	8,864
Services and Supplies	20,980	110,470	111,220	145,536	33,866
Total Use of Funds	306,715	392,000	403,411	446,591	42,730
FTE's	2.00	2.00	2.00	2.00	0.00

ACCOUNTING SERVICES DIVISION

The Accounting Services Division provides services, information and analyses to the public. This is accomplished by providing budgeting, accounting, accounts payable and payroll processing; preparing the Comprehensive Annual Financial Report (CAFR); coordinating various audits; accounting for City grants and requesting grant reimbursements from other agencies; providing financial data and assistance to all City departments; and preparing reports needed by City management and other governmental agencies.

2005-2006 Accomplishments

- Provided clear and understandable budget reports to departments by the 10th of each month.
- Published the Comprehensive Annual Financial Report (CAFR) and Antioch Development Agency financial statements by December 31.
- Provided timely and accurate payroll services to all employees and processed for payment invoices submitted by vendors in a timely fashion.
- Received the award of excellence in financial reporting for the 17th year in a row from (1) the Government Finance Officers Association and (2) the California Society of Municipal Finance Officers.

2006-2007 Objectives

- Close the monthly accounting cycle by the 10th of each month.
- Prepare the CAFR by December 31, 2006.
- Receive the award of excellence in financial reporting from the Government Finance Officer's Association and the California Society of Municipal Finance Officers Association for the CAFR.
- Provide timely and accurate payroll services to all employees.
- Audit and process for payment invoices submitted by suppliers and contractors in a timely fashion.
- Improve the functionality of Bi-Tech Financial System.
- Improve fixed asset reporting.

ACCOUNTING SERVICES DIVISION (100-1220)					
	2004-2005 Actual	2005-2006 Budgeted	2005-2006 Revised	2006-2007 Proposed	Increase (Decrease)
Use of Funds					
Personnel	478,532	523010	518507	523,918	5,411
Services & Supplies	313,601	404590	457,525	306,861	(150,664)
Total Use of Funds	792,133	927,600	976,032	830,779	(145,253)
FTE's	5.00	5.00	5.00	5.00	0.00

FINANCE OPERATIONS DIVISION

Finance Operations is responsible for all functions pertaining to accounts receivable, business licenses, utility billing, collections, cash handling and deposit processing and data entry.

2005-2006 Accomplishments

- Installed and began using Interactive Voice Response (IVR) system.
- Began accepting phone IVR payments - average from November 2005 to January 2006 is 202 payments per month.
- Increased Bank of America on line payments approximately 27% compared to same period last year.
- Implemented program to cross-reference State Board of Equalization sales tax reports against business license data.

2006-2007 Objectives

- Charge for new sources of revenue using current master plan schedule for water services for leak checks.
- Investigate use of lock box for processing payments and/pr utility billing source.
- Implement auto pay program for automatic water bill payments

FINANCE OPERATIONS DIVISIONS (100-1230)					
	2004-2005 Actual	2005-2006 Budgeted	2005-2006 Revised	2006-2007 Proposed	Increase (Decrease)
Use of Funds					
Personnel	490,170	571,150	513,662	579,760	66,098
Services & Supplies	284,507	404,900	405,660	346,753	(58,907)
Total Use of Funds	774,677	976,050	919,322	926,513	7,191
FTE's	8.00	8.00	8.00	8.00	0.00

PURCHASING SERVICES DIVISION

The Purchasing Services Program procures all materials, supplies, services and equipment utilizing the most cost effective means via informal and formal bidding procedures. The Purchasing program strives to utilize State of California pre-qualified vendors/products, local and minority vendors while maintaining all legal and ethical guidelines.

2005-2006 Accomplishments

- Realized a savings of up to \$600,000 through the use of the formal bid process.
- Created a detailed interoffice purchasing procedural manual.
- Established downloadable bids on City website.
- Updated Purchasing Policy and Municipal Code.
- Created a detailed purchase requisition procedural manual.

2006-2007 Objectives

- Process a minimum of 95% of purchase requisitions within 48 hours of receipt.
- Receive, review and process approximately 500 requisitions annually.
- Issue approximately 850 purchase orders.
- Prepare and distribute approximately 80 informal and formal bids.
- Issue approximately 275 blanket purchase orders.
- Establish a procurement card program.

PURCHASING SERVICES DIVISION (100-1210)					
	2004-2005 Actual	2005-2006 Budgeted	2005-2006 Revised	2006-2007 Proposed	Increase (Decrease)
Use of Funds					
Personnel	156,743	176,270	183,636	177,987	(5,649)
Services & Supplies	12,561	16,550	16,140	18,173	2,033
Total Use of Funds	169,304	192,820	199,776	196,160	3,616
FTE's	2.00	2.00	2.00	2.00	0.00

PRINTING SERVICES DIVISION

Printing Services is responsible for the printing/reproduction services for all City departments. Printing Services are also performed for nonprofit and outside agencies on an as requested/cost reimbursable basis.

2005-2006 Accomplishments

- Cross-trained finance/water program employees to cover absences in the mail room and act as backup coverage as needed.
- Maintained reduced printing and copy fees to departments.
- Maintained a 48-hour print project completion ratio of 98% or higher.

2006-2007 Objectives

- Continue with on-going cross-training of finance/water program employees to cover absences in the mail room and act as backup coverage as needed.
- Process approximately 1,200,000 impressions in the Printing Division.
- Process approximately 600 print projects for the various City departments.
- Maintain a 48-hour print project completion ratio of 98% or higher.

PRINTING SERVICES DIVISION (100-1310)					
	2004-2005 Actual	2005-2006 Budgeted	2005-2006 Revised	2006-2007 Proposed	Increase (Decrease)
Use of Funds					
Personnel	41,906	46,790	48,242	47,995	(247)
Services & Supplies	127,038	143,800	150,400	185,745	35,385
Total Use of Funds	168,944	190,590	198,642	233,740	35,138
FTE's	0.5	0.5	0.5	0.5	0.00

MAIL SERVICES DIVISION

The Mail Services Division is responsible for the delivery and processing of interoffice/U.S. postal mail for all City departments.

2005-06 Accomplishments

- Cross-trained finance/water program employees to cover absences in the mail room and act as backup coverage as needed.

2006-07 Objectives

- Continue with on-going cross-training of finance/water program employees to cover absences in the mail room and act as backup coverage as needed.
- Continue to provide mail at a piece rate of \$0.03.
- Process approximately 100,000 pieces of non-utility mail.
- Fold, insert and deliver to US Postal Service approximately 400,000 pieces of utility mail.

Mail Services Division (100-1320)					
	2004-2005 Actual	2005-2006 Budgeted	2005-2006 Revised	2006-2007 Proposed	Increase (Decrease)
Use of Funds					
Personnel	13,656	15,650	16,370	16,540	170
Services & Supplies	51,485	55,630	57,830	55,630	(2,200)
Total Use of Funds	65,141	71,280	74,200	72,170	2,030
FTE's	0.5	0.5	0.5	0.5	0.00

WAREHOUSE & CENTRAL STORES DIVISION

The Warehouse and Central Stores Division is responsible for the procurement, storage and distribution of stock and non-stock items used by the City's various departments and operations and is the receiving and distribution point for all supplies purchased. This Division also provides a variety of other services to departments, such as fire extinguisher service and lock and key repair services.

2005-2006 Accomplishments

- Implemented new Bi-Tech inventory program.
- Began receiving revenue compensation for pier and Amtrak maintenance.
- Helped establish on-line office supply ordering system.
- Took over responsibility for City fuel dispensing and fuel system maintenance.

2006-2007 Objectives

- Maintain inventory level with lowest possible loss.
- Process requests for material, supplies and services as expediently as possible.
- Maintain Stores revenue.
- Implement bar code system.

WAREHOUSE & CENTRAL STORES DIVISION (100-2620)					
	2004-2005 Actual	2005-2006 Budgeted	2005-2006 Revised	2006-2007 Proposed	Increase (Decrease)
Use of Funds					
Personnel	151,083	172,880	174,412	168,120	(6,292)
Services & Supplies	651,912	598,050	686,540	701,092	13,270
Total Use of Funds	802,995	770,930	860,952	869,212	8,260
FTE's	2.00	2.00	2.00	2.00	0.00

HUMAN RESOURCES DEPARTMENT

The Human Resources Department is responsible for overseeing the management of personnel services; including recruitment, benefit administration, labor negotiations, training, developing job descriptions and administering the job classification system.

2005-2006 Accomplishments

- Conducted 34 recruitments during fiscal year 2003-04 and 16 one-time and 18 continuous police department recruitments through April 2005-06.
- Implemented on-line employee evaluation process.
- Continued process of review and revision of Personnel Rules with all bargaining units.

2006-2007 Objectives

- Complete revision of Personnel Rules, administrative policies and procedures and develop employee handbooks (in progress).
- Complete development of a City-wide training program (in progress).
- Increase diversity of workforce (in progress).

HUMAN RESOURCES DEPARTMENT (100-1160)					
	2004-2005 Actual	2005-2006 Budget	2005-2006 Revised	2006-2007 Budget	Increase (Decrease)
Source of Funds					
General Fund	459,688	522,450	643,348	662,777	19,429
Revenue from Other Agencies	31,556	30,000	21,000	0	(21,000)
Total Source of Funds	491,244	552,450	664,348	662,777	(1,571)
Use of Funds					
Personnel	342,143	367,980	427,628	452,281	24,653
Services & Supplies	149,101	184,470	236,720	210,496	(26,224)
Total Use of Funds	491,244	552,450	664,348	662,777	(1,571)
FTE's	3.00	3.00	3.00	3.00	0.00

LOSS CONTROL FUND

The Loss Control Program provides consultation services to City departments in the area of workers' compensation claim cost control and compliance with California OSHA requirements. Staff in this fund is also responsible for assisting departments in maintaining a safe workplace for employees by managing an aggressive health and safety program.

2005-2006 Accomplishments

- Re-tooled the Public Works safety program, which included identifying areas of risks to employees which had previously been unaddressed.
- Created and implemented a safety compliance check and incentive program for Public Works Crews, targeting key OSHA requirements for their environment.
- The Loss Control program continues to hold workers' compensation cost down, and has reduced our workers' compensation litigation rate down from 12% to 4%, resulting in a significant savings in premium.
- Implemented the RN First Call/Company Nurse Program which allows injured employees to contact a registered nurse and receive medical advice.
- Completed Level II of the MPA's Loss Control Accreditation Program, which awards the City with \$2,000 for addressing key loss control issues designed to reduce workplace injuries and identify hazards.

2006-2007 Objectives

- Continue claims cost reduction efforts and maintain the 4% litigation rate in workers' compensation.
- Complete Level III of the Municipal Pooling Authority's (MPA) Control Accreditation Program.
- Continue to maintain the city-wide employee wellness and safety program that reduces workplace injuries and encourages employee health and fitness.

Source and Use of Funds

LOSS CONTROL FUND (580-1160)					
	2004-2005 Actual	2005-2006 Budgeted	2005-2006 Projected	2006-2007 Proposed	Increase (Decrease)
Beginning Balance	102,354	807	807	143,401	142,594
Source of Funds					
Interest Earnings	1,386	0	0	0	0
Billings to Departments	1,481,281	1,580,000	1,580,000	1,120,000	(460,000)
Reimbursement-Comp Absences	501	0	0	0	0
Total Revenue	1,483,168	1,580,000	1,580,000	1,120,000	(460,000)
Transfer In Comp Abs	0	0	45	0	(45)
Transfer In Storm Drain	0	0	3	0	(3)
Total Source of Funds	1,483,168	1,580,000	1,580,048	1,120,000	(460,048)
Use of funds					
Personnel	98,528	107,280	109,504	115,101	7,821
Services & Supplies	1,486,187	1,327,950	1,327,950	1,141,594	-186,663
Total Expenses	1,584,715	1,435,230	1,437,454	1,256,695	(180,759)
City Wide Admin	0	0	0	21,383	21,383
Total Use of Funds	1,584,715	1,435,230	1,437,454	1,278,078	(159,376)
Actual/Est Ending Balance	807	145,577	143,401	(14,677)	(128,724)
FTE's	1.00	1.00	1.00	1.00	0.00

INFORMATION SYSTEMS DEPARTMENT (FUND)

The Information Systems Department serves as an internal service provider to all City departments. The department encompasses the City's computer technology and telecommunications systems. Departmental responsibilities include all television productions, security systems, special project management and support of all City computer systems including Finance and Police systems; planning, implementing and supporting all information system upgrades and replacements, including personal computers, servers, data networks; coordinating Internet services; providing service and maintenance of the City's telephone systems; management and support of GIS related activities throughout the City; and providing planning and oversight of the City's equipment replacement fund. Information Systems Department Divisions include:

Information Services Administration
 Network and Personal Computer Support Services
 Telephone Systems Program
 GIS Support Systems
 Office Equipment Replacement
Source and Use of Funds

INFORMATION SYSTEMS DEPARTMENT (573)					
	2004-2005 Actual	2005-2006 Budgeted	2005-2006 Revised	2006-2007 Proposed	Increase (Decrease)
Beginning Balance	2,128,951	1,763,727	1,763,727	1,853,372	475,770
Source of Funds					
Revenues					
Interest Earnings	30,479	47,600	47,600	47,600	0
Miscellaneous Revenue	38,100	0	0	0	0
Sales of Maps	340	0	90	100	10
Gain on Sale of Property	(20,152)	0	0	0	0
Total Revenues	48,767	47,600	47,690	47,700	10
Billings to Departments for:					
Computer (Information Services)	250,000	385,000	385,000	369,831	(15,169)
Computer (Network Support & PC's)	435,000	533,000	533,000	672,593	139,593
Long Distance (Telephone System)	9,369	15,000	15,000	0	(15,000)
Phone System (Telephone System)	109,990	113,000	113,000	157,169	44,169
Computer (GIS Support)	195,000	236,000	236,000	269,653	33,653
Equipment Replacement (Office Equip)	134,070	173,460	173,460	173,460	0
Total Billings to Departments	1,133,429	1,455,460	1,455,460	1,642,706	187,246
Transfers In from:					
General Fund	0	0	0	18,100	18,100
Compensated Absences	0	0	2,024	0	(2,024)
Water Fund	0	0	0	67,000	67,000
Sewer Fund	0	0	0	67,000	67,000
Storm Drain Fund	0	0	14,026	0	(14,026)
Total Transfers In	0	0	16,050	152,100	136,050
Total Source of Funds	1,182,196	1,503,060	1,519,200	1,842,506	323,306
Use of funds					
Information Services	663,164	334,490	319,952	378,691	58,739
Network Support & PC's	474,233	541,310	518,102	607,547	89,445
Telephone system	115,913	145,720	148,156	178,378	30,222
GIS Support Services	220,301	169,995	242,290	417,493	175,203
Office Equipment Replacements	73,809	108,400	219,055	321,100	102,045
Interfund Charges				160,713	160,713
Total Use of Funds	1,547,420	1,299,915	1,447,555	2,063,922	616,367
Actual/Est Ending Balance	1,763,727	1,966,872	1,853,372	1,542,311	(311,061)
FTE's		8	8	10	2

INFORMATION SERVICES ADMINISTRATION

Information Services Administration provides for the automation activities of the City. The primary responsibilities are in television productions, security systems, project management, support of City-wide network and Police systems.

2005-2006 Accomplishments

- Developed Business Continuity Plan
- Evaluated remote upgrades for police mobile units and purchased hardware and software for such
- Developed specifications for backup hardware for Police Department and purchased hardware and software
- New audio system in Council Chambers
- New DVD system in Council Chambers for better archiving of meetings
- New video surveillance system in Finance department
- Conducted 5 training classes on email and file management

2006-2007 Objectives

- Have security audit performed on network
- Evaluate wireless connections between remote facilities for data and possible voice transfer
- Install and test remote upgrades for police mobile units
- Begin testing of digital recorders for better archiving of meetings
- Begin development of Mutual Aid agreements with other East Contra Costa cities
- Create permanent Project Manager position
- Install video surveillance system in other City Hall locations for security
- Conduct 6 training classes on email and file management

INFORMATION SERVICES ADMINISTRATION (573-1410)					
	2004-2005 Actual	2005-2006 Budgeted	2005-2006 Revised	2006-2007 Proposed	Increase (Decrease)
Source of Funds					
Interest Earnings	30,479	47,600	47,600	47,600	0
Billings to Departments	250,000	385,000	385,000	369,831	0
Misc. Revenue	38,100	0	0	0	0
Transfers In	0	0	16,050	134,000	0
Gain on Sale of Property	(20,152)				
Total Source of Funds	503,579	580,600	439,664	580,600	0
Use of Funds					
Expenses					
Personnel	372,998	276,060	271,672	268,101	(3,571)
Services & Supplies	290,165	58,430	48,280	110,510	62,230
Total Expenses	663,163	334,490	319,952	378,691	58,739
Interfund Charges				79,935	79,935
Total Use of Funds	663,163	334,490	319,952	458,626	138,674
Total FTE's	2.10	2.10	2.10	2.10*	0.00
*Additional Staffing Request for Info Systems Project Manager (Re-authorization required)					

NETWORK AND PERSONAL COMPUTER SUPPORT SERVICES

Network and Personal Computer Support Services is responsible for the operating environment and customer support of the City's personal computers, servers, data networks and Internet services.

2005-2006 Accomplishments

- Completed computer training room at Corporation Yard
- Video and audio surveillance in interview rooms at Police Station
- Changed web hosting company and moved web server to Arizona for site failure protection
- Finished upgrade of City of Antioch website
- Tested and installed software for better maintenance of personal computers
- Installed kiosk outside of Personnel for access to job listings
- Replaced 4 servers
- Replaced 86 computers
- Increased redundancy of domain name servers

2006-2007 Objectives

- Develop specifications for server room at police station.
- Support 244 computers and 15 servers.
- Purchase and install software for remote software upgrades of mobile data Police computers
- Install paging system in City Hall for security
- Begin evaluation of virtual servers for production use
- Develop redundancy for City email

SOURCE AND USE OF FUNDS

NETWORK AND PERSONAL COMPUTER SUPPORT SERVICES (573-1420)					
	2004-2005 Actual	2005-2006 Budgeted	2005-2006 Revised	2006-2007 Proposed	Increase (Decrease)
Source of Funds					
Billings to Departments	435,000	533,000	533,000	672,593	139,593
Total Source of Funds	435,000	533,000	533,000	672,593	139,593
Use of Funds					
Expenses					
Personnel	301,914	323,000	326,952	325,515	(1,437)
Services & Supplies	172,319	218,310	191,150	282,032	90,882
Total Expenses	474,233	541,310	518,102	607,547	89,554
Interfund Charge				46,261	46,261
Total Use of Funds	474,233	541,310	518,102	653,808	135,706
Total FTE's	3.45	3.45	3.45	3.45	0

TELEPHONE SYSTEMS SERVICES

Telephone Systems Services provides service and maintenance of the City's telephone systems.

