



**JANITORIAL SERVICES**

**BID NO. 910-0520-14B**

**ADDENDUM NO. 2**

**May 15, 2014 1:43 pm**

**PRE BID QUESTIONS AND ANSWERS**

\*Questions are unedited and appear as submitted.

**NOTICE OF CHANGE TO SPECIFICATIONS**

1. What is the prevailing wage for custodians working at the City of Antioch Facilities?

**“The City includes a prevailing wage rate provision in its standard agreements in case the scope of work includes a classification that is subject to prevailing wage rates by the California Department of Industrial Relations. The wage rates for any classification can be accessed at: <https://www.dir.ca.gov/OPRL/PWD/index.htm> . If there is no applicable prevailing wage rate, then the federal or state minimum wage rate applies (whichever is higher).”**

2. What is the total annual amount paid for janitorial service at the City of Antioch for this last year?

**Refer to page 9 of the RFP**

3. What is the total annual amount paid for janitorial service at the City of Antioch for this last year?

**Approximately \$134,850.**

4. What is the current monthly amount for janitorial services for each site in Zone A, and B?

**Approximately:**

**Zone A**

- 1. City Hall & Council Chambers \$1782.**
- 2. Senior Center we are not currently under contract**
- 3. Marina Public & Berther Restrooms \$1355.**
- 4. Police & Animal Services \$4848.**
- 5. Public Works \$714.**
- 6. Water Treatment Plant \$659.**

**Zone B**

- 7. Antioch Community Center \$995.00 per month**
- 8. Antioch Water Park \$1500.00 per month for 7 days \$750 per month for 3 days**

5. In our proposal besides the five pages of official submittal, can we also provide additional information regarding our company?

**No**

6. What is the City's deduction formula for non-compliance?

**The deduction formula will be relative to the level of non-compliance.**

7. Will the City audit contractor payroll records to insure compliance with the Prevailing Wage Requirement?

**“The City reserves the right to request and review the contractor's payroll records.”**

8. Is there a English Proficiency Requirement for Contractor Employees?

**There must be at least one English speaking employee present at each facility.**

9. Do we provide the paper towels, toilet tissue, hand soap, Feminine napkins, and plastic liners as part of this contract?

**Refer to page 9 of the RFP section Equipment & Supplies and the City will provide trash liners.**

10. With regard to the prevailing wage requirement: Can you provide all bidders with the prevailing wage rate to be used in this bid so that all vendors are bidding with the same rate and benefits?

Refer to question and answer number 1.

11. Did "Pricing" play a significant role in the selection of the current service provider?

Yes

12. Does the City of Antioch have a strict selection criteria? Will the City of Antioch award the lowest qualified bidder?

Refer to page 2 of the RFP Item 8

13. What is the Living Wage Ordinance for the City of Antioch? What is the hourly rate for janitors? Please clarify? Very important in pricing!

The City of Antioch does not have a living wage ordinance. The generally applicable federal or state minimum wage (whichever is higher) applies.

14. Antioch Community Center located 4703 Lone Tree Way. How many events does the Community Center average per year? Are event set up and clean up's part of the services and are they considered extra services?

Event set up and clean up is not covered under the specifications of this RFP.

15. Police Station located 300 L Street. Are "BIO HAZARD" waste handling in the jail cells considered "Emergency Services"?

Human excrement might exist as routine maintenance however if called out for special service would be paid for as emergency service.

16. Marina Office and Restrooms. Will the City consider adding "Pressure Washing" to the services?

Pressure washing equipment may not be used in the Berther's restrooms. Pressure washing equipment may be used in the public restrooms. This is not an additional/extra service.

17. Since the City of Antioch intends to deduct for non-compliance of services to the contractor?

Yes

Does the City of Antioch intend to separate and line item each services for appropriate deductions? For example: Janitorial/Floor/Carpet/Window.

No

Also, will the City of Antioch have pricing for "Extra Services" and "Emergency Services"?

No. Bidder is to provide an hourly rate for Extra Service and Emergency Service in the appropriate section of the bid submittal form.

City Hall & Council Chamber located 415 H Street. What is the correct cleanable square footage?

| ZONE A |  |                       | 31,385 |
|--------|--|-----------------------|--------|
| 1      | <a href="#">CITY HALL &amp; COUNCIL CHAMBERS</a> | Approx Sq Ft          | 96,149 |
|        | 200 H Street                                     |                       | 31,385 |
|        |  | Basement              | 7,195  |
|        |  | 1 <sup>st</sup> Floor | 6,707  |
|        |  | 2 <sup>nd</sup> Floor | 7,195  |
|        |  | 3 <sup>rd</sup> Floor | 7,195  |
|        |  | Council Chambers      | 3,093  |

18. Which date are you opening the sealed bids and are vendors allowed to be present when doing so?

Tuesday, May 20th, 2:00 pm and yes, vendors are welcome

19. will the City of Antioch provide trash liner, toilet paper, seat covers, hand soap, air fresheners and hand towels for all the sites?

Refer to page 9 of the RFP section Equipment & Supplies, the City will provide trash liners, air fresheners are not covered under the specifications of this RFP.

20. for zone B Antioch community Center and Antioch Water park I notice a chemical dispenser in the janitor closet will the city be purchasing those chemicals for the contractor to use?

Refer to page 34 of the RFP, The City provides all chemicals and paper products for the Recreation buildings per the bid specifications.

21. what is the current janitorial company getting monthly for there service?

Refer to question and answer number 4.

22. For the Berther Restrooms on page 22 what day will the service be required to be done and after what time?

Service is 7 days per week after midnight and before 9 am.

23. also does the outside gargbage bin need to be empty out and if so were is the trash bin?

No, the light blue gargbage bin behind the cage is not included in the specs.

## NOTICE OF CHANGE TO SPECIFICATIONS:

**Marina & Restroom Janitorial Specifications:** Notice is hereby given to bidders to eliminate the specifications pertaining to the Marina office.

### **MARINA OFFICE:**

~~The Marina Staff may instruct from time to time variations or special cleaning instructions to Maintenance staff if the need arises. The Marina Staff will provide cleaning solutions to be used per the guidelines above along with any special instructions. The contractor's cleaning equipment is to be of top quality and in good working order at all times. If the City or its designee requests replacement equipment due to poor quality or performance the contractor will replace the equipment at his/her own expense as soon as possible. Marina Staff will observe and make recommendations on the replacement of any equipment that has fallen in disrepair. Proper cleaning equipment in good repair must be used at all times.~~