



**PARK MAINTENANCE BID NO. 988-0722-14B
REQUEST FOR PROPOSAL**

ADDENDUM 1

**PRE-BID QUESTIONS AND ANSWERS
NOTICE: BID SUBMITTAL CHANGES**

BID DUE DATE: JULY 22, 2014 AT 2 PM

**PARK MAINTENANCE BID NO. 988-0722-14B
PRE-BID QUESTIONS AND ANSWERS & SUBMITTAL WORKSHEET**

1. Maintenance Specifications; Scope of Responsibility; Sec #D "Vandalism" (page 33)

While this section states that all vandalism costs will be included in our base bid, is this 175K included in the current contract value price that was given to bidders?

ANSWER: Yes and the \$175K estimation was provided by the existing contractor.

2. Performance Standards and Inspection Criteria; Water Features (page 24)

"Water features will be clean and debris free. Structures may require monitoring up to 3 times daily as conditions dictate" I can find no spec/scope regarding water features other than what is here. Does this mean we are responsible for the sanitation of the water? Please elaborate.

ANSWER: No, water sanitation and treatment is not the contractor's responsibility.

3. How many restrooms does the City have in the park system?

ANSWER: 24 of the parks have restroom facilities.

4. Maintenance Specifications; Irrigation Systems; Section #B; Paragraph #10 (page 15)

This states that turf damage due to a lack of water may result in a deleting of a monthly payment (or portion thereof) for that area until the problem is corrected. Does this mean that once the correction has been made that the deduction/deletion will be returned to the contractor?

ANSWER: No

5. Payment and Defaults; Section #A; Paragraph#3 (page 28)

"Unsatisfactory work may result in a reduction in payment to the Contractor. Each subsequent re-inspection will result in a greater reduction in payment until the areas have been satisfactorily reworked and brought up to standard." The last sentence in this section states that "All reductions in payment to the Contractor will be final and at the sole discretion of the City's designated representative.

Again, does the deduction come back to the contractor once staff is satisfied?

ANSWER: No

6. Antioch Community Park; Line Item 2;

Is there any work to be done at the Synthetic Soccer fields (cleaning, prep., litter, etc.)?

ANSWER: No maintenance is required to the artificial turf.

7. Irrigation Systems; (page 14)

On the Irrigation Systems are backflows, booster pumps the contractors responsibility (repair, testing, covers, winterizing, freeze damage etc.)?

ANSWER: The contractor is responsible for damage caused by contractor's action/s.

NOTICE OF CHANGE TO BID SUBMITTAL WORKSHEET – ATTACHED.

BID SUBMITTAL

PARK MAINTENANCE BID NO. 988-0722-14B

Company Name: _____

Contact Name: _____

Contact Email: _____

Contact Phone: _____

All park sites are to be bid separately. The price shall include all provisions of the Park Maintenance Bid No. 988-0722-14B request for proposal as specified within the contract made on a per year basis for the term of the five year contract.

Note: Bid amounts must be entered for each year. Failure to provide a bid amount for any item will be considered non-responsive and will result in disqualification without recourse.

In compliance with the annexed notice inviting sealed proposals, the submitter hereby proposes to furnish all necessary tools and equipment, materials, labor, and supervision (including cost of Worker's Compensation Insurance and all payroll taxes on such labor) to complete this job as per the specifications as herein described in accordance with the special provision thereof, and agrees to enter into a contract thereof, at the quoted prices.

A. TOTAL ALL 33 PARKS FOR ALL 5 YEARS: \$ _____

B. TOTAL ALL 33 PARKS FOR:

10/01/14 - 06/30/15 Year 1 _____

Year 2 _____

Year 3 _____

Year 4 _____

Year 5 _____

C. GREEN WASTE DISPOSAL CREDIT/DEDUCTION \$ _____

D. EARLY PAY INCENTIVES/DISCOUNTS:

In addition to the City invoice discount (page 29; Item 5 of the RFP).