2005-2006 Accomplishments

- 99.8% uptime of telephone switches
- Installed Interactive Voice Response to queue callers
- Installed new voice mail system, for more robust performance and to assist caller queuing

2006-2007 Objectives

- Begin evaluation of Voice Over Internet Protocol (VOIP) over next 24 month time line for possible replacement of existing telephone system.
- Uptime of 99.6% of telephone switches

Source and Use of Funds

TELEPHONE SYSTEMS SERVICES (573-1430)					
	2004-2005 Actual	2005-2006 Budgeted	2005-2006 Revised	2006-2007 Proposed	Increase (Decrease)
Source of Funds					
Billings to Dept. Long Distance	9,358	15,000	15,000		0
Billings to Dept. Phones	109,990	113,000	113,000		0
Billings to Departments				157,169	157,169
Total Source of Funds	119,348	128,000	128,000	157,169	29,169
Use of Funds					
Expenses					
Personnel	41,414	43,910	46,846	46,509	(337)
Services & Supplies	74,499	101,810	101,310	131,869	30,559
Total Expenses	115,913	145,720	148,156	178,378	30,222
Interfund Charges				11,605	11,605
Total Use of Funds	115,913	145,720	148,156	189,983	41,827
Total FTE's	0.45	0.45	0.45	0.45	0

GIS SUPPORT SYSTEMS

GIS Support systems is responsible for the management and support of GIS-related activities throughout the City's different departments. Major activities include design, development, and maintenance of numerous spatial databases, acquisition and data conversion of assessor parcel data from Contra Costa County's Public Works Department, GIS data linkage to internal software applications, as well as management of all GIS data exchanged between the City and outside consultants or contractors. The GIS division also provides support to all departments for GIS software applications over the City's internal network.

2005-2006 Accomplishments

- Completion of the Storm Water Asset Inventory Project.
- Computerized Maintenance Management System (CMMS) Project initiation, implementation, training, and data conversion, with a link to the City's GIS-based asset inventory.
- Successful implementation and maintenance of the GIS street centerline files used by the Data 911 dispatch software and Automated Vehicle Location (AVL) system used by the Police Department.
- Successful upgrade of GIS software from version 8.3 to 9.0 across the City's internal computer network.

2006-2007 Objectives

- Update the Sanitary Sewer System Asset Inventory.
- Update the Water System Asset Inventory. This update will include all new subdivision improvements, capital improvement projects, commercial improvements within public easements, and public works projects.
- Update all data included on the Economic Development and Internal GIS Web Sites.
- Completion of street centerline intersection maintenance project for the Police Department.
- Continued maintenance, training and support for all City departments utilizing GIS.

Source and Use of Funds

GIS SUPPORT SYSTEMS (573-1435)					
	2004-2005 Actual	2005-2006 Budgeted	2005-2006 Revised	2006-2007 Proposed	Increase (Decrease)
Source of Funds					
Sales of Maps and Plans	340	0	100	100	0
Billings to Dept. Computer	195,000	236,000	236,000	269,653	0
Total Source of Funds	195,340	236,000	236,115	269,753	33,638
Use of Funds					
Expenses					
Personnel	178,782	195,360	201,060	332,366	131,306
Services & Supplies	41,519	41,230	41,230	85,097	43,867
Total Expenses	220,301	236,590	242,290	417,493	175,203
Interfund Charges				11,022	11,022
Total Use of Funds	220,301	236,590	242,290	428,485	186,195
Total FTE's	2.00	2.00	2.00	4.00*	2.00
*Additional Staffing Request for 1 Comm. Dev. Technician & 1 Data Entry Specialist					

OFFICE EQUIPMENT REPLACEMENT

Office Equipment Replacement is the holding fund for charges paid by departments throughout the City to provide the means to pay for the orderly replacement of obsolete office equipment, computers and major software items.

2005-2006 Accomplishments

- Started development of Equipment Replacement Policy

2006-2007 Objectives

- Maintain a (1) year reserve for equipment replacement.
- Complete Equipment Replacement Policy.

OFFICE EQUIPMENT REPLACEMENT (573-1440)					
	2004-2005 Actual	2005-2006 Budgeted	2005-2006 Revised	2006-2007 Proposed	Increase (Decrease)
Source of Funds					
Equip Replacement Charges	134,070	173,460	173,460	173,460	0
Transfers In				18,100	18,100
Total Source of Funds	134,070	173,460	173,460	191,560	18,100
Use of Funds					
Expenses					
Personnel	0	0	0	0	0
Services & Supplies	73,809	251,700	219,055	321,100	102,045
Total Expenses	73,809	251,700	219,055	321,100	102,045
Interfund charges				11,890	11,890
Total Use of Funds	73,809	251,700	219,055	332,990	113,935
Total FTE's	0.00	0.00	0.00	0.00	0

LEISURE AND COMMUNITY SERVICES DEPARTMENT

Leisure and Community Services provides a wide range of community programs encompassing leisure, sports and youth, teen, cultural and senior activities. Community facilities include the Prewett Family Park Community Center and WaterPark, Nick Rodriguez Community Center, Antioch Senior Center, Antioch Community Park, the Worth Shaw Sports Complex and the Arts and cultural Foundation of Antioch.

Funding for Leisure and Community Services comes from several City sources. Those sources and the programs covered by each are as follows:

General Fund

Community Services (100-4120)

Special Revenue Funds

Recreation Programs Fund:

- Leisure Services Administration (219-4410)
- Senior Programs (219-4420)
- Leisure Activity Classes (219-4430)
- Neighborhood Center Programs (219-4440)
- Sports Programs (219-4450)
- Teen Programs (219-4461)
- Special Population Programs (219-4470)
- Concession Operations (219-4480)
- Senior Nutrition Program (219-4490)

Child Care Fund (223-4330)

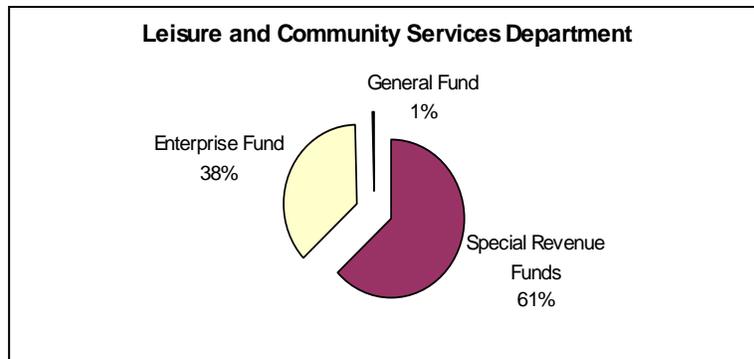
Civic Arts Fund (215-4320)

Senior Bus Fund (218-4310)

Enterprise Fund

Prewett Park:

- Prewett Park Administration (641-4610)
- Community Aquatics (641-4620)
- Prewett Water Park (641-4630)
- Prewett Community Center (641-4640)
- Prewett Park Skate Park (641-4660)



LEISURE AND COMMUNITY SERVICES

Leisure and Community Services provides the City's residents recreational, preschool, social and meeting space within the community. Leisure Services Recreation Programs and accounted for as a Special Revenue Fund 219 and Prewett Park programs are accounted for as an Enterprise Fund.

Source and Use of Funds

LEISURE SERVICES SUPPORT (100-4120)					
	2004-2005 Actual	2005-2006 Budgeted	2005-2006 Revised	2006-2007 Proposed	Increase (Decrease)
Use of Funds					
Personnel	0	0	0	0	0
Transfer Out to Recreation Fund 219	482,000	482,000	482,000	550,000	68,000
Transfer Out to Prewett Park Fund 641	267,000	267,000	292,000	292,000	0
Total Use of Funds	749,000	749,000	774,000	842,000	68,000
Full Time Equivalent	0	0	0	0	0

Leisure Services - Community Services

Community Services manages requests from the Antioch Historical Society and Delta 2000. Community Services is the administration and City liaison for City services for community-sponsored events, including Rivertown Jamboree, 4th of July and Holiday Delites. This program is also the City liaison for the Chi Chi Bu Sister City Program.

2005-2006 Accomplishments

- Fulfilled liaison commitments for all nonprofits and events.

2006-2007 Objectives

- Act as City liaison for Delta 2000, Senior Day Care, Brown Bag Center, 4th of July Celebration, Rivertown Jamboree, Sister City, and Holiday Delites organizations.
- Receive and process the release of funds from all Community Services funded groups.

COMMUNITY SERVICES (100-4120)					
	2004-2005 Actual	2005-2006 Budgeted	2005-2006 Revised	2006-2007 Proposed	Increase (Decrease)
Use of Funds					
Personnel	0	0	0	0	0
Services & Supplies	22,900	22,900	22,927	22,900	(27)
Total Use of Funds	22,900	22,900	22,927	22,900	(27)
Full Time Equivalent	0	0	0	0	0

LEISURE and COMMUNITY SERVICES (RECREATION PROGRAMS)

Leisure and Community Services provides the city's residents recreational, preschool, social and meeting space within the community. Leisure Services Recreation programs are maintained as a Special Revenue Fund within the City's financial reporting structure.

Leisure Services Administration
 Senior Programs
 Leisure Activity Classes
 Neighborhood Center Programs
 Sports Programs
 Teen Programs
 Special Population Programs
 Concession Operations
 Senior Nutrition Program

Source and Use of Funds

LEISURE SERVICES - RECREATION PROGRAMS (219)					
	2004-2005 Actual	2005-2006 Budget	2005-2006 Revised	2006-2007 Budget	Increase (Decrease)
Estimated Beginning Balance 7/1*	221,435	440,566	440,566	253,480	(187,086)
Source of Funds					
All Transfers In (General Fund, Sr Bus, Child Care Fund, Storm Drain, Comp. Absc.)	552,000	552,000	555,954	620,000	64,046
Interest Earnings	12,505	5,000	17,241	5,000	12,241
Rent	45,013	47,000	34,000	40,000	6,000
Miscellaneous Revenue	16,680	71,510	71,510	21,150	(50,360)
Donations	90,691	0	300	0	(300)
Overage & Shortage	61	30	744	0	(744)
Senior Bus Secretary Reimbursement	20,500	23,500	23,500	23,500	0
Recreation Fees - Leisure Classes	386,310	380,000	466,000	420,000	(46,000)
Recreation Fees - Neighborhood Center	53,533	59,600	53,000	59,600	6,600
Recreation Fees - Sports Programs	221,231	318,000	215,000	318,000	103,000
Recreation Fees - Teen Programs	13,355	25,250	14,500	25,250	10,750
Recreation Fees - Special Population	9,914	20,000	10,000	20,000	10,000
Memorial Field Maint.	3,625	3,500	3,500	3,500	0
Sports Field Maint.	7,771	3,500	3,500	3,500	0
Grant Reimbursement	123,621	157,000	140,000	157,000	17,000
Concession Revenue	29,250	38,000	23,000	38,000	15,000
Senior Nutrition Program	9,000	8,500	8,500	8,500	0
Total Source of Funds	1,595,060	1,712,390	1,640,249	1,763,100	122,851
Use of funds					
Personnel	1,014,244	1,316,020	1,346,490	1,306,140	(40,350)
Services & Supplies	361,685	529,840	480,845	566,908	86,063
Total Use of Funds	1,375,929	1,845,860	1,827,335	1,873,048	45,713
Estimated Ending Balance 6/30	440,566	439,566	253,480	143,532	(109,948)
FTE's	8.00	8.00	8.00	8.00	0.00

* The Recreation Fund balance includes the following designated funds:

Designated for Memorial Field Maintenance	\$ 4,453
Designated for Sports Field Maintenance	\$34,408
Designated for Fee Assistance	\$70,801
Total Designated funds	<u>\$109,662</u>

LEISURE SERVICES ADMINISTRATION

The Leisure Services Division and the Community Center provide our residents recreational, social and meeting space within the community. This site is utilized primarily to offer a wide variety of recreation programs for the citizens of Antioch. Personnel assigned to this section are responsible for planning, organizing and supervising special program areas. There are seven activity sections comprised of sports, teens, concessions, classes, special populations, neighborhood centers/camps and senior services. This activity supports City programs and work in conjunction with community groups and non-profits to work in collaboration or to coordinate a variety of city wide activities. This area also provides City liaison support to the Parks and Recreation Commission.

2005-06 Accomplishments

- Remodeled the theater seats, carpeting and theater signage
- Filled the Recreation Supervisor position
- Maintained Leisure Services operations while extended absences by 1/3 of the permanent staff
- Gained approval for renovation of the City Park
- Acquired Civic Arts program in a Liaison role.

2006-07 Objectives:

- Increase program participants by 5% (including Community Center uses)
- Maintain General fund subsidy cost per participant below \$13.00 per person.
- Increase leisure programs offered by 5%.

Source and Use of Funds

LEISURE SERVICES ADMINISTRATION (219-4410)					
	2004-2005 Actual	2005-2006 Budget	2005-2006 Revised	2006-2007 Budget	Increase (Decrease)
Use of Funds					
Personnel	239,138	387,390	414,481	374,690	(39,791)
Services & Supplies	110,692	131,960	125,964	208,363	82,399
Total Use of Funds	349,830	519,350	540,445	583,053	42,608
FTE's	3.00	3.00	3.00	3.00	0.00

SENIOR PROGRAMS

Senior Programs provides administration of the Antioch Senior Center which is the socialization, recreation, information and referral center for senior services in the City of Antioch. Additional responsibilities include administration of the Senior Nutrition program and the Senior Bus Program. These services include direct supervision, implementation, financial oversight (including fund raising) and clerical support. A very high percentage of the work force is volunteer, which entails continual recruitment and training.

2005-2006 Accomplishments

- Expanded the intergenerational program with high school students for special events. This also assisted the students in meeting community service hour commitments.
- Created the 500 Club Sponsorship Program where a recognition plaque represents a \$500 donation.
- Secured an East Bay Foundation grant to cover production and postage costs for the monthly newsletter.
- Obtained a donation from the VFW which replaced the carpet in the lobby.

2006-2007 Objectives

- Create a signature special event as the major annual fundraiser.
- Increase the senior club membership by 10%.
- Complete design and construction plans for storage facility

Source and Use of Funds

LEISURE SERVICES - SENIOR PROGRAMS (219-4420)					
	2004-2005 Actual	2005-2006 Budget	2005-2006 Revised	2006-2007 Budget	Increase (Decrease)
Use of Funds					
Personnel	135,844	149,640	159,437	153,325	(6,112)
Services & Supplies	21,054	78,210	74,210	27,210	(47,000)
Total Use of Funds	156,898	227,850	233,647	180,535	(53,112)
FTE's	2.00	2.00	2.00	2.00	0.00

LEISURE ACTIVITY CLASSES

Leisure Activity Classes provides a variety of leisure classes and programs for a large spectrum of ages ranging from preschool through senior citizens. All activities are self-supporting with participants paying an activity fee which covers specific expenses associated to the activity. Activities are designed to provide introductory and intermediate level program experiences.

2005-2006 Accomplishments

- Increased program participation by 12%
- Increased program offerings by 8%
- Exceeded internet registration goal of 30%
- Maintained customer satisfaction rating at above 90%
- Developed customer satisfaction survey in Leisure Guide
- School age children's offerings increased by 15%

2006-2007 Objectives

- Increase program participants by 12%.
- Increase preschool offerings by 15%.
- Increase program offerings by 8%.
- Expand Personal Growth offerings by 15%.
- Maintain customer satisfaction survey on website.

Source and Use of Funds

LEISURE SERVICES - ACTIVITY CLASSES (219-4430)					
	2004-2005 Actual	2005-2006 Budget	2005-2006 Revised	2006-2007 Budget	Increase (Decrease)
Use of Funds					
Personnel	271,767	279,560	315,827	277,768	(38,059)
Services & Supplies	93,962	113,500	136,946	126,800	(10,146)
Total Use of Funds	365,729	393,060	452,773	404,568	(48,205)
FTE's	1.00	1.00	1.00	1.00	0.00

NEIGHBORHOOD CENTER PROGRAMS

The Neighborhood Center Program activity provides a special center activity for youth. All activities are designed to be self-supporting. Activities include summer day camp and off-track day camp programs.

2005-2006 Accomplishments

- Increased Camp Capacity by 23%
- Increased revenue in camps by 15%.
- Maintained customer satisfaction rating at 90%
- Increased school age children's offerings by 10%.

2006-2007 Objectives

- Increase Camp registrations to 90%
- Keep cost per participant fees below \$142
- Increase program offerings per year by 5%
- Offer two winter season holiday camps in Prewett air structure.

Source and Use of Funds

LEISURE SERVICES - NEIGHBORHOOD CENTER (219-4440)					
	2004-2005 Actual	2005-2006 Budget	2005-2006 Revised	2006-2007 Budget	Increase (Decrease)
Use of Funds					
Personnel	22,322	29,480	21,790	28,370	6,580
Services & Supplies	13,331	18,960	16,460	16,460	0
Total Use of Funds	35,653	48,440	38,250	44,830	6,580
FTE's	0.00	0.00	0.00	0.00	0.00

SPORTS PROGRAMS

The Sports Programs activity provides opportunities for youth and adults to take part in a variety of sports activities on a year-round basis. All activities are designed to be self-supporting. The youth activities are based on a philosophy of kids first, winning second. Instruction, sportsmanship, competition and fun are part of every activity. Current focus is on elementary and middle school age youth. The activities offered include Nerf and flag football, hockey, sport camps, sports classes, baseball and basketball. The adult activities are conducted in a controlled, positive atmosphere with offerings in both a competitive and low key social level. Activities include softball, basketball, passing league football, and volleyball. In addition to the direct sports activity offering, other programs are supported through facility management. These include picnic reservations and City wide youth/adult sports field scheduling with the non-profit organizations and youth sports ball field preparations.

2005–2006 Accomplishments

- 25% increase in Youth Basketball participants
- Created a buddy sports program for 3-5 years of age
- Expanded adult Golf Program with Women's only program
- Expanded Youth & Adult Tennis with intersession offerings
- Created Pee Wee Nerf tennis for ages 4-6
- Obtained a \$10,000 – 10 year scoreboard sponsorship

2006-2007 Objectives

- Contract 4 sponsor signs at Worth Shaw Complex
- Reserve group picnic area at 70% capacity
- Maintain seasonal rental capacities at Worth Shaw Complex

Source and Use of Funds

LEISURE SERVICES - SPORTS PROGRAMS (219-4450)					
	2004-2005 Actual	2005-2006 Budget	2005-2006 Revised	2006-2007 Budget	Increase (Decrease)
Use of Funds					
Personnel	155,440	189,730	188,495	185,144	(3,351)
Services & Supplies	93,735	146,260	97,871	146,160	48,289
Total Use of Funds	249,175	335,990	286,366	331,304	44,938
FTE's	1.00	1.00	1.00	1.00	0.00

TEEN PROGRAMS

Teen Programs provide recreation and social programs for middle and high school teens. The activities and programs are day excursions, camps, after school programs and recreation classes. The Recreation Specialist position is subsidized beyond fees collected to assist in meeting teen needs in areas that are not always able to recoup full expenses such as Youth Council Activities, special events and school style dances.

2005-2006 Accomplishments

- Kept cost per participant below \$20.00
- Met 90% of customer satisfaction, reported through Success 2000 customer survey.
- Completed sixth year of after school program for one middle school. The program is free to participants and averages 100 students per day and runs September through June.
- Provided 3-week summer intersession program for one middle school. Programs free to participants and averaged 85 students per day and funded by grants through the school district.
- Provided after school programs with the two elementary schools.
- Provided 3 weeks of Teen Camp for middle school students, 15 participants per day.
- Worked with Antioch Youth Council members setting up a variety of community service days.

2006-2007 Objectives

- Increase program participation by 5%.
- Keep cost per participant below \$20.00
- Maintain customer satisfaction rating of 90% or above.
- Maintain after school program at one middle school and two elementary schools.

Source and Use of Funds

LEISURE SERVICES - TEEN PROGRAMS (219-4461)					
	2004-2005 Actual	2005-2006 Budget	2005-2006 Revised	2006-2007 Budget	Increase (Decrease)
Use of Funds					
Personnel	169,598	249,310	224,912	252,783	27,871
Services & Supplies	9,449	18,250	11,465	18,266	6,801
Total Use of Funds	179,047	267,560	236,377	271,049	34,672
FTE's	1.00	1.00	1.00	1.00	0.00

SPECIAL POPULATION PROGRAMS

Special Population Programs provide for the program needs of the disabled in meeting requirements for implementing the Americans with Disabilities Act (ADA). Activities may require special needs or arrangements (i.e., excursion uses with lifts/signers for the hearing impaired or other needs related to Leisure Services activities). The annual needs are difficult to anticipate in meeting the ADA-mandated requirements for our community.

2005-06 Accomplishments

- Maintained a revenue source for ADA required services.

2006-07 Objectives

- Increase program participants hours of assistance by 10%.
- Maintain program assistance hourly fees at \$30.00 or below.
- Increase interpreter services/assistance hours by 10%.
- Maintain a customer satisfaction rating of 90% or above (customer program survey).

Source and Use of Funds

LEISURE SERVICES - SPECIAL POPULATION PROGRAM (219-4470)					
	<i>2004-2005 Actual</i>	<i>2005-2006 Budget</i>	<i>2005-2006 Revised</i>	<i>2006-2007 Budget</i>	<i>Increase (Decrease)</i>
Use of Funds					
Personnel	1,385	5,600	3,550	5,600	2,050
Services & Supplies	5,202	5,400	4,750	5,400	650
Total Use of Funds	6,587	11,000	8,300	11,000	2,700
FTE's	0.00	0.00	0.00	0.00	0

CONCESSION OPERATIONS

Snack Bar/Concession Operations provides for the operation of the snack bar at the Antioch Community Park. The snack bar is open to correspond with scheduled activities that occur between April and November.

2005-2006 Accomplishments

- Continued to reduce Specialist salary costs by hiring seasonal part time staff
- Increased prices of concession product

2006-2007 Objectives

- Maintain snack bar operation for 140 days
- Maintain a 10% profit margin
- Maintain bulk supply purchasing system of \$400 per week through Costco
- Maintain customer satisfaction rating of 90% or above (customer program survey)

Source and Use of Funds

LEISURE SERVICES - CONCESSIONS OPERATIONS PROGRAM (219-4480)					
	2004-2005 Actual	2005-2006 Budget	2005-2006 Revised	2006-2007 Budget	Increase (Decrease)
Use of Funds					
Personnel	10,891	16,990	9,710	20,050	10,340
Services & Supplies	14,195	17,000	13,000	17,950	4,950
Total Use of Funds	25,086	33,990	22,710	38,000	15,290
FTE's	0.00	0.00	0.00	0.00	0

SENIOR NUTRITION PROGRAM

Senior Nutrition provides administration to the County-sponsored Nutrition Site #13, as well as direct supervision of the volunteers that facilitate the distribution of the provided meals. This supervision includes the quality control checkpoints as outlined by the County staff, reporting procedures, and daily reservation and fee collections. The program serves nutritious meals to all seniors 60 years of age and greater, five days a week at a suggested donation fee of \$1.75.

2005-2006 Accomplishments

- Largest attended nutrition site in Contra Costa County
- Fund raising program has covered all costs for support supplies
- Consistently the largest nutrition site in meals served in Contra Costa County

2006-2007 Objectives

- Increase the total participation level for the 2006-07 year to a 125 daily average.
- Increase the Nutrition Site Committee's volunteer staffing by 10%.

Source and Use of Funds

LEISURE SERVICES - SENIOR NUTRITION PROGRAM (219-4490)					
	2004-2005 Actual	2005-2006 Budget	2005-2006 Revised	2006-2007 Budget	Increase (Decrease)
Use of Funds					
Personnel	7,858	8,320	8,288	8,410	122
Services & Supplies	65	300	180	300	120
Total Use of Funds	7,923	8,620	8,468	8,710	242
FTE's	0.00	0.00	0.00	0.00	0

CHILD CARE FUND (223)

The Child Care Fund is set up to record debt service for the Mary Rocha Child Care facility. This fund accounts for lease revenue received and City expenditures relating to the child care center leased from the City.

Source and Use of Funds:

CHILD CARE FUND (223-4330 Leisure Services)					
	2004-2005 Actual	2005-2006 Budget	2005-2006 Revised	2006-2007 Budget	Increase (Decrease)
Source of Funds:					
Interest Earnings	2,331	4,780	4,780	4,780	0
Rent	58,956	60,200	60,200	60,200	0
Transfer in from Storm Drain Fund	0	0	740	0	(740)
Total Source of Funds	61,287	64,980	65,720	64,980	(740)
Use of Funds:					
Personnel	0	0	0	0	0
Services & Supplies	3,355	2,840	2,745	2,840	95
Transfer out to Recreation Fund 219	35,000	35,000	35,000	35,000	0
City Wide Admin	0	0	0	1,011	1,011
Total Use of Funds	38,355	37,840	37,745	38,851	1,106
FTE's	0	0	0	0	0

CIVIC ARTS FUND (215)

This fund accounts for the City's Civic Arts Administration program. Revenue for this fund comes from the City's 10% Transient Occupancy Tax (TOT). A minimum of \$120,000, or thirty percent of the TOT tax, is paid to the Arts and Cultural Foundation (ACFA) to provide art and cultural programs within the community.

Source and Use of Funds:

CIVIC ARTS FUND (215-4320 Leisure Services)					
	2004-2005 Actual	2005-2006 Budget	2005-2006 Revised	2006-2007 Budget	Increase (Decrease)
Source of Funds:					
Interest Earnings	3,250	7,390	7,390	7,390	0
Transient Occupancy Tax	92,280	85,700	85,700	85,700	0
Miscellaneous Revenue	0	9,960	9,960	9,960	0
Total Source of Funds	95,530	103,050	103,050	103,050	0
Use of Funds:					
Personnel	0	0	0	0	0
Services & Supplies	129,789	126,630	155,848	127,588	(28,260)
City Wide Admin	0	0	0	3,085	3,085
Total Use of Funds	129,789	126,630	155,848	130,673	(25,175)
FTE's	0	0	0	0	0

SENIOR BUS FUND (218):

This fund accounts for the City's Senior Bus Program, which provides door-to-door transportation to frail, elderly, and disabled individuals. Revenue sources are grant funds through the Metropolitan Transportation Commission and fees paid by riders and the Antioch Committee on Aging.

Source and Use of Funds:

SENIOR BUS FUND (218-4310 - Leisure Services)					
	2004-2005 Actual	2005-2006 Budget	2005-2006 Revised	2006-2007 Budget	Increase (Decrease)
Source of Funds:					
Interest Earnings	385	0	150	0	(150)
Grant Reimbursement	204,176	198,000	198,000	225,000	27,000
Senior Bus Fares	3,504	2,500	2,500	2,500	0
County Nutrition Reimbursement	8,532	7,500	7,500	7,500	0
Miscellaneous Revenue	1,535	0	0	0	0
Reimb.-Compensated Absences	801	0	6,922	0	(6,922)
Transfer in-Compensated Absences	0	0	238	0	(238)
Transfer in from Storm Drain Fund	0	0	720	0	(720)
Total Source of Funds	218,933	208,000	216,030	235,000	18,970
Use of Funds:					
Personnel	135,410	144,640	152,964	146,233	(6,731)
Services & Supplies	49,122	56,200	46,820	43,064	(3,756)
Transfer out to Recreation Fund	35,000	35,000	35,000	35,000	0
City Wide Admin	0	0	0	15,167	15,167
Total Use of Funds	219,532	235,840	234,784	239,464	4,680

PREWETT PARK ENTERPRISE FUND

Prewett Park is a 100-acre family park complex opened in the spring of 1996 in the Southeast Area of the City. The Antioch Water Park was included in the first phase, which consists of five slides and an activity pool. The slides include a tot pool, a splash pool, a sports pool and an activity pool. All pools are utilized for instructional purposes. Also included in the first phase was the community center, park/picnic area and a natural landscape area. Construction of the park was paid for by Mello Roos funds. The latest addition's are the skate park, memorial tree grove and the inflatable doom over the lap pool for year round programming.

SOURCE AND USE OF FUNDS

PREWETT PARK ENTERPRISE FUND					
	2004-2005 Actual	2005-2006 Budget	2005-2006 Revised	2006-2007 Budget	Increase (Decrease)
Est Beginning Balance at 7/1	261,094	209,346	209,346	138,830	(70,516)
Source of Funds					
Revenue:					
Interest Earnings	8,610	9,890	9,890	9,890	0
Rent-Recreation Dept	48,900	48,900	48,900	48,900	0
Rent	69,609	84,000	61,000	74,900	13,900
Recreation Fees	667,959	819,900	799,900	811,000	11,100
Miscellaneous Revenue	7,934	14,000	13,988	14,000	12
Sponsorships	19,386	20,000	20,000	20,000	0
Total Revenue:	822,398	991,790	948,778	978,790	30,012
Transfers In					
General Fund	267,000	267,000	292,000	292,000	0
Compensated Abs Fund			383	0	(383)
Storm Drain Fund			1,348	0	(1,348)
Total Transfers In	267,000	267,000	293,731	292,000	(1,731)
Total Source of Funds	1,089,398	1,258,790	1,242,509	1,270,790	28,281
Use of funds					
Prewett Administration	690,716	814,140	807,759	830,581	22,822
Community Aquatics	114,380	141,610	141,568	151,715	10,147
Water Park	286,695	300,110	304,964	321,871	16,907
Community Center	14,264	29,740	13,538	28,550	15,012
Skate Park	35,091	51,630	45,195	51,215	6,020
Total Use of Funds	1,141,146	1,337,230	1,313,025	1,383,932	70,907
Est Ending Balance at 6/30	209,346	130,906	138,830	25,688	(113,142)

PREWETT PARK ADMINISTRATION

Prewett Park Administration is responsible for planning, organizing and supervising Prewett Park programs. There are five activity areas: Administration, Community Aquatics, Water Park, Community Center, and Skateboard Park.

2005-2006 Accomplishments

- Provided year-round aquatics and classroom activities for youth through adults.
- Met or exceeded all budget requirements while maintaining park entry fees.
- Offered 32 new special events
- Installed Air Dome over lap pool
- Expanded year round aquatics program

2006-2007 Objectives

- Increase participant activity visits by 10% on an annual basis by offering more special events throughout the year.
- Maintain a 98% or higher customer satisfaction ratio, through daily and annual customer satisfaction and program surveys.
- Develop off-season facilities to increase program offerings by 20%.

Source and Use of Funds

PREWETT PARK ADMINISTRATION (641-4610)					
	2004-2005 Actual	2005-2006 Budgeted	2005-2006 Revised	2006-2007 Budget	Increase (Decrease)
Use of Funds					
Personnel	273,281	373,680	360,079	372,662	12,583
Services & Supplies	417,435	440,460	447,680	457,919	10,239
Total Use of Funds	690,716	814,140	807,759	830,581	22,822
FTE's	3.75	3.75	4.75	4.75	0.00

COMMUNITY AQUATICS

Community Aquatics tracks the operations of the Aquatics portion of the Water Park. The Community Aquatics division offers **Special Programs** (Arthritis Foundation Aquatics, Adapted Aquatics for Persons with Physical or Mental Disabilities, and is a host training site for the East Bay Special Olympics), **Fitness Classes** (Water Aerobics and Lap Swim) and **Community Aquatics** (Water Safety Classes; Lifeguard Training; and Youth, Adult and Family Swim Classes).

2005-2006 Accomplishments

- Had another successful year of lessons with great customer satisfaction.
- Rented the lap/lesson pool to Antioch High School swim team during their pool closure.
- Increased swim registrations by 190 participants and \$8,272 due to the Dome venue.
- Introduced 369 participants to the weekend Birthday Party Program and 445 participants in Special Events generating \$6,984 during the Fall/Winter/Spring Seasons due to the Dome venue.
- Increased water aerobics and lap swim participation by 1,414 participants and \$34,916.

2006-2007 Objectives

- Offer new classes due to ARC course changes.
- Offer winter classes after air structure is up.
- Increase the number of classes available by 5%.
- Maintain cost per visit ratio of \$5 or less for all classes.

Source and Use of Funds

PREWETT PARK COMMUNITY AQUATICS (641-4620)					
	2004-2005 Actual	2005-2006 Budgeted	2005-2006 Revised	2006-2007 Budget	Increase (Decrease)
Use of Funds:					
Personnel	112,734	137,210	137,168	147,315	10,147
Services & Supplies	1,646	4,400	4,400	4,400	0
Total Use of Funds	114,380	141,610	141,568	151,715	10,147
FTE'S	0.40	0.40	0.40	0.40	0.00

PREWETT WATER PARK

The Water Park account tracks the operations of the Water Park. The Antioch Water Park, located at the Prewett Family Park and Community Center, provides complete family water-based entertainment through the use of five water slides and the associated pool areas. The slide areas have been developed for the use of all ages - starting with the Tad Pool for infants through the Sports Pool which includes lily pads for all ages to enjoy. The Water Park provides life jackets and inner tubes for customer use. The Water Park hires approximately 125 local resident/staff on a seasonal basis.

2005-2006 Accomplishments

- Ellis & Associates awarded the Water Park a Silver Medal for safety and risk management practices.
- Commissioned Deer Valley High School Video class to create, produce and develop a commercial grade TB advertisement.
- Increased the total number of buy-outs this season.
- Offered 3 new special events this season.

2006-2007 Objectives

- Increase participant visits by 5% on an annual basis.
- Continue to reduce cost per visit through increased participation.
- Maintain a 98% or higher customer satisfaction ratio.
- Continue to provide a Water Park facility that is opened a minimum of 100 calendar days per year from Memorial Day through Labor Day.
- Maintain hours of 11:00 a.m. to 7:00 p.m. (Sunday-Friday) and 11:00 a.m. to 6:00 p.m. (Saturday) during the entire Water Park Season. Increase hours in September as weather/staffing affords the opportunity.
- Offer 3 new special events during summer season.

Source and Use of Funds

PREWETT WATER PARK (641-4630)					
	2004-2005 Actual	2005-2006 Budgeted	2005-2006 Revised	2006-2007 Budget	Increase (Decrease)
Use of Funds					
Personnel	251,265	258,010	262,864	279,271	16,407
Services & Supplies	35,430	42,100	42,100	42,600	500
Total Use of Funds	286,695	300,110	304,964	321,871	16,907
FTE's	0.60	0.60	0.60	0.60	0.00

PREWETT COMMUNITY CENTER

Prewett Community Center Program tracks the operation of the Prewett Community Center. The Multi-Use Room located within the center provides for an excellent venue for classes, meetings and social events. The classroom at the facility offers preschool through adult classes.

2005-2006 Accomplishments

- The Community Center offered a full complement of class opportunities for youth through adult year round.
- The community Center served as a venue for weddings, business meetings, churches and nonprofit organizational uses.
- Hosted "Every 15 Minutes" in conjunction with the Antioch Unified School District, Antioch Police Department, California Highway Patrol, Fire Department and local hospital.

2006-2007 Objectives

- Increase Community Center rentals by 5%.
- Continue reduction in the overall cost per visit through additional programs.
- Maintain a 98% or higher customer satisfaction ratio.

SOURCE AND USE OF FUNDS

PREWETT COMMUNITY CENTER (641-4640)					
	2004-2005 Actual	2005-2006 Budgeted	2005-2006 Revised	2006-2007 Budget	Increase (Decrease)
Use of Funds:					
Personnel	13,734	24,640	8,438	23,450	15,012
Services & Supplies	530	5,100	5,100	5,100	0
Total Use of Funds	14,264	29,740	13,538	28,550	15,012
FTE's	0.00	0.00	0.00	0.00	0.00

PREWETT PARK – SKATE PARK

The Skate Park account tracks the operation of the Skate Park facility. The Skate Park is located on the eastern portion of the Prewett Family Park property. The park is a 15,000 square foot concrete facility developed for the use of all ages. The Skate Park opened in January 2000. The park is open 365 days of the year; the hours of operation are from dawn to dusk.

2005-2006 Accomplishments

- Removed vandalism/graffiti within 48 hours of reporting.
- Contracted with Peacekeepers Security to maintain dawn to dusk participation and reduce adjoining neighborhood complaints.
- Contracted a sponsorship advertising program with Banners @ Park.

2006-2007 Objectives

- Provide daily park maintenance and janitorial services of both the skate park.
- Provide first aid assistance as required.
- Develop video surveillance for east end of building to deter vandalism.
- Host a Regional (East County) Youth Skateboard Championship.

Source and Use of Funds

PREWETT SKATE PARK (641-4660)					
	2004-2005 Actual	2005-2006 Budgeted	2005-2006 Revised	2006-2007 Budget	Increase (Decrease)
Use of Funds:					
Personnel	11,922	13,130	12,695	12,715	20
Services & Supplies	23,169	38,500	32,500	38,500	6,000
Total Use of Funds	35,091	51,630	45,195	51,215	6,020
FTE's					

POLICE DEPARTMENT

The Antioch Police Department is charged with the enforcement of local, state and federal laws and with providing for around-the-clock protection of the lives and property of the public. The Police Department functions as an instrument of public service and as a tool for the distribution of information, guidance and direction.

The Police Department's mission is to serve the community in a manner which promotes professionalism and competence, to be open and sensitive to the public's needs regardless of their race, religion, ethnicity or sexual orientation, to dedicate ourselves to continually reassess our methods and technology for proactively reducing criminal activity and to treat all people with the highest degree of respect and dignity.

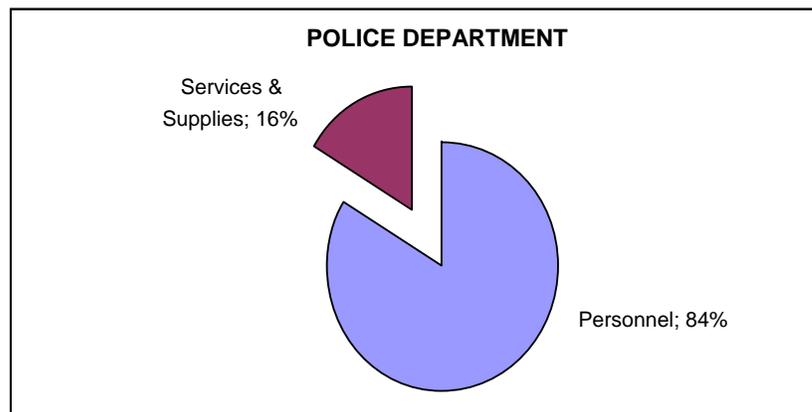
The following programs and bureaus are in the Police Department:

- Police Administration
- Reserves
- Prisoner Custody
- Community Policing Bureau
- Traffic
- Investigation
- Narcotics Bureau
- Communications
- Office of Emergency Management
- REAP Program
- Volunteer Program/Chaplaincy
- Facilities Maintenance
- Animal Control Support

The next pages of this section provide a department summary of revenues and expenditures with tables for sources and uses of funds. A summary of each program or bureau follows with a table showing the use of funds for each. The number of full-time employees for each functional area is also provided on each page.