Discount Per Month _____ % For Terms: _____

Explanation (If Needed):

ITEMIZED BY PARK

1. Almondridge Park _____ Total
Year 1 _____ Service from 10/01/14-06/30/15
Year 2 _____
Year 3 _____
Year 4 _____
Year 5 _____

2. Antioch Community Park _____ Total
Year 1 _____ Service from 10/01/14-06/30/15
Year 2 _____
Year 3 _____
Year 4 _____
Year 5 _____

3-A. Antioch Community Center _____ Total
Year 1 _____ Service from 10/01/14-06/30/15
Year 2 _____
Year 3 _____
Year 4 _____
Year 5 _____

3-B. Antioch Water Park - Inside _____ Total
Year 1 _____ Service from 10/01/14-06/30/15
Year 2 _____
Year 3 _____
Year 4 _____
Year 5 _____

3-C. Antioch Water Park - Outside _____ Total
Year 1 _____ Service from 10/01/14-06/30/15
Year 2 _____
Year 3 _____
Year 4 _____
Year 5 _____

4. Canal Park _____ **Total**
Year 1 _____ Service from 10/01/14-06/30/15
Year 2 _____
Year 3 _____
Year 4 _____
Year 5 _____

5. Chaparral Park _____ **Total**
Year 1 _____ Service from 10/01/14-06/30/15
Year 2 _____
Year 3 _____
Year 4 _____
Year 5 _____

6. Chichibu Park _____ **Total**
Year 1 _____ Service from 10/01/14-06/30/15
Year 2 _____
Year 3 _____
Year 4 _____
Year 5 _____

7. City Park _____ **Total**
Year 1 _____ Service from 10/01/14-06/30/15
Year 2 _____
Year 3 _____
Year 4 _____
Year 5 _____

8. Contra Loma Estates Park _____ **Total**
Year 1 _____ Service from 10/01/14-06/30/15
Year 2 _____
Year 3 _____
Year 4 _____
Year 5 _____

9. **Country Manor Park & Ext.** _____ **Total**
Year 1 _____ Service from 10/01/14-06/30/15
Year 2 _____
Year 3 _____
Year 4 _____
Year 5 _____

10. **Dallas Ranch Park** _____ **Total**
Year 1 _____ Service from 10/01/14-06/30/15
Year 2 _____
Year 3 _____
Year 4 _____
Year 5 _____

11. **Deerfield Mini Park** _____ **Total**
Year 1 _____ Service from 10/01/14-06/30/15
Year 2 _____
Year 3 _____
Year 4 _____
Year 5 _____

12. **Diablo West Park** _____ **Total**
Year 1 _____ Service from 10/01/14-06/30/15
Year 2 _____
Year 3 _____
Year 4 _____
Year 5 _____

13. **Eaglesridge Park** _____ **Total**
Year 1 _____ Service from 10/01/14-06/30/15
Year 2 _____
Year 3 _____
Year 4 _____
Year 5 _____

14. **Fairview Park** _____ **Total**
Year 1 _____ Service from 10/01/14-06/30/15
Year 2 _____
Year 3 _____
Year 4 _____
Year 5 _____

15. **Gentrytown Park** _____ **Total**
Year 1 _____ Service from 10/01/14-06/30/15
Year 2 _____
Year 3 _____
Year 4 _____
Year 5 _____

16. **Hansen Park** _____ **Total**
Year 1 _____ Service from 10/01/14-06/30/15
Year 2 _____
Year 3 _____
Year 4 _____
Year 5 _____

17. **Harbour Park** _____ **Total**
Year 1 _____ Service from 10/01/14-06/30/15
Year 2 _____
Year 3 _____
Year 4 _____
Year 5 _____

18. **Heidorn Park** _____ **Total**
Year 1 _____ Service from 10/01/14-06/30/15
Year 2 _____
Year 3 _____
Year 4 _____
Year 5 _____

19. Hillcrest Park _____ **Total**
Year 1 _____ Service from 10/01/14-06/30/15
Year 2 _____
Year 3 _____
Year 4 _____
Year 5 _____

20. Jacobsen Park _____ **Total**
Year 1 _____ Service from 10/01/14-06/30/15
Year 2 _____
Year 3 _____
Year 4 _____
Year 5 _____

21. Knoll Park _____ **Total**
Year 1 _____ Service from 10/01/14-06/30/15
Year 2 _____
Year 3 _____
Year 4 _____
Year 5 _____

22. Marchetti Park _____ **Total**
Year 1 _____ Service from 10/01/14-06/30/15
Year 2 _____
Year 3 _____
Year 4 _____
Year 5 _____

23. Markley Creek Park _____ **Total**
Year 1 _____ Service from 10/01/14-06/30/15
Year 2 _____
Year 3 _____
Year 4 _____
Year 5 _____

24. Meadow Creek Park _____ **Total**
Year 1 _____ Service from 10/01/14-06/30/15
Year 2 _____
Year 3 _____
Year 4 _____
Year 5 _____