Source and Use of Funds

POLICE DEPARTMENT					
	2004-2005 Actual	2005-2006 Budget	2005-2006 Revised	2006-2007 Budget	Increase (Decrease)
Source of Funds					
General Fund	17,862,917	20,243,466	19,267,789	21,466,873	2,199,084
Fees & Charges:					
Bicycle Licenses	317	300	100	100	0
P.O.S.T. Funds	47,911	50,000	48,000	60,000	12,000
Federal Grant	16,795	10,500	3,400	8,000	4,600
Other Service Charges	43,741	40,000	40,000	40,000	0
Police Services General	85,541	85,000	85,000	120,000	35,000
False Alarm Permit Fees	57,300	8,000	20,000	20,000	0
False Alarms	18,270	35,000	35,000	39,740	4,740
Miscellaneous Revenue	16,694	17,000	27,695	17,000	(10,695)
Overage & (Shortage)	15	0	83	0	(83)
Police Svcs Gen. (Res)	32,281	33,400	33,400	33,400	0
Booking Fee Reimb.-State	90,480	0	0	0	0
Booking Fee Recov.-Billings	9,712	8,000	7,000	8,000	1,000
Sales Tax-Public Safety	509,181	535,600	535,600	578,448	42,848
Non-Traffic Fines	40,327	36,000	36,000	62,000	26,000
Vehicle Code Fines	163,755	180,000	130,000	165,000	35,000
DUI Fines	0	0	0	18,000	18,000
Federal Grant	23,479	20,840	13,181	16,681	3,500
Abatement Fees	487	0	0	0	0
Brentwood- 911 Svcs	401,675	451,184	451,184	500,102	48,918
Donations	4,670	6,000	5,000	5,000	0
Reimburse. From AUSD	0	155,900	155,860	187,712	31,852
Total Fees & Charges	1,562,631	1,672,724	1,626,503	1,879,183	252,680
Transfers In From:					
Suppl. Law Enf. Grant	174,502	140,000	140,000	146,000	6,000
Byrne Grant	55,661	57,000	57,000	57,000	0
Total Transfers In	230,163	197,000	197,000	203,000	6,000
Total Source of Funds	19,655,711	22,113,190	21,091,292	23,549,056	2,457,764
Use of funds					
Personnel	16,539,703	18,522,740	17,464,382	19,348,581	1,884,219
Services & Supplies	2,796,208	3,230,450	3,251,910	3,815,475	563,565
Total Operating Expenses	19,335,911	21,753,190	20,716,292	23,164,056	2,447,764
Transfer to Animal Control	319,800	360,000	375,000	385,000	100,000
Total Use of Funds	19,655,711	22,113,190	21,091,292	23,549,056	2,457,764
TOTAL FTE'S	161.00	164.00	164.00	175.00	11.00



POLICE ADMINISTRATION

Police Administration is responsible for the administrative and management functions of the department. Effective organizational planning, community relations, training, emergency preparedness, crime prevention, computer services, recruitment, internal affairs, investigation, public education, police commission, evidence, crime analysis and department budget are included in this activity, as well as the Chief of Police

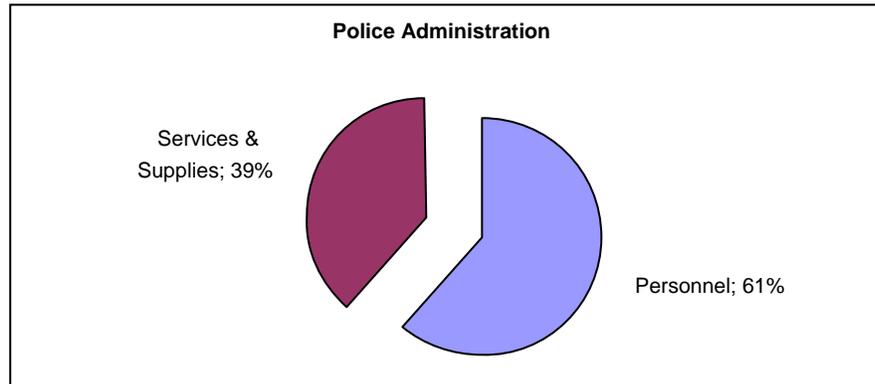
2005-2006 Accomplishments:

- New Evidence shelving project completed Feb. 2006
- Evidence Labeling program installed , staff trained – program fully operational
- Vacancy rate is currently below 8%.

2006-2007 Objectives:

- Strive to fill all vacant positions.
- Complete the Police department community room/Emergency Operations Center expansion build out project by August 2006.
- Develop a citizen's survey on satisfaction of police services.
- Develop a policy and training curriculum on the use of Tazers.

POLICE ADMINISTRATION (100-3110)					
	2004-2005 Actual	2005-2006 Budget	2005-2006 Revised	2006-2007 Budget	Increase (Decrease)
Use of Funds					
Personnel	2,070,496	2,206,330	2,177,490	2,237,754	35,264
Services & Supplies	922,485	1,019,810	1,016,060	1,404,024	387,964
Other	15,305	0	0	0	0
Total Use of Funds	3,008,286	3,226,140	3,193,550	3,641,778	423,228
FTE's	20.55	20.55	20.55	20.55	0.00



POLICE RESERVES

Police Reserves provide a uniformed volunteer police unit to augment the Community Policing Bureau in performing day-to-day functions. Police Reserves also provide policing for various City and school district functions.

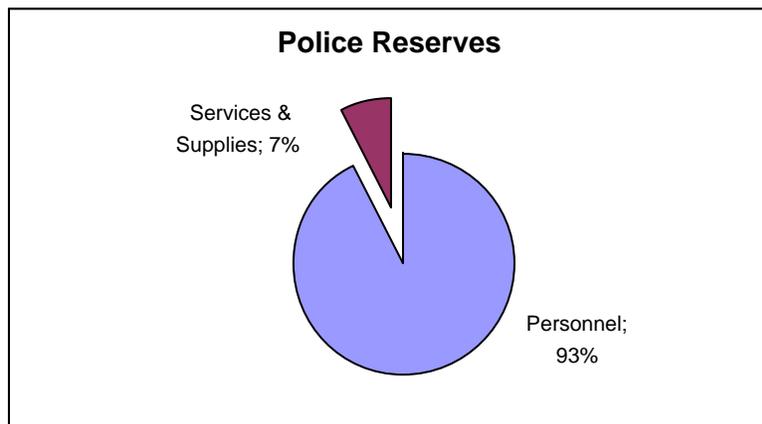
2005-2006 Accomplishments:

- Reserves augmented the Community Policing Bureau by policing required City and School District events.
- Reserves contributed over 1500 hours of service with fewer resources.

2006-2007 Objectives:

- Maintain current staffing levels.
- Maintain consistent levels of police and civic duty commitments by providing approximately 1500 hours of service.

POLICE RESERVES (100-3120)					
	2004-2005 Actual	2005-2006 Budget	2005-2006 Revised	2006-2007 Budget	Increase (Decrease)
Use of Funds					
Personnel	11,134	12,040	7,910	8,660	750
Services & Supplies	762	700	700	700	0
Total Use of Funds	11,896	12,740	8,610	9,360	750
FTE's	0.00	0.00		0.00	0.00



PRISONER CUSTODY

Prisoner Custody provides for all prisoner custody services, booking, custody transportation and property security. This program is also in charge of maintenance of supplies for the jail.

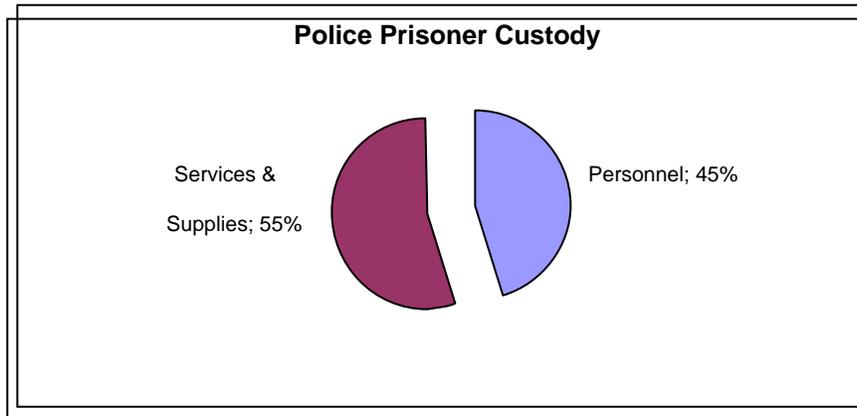
2005-2006 Accomplishments:

- Provided additional cross-training (Jail Operations Training) for Community Services Officers.
- Staffing levels were increased to provide custodial services seven days a week.
- Maintained a Community Services Officer Sworn FTE (3).

2006-2007 Objectives:

- Maintain a Community Services Officer Sworn FTE of (3).
- Continue to provide cross-training (Jail Operation Training) for all Community Services Officers.

PRISONER CUSTODY (100-3130)					
	2004-2005 Actual	2005-2006 Budget	2005-2006 Revised	2006-2007 Budget	Increase (Decrease)
Use of Funds					
Personnel	200,068	224,770	221,156	224,285	3,129
Services & Supplies	319,226	272,000	272,000	272,921	921
Total Use of Funds	519,294	496,770	493,156	497,206	4,050
FTE's	3.00	3.00	3.00	3.00	0.00



COMMUNITY POLICING BUREAU

The Community Policing Bureau provides general police services and responds to emergency calls to crimes in progress. Community Policing investigates crimes and investigates traffic accidents and enforces traffic laws and provides preventive patrol.

The Community Policing Bureau has been designed to promote a partnership with the community city-wide, and together identify community needs and resolve problems through practice and problem-solving approaches.

2005-2006 Accomplishments:

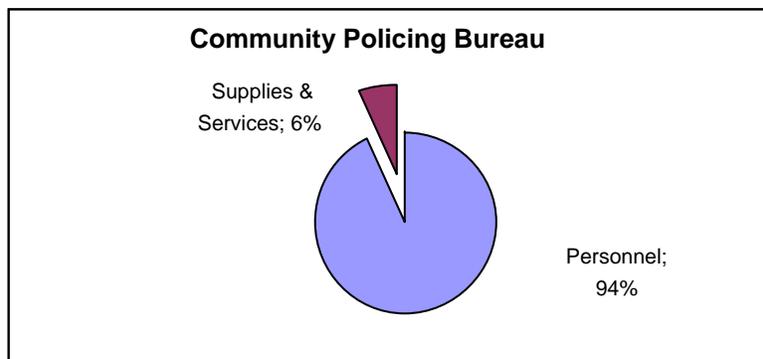
- Achieved our priority 3 response time objective by averaging 7:38 minutes.
- Restructured and revised the Corporal's role to enhance supervisory span of control and field supervision.
- Established a cooperative partnership with the Community Development Department to enhance problem solving.

2006-2007 Objectives:

- Maintain a priority 3 response time of between 7:30 - 7:45 minutes.
- Establish cooperative partnerships with local and regional organizations to problem solve and mitigate problems associated with our homeless population.
- Create an in-house Mentoring Program.

COMMUNITY POLICING BUREAU (100-3150)					
	2004-2005 Actual	2005-2006 Budget	2005-2006 Revised	2006-2007 Budget	Increase (Decrease)
Use of Funds					
Personnel	9,966,382	11,265,460	10,099,479	11,679,834	1,580,355
Services & Supplies	537,561	656,840	678,140	792,386	114,246
Total Use of Funds	10,503,943	11,922,300	10,777,619	12,472,220*	1,694,601
FTE's	94.00	96.00	96.00	104.00*	8.00

*Includes funding for new positions: 7 Police Officers and 1 Community Service Officer



TRAFFIC BUREAU

The Traffic Bureau provides for enforcement of moving traffic violations and parking violations. The Bureau directs traffic to ensure proper traffic flow, investigates major and fatal accidents, enforces driving under the influence violations and investigates traffic complaints. The Bureau works closely with the Community Policing Bureau to suppress traffic problems in target areas.

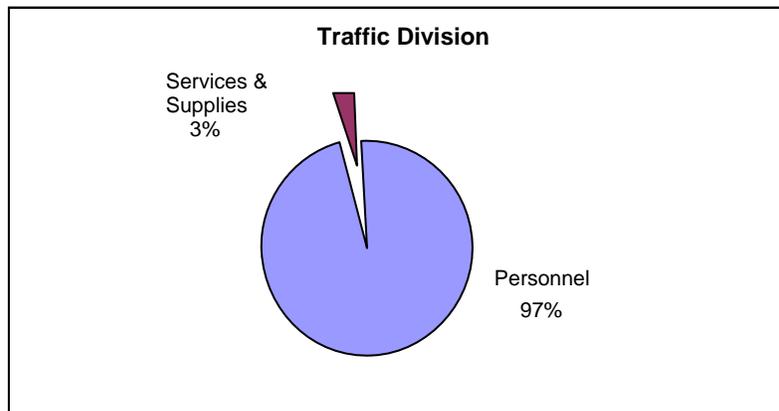
2005-2006 Accomplishments

- Continued to generate revenues through commercial vehicle enforcement.
- Conducted 4 roving DUI patrols
- Traffic Bureau participated in 6 DUI checkpoints. A change in staffing levels in the county wide Avoid the 25 DUI checkpoint program prevented us from achieving our 05-06 objective of 7 DUI checkpoints.

2006-2007 Objectives:

- Establish a permanent Red Light Violation program with bi-weekly enforcement activities.
- Maintain a DUI enforcement program by conducting two DUI checkpoints and one Roving DUI enforcement

TRAFFIC BUREAU (100-3160)					
	2004-2005 Actual	2005-2006 Budget	2005-2006 Revised	2006-2007 Budget	Increase (Decrease)
Use of Funds					
Personnel	619,705	646,340	657,100	668,299	11,199
Services & Supplies	85,655	41,970	42,170	19,011	(23,159)
Total Use of Funds	705,360	688,310	699,270	687,310	(11,960)
FTE's	5.00	5.00	5.00	5.00	0.00



INVESTIGATION BUREAU

The Investigation Bureau provides investigative follow-up to those crimes which cannot be resolved at patrol level. Detectives are assigned to burglary, robbery, homicide, sex offenses, checks and juvenile crimes. Additionally, they prepare cases for referral to the District Attorney's office for prosecution.

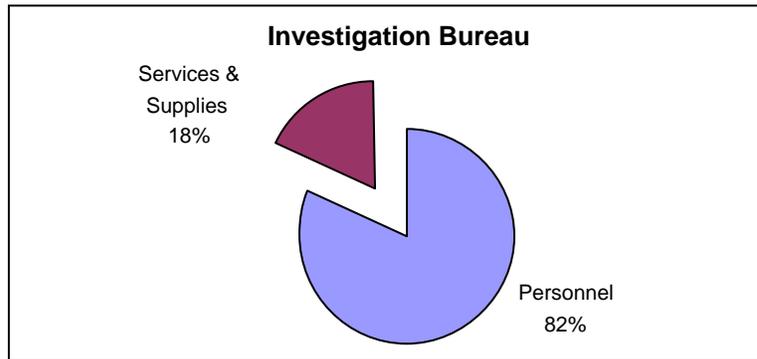
2005-2006 Accomplishments

- Completed the replacement/upgrade of the audio/video equipment in all the investigations interview rooms.

2006-2007 Objectives:

- Conduct at least two (2) annual trainings for businesses to educate employees about robbery, theft, fraud, and preventative measures.
- Increase Burglary clearance rates by 5%.

INVESTIGATION BUREAU (100-3170)					
	2004-2005 Actual	2005-2006 Budget	2005-2006 Revised	2006-2007 Budget	Increase (Decrease)
Use of Funds					
Personnel	1,373,066	1,539,320	1,569,826	1,650,721	80,895
Services & Supplies	363,811	354,940	354,340	369,740	15,400
Total Use of Funds	1,736,877	1,894,260	1,924,166	2,020,461*	96,295
FTE's	12.65	12.65	12.65	13.65*	1.00
*Includes funding for new position: 1 Community Service Officer					



NARCOTICS BUREAU

The primary function of the Narcotics Bureau is to provide investigative follow-up to those narcotics and vice-related cases which cannot be resolved by field services personnel. Detectives are assigned to investigate the possession, manufacturing, cultivation and selling of illicit drugs or narcotics, as well as crimes of prostitution, illegal gambling and cardroom issues. Additionally, they are responsible for the investigation of illegal sales of alcohol and firearms.

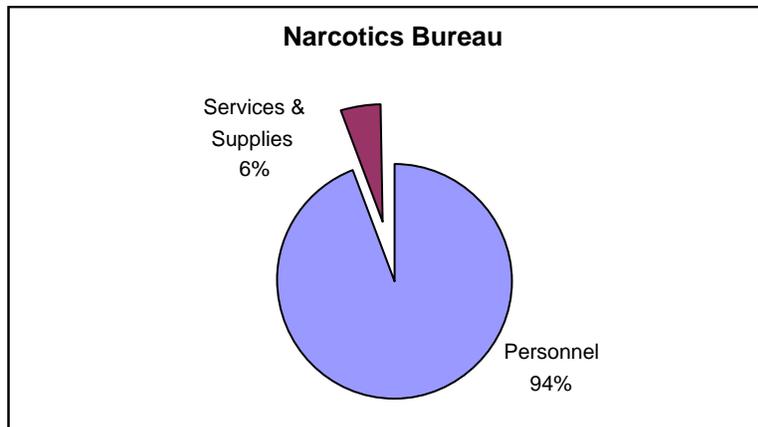
2005-2006 Accomplishments

- Increased gang related probation searches, parole searches, and search warrants by 5%.
- Conducted 3 vice operations.

2006-2007 Objectives:

- Conduct (6) six compliance checks of card rooms to ensure employees have valid card room permits required by new state law and municipal code.
- Conduct (6) six internet investigations involving prostitution and drug trafficking via websites such as "Craigslist" and "Myspace"
- Increase gang related probation searches, parole searches, and search warrants by 5%.

NARCOTICS BUREAU (100-3175)					
	2004-2005 Actual	2005-2006 Budget	2005-2006 Revised	2006-2007 Budget	Increase (Decrease)
Use of Funds					
Personnel	741,359	773,190	759,230	778,939	19,709
Services & Supplies	31,563	29,720	37,820	45,838	8,018
Total Use of Funds	772,922	802,910	797,050	824,777	27,727
FTE's	6.25	6.25	6.25	6.25	0.00



COMMUNICATIONS BUREAU

Communications (police dispatch) provides emergency and non-emergency dispatch services and directs citizens to the proper service providers. Communications also coordinates communications during critical incidents and contracts these services for the City of Brentwood.

2005-2006 Accomplishments

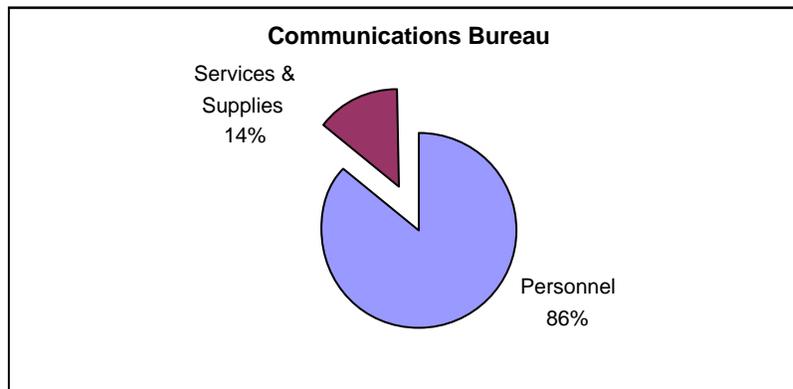
- A total of 12 dispatchers were hired. A net total of 9 dispatchers were realized in the dispatch center.
- Completed the implementation of Phase II wireless. Dispatch is now receiving wireless 911 cell phone calls in our geographical area.

2006-2007 Objectives:

- Complete final integration of wireless 911 where the system would link to Data 911 mapping system.
- Develop training and testing plan for TTY/TDD calls

COMMUNICATIONS BUREAU (100-3180)					
	2004-2005 Actual	2005-2006 Budget	2005-2006 Revised	2006-2007 Budget	Increase (Decrease)
Use of Funds					
Personnel	1,256,403	1,477,370	1,567,471	1,668,872	101,401
Services & Supplies	49,347	260,450	261,410	269,406	7,996
Total Use of Funds	1,305,750	1,737,820	1,828,881	1,938,278*	109,397
FTE's	15.90	15.90	15.90	17.90*	2.00

*Includes funding for new positions: 2 Dispatchers



OFFICE OF EMERGENCY MANAGEMENT

The Office of Emergency Management has the essential service responsibility for "disaster preparedness" in our community. This section will develop, maintain and coordinate current emergency preparedness plans that will help mitigate the effects of potential man-made and natural disasters. A useful plan is one that will support efficiency by dividing up the overall problem into manageable tasks and assigning similar types of tasks to defined organizational elements. This will allow each organizational element to focus on specific missions as part of an overall team

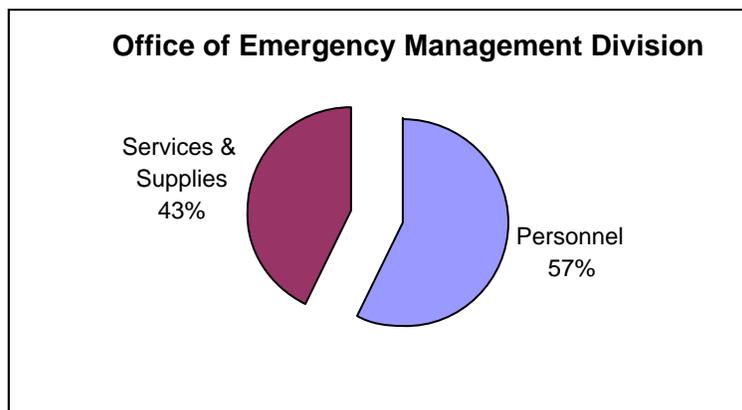
2005-2006 Accomplishments

- CERT Program has 105 members trained as of Feb. 2006
- Threat assessment evaluation updated as of Jan. 2006
- Held one off hour Emergency Operations Center phone activation in August of 2005.

2006-2007 Objectives:

- Hold one multi agency First Responders drill.
- Hold one annual CERT training exercise.
- Send six city staff to CSTI earthquake school

Office of Emergency Management Division (100-3185)					
	2004-2005 Actual	2005-2006 Budget	2005-2006 Revised	2006-2007 Budget	Increase (Decrease)
Use of Funds					
Personnel	33,884	34,400	36,030	36,889	859
Services & Supplies	29,495	31,700	29,250	27,842	(1,408)
Total Use of Funds	63,379	66,100	65,280	64,731	(549)
FTE's	0.25	0.25	0.25	0.25	0.00



REAP Program

The Resource, Education, Apprehension and Prevention (REAP) program places three police officers in six secondary schools, two high schools and four middle schools to prevent crime, educate students and apprehend law violators. The enforcement component focuses on assaults, weapons, drug and alcohol violations, as well as gang-related activities. The program began in 1984 fully funded by a Drug Suppression in the Schools Grant, evolving into a jointly funded program between the Antioch Unified School District (AUSD) and the City

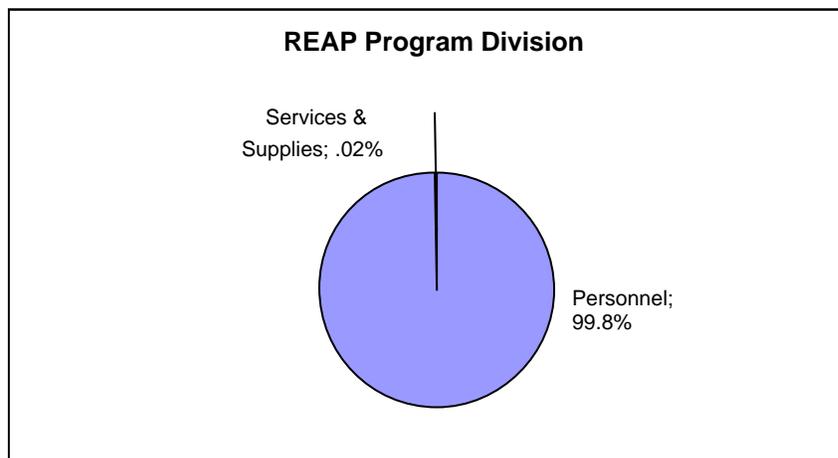
2005-2006 Accomplishments

- Increased REAP staffing levels to 3.
- REAP officers attended 12 YIP Compliance Boards.
- REAP officers participated in two truancy sweeps; targeting truant students.

2006-2007 Objectives:

- Maintain REAP Program staffing levels at 3.
- REAP officers will continue to attend Youth Intervention Panel (YIP) Compliance Boards.

REAP Program (100-3190)					
	2004-2005 Actual	2005-2006 Budget	2005-2006 Revised	2006-2007 Budget	Increase (Decrease)
Use of Funds					
Personnel	236,479	311,570	332,954	358,578	25,624
Services & Supplies	36	140	140	754	614
Total Use of Funds	236,515	311,710	333,094	359,332	26,238
FTE's	2.00	3.00	3.00	3.00	0.00



VOLUNTEER PROGRAM/CHAPLAINCY

The Volunteer Program supports police services, while providing the citizens an opportunity to actively support their community. These opportunities will involve clerical support, vacation patrols, crime prevention and community awareness presentations.

The Chaplaincy Program is a ministry of ordained volunteer clergy to support the employees of Antioch Police Department and the citizens of Antioch during crisis/non-crisis situations.

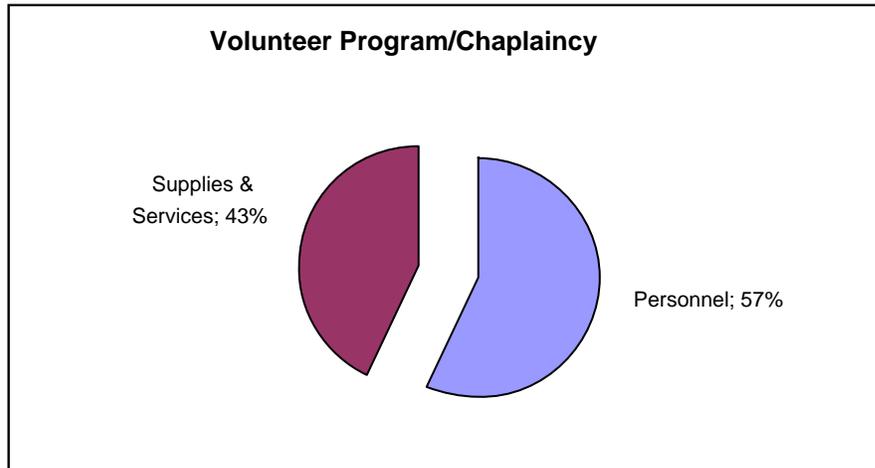
2005-2006 Accomplishments

- Single VIPS patrols 16 per month
- Recruited 12 new Field services VIP's September 05
- Created a new FTO program for VIPS
- Implemented a new Handi-Capped parker citation program by the VIPs
- Instituted an illegal sign abatement program by the VIPs

2006-2007 Objectives:

- Add 5 additional Support Services bureau VIPs
- Add 5 additional Field Services bureau VIPs
- Develop a pilot citizen's academy program July 2007

VOLUNTEER PROGRAM/CHAPLAINCY (100-3195)					
	2004-2005 Actual	2005-2006 Budget	2005-2006 Revised	2006-2007 Budget	Increase (Decrease)
Use of Funds					
Personnel	30,727	31,950	35,736	35,750	14
Services & Supplies	23,901	26,770	24,470	26,970	2,500
Total Use of Funds	54,628	58,720	60,206	62,720	2,514
FTE's	0.00	0.00	0.00	0.00	0.00



FACILITIES MAINTENANCE

The primary objective of the Facilities Maintenance activity is to provide for an acceptable level of maintenance to the Police and Animal Services facilities. There are no personnel assigned to this work. Facilities maintenance work such as roof repairs, general building repairs, and necessary alterations to office, installation of building hardware, electrical wiring and janitorial maintenance are accomplished through this program. Additionally, utilities for the department are paid from this account.

2005-2006 Accomplishments

- Reduced energy costs 4%
- Creation of an Information systems server room

2006-2007 Objectives:

- Paint interior hallways of the police department.
- Replace 3 automated parking lot access gates.
- Replace Faulty Fitness equipment in police department

FACILITIES MAINTENANCE (100-3200)					
	2004-2005 Actual	2005-2006 Budget	2005-2006 Revised	2006-2007 Budget	Increase (Decrease)
Use of Funds					
Personnel	0	0	0	0	0
Other Expenditures	432,366	535,410	535,410	585,883	50,473
Total Use of Funds	432,366	535,410	535,410	585,883	585,883
FTE's	0	0	0	0	0

ANIMAL CONTROL SUPPORT

Animal Control Support tracks the direct transfer to the Animal Control Fund 214.

ANIMAL CONTROL SUPPORT (100-3320)					
	2004-2005 Actual	2005-2006 Budget	2005-2006 Revised	2006-2007 Budget	Increase (Decrease)
Use of Funds					
Personnel	0	0		0	
Services & Supplies	319,800	360,000	375,000	385,000	10,000
Total Use of Funds	319,800	360,000	375,000	385,000	10,000

ANIMAL CONTROL SERVICES

In 1978, the citizens of Antioch overwhelmingly voted for Measure A. This measure was for re-establishing, maintaining and operating a City animal shelter. Measure A authorized funds to be appropriated annually by the City Council.

The shelter would be self-supporting in that fee for licenses and animal care would be credited to its operating budget. These fees and other income would no longer be part of the General Fund. The Animal Services Bureau of the Antioch Police Department is dedicated to promoting animal welfare and public awareness which result in humans and animals living together in harmony.

The Antioch Animal Services Center is responsible for the enforcement of State laws and City ordinances relating to the care, control and protection of animals and of our citizens. Officers' responsibilities include confining and picking up of stray, sick, vicious and dead animals; management of a vaccination clinic; issuance of dog licenses; patrolling the City streets; control of animal nuisance problems and animal euthanasia. The Animal Shelter also provides adoption, volunteer, and education programs.

2005-06 Accomplishments

- Established a permanent off-site adoption site at Petsmart on Lone Tree Way.
- Increased in-house spay/neuter revenue approximately 25% by June of 2006.

2006-07 Objectives

- Increase the total number of adoptions by 5%.
- Explore feasibility of spay and neuter clinic

ANIMAL CONTROL SERVICES FUND (214)					
	2004-2005 Actual	2005-2006 Budget	2005-2006 Revised	2006-2007 Budget	Increase (Decrease)
Source of Funds					
Fees for Service	281,939	281,000	293,905	279,000	(14,905)
Other Revenue	150,572	88,300	181,325	126,500	(54,825)
Transfers In	319,800	360,000	376,856	385,000	8,144
Total Source of Funds	752,311	729,300	852,086	790,500	(61,586)
Use of Funds					
Personnel	594,039	537,160	647,384	585,031	(62,353)
Services & Supplies	160,406	191,080	186,280	203,599	12,319
Total Use of Funds	754,445	728,240	833,664	788,630	(45,034)
Total FTE's	7.10	8.70	8.70	8.70	0.00

PUBLIC WORKS DEPARTMENT

The Public Works Department consists of the general fund supported programs of administration and supervision, street maintenance, facilities maintenance, park maintenance and median and general landscape; the enterprise operations of Water, Sewer, and Marina Funds and various Internal Service and Special Revenue Funds, such as Street Light and Landscape Maintenance Districts. Equipment Maintenance is also a part of this department.

The general fund supported programs are presented immediately following the combined accomplishments and objectives, followed by the enterprise operations and the maintenance divisions supported by internal service or special revenue funds.

ACCOMPLISHMENTS AND OBJECTIVES:

The accomplishments and objectives are presented for the Public Works Department in a combined format as so many of the accomplishments are the same for each area. Here in total are the 2005-2006 Accomplishments and the 2006-2007 Objectives for the Department:

2005-2006 Accomplishments:

- Continued to build upon the success of the Department's Safety Program
- Developed a work environment to foster a productive and motivated workforce.
- Continued to host AWWA satellite teleconferences providing educational opportunities for Water Treatment Plant Operators on a regional basis

2006-2007 Objectives:

Administration:

- Work on East County Prop 50 Grant Proposal
(Integrated Regional Water Management Plan: Step 2.
- Continue to work with Delta Diablo to develop a recycled water program.
- Obtain State and/or Federal funds for the West Antioch Creek Flood Control Improvement Project.

Water/Wastewater:

- Begin construction of the Water Treatment Plant's Solids Handling Facility and Plant B Expansion Projects.
- Oversee development of the Sewer System Maintenance Plan (SSMP) to achieve State Compliance.
- Begin the process of the West Antioch Creek Desilting project from 4th to 8th Streets.

Marina:

- Finalize the Grant application from the Department of Boating and Waterways and begin reconstruction of the City's Guest Dock and upgrades to our Fuel System Facility.
- Work with Community Development to finalize plans for the CIP project to plan, design and construct the new Marina Boat Launch.

PUBLIC WORKS DEPARTMENT

Accomplishments and Objectives (Continued):

Streets:

- Begin Sierra Crete road repairs, City-wide.
- Increase baseline road maintenance and repair projects in conjunction with the Refuse Vehicle Impact Program (RVIP).

GIS:

- Continue to update Centerline files for the Data 911 dispatch center and all police vehicles.
- Continue to update City infrastructure information for Public Works Computerized Maintenance Management Program.
- Continue to work with City employees to develop their knowledge of GIS and how it can be used to enhance their operations.

Parks:

- Update and improve the maintenance program to achieve optimum service levels by utilizing public and private labor contracts.

PUBLIC WORKS DEPARTMENT SUMMARY

The General Fund portion of the Public Works Department consists of administration and supervision, street maintenance, facilities maintenance, park maintenance and median and general landscape. The Public Works Department Summary table provides a composite look at the revenues and expenditures of the department that operates within the General Fund.

Programs included in this summary:

- Public Works Administration
- General Maintenance Supervision
- Street Maintenance
- Signal Maintenance & Street Lighting
- Striping & Signing
- Facilities Maintenance
- Park Maintenance
- Median & General Landscape

SOURCE AND USE OF FUNDS

PUBLIC WORKS DEPARTMENT					
	2004-2005 Actual	2005-2006 Budget	2005-2006 Revised	2006-2007 Budget	Increase (Decrease)
Source of Funds					
General Fund	4,686,594	4,923,920	4,635,590	4,885,371	249,781
Fees & Other Revenues					
Special Public Works Services	27,004	17,200	57,200	57,200	0
Miscellaneous Revenue	56,710	10,100	20,000	25,000	5,000
Fees & Charges Sub-total	83,714	27,300	77,200	82,200	5,000
Transfers In From:					
Gas Tax Fund	510,000	510,000	510,000	510,000	0
Traffic Safety Fund	158,776	170,000	170,000	170,000	0
Lone Tree St Light & Maint Dist.	156,970	74,600	231,610	231,610	0
Almondridge St Light & Main Dist	0	10,160	10,160	10,160	0
Hillcrest St Light & Maint Dist.	19,410	50,320	69,730	69,730	0
City Wide 2A St Light & Maint Dist.	0	40,280	40,280	40,280	0
E. Lone Tree St Light & Maint Dist	4,500	4,500	4,500	0	(4,500)
Street Impact Fund	0	0	0	300,000	300,000
Sierra-Crete	0	210,000	210,000	210,000	0
Transfers In Sub-total	849,656	1,069,860	1,246,280	1,541,780	299,500
Total Source of Funds	933,370	1,097,160	1,323,480	1,623,980	300,500
Use of funds					
Personnel	2,308,398	2,586,120	2,498,840	2,585,936	87,096
Services & Supplies	2,936,437	3,129,500	3,154,770	3,607,955	453,185
Total Operating Expenditures	5,244,835	5,715,620	5,653,610	6,193,891	540,281
Transfer Out to Street Light & Maint Dist Funds	375,130	305,460	305,460	315,460	0
Total Use of Funds	5,619,964	6,021,080	5,959,070	6,509,351	550,281
TOTAL FTE's	27.57	28.00	28.00	28.00	0

PUBLIC WORKS ADMINISTRATION

Included in the Maintenance Administration activity are the positions of one Director of Public Works and one Secretary I/II. The Director is responsible for providing direction and support in the day-to-day operations for all maintenance divisions which include Water Treatment and Distribution, Wastewater Collection, GIS, Streets, Striping and Signs, Fleet Services, Meter Reading, Marina, Parks, Facilities Maintenance, Storm Channel and Storm Drain Maintenance. The Secretary assists with the Administration of the Maintenance Services Divisions, interacts with and responds to the public's concerns and requests, and coordinates all training activities. Maintenance Administration assists the City's Personnel and Finance Departments with administration of divisional actions, and assists all divisions in preparing budgets, warrants and purchase order requests, along with assigning and dispatching field crews work orders as they are received on a daily basis.

PUBLIC WORKS ADMINISTRATION (100-2140)					
	2004-2005 Actual	2005-2006 Budget	2005-2006 Revised	2006-2007 Budget	Increase (Decrease)
Use of Funds					
Personnel	271,968	286,570	280,471	283,805	3,334
Services & Supplies	12,077	12,810	12,810	87,008	74,198
Total Use of Funds	284,045	299,380	293,281	370,813	77,532
FTE's	2.00	2.00	2.00	2.00	0.00

PUBLIC WORKS – GENERAL MAINTENANCE SUPERVISION

General Maintenance Supervision is responsible for directing and administering the budgets of functions assigned to the Street Division, including street maintenance activities, sign and roadway markings and the fleet management program. This activity also provides a wide variety of reports to other departments, coordinates work with other divisions, prepares bid specifications and oversees contract work. The computerized Fleet Management and Pavement Management systems are both administered in this activity.