25. Meadowbrook _____ **Total**
Year 1 _____ Service from 10/01/14-06/30/15
Year 2 _____
Year 3 _____
Year 4 _____
Year 5 _____

26. Memorial Tree Grove _____ **Total**
Year 1 _____ Service from 10/01/14-06/30/15
Year 2 _____
Year 3 _____
Year 4 _____
Year 5 _____

27. Mira Vista Park _____ **Total**
Year 1 _____ Service from 10/01/14-06/30/15
Year 2 _____
Year 3 _____
Year 4 _____
Year 5 _____

28. Mira Vista Hills Park _____ **Total**
Year 1 _____ Service from 10/01/14-06/30/15
Year 2 _____
Year 3 _____
Year 4 _____
Year 5 _____

29. Mountaire Park _____ **Total**
Year 1 _____ Service from 10/01/14-06/30/15
Year 2 _____
Year 3 _____
Year 4 _____
Year 5 _____

30. Nelson Ranch Park _____ **Total**
Year 1 _____ Service from 10/01/14-06/30/15
Year 2 _____
Year 3 _____
Year 4 _____
Year 5 _____

31. Prosserville Park _____ **Total**
Year 1 _____ Service from 10/01/14-06/30/15
Year 2 _____
Year 3 _____
Year 4 _____
Year 5 _____

32. Village East Park _____ **Total**
Year 1 _____ Service from 10/01/14-06/30/15
Year 2 _____
Year 3 _____
Year 4 _____
Year 5 _____

33. Williamson Ranch Park _____ **Total**
Year 1 _____ Service from 10/01/14-06/30/15
Year 2 _____
Year 3 _____
Year 4 _____
Year 5 _____

PARK MAINTENANCE BID NO. 988-0722-14B

The undersigned bidder declares that it has carefully examined the locations of the proposed work, plans and specifications, special provisions and read the accompanying instructions to bidders. The undersigned submitter certifies that he/she is, at the time of presenting this Proposal, and shall be, throughout the length of the contract, licensed by the state of California to do the type of work required under the terms of the contract documents. Submitter further certifies that he/she is skilled and regularly engaged in the general class of work called for in the contract documents.

In accordance with the requirements, the submitter represents that he/she is competent, knowledgeable and has special skills on the nature, extent and inherent conditions of the work to be performed. Submitter further acknowledges that there are certain peculiar and inherent conditions which may create, during maintenance operations, unusual or peculiar unsafe conditions hazardous to persons and property. Submitter acknowledges that he/she is aware of such risks and that he/she has the skill and experience to foresee and to adopt protective measures to adequately and safely perform the maintenance services with respect to such hazards.

Does proposed bid conform to all requirements listed in this document and drawings? _____
If NO, explain non-conforming specifications in detail on separate sheet.

Terms or Cash Discount (if other than net 30 days) _____

Company Name _____

Contact Name _____

Title _____

Address _____

City/State/Zip _____

Telephone _____ FAX _____

Email Address _____

Contractor's License No. _____ Exp. Date _____

City of Antioch Business License No. _____ Exp. Date _____

Signature _____ Date _____

Bid must be submitted in a sealed envelope with the bid number, closing date, and time on the outside envelope.

SEND VIA MAIL (SEALED) TO:

OR DELIVER VIA COURIER (SEALED) TO:

CITY OF ANTIOCH PUBLIC WORKS
BID NO. 988-0722-14B
1201 W 4TH STREET
ANTIOCH, CA 94509

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BID NO. 988-0722-14B
1201 W 4TH STREET
ANTIOCH, CA 94509

PARK MAINTENANCE BID NO. 988-0722-14B

CERTIFICATION OF SUBMITTER'S EXPERIENCE AND QUALIFICATIONS

PROJECT / CONTRACT REFERENCE #1

Contractor is required to submit proof that they can perform services at a high level of quality on a project/contract of the size and type the City is putting out for consideration. Contactor is required as a condition of bidding the project to list two project/contract references.

Project Name: _____

Address: _____

Dates Project Area Serviced: Beginning: _____ To: _____

Owner / Managing Agency: _____

Owner/ Representative on site: _____

Telephone Number: _____

Total Monthly Labor Hours: _____

Type of Project: _____ Total Acreage of Project: _____

Types of services performed:

Check "yes" if service is provided by your company's staff, or "no" if service is not provided by your company's staff.

- | | | | | |
|---|-----|-----|-----|----|
| Irrigation Maintenance (Spray) | [] | YES | [] | NO |
| Irrigation Maintenance (Drip) | [] | YES | [] | NO |
| Arboricultural Services (Trees) | [] | YES | [] | NO |
| Herbicide Applications (Landscaped Areas) | [] | YES | [] | NO |
| Herbicide Applications (Turf Areas) | [] | YES | [] | NO |
| Insecticide Applications (Landscaped Areas) | [] | YES | [] | NO |
| Insecticide Applications (Turf Areas) | [] | YES | [] | NO |
| Litter Removal | [] | YES | [] | NO |
| Annual Color Planting | [] | YES | [] | NO |
| Tree, Shrub and Ground Cover Installation | [] | YES | [] | NO |
| Fertilization | [] | YES | [] | NO |
| Restroom Facilities | [] | YES | [] | NO |
| Sports Field Rehabilitation | [] | YES | [] | NO |

The undersigned (contractor) authorizes the City of Antioch to confirm the information provided herein and inquire about the quality of their related performance. The City will be the sole judge if the contractor meets this requirement. By placing a bid for consideration the contractor is agreeing to these terms/conditions.

Bidder's Company Name: _____

Print Name and Title: _____

Date and Signature: _____

PARK MAINTENANCE BID NO. 988-0722-14B

CERTIFICATION OF SUBMITTER'S EXPERIENCE AND QUALIFICATIONS

PROJECT / CONTRACT REFERENCE #2

Contractor is required to submit proof that they can perform services at a high level of quality on a project/contract of the size and type the City is putting out for consideration. Contactor is required as a condition of bidding the project to list two project/contract references.

Project Name: _____

Address: _____

Dates Project Area Serviced: Beginning: _____ To: _____

Owner / Managing Agency: _____

Owner/ Representative on site: _____

Telephone Number: _____

Total Monthly Labor Hours: _____

Type of Project: _____ Total Acreage of Project: _____

Types of services performed:

Check "yes" if service is provided by your company's staff, or "no" if service is not provided by your company's staff.

- Irrigation Maintenance (Spray) [] YES [] NO
- Irrigation Maintenance (Drip) [] YES [] NO
- Arboricultural Services (Trees) [] YES [] NO
- Herbicide Applications (Landscaped Areas) [] YES [] NO
- Herbicide Applications (Turf Areas) [] YES [] NO
- Insecticide Applications (Landscaped Areas) [] YES [] NO
- Insecticide Applications (Turf Areas) [] YES [] NO
- Litter Removal [] YES [] NO
- Annual Color Planting [] YES [] NO
- Tree, Shrub and Ground Cover Installation [] YES [] NO
- Fertilization [] YES [] NO
- Restroom Facilities [] YES [] NO
- Sports Field Rehabilitation [] YES [] NO

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Bidder's Company Name: _____

Print Name and Title: _____

Date and Signature: _____

PARK MAINTENANCE BID NO. 988-0722-14B

NON COLLUSION AFFIDAVIT

THIS PAGE MUST BE RETURNED NOTARIZED

The Bidder, by its officers and agents or representatives present at the time of filing this bid, being duly sworn on their oaths say, that neither they nor any of them have in any way directly or indirectly entered into any arrangement or agreement with any other bidder, or with any public officer of the CITY OF ANTIOCH whereby such affiant or affiants or either of them has paid or is to pay to such bidder or public officer any sum of money, or has given or is to give to such other bidder or public officer anything of value whatever, or such affiant or affiants or either of them has not directly or indirectly entered into any arrangement or agreement with any other bidder or bidders, which tends to or does lessen or destroy free competition in the letting of the contract sought for on the attached bids; that no bid has been accepted from any subcontractor or supplier through any bid depository, the By-Laws, Rules or Regulations of which prohibit or prevent the Contractor from considering any bid from any subcontractor or supplier which is not processed through said bid depository, or which prevent any subcontractor or supplier from bidding to any Contractor who does not use the facilities or accept bids from or through such bid depository; that no inducement of any form or character other than that which appears upon the face of the bid will be suggested, offered, paid or delivered to any person of the contract, nor has this bidder any agreement or understanding of any kind whatsoever, with any person whomsoever to pay, deliver to, or share with any other person in any way or manner, any of the proceeds of the contracts sought by this bid.

NAME _____

SIGNATURE _____

TITLE _____

Subscribed and sworn to before me by:

This _____ day of _____, 20_____

Notary Public

Bidder's Initials _____