PUBLIC WORKS – GENERAL MAINTENANCE SUPERVISION (100-2150)					
	2004-2005 Actual	2005-2006 Budget	2005-2006 Revised	2006-2007 Budget	Increase (Decrease)
Use of Funds					
Personnel	229,099	242,030	246,719	248,323	1,604
Services & Supplies	12,073	27,460	26,610	29,471	2,861
Total Use of Funds	241,172	269,490	273,329	277,794	4,465
FTE's	2.00	2.00	2.00	2.00	0.00

PUBLIC WORKS – STREET MAINTENANCE

The Street Maintenance function is responsible for general maintenance and repair of City streets including hazardous conditions, potholes, right-of-ways and parking lots. Crews also perform overlay work; remove illegally dumped trash and debris; respond to emergencies such as vehicle accidents and flooding; eradicate weeds along city maintained roadways; respond to after hour calls for service; remove graffiti, repair road end barricades; make preparations for, and monitor, contract work. Roadway Surface Treatment Programs are funded through this activity under contract.

PUBLIC WORKS – STREET MAINTENANCE (100-2160)					
	2004-2005 Actual	2005-2006 Budget	2005-2006 Revised	2006-2007 Budget	Increase (Decrease)
Use of Funds					
Personnel	678,291	757,850	719,570	776,199	56,629
Services & Supplies	872,882	700,300	716,490	1,054,983	338,493
Total Operating Exp	1,551,173	1,458,150	1,436,060	1,831,182	395,122
Transfers/Other	50,000	50,000	50,000	60,000	10,000
Total Use of Funds	1,601,173	1,508,150	1,486,060	1,891,182	405,122
FTE's	9.00	9.00	9.00	9.00	0.00

PUBLIC WORKS – SIGNAL MAINTENANCE AND /STREET LIGHTING

Signal Maintenance and Street Lighting provides for the operation and maintenance of all traffic signals.

PUBLIC WORKS – SIGNAL MAINTENANCE & STREET LIGHTING (100-2170)					
	2004-2005 Actual	2005-2006 Budget	2005-2006 Revised	2006-2007 Budget	Increase (Decrease)
Use of Funds					
Personnel	0	0		0	0
Services & Supplies	932,485	1,071,450	1,072,650	1,110,200	37,550
Total Use of Funds	932,485	1,071,450	1,072,650	1,110,200	37,550
FTE's	0.00	0.00	0.00	0.00	0.00

PUBLIC WORKS – STRIPING AND SIGNING

The Striping and Signing activity is responsible for installation of new, and the maintenance of, existing roadway signs and markings such as red curb and thermoplastic legends; street end barricades; removal of graffiti from City-owned buildings and structures; repair of vandalism; responding to emergency calls for service, such as flooding and traffic accidents; responding to requests for traffic control from public utilities for temporary traffic control devices; preparing for and monitoring contract work, and preparing for events such as parades and City-sponsored events.

PUBLIC WORKS – STRIPING AND SIGNING					
	2004-2005 Actual	2005-2006 Budget	2005-2006 Revised	2006-2007 Budget	Increase (Decrease)
Use of Funds					
Personnel	401,125	480,960	465,371	492,050	26,679
Services & Supplies	141,905	203,350	195,850	208,721	12,871
Total Use of Funds	543,030	684,310	661,221	700,771	39,550
FTE's	6.00	6.00	6.00	6.00	0.00

PUBLIC WORKS – FACILITIES MAINTENANCE

Facilities Maintenance is responsible for approximately 318,597 square feet of City-owned and leased buildings and facilities. Services include preventive maintenance such as painting and minor HVAC maintenance; fire and alarm systems monitoring and maintenance; repair of fixed assets and furniture; electrical and plumbing repairs; roof repairs; window and door repairs. This activity also opens and closes facilities in preparation for work day; moves furniture; develops contract work specifications; provides supervision for the citywide custodial services contract; administers 10 maintenance service contracts; monitors facilities for comfort level and energy usage related to HVAC; performs minor repairs on facility life safety systems; sets up meeting areas for other departments and provides assistance for special events.

PUBLIC WORKS – FACILITIES MAINTENANCE (100-2190)					
	2004-2005 Actual	2005-2006 Budget	2005-2006 Revised	2006-2007 Budget	Increase (Decrease)
Use of Funds					
Personnel	166,845	181,680	184,143	186,403	2,260
Services & Supplies	250,988	265,010	264,710	290,502	25,792
Total Operating Exp	417,833	446,690	448,853	476,905	28,052
Trans Out to Auxilliary Bldg Fund	35,000	25,000	25,000	25,000	0
Total Use of Funds	452,833	471,690	473,853	501,905	28,052
FTE's	2.00	2.00	2.00	2.00	0.00

PUBLIC WORKS – PARK MAINTENANCE

Park Maintenance provides safe, aesthetically pleasing and enjoyable parks that meet the needs of the City's diverse community for passive/active play for leisure, recreation and sports activities; facilitates community events in the parks as necessary for our customers. Park Maintenance also provides safe playgrounds that promote safe play, active, passive and imaginary, for all children; and maintains sports fields to accommodate 87 adult teams, 5 youth leagues, and approximately 2,200 soccer players. Since 1998, the City of Antioch's park maintenance costs have been the lowest per acre in the Bay Area. Two new parks were added to the park system this fiscal year, Black Diamond Estates and Diablo West Park.

PUBLIC WORKS – PARK MAINTENANCE (100-2195)					
	2004-2005 Actual	2005-2006 Budget	2005-2006 Revised	2006-2007 Budget	Increase (Decrease)
Use of Funds					
Personnel	91,137	106,790	116,808	113,201	(3,607)
Services & Supplies	577,672	723,570	723,570	705,570	(18,000)
Total Operating Exp	668,809	830,360	840,378	818,771	(21,607)
Transfers Out to St Light Maint Districts	290,130	230,460	230,460	230,460	0
Total Use of Funds	958,939	1,060,820	1,070,838	1,049,231	(21,607)
FTE's	1.27	1.27	1.27	1.27	0.00

PUBLIC WORKS/MEDIAN AND GENERAL LANDSCAPE

Median Maintenance provides a wide range of programs to maintain the Police Facility, Maintenance Service Center, and major median landscaping. Major medians are Hillcrest Avenue, Deer Valley Road, Delta Fair Boulevard, Somersville Road, Buchanan Road, James Donlon Boulevard, Lone Tree Way, West 4th Street, Wilbur Avenue, East 18th Street, West 10th Street, Davison Drive, Dallas Ranch Road, A Street and Contra Loma Boulevard. Maintain aesthetically pleasing landscape to achieve mandated requirements for public safety in a cost effective and efficient manner for 20 miles (42 acres) of landscape medians, 84 acres of streetscapes along major arterials and right-of-ways, and six public art projects including the Twin Rivers Fountain.

PUBLIC WORKS/MEDIAN AND GENERAL LANDSCAPE (100-2196)					
	2004-2005 Actual	2005-2006 Budget	2005-2005 Revised	2006-2007 Budget	Increase (Decrease)
Use of Funds					
Personnel	469,933	530,240	485,758	485,955	197
Services & Supplies	136,355	125,550	142,080	121,500	(20,580)
Total Use of Funds	606,288	655,790	627,838	607,455	(20,383)
FTE's	5.30	5.30	5.30	5.30	0.00

**PUBLIC WORKS ENTERPRISE FUNDS
WATER FUND**

The Water Fund is a Public Works Enterprise Fund that accounts for the revenues and expenditures related to providing water service through 30,458 service connections throughout Antioch to more than 100,000 consumers. The cost of treating the water, transporting it and maintaining the distribution infrastructure, including 326 miles of mainlines is also accounted for in this fund.

The Water Fund includes the following programs:

- Water Supervision
 - Water Production
 - Water Distribution
 - Meter Reading
 - Capital Improvement Projects
- Source and Use of Funds**

WATER FUND SUMMARY					
	2004-2005 Actual	2005-2006 Budget	2005-2006 Revised	2006-2007 Budget	Increase (Decrease)
Beginning Balance	18,158,022	17,995,736	17,995,736	1,984,209	(16,011,527)
Source of Funds:					
Revenues					
Interest Earnings	307,628	300,000	300,000	300,000	0
Current Service Charges	18,887,307	19,622,000	19,635,000	19,628,000	(7,000)
Miscellaneous Revenue	169,987	100,000	100,000	100,000	0
Total Revenues	19,364,922	20,022,000	20,035,000	20,028,000	(7,000)
Transfers In					
Transfer in – Golf Course Fund	0	0	26,442	0	(26,442)
Transfer in - Maint. Serv. Center Fund	4,001	0	0	0	0
Trans in - Compensated Absences Fund	0	0	6,991	0	(6,991)
Transfer in - Water Line Expansion Fund	56,600	4,000,000	4,000,000	0	(4,000,000)
Transfer in - Storm Drain Fund	0	0	98,456	0	(98,456)
Total Transfers In	60,601	4,000,000	4,131,889	0	(4,131,889)
Total Source of Funds	19,425,523	24,022,000	24,166,889	20,028,000	(4,138,889)
Use of Funds:					
Expenses					
Water Supervision	1,401,173	1,494,850	1,445,248	851,485	(593,763)
Water Production	10,431,325	12,106,830	12,217,063	12,479,700	262,637
Water Distribution	3,409,687	4,196,880	4,098,513	4,187,099	88,586
Meter Reading	548,684	755,310	744,882	669,314	(75,568)
Total Expenses	15,790,869	18,553,870	18,505,706	18,187,598	(318,108)
Transfers Out to:					
General Fund	939,000	939,000	939,000	0	(939,000)
Solid Waste Fund	21,000	33,180	33,180	33,180	0
CIP Fund	127,500	127,500	114,000	114,000	0
Golf Course Fund	50,000	50,000	0	0	0
Debt Service Fund	219,530	219,530	219,530	109,758	109,772
Vehicle Replacement Fund	37,832	0	0	0	0
Debt Service Fund 616	1,323,893	1,323,893	1,173,000	0	(1,173,000)
Information Systems Fund	0	0	0	67,000	67,000
Total Transfers Out	2,718,755	2,693,103	2,478,710	323,938	(2,154,772)
Capital Projects	1,078,185	12,041,000	19,194,000	100,000	(19,094,000)
City Wide Admin Charge	0	0	0	1,237,424	1,237,424
Total Use of Funds	19,587,809	33,287,973	40,178,416	19,848,960	(20,329,456)
Actual/Est Ending Balance	17,995,736	8,729,763	1,984,209	2,163,249	179,040
FTE's	38.00	38.00	38.00	38.00	0.00

PUBLIC WORKS – WATER SUPERVISION PROGRAM

Water Supervision provides for administration and management for the treatment, production and distribution of treated water, as well as the City's Meter Reading and Backflow Prevention programs. Personnel provide effective leadership, direction, planning, work scheduling, participation in and monitoring of an effective employee safety training program; prepare annual budgets; annual, monthly and quarterly reports; maintain and oversee compliance with Local, State, Federal, Department of Health regulations and American Water Works Association (AWWA) standards including water quality; oversee mandated programs and ensure guidelines for compliance for valve turning, hydrant flushing and backflow prevention programs. Managers evaluate employee performance; monitor division activities and budgets; develop and implement innovative programs designed to improve department efficiency and effectiveness; develop bid specifications; monitor contract work for compliance; and respond to citizen inquiries.

Water Supervision Program (611-2310)					
	2004-2005 Actual	2005-2006 Budget	2005-2006 Revised	2006-2007 Budget	Increase (Decrease)
Use of Funds:					
Personnel	551,316	568,270	516,918	590,736	73,818
Services & Supplies	1,401,175	926,580	928,330	1,498,173	569,843
Trans out to General Fund	939,000	939,000	939,000	0	(939,000)
Trans out to Solid Waste Fund	21,000	33,180	33,180	33,180	0
Trans out to CIP Fund	127,500	127,500	114,000	114,000	0
Trans out to Golf Course Fund	50,000	50,000	0	0	0
Trans out to Debt Service Fund 416	219,530	219,530	219,530	109,758	(109,772)
Trans out to Debt Service Fund 616	1,323,893	1,323,893	1,173,000	0	(1,173,000)
Trans out to Info Svcs Fund 573	0		0	67,000	67,000
Total Use of Funds	4,633,414	4,633,414	3,923,958	2,412,847	(1,511,111)
FTE's	5.00	5.00	5.00	5.00	0.00

PUBLIC WORKS – WATER PRODUCTION PROGRAM

Within Water Production, funds are allocated to provide water treatment operations, impounding dam and reservoir booster pumping, raw water pumping from the river and the Contra Costa Canal. Also included in this activity are laboratory work, all fresh water storage reservoirs and all chemical and electrical costs.

Water Production Program (611-2320)					
	2004-2005 Actual	2005-2006 Budget	2005-2006 Revised	2006-2007 Budget	Increase (Decrease)
Use of Funds:					
Personnel	904,386	1,078,950	1,127,583	1,147,740	20,157
Other Expenditures	9,526,939	11,087,880	11,089,480	11,331,960	242,480
Capital Outlay	1,078,185	130,000	19,194,000	100,000	(19,094,000)
Total Use of Funds	11,509,510	12,296,830	31,411,063	12,579,700	(18,831,363)
FTE's	10.00	10.00	10.00	10.00	0.00

PUBLIC WORKS – WATER DISTRIBUTION PROGRAM

This Program is charged with the responsibility of maintaining the City's treated and raw water distribution systems in safe and serviceable conditions, administering a Water Conservation Program focused on providing residential, commercial and irrigation customers with education, assistance, and financial incentives to conserve the City's treated water supply. The system delivers treated water to residential, commercial and irrigation customers. Personnel maintain approximately 326 miles of water main, 30,458 service connections and meters, 2,173 backflow prevention devices, maintain, repair and flush approximately 3,230 fire hydrants and exercise system valves. Personnel staff a 24-hour Stand-by System to respond to emergency calls. To further meet the needs of our expanding community the Division operates an alternative work shift, Tuesday through Friday, from 12:00 p.m. to 8:30 p.m., and Saturday from 7:00 a.m. to 3:30 p.m.

Water Distribution Program (611-2330)					
	2004-2005 Actual	2005-2006 Budget	2005-2006 Revised	2006-2007 Budget	Increase (Decrease)
Use of Funds:					
Personnel	1,524,608	1,817,070	1,798,603	1,807,369	8,766
Services & Supplies	1,885,079	2,379,810	2,299,910	2,379,730	79,820
Transfer Out to Vehicle Rep Fund	37,832	0	0	0	0
Total Use of Funds	3,447,519	4,196,880	4,098,513	4,187,099	88,586
FTE's	21.00	21.00	21.00	21.00	0.00

PUBLIC WORKS – METER READING PROGRAM

Personnel assigned to the meter reading activity are primarily responsible for reading approximately 30,458 water meters each month. Additionally, staff responds to meter related problems such as leaks, replacement of broken or missing meter boxes and lids, turning on and off water at the request of the City's Finance Department, installation of new services, replacement of defective or vandalized meters, replacement of meter transponders, respond to customer requests for billing information and distributes water conservation information.

Meter Reading Program (611-2340)					
	2004-2005 Actual	2005-2006 Budget	2005-2006 Revised	2006-2007 Budget	Increase (Decrease)
Use of Funds:					
Personnel	120,634	138,820	124,592	127,714	3,122
Services & Supplies	428,050	16,490	20,290	16,600	(3,690)
Capital Outlay	0	600,000	600,000	525,000	(75,000)
Total Use of Funds	548,684	755,310	744,882	669,314	(75,568)
FTE's	2.00	2.00	2.00	2.00	0.00

PUBLIC WORKS – CAPITAL IMPROVEMENT PROJECTS

Capital improvement projects in the Water Fund for the 2006-2007 Fiscal Year: Water Treatment Plant Renovation (\$100,000)

WATER LINE EXPANSION FUND

Fees are collected from developers to fund offsite or oversize facilities in three areas: water storage, plant expansion and other facilities including oversized mains.

Source and Use of Funds

WATER LINE EXPANSION FUND (612-2560)					
	2004-2005 Actual	2005-2006 Budget	2005-2006 Revised	2006-2007 Budget	Increase (Decrease)
Beginning Balance	11,053,134	10,163,800	10,163,800	4,784,652	(5,379,148)
Source of Funds:					
Interest Earnings	222,540	399,380	399,380	0	0
Connection Fees	1,207,831	1,200,000	1,200,000	1,272,000	272,000
Transfer in – Storm Drain Fund	0	0	80,816	0	(80,816)
Total Source of Funds	1,430,371	1,599,380	1,680,196	1,272,000	(408,196)
Use of Funds:					
Personnel Services	0	0	0	0	0
Services & Supplies	21,158	16,000	16,000	0	(16,000)
City Wide Admin	0	0	0	3,602	3,602
Transfers Out – Water Fund	56,600	4,000,000	4,000,000	0	(4,000,000)
Transfers Out – Water Plant Exp Debt Svc Fund	1,182,856	913,344	913,344	787,025	(126,319)
Transfer Out - General Fund	30,000	30,000	30,000	0	(30,000)
Capital Projects	1,029,091	2,100,000	2,100,000	1,300,000	(800,000)
Total Use of Funds	2,319,705	7,059,344	7,059,344	2,090,627	(4,968,717)
Actual/Est Ending Balance	10,163,800		4,784,652	3,966,025	(818,627)
FTE's	0	0	0	0	0

SEWER FUND

The Sewer Fund is a Public Works Enterprise Fund that accounts for the revenues and expenditures related to providing wastewater collection, storm drain and channel maintenance services for the City of Antioch.

The Sewer Fund includes the following programs:

Wastewater Collection
 Storm Drain
 Channel Maintenance
 Sewer Capital Projects

The Sewer Fund Summary provides a combined statement of the revenues and expenditures of these programs.

Source and Use of Funds

SEWER FUND SUMMARY					
	2004-2005 Actual	2005-2006 Budget	2005-2006 Revised	2006-2007 Budget	Increase (Decrease)
Beginning Balance	1,166,657	(1,835,635)	553,065	(34,455)	(587,520)
Source of Funds:					
Revenues					
Interest Earnings	12,281		9,515	0	0
Current Service Charges	3,628,809	4,740,500	3,740,000	3,740,000	0
Miscellaneous Revenue	18,604	1,000	162,025	500	(161,525)
Total Revenues	3,659,694	4,741,500	3,911,540	3,740,500	(161,525)
Transfers In from:					
Compensated Absences Fund	0	0	1,444	0	(1,444)
Storm Drain Fund	0	0	8,499	0	(8,499)
Maintenance. Service Center Fund	4,001	0	0	0	0
Total Transfers In	4,001	0	9,943	0	(9,943)
Total Source of Funds	3,663,695	4,741,500	3,921,483	3,740,000	(181,483)
Use of Funds:					
Expenses					
Wastewater Supervision	1,090,325	1,113,800	1,125,065	985,603	(537,462)
Wastewater Collection	983,816	1,206,790	1,238,938	1,326,068	87,130
Total Expenses	2,074,141	2,320,590	2,364,003	2,311,671	(52,332)
Capital Projects	2,203,146	655,000	2,145,000	1,220,000	(925,000)
City Wide Admin Charge	0	0	0	147,329	147,329
Total Use of Funds	4,277,287	2,975,590	4,509,003	3,679,000	(830,003)
Actual/Est Ending Balance	553,065	(69,725)	(34,455)	27,045	61,500
FTE's	11.50	12.00	12.00	12.00	0.00

PUBLIC WORKS – WASTEWATER SUPERVISION PROGRAM

Wastewater Supervision is responsible for providing administrative and managerial functions to the City's wastewater collections system. This function provides direct supervision for Wastewater Collections and Storm Drain and Channel Maintenance. Personnel provide effective leadership; direction; planning; work scheduling; participation and monitoring of an effective employee safety training program; prepare annual budgets; monthly and quarterly reports; maintain and oversee compliance with State, Federal and Health Department regulations; oversee and evaluate employee performance; monitor division activities and budgets; implement innovative programs to improve efficiency and over all effectiveness; develop bid specifications; arrange for and monitor contract work for compliance.

Wastewater Supervision Program (621-2210)					
	2004-2005 Actual	2005-2006 Budget	2005-2006 Revised	2006-2007 Budget	Increase (Decrease)
Use of Funds:					
Personnel	198,623	207,990	219,255	224,649	5,394
Services & Supplies	604,202	618,830	619,630	224,103	(395,527)
Transfer out to General Fund	169,000	167,680	169,000	0	(169,000)
Transfer out to Solid Waste Fund	21,000	33,180	33,180	33,180	0
Transfer out to CIP Fund	97,500	84,000	84,000	84,000	0
Transfer Out to Info Systems 573	0	0	0	67,000	67,000
Transfer Out to ADA Area #1	0	0	0	500,000	500,000
Total Use of Funds	1,090,325	1,113,000	1,125,065	1,132,932	7,867
FTE's	2.00	2.00	2.00	2.00	0.00

PUBLIC WORKS – WASTEWATER COLLECTION

The Wastewater Collection activity is primarily responsible for maintaining an estimated 319 miles of sanitary sewer system and 30,458 residential and commercial sewer lateral connections. This program also performs through contract, root foaming, manhole rehabilitation, infiltration control, spot repairs and cleaning of larger trunk lines. Employees in this activity have begun a comprehensive program of televising, archiving and benchmarking the overall condition of the sewer system infrastructure. Information will be used to establish maintenance requirements, the need for repairs and development of CIP projects. Personnel also assist in staffing an alternative work shift and 24-hour Stand-by system that responds to emergency after hour calls for service.

Wastewater Collection Program (621-2220)					
	2004-2005 Actual	2005-2006 Budget	2005-2006 Revised	2006-2007 Budget	Increase (Decrease)
Use of Funds:					
Personnel	637,578	825,750	833,698	842,828	9,130
Services & Supplies	346,238	373,040	405,240	483,240	78,000
Capital Outlay	0	8,000	0	0	0
Total Use of Funds	983,816	1,206,790	1,238,938	1,326,068	87,130
FTE's	10.00	10.00	10.00	10.00	0.00

SEWER CAPITAL PROJECTS

The following capital projects are to be expended from the Sewer Fund for Fiscal Year 2006-2007: Rehabilitation of Trunk Line (\$750,000); Digester Decommissioning (\$370,000); and Corrosion Rehabilitation (\$100,000)

Sewer Capital Projects (621-2570)					
	2004-2005 Actual	2005-2006 Budget	2005-2006 Revised	2006-2007 Budget	Increase (Decrease)
Use of Funds:					
Personnel	0	0	0	0	0
Services & Supplies	0	0	0	0	0
Capital Outlay	2,203,145	6,090,720	2,145,000	1,220,000	(925,000)
Total Use of Funds	2,203,145	6,090,720	2,145,000	1,220,000	(925,000)
FTE's	10.00	10.00	10.00	10.00	0.00

MARINA FUND

The Marina Fund is a Public Works Enterprise Fund that accounts for the revenues and expenditures related to operating and maintaining a pleasure boat Marina for the City of Antioch.

The Marina Fund includes the following programs:

Marina Administration

Marina Maintenance

The Marina Fund Summary provides a combined statement of the revenues and expenditures of these programs.

Source and Use of Funds

MARINA FUND SUMMARY					
	2004-2005 Actual	2005- 2006 Budget	2005- 2006 Revised	2006- 2007 Budget	Increase (Decrease)
Beginning Balance	257,554	329,541	329,541	133,029	(196,512)
Source of Funds:					
Revenue					
Interest Earnings	6,735	10,000	10,000	10,000	0
Current Service Charges	751,783	693,980	713,260	737,875	21,615
Miscellaneous Revenue	7,994	29,670	7,000	7,000	0
Grant Reimbursement	0	0	15,000	100,000	85,000
Total Revenue	766,512	733,651	745,260	854,875	109,615
Transfers In from:					
ADA Area 1	250,000	250,000	250,000	250,000	0
Compensated Absences Fund	0	0	1,008	0	(1,008)
Storm Drain Fund	0	0	406	0	(406)
Total Transfers In	250,000	250,000	251,414	250,000	(1,414)
Total Source of Funds	1,016,512	983,650	996,674	1,104,875	105,201
Use of Funds:					
Expenses					
Marina Administration	708,538	711,460	765,246	760,616	(4,630)
Marina Maintenance	109,844	123,550	140,270	134,828	(5,442)
Total Expenses	818,382	835,010	905,516	895,444	(10,072)
Transfer Out to Debt Service Fund	11,160	11,160	11,160	5,581	5,579
Capital Projects	126,143	336,750	276,510	165,000	111,510
City Wide Admin Charge	0	0	0	56,042	56,042
Total Use of Funds	955,685	1,182,920	1,193,186	1,122,067	(71,119)
Actual/Est Ending Balance	329,541	520,001	133,029	115,837	(17,192)
FTE's	3.02	3.12	3.12	3.12	0.00

PUBLIC WORKS – MARINA ADMINISTRATION PROGRAM

The Marina Administration is responsible for overseeing the management of a seven-days-a-week pleasure boat marina operation. Tasks include renting berths, monitoring occupancy, maintaining records, providing security, enforcing ordinances and State laws, collecting rents, selling marine fuel and oil, communicating with and supplying timely and accurate reports to State and local governmental agencies and providing various customer services. This activity is also responsible for managing the Marina leases.

Marina Administration Program (631-2410)					
	2004-2005 Actual	2005-2006 Budget	2005-2006 Revised	2006-2007 Budget	Increase (Decrease)
Use of Funds:					
Personnel	199,001	205,530	237,343	239,008	1,665
Services & Supplies	498,377	505,930	527,903	521,608	6,295
Trans out - Debt Service Fund 416	11,160	11,160	11,160	5,581	(5,579)
City Wide Admin Charge	0	0	0	56,042	56,042
Total Use of Funds	708,538	722,620	776,406	822,239	45,833
FTE's	2.00	2.00	2.00	2.00	0.00

PUBLIC WORKS – MARINA MAINTENANCE PROGRAM

The Marina Maintenance program provides for maintenance and repairs of the Marina facility. The main activity consists of general maintenance of Marina buildings, piers, docks and structures, including electrical, mechanical, plumbing and carpentry. Personnel also provide limited support from the Parks Division, assisting with landscape and vandalism problems at the Marina facility. Duties include cleaning and maintaining the public restrooms and berthers' restrooms and showers and general grounds keeping of the Marina parking lot and pedestrian paths.

Marina Maintenance Program (631-2420)					
	2004-2005 Actual	2005-2006 Budget	2005-2006 Revised	2006-2007 Budget	Increase (Decrease)
Use of Funds:					
Personnel	94,254	104,140	110,860	115,418	4,558
Services & Supplies	15,590	19,410	29,410	19,410	(10,000)
Total Use of Funds	109,844	123,550	140,270	134,828	(5,442)
FTE's	1.12	1.12	1.12	1.12	0.00

MARINA CAPITAL PROJECTS (631-2510)

The purpose of this fund is to account for the implementation of capital projects at the Antioch Marina Facility, maintaining and upgrading the City's capital investment in the Marina infrastructure and land.

Marina Capital Projects for Fiscal Year 2005-2006 are: Deck overlay (\$110,000); Launch Ramp (\$275,000); and Fuel Lines (\$1,460).

The following projects are planned for Fiscal Year 2006-2007: Launch Ramp (\$25,000) and Guest Dock (\$140,000).

VEHICLE EQUIPMENT MAINTENANCE FUND

Vehicle Repair and Replacement is included in the Equipment Maintenance Fund. The fund accounts for the maintenance and replacement of vehicles and equipment used by all City departments. The source of revenue for this fund is rental fees charged to the various departments.

Fleet Services is responsible for all maintenance and repairs of the City's fleet of vehicles and equipment, including small municipal equipment such as mowers, saws, blowers and edgers. Fleet services provides the following services: support to other divisions in the form of design and fabrication; develops equipment and contract work specifications; purchases vehicles; arranges for disposal of retired vehicles and equipment, provides fueling services to the City's fleet; provides a variety of reports and schedules for other departments.

Source and Use of Funds

EQUIPMENT MAINTENANCE FUND (570-2610)					
Vehicle Repair and Replacement (Fleet Services)					
	2004-2005 Actual	2005-2006 Budgeted	2005-2006 Revised	2006-2007 Proposed	Increase (Decrease)
Beginning Balance	3,782,699	3,333,632	3,333,632	2,909,883	(76,644)
Source of Funds					
Revenue					
Interest Earnings	71,485	90,000	90,000	90,000	0
Miscellaneous Revenue	833	0	0	0	0
Miscellaneous Refunds	25,157	20,000	20,000	20,000	0
Equipment Replacement Charges	480,120	475,000	475,000	475,000	0
Billings to Departments	419,109	550,000	563,000	565,000	2,000
Gain on Sale of Property	3,525	15,000	34,000	15,000	(19,000)
Total Revenue	1,000,229	1,150,000	1,182,000	1,165,000	(17,000)
Transfer In					
Water Fund	37,832	0	0	0	0
General Fund	0	0	0	20,000	20,000
Compensated Absence Fund	0	0	314	0	(314)
Storm Drain Deposit	0	0	44,912	0	(44,912)
Total Transfers In	37,832	0	45,226	20,000	(45,226)
Total Source of Funds	1,038,061	1,150,000	1,227,226	1,185,000	(42,226)
Use of funds					
Personnel	315,207	455,120	449,215	476,693	27,478
Supplies & Services	1,171,921	1,301,340	1,201,760	1,275,454	73,694
City Wide Admin	0	0	0	112,010	112,010
Total Use of Funds	1,487,128	1,756,460	1,650,975	1,864,157	213,182
Actual/Est Ending Balance	3,333,632	2,727,172	2,909,883	2,230,726	(679,157)
FTE's	5.00	5.00	5.00	5.00	0.00

CAPITAL IMPROVEMENT PROJECTS FUNDS

Capital Improvement funds are utilized to account for resources used for the acquisition and construction of capital facilities by the City, with the exception of those assets financed by proprietary funds. Capital Improvement funds are accounted for using the modified accrual basis of accounting. Revenues are recognized when they become measurable and available as net current assets. Expenditures are generally recognized under the modified accrual basis of accounting when the fund liability is incurred.

The following funds account for the capital improvements planned for Fiscal Year 2006-2007:

- Capital Improvement Fund (311)
- Prewett Park Capital Improvement Fund (312)
- Golf Course Capital Improvement Fund (313)
- Mokelumne Trail Fund (318)
- Residential Development Allocation Fund (319)
- Sierra-Crete Repair Fund (320)
- Hillcrest Assessment District #26 Construction Fund (361)
- Lone Diamond Assessment District #27/31 Construction Fund (376)
- "A" Street Extension Fund (385)
- Hillcrest/Highway 4 Bridge Benefit Fund (391)
- Hillcrest/Deer Valley Bridge Benefit District Fund (392)

Capital Projects Fund Summary							
Description	Fund #	Estimated Balance 07/01/06	Revenues 2006-07	Transfers In	Transfers Out	Expenses 2006-07	Estimated Balance 06/30/07
Capital Improvements (CIP)	311	962,515	1,094,269	502,000	-	2,023,058	535,726
Prewett Park CIP	312	13,789	74,000	-	-	74,000	13,789
Golf Course CIP	313	-	-	-	-	-	-
Mokelumne Trail	318	-	-	-	-	-	-
Residential Development Allocation	319	2,055,597	55,000	-	220,000	1,018,445	872,152
Sierra Crete Road Repair Fund	320	11,535,371	250,000	-	210,000	5,757,000	5,818,371
Assessment District Construction #26	361	1,077,268	10,518	-	-	1,087,786	-
Assessment District Construction #27/31	376	5,613,015	262,500	-	-	5,875,515	-
A Street Extension	385	(950,947)	200,000	-	-	80,000	(830,947)
Hillcrest/Highway #4 Bridge B.D.	391	1,104,068	75,000	-	-	501,021	678,047
Hillcrest/Deer Valley Benefit District	392	406,787	13,500	-	-	606	419,681
Total Capital Projects Funds		21,817,463	2,034,787	502,000	430,000	16,417,431	7,506,819

CAPITAL IMPROVEMENT FUND (CIP) (311)

The Capital Improvement Fund was established in 1987 to set aside money from the General Fund for any capital improvement project not provided for in one of the other funds such as parks and community facilities improvement projects. Revenue sources for this fund are annexation fees and the proceeds of sales and of surplus properties. The City can transfer General Fund dollars to the Capital Improvement Fund as needed.

Projects planned for FY 2006-2007:

Parks & Open Space		\$1,035,000
Mitigation Project	\$ 75,000	
Unidentified Park Improvements (Z'Berg Grant)	\$ 650,000	
City Park Improvements	\$ 610,000	
Streets & Highways		\$ 230,000
Sidewalk Repair Program	\$ 230,000	
Public Buildings & Facilities		\$ 722,000
Antioch Landfill Cleanup	\$100,000	
Wells for Monitoring Gas Tanks	\$ 42,000	
Police Facility Expansion	\$350,000	
Police Records Shelving	\$ 75,000	
Police Jail Video System	\$ 80,000	
City Hall first floor renovations & security	\$ 75,000	

Source and Use of Funds

Capital Improvement Fund (311)					
	2004-2005 Actual	2005-2006 Budget	2005-2006 Revised	2006-2007 Budget	Increase (Decrease)
Beginning Balance, July 1	4,051,164	1,809,963	1,809,963	962,515	(847,448)
Revenue/Financing Sources					
Use of Money & Property	72,395	50,000	60,000	20,000	(40,000)
Revenue from Other Agencies	227,446	1,400,000	432,734	893,489	460,755
Miscellaneous Revenue	34,320	410,000	216,940	180,780	323,840
Total Revenues	334,161	1,860,000	709,674	1,094,269	384,595
Transfer In – General Fund	50,000	50,000	50,000	290,000	240,000
Transfer In – Mokelumne Trail Fund	0	0	17,004	0	(17,004)
Transfer In – ADA Area #1	15,000	15,000	15,000	14,000	(1,000)
Transfer In – Water Fund	127,500	114,000	114,000	114,000	0
Transfer In – Sewer Fund	97,500	84,000	84,000	84,000	0
Transfer In – Storm Drain Fund	0	0	17,424	0	(17,424)
Total Transfers In	290,000	263,000	297,428	502,000	(204,572)
Total Revenue/Financing Sources	624,161	2,123,000	1,007,102	1,596,269	589,167
Expenses/Financing Uses					
General Administration	1,576	2,250	2,250	500	(1,750)
Parks & Open Space	408,099	1,050,000	693,500	1,035,000	341,500
Street & Highways	451,557	230,000	100,000	230,000	130,000
Public Buildings & Facilities	2,004,130	3,005,400	1,058,800	722,000	(336,800)
Total Expenses	2,865,362	4,287,650	1,854,550	1,987,500	132,950
City-Wide Admin Charge	0	0	0	35,558	35,558
Total Expenses/Financing Uses	2,865,362	4,287,650	1,854,550	2,023,058	168,508
Ending Balance, June 30	1,809,963	(354,687)	962,515	535,726	(426,789)

PREWETT PARK CAPITAL IMPROVEMENT FUND (312)

The Prewett Park CIP Fund tracks the capital improvement expenses for the Prewett Family WaterPark. The City is reimbursed for expenditures through the Antioch Area Public Facilities financing Agency (Mello Roos.)

Source and Use of Funds

Prewett Park Capital Improvement Fund (312)					
	2004-2005 Actual	2005-2006 Budget	2005-2006 Revised	2006-2007 Budget	Increase (Decrease)
Beginning Balance, July 1	13,427	13,645	13,645	13,789	144
Revenue/Financing Sources					
Use of Money & Property	231	0	150	0	(150)
Revenue from Other Agencies	141,448	16,100,000	14,830	74,000	59,170
Total Revenues	141,679	16,100,000	14,980	74,000	59,020
Transfer In – Storm Drain fund	0	0	9	0	(9)
Total Revenues/Financing Sources	141,679	16,100,000	14,989	74,000	(59,011)
Expenses/Financing Uses					
General Administration	0	0	15	0	(15)
Parks & Open Space	141,461		14,830	74,000	59,170
Total Expenses	141,461	16,100,000	14,845	74,000	59,155
City-Wide Admin Charge	0	0	0	0	0
Total Expenses/Financing Uses	141,461	16,100,000	14,845	74,000	59,155
Ending Balance, June 30	13,645	13,645	13,789	13,789	0

NOTE: The Prewett Park Community Center was budgeted in FY2005-2006. Prewett Park Mello Roos projects are now scheduled for FY2007-2008.

GOLF COURSE CAPITAL IMPROVEMENT FUND (313)

The Golf Course Capital Improvement Fund tracks the money loaned to the Lone Tree Golf Course by the City for construction of the new clubhouse and parking lot improvements not paid for by the issuance of the ABAG 2001 Lease Revenue Bonds. This fund was closed into the General Fund in Fiscal Year 2005-2006, and the loans are now recorded in the General Fund.

Golf Course Capital Improvement Fund (313)					
	2004-2005 Actual	2005-2006 Budget	2005-2006 Revised	2006-2007 Budget	Increase (Decrease)
Beginning Balance, July 1	891,797	(1,011,005)	(1,011,005)	0	1,011,005
Revenue/Financing Sources					
Use of Money & Property	305	0	0	0	0
Miscellaneous Revenue	1,512	0	101,814	0	(101,814)
Total Revenues	1,817	0	101,814	0	(101,814)
Transfer in from General Fund					
Transfer In from Delta Fair Fund	50,000	0	996,959	0	(996,959)
Transfer In from Water Fund	50,000	0	0	0	0
Transfer In from Storm Drain Deposits	0	0	6	0	(6)
Total Transfers In	100,000	0	996,965	0	(996,965)
Total Revenues/Financing Sources	101,817	0	1,098,779	0	(1,098,779)
Expenses/Financing Uses					
Parks & Open Space	2,004,619	37,900	34,890	0	(34,890)
Total Expenses	2,004,619	37,900	34,890	0	(34,890)
Transfers Out	0	0	52,884	0	(52,884)
Total Expenses/Financing Uses	2,004,619	0	87,774	0	(87,774)
Ending Balance, June 30	(1,011,005)	(1,048,905)	0	0	0

MOKELUMNE TRAIL FUND (318)

The Mokelumne Trail Fund tracks the money expended for the construction of the remainder of the East Bay Municipal Utility District (EBMUD) trail from the Prewett Family WaterPark to Somersville Road.

NOTE: The project is complete, and the fund was closed into the Capital Improvement fund in Fiscal Year 2005-2006.

Source and Use of Funds

Mokelumne Trail Fund (318)					
	2004-2005 Actual	2005-2006 Budget	2005-2006 Revised	2006-2007 Budget	Increase (Decrease)
Beginning Balance, July 1	(72,369)	16,864	16,864	0	(16,864)
Revenue/Financing Sources					
Use of Money & Property	0	0	141	0	(141)
Revenue from Other Agencies	168,000	0	0	0	0
Miscellaneous Revenue	0	0	0	0	0
Total Revenues	168,000	0	141	0	(141)
Expenses/Financing Uses					
Parks & Open Space	78,767	0	1	0	(1)
Total Expenses	78,767	0	1	0	(1)
Transfers Out	0	0	17,004	0	(17,004)
City-Wide Admin Charge	0	0	0	0	0
Total Expenses/Financing Uses	78,767	0	17,005	0	(17,005)
Ending Balance, June 30	16,864	16,864	0	0	0

RESIDENTIAL DEVELOPMENT ALLOCATION FUND (319)

The Residential Development Allocation Program (RDA) was adopted May 14, 2002, by the City Council. It requires that allocations be obtained prior to receiving residential development entitlements and ultimately, the issuance of building permits for residential projects. A Development Allocation is the right to proceed, subject to all applicable requirements, to obtain entitlements. This newly enacted process may provide funding for specific capital improvements projects as approved by the City Council.

Source and Use of Funds

Residential Development Allocation Fund (319)					
	2004-2005 Actual	2005-2006 Budget	2005-2006 Revised	2006-2007 Budget	Increase (Decrease)
Beginning Balance, July 1	1,348,142	1,732,805	1,732,805	2,055,597	322,792
Revenue/Financing Sources					
Use of Money & Property	29,480	51,200	65,000	55,000	(10,000)
Contributions	528,000	2,226,000	396,000	0	(396,000)
Total Revenues	557,480	2,277,200	461,000	55,000	(406,000)
Transfer In – Storm Drains	0	0	532	0	(532)
Total Revenues/Financing Sources	557,480	2,277,200	461,532	55,000	(406,532)
Expenses/Financing Uses					
Supplies & Services	3,329	1,900	6,000	2,000	(4,000)
Parks & Open Space	169,488	775,300	132,740	1,007,260	874,520
Total Expenses	172,817	777,200	138,740	1,009,260	870,520
Transfer Out – To Gas Tax Fund for Somersville Project	0	0	0	220,000	220,000
City-Wide Admin Charge	0	0	0	9,185	9,185
Total Expenses/Financing Uses	172,817	777,200	138,740	1,238,445	1,099,705
Ending Balance, June 30	1,732,805	3,232,805	2,055,597	872,152	(1,183,445)

Scheduled Projects:		
Parks & Open Space	2005-2006 Revised	2006-2007 Budget
Antioch Youth Sports Complex*	92,740	407,260
Babe Ruth Fields*	0	250,000
Entry Monument Signs	40,000	350,000
Somersville Project	0	220,000
Total	132,740	1,227,260

* \$1,050,000 of RDA monies was originally allocated to the baseball stadium project. A total of \$307,172 was spent, leaving a remaining balance of \$742,848. This balance was to be re-allocated to Antioch Youth Sports Complex and the Antioch Babe Ruth. On January 10, 2006, Council allocated \$500,000 to Antioch Youth Sports Complex and a maximum of \$250,000 to Antioch Babe Ruth.

SIERRA - CRETE ROAD REPAIR FUND (320)

This fund accounts for the use of settlement funds from the Sierra-Crete agreement.

Source and Use of Funds

Sierra – Crete Road Repair Fund (320)					
	2004-2005 Actual	2005-2006 Budget	2005-2006 Revised	2006-2007 Budget	Increase (Decrease)
Beginning Balance, July 1	0	11,555,176	11,555,176	11,535,371	(19,805)
Revenue/Financing Sources					
Use of Money & Property	(49,210)	402,500	402,500	250,000	(152,500)
Miscellaneous Revenue	11,607,831	0	0	0	0
Total Revenues	11,558,621	402,500	402,500	250,000	(152,500)
Transfer In – Storm Drain Fund 752		0	2,995	0	(2,995)
Total Revenues/Financing Sources	11,558,621	402,500	405,495	250,000	(155,495)
Expenses/Financing Uses					
Supplies & Services	3,444	15,300	15,300	7,000	(8,300)
Capital Projects		5,425,300	200,000	5,750,000	5,550,000
Total Expenses	3,444	5,440,600	215,300	5,757,000	5,541,700
Transfer Out – General Fund		0	210,000	210,000	0
Transfer Out - Deer Valley BBD Fund 393	0	210,000	0	0	0
Total Transfers	0	210,000	210,000	210,000	0
City-Wide Admin Charge	0	0	0	0	0
Total Expenses/Financing Uses	3,444	5,650,600	425,300	5,967,000	5,541,700
Ending Balance, June 30	11,555,176	6,307,076	11,535,371	5,818,371	(5,717,000)

Scheduled Projects:		
	2005-2006 Revised	2006-2007 Budget
Streets Category I	200,000	1,250,000
Streets Category II	0	0
Streets Category III	0	4,500,000
Total	200,000	5,750,000

HILLCREST ASSESSMENT DISTRICT #26 CONSTRUCTION FUND (361)

The Hillcrest Assessment District No. 26 Construction Fund accounts for the expenditures related to the assessment district.

Hillcrest Assessment District #26 Construction Fund (361)					
	2004-2005 Actual	2005-2006 Budget	2005-2006 Revised	2006-2007 Budget	Increase (Decrease)
Beginning Balance, July 1	1,323,494	1,081,405	1,081,405	1,077,268	(4,137)
Revenue/Financing Sources					
Use of Money & Property	27,909	0	31,500	10,518	(20,982)
Current Service Charges	40,131	0	96,175	0	(96,175)
Total Revenues	68,040	0	127,675	10,518	(117,157)
Transfer in - Storm Drain Deposit 752	0	0	11,163	0	(11,163)
Total Revenues/Financing Sources	68,040	0	138,838	10,518	(128,320)
Expenses/Financing Uses					
Assessment District Projects					
Supplies & Services	16,819	9,905	142,975	150,200	7,225
Capital Projects	0	1,057,915	0	937,068	937,068
Total Expenses	16,819	1,067,820	142,975	1,087,268	944,293
Transfer Out to Lone Tree AD Fund 376	293,310	0	0	0	0
Total Transfers	293,310	0	0	0	0
City-Wide Admin Charge	0	0	0	518	518
Total Expenses/Financing Uses	310,129	1,067,820	142,975	1,087,786	944,811
Ending Balance, June 30	1,081,405	13,585	1,077,268	0	(1,077,268)

LONE DIAMOND ASSESSMENT DISTRICT #27/32 CONSTRUCTION FUND (376)

The Lone Diamond Assessment District #27/31 Construction Fund accounts for the expenditures related to this assessment district.

Source and Use of Funds

Lone Diamond Assessment District #27/31 Construction Fund (376)					
	2004-2005 Actual	2005-2006 Budget	2005-2006 Revised	2006-2007 Budget	Increase (Decrease)
Beginning Balance, July 1	6,046,314	6,539,449	6,539,449	5,613,015	(926,434)
Revenue/Financing Sources					
Use of Money & Property	127,457	100,000	200,000	103,000	(97,000)
Current Service Charges	686,308	155,000	418,000	159,500	(258,500)
Miscellaneous Revenue	117,725	0	1,000	0	(1,000)
Total Revenues	931,490	255,000	619,000	262,500	(356,500)
Transfer in from Hillcrest AD fund 361	293,310	0	0	0	0
Transfer in from Storm Drain fund 752	0	0	39,566	0	(39,566)
Total Revenues/Financing Sources	1,224,800	255,000	658,566	262,500	(396,066)
Expenses/Financing Uses					
Assessment District Projects					
Supplies & Services	63,186	1,110,000	1,110,000	1,105,030	(4,970)
Capital Projects	718,820	2,735,000	475,000	4,766,515	4,291,515
Total Expenses	731,665	3,845,000	1,585,000	5,871,545	4,286,545
City-Wide Admin Charge	0	0	0	3,970	3,970
Total Expenses/Financing Uses	731,665	3,845,000	1,585,000	5,875,515	4,290,515
Ending Balance, June 30	6,539,449	2,949,449	5,613,015	0	(5,613,015)

“A” STREET EXTENSION FUND (385)

The “A” Street Extension fund tracks the money expended for the extension of “A” Street north from Sixth and Second Streets and the widening of “A” Street south from Sixth Street to Wilbur Avenue. Reimbursement from Calpiine is accounted for in this fund as well.

Due to the uncertainty of the reimbursements from Calpine, funding for this project in FY2006-2007 is scheduled to come from remaining ADA Area #1 bond proceeds. If Calpine funds are received, bond proceeds will remain on deposit for other future uses.

Source and Use of Funds

“A” Street Extension Fund (385)					
	2004-2005 Actual	2005-2006 Budget	2005-2006 Revised	2006-2007 Budget	Increase (Decrease)
Beginning Balance, July 1	(1,386,603)	(1,135,367)	(1,135,367)	(950,947)	184,420
Revenue/Financing Sources					
Use of Money & Property	7,309	7,500	7,500	0	(7,500)
Miscellaneous Revenue	200,000	200,000	200,000	200,000	0
Total Revenues	207,309	207,500	207,500	0	(7,500)
Transfer In – ADA Area #1	45,782	0	0	0	0
Total Transfers In	45,782	0	0	0	0
Total Revenue/Financing Sources	253,091	207,500	207,500	0	(7,500)
Expenses/Financing Uses					
Street & Highways					
Supplies & Services	1,855	0	13,080	0	(13,080)
Capital Outlay	0	92,450	10,000	80,000	(10,000)
Total Expenses	1,855	92,450	23,080	80,000	(23,080)
City-Wide Admin Charge	0	0	0	0	0
Total Expenses/Financing Uses	1,855	92,450	23,080	80,000	(23,080)
Ending Balance, June 30	(1,135,367)	(1,020,317)	(950,947)	(830,947)	120,000

HILLCREST/HIGHWAY 4 BRIDGE BENEFIT FUND (391)

The Hillcrest/Highway 4 Bridge Benefit District was formed to collect fees to build the bridge going over State Route Highway 4. This district was formed for anyone that lives or plans construction in this area that will benefit from the construction of the bridge.

Source and Use of Funds

Hillcrest/Highway 4 Bridge Benefit Fund (391)					
	2004-2005 Actual	2005-2006 Budget	2005-2006 Revised	2006-2007 Budget	Increase (Decrease)
Beginning Balance, July 1	867,754	952,680	952,680	1,104,068	151,388
Revenue/Financing Sources					
Use of Money & Property	17,920	37,600	37,600	25,000	(12,600)
Current Service Charges	68,809	50,000	91,300	50,000	(41,300)
Total Revenues	86,729	87,600	128,900	75,000	(53,900)
Transfer in from Storm Drain Deposits 752	0	0	23,988	0	(23,988)
Total Revenues/Financing Sources	86,729	87,600	152,888	75,000	(77,888)
Expenses/Financing Uses					
Assessment District Projects					
Supplies & Services	1,803	1,500	1,500	1,000	(500)
Capital Projects	0	0	0	500,000	500,000
Total Expenses	1,803	1,500	1,500	501,000	499,500
City-Wide Admin Charge	0	0	0	21	21
Total Expenses/Financing Uses	1,803	1,500	1,500	501,021	499,521
Ending Balance, June 30	952,680	1,038,780	1,104,068	678,047	(426,021)

HILLCREST/DEER VALLEY BRIDGE BENEFIT DISTRICT FUND (392)

The Hillcrest/Deer Valley District was formed to collect fees to build the bridges in the Deer Valley and Hillcrest bridge benefit areas.

Source and Use of Funds

Hillcrest/Deer Valley Bridge Benefit District Fund (392)					
	2004-2005 Actual	2005-2006 Budget	2005-2006 Revised	2006-2007 Budget	Increase (Decrease)
Beginning Balance, July 1	405,309	389,008	389,008	406,787	17,779
Revenue/Financing Sources					
Use of Money & Property	8,287	15,800	13,500	13,500	0
Total Revenues	8,287	15,800	13,500	13,500	0
Transfer in from Storm Drain Deposits fund 752	0	0	4,879	0	(4,879)
Total Revenues/Financing Sources	8,287	15,800	18,379	13,500	(4,879)
Expenses/Financing Uses					
Bridge Construction					
Supplies & Services	24,588	600	600	600	0
Capital Outlay	0	0	0	0	0
Total Expenses	24,588	600	600	600	600
City-Wide Admin Charge	0	0	0	6	6
Total Expenses/Financing Uses	24,588	600	600	606	6
Ending Balance, June 30	389,008	404,208	406,787	419,681	12,894

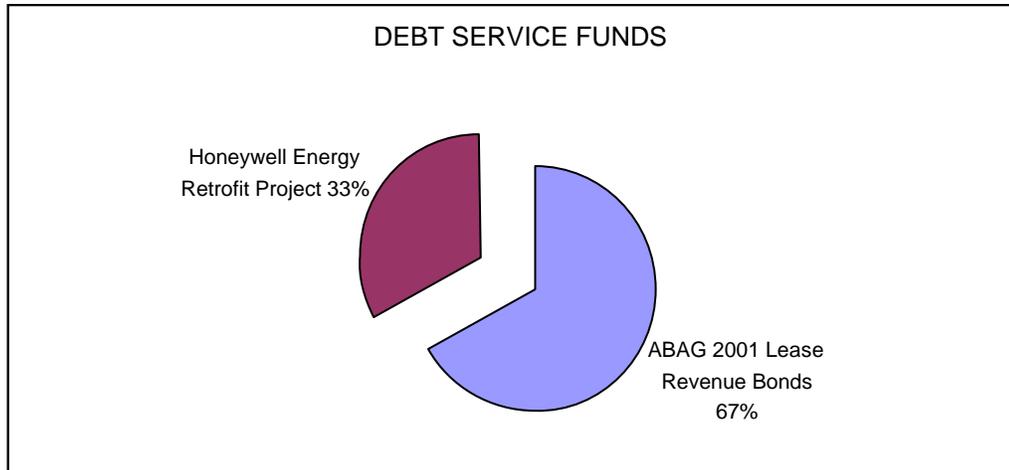
DEBT SERVICE FUNDS

The City maintains the following Debt Service funds to account for debt obligations of the general government:

ABAG 2001 Lease Revenue (411)

Honeywell Energy Retrofit Project (416)

Description	Fund #	Estimated Balance 07/01/06	Revenues 2006-07	Transfers In	Expenses 2006-07	Estimated Balance 06/30/07
ABAG 2001 Lease Revenue Bonds	411	657,188	377,775	-	377,775	657,188
Honeywell Energy Retrofit Project	416	0	0	186,032	186,032	0
Total Debt Service Funds		657,188	377,775	186,032	563,807	657,188

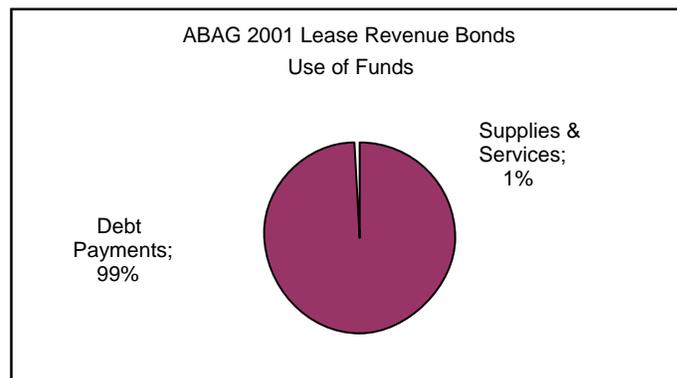
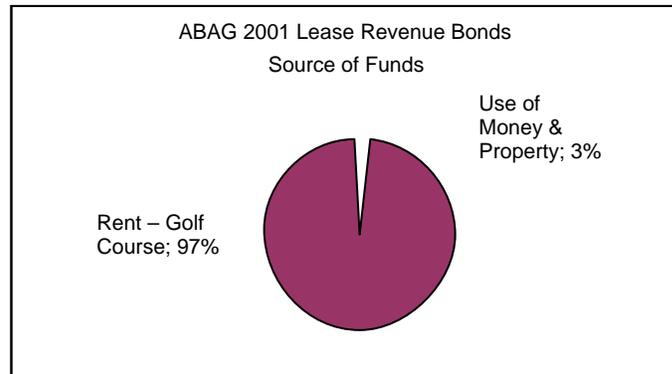


ASSOCIATION OF BAY AREA GOVERNMENTS (ABAG) 2001 LEASE REVENUE BONDS

In July 2001, ABAG issued \$6,300,000 of Lease Revenue Bonds to refund the outstanding ABAG XXV Irrigation Project Lease and to finance the construction of a new clubhouse at the Lone Tree Golf Course. The Lone Tree Golf Course reimburses the City for all debt service and other expenditures of the fund. All construction funds have been drawn down, and the final debt service payment will be made in July 2031.

Source and Use of Funds

ABAG 2002 LEASE REVENUE BONDS (411)					
	2004-2005 Actual	2005-2006 Budget	2005-2006 Revised	2006-2007 Budget	Increase (Decrease)
Beginning Balance	664,685	668,618	668,618	657,188	(11,430)
Revenue					
Use of Money & Property	20,296	0	10,600	10,600	0
Rent – Golf Course	362,239	0	358,670	367,175	8,505
Total Revenue	382,535	0	369,270	377,775	8,505
Use of Funds:					
Supplies & Services	3,242	0	3,055	3,100	45
Debt Payments	375,360	0	377,645	374,675	(2,970)
Total Use of Funds	378,602	0	380,700	377,775	(2,925)
Ending Balance	668,618	668,618	657,188	657,188	0



HONEYWELL ENERGY RETROFIT PROJECT

On November 28, 1995, the City Council approved an agreement with Honeywell, Inc., to upgrade various energy systems to make them more energy efficient and reduce costs. Honeywell agreed to retrofit the existing lighting systems, incorporating energy-efficient ballast and bulbs, occupancy sensors and controls for the City. Payments on this project will be completed in Fiscal Year 2006-2007 with final payments coming from the funds noted as sources of funds on the table below.

HONEYWELL ENERGY RETROFIT PROJECT (416)					
	2004-2005 Actual	2005-2006 Budget	2005-2006 Revised	2006-2007 Budget	Increase (Decrease)
Source of Funds					
Transfer In – General Fund	130,220	130,220	130,220	65,111	(65,109)
Transfer In – Auxiliary Fund	7,440	7,440	7,440	3,721	(3,719)
Transfer In – Park Admin Fund	3,711	3,720	3,720	1,861	(1,859)
Transfer In – Water Fund	219,530	219,530	219,530	109,758	(109,772)
Transfer In – Marina Fund	11,160	11,160	11,151	5,581	(5,570)
Total Source of Funds	372,061	372,070	372,061	186,032	(186,029)
Use of Funds:					
Debt Payments	372,061	372,070	372,061	186,032	(186,029)
Total Use of Funds	372,061	372,070	372,061	186,032	(186,029)
Ending Balance	0	0	0	0	0

